



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.04.2023

Period start date To

31.03.2024

Period end date

Charity name: Eye Community Association

Charity registration number: 287886

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of the Association are to</p> <p>(a) promote the benefit of the inhabitants of the Parish of Eye and the neighbourhood defined by the Parish Boundary ("the area of benefit") without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants</p> <p>(b) Establish, or secure the establishment of, a Community Centre (hereinafter called "the Centre") and to maintain and manage the same (whether alone or in co-</p>

		<p>operation with any local authority or other person or body) in furtherance of these objects</p> <p>(c) The Association shall be a non-party in politics and sectarian religion</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Community Cafe, fitness activities, craft groups, community luncheons, fundraising events, meeting space, dog training, hall for event hire and the production of the village magazine.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have paid attention to the Charity Commissions guidance on public benefit and run the centre for the good of the community.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The centre is a community hub accessible to all. We have had many different events and groups that encouraged lots of different people to attend the centre. This creates a sense of well being and inclusivity within our <i>community</i>.</p> <p>Our quarterly village magazine (produced and delivered to every home by volunteers) makes sure that all members of our village are kept up to date with village news.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>In summary our income has increased by £11.7k once the refunds of £5.5k have been omitted compared to the last financial year. Our increase in income can be summarised by the below movements:</p> <ul style="list-style-type: none">• £4.3k: our private hire income has increased from £7.3k last year to £11.9k this year. This is due to generally having more bookings, increasing our private hire pricing, and chasing some older debts.• £2.6k: our regular hire income has increased from £27.6k last year to £30k this year. Again, there has been some chasing of older debts, but also being more consistent with users being charged weekend pricing.• £2.5k: our fundraising efforts and recycling have contributed a combined £2,678 this year compared to £246 last year. This year, the clothes and ink cartridge recycling were introduced, and we have had some successful bingo events, a disco and the Christmas afternoon tea.• £2k: we transferred this amount from the savings account to cover the increased expenses we were seeing in wages for Hannah's maternity whilst waiting for the rebate from HMRC which will fall in the next financial year's income. <p>Going through the other items in the income, our Eyescan income has increased to £4,494.90, meaning this income now covers our expenses of printing the magazine. The income from Boyz Bars has decreased slightly to £666.79 - this amount represents their contribution to the electricity using the meter readings attached to the cooling system, so one can assume they have used less</p>
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		<p>electricity than the previous year to accommodate the bars for the private bookings.</p> <p>The grant last year was for the chairs purchased for the lounge from PCC and the grant of £350 this year was from Asda to host the Christmas afternoon tea. The donations this year were from the Warm Hub and private users. Our community café has started to show under miscellaneous income rather than regular users, as the café is now being run by the committee which has been in place since January 2024. This financial year we have retained the deposits from 3 private users due to improper use of the centre - 2 full deposits retained and one half of a deposit retained totalling £250. Our refunds from our suppliers have also increased since last year and we managed to get another £100 compensation from Barclays this year due to their poor customer service.</p> <p>Our expenses are showing as increased by £8k compared to last year once the £5.5k refunded payments have been omitted and once the transfer of £3k into our savings account last year has been omitted. From our P&L, it is clear to see that this mostly relates to our utility expenditure, which has increased from £10.9k last year to £18.9k this year. We were paying off a large electricity debt at the beginning of the year which has now been paid off in full. Our electricity account is showing a credit amount of £4k and our gas account is showing a debit of a similar so more or less contras off. Furthermore, we still await the possible VAT credit. Unfortunately, we cannot take advantage of the lower unit rates as we are stuck in our contract until January 2025.</p> <p>Our other expenses aren't too dissimilar from last year, however it is important to note that we are only showing 11 months of wages in the current year numbers as mentioned earlier, so if this had appeared on the bank statement in time, our expenses would have increased by more than £10k compared to last year. We</p>
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		<p>report on a cash basis, however I will inform the auditor of the material movements in wages and the expected rebate from HMRC to see whether a provision will need to be made in the number for 2023-2024.</p> <p>Other expenses showing in the P&L are some private user cancellations in late 2023 of £140 – one which we chose to refund as the user did not realise a bouncy castle was not allowed. Our telephone, broadband and insurance increased by indexation applied by the suppliers. Our Eyescan printing costs stayed at a relatively similar rate. Within our renewals, all renewals were relatively in line with the previous year however we did not have to pay for an alarm renewal – I recall Hannah mentioning something along the lines of putting in a complaint regarding the service meaning we received a lower charge. Our repairs are by coincidence a similar amount to the previous year despite being for different repairs being carried out in the centre. Stationery is also at a similar level and it is good to see our cleaning costs going down by just over £200 which is what we have been trying to achieve for a while.</p> <p>Under the miscellaneous expenses, are the fundraising costs of £383.56 to fund the higher level of fundraising activities this financial year. Under centre improvements, last year we had the painting of the centre and this year our main expense was the new laptop. We've had a lower level of call-outs this year, our audit expense is the same amount and we've had to pay for a small amount of additional bar extensions. Our staff gifts increased this year as we had extra staff at Christmas and Hannah's maternity present. Our refuse collection expenses have also increased by £170, and although it has increased, I haven't yet been able to find a cheaper alternative to Biffa.</p> <p>The payment for the Poppy Appeal is not showing in the expenses this year as it was taken out of the Halloween Disco takings and therefore did not go through our account. I have informed the executive committee that this is not permitted and cannot happen going forward – all income and</p>
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		<p>expenditure must be logged as intended through the bank account.</p> <p>Lastly, the interest on our no. 3 account has increased to £105 compared to just £19 last year.</p> <p>Overall, the year was quite difficult with the finances due to the change in personnel, correcting some of the reporting maintained in the office and chasing some older debts. However, we have now introduced new invoice templates to minimise user errors and to show clear detail of what we are charging for. We also have a new invoice tracker that is now being correctly updated and is a true reflection of what is outstanding at any point in time.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A reserve is kept in a high interest savings account in case of emergency repairs or if new equipment is needed. We are also undergoing a community asset transfer and our outgoings will be significantly higher once this has been completed.
Amount of reserves held	Para 1.22	£7055.85
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants, hall hire, village magazine advertising (Eyescan) and fundraising events - Craft fair, community luncheon.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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Structure, Governance and Management

Description of charity's trusts:		Charitable Trust
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Community Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The members with the power to vote at the Annual General Meeting shall elect the Treasurer and Secretary of the Association and such other Officers as the Association may from time to time decide who shall service in their respective capacities as Officers of the General Committee and of any Executive Committee which may be established in. Such Officers may be appointed as members of any sub-committee established

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Eye Community Association
Other name the charity uses	
Registered charity number	287886
Charity's principal address	Manor Farm Community Centre 70 High Street Eye Peterborough PE6 7UY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adrian Martin	Chairperson		
2	Lesley Waldock	Treasurer		
3	Kay Wilson	Secretary		
4	Marion Royle	Trustee		
5				
6				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

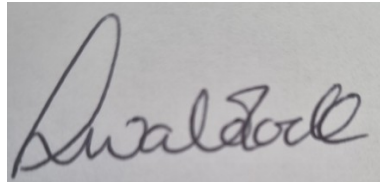
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Lesley Waldock

Position (eg Secretary,
Chair, etc)

Treasurer

Date

14/06/2023

EYE COMMUNITY ASSOCIATION
CHARITY NO 287886

PROFIT & LOSS ACCOUNT
for the year ending 31 March 2024

	2023		2024
	£		£
INCOME			
General bookings, Rents & Donations	37,039		43,608
Social Functions & Fund Raising	246		2,788
Deposits			
Held on 01/04/23	2,053		
Movement	(578)	278	(578)
Held on 31/03/24	1,475		
Eye Scan	4,182		4,495
Other	119		455
		41,864	50,768
Less			
EXPENDITURE			
Staff Wages & Costs	22,027		22,220
Heating, Lighting & Water Rates	10,890		18,935
Cleaning Materials & Waste Collection	1,868		1,822
Telephones & Broadband	417		484
Insurance	552		619
Repairs, Renewals & Security	1,152		1,367
Centre Improvements	1,418		570
Postage, Stationery & Office	142		191
Eye Scan	4,461		4,472
Donations & Staff Gifts	184		220
Independent Examiner	270		270
Advertising & Website			
Licences, Performing Rights & PPL	836		568
Other costs			500
Depreciation	729		583
		44,947	52,821
NET PROFIT/(LOSS) FOR THE PERIOD		(3,083)	(2,053)

EYE COMMUNITY ASSOCIATION

CHARITY NO 287886

BALANCE SHEET

as at 31 March 2024

	2023	2024
	£	£
FIXED ASSETS	2,911	2,328
CURRENT ASSETS		
Bank Community Account	5,331	6,333
Bank Community Account for Deposits	2,053	1,475
Business Saver Account	8,951	7,056
	16,334	14,864
CURRENT LIABILITIES		
Provisions		
Accruals	(127)	(127)
	(127)	(127)
NET CURRENT ASSETS/(LIABILITIES)	16,461	14,991
NET ASSETS	19,373	17,319
Financed by:		
ACCUMULATIVE ACCOUNT	19,373	17,319

EYE COMMUNITY ASSOCIATION
CHARITY NO 287886

ACCUMULATIVE ACCOUNT
as at 31 March 2024

	2023	2024
	£	£
Capital Fund b/fwd	22,456	19,372
Add:		
Other Capital Introduced	-	-
Net Profit/(Loss) for the Period	(3,084)	(2,053)
	(3,084)	(2,053)
Add/(Less):		
Other transactions	-	-
	-	-
Capital Fund c/fwd	19,372	17,319

EYE COMMUNITY ASSOCIATION

CHARITY NO 287886

FIXED ASSETS SCHEDULE

as at 31 March 2024

	At cost	This year additions	This year disposals	Depreciation to 31/03/23	Depreciation charge this year	WDA at 31/03/24
Audio & Lighting	1,705			1,680	5	20
Stage Work etc	768			757	2	9
Telephone & Answerphone	181			179	0	1
Floor Buffing Machine	603			593	2	8
Ladder	174			172	0	1
Bingo Machine	234			230	1	3
Curtaining	1,779			1,738	8	33
Chairs - Lounge	823			795	6	22
Flooring - Lounge	1,967			1,897	14	56
Tables - Lounge	1,196			1,154	8	33
Cigarette Bins	101			97	1	3
Folding Tables	1,174			1,123	10	41
CCTV Cameras	1,359			1,300	12	47
CCTV Recorder etc	589			564	5	20
Security System	3,779			3,315	93	371
Refridgerator	298			277	4	17
Bain Marie	450			420	6	24
Tables	203			188	3	12
Playgroup Chairs	140			127	2	11
Wall Plaques	78			71	1	6
Food Mixer	200			183	3	13
Trolley	178			163	3	12
Crockery	2,990			2,589	80	321
Crockery	238			207	6	25
Computer	436			378	12	46
Hoover & Doodlebug	131			114	4	14
Chairs - Feb 2016	2,218			1,846	74	298
Cellar Cooling	1,902			1,504	80	319
Folding Tables & Trolley	1,159			915	49	195
Blinds	500			369	26	105
Water Heater	324			218	21	85
Dishwasher	354			238	23	92
Projector	200			118	16	66
	28,431	-	-	25,520	583	2,328



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

EYE COMMUNITY ASSOCIATION

On accounts for the year
ended

31/03/2024

Charity no
(if any)

287886

Set out on pages

Attached 4 pages of Financial Statements

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

10/02/2025

Name:

Joanna Fox ACMA

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Management Accountants

Address:

Unit B Greenhill House, Thorpe Road

Peterborough PE3 6RU

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.