

APPROVED

82nd Bristol (St. Bernadette) Scout Group

Trustees' Annual Report

For the Period 6th April 2021 to the 5th April 2022.

Trustee	Position	Trustee	Position
Jemma Brown	Scout Group Leader	Claire Blake	Elected Member
Stephen Williams	Chairman	Kate Aplin	Elected Member
Kate Maynard	Secretary	Kevin Morley	Elected Member
Philip Hennessey	Treasurer	Lianne Sheldon	Elected Member
Millie Talbot	Scout Leader	Natalie Norley	Elected Member
Angela Williams	Cub Scout Leader	Ryan Probert	Elected Member
Debra Chappell	Beaver Scout Leader		

Bank (All accounts)

Lloyds TSB Bank.
Westbury-on-Trym Branch.
PO Box 1000
BX1 1LT

Advisors

The Scout Association
The Charity Commission of England and Wales

Account Scrutineer

Mr Geoff Starling

82nd Bristol Scout Group
Principal Address
(Treasurer)

31 Davids Road
Whitchurch
Bristol.
BS14 9JH

82nd Bristol Scout Group web site:

www.82ndscouts.org.uk

82nd Bristol Scout Group email address:

82ndbristolscouts@gmail.com

Scout Association Registration number:

39782

Charity Commission Registration number

287697

Structure, Governance and Management.

The Scout Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Scout Group is a trust established under its rules, which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

In the absence of an existing Scout Group Constitution, the Scout Group has formally adopted that of the Scout Association detailed in Chapter 3, Section 24 of The Scout Association Policy, Rules and Regulations (P.O.R). Details for which can be found in the following link:

<https://www.scouts.org.uk/por/3-the-scout-group/#3.24>

The Scout Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity, manages the Scout Group. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Scout Group Scout Leader (GSL), individual section leaders and parent's and carers representation. They meet approximately every 3 months. All members of the Executive Committee must complete several on-line "Trustee Introduction Training" e-modules as soon as practically possible after being elected.

This Scout Group Executive Committee exists to support the Group Scout Leader (GSL), in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Scout Group property.
- The raising of funds and the administration of Scout Group finance.
- The insurance of persons, property and equipment.
- Scout Group public occasions.
- Assisting in the recruitment of leaders and other adult support.
- Appointing any sub committees that may be required.
- Appointing Scout Group Administrators and Advisors other than those who are elected.
- Assist in any administrative duties as and when requested

Risk Management and Internal Control

The Scout Group Executive Committee has identified the major risks to which they believe the Scout Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Scout Group would request the use of buildings, property and equipment from neighbouring organisations such as a church, community centre and other Scout Groups. We would offer similar reciprocal arrangements with these organisations. The Scout Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Scout Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Occasional helpers are covered under a separate insurance policy. Risk Assessments are undertaken before all Scout activities.

Reduced income from fund raising. The Scout Group is primarily reliant upon income from subscriptions and fundraising. The Scout Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Scout Group on an ongoing basis, either temporarily or permanently.

Reduction or loss of Leaders. The Scout Group is totally reliant upon volunteers to run and administer the activities of the Scout Group. If there were a reduction in the number of leaders to an unacceptable level in a particular section or the Scout Group then there would have to be a contraction, consolidation, or closure of a section and in the worst-case scenario the complete closure of the Scout Group.

Reduction or loss of members. The Scout Group provides activities for all young people aged 6 to 18. If there were a reduction in membership in a particular section or the Scout Group then there would have to be a contraction, consolidation, or closure of a section and in the worst-case scenario the complete closure of the Scout Group.

The Scout Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 different authorities for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

Objectivities and Activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun.
- Take part in activities indoors and outdoors.
- Learn by doing.
- Share in spiritual reflection.
- Take responsibility and make choices.
- Undertake new and challenging activities.
- Make and live by their Promise.

Public Benefit Statement

The Scout Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Achievements and Performance.

Separate reports from the GSL, the Chairman's and Treasurers report for an overview of the work carried out over the last 12-month period are available on request.

Financial Review

Reserve Policy

The Scout Group's policy on reserves is to hold sufficient funds to continue the charitable activities of the Scout Group should income and fundraising activities fall short. The Scout Group Executive Committee considers that the Scout Group should hold a sum of 12 months running cost, circa £10,000 - £12000.

The Scout Group held reserves of £57,995.78 against this at year-end. This is far above the level required for operating expenses. However, this can be explained by: -

- Bristol City Council grants due to Covid-19 pandemic lockdown measures.
- Rebate of District Subscriptions for 2020/21
- Resolution by BOT (February 2022) to subsidise future Scout Group activities and residential camps until further notice but for not less than 2 years.
- Reserves for future improvements and running costs to the Scout HQ premises during the period whilst the Scout premises cannot be used either for Scout meetings or prolonged period of being unable to permit private hire to the premises.

Investment Policy

The Scout Group's income and expenditure is relatively small and consequently does not have sufficient funds to invest in longer-term investments such as stocks and bonds. The Scout Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream bank.

The Scout Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Scout Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Scout Group Executive considers the cash flow requirements.

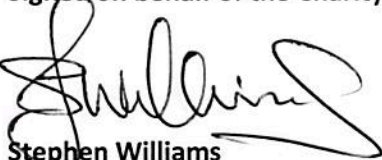
Plans for the coming year.

The planning of the next financial year in terms of the individual sections are being planned with a degree of reservation as to the ongoing effects of the Covid pandemic and the effect of events may have on the health and wellbeing of the membership and Scout leadership team. Any event proposed will be determined on the financial effect on the Scout Group in the event that they later have to be cancelled.

Some improvements to the Scout HQ are also being considered which will give more flexibility of being able to conduct sessions outside when weather permits.

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees.



Stephen Williams

Chair

82nd Bristol (St. Bernadette) Scout Group

Date 3rd May 2022



Kate Maynard

Secretary

82nd Bristol (St. Bernadette) Scout Group

Date 3rd May 2022

82nd Bristol (St. Bernadette) Scout Group

Receipts and Payments Accounts

For the Period from 6th April 2021 to 5th April 2022.

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Cash funds last year end	£
Scout Sections Float	150.00
Lloyds TSB Current	997.05
Lloyds TSB Savings	25,120.76
Lloyds Higher Interest Account	20,000.00
Cash	0.00
TOTAL	46,267.81

Membership Subscriptions	£
Subscriptions from members	6,723.00
Subscriptions paid on to District	2,868.00
Refund from Scout District	192.50
Total of Subscriptions retained	4,047.50

Code	Receipts	£	<i>Last Year</i>
S10	Subscriptions retained	4,047.50	7,171.50
S11	Camps	929.00	5,107.20
	BCC Business Rate Grants	10,667.00	20,717.36
F10	Bag Packing	-	-
H10	Hire of H/Q	420.00	145.00
F11	Gift Aid	2,002.56	5,532.56
U10	Uniforms/Leisurewear/Badges	1,154.85	771.70
F14	Grants	-	-
S12	Activities	1,480.50	28.00
A12	Training	-	-
F12	Donations	932.13	47.01
A10	Stationary	-	-
F13	Social Events	-	-
	Section's Float	150.00	-
R10	Tuck Shop	-	-
B10	Bank Interest	63.73	7.11
	Misc Income	3.20	-
	Gross Income	£ 21,850.47	
	Cash funds last year end	46,267.81	
	Net of receipts (payments)	10,122.50	
	Cash funds this year end	£ 57,995.78	

Code	Payments	£	<i>Last Year</i>
I20	Insurance's	662.54	633.45
S22	Activities	3,358.87	2,618.86
S21	Camps	289.46	5,243.30
U20	Uniform's/Leisurewear	1,954.18	877.40
U21	Badges	960.55	577.20
M22	Gas	400.86	255.09
M23	Electric	311.31	214.19
M24	Water / Sewage Rates	153.46	103.09
M25	Telephone/Internet/ Zoom	581.45	614.95
F23	Social Events	-	-
M20	Maintenance of HQ	593.94	8,392.59
H21	Mini Bus/ Coaches Hire	-	-
H20	Hire of HQ Refunds	-	50.00
S22	Stationary	83.85	22.30
A20	Equipment	555.68	1,146.48
E20	Tuck Shop	-	-
R20	Training	30.00	-
A22	Cleaning/Consumables	-	136.80
M21	Donations	30.00	-
F22	Prizes	78.00	-
	Food/Drink	46.35	-
R21	Leaders Expences	-	154.37
A23	Bank Charges	32.00	32.00
B20		-	-

Cash Funds

Section's Float	0.00
Lloyds Current Account	611.29
Lloyds Savings Account	37,324.16
Lloyds Higher Interest Account	20,060.33
Petty Cash	0.00
£	57,995.78

Total Payments £ **10,122.50**

Approved at Trustees meeting held
3rd May 2022

Presented at the AGM held
1st July 2022

A copy of the Trustees Report together with the
Independent Examiners Report is available on request

Independent Examiner's Report to the Trustees of the 82nd Bristol (St. Bernadette) Scout Council

I report to the trustees on my examination of the accounts of the 82nd Bristol (St. Bernadette) Scout Group for the Financial Year 6th April 2021 to 5th April 2022.

Responsibilities and basis of report

As the charity trustees of the 82nd Bristol (St. Bernadette) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 82nd Bristol (St. Bernadette) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 82nd Bristol (St. Bernadette) Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

Geoffrey Malcolm Starling FFA/FIPA

Address:

POUNT PLACE
PHEASANT LODGE
OLDLAND COMMON BS30 9PN

Date:

15 June 2022

Trustees Statement

The Trustees of the 82nd Bristol (St. Bernadette) Scout Group declare that they have approved the Accounts attached and has been signed on their behalf by: -

Stephen Williams

Chair

82nd Bristol (St. Bernadette) Scout Group

Philip Hennessey

Treasurer

82nd Bristol (St. Bernadette) Scout Group

Date:

15 June 2022

Date:

15 June 2022