

Report of the Trustees and
Financial Statements
For The Year Ended 30 September 2022
for
The Minchinhampton Centre for the
Elderly

Kingscott Dix Limited
Chartered Accountants
and Statutory Auditor
Goodridge Court
Goodridge Avenue
Gloucester
Gloucestershire
GL2 5EN

The Minchinhampton Centre for the
Elderly

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For The Year Ended 30 September 2022

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**The Minchinhampton Centre for the
Elderly**

**Reference and Administrative Details
For The Year Ended 30 September 2022**

Trustees	C Fisher	(Resigned 31 October 2022)
	G Ford	
	N Parry	
	D Wood	
	C Blackstone	(Resigned 3 January 2023)
	A Lane	(Appointed 3 March 2022)
	D Pouncey	(Appointed 3 March 2022)
	A Hutchinson	(Appointed 1 October 2022)
Charity number	287479	
Principal address	Horsfall House Windmill Road Minchinhampton Gloucestershire GL6 9EY	
Auditor	Kingscott Dix Limited Chartered Accountants and Statutory Auditor Goodridge Court Goodridge Avenue Gloucester Gloucestershire GL2 5EN	
Bankers	Lloyds Bank Plc 12 Rowcroft Stroud Gloucestershire GL5 3BD	

**The Minchinhampton Centre for the
Elderly**

**Report of the Trustees
For the Year Ended 30 September 2022**

The trustees present their report and financial statements for the year ended 30 September 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

The charity's principal object, in accordance with its constitution, continues to be the relief of the aged and disabled who are resident in and around Minchinhampton by the provision of facilities for rehabilitation, recreation and leisure time occupation.

Significant activities are pursued on behalf of the charity via its wholly owned subsidiary, Minchinhampton Centre for the Elderly Limited, including the provision of residential, domiciliary and day care to the elderly in the local community.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The Group continued to support care in the community specifically through providing Home Care, a Day Centre which has been renamed after the Charity Founder Dr Chris Booth, and through residential care within the Nursing Care Home we operate. This latter activity is the principal activity of the charity ensuring support to those who cannot afford the full cost of residential nursing care. Specialist dementia care is a feature of our activities with dedicated and expert staff on duty twenty four hours a day. The Charity offers free respite through the provision of two dedicated beds which were occupied to the benefit of the local community throughout the year.

The purpose built Nursing Home has 44 beds, split evenly between General Nursing for the frail and elderly and Specialist Nursing for those with Dementia and other memory disorders. Alongside this we can also offer:

- Palliative Care
- Respite
- Short Breaks Care

Fundraising

The trustees have overseen various fundraising activities on behalf of the charity. These activities are of a continuing nature and contribute towards maintaining the charity on a sound financial footing.

The Charity's fundraising team provide support for all we do through various activities including a charity pop up shop and a range of events, both traditional and 'virtual' ones through the charity website with the aim of both raising money and involving the local community in the life of Horsfall House. Our fundraising is spearheaded by the Fundraising committee and coordinated by Duncan Wood.

**The Minchinhampton Centre for the
Elderly**

**Report of the Trustees
For The Year Ended 30 September 2022**

Achievements and performance

The Group's staff are knowledgeable and highly trained allowing the charity to offer residents the required support and reassurance. Registered nurses are on duty 24 hours a day and all of the Care Assistants are trained to levels 2 & 3 in Health and Social Care.

The Group have a dedicated kitchen providing healthy, freshly cooked meals and able to cater for any dietary need. The Group undergo regulatory inspections of catering facilities by Environmental Health and have systematically maintained the highest level of Five Stars.

The Group continuously assesses and monitor outcomes for users of all services in order to implement changes or improvements. The Charity do this through annual satisfaction surveys and audits of:

- medication administration
- care documentation
- tissue viability (skin integrity)
- incidents, accidents or untoward events
- infection prevention and control

The Group works closely with professional organisations to ensure that care is always in line with best practice and best meets the interests and needs of our users.

Minchinhampton Centre for the Elderly Limited continues to maintain an overall 'Good' rating with Care Quality Commission in both the care home and homecare services it provides.

Demand for the services that Horsfall House provides is undiminished and with Covid 19 testing on new residents, allied to strict risk assessments, new residents are being accepted into the Home. This has meant Horsfall House was able to maintain a bed occupancy level of over 93%.

The opening value of the investment portfolio of £1,452,396 on 30 September 2021 compares with the closing value of the portfolio on 30 September 2022 of £1,319,496. Dividends and interest received from investments totalled £35,702 in the year (2021: £42,180).

Financial review

The Group made a surplus of £548,552 during the year. This is made up of a surplus in the parent charity of £646,625 and a deficit of £98,073 in the subsidiary charitable company, Minchinhampton Centre for the Elderly Limited. The parent charity surplus largely arose because of the dedicated successful work of the large number of people involved in fundraising activities.

Reserves

The trustee's current policy is that unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') should be between 3 and 6 months of the resources expended by the Group as a whole, which equates to between £750,000 and £1,501,000. At this level, the trustees feel that they would be able to continue the current activities of the Charity in the event of a significant drop in funding. It would obviously be necessary to consider how funding would be replaced or activities changed. At 30 September 2022 the free reserves amounted to £1,631,540.

The Trustee Act 2000 contains statutory powers enabling the trustees to delegate the investment management of the charity's assets to an appropriately qualified investment advisor with discretionary management powers subject to a general policy prescribed by the trustees. The trustees' present policy is that the charity's funds should be invested in deposit accounts or such other financial instruments as preserve their capital value while earning such interest as is commensurate with the associated, minimal risk.

Surplus funds are placed on deposit with the bank insofar as they may be needed in the foreseeable future to cover the running costs for a period of several months. Funds over and above this are invested to produce a mixture of capital growth and income from low-risk investments.

**The Minchinhampton Centre for the
Elderly**
Report of the Trustees
For The Year Ended 30 September 2022

Risk factors

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The external risks to funding are reduced by the diversification of the charity's funding sources. Internal risks are minimised by the implementation of procedures for the authorisation of all transactions and projects. The trustees consider that by aiming to ensure a consistently high level of professionalism from a well-trained staff reduces the risk of failure in the standard of care delivered. All procedures are periodically checked to ensure that they continue to meet the needs of the charity.

Procedures are in place to ensure compliance with Health and Safety for staff and residents. Control measures for risk management have been implemented by the charity to ensure that residents are not being put at unnecessary risk from harm or abuse.

The Trustees continue the policy of preserving the capital value in its investments but note that these investments may fall or rise in value dependent on market conditions at the time of valuation. The Trustees believe that by the use of an Investment Broker and a low risk portfolio the key risks faced by the Charity have been mitigated appropriately.

Going concern

The trustees have reviewed the reserves of the Charity and have given full consideration to the ongoing financial impact of the Covid 19 Coronavirus. We took a cautious step in not introducing new residents through the period that testing for the virus was unavailable. Demand for the services that Horsfall House provides is undiminished and now that we can undertake tests on new residents, allied to strict risk assessments, they are now being accepted into the Home.

The trustees consider that this combined with the high level of retained reserves represented in cash and investments the Charities have sufficient funds to maintain their working capital and accordingly it is appropriate to prepare the financial statements on a going concern basis.

Plans for future periods

The trustees intend to continue to improve the facilities within Horsfall House. The trustees will continue to place high importance on staff training and believe that, due to the training that has been carried out in recent years, the staff at Horsfall House offer a much higher level of expertise than is generally available in other care homes.

Structure, governance and management

The charity named was established in 1982 as an unincorporated association and registered with the Charity Commission on 20 July 1983. Its governing document is a constitution dated 20 June 1983, as amended on 20 October 1987, 25 March 1997, 19 April 2017 and varied by a scheme dated 9 March 1994.

The trustees who served during the year and up to the date of signature of the financial statements were:

C Fisher	(Resigned 31 October 2022)
G Ford	
N Parry	
D Wood	
C Blackstone	(Resigned 3 January 2023)
A Lane	(Appointed 3 March 2022)
D Pouncey	(Appointed 3 March 2022)
A Hutchinson	(Appointed 1 October 2022)

**The Minchinhampton Centre for the
Elderly**

**Report of the Trustees
For The Year Ended 30 September 2022**

Recruitment and appointment of Trustees

The trustees comprise ex-officio, elected and co-opted individuals. The ex-officio trustees comprise the Chairman, Vice Chairman and Treasurer of the charity, each of whom is appointed at the trustees meeting following each annual general meeting of the charity and is subject to annual reappointment. Elected trustees are elected at an annual general meeting; one third of the elected trustees are required to retire by rotation each year and (if they wish to do so) offer themselves for re-election. Co-opted trustees are co-opted as such by a majority of the trustees, and are subject to annual reappointment by the trustees.

All Trustees are briefed on their responsibilities as Trustees prior to their acceptance of the role.

Organisational structure

The board aims to have quarterly meetings and major decisions affecting the charity are passed on a majority vote of those present. The management accounts preparation is undertaken by an experienced management accountant and the accounts are presented at the board meeting.

Decisions taken at meetings are by simple majority of votes cast by those attending, with the Chairman having the casting vote.

The trustees are responsible for providing training, where this is necessary, to new trustees so that they are properly equipped to fulfil their duties.

Relationship with related parties

During the year the charity provided £317,871 (2021 – £222,348) to its subsidiary charitable company, Minchinhampton Centre for the Elderly Limited for giving financial support to residents of the Nursing Home who are unable to fund the full cost of their residential nursing care.

For administrative reasons the property comprising the land and buildings known as Horsfall House (together comprised in Land Registry Title Nos. GR132825, GR184300 and GR353447) was re-registered in the name of Minchinhampton Centre for the Elderly Limited and, pursuant to a Declaration of Trust dated 9 June 2011, is now held on trust for The Minchinhampton Centre for the Elderly (Charity number 287479) absolutely.

Accordingly, the property is included in the accounts of the Charity Group only and there is an annual rental charge raised to Minchinhampton Centre for The Elderly Limited that totalled to £150,967 for the year ended 30 September 2022 (2021: £146,823)

The Minchinhampton Centre for the
Elderly

Report of the Trustees
For The Year Ended 30 September 2022

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 30th March 2023 and signed on its behalf by:



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N M S Parry - Trustee

Report of the Independent Auditors to the Trustees of
The Minchinhampton Centre for the
Elderly

Opinion

We have audited the financial statements of The Minchinhampton Centre for the Elderly (the 'charity') for the year ended 30 September 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent charity's affairs as at 30 September 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Report of the Independent Auditors to the Trustees of
The Minchinhampton Centre for the
Elderly

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In assigning the audit engagement team we ensured that collectively they had the appropriate competence and capabilities to identify non-compliance with laws and regulations, highlight areas of the financial statements particularly susceptible to fraud and conduct appropriate additional enquiries where suspicions or weaknesses became evident.

At the planning stage, we assessed the susceptibility of the entity's financial statements to material misstatement, including how fraud might occur. This involved preliminary planning discussions with management to obtain their assessment of fraud risk, to identify any incidences of fraud during the year and understand the measures and controls they had taken to combat the possibility of fraud.

Our transaction testing and assessment of controls during the audit provided further evidence as to the validity of this initial assessment with regard to material misstatement and fraud.

We identified areas of law and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, through discussion with the Directors, and inspection of the Charity's regulatory and legal correspondence. The team were briefed with regard to laws and regulations and remained alert to any indication of non-compliance throughout the audit.

The charity is subject to laws and regulations that directly affect the financial statements including legislation covering financial reporting including related companies, distributable profits and taxation and we assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items. In assessing this compliance, we evaluated the appropriateness of accounting policies used and the reasonableness of accounting estimates in the measurement and presentation of profit within the financial statements.

Report of the Independent Auditors to the Trustees of
The Minchinhampton Centre for the
Elderly

The charity is subject to many other laws and regulations where the consequences of non-compliance could have a material effect on amounts or disclosures in the financial statements, for instance through the imposition of fines or litigation.

Audit procedures designed to identify non-compliance with these laws and regulations included enquiry of the Directors and other management and inspection of regulatory and legal correspondence. None of the procedures applied identified actual or suspected non-compliance.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. Where an irregularity is non-financial or has not reached a stage where its impact is financial, it is less likely to be identified by auditing procedures. In addition, to the extent that an irregularity involves collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls, there remains a high risk of non-detection. We are not responsible for detecting all instances of non-compliance with laws and regulations and cannot be expected to do so.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Kingscott Dix Limited

Kingscott Dix Limited
Chartered
Accountants and
Statutory Auditor
Goodridge Court
Goodridge Avenue
Gloucester
Gloucestershire
GL2 5EN

Date:

12th April 2023

**The Minchinhampton Centre for the
Elderly**

**Consolidated Statement of Financial Activities
For the Year Ended 30 September 2022**

	Notes	Unrestricted funds 2022 £	Unrestricted funds 2021 £
<u>Income from:</u>			
Donations and legacies	3	1,126,325	356,343
Charitable activities	6	3,278,725	2,929,713
Other trading activities	7	34,067	38,386
Investments	5	35,702	43,392
Total income		4,474,819	3,367,834
<u>Expenditure on:</u>			
Raising funds	8	17,836	15,874
Charitable activities	9	3,757,412	3,442,927
Total resources expended		3,775,248	3,458,801
Net gains/(losses) on investments	16	(151,019)	174,922
Net movement in funds		548,552	83,955
Fund balances at 1 October 2021		5,027,565	4,943,610
Fund balances at 30 September 2022		5,576,117	5,027,565

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**The Minchinhampton Centre for the
Elderly**

**Charity Statement of Financial Activities
For The Year Ended 30 September 2022**

	Notes	Unrestricted funds 2022 £	Unrestricted funds 2021 £
<u>Income from:</u>			
Donations and legacies	4	1,088,372	180,868
Charitable activities - property rental	6	150,967	146,824
Other trading activities	7	34,067	38,386
Investments	5	35,702	42,180
Total income		1,309,108	408,258
<u>Expenditure on:</u>			
Raising funds	8	17,836	15,874
Charitable activities	9	493,628	393,071
Total resources expended		511,464	408,945
Net gains/(losses) on investments	16	(151,019)	174,922
Net movement in funds		646,625	174,235
Fund balances at 1 October 2021		5,051,219	4,876,984
Fund balances at 30 September 2022		5,697,844	5,051,219

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The Minchinhampton Centre for the
Elderly

Consolidated Balance Sheet
As at 30 September 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	18	2,625,021		2,692,828	
Investments	17	1,319,496		1,452,396	
		<u>3,944,517</u>		<u>4,145,224</u>	
Current assets					
Stocks	21	7,705		10,567	
Debtors	22	159,306		204,616	
Cash at bank and in hand		1,846,309		992,673	
		<u>2,013,320</u>		<u>1,207,856</u>	
Creditors: amounts falling due within one year	23	<u>(381,720)</u>		<u>(325,515)</u>	
Net current assets		1,631,600		882,341	
Total assets less current liabilities		<u>5,576,117</u>		<u>5,027,565</u>	
Income funds					
<u>Unrestricted funds</u>					
Designated funds	26	-		(23,654)	
General unrestricted funds		<u>5,576,117</u>		<u>5,051,219</u>	
		<u>5,576,117</u>		<u>5,027,565</u>	
		<u>5,576,117</u>		<u>5,027,565</u>	

The financial statements were approved by the Board of Trustees and authorised for issue on 30th March 2023 and were signed on its behalf by:



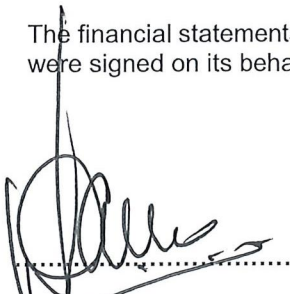
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N M S Parry - Trustee

**The Minchinhampton Centre for the
Elderly**

**Charity Balance Sheet
As at 30 September 2022**

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	18	2,625,021		2,692,828	
Investments	17	1,319,496		1,452,396	
		<u>3,944,517</u>		<u>4,145,224</u>	
Current assets					
Debtors	22	197,521		131,020	
Cash at bank and in hand		1,559,880		782,025	
		<u>1,757,401</u>		<u>913,045</u>	
Creditors: amounts falling due within one year	23	<u>(4,074)</u>		<u>(7,050)</u>	
Net current assets		1,753,327		905,995	
Total assets less current liabilities		<u>5,697,844</u>		<u>5,051,219</u>	
Income funds					
Unrestricted funds		5,697,844		5,051,219	
		<u>5,697,844</u>		<u>5,051,219</u>	

The financial statements were approved by the Board of Trustees and authorised for issue on 30th March 2023 and were signed on its behalf by:


N M S Parry - Trustee

The Minchinhampton Centre for the
Elderly

Consolidated Cash Flow Statement
For The Year Ended 30 September 2022

	Notes	£	2022 £	£	2021 £
Cash flows from operating activities					
Cash generated from operations	30	918,842		30,279	
Interest paid		(628)		(578)	
Net cash used in operating activities			918,214		29,701
Investing activities					
Purchase of tangible fixed assets		(83,160)		(81,265)	
Purchase of investments		(83,110)		(64,273)	
Proceeds on disposal of tangible fixed assets		1,000		-	
Proceeds on disposal of investments		64,990		38,049	
Investment interest received		469		1,446	
Investment dividends received		35,233		41,946	
Net cash used in investing activities			(64,578)		(64,097)
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			853,636		(34,396)
Cash and cash equivalents at the beginning of the reporting period			992,673		1,027,069
Cash and cash equivalents at the end of the reporting period			<u>1,846,309</u>		<u>992,673</u>

**The Minchinhampton Centre for the
Elderly**

**Notes to the Financial Statements
For The Year Ended 30 September 2022**

1 Accounting policies

Charity information

The Minchinhampton Centre for the Elderly is an unincorporated association registered as a charity in England and Wales.

The charity's registered number can be found on the Legal and Administrative Information page.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

The consolidated group financial statements consist of the financial statements of parent charity The Minchinhampton Centre for the Elderly together with all entities controlled by the parent charity (its subsidiaries). All intra-group transactions and balances are eliminated on consolidation.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

The trustees consider given the high level of retained reserves represented in cash and investments held by the charity that there are sufficient funds to maintain working capital and accordingly it is appropriate to prepare the financial statements on a going concern basis.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

**The Minchinhampton Centre for the
Elderly**
Notes to the Financial Statements
For The Year Ended 30 September 2022

1 Accounting policies

(Continued)

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Gifts in kind for use by the charity are recognised as incoming resources when received at a reasonable estimate of their value.

Income from government and other grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Irrecoverable VAT is charged against the category of resources expended for which it is incurred.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in the notes to the financial statements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets over their useful lives on the following bases:

Freehold land & buildings	2% on cost
Fixtures, fittings & equipment	10 / 25% on cost
Motor vehicles	25% on cost

The Minchinhampton Centre for the
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Notes to the Financial Statements
For The Year Ended 30 September 2022

1 Accounting policies

(Continued)

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.11 Financial instruments

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

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Notes to the Financial Statements
For The Year Ended 30 September 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

1.13 Provisions

Provisions are recognised when the charity has a legal or constructive present obligation as a result of a past event, it is probable that the charity will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation. Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value, the unwinding of the discount is recognised as a finance cost in net income/(expenditure) in the period in which it arises.

1.14 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.15 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**The Minchinhampton Centre for the
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**Notes to the Financial Statements
For The Year Ended 30 September 2022**

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies - group

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Donations and gifts	56,372	103,591
Legacies receivable	1,032,000	127,278
Grants receivable	37,953	125,474
	<u>1,126,325</u>	<u>356,343</u>
Grants receivable for core activities		
Infection control grant	-	82,076
Coronavirus job retention scheme	-	1,135
Other Covid related grants	37,953	42,263
	<u>37,953</u>	<u>125,474</u>

4 Donations and legacies - charity

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Donations and gifts	56,372	53,591
Legacies receivable	1,032,000	127,278
	<u>1,088,372</u>	<u>180,869</u>

**The Minchinhampton Centre for the
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Notes to the Financial Statements

For The Year Ended 30 September 2022

5 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Income from listed investments	35,233	41,946
Interest receivable	469	1,446
	<u>35,702</u>	<u>43,392</u>

6 Charitable activities

	Nursing home	Day centre & non-residential services	Homecare	Other income	Total 2022	Total 2021
	2022	2022	2022	2022		
	£	£	£	£	£	£
Other income	2,456,161	175,595	645,763	1,206	3,278,725	2,929,713
	<u>2,456,161</u>	<u>175,595</u>	<u>645,763</u>	<u>1,206</u>	<u>3,278,725</u>	<u>2,929,713</u>

For the year ended 30 September 2021

	Nursing home	Day centre & non-residential services	Homecare	Other income	Total 2021
	£	£	£	£	£
Other income	2,163,622	66,192	699,054	845	2,929,713
	<u>2,163,622</u>	<u>66,192</u>	<u>699,054</u>	<u>845</u>	<u>2,929,713</u>

7 Other trading activities - charity

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Fundraising events	34,067	38,386
	<u>34,067</u>	<u>38,386</u>

The Minchinhampton Centre for the
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Notes to the Financial Statements
For The Year Ended 30 September 2022

8 Raising funds - charity

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
<u>Fundraising and publicity</u>		
Other fundraising costs	722	152
<u>Investment management</u>	17,114	15,722
	<u>17,836</u>	<u>15,874</u>

**The Minchinhampton Centre for the
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**Notes to the Financial Statements
For The Year Ended 30 September 2022**

9 Charitable activities - group

	2022 £	2021 £
Staff costs	2,760,069	2,626,231
Depreciation and impairment	150,967	146,823
Agency staff	202,145	41,617
Catering	97,005	80,231
Cleaning & hygiene	90,385	87,813
Utilities	62,889	67,697
Insurance	22,596	19,007
Repairs & maintenance	90,681	87,212
IT & telephony	55,719	53,797
Travel & motor expenses	61,099	64,935
Advertising, recruitment & training	14,041	22,230
Office expenses	35,538	24,528
Equipment hire	27,742	28,418
Other direct costs	51,359	64,768
(Profit)/loss on disposal of tangible assets	(1,000)	-
	<u>3,721,235</u>	<u>3,415,307</u>
Share of governance costs (see note 12)	36,117	27,620
	<u><u>3,757,412</u></u>	<u><u>3,442,927</u></u>

Charitable activities - Charity

	2022 £	2021 £
Resident bed funding	317,871	222,348
Depreciation and impairment	149,967	146,823
Other direct costs	628	578
	<u>468,466</u>	<u>369,749</u>
Share of governance costs (see note 13)	25,162	23,322
	<u><u>493,628</u></u>	<u><u>393,071</u></u>

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

**The Minchinhampton Centre for the
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**Notes to the Financial Statements
For The Year Ended 30 September 2022**

11 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Directors of subsidiary company	6	6
Care, domestic and administration staff	141	145
	<hr/>	<hr/>
Total	147	151
	<hr/> <hr/>	<hr/> <hr/>

Employment costs	2022 £	2021 £
Wages and salaries	2,521,909	2,420,106
Social security costs	195,880	165,873
Other pension costs	42,280	40,252
	<hr/>	<hr/>
	2,760,069	2,626,231
	<hr/> <hr/>	<hr/> <hr/>

During the year the parent charity had no employees (2021: none) and no staff costs were incurred (2021: £nil).

**The Minchinhampton Centre for the
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**Notes to the Financial Statements
For The Year Ended 30 September 2022**

11 Employees

(Continued)

The number of employees whose annual remuneration was £60,000 or more were:

	2022 Number	2021 Number
£60,000 - £70,000	1	-
£70,000 - £80,000	-	1
	<u>-</u>	<u>1</u>

12 Support costs - group

	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £
Audit fees	-	16,225	16,225	-	9,340	9,340
Legal and professional	-	19,952	19,952	-	18,280	18,280
	<u>-</u>	<u>36,177</u>	<u>36,177</u>	<u>-</u>	<u>27,620</u>	<u>27,620</u>
Analysed between						
Charitable activities	-	36,177	36,177	-	27,620	27,620
	<u>-</u>	<u>36,177</u>	<u>36,177</u>	<u>-</u>	<u>27,620</u>	<u>27,620</u>

13 Support costs - charity

	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £
Audit fees	-	4,735	4,735	-	2,010	2,010
Legal and professional	-	-	-	-	1,655	1,655
Other governance costs	-	20,427	20,427	-	19,657	19,657
	<u>-</u>	<u>25,162</u>	<u>25,162</u>	<u>-</u>	<u>23,322</u>	<u>23,322</u>
Analysed between						
Charitable activities	-	25,162	25,162	-	23,322	23,322
	<u>-</u>	<u>25,162</u>	<u>25,162</u>	<u>-</u>	<u>23,322</u>	<u>23,322</u>

14 Net movement in funds

Net movement in funds is stated after charging/(crediting)

	2022 £	2021 £
Fees payable to the charity's auditor for the audit of the charity's financial statements	16,225	9,340
Depreciation of owned tangible fixed assets	150,967	146,823
(Profit)/loss on disposal of tangible assets	(1,000)	-
	<u>162,192</u>	<u>156,163</u>

**The Minchinhampton Centre for the
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**Notes to the Financial Statements
For The Year Ended 30 September 2022**

15 Auditor's remuneration

The analysis of auditor's remuneration is as follows:

Fees payable to the charity's auditor and associates:

	2022	2021
	£	£
Audit of the charity's annual accounts	16,225	9,340
	<u> </u>	<u> </u>

16 Net gains/(losses) on investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Revaluation of investments	(158,681)	170,948
Gain/(loss) on sale of investments	7,662	3,974
	<u> </u>	<u> </u>
	(151,019)	174,922
	<u> </u>	<u> </u>

17 Fixed asset investments

	Listed investments	Cash in portfolio	Total
	£		£
Cost or valuation			
At 1 October 2021	1,425,025	27,371	1,452,396
Additions	-	83,110	83,110
Valuation changes	(158,681)	-	(158,681)
Disposals	(57,329)	-	(57,329)
	<u> </u>	<u> </u>	<u> </u>
At 30 September 2022	1,209,015	110,481	1,319,496
	<u> </u>	<u> </u>	<u> </u>
Carrying amount			
At 30 September 2022	1,209,015	110,481	1,319,496
	<u> </u>	<u> </u>	<u> </u>
At 30 September 2021	1,425,025	27,371	1,452,396
	<u> </u>	<u> </u>	<u> </u>

**The Minchinhampton Centre for the
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**Notes to the Financial Statements
For The Year Ended 30 September 2022**

18 Tangible fixed assets – group and charity

	Freehold land & buildings £	Fixtures, fittings & equipment £	Motor Vehicles £	Total £
Cost				
At 1 October 2021	3,714,579	1,011,119	48,580	4,774,278
Additions	-	53,165	29,995	83,160
Disposal	-	-	(12,300)	(12,300)
At 30 September 2022	3,714,579	1,064,284	66,275	4,845,138
Depreciation and impairment				
At 1 October 2021	1,354,931	677,939	48,580	2,081,450
Depreciation charged in the year	80,984	69,983	-	150,967
Disposals	-	-	(12,300)	(12,300)
At 30 September 2022	1,435,915	747,922	36,280	2,220,117
Carrying amounts				
At 30 September 2022	2,278,664	316,362	29,995	2,625,021
At 30 September 2021	2,359,648	333,180	-	2,692,828

For administrative reasons the property comprising the land and buildings known as Horsfall House (together comprised in Land Registry Title Nos. GR132825, GR184300 and GR353447) was re-registered in the name of Minchinhampton Centre for the Elderly Limited and, pursuant to a Declaration of Trust dated 9 June 2011, is now held on trust for The Minchinhampton Centre for the Elderly (Charity number 287479) absolutely. Accordingly, the property is included in the accounts of the Charity Group only.

19 Financial instruments

	2022 £	2021 £
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	1,209,015	1,425,025

20 Subsidiaries

Details of the charity's subsidiaries at 30 September 2022 are as follows:

Name of undertaking	Registered office	Nature of business	Class of shares held	% Held
Minchinhampton Centre for UK the Elderly Limited		Operation of nursing home	n/a	100.00

**The Minchinhampton Centre for the
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**Notes to the Financial Statements
For The Year Ended 30 September 2022**

20 Subsidiaries

(Continued)

The aggregate capital and reserves and the result for the year of subsidiaries included in the consolidated financial statements was as follows:

Name of undertaking	Profit/(Loss)	Capital and Reserves
	£	£
Minchinhampton Centre for the Elderly Limited	(98,073)	(121,727)

Registered company number: 02770415

Registered charity number: 1083810

In the year Minchinhampton Centre for the Elderly Limited reported income of £3,634,549 (2021: £3,328,747) and expenditure totalling £3,732,622 (2021: £3,419,027).

21 Stocks

	2022 £	2021 £
Catering, cleaning & medical supplies	7,705	10,567

22 Debtors

Amounts falling due within one year:	2022 £ Group	2022 £ Charity	2021 £ Group	2021 £ Charity
Trade debtors	89,324	-	129,241	-
Amounts owed by subsidiary undertakings	-	197,521	-	130,980
Prepayments and accrued income	69,981	-	75,375	40
	<u>159,305</u>	<u>197,521</u>	<u>204,616</u>	<u>131,020</u>

**The Minchinhampton Centre for the
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**Notes to the Financial Statements
For The Year Ended 30 September 2022**

23 Creditors: amounts falling due within one year

	2022	2022	2021	2021
	£	£	£	£
	Group	Charity	Group	Charity
Other taxation and social security	44,180	-	43,062	-
Deferred income	122,274	-	87,858	-
Trade creditors	55,987	-	41,916	-
Other creditors	36,926	-	40,424	-
Accruals	122,353	4,074	112,255	7,050
	<u>381,720</u>	<u>4,074</u>	<u>325,515</u>	<u>7,050</u>

Income received during the period specific to funding for future periods has been deferred accordingly. At the balance sheet date, the charitable company was holding funds received in advance for 2022/231 in respect of nursing home fees (2021: nursing home fees).

24 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £42,280 (2021 - £40,252).

The Minchinhampton Centre for the Elderly

Notes to the Financial Statements
For The Year Ended 30 September 2022

25 Unrestricted general funds

	Balance at 1 October 2020 £	Movement in funds			Balance at 1 October 2021 £	Incoming Resources	Revaluations, gains and loss £	Movement in funds			Revaluations, gains and loss £	Balance at 30 September 2022 £
		Incoming Resources £	Resources Expended £	Transfer £				Resources Expended £	Transfer £			
Unrestricted General funds	4,867,379	408,258	(176,992)	(222,348)	5,051,219	1,309,108	174,922	(193,593)	(439,598)	(151,019)		5,576,117

26 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 October 2020 £	Movement in funds			Balance at 1 October 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 30 September 2022 £
		Incoming resources £	Resources expended £	Transfer £					
Charitable trading	76,231	3,106,398	(3,428,631)	222,348	(23,654)	3,316,678	(3,732,622)	439,598	-

**The Minchinhampton Centre for the
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**Notes to the Financial Statements
For The Year Ended 30 September 2022**

27 Related party transactions

The charity provided financial support to residents attending the Nursing Home who were unable to pay the full amount of the Nursing Fees. In 2022 this totalled £317,871 (2021: £222,348).

During the year, the charity received rent of £105,000 (2021: £105,000) and an asset usage charge of £45,967 (2021: £41,823) from its subsidiary undertaking, Minchinhampton Centre for the Elderly Limited, a registered charitable company. At the balance sheet date amounts owed by the subsidiary totalled £197,521 (2021: £130,980). The subsidiary also makes use of various other fixtures, fittings and which are owned by The Minchinhampton Centre for the Elderly.

28 Financial commitments, guarantees and contingent liabilities

Other than operating lease commitments referred to below, the group has no other financial commitments, guarantees or contingent liabilities (2021 - £nil).

The charity has no financial commitments, guarantees or contingent liabilities.

29 Operating lease commitments

At the reporting end date, the group had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	9,480	7,704
Between two and five years	23,700	24,113
	<u>33,180</u>	<u>31,817</u>

The charity had no operating lease commitments (2021: £nil).

**The Minchinhampton Centre for the
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**Notes to the Financial Statements
For The Year Ended 30 September 2022**

30 Cash generated from operations	2022 £	2021 £
Surplus/(deficit) for the year	548,552	83,955
Adjustments for:		
Income from listed investments	(35,233)	(41,946)
Interest receivable	(469)	(1,446)
Gain on disposal of investments	(7,662)	(3,974)
Fair value (gains) and losses on investments	158,681	(170,948)
Depreciation and impairment of tangible fixed assets	150,967	146,823
Profit on disposal of tangible assets	(1,000)	-
Finance costs	628	578
Movements in working capital:		
(Increase) in stocks	2,862	(548)
Decrease/(increase) in debtors	45,311	56,882
(Decrease)/increase in creditors	56,205	(39,097)
Cash generated from operations	918,842	30,279

31 Analysis of changes in net funds

The charity had no debt during the year.

