

WALLACE FIELDS JUNIOR SCHOOL PARENT TEACHERS ASSOCIATION

England & Wales · Charity number 287744

Details

Other names	WALLACE FIELDS MIDDLE SCHOOL PARENT TEACHERS ASSOCIATION
Status	Registered
Legal form	Other
Registered	1983-08-05
Register	View on the Charity Commission register

Contact

Address	Wallace Fields Junior School Dorling Drive Epsom KT17 3BH
Phone	02083930350
Email	WFJSPTA@gmail.com
Website	https://wallacefields-jun.surrey.sch.uk/parents/pta

Activities

Objects: TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY:1) DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL;2) ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

Activities: The Parent Teacher Association runs social events and activities for the children at the school and their families. With the profit from these activities we help the school buy resources and fund approved school visits, otherwise unavailable to the children.

Classification

- **How:** Provides Other Finance, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Recreation
- **Who:** Children/young People

Geography

- **Area of benefit:** CATCHMENT AREA OF SCHOOL
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£25,011	£46,153	-	-
2023-08-31	£26,080	£30,212	-	-
2022-08-31	£32,588	£17,589	-	-
2021-08-31	£13,530	£7,771	-	-
2020-08-31	£14,204	£22,601	-	-

Trustees

Name	Role	Appointed
Jade Dodd	Chair	2021-08-24
Andrea Day		2013-09-02
Sarah Crowther		2023-06-09
Stephen Lee		2015-09-16

WALLACE FIELDS JUNIOR SCHOOL PARENT TEACHERS ASSOCIATION

England & Wales - Charity number 287744

Accounts

TRUSTEES' REPORT 1ST SEPTEMBER 2023 TO 31ST AUGUST 2024

Structure, Governance and Management

The Wallace Fields Junior School Parent Teachers Association (PTA) is registered with the Charities Commission of England and Wales and is a member of Parentkind. The governing document is a constitution. The charity is constituted by an association. Trustees are either agreed at the AGM, or co-opted at the committee meetings.

The PTA consists of a Chairperson, a Treasurer, a Secretary, the Head Teacher, Deputy Head Teacher and parents and carers of children attending Wallace Fields Junior School.

Committee meetings are held about once every two months. The Head Teacher or Deputy Head Teacher are invited to attend the meetings. The Chair invites parents to attend the PTA meetings in each school bulletin, as a reminder that they are fully welcome to come along to the meetings and help in any way they can with the PTA.

Sub-committees may be formed by the committee to work on specific events/activities and will report back to the committee, for example the Christmas and Summer fairs.

The PTA aims to make all of its activities accessible to all children and parents/carers in the school. The trustees declare that they have throughout their activities had regard to the guidance issued by the charity commission on public benefit and safeguarding.

Aims and Objectives

To advance the education of pupils in the school, in particular by:

- Developing effective relationships between staff, parents /carers and others associated with the school;
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Development of Staff and School/Parent Relationships

The Christmas and Summer events in particular give parents/carers the chance to become involved in the PTA to offer to help on stalls, or with setting up or clearing away. Also many members of staff give their time to help on stalls, which shows families the commitment that staff and families have towards the school.

The PTA runs successful joint events with Wallace Fields Infant School & Nursery such as Fireworks, Race Night and a Family Circus resulting in equal profit for each school.

The PTA holds an annual barbeque in July (Celebration Evening) where parents/carers have the chance to look at their children's work and speak with the teachers. New parents/carers and their children from Year 2 for the September intake are also invited along to get to know the PTA and other parents already at the school. New parents/carers are warmly welcomed to join the PTA.

The Committee of the PTA regularly update parents/carers in the school weekly bulletin of monies raised from events, and updating on forthcoming events and what monies will be spent on.

Income and Expenditure

The total income before expenses (including from events, easyfundraising, matched funding, gift aid and interest from the bank accounts) for the financial year was £25,010.60. This breaks down into income from events which came to £24,220.41, and income from easy fundraising, matched funding, gift aid, interest and donations came to £790.19. No gift aid was claimed on donations in this period. Expenditure from events totalled £9,719.02 and general PTA expenditure (including insurance, equipment, refunds and payments to the infant school) came to £477.26. Payments to the school came to £35,458.43 as detailed in the accounts for providing facilities and equipment. £15,000 was


specifically fundraised, over a 3 year period, for an all weather pitch to alleviate the pressure on safe play spaces in wet weather. Total expenditure therefore came to £46,153.26. Money was used from the Lloyds Bank account to cover all the payments to the school. The loss after expenses was £21,142.66.


Independent Review

We appointed Jackie Nevin as Independent Examiner of the accounts. She has a child at the school and was previously a treasurer to WFJS PTA. She is a qualified accountant, and has not been paid for her report.

Other

We would like to thank all the parents, carers and staff who helped us raise funds this year for the benefit of Wallace Fields junior School.

Name: JADE DODD
Position: PTA CHAIR
Signature: 
Date: 26.6.2025

Name: STEVE LEE
Position: HEADTEACHER.
Signature: 
Date: 26/6/25

WFJS PTA TREASURER'S REPORT 2023-24

BANK BALANCES (INCLUDING PETTY CASH) 1ST SEPTEMBER 2023	£ 33,714.08
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	RECEIPTS	PAYMENTS	PROFIT/LOSS
PTA EVENTS TOTAL	£ 24,220.41	£ 9,719.02	£ 14,501.39

NON EVENTS	RECEIPTS	PAYMENTS	
School Spend		£ 35,458.43	
PTA Spend (insurance, equipment, thank you gifts)		£ 477.26	
Money Owed from/to WFJS PTA		£ -	
Prior Year Bank Deposits		£ 498.55	
Parent Donations	£ 611.46	£ -	
Easy Fundraising	£ 178.73		
Bank Interest	£ -		
General Float			

NON EVENTS TOTAL	£ 790.19	£ 36,434.24	
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GRAND TOTAL	RECEIPTS	PAYMENTS	PROFIT/LOSS
	£ 25,010.60	£ 46,153.26	-£ 21,142.66

BANK BALANCES (INCLUDING PETTY CASH) 31st August 2024	£ 12,571.42
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PTA EVENTS

EVENT	RECEIPTS	PAYMENTS	PROFIT/LOSS
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A U T U M N	Halloween Disco	£ 830.98	£ 257.04	£ 573.94
	Fireworks	£ 2,439.80	£ -	£ 2,439.80
	Cauliflower Cards	£ 171.50	£ -	£ 171.50
	Panto (3 Musketeers)	£ -	£ 590.00	-£ 590.00
	Christmas Fair	£ 3,150.40	£ 574.22	£ 2,576.18
	Uniform Sale Autumn	£ 210.38	£ -	£ 210.38
		£ -	£ -	£ -
AUTUMN TOTAL			£ 5,381.80	

S P R I N G	Valentines	£ 580.19	£ 459.95	£ 120.24
	Mother Day	£ 640.07	£ 345.90	£ 294.17
	Comedy Night	£ 1,303.99	£ 1,407.47	-£ 103.48
	Comic Relief	£ 265.64	£ 132.82	£ 132.82
	Circus	£ 4,133.84	£ 3,121.00	£ 1,012.84
	Easter Egg Design	£ 18.18	£ -	£ 18.18
	Uniform Sale Spring	£ 169.09	£ -	£ 169.09
	£ -	£ -	£ -	
SPRING TOTAL			£ 1,643.86	


S U M M E R	Race Night	£ 1,170.12	£ 356.00	£ 814.12
	Fathers Day	£ 506.70	£ 259.20	£ 247.50
	Summer Fair	£ 7,116.01	£ 1,920.45	£ 5,195.56
	Ice Lolly Sale	£ 256.37	£ 33.80	£ 222.57
	Uniform Sales Summer	£ 503.27	£ -	£ 503.27
	Euro Sweepstake 2024	£ 242.06	£ -	£ 242.06
		£ -	£ -	£ -
SUMMER TOTAL			£ 7,225.08	

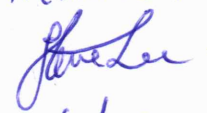
Y E A R 6	Year 6 Hoodie	£ -	£ 39.99	-£ 39.99
	Year 6 ice creams	£ 60.00	£ 150.00	-£ 90.00
	Year 6 Leavers' Production	£ 451.82	£ 71.18	£ 380.64
	Year 6 Leavers' Books	£ -	£ -	£ -
			YEAR 6 TOTAL	£ 250.65

PAYMENTS TO SCHOOL				
#	ITEM		PAYMENTS	
1	Hexagonal bench for Playground	23Inv09	£ 457.00	
2	Contribution to Skip	23Inv09	£ 120.00	
3	Climbing wall holds	23Inv09	£ 77.47	
4	Aircons x2 (match funding)	23Inv09	£ 487.82	
5	Football Refreshments	Donation	£ 27.70	
6	All Weather Pitch	23Inv01	£ 15,000.00	
7	Chinese Dance Workshops 27/3/24	24Inv01	£ 425.00	
8	Christmas tree, crackers & resources	24Inv01	£ 363.52	
9	Orienteering/Geography Mark	24Inv01	£ 700.00	
12	Science Resources	24Inv01	£ 500.00	
13	Display Resources	24Inv01	£ 450.00	
15	Donner drum practice pads	24Inv01	£ 591.90	
16	Reading Cloud Library Sysytem License	24Inv01	£ 550.00	
17	Art Project	24Inv01	£ 319.74	
18	Sing Up subscription	24Inv01	£ 285.00	
19	Folding Tables	24Inv01	£ 143.28	
21	Outdoor Classroom	24Inv13	£ 14,960.00	
			SCHOOL SPEND TOTAL	£ 35,458.43

PTA COSTS - DETAIL				
#	ITEM		PAYMENTS	
1	Epsom&Ewell Gambling Act – annual registration fee		£ 20.00	
2	Lock and Wagon		£ 76.78	
3	ParentKind Fees		£ 153.00	
4	Canva		£ 99.99	
5	Gift for J. Finlay		£ 100.00	
6	Gift for staffroom		£ 27.49	
			PTA COSTS TOTAL	£ 477.26

Assets:	3 gazebos, 4 card readers, 2 tablets, 1 ipad, 1 freezer,
	3 uniform containers, 2 folding tables, wagon, food warming tray and catering utensils.

Name: JADE DOOD
Position: PTA CHAIR
Signature: 
Date: 26.6.2025

Name: STEVE LEE
Position: HEAD TEACHER
Signature: 
Date: 26/6/25

Independent examiner's report to the trustees of Wallace Fields Junior School Parent Teachers Association ("WFJS PTA")

I report to the trustees on my examination of the accounts of the WFJS PTA (the Trust) for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Jackie Nevin*

Name: Jacqueline Nevin

Relevant professional qualification or membership of professional bodies (if any): ICAS Qualified 2000 Current Role: Finance Manager

Address: 37 Bridge Street, Epsom, KT17 4AN

Date: 25 June 2025

WALLACE FIELDS JUNIOR SCHOOL PARENT TEACHERS ASSOCIATION

England & Wales - Charity number 287744

Accounts

TRUSTEES' REPORT 1ST SEPTEMBER 2022 TO 31ST AUGUST 2023

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The PTA consists of a Chairperson, a Treasurer, a Secretary, the Head Teacher, Deputy Head Teacher and parents and carers of children attending Wallace Fields Junior School.

Committee meetings are held about once every two months. The Head Teacher or Deputy Head Teacher attends the meetings. The Chair invites parents to attend the PTA meetings in each school bulletin, as a reminder that they are fully welcome to come along to the meetings and help in any way they can with the PTA.

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To advance the education of pupils in the school, in particular by:

- Developing effective relationships between staff, parents /carers and others associated with the school;
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The Christmas and Summer events in particular give parents/carers the chance to become involved in the PTA to offer to help on stalls, or with setting up or clearing away. Also many members of staff give their time to help on stalls, which shows families the commitment that staff and families have towards the school.

The PTA runs successful joint events with Wallace Fields Infant School & Nursery such as Fireworks, Race Night and a Family Circus resulting in equal profit for each school.

The PTA holds an annual barbeque in July (Celebration Evening) where parents/carers have the chance to look at their children's work and speak with the teachers. New parents/carers and their children from Year 2 for the September intake are also invited along to get to know the PTA and other parents already at the school. New parents/carers are warmly welcomed to join the PTA.

The Chair and Treasurer of the PTA regularly update parents/carers in the school weekly bulletin of monies raised from events, and updating on forthcoming events and what monies will be spent on.

Income and Expenditure

The total income before expenses (including from events, easyfundraising, matched funding, gift aid and interest from the bank accounts) for the financial year was £26,079.87. This breaks down into income from events which came to £22,494.60, and income from easy fundraising, matched funding, gift aid, interest and donations came to £3,585.27. No gift aid was claimed on donations in this period.

Expenditure from events totalled £6,658.74 and general PTA expenditure (including insurance, equipment, refunds and payments to the infant school) came to £252.25. Payments to the school

came to £23,300.52 as detailed in the accounts for providing facilities and equipment. £15,000 was specifically fundraised, over a 2 year period, for an all weather pitch to alleviate the pressure on safe play spaces in wet weather. Total expenditure therefore came to £30,211.51. Money was used from the Lloyds Bank account to cover all the payments to the school. The loss after expenses was £4,131.64.

WFJS PTA TREASURER'S REPORT 2022-23

BANK BALANCES (INCLUDING PETTY CASH) 1ST SEPTEMBER 2022	£ 23,814.60
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	RECEIPTS	PAYMENTS	PROFIT/LOSS
PTA EVENTS TOTAL	£ 22,494.60	£ 6,658.74	£ 15,835.86

NON EVENTS	RECEIPTS	PAYMENTS
School Spend		£ 8,300.52
PTA Spend (insurance, equipment, thank you gifts)		£ 252.25
Money Promised for All Weather Track		£ 15,000.00
Parent Donations	£ 3,181.35	£ -
Easy Fundraising	£ 213.92	
Bank Interest	£ -	
General Float	£ 190.00	
NON EVENTS TOTAL	£ 3,585.27	£ 23,552.77

Includes AWT donations

GRAND TOTAL	RECEIPTS	PAYMENTS	PROFIT/LOSS
	£ 26,079.87	£ 30,211.51	-£ 4,131.64

BANK BALANCES (INCLUDING PETTY CASH) 31st August 2023	£ 19,682.96
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PTA EVENTS			
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	EVENT	RECEIPTS	PAYMENTS	PROFIT/LOSS
A U T U M N	Halloween Mufti & Pumpkin Comp	£ 216.65	£ -	£ 216.65
	Uniform Sale Autumn	£ 330.40	£ -	£ 330.40
	Tea Party	£ 1,227.49	£ -	£ 1,227.49
	Football refreshments	£ 75.50	£ 29.10	£ 46.40
	World Cup Football Challenge	£ 417.25	£ -	£ 417.25
	Fireworks	£ 2,755.42	£ -	£ 2,755.42
	Cauliflower Cards	£ 202.50	£ -	£ 202.50
	World Cup Sweepstake 2022	£ 286.23	£ 50.00	£ 236.23
	Panto	£ -	£ 540.00	-£ 540.00
	Christmas Fair	£ 4,010.92	£ 1,664.57	£ 2,346.35
	AUTUMN TOTAL		£ 7,238.69	

S P R I N G	Race Night	£ 1,343.88	£ 71.00	£ 1,272.88
	Comedy Night	£ 2,131.30	£ 996.00	£ 1,135.30
	Clothing Collection Spring	£ -	£ -	£ -
	Mufti Day Spring	£ -	£ -	£ -
	Uniform Sale Spring	£ 201.01	£ -	£ 201.01
	Mother Day	£ 566.22	£ 244.80	£ 321.42
	World Book Day	£ 226.31	£ -	£ 226.31
	Easter Egg Design	£ 27.58	£ 31.00	-£ 3.42
	SPRING TOTAL		£ 3,153.50	

S U M M E R	Comic Relief	£ 451.00	£ 287.78	£ 163.22
	Uniform Sales Summer	£ 327.29	£ -	£ 327.29
	Kings Coronation Gifts	£ -	£ 292.00	-£ 292.00
	Break the Rules Day	£ 266.80	£ -	£ 266.80
	Fathers Day	£ 450.16	£ -	£ 450.16
	Summer Fair	£ 6,079.34	£ 1,700.61	£ 4,378.73
	Ice Lolly Sale	£ 612.45	£ 327.48	£ 284.97
SUMMER TOTAL				£ 5,579.17

Y E A R 6	Year 6 Hoodie	£ -	£ -	£ -
	Year 6 ice creams	£ -	£ 140.00	-£ 140.00
	Year 6 Leavers' Production	£ 288.90	£ -	£ 288.90
	Year 6 Leavers' Books	£ -	£ 60.00	-£ 60.00
YEAR 6 TOTAL				£ 88.90

S c h o o l	Alleyway signs	£ -	£ 54.00	-£ 54.00
	Educational signs for round the school	£ -	£ 170.40	-£ 170.40
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
School TOTAL				-£ 224.40

PAYMENTS TO SCHOOL			
#	ITEM		PAYMENTS
1	Mathletics contribution	22Inv11	£ 71.92
2	Maths escape room	22Inv11	£ 545.00
3	Dyslexia Test Kit	22Inv11	£ 210.90
4	Headphone adapters	22Inv11	£ 58.78
5	Ukulele School subscription	22Inv11	£ 80.00
6	Volunteer reader gifts	22Inv11	£ 78.00
7	Recorders	22Inv11	£ 184.28
8	Boomwhackers	22Inv11	£ 41.45
9	Friendship Bench	22Inv18	£ 2,732.10
10	Ipad for class teacher	22Inv18	£ 345.06
11	VR experience	22Inv18	£ 1,340.00
12	Xmas tree, crackers & resources	22Inv18	£ 269.60
13	Music Nativity Pack	22Inv18	£ 44.95
14	Gazebos x3	22Inv18	£ 524.97
15	Sing Up subscription	22Inv23	£ 285.00
16	Dictionaries & Thesauruses	22Inv23	£ 884.00
17	Front of School Bench	22Inv23	£ 487.50
18	Folding tables	22Inv23	£ 117.01
SCHOOL SPEND TOTAL			£ 8,300.52

PTA COSTS - DETAIL		
#	ITEM	PAYMENTS
1	Epsom&Ewell Gambling Act – annual registration fee	£ 20.00
2	Lights	£ 92.25
3	ParentKind Fees	£ 140.00
PTA COSTS TOTAL		£ 252.25

Assets:	3 gazebos, 4 card readers, 4 tablets, 1 ipad,
	1 freezer, 3 uniform containers, 2 folding tables

Independent examiner's report to the trustees of Wallace Fields Junior School Parent Teachers Association ("WFJS PTA")

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2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: K.O'Sullivan

Name: Kitty O'Sullivan

Relevant professional qualification or membership of professional bodies (if any): AAT, CIMA

Address: 26 Dirdene Gardens, Epsom, KT17 4AX

Date: 09/09/24

WALLACE FIELDS JUNIOR SCHOOL PARENT TEACHERS ASSOCIATION

England & Wales - Charity number 287744

Accounts

WFJS PTA TREASURER'S REPORT 2021-22

BANK BALANCES (INCLUDING PETTY CASH) 1ST SEPTEMBER 2021	£ 8,816.11
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	RECEIPTS	PAYMENTS	PROFIT/LOSS
PTA EVENTS TOTAL	£ 25,467.76	£ 9,415.41	£ 16,052.35

NON EVENTS	RECEIPTS	PAYMENTS
School Spend		£ 7,467.33
PTA Spend (insurance, equipment, thank you gifts)		£ 706.70
Parent Donations	£ 2,164.02	
Amazon Smile	£ 115.99	
Easy Fundraising	£ 393.37	
Bank Interest	£ 8.43	
Library fund	£ 4,438.36	
	£ -	

NON EVENTS TOTAL	£ 7,120.17	£ 8,174.03
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GRAND TOTAL	RECEIPTS	PAYMENTS	PROFIT/LOSS
	£ 32,587.93	£ 17,589.44	£ 14,998.49

BANK BALANCES (INCLUDING PETTY CASH) 31 August 2022	£ 23,814.60
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PTA EVENTS

EVENT	RECEIPTS	PAYMENTS	PROFIT/LOSS	
A U T U M N	Halloween Mufti	£ 413.65	£ -	£ 413.65
	School Uniform Sales	£ 254.70	£ -	£ 254.70
	Tea Party	£ 1,114.31	£ 123.30	£ 991.01
	Fireworks	£ 4,661.13	£ 2,962.55	£ 1,698.58
	Clothing Collection	£ 260.40	£ -	£ 260.40
	Cauliflower Cards	£ 232.00	£ -	£ 232.00
	Christmas Wreaths	£ 266.58	£ -	£ 266.58
	Panto&Xmas Jumper donation	£ 114.40	£ 495.00	-£ 380.60
	Christmas Fair	£ 3,136.43	£ 713.84	£ 2,422.59
		AUTUMN TOTAL	£ 6,158.91	

S P R I N G	2022 Challenge	£ 361.95	£ -	£ 361.95
	Doughnut sale - Spring	£ 569.92	£ 399.46	£ 170.46
	Clothing Collection Spring	£ 58.50	£ -	£ 58.50
	Mufti Day Spring	£ 906.32	£ 60.00	£ 846.32
	Valentines	£ -	£ 225.61	-£ 225.61
	Uniform Sale Spring	£ 200.59	£ -	£ 200.59
	Mother Day	£ 516.61	£ -	£ 516.61
	Circus	£ 1,876.64	£ -	£ 1,876.64
	Easter Egg Design	£ 69.06	£ -	£ 69.06
		SPRING TOTAL	£ 3,874.52	

S U M M E R	Clothing Collection Summer	£ 79.50	£ -	£ 79.50
	Race night	£ 1,270.86	£ -	£ 1,270.86
	Summer Uniform Sales	£ 238.96	£ 60.00	£ 178.96
	Disco - All	£ 695.55	£ 223.98	£ 471.57
	Sports Day Cafe	£ 188.70	£ -	£ 188.70
	Others	£ -	£ -	£ -
	Jubilee badges	£ -	£ 277.02	-£ 277.02

Jubilee Fayre (Summer)	£	7,325.99	£	3,450.03	£	3,875.96
				SUMMER TOTAL	£	5,788.53

Year 6	Year 6 ice creams	£	-	£	130.00	-£	130.00
	Year 6 Leavers' Production	£	445.20	£	61.55	£	383.65
	Year 6 Leavers' Disco	£	-	£	80.00	-£	80.00
				YEAR 6 TOTAL	£	173.65	

School	Mix&Match	£	209.81	£	-	£	209.81
	Guinea Pigs	£	-	£	153.07	-£	153.07
				School TOTAL	£	56.74	

PAYMENTS TO SCHOOL			
#	ITEM		PAYMENTS
1	Falconry UK 25/05/21 whole school	21INV20	£ 356.90
2	PTA Christmas crackers and tree	21INV20	£ 40.49
3	PTA Gift vouchers for wellbeing room poster winners	21INV20	£ 10.00
4	PTA Ukuleles & storage	21INV20	£ 366.71
5	Sing Up Subscription	21INV20	£ 285.00
6	Christmas crackers	21INV24	£ 72.87
7	Silly Science Show - whole school	21INV26	£ 649.00
8	PTA New Library contribution - crowd funding	21INV26	£ 4,438.36
9	PTA New Library contribution - donations	21INV26	£ 1,156.00
10	Aircon Repairs	Cash	£ 92.00
			SCHOOL SPEND TOTAL £ 7,467.33

PTA COSTS - DETAIL			
#	ITEM		PAYMENTS
1	Epsom&Ewell Gambling Act – annual registration fee		£ 20.00
2	Gazebo x3		£ 225.14
3	School Christmas gifts		£ 163.62
4	ParentKind Fees		£ 116.00
5	Sum Up Machine		£ 27.99
6	Trolley & Wheel Barrow		£ 90.16
7	Sum Up Machine		£ 27.99
8	Padlocks		£ 35.80
			PTA COSTS TOTAL £ 706.70


Assets: Leaders. 1 BBO. Trolley & Wheelbarrow. Padlocks

Gift Aid Claimed (already included in above figures)	
Christmas Fair Entry Donations	
Music Evening Donations	
Parent Donations	£ 340.58
Sponsored Walk	£ 992.83
Sport Relief/Fundraiser Sponsorship	
Celeb Eve/Summer Fair Entry Donations	£ -
TOTAL	£ 1,333.41

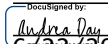
Sport Relief (already included in above figures)	
Total Collected on behalf of Sport Relief	£ 248.81
Total Donated to Sport Relief	£ 248.81

SIGNED BY TWO TRUSTEES ON BEHALF OF WALLACE FIELDS JUNIOR SCHOOL PTA

TRUSTEE NAME
SIGNATURE
DATE

Jade Dodd

6/19/2023

TRUSTEE NAME
SIGNATURE
DATE

Andrea Day

6/22/2023

WALLACE FIELDS JUNIOR SCHOOL PARENT TEACHERS ASSOCIATION

TRUSTEES' REPORT

Period 1st September 2021 to 31st August 2022

CONTENTS

Legal and Administrative Details

Trustees' Report

LEGAL AND ADMINISTRATIVE DETAILS

Trustees

Names of Trustees

Mr Stephen Lee (Head Teacher)

Mrs Andrea Day (Deputy Head Teacher)

Mrs Jade Dodd (Chair of PTA Committee)

Mrs Sarah Crowther (PTA Treasurer)

Ms Jacqueline Nevin (Trustee)

Charity Name

Wallace Fields Junior School Parent Teachers Association

Registered Charity Number

287744

Charity's Principal Address

Wallace Fields Junior School Parent Teachers Association

Wallace Fields Junior School

Dorling Drive

Epsom

KT17 3BH

TRUSTEES' REPORT 1ST SEPTEMBER 2021 TO 31ST AUGUST 2022

Structure, Governance and Management

The Wallace Fields Junior School Parent Teachers Association (PTA) is registered with the Charities Commission of England and Wales and is a member of Parentkind. The governing document is a constitution. The charity is constituted by an association. Trustees are either agreed at the AGM, or co-opted at the committee meetings.

The PTA consists of a Chairperson, a Treasurer, a Secretary, the Head Teacher, Deputy Head Teacher and parents and carers of children attending Wallace Fields Junior School.

Committee meetings are held about once every two months. The Head Teacher or Deputy Head Teacher attend the meetings. The Chair invites parents to attend the PTA meetings in each school bulletin, as a reminder that they are fully welcome to come along to the meetings and help in any way they can with the PTA.

Sub-committees may be formed by the committee to work on specific events/activities and will report back to the committee, for example the Christmas and Summer fairs.

The PTA aims to make all of its activities accessible to all children and parents/carers in the school. The trustees declare that they have throughout their activities had regard to the guidance issued by the charity commission on public benefit and safeguarding.

Aims and Objectives

To advance the education of pupils in the school, in particular by:

- Developing effective relationships between staff, parents /carers and others associated with the school;
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Development of Staff and School/Parent Relationships

The Christmas and Summer events in particular give parents/carers the chance to become involved in the PTA to offer to help on stalls, or with setting up or clearing away. Also many members of staff give their time to help on stalls, which shows families the commitment that staff and families have towards the school.

The PTA runs successful joint events with Wallace Fields Infant School & Nursery such as Fireworks, Race Night and a Family Circus resulting in equal profit for each school.

The PTA holds an annual barbeque in July (Celebration Evening) where parents/carers have the chance to look at their children's work and speak with the teachers. New parents/carers and their children from Year 2 for the September intake are also invited along to get to know the PTA and other parents already at the school. New parents/carers are warmly welcomed to join the PTA.

The Chair and Treasurer of the PTA regularly update parents/carers in the school weekly bulletin of monies raised from events, and updating on forthcoming events and what monies will be spent on.

Income and Expenditure

The total income before expenses (including from events, easyfundraising, matched funding, gift aid and interest from the bank accounts) for the financial year was £32,587.93. This breaks down into income from events which came to £25,467.76 as shown below in the Achievements and Performance section and income from easy fundraising, matched funding, gift aid, interest and donations came to £7,120.17. Included in the income was £1,333.41 gift aid which was successfully claimed on donations.

Expenditure from events totalled £9,415.41 and general PTA expenditure (including insurance, equipment, refunds and payments to the infant school) came to £706.70. Payments to the school came to £7,467.33 as detailed in the Providing Facilities and Equipment section below. Total expenditure therefore came to £17,589.44. Money was used from the Lloyds Bank account to cover all the payments to the school.

Income after expenses was £14,998.49.

The opening balance of £8,816.11 in the accounts on 1 September 2021 was as follows:

Lloyds Bank - £696.19, CAF Cash GOLD - £8,119.92

The closing balance of £23,814.60 in the accounts on 31 August 2022 was as follows:

Lloyds Bank - £11,693.27, CAF Cash GOLD - £12,121.33

Achievements and Performance

The charity has had a good year raising funds for the school by holding fun events for both the parents/carers and the children.

	<u>RECEIPTS</u>	<u>PAYMENTS</u>	<u>PROFIT/LOSS</u>
PTA EVENTS TOTAL	£25,467.76	£9,415.41	£16,052.35

Details of amounts raised at the events are listed below

	<u>EVENT</u>	<u>RECEIPTS</u>	<u>PAYMENTS</u>	<u>PROFIT/LOSS</u>
A U T U M N	Halloween Mufti	£ 413.65	£ -	£ 413.65
	School Uniform Sales	£ 254.70	£ -	£ 254.70
	Tea Party	£ 1,114.31	£ 123.30	£ 991.01
	Fireworks	£ 4,661.13	£ 2,962.55	£ 1,698.58
	Clothing Collection	£ 260.40	£ -	£ 260.40
	Cauliflower Cards	£ 232.00	£ -	£ 232.00

	Christmas Wreaths	£ 266.58	£ -	£ 266.58
	Panto & Xmas Jumper donation	£ 114.40	£ 495.00	-£ 380.60
	Christmas Fair	£ 3,136.43	£ 713.84	£ 2,422.59
			Autumn Total	£ 6,158.91
S P R I N G	2022 Challenge	£ 361.95	£ -	£ 361.95
	Doughnut sale - Spring	£ 569.92	£ 399.46	£ 170.46
	Clothing Collection Spring	£ 58.50	£ -	£ 58.50
	Mufti Day Spring	£ 906.32	£ 60.00	£ 846.32
	Valentines	£ -	-£225.61	-£ 225.61
	Uniform Sale Spring	£ 200.59	£ -	£ 200.59
	Mother Day	£ 516.61	£ -	£ 516.61
	Circus	£ 1,876.64	£ -	£ 1,876.64
	Easter Egg Design	£ 69.06	£ -	£ 69.06
			SPRING TOTAL	£ 3,874.52
S U M M E R	Clothing Collection Summer	£ 79.50	£ -	£ 79.50
	Race night	£ 1,270.86	£ -	£ 1,270.86
	Summer Uniform Sales	£ 238.96	£ 60.00	£ 178.96
	Disco - All	£ 695.55	£ 223.98	£ 471.57
	Sports Day Cafe	£ 188.70	£ -	£ 188.70
	Jubilee badges	£ -	£ 277.02	-£ 277.02
	Jubilee Fayre (Summer)	£ 7,325.99	£ 3,450.03	£ 3,875.96
			SUMMER TOTAL	£ 5,788.53

YE AR 6	Year 6 ice creams	£ -	£ 130.00	-£ 130.00
	Year 6 Leavers' Production	£ 455.20	£ 61.55	£ 383.65
	Year 6 Leavers' Disco	£ -	£ 80.00	-£ 80.00
			YEAR 6 TOTAL	£ 173.65

Providing Facilities and Equipment

The Headteacher or Deputy Headteacher put forward to the PTA committee any items they would like the PTA to pay for. The committee will then decide if they agree to these requests. Payments are normally made to the school on a termly basis, with the School Business Manager issuing the Treasurer with an invoice. The following table shows what the money that the PTA donated to the school was used for in the 2021-22 academic year.

<u>PAYMENTS TO SCHOOL</u>		
1	Falconry UK 25/05/21 whole school	£ 356.90
2	PTA Christmas crackers and tree	£ 40.49
3	PTA Gift vouchers for wellbeing room poster winners	£ 10.00
4	PTA Ukuleles & storage	£ 366.71
5	Sing Up Subscription	£ 285.00
6	Christmas crackers	£ 72.87
7	Silly Science Show - whole school	£ 649.00
8	PTA New Library contribution - crowdfunding	£ 4,438.36
9	PTA New Library contribution - donations	£ 1,156.00
10	Aircon Repairs	£ 92.00
	Total Payments to School	£ 7,467.33

Reserves Policy

The charity does not have a policy on reserves, but the Treasurer looks to maintain enough money in the bank accounts to fund all forthcoming expenses such as floats and expenses for events, any commitments to donations to the school and annual payments, for example to Parentkind for insurance and to the local council for the annual gambling licence. At no point in the year were the accounts overdrawn.

Independent Examination of Accounts

Kitty O'Sullivan was appointed as the Independent Examiner to examine the accounts. She has a child at Wallace Fields Junior School and is currently an accountant. She will not be paid for her report.

Other

We would like to thank all parents/carers and staff who have made this year to be so successful and profitable for the benefit of Wallace Fields Junior School.

Name: Jade Dodd


Position: Chair

Signature: 

Date: 6/19/2023

Name: Andrea Day

Position: Deputy head

Signature: 

Date: 6/22/2023

Independent examiner's report to the Wallace Fields Junior School Parent Teachers Association

Trustees I report on the accounts of the Trust for the year ended 31st August 2022, which are set out on pages 2-3.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the commission under section 145(5)(b) the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - o to keep accounting records in accordance with section 130 of the 2011 Act
 - o to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed:  DocuSigned by:
Kitty O'Sullivan
99E4C27D5C304DF...

Name: Kitty O'Sullivan

Relevant professional qualification or body if applicable: CIMA, AAT

Address: 26 Dirdene Garden, Epsom, Surrey, KT17 4AX

Date: 12/06/2023