

Report of the Trustees and Financial Statements for the
Year ended 31 December 2021

for

Exeter Division of the Guide Association
operating as
Exeter Division Guides

Registered charity number 287550

Exeter Division of the Guide Association
operating as
Exeter Division Guides

General Information for the year ended 31 December 2021

Trustees: Miss J Shute (Division Commissioner)
Mrs J Beesley (Assistant Division Commissioner)
Mrs Claire Ball (District Commissioner South Exe)
Mrs A Flack (District Commissioner East Exe)
Miss Sharon Jewell (District Commissioner Cranbrook)
Mrs Liz Green (Joint District Commissioner Topsham)
Miss Sharon May (Joint District Commissioner Topsham)

Treasurer: Miss R Wills

Charity Registration number: 287550

Bankers: CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Virgin Money
Jubilee House
Gosforth
Newcastle Upon Tyne
NE3 4PL

Exeter Division of the Guide Association

operating as

Exeter Division Guides

Structure, Governance and Management

The Exeter Division of the Guide Association is a branch of the Guide Association which was incorporated by Royal Charter. It is a registered charity (287550). The Exeter Division of the Guide Association is responsible for the administration of the Association's affairs within Exeter and some outlying areas, and for the general development of the principles, aims, organisation and rules of the Association in accordance with the Royal Charter and the Guiding Manual. It is headed by the Division Commissioner, who is the chair of the committee.

Members of the committee are appointed in accordance with the procedures established by the Devon County Guide Association. The charity trustees are the voting members of the committee. The trustees determine the general policy of the Exeter Division of the Guide Association. The day to day management is done by trustees and other volunteers.

Objectives and Activities for the Public Benefit

The Exeter Division of the Guide Association shares the aims of The Guide Association; to promote the education of girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their community.

To enable girls and young women to fulfil their potential to take an active and responsible role in society through its distinctive stimulating and enjoyable programme of activities delivered by trained volunteers. The trustees' policy is to see that the highest quality of care and instruction is available to the beneficiaries.

All adult members of Exeter Division are volunteers who willingly give their time to deliver and administer opportunities when running their part of Guiding i.e. unit, District or Division.

Achievements and Performance

At the annual census in 2021 the Division total of over 800 members across the different sections, Rainbow, Brownies, Guides, Rangers, Young Leaders, adult leaders and helpers. The reduction in numbers from 2020 is due to covid restrictions on unit meetings.

At the beginning of the year the trustees agreed to assist units with the annual subscription costs by providing a grant of £20 per adult in their main unit. The Division held a few of day events for girls, Magic & Mayhem, Where dreams come true and Hurdlestone but these were reduced in size from the numbers possible in the Division due to covid restrictions.

Units continued to find ways to meet, using free Zoom licences to meet online, going back to face to face outdoors during the summer months. By the end of the year all units were back meeting face to face.

The Division received a donation and part of this was use to provide some archive display and storage furniture.

The Trefoil Lodge refurbishment project continued in 2021, the old kitchen was converted into a disabled toilet and a boiler room, the back room was painted, carpeted and a new side door fitted. The garden was landscaped and turfed and new gates on either side installed. The side door overhang was removed and the guttering replaced. Towards the end of the year, we located a bike rack at the front side of the building and installed new outside lights.

Financial Review

The financial statements of Exeter Division Guides have been prepared in accordance with The Charities Act using the Receipts and Payments basis.

The results for the year and the financial position of the Exeter Division of the Guide Association are shown on the next page.

The charity maintains a general liquid reserve for Trefoil Lodge of £7,000 that is sufficient to cover one year's operating expenditure and holds a restricted fund for the Trefoil Lodge Building improvements.

The Division also holds a reserve of £20,000 for Exeter Division Guides.

Loan

After a review it was discovered that £10,000 initially identified as a donation from Girlguiding Devon in 2015, was in fact, a loan. The loan is now being repaid at £1,000 per annum, although in the year ended 31 December 2021, it was possible to repay £2,000.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Full Name

Miss Joanna Shute

Mrs Jenny Beesley

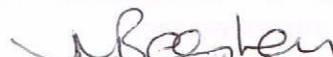
Position

Division Commissioner

Assistant Division Commissioner

Date 10/05/22





**Independent Examiner's Report to the Trustees on the Financial Statements
Exeter Division of the Guide Association operating as Exeter Division Guides,
Charity number 287550, for the year ended 31 December 2021**

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name : Raymond Flack

Date: 6 June 2022

Signature



Exeter Division Guides

FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2021

Receipts and Payments Account

	notes	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Receipts					
Donations		£ -	£ 50.00	£ 50.00	£ 50.00
Interest		£ 37.24	£ -	£ 37.24	£ 160.47
Badge/Uniform Sales		£ 41.00	£ -	£ 41.00	£ 21.00
Annual subscription		£ 60.00	£ -	£ 60.00	£ 1,389.70
Training Fees		£ -	£ -	£ -	£ -
Events		£ -	£ -	£ -	£ 2,575.30
Rent		£ 13,369.49	£ -	£ 13,369.49	£ 5,066.50
Other		£ 1,187.49	£ -	£ 1,187.49	£ 11,000.00
TL Build Fundraising		£ 1,514.19	£ 45,919.42	£ 47,433.61	£ 23,476.21
		£ 16,209.41	£ 45,969.42	£ 62,178.83	£ 43,744.18

Payments

Grants	£ -	£ -	£ -	£ 70.00
Badges	£ 250.25	£ -	£ 250.25	£ 586.00
Annual subscription	£ 2,992.80	£ -	£ 2,992.80	£ 180.00
Training Fees	£ -	£ -	£ -	£ -
Banking Charges	£ 200.00	£ -	£ 200.00	£ 120.00
Events	£ 4,466.93	£ -	£ 4,466.93	£ 2,008.29
Admin	£ 457.27	£ -	£ 457.27	£ 387.95
Independent Examination	£ -	£ -	£ -	£ -
Other	£ 982.50	£ -	£ 982.50	£ 162.32
Telephone/Broadband	£ 364.80	£ -	£ 364.80	£ 408.24
Rent	£ 200.00	£ -	£ 200.00	£ -
Water	£ 440.00	£ -	£ 440.00	£ 388.00
Energy	£ 1,818.20	£ -	£ 1,818.20	£ 1,828.00
Council Tax	£ -	£ -	£ -	£ 42.00
Insurance	£ 1,116.54	£ -	£ 1,116.54	£ 1,105.63
Repairs	£ 497.93	£ -	£ 497.93	£ 5,576.30
Cleaning	£ 1,228.94	£ -	£ 1,228.94	£ 298.19
TL Build Fundraising	£ -	£ 54,513.37	£ 54,513.37	£ 58,236.04
	£ 15,016.16	£ 54,513.37	£ 69,529.53	£ 71,396.96

Excess Receipt over Payments

transfers between funds	£ 1,193.25	-£ 8,543.95	-£ 7,350.70	-£ 27,652.78
	-£ 7,779.74	£ 7,779.74	£ -	£ -
	-£ 6,586.49	-£ 764.21	-£ 7,350.70	-£ 27,652.78

Bank accounts 1st Jan	£ 57,373.81	£ 1,975.22	£ 59,349.03	£ 87,001.81
Bank accounts 31st Dec	£ 50,787.32	£ 1,211.01	£ 51,998.33	£ 59,349.03

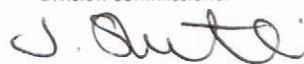
Statement of Assets and Liabilities

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Assets				
Petty Cash	£ 32.11	£ -	£ 32.11	£ -
CAF Current Account	£ 3,833.76	£ 232.80	£ 4,066.56	£ 12,616.64
Virgin Money Account	£ 27,273.65	£ -	£ 27,273.65	£ 27,237.48
CAF Current Account	£ 9,647.29	£ 978.21	£ 10,625.50	£ 7,784.13
CAF Gold Account	£ 10,000.51	£ -	£ 10,000.51	£ 11,710.78
	£ 50,787.32	£ 1,211.01	£ 51,998.33	£ 59,349.03
Liabilities				
Girlguiding Devon Loan	-£ 8,000.00	£ -	-£ 8,000.00	-£ 10,000.00
Total Assets & Liabilities	£ 42,787.32	£ 1,211.01	£ 43,998.33	£ 49,349.03

These financial statements were approved by the members of the Executive committee on
And are signed on their behalf.

Name
Position

Miss Joanna Shute
Division Commissioner



Mrs Jenny Beesley
Assistant Division Commissioner

