# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY

England & Wales · Charity number 287479

## Details

| | |
|---|---|
| **Other names** | THE MUNCHINHAMPTON DAY CENTRE, HORSFALL HOUSE |
| **Status** | Registered |
| **Legal form** | Other |
| **Registered** | 1983-07-20 |
| **Register** | View on the Charity Commission register |

## Contact

| | |
|---|---|
| **Address** | Horsfall House<br>Windmill Road<br>Minchinhampton<br>Nr Stroud<br>Gloucestershire<br>GL6 9EY |
| **Phone** | 01453731227 |
| **Website** | www.horsfallhouse.co.uk |

## Activities

**Objects:** 1) THE RELIEF OF THE AGED AND DISABLED WHO ARE RESIDENT WITHIN A RADIUS OF SIX KILOMETRES FROM THE PUBLIC HOUSE KNOWN AS 'THE RAGGED COT', AT HYDE NEAR MINCHINHAMPTON, BY THE PROVISION OF FACILITIES FOR REHABILITATION, RECREATION AND LEISURE TIME OCCUPATION. 2) IN EXCEPTIONAL CASES, AT THE DISCETION OF THE COMMITTEE, PERSONS WHO ARE RESIDENT JUST OUTSIDE THE SAID AREA, PERSONS WHO ARE RESIDENT ELSEWHERE, BUT WHO HAVE RESIDED AT SOME TIME IN THE SAID AREA OR WHO HAVE FAMILY RESIDENT IN THE AREA, OR WHO HAVE OTHER CONNECTIONS WITH THE AREA, MAY BE CONSIDERED FOR BENEFIT.

**Activities:** The relief of the aged and disabled who are resident in and around Minchinhampton by the provsion of facilities for rehabilitation, recreation and leisure time occupation. This includes charity fund raising and the operation of a nursing home know as Horsfall House.

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## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives, Accommodation/housing
- **Who:** Elderly/old People

## Geography

- **Area of benefit:** MINCHINHAMPTON
- Gloucestershire

## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2024-12-31 | £3,210,253 | £8,750,570 | £0 | 142 |
| 2023-12-31 | £4,789,177 | £4,992,368 | £5,466,012 | 144 |
| 2022-09-30 | £4,474,819 | £3,775,248 | £5,576,117 | 147 |
| 2021-09-30 | £3,367,834 | £3,458,801 | £5,027,565 | 151 |
| 2020-09-30 | £3,539,713 | £3,663,864 | £4,943,610 | 152 |

## Trustees

| Name | Role | Appointed |
|---|---|---|
| **Duncan Wood** | Chair | 2018-10-02 |
| Dr David Pouncey | | 2022-03-03 |
| Katharine Anne Charsley | | 2023-01-12 |

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**THE MINCHINHAMPTON CENTRE FOR THE ELDERLY**

England & Wales - Charity number 287479

# Accounts

**REGISTERED CHARITY NUMBER: 287479**

# Report of the Trustees and Consolidated Financial Statements For The Year Ended 31 December 2024 for The Minchinhampton Centre for the Elderly

Kingscott Dix Limited
Chartered Accountants
and Statutory Auditor
Goodridge Court
Goodridge Avenue
Gloucester
Gloucestershire
GL2 5EN

**The Minchinhampton Centre for the Elderly**

**Contents of the Consolidated Financial Statements**
**For The Year Ended 31 December 2024**


| | Page |
|---|---|
| **Reference and Administrative Details** | |
| **Report of the Trustees** | 1 to 2 |
| **Report of the Independent Auditors** | 3 to 5 |
| **Consolidated and Charity Statement of Financial Activities** | 6 to 7 |
| **Consolidated and Charity Balance Sheet** | 8 to 9 |
| **Statement of Consolidated Cash Flows** | 10 |
| **Notes to the Financial Statements** | 11 to 21 |
| **Notes to the Consolidated Cash Flow Statement** | 22 |

**The Minchinhampton Centre for the Elderly**

**Reference and Administrative Details**
**For The Year Ended 31 December 2024**

| | |
|---|---|
| **Trustees** | G Ford (Resigned 10 June 2024)<br>N Parry<br>D Wood<br>D Pouncey<br>K Charsley |
| **Charity number** | 287479 |
| **Principal address** | Horsfall House<br>Windmill Road<br>Minchinampton<br>Gloucestershire<br>GL6 9EY |
| **Auditor** | Kingscott Dix Limited<br>Chartered Accountants<br>and Statutory Auditor<br>Goodridge Court<br>Goodridge Avenue<br>Gloucester<br>Gloucestershire<br>GL2 5EN |
| **Bankers** | Lloyds Bank PLC<br>12 Rowcroft<br>Stroud<br>Gloucestershire<br>GL5 3BD |

**The Minchinhampton Centre for the Elderly (Registered number: 04937256)**

## Report of the Trustees
## For The Year Ended 31 December 2024

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### Group Restructure

During the year, Minchinhampton Centre for the Elderly and its 100% charitable company subsidiary Minchinhampton Centre for the Elderly Limited, completed a group restructure to form a single charitable incorporated organisation.

On 30 September 2024, all assets and liabilities of Minchinhampton Centre for the Elderly and its charitable subsidiary were transferred to Horsfall House CIO, a charity registered in England and Wales (Charity Number 1208145).

Horsfall House CIO have prepared full financial statements for the year ended 31 December 2024 under merger accounting rules.

A copy of the accounts along with the full trustees report for the year ended 31 December 2024 can be found on the Charities Commission website or at the charity's registered office, Horsfall House, Windmill Road, Minchinhampton, Stroud, GL6 9EY.

### FINANCIAL REVIEW

### Financial position

During the year the Charitable company transferred all its assets and liabilities, including reserves, to Horsfall House CIO. The total net value of the funds, assets and liabilities transferred as at 30 September 2024 totalled £5,466,012.

### Future plans

Once all internal processes of the transfer to Horsfall House CIO are complete, the trustees intend to dissolve Minchinhampton Centre for the Elderly and its charitable subsidiary, Minchinhampton Centre for the Elderly Limited.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

### Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unicorporated entity.

### Charity constitution

The trustees who served during the year and up to the date of the signature of the financial statements were:

G Ford (Resigned 10 June 2024)
N Parry
D Wood
D Pouncey
K Charsley

### Recruitment and appointment of new trustees

The trustees comprise ex-officio, elected and co-opted individuals. The ex-officio trustees comprise the Chairman and Treasurer of the charity, each of whom is appointed at the trustees meeting following each annual general meeting of the charity and is subject to annual reappointment. Elected trustees are elected at an annual general meeting; one third of the elected trustees are required to retire by rotation each year and (if they wish to do so) offer themselves for re-election. Co-opted trustees are co-opted as such by a majority of the trustees, and are subject to annual reappointment by the trustees.

All Trustees are briefed on their responsibilities as Trustees prior to their acceptance of the role.

**The Minchinhampton Centre for the Elderly (Registered number: 04937256)**

## Report of the Trustees
## For The Year Ended 31 December 2024

**Organisational structure**
Up until the point at which assets and liabilities were transferred to the CIO, the board aimed to have quarterly meetings. Major decisions affecting the charity are passed on a majority vote of those present. The management accounts preparation is undertaken by an experienced management accountant and the accounts are presented at the board meeting.

Decisions taken at meetings are by simple majority of votes cast by those attending, with the Chairman having the casting vote.

The trustees are responsible for providing training, where this is necessary, to new trustees so that they are properly equipped to fulfil their duties.

**Related parties**
During the period the charity provided £194,912 (2023 - £336,488) to its subsidiary charitable company, Minchinhampton Centre for the Elderly Limited for financial support to residents of the Nursing Home who are unable to fund the full cost of their residential nursing care.

**STATEMENT OF TRUSTEES' RESPONSIBILITES**
The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provision of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustess on 12 June 2025 and signed on its behalf by:

D Wood - Trustee

## Report of the Independent Auditors to the Members of The Minchinhampton Centre for the Elderly (Registered number: 04937256)

**Opinion**

We have audited the financial statements of The Minchinhampton Centre for the Elderly (the 'parent charity') and its subsidiaries (the 'group') for the period ended 31 December 2024 which comprise of the Consolidated Statement of Financial Activities, the Charity Statement of Financial Activities, the Consolidated Balance Sheet, the Charity Balance Sheet, the Statement of Consolidated Cash Flows, notes to the Consolidated Cash Flow Statement and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the charitable parent company's affairs ss at 31 December 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Emphasis of matter - financial statements prepared on a basis other than going concern**

We draw attention to Note 1 to the financial statements which explains that the trustees intend to dissolve the charity and its charitable company subsidiary and therefore do not consider it appropriate to adopt the going concern basis of accounting in preparing the financial statements. Accordingly, the financial statements have been prepared on a basis other than going concern as described in Note 1. Our opinion is not modified in respect of this matter.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters were the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinon:

- the information given in the Group Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; or
- the Group Report of the Trustees has been prepared in accordance with applicable legal requirements; or
- sufficent accounting records have not been kept; or
- the Group financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

In the light of the knowledge and understanding of the group and its environment obtained in the course of the audit, we have not identified material misstatements in the Group Report of the Trustees.

**Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**
We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In assigning the audit engagement team we ensured that collectively they had the appropriate competence and capabilities to identify non-compliance with laws and regulations, highlight areas of the financial statements particularly susceptible to fraud and conduct appropriate additional enquiries where suspicions or weaknesses became evident.

At the planning stage, we assessed the susceptibility of the entity's financial statements to material misstatement, including how fraud might occur. This involved preliminary planning discussions with management to obtain their assessment of fraud risk, to identify any incidences of fraud during the year and understand the measures and controls they had taken to combat the possibility of fraud.

Our transaction testing and assessment of controls during the audit provided further evidence as to the validity of this initial assessment with regard to material misstatement and fraud.

We identified areas of law and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, through discussion with the Trustees, and inspection of the Charity's regulatory and legal correspondence. The team were briefed with regard to laws and regulations and remained alert to any indication of non-compliance throughout the audit.

The charity is subject to laws and regulations that directly affect the financial statements including legislation covering financial reporting and we assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items. In assessing this compliance, we evaluated the appropriateness of accounting policies used and the reasonableness of accounting estimates in the measurement and presentation of profit within the financial statements.

The charity is subject to many other laws and regulations where the consequences of non-compliance could have a material effect on amounts or disclosures in the financial statements, for instance through the imposition of fines or litigation. We identified the following areas as those most likely to have such an effect: Health and safety, Employment laws, GDPR, Care Act, Care, Support & Aftercare Act and Health & Social Care Act.

Audit procedures designed to identify non-compliance with these laws and regulations included enquiry of the Trustees and other management and inspection of regulatory and legal correspondence. None of the procedures applied identified actual or suspected non-compliance.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. Where an irregularity is non-financial or has not reached a stage where its impact is financial, it is less likely to be identified by auditing procedures. In addition, to the extent that an irregularity involves collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls, there remains a high risk of non-detection. We are not responsible for detecting all instances of non-compliance with laws and regulations and cannot be expected to do so.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Mark Spashett BSc FCA (Senior Statutory Auditor)
for and on behalf of Kingscott Dix Limited
Chartered Accountants
and Statutory Auditor
Goodridge Court
Goodridge Avenue
Gloucester
Gloucestershire
GL2 5EN

18 July 2025

**The Minchinhampton Centre for the Elderly**

**Consolidated Statement of Financial Activities**
**For The Year Ended 31 December 2024**

| | Notes | 31.12.24 Unrestricted Funds £ | Period 01.10.2022 - 31.12.23 Unrestricted Funds £ |
|---|---|---|---|
| **INCOME FROM:** | | | |
| Donations and legacies | **3** | 49,486 | 39,389 |
| Charitable activities | **6** | 3,051,706 | 4,622,520 |
| Other trading activities | **7** | 47,991 | 49,157 |
| Investments | **5** | 61,070 | 78,111 |
| **Total Income** | | 3,210,253 | 4,789,177 |
| **EXPENDITURE ON** | | | |
| Raising funds | **8** | 38,881 | 33,218 |
| **Charitable activities** | | | |
| General | **10** | 3,205,387 | 4,959,150 |
| Other | **14** | 5,506,302 | - |
| **Total resources expended** | | 8,750,570 | 4,992,368 |
| **Net gains/(losses) on investments** | **20** | 74,305 | 93,086 |
| **Net movement in funds** | | (5,466,012) | (110,105) |
| Fund balances at 1 January 2024 | | 5,466,012 | 5,576,117 |
| Fund balances at 31 December 2024 | | - | 5,466,012 |

**The Minchinhampton Centre for the Elderly**

**Charity Statement of Financial Activities**
**For The Year Ended 31 December 2024**

| | Notes | 31.12.24 Unrestricted Funds £ | Period 01.10.2022 - 31.12.23 Unrestricted Funds £ |
|---|---|---|---|
| **INCOME FROM:** | | | |
| Donations and legacies | **4** | 42,049 | 39,390 |
| Charitable activities - property rental | | - | 197,051 |
| Other trading activities | **7** | 47,991 | 49,157 |
| Investments | **5** | 61,070 | 78,111 |
| **Total Income** | | 151,110 | 363,709 |
| **EXPENDITURE ON** | | | |
| Raising funds | **9** | 23,381 | 30,849 |
| **Charitable activities** | | | |
| General | **11** | 373,477 | 590,202 |
| Other | **15** | 5,362,145 | - |
| **Total resources expended** | | 5,759,003 | 621,051 |
| **Net gains/(losses) on investments** | **20** | 74,305 | 93,086 |
| **Net movement in funds** | | (5,533,588) | (164,256) |
| Fund balances at 1 January 2024 | | 5,533,588 | 5,697,844 |
| Fund balances at 31 December 2024 | | - | 5,533,588 |

**The Minchinhampton Centre for the Elderly (Registered number: 04937256)**

## Consolidated Statement of Financial Position
## As at 31 December 2024

| | Notes | | 31.12.24 Total Funds £ | | 31.12.23 Total Funds £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible Assets | **21** | | - | | 2,488,040 |
| Investments | **22** | | - | | 1,441,029 |
| | | | - | | 3,929,069 |
| **CURRENT ASSETS** | | | | | |
| Stocks | **24** | - | | 7,640 | |
| Debtors | **25** | - | | 221,850 | |
| Cash at bank and in hand | | 1,460,739 | | 1,725,306 | |
| Net current assets | | 1,460,739 | | 1,954,796 | |
| **CREDITORS** | | | | | |
| Amounts falling due within one year | **26** | (1,460,739) | | (417,853) | |
| **NET CURRENT ASSETS** | | | - | | 1,536,943 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | | - | | 5,466,012 |
| **FUNDS** | | | | | |
| Unrestriced funds | | | - | | 5,466,012 |

The financial statements were approved by the Board of Trustees and authorised for issue on 12 June 2025 and were signed on its behalf by:

D Wood - Trustee

**The Minchinhampton Centre for the Elderly (Registered number: 04937256)**

## Charity Statement of Financial Position
## As at 31 December 2024

| | Notes | | 31.12.24 Total Funds £ | | 31.12.23 Total Funds £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible Assets | **21** | | - | | 2,488,040 |
| Investments | **22** | | - | | 1,441,028 |
| | | | - | | 3,929,068 |
| **CURRENT ASSETS** | | | | | |
| Stocks | **24** | - | | - | |
| Debtors | **25** | - | | 278,980 | |
| Cash at bank and in hand | | 1,183,204 | | 1,333,756 | |
| Net current assets | | 1,183,204 | | 1,612,736 | |
| **CREDITORS** | | | | | |
| Amounts falling due within one year | **26** | (1,183,204) | | (8,216) | |
| **NET CURRENT ASSETS** | | | - | | 1,604,520 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | | - | | 5,533,588 |
| **FUNDS** | | | | | |
| Unrestriced funds | | | - | | 5,533,588 |

The financial statements were approved by the Board of Trustees and authorised for issue on 12 June 2025 and were signed on its behalf by:

D Wood - Trustee

**The Minchinhampton Centre for the Elderly**

**Statement of Consolidated Cash Flows**
**For The Year Ended 31 December 2024**

| | Notes | | Year Ended 31.12.24 £ | | Period 01.10.2022 - 31.12.23 £ |
|---|---|---|---|---|---|
| **Cash flows from operating activities** | | | | | |
| Cash generated from operations | **32** | 528,173 | | (109,555) | |
| Interest Paid | | (722) | | (896) | |
| Net transfer of funds and assets | | (407,989) | | - | |
| Net cash transferred on group restructure | | (337,734) | | - | |
| **Net cash provided by/(used in) operating activities** | | | (218,272) | | (110,451) |
| **Cash flows from investing activities** | | | | | |
| Purchase of tangible fixed assets | | (82,950) | | (60,214) | |
| Purchase of investment | | - | | (139,552) | |
| Proceeds on disposal of investments | | - | | 12,993 | |
| Cash movement in investment portfolio | | (24,415) | | 98,110 | |
| Investment interest received | | 23,546 | | 29,984 | |
| Investment dividends received | | 37,524 | | 48,127 | |
| **Net cash used in investing activities** | | | (46,295) | | (10,552) |
| **Net cash used in financing activities** | | | - | | - |
| **Change in cash and cash equivalents in the reporting period** | | | (264,567) | | (121,003) |
| **Cash and cash equivalents at the beginning of the reporting period** | | | 1,725,306 | | 1,846,309 |
| **Cash and cash equivalents at the end of the reporting period** | | | 1,460,739 | | 1,725,306 |

## 1. ACCOUNTING POLICIES

**Charity information**
The Minchinhampton Centre for the Elderly is an unincorporated association registered as a charity in England and Wales
The charity's registered number can be found on the Legal and Administrative Information page.

### 1.1 Accounting convention

The financial statements of the charity, which is a public benefit entitiy under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reportig by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

The consolidated group financial statements consist of the financial statements of parent charity The Minchinhampton Centre for the Elderly together with all entities controlled by the parent charity (its subsidiaries). All intra-group transactions and balances are eliminated on consolidation.

The comparative period represents a 15 months period to 31 December 2023.

On 30 September 2024, all assets and liabilities of Minchinhampton Centre for the Elderly and its charitable subsidiary Minchinhampton Centre for the Elderly Limited were transferred to Horsfall House CIO in a group restructure.

Horsfall House CIO is a charity registered in England and Wales (Charity Number 1208145).

### 1.2 Accounts prepared on basis other than going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity and its charitable company subsidiary (the group) will be dissolved following the group restructure to the CIO. Thus the trustees have not deemed it appropriate to prepare the financial statements on the going concern basis.

### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

**1. ACCOUNTING POLICIES - continued**

**1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Gifts in kind for use by the charity are recognised as incoming resources when received at a reasonable estimate of their value

Income from government and other grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

**1.5 Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in the notes to the financial statements.

**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.
Depreciation is recognised so as to write off the cost or valuation of assets over their useful lives on the following bases:

| | |
|---|---|
| Freehold buildings | 2% on cost |
| Fixtures, fittings & equipment | 10% / 25% on cost |
| Motor vehicles | 25% on cost |

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

## 1. ACCOUNTING POLICIES - continued

### 1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

### 1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

### 1.9 Stocks

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

### 1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

### 1.11 Financial Instruments

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Financial liabilities are derecognised when the charity’s contractual obligations expire or are discharged or cancelled.

### 1.12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**ACCOUNTING POLICIES - continued**

**1.13 Provisions**

Provisions are recognised when the charity has a legal or constructive present obligation as a result of a past event, it is probable that the charity will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation. Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value, the unwinding of the discount is recognised as a finance cost in net income/(expenditure) in the period in which it arises.

**1.14 Employee benefits**

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets
The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.15 Retirement Benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**2 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**3. DONATIONS AND LEGACIES – GROUP**

| | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| Donations and gifts | 47,012 | 34,070 |
| Legacies receivable | 2,474 | 5,319 |
| | 49,486 | 39,389 |

**4. DONATIONS AND LEGACIES - CHARITY**

| | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| Donations and gifts | 39,575 | 34,071 |
| Legacies receivable | 2,474 | 5,319 |
| | 42,049 | 39,390 |

## 5. INVESTMENT INCOME - GROUP AND CHARITY

| | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| Income from listed investments | 37,524 | 48,127 |
| Interest receivable | 23,546 | 29,984 |
| | 61,070 | 78,111 |

## 6. INCOME FROM CHARITABLE ACTIVITIES - GROUP

For the year ended 31 December 2024

| | Nursing Home £ | Day centre & Non-residential services £ | Homecare £ | Other income £ | Year Ended 31.12.24 Total Activities £ |
|---|---|---|---|---|---|
| Other income | 2,455,051 | 204,745 | 389,724 | 2,186 | 3,051,706 |

For the period ended 31 December 2023

| | Nursing Home £ | Day centre & Non-residential services £ | Homecare £ | Other income £ | Period Ended 31.12.23 Total Activities £ |
|---|---|---|---|---|---|
| Other income | 3,608,023 | 278,877 | 691,700 | 43,920 | 4,622,520 |

## 7. OTHER TRADING ACTIVITIES – GROUP AND CHARITY

| | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| Fundraising events | 21,173 | 29,180 |
| Shop income | 26,818 | 19,977 |
| | 47,991 | 49,157 |

## 8. RAISING FUNDS - GROUP

| | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| Other fundraising costs | 10,560 | 13,538 |
| Bad debt | 15,500 | - |
| Investment management costs | 12,821 | 19,680 |
| | 38,881 | 33,218 |

## 9. RAISING FUNDS - CHARITY

| | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| Other fundraising costs | 10,560 | 11,168 |
| Investment management costs | 12,821 | 19,681 |
| | 23,381 | 30,849 |

## 10. CHARITABLE ACTIVITIES COSTS - GROUP

| | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| Staff costs | 2,383,575 | 3,685,702 |
| Depreciation and impairment | 115,511 | 197,051 |
| Agency staff | 180,671 | 254,964 |
| catering | 90,234 | 147,089 |
| Cleaning and hygiene | 71,744 | 127,891 |
| Utilities | 71,550 | 98,213 |
| Insurance | 21,770 | 30,295 |
| Repairs and maintenance | 55,619 | 102,776 |
| IT and telephone | 54,863 | 81,150 |
| Travel & motor expenses | 42,607 | 67,425 |
| Advertising, recruitment & training | 13,132 | 20,615 |
| Office expenses | 21,772 | 39,912 |
| Equipment hire | 25,003 | 37,081 |
| Other direct costs | 23,071 | 33,452 |
| (Profit)/loss on disposal of tangible assets | - | 144 |
| | 3,171,122 | 4,923,760 |
| Share of governance costs (see note 12) | 34,265 | 35,390 |
| | 3,205,387 | 4,959,150 |

## 11. CHARITABLE ACTIVITIES COSTS - CHARITY

| | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| Resident bed funding | 194,912 | 336,488 |
| Depreciation and impairment | 115,511 | 197,051 |
| Other direct costs | 722 | 896 |
| (Profit)/loss on disposal of tangible assets | - | 144 |
| | 311,146 | 534,579 |
| Share of governance costs (see note 13) | 62,331 | 55,623 |
| | 373,477 | 590,202 |

## 12. SUPPORT COSTS - GROUP

| | Other £ | Governance Costs £ | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|---|---|
| Audit fees | - | 13,060 | 13,060 | 7,960 |
| Legal and professional | - | 21,205 | 21,205 | 27,430 |
| | - | 34,265 | 34,265 | 35,390 |

## 13. SUPPORT COSTS - CHARITY

| | Other £ | Governance Costs £ | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|---|---|
| Audit fees | - | 2,250 | 2,250 | 4,860 |
| Other governance costs | - | 60,081 | 60,081 | 50,763 |
| | - | 62,331 | 62,331 | 55,623 |

## 14. OTHER CHARITABLE ACTIVITY COSTS - GROUP

| | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| Donation of funds, assets and liabilities on group restructure | 5,506,302 | - |

## 15. OTHER CHARITABLE ACTIVITY COSTS - CHARITY

| | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| Donation of funds, assets and liabilities on group restructure | 5,362,145 | - |

On 30 September 2024, the charity and its charitable subsidiary transferred all aasets and liabilities to Horsfall House CIO on a group restructure. See Note 28 for further details.

## 16. TRUSTEES REMUNERATION AND BENEFITS

There were no trustees remuneration or other benefits for the year ended 31 December 2024 nor for the period ended 31 December 2023.

**Trustees expenses**

There were no trustees expenses paid for the year ended 31 December 2024 nor for the period ended 31 December 2023.

## 17. STAFF COSTS - GROUP

| The average monthly number of employees during the year was: | Year Ended 31.12.24 | Period 01.10.22 to 31.12.23 |
|---|---|---|
| Directors of subsidiary charitable company | 5 | 5 |
| Care, domestic and administration staff | 137 | 139 |
| Total | 142 | 144 |

**Employment Costs**

| | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| Wages and salaries | 2,182,301 | 3,393,801 |
| Social security costs | 163,462 | 234,153 |
| Other pension costs | 37,812 | 57,748 |
| | 2,383,575 | 3,685,702 |

During the year the parent charity had no employees (2023: none) and no staff costs were incurred (2023:£nil).

The number of group employees whose annual benefit (excluding employer pension costs) exceeded £60,000 was:

| | 2024 | 2023 |
|---|---|---|
| £60,001 - £70,000 | - | 1 |

## 18. NET INCOME/(EXPENDITURE) - GROUP

| | Year ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| Fees payable to the charity's auditor for the audit of the charity's financial statements | (13,060) | (7,960) |
| Depreciation of owned tangible fixed assets | (115,511) | (197,051) |
| (Profit)/loss on disposal of tangible assets | - | 145 |

## 19. AUDITORS REMUNERATION - GROUP

| | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| The analysis of auditor's remuneration is as follows: | | |
| **Fees payable to the charity's auditor and associates:** | | |
| Audit of the charity's annual accounts | 13,060 | 7,960 |

## 20. NET GAINS/(LOSSES) ON INVESTMENTS

| | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| Revaluation of investments | 74,305 | 90,971 |
| Gain/(loss) on sale of investments | - | 2,115 |
| | 74,305 | 93,086 |

## 21. TANGIBLE FIXED ASSETS - GROUP AND CHARITY

| | Freehold Property £ | Fixtures, fittings & Equipment £ | Motor Vehicle £ | Totals £ |
|---|---|---|---|---|
| **COST** | | | | |
| At 31 December 2023 | 3,714,579 | 1,093,101 | 66,275 | 4,873,955 |
| Additions | 8,874 | 74,076 | - | 82,950 |
| Disposals | - | (15,579) | - | (15,579) |
| Transfer of asset | (3,723,453) | (1,151,598) | (66,275) | (4,941,326) |
| At 31 December 2024 | - | - | - | - |
| **DEPRECIATION** | | | | |
| At 31 December 2023 | (1,531,468) | (808,808) | (45,639) | (2,385,915) |
| Charge for year | (54,351) | (55,544) | (5,616) | (115,511) |
| Eliminated on disposal | - | 15,579 | - | 15,579 |
| Reclassification | 1,585,819 | 848,773 | 51,255 | 2,485,847 |
| At 31 December 2024 | - | - | - | - |
| **NET BOOK VALUE** | | | | |
| At 31 December 2024 | - | - | - | - |
| At 31 December 2023 | 2,183,111 | 284,293 | 20,636 | 2,488,040 |

For administrative reasons the property comprising the land and buildings known as Horsfall House (together comprised in Land Registry Title Nos. GR132825, GR184300 and GR353447) was re-registered in the name of Minchinhampton Centre for the Elderly Limited and, pursuant to a Declaration of Trust dated 9 June 2011, is now held on trust for The Minchinhampton Centre for the Elderly (Charity number 287479) absolutely. Accordingly, the property is included in the accounts of the Charity Group only.

## 22. FIXED ASSET INVESTMENTS - GROUP AND CHARITY

| Cost of valuation | Listed investments £ | Cash in portfolio £ | Total £ |
|---|---|---|---|
| At 01 January 2024 | 1,428,659 | 12,369 | 1,441,028 |
| Additions | - | 24,415 | 24,415 |
| Valuation changes | 74,305 | - | 74,305 |
| Transfer on group restructure | (1,502,964) | (36,784) | (1,539,748) |
| At 31 December 2024 | - | - | - |

## 23. FIXED ASSET INVESTMENTS - CHARITY

Details of the charity's subsidiaries at 31 December 2024 are as follows:

| Name of undertaking | Registered office | Nature of Business | Class of Shares Held | % Held |
|---|---|---|---|---|
| Minchinhampton Centre for UK the Elderly Limited | UK | Nursing home | n/a | 100.00 |

Registered charity number: 1083810

## 24. STOCKS

| | 31.12.24 £ Group | 31.12.24 £ Charity | 31.12.23 £ Group | 31.12.23 £ Charity |
|---|---|---|---|---|
| Catering, cleaning & medical supplies | - | - | 7,640 | - |

## 25. DEBTORS

| Amounts falling due within one year: | 31.12.24 £ Group | 31.12.24 £ Charity | 31.12.23 £ Group | 31.12.23 £ Charity |
|---|---|---|---|---|
| Trade Debtors | - | - | 124,151 | 93 |
| Amounts owed by subsidiary undertakings | - | - | - | 278,346 |
| Prepayments and accrued income | - | - | 97,699 | 541 |
| | - | - | 221,850 | 278,980 |

## 26. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.12.24 £ Group | 31.12.24 £ Charity | 31.12.23 £ Group | 31.12.23 £ Charity |
|---|---|---|---|---|
| Other taxation and social security | - | - | 44,332 | - |
| Deferred income | - | - | 137,421 | - |
| Trade creditors | - | - | 70,952 | - |
| Other creditors | 1,460,739 | 1,183,204 | 19,857 | - |
| Accruals | - | - | 145,291 | 8,216 |
| | 1,460,739 | 1,183,204 | 417,853 | 8,216 |

## 27. RETIREMENT BENEFIT SCHEMES

**Defined contribution schemes**
The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to the statement of financial activities in respect of defined contribution schemes was £37,812 (2023 - £57,748).

## 28. RELATED PARTY TRANSACTIONS - GROUP AND CHARITY

On 30 September 2024, all assets, liabilities and funds were transferred to Horsefall House CIO as part of a group restructure. The total assets and liabilities transferred by the charity and it's charitable subsidiary totalled £5,506,302. This is included as a donation in other expenditure.

As at 31 December 2024, the group owed Horsfall House CIO £1,460,739 (2023: Nil). This amount is included in other creditors and relates to bank accounts in the name of the charities.

During the year, the charity provided financial support to resident of the Nursing Home who were unable to fund the full cost of their residential nursing care. The funding provided for 2024 totalled £194,912 (2023: £336,488).

As at 31 December 2024, the parent charity was owed £nil by its charitable company subsidiary (2023: £278,345).

## 29. OPERATING LEASE COMMITMENTS - GROUP AND CHARITY

At the reporting end date, the group had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

| | 31.12.24 £ | 31.12.23 £ |
|---|---|---|
| Within one year | - | 10,680 |
| Between two and five years | - | 14,050 |
| | - | 24,730 |

The charity had no operating lease commitments (2023: £nil).

## 30. FINANCIAL COMMITMENTS, GUARANTEES AND CONTINGENT LIABILITIES - GROUP AND CHARITY

Other than operating lease commitments referred to above, the group has no other financial commitments, guarantees or contingent liabilities (2023 - £nil).

The charity has no financial commitments, guarantees or contingent liabilities.

## 31. ANALYSIS OF CHANGES IN NET FUNDS

The charity had no debt during the year

## 32. CASH GENERATED FROM OPERATIONS

| | Year Ended 31.12.24 £ | Period 01.10.2022 To 31.12.23 £ |
|---|---|---|
| Surplus/(deficit) for the year | (5,466,012) | (110,105) |
| Adjustments for: | | |
| Income from listed investments | (37,524) | (48,127) |
| Interest receivable | (23,546) | (29,984) |
| Fair value (gains) and losses on investments | (74,305) | (93,086) |
| Depreciation and impairment of tangible fixed assets | 115,511 | 197,051 |
| Loss/(Profit) on disposal of tangible assets | - | 145 |
| Finance costs | 722 | 896 |
| Donation of assets and liabilities | 5,506,302 | - |
| Movements in working capital | | |
| Decrease/(increase) in stocks | 7,640 | 65 |
| Decrease/(increase) in debtors | 221,850 | (62,544) |
| (Decrease)/increase in creditors | 277,535 | 36,134 |
| Cash generated from operations | 528,173 | (109,555) |

**THE MINCHINHAMPTON CENTRE FOR THE ELDERLY**

England & Wales - Charity number 287479

# Accounts

**REGISTERED CHARITY NUMBER: 287479**

# Report of the Trustees and

# Financial Statements

## For The Period 1 October 2022 to 31 December 2023

## for

## The Minchinhampton Centre for the Elderly

Kingscott Dix Limited
Chartered Accountants
and Statutory Auditor
Goodridge Court
Goodridge Avenue
Gloucester
Gloucestershire
GL2 5EN

**The Minchinhampton Centre for the Elderly**

## Contents of the Financial Statements

**For The Period 1 October 2022 to 31 December 2023**


| | Page |
|---|---|
| **Reference and Administrative Details** | 1 |
| **Report of the Trustees** | 2 to 6 |
| **Report of the Independent Auditors** | 7 to 9 |
| **Statement of Financial Activities** | 10 to 11 |
| **Group and Charity Balance Sheet** | 12 to 13 |
| **Cash Flow Statement** | 14 |
| **Notes to the Financial Statements** | 15 to 31 |

**The Minchinhampton Centre for the Elderly**

**Reference and Administrative Details For The Period 1 October 2022 to 31 December 2023**

| | | |
|---|---|---|
| **Trustees** | C Fisher | (Resigned 31 October 2022) |
| | G Ford | |
| | N Parry | |
| | D Wood | |
| | C Blackstone | (Resigned 3 January 2023) |
| | A Lane | (Resigned 4 September 2023) |
| | D Pouncey | |
| | A Hutchinson | (Appointed 1 October 2022) |
| | | (Resigned 4 September 2023) |
| | K Charsley | (Appointed 12 January 2023) |
| **Charity number** | 287479 | |
| **Principal address** | Horsfall House<br>Windmill Road<br>Minchinhampton<br>Gloucestershire<br>GL6 9EY | |
| **Auditor** | Kingscott Dix Limited<br>Chartered Accountants and Statutory Auditor<br>Goodridge Court<br>Goodridge Avenue<br>Gloucester<br>Gloucestershire<br>GL2 5EN | |
| **Bankers** | Lloyds Bank Plc<br>12 Rowcroft<br>Stroud<br>Gloucestershire<br>GL5 3BD | |

# The Minchinhampton Centre for the Elderly

## Report of the Trustees
## For the Period 1 October 2022 to 31 December 2023

The trustees present their report and financial statements for the period ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**Objectives and activities**

The charity's principal object, in accordance with its constitution, continues to be the relief of the aged and disabled who are resident in and around Minchinhampton by the provision of facilities for rehabilitation, recreation and leisure time occupation.

Significant activities are pursued on behalf of the charity via its wholly owned subsidiary, Minchinhampton Centre for the Elderly Limited, including the provision of residential, domiciliary and day care to the elderly in the local community.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The Group continued to support care in the community specifically through providing Home Care, a Day Centre which has been renamed after the Charity Founder Dr Chris Booth, and through residential care within the Nursing Care Home we operate. This latter activity is the principal activity of the charity ensuring support to those who cannot afford the full cost of residential nursing care. Specialist dementia care is a feature of our activities with dedicated and expert staff on duty twenty four hours a day. The Charity offers respite through the provision of two dedicated beds which were occupied to the benefit of the local community throughout the year. Free Respite is generously funded by the Stroud Hospital League of Friends.

The purpose built Nursing Home has 44 beds, split evenly between General Nursing for the frail and elderly and Specialist Nursing for those with Dementia and other memory disorders. Alongside this we can also offer:

- Palliative Care
- Respite
- Short Breaks Care

Fundraising

The trustees have overseen various fundraising activities on behalf of the charity. These activities are of a continuing nature and contribute towards maintaining the charity on a sound financial footing.

The Charity's fundraising team provide support for all we do through various activities and a range of events, both traditional and 'virtual' ones through the charity website with the aim of both raising money and involving the local community in the life of Horsfall House. Our fundraising is now lead by the Head of Marketing and Fundraising.

## Achievements and performance

During the period the charity provided £336,488 (2022 – £317,871) to its subsidiary charitable company, Minchinhampton Centre for the Elderly Limited for giving financial support to residents of the Nursing Home who are unable to fund the full cost of their residential nursing care. It also subsidised our Community Home Care Service for around 50 clients and funded the minibuses and drivers for our Day Centre - they support over 100 clients each week.

The Group's staff are knowledgeable and highly trained allowing the charity to offer residents the required support and reassurance. Registered nurses are on duty 24 hours a day and all of the Care Assistants are trained to levels 2 & 3 in Health and Social Care.

The Group have a dedicated kitchen providing healthy, freshly cooked meals and able to cater for any dietary need. The Group undergo regulatory inspections of catering facilities by Environmental Health and have systematically maintained the highest level of Five Stars.

The Group continuously assesses and monitor outcomes for users of all services in order to implement changes or improvements. The Charity do this through annual satisfaction surveys and audits of:

- medication administration
- care documentation
- tissue viability (skin integrity)
- incidents, accidents or untoward events
- infection prevention and control

The Group works closely with professional organisations to ensure that care is always in line with best practice and best meets the interests and needs of our users.

Minchinhampton Centre for the Elderly Limited continues to maintain an overall 'Good' rating with Care Quality Commission in both the care home and homecare services it provides. Demand for the services that Horsfall House provides is undiminished. This has meant Horsfall House was able to maintain a bed occupancy level of over 96%.

The opening value of the investment portfolio of £1,209,015 on 30 September 2022 compares with the closing value of the portfolio on 31 December 2023 of £1,428,659. Dividends and interest received from investments totalled £78,111 in the period (2022: £35,702).

## Financial review

The Group made a deficit of £110,106 during the period. This is made up of a deficit in the parent charity of £164,256 and a surplus of £54,150 in the subsidiary charitable company, Minchinhampton Centre for the Elderly Limited. The parent charity deficit arose due to charitable support payments for residents exceeding the funds brought in through fund raising.

Reserves

The trustee's current policy is that unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') should be between 3 and 6 months of the resources expended by the Group as a whole, which equates to between £1,106,000 and £2,203,000. At this level, the trustees feel that they would be able to continue the current activities of the Charity. In the event of a significant drop in funding, it would obviously be necessary to consider how funding would be replaced or activities changed. At 31 December 2023 the free reserves amounted to £2,977,972. The Trustees have identified a number of significant projects that will cost around £450,000. These include building an additional lift to allow upstairs residents and guests to access the gardens and installation of solar panels to reduce the carbon footprint. Existing funding support for residents who otherwise are unable to fund their care costs is £280,000 per annum, and client transport costs to and from the Day Centre are also funded by the Charity.

The Trustee Act 2000 contains statutory powers enabling the trustees to delegate the investment management of the charity's assets to an appropriately qualified investment advisor with discretionary management power subject to a general policy prescribed by the trustees. The trustees' present policy is that the charity's funds should be invested in deposit accounts or such other financial instruments as preserve their capital value while earning such interest as in commensurate with the associated, minimal risk.

Surplus funds are placed on deposit with the bank insofar as they may be needed in the foreseeable future to cover the running costs for a period of several months. Funds over and above this are invested to produce a mixture of capital growth and income from low-risk investments.

Risk factors

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The external risks to funding are reduced by the diversification of the charity's funding sources. Internal risks are minimised by the implementation of procedures for the authorisation of all transactions and projects. The trustees consider that by aiming to ensure a consistently high level of professionalism from a well-trained staff reduces the risk of failure in the standard of care delivered. All procedures are periodically checked to ensure that they continue to meet the needs of the charity.

Procedures are in place to ensure compliance with Health and Safety for staff and residents. Control measures for risk management have been implemented by the charity to ensure that residents are not being put at unnecessary risk from harm or abuse.

The Trustees continue the policy of preserving the capital value in its investments but note that these investments may fall or rise in value dependent on market conditions at the time of valuation. The Trustees believe that by the use of an Investment Broker and a low risk portfolio the key risks faced by the Charity have been mitigated appropriately.

**Going concern**

The trustees consider that this combined with the high level of retained reserves represented in cash and investments the Charities have sufficient funds to maintain their working capital and accordingly it is appropriate to prepare the financial statements on a going concern basis.

Plans for future periods

The trustees intend to continue to improve the facilities within Horsfall House. The trustees will continue to place high importance on staff training and believe that, due to the training that has been carried out in recent years, the staff at Horsfall House offer a much higher level of expertise than is generally available in other care homes.

## The Minchinhampton Centre for the Elderly

## Report of the Trustees
## For The Period 1 October 2022 to 31 December 2023

**Structure, governance and management**

The charity named was established in 1982 as an unincorporated association and registered with the Charity Commission on 20 July 1983. Its governing document is a constitution dated 20 June 1983, as amended on 20 October 1987, 25 March 1997, 19 April 2017 and varied by a scheme dated 9 March 1994.

The trustees who served during the year and up to the date of signature of the financial statements were:

| | |
|---|---|
| C Fisher | (Resigned 31 October 2022) |
| G Ford | |
| N Parry | |
| D Wood | |
| C Blackstone | (Resigned 3 January 2023) |
| A Lane | (Appointed 3 March 2022) (Resigned 4 September 2023) |
| D Pouncey | |
| A Hutchinson | (Appointed 1 October 2022) (Resigned 4 September 2023) |
| K Charsley | (Appointed 12 January 2023) |

Recruitment and appointment of Trustees

The trustees comprise ex-officio, elected and co-opted individuals. The ex-officio trustees comprise the Chairman, Vice Chairman and Treasurer of the charity, each of whom is appointed at the trustees meeting following each annual general meeting of the charity and is subject to annual reappointment. Elected trustees are elected at an annual general meeting; one third of the elected trustees are required to retire by rotation each year and (if they wish to do so) offer themselves for re-election. Co-opted trustees are co-opted as such by a majority of the trustees, and are subject to annual reappointment by the trustees.

All Trustees are briefed on their responsibilities as Trustees prior to their acceptance of the role.

Organisational structure

The board aims to have quarterly meetings and major decisions affecting the charity are passed on a majority vote of those present. The management accounts preparation is undertaken by an experienced management accountant and the accounts are presented at the board meeting.

Decisions taken at meetings are by simple majority of votes cast by those attending, with the Chairman having the casting vote.

The trustees are responsible for providing training, where this is necessary, to new trustees so that they are properly equipped to fulfil their duties.

Relationship with related parties

During the period the charity provided £336,488 (2022 – £317,871) to its subsidiary charitable company, Minchinhampton Centre for the Elderly Limited for giving financial support to residents of the Nursing Home who are unable to fund the full cost of their residential nursing care.

For administrative reasons the property comprising the land and buildings known as Horsfall House (together comprised in Land Registry Title Nos. GR132825, GR184300 and GR353447) was re-registered in the name of Minchinhampton Centre for the Elderly Limited and, pursuant to a Declaration of Trust dated 9 June 2011, is now held on trust for The Minchinhampton Centre for the Elderly (Charity number 287479) absolutely.

Accordingly, the property is included in the accounts of the Charity Group only and there is an annual rental charge raised to Minchinhampton Centre for The Elderly Limited that totalled to £197,051 for the period ended 31 December 2023 (2022: £150,967)

**Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 10 June 2024 and signed on its behalf by:

D Wood - Trustee

## Report of the Independent Auditors to the Trustees of The Minchinhampton Centre for the Elderly

**Opinion**

We have audited the financial statements of The Minchinhampton Centre for the Elderly (the 'charity') for the period ended 31 December 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent charity's affairs as at 31 December 2023 and of its incoming resources and application of resources, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In assigning the audit engagement team we ensured that collectively they had the appropriate competence and capabilities to identify non-compliance with laws and regulations, highlight areas of the financial statements particularly susceptible to fraud and conduct appropriate additional enquiries where suspicions or weaknesses became evident.

At the planning stage, we assessed the susceptibility of the entity's financial statements to material misstatement, including how fraud might occur. This involved preliminary planning discussions with management to obtain their assessment of fraud risk, to identify any incidences of fraud during the year and understand the measures and controls they had taken to combat the possibility of fraud.

Our transaction testing and assessment of controls during the audit provided further evidence as to the validity of this initial assessment with regard to material misstatement and fraud.

We identified areas of law and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, through discussion with the Directors, and inspection of the Charity's regulatory and legal correspondence. The team were briefed with regard to laws and regulations and remained alert to any indication of non-compliance throughout the audit.

The charity is subject to laws and regulations that directly affect the financial statements including legislation covering financial reporting including related companies, distributable profits and taxation and we assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items. In assessing this compliance, we evaluated the appropriateness of accounting policies used and the reasonableness of accounting estimates in the measurement and presentation of profit within the financial statements.

The charity is subject to many other laws and regulations where the consequences of non-compliance could have a material effect on amounts or disclosures in the financial statements, for instance through the imposition of fines or litigation.

Audit procedures designed to identify non-compliance with these laws and regulations included enquiry of the Directors and other management and inspection of regulatory and legal correspondence. None of the procedures applied identified actual or suspected non-compliance.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. Where an irregularity is non-financial or has not reached a stage where its impact is financial, it is less likely to be identified by auditing procedures. In addition, to the extent that an irregularity involves collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls, there remains a high risk of non-detection. We are not responsible for detecting all instances of non-compliance with laws and regulations and cannot be expected to do so.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

### Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Mark Spashett (Senior Statutory Auditor)

For and on behalf of Kingscott Dix Limited

Chartered Accountants
and Statutory Auditor
Goodridge Court
Goodridge Avenue
Gloucester
Gloucestershire
GL2 5EN

Date: 10 June 2024

**The Minchinhampton Centre for the Elderly**

**Consolidated Statement of Financial Activities**
**For the Period 1 October 2022 to 31 December 2023**

| | Notes | Period 01.10.22 To 31.12.23 Unrestricted funds 2023 £ | Year Ended 30.9.22 Unrestricted funds 2022 £ |
|---|---|---|---|
| **Income from:** | | | |
| Donations and legacies | **3** | 39,388 | 1,126,325 |
| Charitable activities | **6** | 4,622,520 | 3,278,725 |
| Other trading activities | **7** | 49.158 | 34,067 |
| Investments | **5** | 78,111 | 35,702 |
| **Total income** | | 4,789,177 | 4,474,819 |
| **Expenditure on:** | | | |
| Raising funds | **8** | 33,218 | 17,836 |
| Charitable activities | **9** | 4,959,150 | 3,757,412 |
| **Total resources expended** | | 4,992,368 | 3,775,248 |
| Net gains/(losses) on investments | **16** | 93,086 | (151,019) |
| **Net movement in funds** | | (110,105) | 548,552 |
| Fund balances at 1 October 2022 | | 5,576,117 | 5,027,565 |
| **Fund balances at 31 December 2023** | | 5,466,012 | 5,576,117 |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**The Minchinhampton Centre for the Elderly**

## Charity Statement of Financial Activities
## For The Period 1 October 2022 to 31 December 2023

| | Notes | Period 01.10.22 To 31.12.23 Unrestricted funds £ | Year Ended 30.9.22 Unrestricted funds £ |
|---|---|---|---|
| **Income from:** | | | |
| Donations and legacies | **4** | 39,390 | 1,088,372 |
| Charitable activities - property rental | **6** | 197,051 | 150,967 |
| Other trading activities | **7** | 49,157 | 34,067 |
| Investments | **5** | 78,111 | 35,702 |
| **Total income** | | 363,709 | 1,309,108 |
| **Expenditure on:** | | | |
| Raising funds | **8** | 30,849 | 17,836 |
| Charitable activities | **9** | 590,202 | 493,628 |
| **Total resources expended** | | 621,051 | 511,464 |
| Net gains/(losses) on investments | **16** | 93,086 | (151,019) |
| **Net movement in funds** | | (164,256) | 646,625 |
| Fund balances at 1 October 2022 | | 5,697,844 | 5,051,219 |
| **Fund balances at 31 December 2023** | | 5,533,588 | 5,697,844 |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

## The Minchinhampton Centre for the Elderly

## Consolidated Balance Sheet
## As at 31 December 2023

| | Notes | 31.12.2023 £ | £ | 30.09.2022 £ | £ |
|---|---|---|---|---|---|
| **Fixed assets** | | | | | |
| Tangible assets | **18** | | 2,488,040 | | 2,625,021 |
| Investments | **17** | | 1,441,029 | | 1,319,496 |
| | | | 3,929,069 | | 3,944,517 |
| **Current assets** | | | | | |
| Stocks | **21** | 7,640 | | 7,705 | |
| Debtors | **22** | 221,850 | | 159,306 | |
| Cash at bank and in hand | | 1,725,306 | | 1,846,309 | |
| | | 1,954,796 | | 2,013,320 | |
| **Creditors: amounts falling due within one year** | **23** | (417,853) | | (381,720) | |
| Net current assets | | | 1,536,943 | | 1,631,600 |
| **Total assets less current liabilities** | | | 5,466,012 | | 5,576,117 |
| **Income funds** | | | | | |
| Unrestricted funds | | | | | |
| Designated funds | **26** | - | | - | |
| General unrestricted funds | | 5,466,012 | | 5,576,117 | |
| | | | 5,466,012 | | 5,576,117 |
| | | | 5,466,012 | | 5,576,117 |

The financial statements were approved by the Board of Trustees and authorised for issue on 10 June 2024 and were signed on its behalf by:

D Wood - Trustee

## The Minchinhampton Centre for the Elderly

### Charity Balance Sheet
### As at 31 December 2023

| | Notes | 31.12.2023 £ | 31.12.2023 £ | 30.09.2022 £ | 30.09.2022 £ |
|---|---|---|---|---|---|
| **Fixed assets** | | | | | |
| Tangible assets | **18** | | 2,488,040 | | 2,625,021 |
| Investments | **17** | | 1,441,028 | | 1,319,496 |
| | | | 3,929,068 | | 3,944,517 |
| **Current assets** | | | | | |
| Debtors | **22** | 278,980 | | 197,521 | |
| Cash at bank and in hand | | 1,333,756 | | 1,559,880 | |
| | | 1,612,736 | | 1,757,401 | |
| **Creditors: amounts falling due within one year** | **23** | (8,216) | | (4,074) | |
| Net current assets | | | 1,604,520 | | 1,753,327 |
| **Total assets less current liabilities** | | | 5,533,588 | | 5,697,844 |
| **Income funds** | | | | | |
| Unrestricted funds | | | 5,533,588 | | 5,697,844 |
| | | | 5,533,588 | | 5,697,844 |

The financial statements were approved by the Board of Trustees and authorised for issue on 10 June 2024 and were signed on its behalf by:

D Wood - Trustee

## The Minchinhampton Centre for the Elderly

## Consolidated Cash Flow Statement
## For The Period 1 October 2022 to 31 December 2023

| | Notes | £ | Period 01.10.22 To 31.12.23 £ | £ | Year Ended 30.09.22 £ |
|---|---|---|---|---|---|
| **Cash flows from operating activities** | | | | | |
| Cash generated from operations | **30** | (109,555) | | 918,842 | |
| Interest paid | | (896) | | (628) | |
| **Net cash used in operating activities** | | | (110,451) | | 918,214 |
| **Investing activities** | | | | | |
| Purchase of tangible fixed assets | | (60,214) | | (83,160) | |
| Purchase of investments | | (139,552) | | - | |
| Proceeds on disposal of tangible fixed assets | | - | | 1,000 | |
| Proceeds on disposal of investments | | 12,993 | | 64,990 | |
| Cash movement in investment portfolio | | 98,110 | | (83,110) | |
| Investment interest received | | 29,984 | | 469 | |
| Investment dividends received | | 48,127 | | 35,233 | |
| **Net cash used in investing activities** | | | (10,552) | | (64,578) |
| **Net cash used in financing activities** | | | - | | - |
| **Net increase/(decrease) in cash and cash equivalents** | | | (121,003) | | 853,636 |
| **Cash and cash equivalents at the beginning of the reporting period** | | | 1,846,309 | | 992,673 |
| **Cash and cash equivalents at the end of the reporting period** | | | 1,725,306 | | 1,846,309 |

## Notes to the Financial Statements For The Period 1 October 2022 to 31 December 2023

### 1 Accounting policies

**Charity information**

The Minchinhampton Centre for the Elderly is an unincorporated association registered as a charity in England and Wales.

The charity's registered number can be found on the Legal and Administrative Information page.

### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

The consolidated group financial statements consist of the financial statements of parent charity The Minchinhampton Centre for the Elderly together with all entities controlled by the parent charity (its subsidiaries). All intra-group transactions and balances are eliminated on consolidation.

During the year, the charity and its charitable company subsidiary, The Minchinhampton Centre for the Elderly Limited, changed their year end to 31 December 2023.

### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

The trustees consider given the high level of retained reserves represented in cash and investments held by the charity that there are sufficient funds to maintain working capital and accordingly it is appropriate to prepare the financial statements on a going concern basis.

### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

**1 Accounting policies** **(Continued)**

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Gifts in kind for use by the charity are recognised as incoming resources when received at a reasonable estimate of their value.

Income from government and other grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

**1.5 Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Irrecoverable VAT is charged against the category of resources expended for which it is incurred.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in the notes to the financial statements.

**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets over their useful lives on the following bases:

| | |
|---|---|
| Freehold land & buildings | 2% on cost |
| Fixtures, fittings & equipment | 10 / 25% on cost |
| Motor vehicles | 25% on cost |

**1 Accounting policies** **(Continued)**

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

**1.7 Fixed asset investments**

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

**1.8 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.9 Stocks**

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

**1.10 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.11 Financial instruments**

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**1 Accounting policies** **(Continued)**

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**1.12 Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**1.13 Provisions**

Provisions are recognised when the charity has a legal or constructive present obligation as a result of a past event, it is probable that the charity will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation. Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value, the unwinding of the discount is recognised as a finance cost in net income/(expenditure) in the period in which it arises.

**1.14 Employee benefits**

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.15 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

## 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## 3 Donations and legacies - group

| | Period 01.10.22 To 31.12.23 Unrestricted funds £ | Year Ended 30.09.22 Unrestricted funds £ |
|---|---|---|
| Donations and gifts | 34,069 | 56,372 |
| Legacies receivable | 5,319 | 1,032,000 |
| Grants receivable | - | 37,953 |
| | 39,388 | 1,126,325 |
| **Grants receivable for core activities** | | |
| Other Covid related grants | - | 37,953 |

## 4 Donations and legacies - charity

| | Period 01.10.22 To 31.12.23 Unrestricted funds £ | Year Ended 30.09.22 Unrestricted funds £ |
|---|---|---|
| Donations and gifts | 34,069 | 56,372 |
| Legacies receivable | 5,321 | 1,032,000 |
| | 39,390 | 1,088,372 |

## 5 Investments

| | Period 01.10.22 To 31.12.23 Unrestricted funds £ | Year Ended 30.09.22 Unrestricted funds £ |
|---|---|---|
| Income from listed investments | 48,127 | 35,233 |
| Interest receivable | 29,984 | 469 |
| | 78,111 | 35,702 |

## 6 Charitable Activities

**For the period ended 31 December 2023**

| | Nursing home £ | Day centre & Non-residential services £ | Homecare £ | Other income £ | Total 2023 £ |
|---|---|---|---|---|---|
| Other income | 3,608,023 | 278,877 | 691,700 | 43,920 | 4,622,520 |

**For the year ended 30 September 2022**

| | Nursing home £ | Day centre & Non-residential services £ | Homecare £ | Other income £ | Total 2022 £ |
|---|---|---|---|---|---|
| Other income | 2,456,161 | 175,595 | 645,763 | 1,206 | 3,278,725 |

## 7 Other trading activities - charity

| | Period 01.10.22 To 31.12.23 Unrestricted funds £ | Year Ended 30.09.22 Unrestricted funds £ |
|---|---|---|
| Fundraising events | 49,158 | 34,067 |

## 8 Raising funds - charity

| | Period 01.10.22 To 31.12.23 Unrestricted funds £ | Year Ended 30.09.22 Unrestricted funds £ |
|---|---|---|
| Fundraising and publicity | | |
| Other fundraising costs | 13,538 | 722 |
| Investment management | 19,680 | 17,114 |
| | 33,218 | 17,836 |

## 9 Charitable activities - group

| | Period 01.10.22 To 31.12.23 £ | Year Ended 30.09.22 £ |
|---|---|---|
| Staff costs | 3,685,702 | 2,760,069 |
| Depreciation and impairment | 197,051 | 150,967 |
| Agency staff | 254,964 | 202,145 |
| Catering | 147,089 | 97,005 |
| Cleaning & hygiene | 127,891 | 90,385 |
| Utilities | 98,213 | 62,889 |
| Insurance | 30,295 | 22,596 |
| Repairs & maintenance | 102,776 | 90,681 |
| IT & telephone | 81,150 | 55,719 |
| Travel & motor expenses | 67,425 | 61,099 |
| Advertising, recruitment & training | 20,615 | 14,041 |
| Office expenses | 39,912 | 35,538 |
| Equipment hire | 37,081 | 27,742 |
| Other direct costs | 33,452 | 51,359 |
| (Profit)/loss on disposal of tangible assets | 144 | (1,000) |
| | 4,923,760 | 3,721,235 |
| Share of governance costs (see note 12) | 35,390 | 36,177 |
| | 4,959,150 | 3,757,412 |

**Charitable activities - Charity**

| | Period 01.10.22 To 31.12.23 £ | Year Ended 30.09.22 £ |
|---|---|---|
| Resident bed funding | 336,488 | 317,871 |
| Depreciation and impairment | 197,051 | 150,967 |
| Other direct costs | 896 | 628 |
| (Profit)/loss on disposal of tangible assets | 144 | (1,000) |
| | 534,579 | 468,466 |
| Share of governance costs (see note 13) | 55,623 | 25,162 |
| | 590,202 | 493,628 |

## 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

## 11 Employees

The average monthly number of employees during the year was:

| | **2023 Number** | 2022 Number |
|---|---|---|
| Directors of subsidiary company | 5 | 6 |
| Care, domestic and administration staff | 139 | 141 |
| Total | 144 | 147 |

**Employment costs**

| | **Period 01.10.22 To 31.12.23 £** | Year Ended 30.09.22 £ |
|---|---|---|
| Wages and salaries | 3,393,801 | 2,521,909 |
| Social security costs | 234,153 | 195,880 |
| Other pension costs | 57,748 | 42,280 |
| | 3,685,702 | 2,760,069 |

During the period the parent charity had no employees (2022: none) and no staff costs were incurred (2022: £nil).

The number of group employees whose annual remuneration was £60,000 or more were:

| | **2023 Number** | 2022 Number |
|---|---|---|
| £60,000 - £70,000 | 1 | 1 |

## 12 Support costs - group

| | Support costs | Governance costs | Period 01.10.22 To 31.12.23 | Support costs | Governance costs | Year Ended 30.09.22 |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Audit fees | - | 7,960 | 7,960 | - | 16,225 | 16,225 |
| Legal and professional | - | 27,430 | 27,430 | - | 19,952 | 19,952 |
| | - | 35,390 | 35,390 | - | 36,177 | 36,177 |
| Analysed between | | | | | | |
| Charitable activities | - | 35,390 | 35,390 | - | 36,177 | 36,177 |

## 13 Support costs - charity

| | Support costs | Governance costs | Period 01.10.22 To 31.12.23 | Support costs | Governance costs | Year Ended 30.09.22 |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Audit fees | - | 4,860 | 4,860 | - | 4,735 | 4,735 |
| Legal and professional | - | - | - | - | - | - |
| Other governance costs | - | 50,763 | 50,763 | - | 20,427 | 20,427 |
| | - | 55,623 | 55,623 | - | 25,162 | 25,162 |
| Analysed between | | | | | | |
| Charitable activities | - | 55,623 | 55,623 | - | 25,162 | 25,162 |

## 14 Net movement in funds

| | Period 01.10.22 To 31.12.23 | Year Ended 30.09.22 |
|---|---|---|
| | £ | £ |
| Net movement in funds is stated after charging/(crediting) | | |
| Fees payable to the charity's auditor for the audit of the charity's financial statements | 7,960 | 16,225 |
| Depreciation of owned tangible fixed assets | 197,051 | 150,967 |
| (Profit)/loss on disposal of tangible assets | 145 | (1,000) |

## 15 Auditor's remuneration

The analysis of auditor's remuneration is as follows:

| **Fees payable to the charity's auditor and associates:** | **Period 01.10.22 To 31.12.23 £** | Year Ended 30.09.22 £ |
|---|---|---|
| Audit of the charity's annual accounts | 7,960 | 16,225 |

## 16 Net gains/(losses) on investments

| | **Period 01.10.22 To 31.12.23 Unrestricted funds £** | Year Ended 30.09.22 Unrestricted funds £ |
|---|---|---|
| Revaluation of investments | 90,971 | (158,681) |
| Gain/(loss) on sale of investments | 2,115 | 7,662 |
| | 93,086 | (151,019) |

## 17 Fixed asset investments

| | **Listed investments £** | **Cash in portfolio £** | **Total £** |
|---|---|---|---|
| **Cost or valuation** | | | |
| At 1 October 2022 | 1,209,015 | 110,481 | 1,319,496 |
| Additions | 139,552 | 61,121 | 200,673 |
| Valuation changes | 87,942 | - | 87,942 |
| Disposals | (7,850) | (159,233) | (167,083) |
| At 31 December 2023 | 1,428,659 | 12,369 | 1,441,028 |
| **Carrying amount** | | | |
| At 31 December 2023 | 1,428,659 | 12,369 | 1,441,028 |
| At 30 September 2022 | 1,209,015 | 110,481 | 1,319,496 |

Cost or valuation at 31 December 2023 is represented by:

| | **Listed investments £** | **Cash in portfolio £** | **Total £** |
|---|---|---|---|
| Valuation in 2023 | 263,213 | | 263,213 |
| Cost | 1,165,446 | 12,369 | 1,177,815 |
| | 1,428,659 | 12,369 | 1,441,028 |

## 18 Tangible fixed assets – group and charity

| | Freehold land & buildings £ | Fixtures, fittings & equipment £ | Motor Vehicles £ | Total £ |
|---|---|---|---|---|
| **Cost** | | | | |
| At 1 October 2022 | 3,714,579 | 1,064,284 | 66,275 | 4,845,138 |
| Additions | - | 60,214 | - | 60,214 |
| Disposal | - | (31,397) | - | (31,397) |
| At 31 December 2023 | 3,714,579 | 1,093,101 | 66,275 | 4,873,955 |
| **Depreciation and impairment** | | | | |
| At 1 October 2022 | 1,435,915 | 747,922 | 36,280 | 2,220,117 |
| Depreciation charged in the year | 95,553 | 92,139 | 9,359 | 197,051 |
| Disposals | - | (31,253) | - | (31,253) |
| At 31 December 2023 | 1,531,468 | 808,808 | 45,639 | 2,385,915 |
| **Carrying amounts** | | | | |
| At 31 December 2023 | 2,183,111 | 284,293 | 20,636 | 2,488,040 |
| At 30 September 2022 | 2,278,664 | 316,362 | 29,995 | 2,625,021 |

For administrative reasons the property comprising the land and buildings known as Horsfall House (together comprised in Land Registry Title Nos. GR132825, GR184300 and GR353447) was re-registered in the name of Minchinhampton Centre for the Elderly Limited and, pursuant to a Declaration of Trust dated 9 June 2011, is now held on trust for The Minchinhampton Centre for the Elderly (Charity number 287479) absolutely. Accordingly, the property is included in the accounts of the Charity Group only.

## 19 Financial instruments

| | 31.12.23 £ | 30.09.22 £ |
|---|---|---|
| **Carrying amount of financial assets** | | |
| Instruments measured at fair value through profit or loss | 1,428,659 | 1,209,015 |

## 20 Subsidiaries

Details of the charity's subsidiaries at 31 December 2023 are as follows:

| Name of undertaking | Registered office | Nature of business | Class of shares held | % Held |
|---|---|---|---|---|
| Minchinhampton Centre for the Elderly Limited | UK | Operation of nursing home | n/a | 100.00 |

## 20 Subsidiaries (Continued)

The aggregate capital and reserves and the result for the year of subsidiaries included in the consolidated financial statements was as follows:

| Name of undertaking | Surplus/(Deficit) £ | Capital and Reserves £ |
|---|---|---|
| Minchinhampton Centre for the Elderly Limited | 54,150 | (67,577) |

Registered company number: 02770415
Registered charity number: 1083810

In the year Minchinhampton Centre for the Elderly Limited reported income of £4,959,007 (2022: £3,634,549) and expenditure totalling £4,904,857 (2022: £3,732,622).

## 21 Stocks

| | 31.12.23 £ | 30.09.22 £ |
|---|---|---|
| Catering, cleaning & medical supplies | 7,640 | 7,705 |

## 22 Debtors

| Amounts falling due within one year: | 31.12.23 £ Group | 31.12.23 £ Charity | 30.09.22 £ Group | 30.09.22 £ Charity |
|---|---|---|---|---|
| Trade debtors | 124,150 | 93 | 89,324 | - |
| Amounts owed by subsidiary undertakings | - | 278,346 | - | 197,521 |
| Prepayments and accrued income | 97,700 | 541 | 69,982 | - |
| | 221,850 | 278,980 | 159,306 | 197,521 |

## 23 Creditors: amounts falling due within one year

| | 31.12.23 £ Group | 31.12.23 £ Charity | 30.09.22 £ Group | 30.09.22 £ Charity |
|---|---|---|---|---|
| Other taxation and social security | 44,332 | 38 | 44,180 | - |
| Deferred income | 137,421 | - | 122,274 | - |
| Trade creditors | 70,952 | - | 55,987 | - |
| Other creditors | 19,857 | - | 36,926 | - |
| Accruals | 145,291 | 8,178 | 122,353 | 4,074 |
| | 417,853 | 8,216 | 381,720 | 4,074 |

Income received during the period specific to funding for future periods has been deferred accordingly. At the balance sheet date, the charitable company was holding funds received in advance for 2023/24 in respect of nursing home fees (2022: nursing home fees).

## 24 Retirement benefit schemes

**Defined contribution schemes**

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to the statement of financial activities in respect of defined contribution schemes was £57,748, (2022 - £42,280).

## 25 Unrestricted general funds

| | Balance at 1 October 2021 | Movement in funds: Incoming Resources | Movement in funds: Resources Expended | Movement in funds: Transfer | Movement in funds: Revaluations, gains and loss | Balance at 1 October 2022 | Movement in funds: Incoming Resources | Movement in funds: Resources Expended | Movement in funds: Transfer | Movement in funds: Revaluations, gains and loss | Balance at 31 December 2023 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| Unrestricted General funds | 5,051,219 | 1,309,108 | (193,593) | (439,598) | (151,019) | 5,576,117 | 363,709 | (284,563) | (282,338) | 93,086 | 5,466,012 |

## 26 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

| | Balance at 1 October 2021 | Movement in funds: Incoming resources | Movement in funds: Resources expended | Movement in funds: Transfers | Balance at 1 October 2022 | Movement in funds: Incoming resources | Movement in funds: Resources expended | Movement in funds: Transfers | Balance at 31 December 2023 |
|---|---|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| Charitable trading | (23,654) | 3,316,678 | (3,732,622) | 439,598 | - | 4,622,519 | (4,904,857) | 282,338 | - |

## 27 Related party transactions

The charity provided financial support to residents attending the Nursing Home who were unable to pay the full amount of the Nursing Fees. In 2023 this totalled £336,488 (2022: £317,871).

During the period, the charity received rent of £131,250 (2022: £105,000) and an asset usage charge of £65,801 (2022: £45,967) from its subsidiary undertaking, Minchinhampton Centre for the Elderly Limited, a registered charitable company. At the balance sheet date amounts owed by the subsidiary totalled £278,346 (2022: £197,521). The subsidiary also makes use of various other fixtures, fittings and which are owned by The Minchinhampton Centre for the Elderly.

## 28 Financial commitments, guarantees and contingent liabilities

Other than operating lease commitments referred to below, the group has no other financial commitments, guarantees or contingent liabilities (2022 - £nil).

The charity has no financial commitments, guarantees or contingent liabilities.

## 29 Operating lease commitments

At the reporting end date, the group had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

| | 31.12.23<br>£ | 30.09.22<br>£ |
|---|---|---|
| Within one year | 10,680 | 9,480 |
| Between two and five years | 14,050 | 23,700 |
| | 24,730 | 33,180 |

The charity had no operating lease commitments (2022: £nil).

## 30 Post Balance Sheet Events

A new charitable organisation Horsfall House has been registered with the Charities Commission in 2024. It is the trustees' intention that the activities and assets of the Charity are transferred to Horsfall House before the end of 2024.

## 31 Cash generated from operations

| | Period 01.10.22 To 31.12.23 £ | Year Ended 30.9.22 £ |
|---|---|---|
| Surplus/(deficit) for the year | (110,105) | 548,552 |
| Adjustments for: | | |
| Income from listed investments | (48,127) | (35,233) |
| Interest receivable | (29,984) | (469) |
| Gain on disposal of investments | - | (7,662) |
| Fair value (gains) and losses on investments | (93,086) | 158,681 |
| Depreciation and impairment of tangible fixed assets | 197,051 | 150,967 |
| Loss/(Profit) on disposal of tangible assets | 145 | (1,000) |
| Finance costs | 896 | 628 |
| Movements in working capital: | | |
| Decrease/(increase) in stocks | 65 | 2,862 |
| Decrease/(increase) in debtors | (62,544) | 45,311 |
| (Decrease)/increase in creditors | 36,134 | 56,205 |
| **Cash generated from operations** | (109,555) | 918,842 |

## 32 Analysis of changes in net funds

The charity had no debt during the year.

**THE MINCHINHAMPTON CENTRE FOR THE ELDERLY**

England & Wales - Charity number 287479

# Accounts

REGISTERED CHARITY NUMBER: 287479

# Report of the Trustees and Financial Statements For The Year Ended 30 September 2022 for The Minchinhampton Centre for the Elderly

Kingscott Dix Limited
Chartered Accountants
and Statutory Auditor
Goodridge Court
Goodridge Avenue
Gloucester
Gloucestershire
GL2 5EN

# The Minchinhampton Centre for the Elderly

## Contents of the Financial Statements For The Year Ended 30 September 2022


| | Page |
|---|---|
| Reference and Administrative Details | 1 |
| Report of the Trustees | 2 to 6 |
| Report of the Independent Auditors | 7 to 9 |
| Statement of Financial Activities | 10 to 11 |
| Group and Charity Balance Sheet | 12 to 13 |
| Cash Flow Statement | 14 |
| Notes to the Financial Statements | 15 to 31 |

# The Minchinhampton Centre for the Elderly

## Reference and Administrative Details For The Year Ended 30 September 2022

| | | |
|---|---|---|
| **Trustees** | C Fisher | (Resigned 31 October 2022) |
| | G Ford | |
| | N Parry | |
| | D Wood | |
| | C Blackstone | (Resigned 3 January 2023) |
| | A Lane | (Appointed 3 March 2022) |
| | D Pouncey | (Appointed 3 March 2022) |
| | A Hutchinson | (Appointed 1 October 2022) |
| **Charity number** | 287479 | |
| **Principal address** | Horsfall House<br>Windmill Road<br>Minchinhampton<br>Gloucestershire<br>GL6 9EY | |
| **Auditor** | Kingscott Dix Limited<br>Chartered Accountants and Statutory Auditor<br>Goodridge Court<br>Goodridge Avenue<br>Gloucester<br>Gloucestershire<br>GL2 5EN | |
| **Bankers** | Lloyds Bank Plc<br>12 Rowcroft<br>Stroud<br>Gloucestershire<br>GL5 3BD | |

# The Minchinhampton Centre for the Elderly

## Report of the Trustees
## For the Year Ended 30 September 2022

The trustees present their report and financial statements for the year ended 30 September 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**Objectives and activities**

The charity's principal object, in accordance with its constitution, continues to be the relief of the aged and disabled who are resident in and around Minchinhampton by the provision of facilities for rehabilitation, recreation and leisure time occupation.

Significant activities are pursued on behalf of the charity via its wholly owned subsidiary, Minchinhampton Centre for the Elderly Limited, including the provision of residential, domiciliary and day care to the elderly in the local community.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The Group continued to support care in the community specifically through providing Home Care, a Day Centre which has been renamed after the Charity Founder Dr Chris Booth, and through residential care within the Nursing Care Home we operate. This latter activity is the principal activity of the charity ensuring support to those who cannot afford the full cost of residential nursing care. Specialist dementia care is a feature of our activities with dedicated and expert staff on duty twenty four hours a day. The Charity offers free respite through the provision of two dedicated beds which were occupied to the benefit of the local community throughout the year.

The purpose built Nursing Home has 44 beds, split evenly between General Nursing for the frail and elderly and Specialist Nursing for those with Dementia and other memory disorders. Alongside this we can also offer:

- Palliative Care
- Respite
- Short Breaks Care

Fundraising

The trustees have overseen various fundraising activities on behalf of the charity. These activities are of a continuing nature and contribute towards maintaining the charity on a sound financial footing.

The Charity's fundraising team provide support for all we do through various activities including a charity pop up shop and a range of events, both traditional and 'virtual' ones through the charity website with the aim of both raising money and involving the local community in the life of Horsfall House. Our fundraising is spearheaded by the Fundraising committee and coordinated by Duncan Wood.

## Achievements and performance

The Group's staff are knowledgeable and highly trained allowing the charity to offer residents the required support and reassurance. Registered nurses are on duty 24 hours a day and all of the Care Assistants are trained to levels 2 & 3 in Health and Social Care.

The Group have a dedicated kitchen providing healthy, freshly cooked meals and able to cater for any dietary need. The Group undergo regulatory inspections of catering facilities by Environmental Health and have systematically maintained the highest level of Five Stars.

The Group continuously assesses and monitor outcomes for users of all services in order to implement changes or improvements. The Charity do this through annual satisfaction surveys and audits of:

- medication administration
- care documentation
- tissue viability (skin integrity)
- incidents, accidents or untoward events
- infection prevention and control

The Group works closely with professional organisations to ensure that care is always in line with best practice and best meets the interests and needs of our users.

Minchinhampton Centre for the Elderly Limited continues to maintain an overall 'Good' rating with Care Quality Commission in both the care home and homecare services it provides.

Demand for the services that Horsfall House provides is undiminished and with Covid 19 testing on new residents, allied to strict risk assessments, new residents are being accepted into the Home. This has meant Horsfall House was able to maintain a bed occupancy level of over 93%.

The opening value of the investment portfolio of £1,452,396 on 30 September 2021 compares with the closing value of the portfolio on 30 September 2022 of £1,319,496. Dividends and interest received from investments totalled £35,702 in the year (2021: £42,180).

## Financial review

The Group made a surplus of £548,552 during the year. This is made up of a surplus in the parent charity of £646,625 and a deficit of £98,073 in the subsidiary charitable company, Minchinhampton Centre for the Elderly Limited. The parent charity surplus largely arose because of the dedicated successful work of the large number of people involved in fundraising activities.

Reserves

The trustee's current policy is that unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') should be between 3 and 6 months of the resources expended by the Group as a whole, which equates to between £750,000 and £1,501,000. At this level, the trustees feel that they would be able to continue the current activities of the Charity in the event of a significant drop in funding. It would obviously be necessary to consider how funding would be replaced or activities changed. At 30 September 2022 the free reserves amounted to £1,631,540.

The Trustee Act 2000 contains statutory powers enabling the trustees to delegate the investment management of the charity's assets to an appropriately qualified investment advisor with discretionary management powers subject to a general policy prescribed by the trustees. The trustees' present policy is that the charity's funds should be invested in deposit accounts or such other financial instruments as preserve their capital value while earning such interest as is commensurate with the associated, minimal risk.

Surplus funds are placed on deposit with the bank insofar as they may be needed in the foreseeable future to cover the running costs for a period of several months. Funds over and above this are invested to produce a mixture of capital growth and income from low-risk investments.

Risk factors
The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The external risks to funding are reduced by the diversification of the charity's funding sources. Internal risks are minimised by the implementation of procedures for the authorisation of all transactions and projects. The trustees consider that by aiming to ensure a consistently high level of professionalism from a well-trained staff reduces the risk of failure in the standard of care delivered. All procedures are periodically checked to ensure that they continue to meet the needs of the charity.

Procedures are in place to ensure compliance with Health and Safety for staff and residents. Control measures for risk management have been implemented by the charity to ensure that residents are not being put at unnecessary risk from harm or abuse.

The Trustees continue the policy of preserving the capital value in its investments but note that these investments may fall or rise in value dependent on market conditions at the time of valuation. The Trustees believe that by the use of an Investment Broker and a low risk portfolio the key risks faced by the Charity have been mitigated appropriately.

**Going concern**
The trustees have reviewed the reserves of the Charity and have given full consideration to the ongoing financial impact of the Covid 19 Coronavirus. We took a cautious step in not introducing new residents through the period that testing for the virus was unavailable. Demand for the services that Horsfall House provides is undiminished and now that we can undertake tests on new residents, allied to strict risk assessments, they are now being accepted into the Home.

The trustees consider that this combined with the high level of retained reserves represented in cash and investments the Charities have sufficient funds to maintain their working capital and accordingly it is appropriate to prepare the financial statements on a going concern basis.

Plans for future periods
The trustees intend to continue to improve the facilities within Horsfall House. The trustees will continue to place high importance on staff training and believe that, due to the training that has been carried out in recent years, the staff at Horsfall House offer a much higher level of expertise than is generally available in other care homes.

**Structure, governance and management**
The charity named was established in 1982 as an unincorporated association and registered with the Charity Commission on 20 July 1983. Its governing document is a constitution dated 20 June 1983, as amended on 20 October 1987, 25 March 1997, 19 April 2017 and varied by a scheme dated 9 March 1994.

The trustees who served during the year and up to the date of signature of the financial statements were:

| | |
|---|---|
| C Fisher | (Resigned 31 October 2022) |
| G Ford | |
| N Parry | |
| D Wood | |
| C Blackstone | (Resigned 3 January 2023) |
| A Lane | (Appointed 3 March 2022) |
| D Pouncey | (Appointed 3 March 2022) |
| A Hutchinson | (Appointed 1 October 2022) |

Recruitment and appointment of Trustees

The trustees comprise ex-officio, elected and co-opted individuals. The ex-officio trustees comprise the Chairman, Vice Chairman and Treasurer of the charity, each of whom is appointed at the trustees meeting following each annual general meeting of the charity and is subject to annual reappointment. Elected trustees are elected at an annual general meeting; one third of the elected trustees are required to retire by rotation each year and (if they wish to do so) offer themselves for re-election. Co-opted trustees are co-opted as such by a majority of the trustees, and are subject to annual reappointment by the trustees.

All Trustees are briefed on their responsibilities as Trustees prior to their acceptance of the role.

Organisational structure

The board aims to have quarterly meetings and major decisions affecting the charity are passed on a majority vote of those present. The management accounts preparation is undertaken by an experienced management accountant and the accounts are presented at the board meeting.

Decisions taken at meetings are by simple majority of votes cast by those attending, with the Chairman having the casting vote.

The trustees are responsible for providing training, where this is necessary, to new trustees so that they are properly equipped to fulfil their duties.

Relationship with related parties

During the year the charity provided £317,871 (2021 – £222,348) to its subsidiary charitable company, Minchinhampton Centre for the Elderly Limited for giving financial support to residents of the Nursing Home who are unable to fund the full cost of their residential nursing care.

For administrative reasons the property comprising the land and buildings known as Horsfall House (together comprised in Land Registry Title Nos. GR132825, GR184300 and GR353447) was re-registered in the name of Minchinhampton Centre for the Elderly Limited and, pursuant to a Declaration of Trust dated 9 June 2011, is now held on trust for The Minchinhampton Centre for the Elderly (Charity number 287479) absolutely.

Accordingly, the property is included in the accounts of the Charity Group only and there is an annual rental charge raised to Minchinhampton Centre for The Elderly Limited that totalled to £150,967 for the year ended 30 September 2022 (2021: £146,823)

**Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 30th March 2023 and signed on its behalf by:

.....
N M S Parry - Trustee

## Report of the Independent Auditors to the Trustees of The Minchinhampton Centre for the Elderly

### Opinion

We have audited the financial statements of The Minchinhampton Centre for the Elderly (the 'charity') for the year ended 30 September 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent charity's affairs as at 30 September 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In assigning the audit engagement team we ensured that collectively they had the appropriate competence and capabilities to identify non-compliance with laws and regulations, highlight areas of the financial statements particularly susceptible to fraud and conduct appropriate additional enquiries where suspicions or weaknesses became evident.

At the planning stage, we assessed the susceptibility of the entity's financial statements to material misstatement, including how fraud might occur. This involved preliminary planning discussions with management to obtain their assessment of fraud risk, to identify any incidences of fraud during the year and understand the measures and controls they had taken to combat the possibility of fraud.

Our transaction testing and assessment of controls during the audit provided further evidence as to the validity of this initial assessment with regard to material misstatement and fraud.

We identified areas of law and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, through discussion with the Directors, and inspection of the Charity's regulatory and legal correspondence. The team were briefed with regard to laws and regulations and remained alert to any indication of non-compliance throughout the audit.

The charity is subject to laws and regulations that directly affect the financial statements including legislation covering financial reporting including related companies, distributable profits and taxation and we assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items. In assessing this compliance, we evaluated the appropriateness of accounting policies used and the reasonableness of accounting estimates in the measurement and presentation of profit within the financial statements.

The charity is subject to many other laws and regulations where the consequences of non-compliance could have a material effect on amounts or disclosures in the financial statements, for instance through the imposition of fines or litigation.

Audit procedures designed to identify non-compliance with these laws and regulations included enquiry of the Directors and other management and inspection of regulatory and legal correspondence. None of the procedures applied identified actual or suspected non-compliance.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. Where an irregularity is non-financial or has not reached a stage where its impact is financial, it is less likely to be identified by auditing procedures. In addition, to the extent that an irregularity involves collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls, there remains a high risk of non-detection. We are not responsible for detecting all instances of non-compliance with laws and regulations and cannot be expected to do so.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Kingscott Dix Limited

Kingscott Dix Limited
Chartered
Accountants and
Statutory Auditor
Goodridge Court
Goodridge Avenue
Gloucester
Gloucestershire
GL2 5EN

Date: 12th April 2023

## The Minchinhampton Centre for the Elderly

## Consolidated Statement of Financial Activities For the Year Ended 30 September 2022

| | Notes | Unrestricted funds 2022 £ | Unrestricted funds 2021 £ |
|---|---|---|---|
| **Income from:** | | | |
| Donations and legacies | 3 | 1,126,325 | 356,343 |
| Charitable activities | 6 | 3,278,725 | 2,929,713 |
| Other trading activities | 7 | 34,067 | 38,386 |
| Investments | 5 | 35,702 | 43,392 |
| **Total income** | | 4,474,819 | 3,367,834 |
| **Expenditure on:** | | | |
| Raising funds | 8 | 17,836 | 15,874 |
| Charitable activities | 9 | 3,757,412 | 3,442,927 |
| **Total resources expended** | | 3,775,248 | 3,458,801 |
| Net gains/(losses) on investments | 16 | (151,019) | 174,922 |
| **Net movement in funds** | | 548,552 | 83,955 |
| Fund balances at 1 October 2021 | | 5,027,565 | 4,943,610 |
| **Fund balances at 30 September 2022** | | 5,576,117 | 5,027,565 |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

## The Minchinhampton Centre for the Elderly

## Charity Statement of Financial Activities For The Year Ended 30 September 2022

| | Notes | Unrestricted funds 2022 £ | Unrestricted funds 2021 £ |
|---|---|---|---|
| **Income from:** | | | |
| Donations and legacies | 4 | 1,088,372 | 180,868 |
| Charitable activities - property rental | 6 | 150,967 | 146,824 |
| Other trading activities | 7 | 34,067 | 38,386 |
| Investments | 5 | 35,702 | 42,180 |
| **Total income** | | 1,309,108 | 408,258 |
| **Expenditure on:** | | | |
| Raising funds | 8 | 17,836 | 15,874 |
| Charitable activities | 9 | 493,628 | 393,071 |
| **Total resources expended** | | 511,464 | 408,945 |
| Net gains/(losses) on investments | 16 | (151,019) | 174,922 |
| **Net movement in funds** | | 646,625 | 174,235 |
| Fund balances at 1 October 2021 | | 5,051,219 | 4,876,984 |
| **Fund balances at 30 September 2022** | | 5,697,844 | 5,051,219 |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

## The Minchinhampton Centre for the Elderly

## Consolidated Balance Sheet
## As at 30 September 2022

| | Notes | 2022 £ | 2022 £ | 2021 £ | 2021 £ |
|---|---|---|---|---|---|
| **Fixed assets** | | | | | |
| Tangible assets | 18 | | 2,625,021 | | 2,692,828 |
| Investments | 17 | | 1,319,496 | | 1,452,396 |
| | | | 3,944,517 | | 4,145,224 |
| **Current assets** | | | | | |
| Stocks | 21 | 7,705 | | 10,567 | |
| Debtors | 22 | 159,306 | | 204,616 | |
| Cash at bank and in hand | | 1,846,309 | | 992,673 | |
| | | 2,013,320 | | 1,207,856 | |
| **Creditors: amounts falling due within one year** | 23 | (381,720) | | (325,515) | |
| Net current assets | | | 1,631,600 | | 882,341 |
| **Total assets less current liabilities** | | | 5,576,117 | | 5,027,565 |
| **Income funds** | | | | | |
| Unrestricted funds | | | | | |
| Designated funds | 26 | - | | (23,654) | |
| General unrestricted funds | | 5,576,117 | | 5,051,219 | |
| | | | 5,576,117 | | 5,027,565 |
| | | | 5,576,117 | | 5,027,565 |

The financial statements were approved by the Board of Trustees and authorised for issue on 30th March 2023 and were signed on its behalf by:

.....
N M S Parry - Trustee

## The Minchinhampton Centre for the Elderly

### Charity Balance Sheet
### As at 30 September 2022

| | Notes | 2022 £ | 2022 £ | 2021 £ | 2021 £ |
|---|---|---|---|---|---|
| **Fixed assets** | | | | | |
| Tangible assets | 18 | | 2,625,021 | | 2,692,828 |
| Investments | 17 | | 1,319,496 | | 1,452,396 |
| | | | 3,944,517 | | 4,145,224 |
| **Current assets** | | | | | |
| Debtors | 22 | 197,521 | | 131,020 | |
| Cash at bank and in hand | | 1,559,880 | | 782,025 | |
| | | 1,757,401 | | 913,045 | |
| **Creditors: amounts falling due within one year** | 23 | (4,074) | | (7,050) | |
| Net current assets | | | 1,753,327 | | 905,995 |
| **Total assets less current liabilities** | | | 5,697,844 | | 5,051,219 |
| **Income funds** | | | | | |
| Unrestricted funds | | | 5,697,844 | | 5,051,219 |
| | | | 5,697,844 | | 5,051,219 |

The financial statements were approved by the Board of Trustees and authorised for issue on 30th March 2023 and were signed on its behalf by:

.....

N M S Parry - Trustee

## The Minchinhampton Centre for the Elderly

## Consolidated Cash Flow Statement For The Year Ended 30 September 2022

| | Notes | £ | 2022 £ | £ | 2021 £ |
|---|---|---|---|---|---|
| **Cash flows from operating activities** | | | | | |
| Cash generated from operations | 30 | 918,842 | | 30,279 | |
| Interest paid | | (628) | | (578) | |
| **Net cash used in operating activities** | | | 918,214 | | 29,701 |
| **Investing activities** | | | | | |
| Purchase of tangible fixed assets | | (83,160) | | (81,265) | |
| Purchase of investments | | (83,110) | | (64,273) | |
| Proceeds on disposal of tangible fixed assets | | 1,000 | | - | |
| Proceeds on disposal of investments | | 64,990 | | 38,049 | |
| Investment interest received | | 469 | | 1,446 | |
| Investment dividends received | | 35,233 | | 41,946 | |
| **Net cash used in investing activities** | | | (64,578) | | (64,097) |
| **Net cash used in financing activities** | | | - | | - |
| **Net increase/(decrease) in cash and cash equivalents** | | | 853,636 | | (34,396) |
| **Cash and cash equivalents at the beginning of the reporting period** | | | 992,673 | | 1,027,069 |
| **Cash and cash equivalents at the end of the reporting period** | | | 1,846,309 | | 992,673 |

## Notes to the Financial Statements For The Year Ended 30 September 2022

### 1 Accounting policies

**Charity information**

The Minchinhampton Centre for the Elderly is an unincorporated association registered as a charity in England and Wales.

The charity's registered number can be found on the Legal and Administrative Information page.

### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

The consolidated group financial statements consist of the financial statements of parent charity The Minchinhampton Centre for the Elderly together with all entities controlled by the parent charity (its subsidiaries). All intra-group transactions and balances are eliminated on consolidation.

### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

The trustees consider given the high level of retained reserves represented in cash and investments held by the charity that there are sufficient funds to maintain working capital and accordingly it is appropriate to prepare the financial statements on a going concern basis.

### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

**1 Accounting policies** **(Continued)**

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Gifts in kind for use by the charity are recognised as incoming resources when received at a reasonable estimate of their value.

Income from government and other grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

**1.5 Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Irrecoverable VAT is charged against the category of resources expended for which it is incurred.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in the notes to the financial statements.

**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets over their useful lives on the following bases:

| | |
|---|---|
| Freehold land & buildings | 2% on cost |
| Fixtures, fittings & equipment | 10 / 25% on cost |
| Motor vehicles | 25% on cost |

1 Accounting policies (Continued)

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

**1.7 Fixed asset investments**

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

**1.8 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.9 Stocks**

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

**1.10 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.11 Financial instruments**

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1 Accounting policies (Continued)

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**1.12 Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**1.13 Provisions**

Provisions are recognised when the charity has a legal or constructive present obligation as a result of a past event, it is probable that the charity will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation. Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value, the unwinding of the discount is recognised as a finance cost in net income/(expenditure) in the period in which it arises.

**1.14 Employee benefits**

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.15 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

## 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## 3 Donations and legacies - group

| | **Unrestricted funds** | Unrestricted funds |
|---|---|---|
| | **2022** | 2021 |
| | **£** | £ |
| Donations and gifts | 56,372 | 103,591 |
| Legacies receivable | 1,032,000 | 127,278 |
| Grants receivable | 37,953 | 125,474 |
| | 1,126,325 | 356,343 |
| **Grants receivable for core activities** | | |
| Infection control grant | - | 82,076 |
| Coronavirus job retention scheme | - | 1,135 |
| Other Covid related grants | 37,953 | 42,263 |
| | 37,953 | 125,474 |

## 4 Donations and legacies - charity

| | **Unrestricted funds** | Unrestricted funds |
|---|---|---|
| | **2022** | 2021 |
| | **£** | £ |
| Donations and gifts | 56,372 | 53,591 |
| Legacies receivable | 1,032,000 | 127,278 |
| | 1,088,372 | 180,869 |

## 5 Investments

| | Unrestricted funds | Unrestricted funds |
|---|---|---|
| | 2022 | 2021 |
| | £ | £ |
| Income from listed investments | 35,233 | 41,946 |
| Interest receivable | 469 | 1,446 |
| | 35,702 | 43,392 |

## 6 Charitable activities

| | Nursing home | Day centre & non-residential services | Homecare | Other income | Total 2022 | Total 2021 |
|---|---|---|---|---|---|---|
| | 2022 | 2022 | 2022 | 2022 | | |
| | £ | £ | £ | £ | £ | £ |
| Other income | 2,456,161 | 175,595 | 645,763 | 1,206 | 3,278,725 | 2,929,713 |

**For the year ended 30 September 2021**

| | Nursing home | Day centre & non-residential services | Homecare | Other income | Total 2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Other income | 2,163,622 | 66,192 | 699,054 | 845 | 2,929,713 |

## 7 Other trading activities - charity

| | Unrestricted funds | Unrestricted funds |
|---|---|---|
| | 2022 | 2021 |
| | £ | £ |
| Fundraising events | 34,067 | 38,386 |

## 8 Raising funds - charity

| | Unrestricted funds 2022 £ | Unrestricted funds 2021 £ |
|---|---|---|
| Fundraising and publicity | | |
| Other fundraising costs | 722 | 152 |
| Investment management | 17,114 | 15,722 |
| | 17,836 | 15,874 |

## 9 Charitable activities - group

| | 2022 | 2021 |
|---|---|---|
| | £ | £ |
| Staff costs | 2,760,069 | 2,626,231 |
| Depreciation and impairment | 150,967 | 146,823 |
| Agency staff | 202,145 | 41,617 |
| Catering | 97,005 | 80,231 |
| Cleaning & hygiene | 90,385 | 87,813 |
| Utilities | 62,889 | 67,697 |
| Insurance | 22,596 | 19,007 |
| Repairs & maintenance | 90,681 | 87,212 |
| IT & telephony | 55,719 | 53,797 |
| Travel & motor expenses | 61,099 | 64,935 |
| Advertising, recruitment & training | 14,041 | 22,230 |
| Office expenses | 35,538 | 24,528 |
| Equipment hire | 27,742 | 28,418 |
| Other direct costs | 51,359 | 64,768 |
| (Profit)/loss on disposal of tangible assets | (1,000) | - |
| | 3,721,235 | 3,415,307 |
| Share of governance costs (see note 12) | 36,117 | 27,620 |
| | 3,757,412 | 3,442,927 |

### Charitable activities - Charity

| | 2022 | 2021 |
|---|---|---|
| | £ | £ |
| Resident bed funding | 317,871 | 222,348 |
| Depreciation and impairment | 149,967 | 146,823 |
| Other direct costs | 628 | 578 |
| | 468,466 | 369,749 |
| Share of governance costs (see note 13) | 25,162 | 23,322 |
| | 493,628 | 393,071 |

## 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

## 11 Employees

The average monthly number of employees during the year was:

| | 2022 Number | 2021 Number |
|---|---|---|
| Directors of subsidiary company | 6 | 6 |
| Care, domestic and administration staff | 141 | 145 |
| Total | 147 | 151 |

| Employment costs | 2022 £ | 2021 £ |
|---|---|---|
| Wages and salaries | 2,521,909 | 2,420,106 |
| Social security costs | 195,880 | 165,873 |
| Other pension costs | 42,280 | 40,252 |
| | 2,760,069 | 2,626,231 |

During the year the parent charity had no employees (2021: none) and no staff costs were incurred (2021: £nil).

## 11 Employees

(Continued)

The number of employees whose annual remuneration was £60,000 or more were:

| | 2022 Number | 2021 Number |
|---|---|---|
| £60,000 - £70,000 | 1 | - |
| £70,000 - £80,000 | - | 1 |

## 12 Support costs - group

| | Support costs | Governance costs | 2022 | Support costs | Governance costs | 2021 |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Audit fees | - | 16,225 | 16,225 | - | 9,340 | 9,340 |
| Legal and professional | - | 19,952 | 19,952 | - | 18,280 | 18,280 |
| | - | 36,177 | 36,177 | - | 27,620 | 27,620 |
| Analysed between | | | | | | |
| Charitable activities | - | 36,177 | 36,177 | - | 27,620 | 27,620 |

## 13 Support costs - charity

| | Support costs | Governance costs | 2022 | Support costs | Governance costs | 2021 |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Audit fees | - | 4,735 | 4,735 | - | 2,010 | 2,010 |
| Legal and professional | - | - | - | - | 1,655 | 1,655 |
| Other governance costs | - | 20,427 | 20,427 | - | 19,657 | 19,657 |
| | - | 25,162 | 25,162 | - | 23,322 | 23,322 |
| Analysed between | | | | | | |
| Charitable activities | - | 25,162 | 25,162 | - | 23,322 | 23,322 |

## 14 Net movement in funds

| | 2022 | 2021 |
|---|---|---|
| | £ | £ |
| Net movement in funds is stated after charging/(crediting) | | |
| Fees payable to the charity's auditor for the audit of the charity's financial statements | 16,225 | 9,340 |
| Depreciation of owned tangible fixed assets | 150,967 | 146,823 |
| (Profit)/loss on disposal of tangible assets | (1,000) | - |

## 15 Auditor's remuneration

The analysis of auditor's remuneration is as follows:

| **Fees payable to the charity's auditor and associates:** | **2022** | **2021** |
|---|---|---|
| | **£** | **£** |
| Audit of the charity's annual accounts | 16,225 | 9,340 |

## 16 Net gains/(losses) on investments

| | **Unrestricted funds** | Unrestricted funds |
|---|---|---|
| | **2022** | 2021 |
| | **£** | £ |
| Revaluation of investments | (158,681) | 170,948 |
| Gain/(loss) on sale of investments | 7,662 | 3,974 |
| | (151,019) | 174,922 |

## 17 Fixed asset investments

| | **Listed investments** | **Cash in portfolio** | **Total** |
|---|---|---|---|
| | **£** | | **£** |
| **Cost or valuation** | | | |
| At 1 October 2021 | 1,425,025 | 27,371 | 1,452,396 |
| Additions | - | 83,110 | 83,110 |
| Valuation changes | (158,681) | - | (158,681) |
| Disposals | (57,329) | - | (57,329) |
| At 30 September 2022 | 1,209,015 | 110,481 | 1,319,496 |
| **Carrying amount** | | | |
| At 30 September 2022 | 1,209,015 | 110,481 | 1,319,496 |
| At 30 September 2021 | 1,425,025 | 27,371 | 1,452,396 |

## 18 Tangible fixed assets – group and charity

| | Freehold land & buildings £ | Fixtures, fittings & equipment £ | Motor Vehicles £ | Total £ |
|---|---|---|---|---|
| **Cost** | | | | |
| At 1 October 2021 | 3,714,579 | 1,011,119 | 48,580 | 4,774,278 |
| Additions | - | 53,165 | 29,995 | 83,160 |
| Disposal | - | - | (12,300) | (12,300) |
| At 30 September 2022 | 3,714,579 | 1,064,284 | 66,275 | 4,845,138 |
| **Depreciation and impairment** | | | | |
| At 1 October 2021 | 1,354,931 | 677,939 | 48,580 | 2,081,450 |
| Depreciation charged in the year | 80,984 | 69,983 | - | 150,967 |
| Disposals | - | - | (12,300) | (12,300) |
| At 30 September 2022 | 1,435,915 | 747,922 | 36,280 | 2,220,117 |
| **Carrying amounts** | | | | |
| At 30 September 2022 | 2,278,664 | 316,362 | 29,995 | 2,625,021 |
| At 30 September 2021 | 2,359,648 | 333,180 | - | 2,692,828 |

For administrative reasons the property comprising the land and buildings known as Horsfall House (together comprised in Land Registry Title Nos. GR132825, GR184300 and GR353447) was re-registered in the name of Minchinhampton Centre for the Elderly Limited and, pursuant to a Declaration of Trust dated 9 June 2011, is now held on trust for The Minchinhampton Centre for the Elderly (Charity number 287479) absolutely. Accordingly, the property is included in the accounts of the Charity Group only.

## 19 Financial instruments

| | 2022 £ | 2021 £ |
|---|---|---|
| **Carrying amount of financial assets** | | |
| Instruments measured at fair value through profit or loss | 1,209,015 | 1,425,025 |

## 20 Subsidiaries

Details of the charity's subsidiaries at 30 September 2022 are as follows:

| Name of undertaking | Registered office | Nature of business | Class of shares held | % Held |
|---|---|---|---|---|
| Minchinhampton Centre for the Elderly Limited | UK | Operation of nursing home | n/a | 100.00 |

## 20 Subsidiaries (Continued)

The aggregate capital and reserves and the result for the year of subsidiaries included in the consolidated financial statements was as follows:

| Name of undertaking | Profit/(Loss) | Capital and Reserves |
|---|---|---|
| | £ | £ |
| Minchinhampton Centre for the Elderly Limited | (98,073) | (121,727) |

Registered company number: 02770415
Registered charity number: 1083810

In the year Minchinhampton Centre for the Elderly Limited reported income of £3,634,549 (2021: £3,328,747) and expenditure totalling £3,732,622 (2021: £3,419,027).

## 21 Stocks

| | 2022 | 2021 |
|---|---|---|
| | £ | £ |
| Catering, cleaning & medical supplies | 7,705 | 10,567 |

## 22 Debtors

| Amounts falling due within one year: | 2022 £ Group | 2022 £ Charity | 2021 £ Group | 2021 £ Charity |
|---|---|---|---|---|
| Trade debtors | 89,324 | - | 129,241 | - |
| Amounts owed by subsidiary undertakings | - | 197,521 | - | 130,980 |
| Prepayments and accrued income | 69,981 | - | 75,375 | 40 |
| | 159,305 | 197,521 | 204,616 | 131,020 |

## 23 Creditors: amounts falling due within one year

| | 2022 £ Group | 2022 £ Charity | 2021 £ Group | 2021 £ Charity |
|---|---|---|---|---|
| Other taxation and social security | 44,180 | - | 43,062 | - |
| Deferred income | 122,274 | - | 87,858 | - |
| Trade creditors | 55,987 | - | 41,916 | - |
| Other creditors | 36,926 | - | 40,424 | - |
| Accruals | 122,353 | 4,074 | 112,255 | 7,050 |
| | 381,720 | 4,074 | 325,515 | 7,050 |

Income received during the period specific to funding for future periods has been deferred accordingly. At the balance sheet date, the charitable company was holding funds received in advance for 2022/231 in respect of nursing home fees (2021: nursing home fees).

## 24 Retirement benefit schemes

### Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £42,280 (2021 - £40,252).

## 25 Unrestricted general funds

| | Balance at 1 October 2020 | Movement in funds: Incoming Resources | Resources Expended | Transfer | Revaluations, gains and loss | Balance at 1 October 2021 | Movement in funds: Incoming Resources | Resources Expended | Transfer | Revaluations, gains and loss | Balance at 30 September 2022 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| Unrestricted General funds | 4,867,379 | 408,258 | (176,992) | (222,348) | 174,922 | 5,051,219 | 1,309,108 | (193,593) | (439,598) | (151,019) | 5,576,117 |

## 26 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

| | Balance at 1 October 2020 | Movement in funds: Incoming resources | Resources expended | Transfers | Balance at 1 October 2021 | Movement in funds: Incoming resources | Resources expended | Transfers | Balance at 30 September 2022 |
|---|---|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| Charitable trading | 76,231 | 3,106,398 | (3,428,631) | 222,348 | (23,654) | 3,316,678 | (3,732,622) | 439,598 | - |

## 27 Related party transactions

The charity provided financial support to residents attending the Nursing Home who were unable to pay the full amount of the Nursing Fees. In 2022 this totalled £317,871 (2021: £222,348).

During the year, the charity received rent of £105,000 (2021: £105,000) and an asset usage charge of £45,967 (2021: £41,823) from its subsidiary undertaking, Minchinhampton Centre for the Elderly Limited, a registered charitable company. At the balance sheet date amounts owed by the subsidiary totalled £197,521 (2021: £130,980). The subsidiary also makes use of various other fixtures, fittings and which are owned by The Minchinhampton Centre for the Elderly.

## 28 Financial commitments, guarantees and contingent liabilities

Other than operating lease commitments referred to below, the group has no other financial commitments, guarantees or contingent liabilities (2021 - £nil).

The charity has no financial commitments, guarantees or contingent liabilities.

## 29 Operating lease commitments

At the reporting end date, the group had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

| | 2022<br>£ | 2021<br>£ |
|---|---|---|
| Within one year | 9,480 | 7,704 |
| Between two and five years | 23,700 | 24,113 |
| | 33,180 | 31,817 |

The charity had no operating lease commitments (2021: £nil).

## 30 Cash generated from operations

| | 2022<br>£ | 2021<br>£ |
|---|---|---|
| Surplus/(deficit) for the year | 548,552 | 83,955 |
| Adjustments for: | | |
| Income from listed investments | (35,233) | (41,946) |
| Interest receivable | (469) | (1,446) |
| Gain on disposal of investments | (7,662) | (3,974) |
| Fair value (gains) and losses on investments | 158,681 | (170,948) |
| Depreciation and impairment of tangible fixed assets | 150,967 | 146,823 |
| Profit on disposal of tangible assets | (1,000) | - |
| Finance costs | 628 | 578 |
| Movements in working capital: | | |
| (Increase) in stocks | 2,862 | (548) |
| Decrease/(increase) in debtors | 45,311 | 56,882 |
| (Decrease)/increase in creditors | 56,205 | (39,097) |
| **Cash generated from operations** | 918,842 | 30,279 |

## 31 Analysis of changes in net funds

The charity had no debt during the year.

**THE MINCHINHAMPTON CENTRE FOR THE ELDERLY**

England & Wales - Charity number 287479

# Accounts

Charity Registration No. 287479

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY

# ANNUAL REPORT AND FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 30 SEPTEMBER 2021

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY

## LEGAL AND ADMINISTRATIVE INFORMATION

| | | |
|---|---|---|
| **Trustees** | C Fisher | |
| | G Ford | |
| | N Parry | |
| | A White | |
| | D Wood | |
| | C Blackstone | (Appointed 18 December 2020) |
| | A Lane | (Appointed 3 March 2022) |
| | D Pouncey | (Appointed 3 March 2022) |
| **Charity number** | 287479 | |
| **Principal address** | Horsfall House<br>Windmill Road<br>Minchinhampton<br>Gloucestershire<br>GL6 9EY | |
| **Auditor** | Azets Audit Services<br>Epsilon House<br>The Square<br>Gloucester Business Park<br>Gloucester<br>United Kingdom<br>GL3 4AD | |
| **Bankers** | Lloyds Bank Plc<br>12 Rowcroft<br>Stroud<br>Gloucestershire<br>GL5 3BD | |

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY

## CONTENTS


| | Page |
|---|---|
| Trustees' report | 1 - 5 |
| Independent auditor's report | 6 - 9 |
| Statement of financial activities | 10 |
| Group and charity balance sheet | 12 |
| Statement of cash flows | 14 |
| Notes to the financial statements | 15 - 31 |

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY

## TRUSTEES' REPORT

### *FOR THE YEAR ENDED 30 SEPTEMBER 2021*

The trustees present their report and financial statements for the year ended 30 September 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

**Objectives and activities**
The charity's principal object, in accordance with its constitution, continues to be the relief of the aged and disabled who are resident in and around Minchinhampton by the provision of facilities for rehabilitation, recreation and leisure time occupation.

Significant activities are pursued on behalf of the charity via its wholly owned subsidiary, Minchinhampton Centre for the Elderly Limited, including the provision of residential, domiciliary and day care to the elderly in the local community.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The Group continued to support care in the community specifically through providing Home Care, a Day Centre which has been renamed after the Charity Founder Dr Chris Booth, and through residential care within the Nursing Care Home we operate. This latter activity is the principal activity of the charity ensuring support to those who cannot afford the full cost of residential nursing care. Specialist dementia care is a feature of our activities with dedicated and expert staff on duty twenty four hours a day. The Charity offers free respite through the provision of two dedicated beds which were occupied to the benefit of the local community throughout the year.

The purpose built Nursing Home has 44 beds, split evenly between General Nursing for the frail and elderly and Specialist Nursing for those with Dementia and other memory disorders. Along side this we can also offer:

- Palliative Care
- Respite
- Short Breaks Care

<u>Fundraising</u>
The trustees have overseen various fundraising activities on behalf of the charity. These activities are of a continuing nature and contribute towards maintaining the charity on a sound financial footing.

The Charity's fundraising team provide support for all we do through various activities including a charity pop up shop and a range of events, both traditional and 'virtual' ones through the charity website with the aim of both raising money and involving the local community in the life of Horsfall House. Our fundraising is spearheaded by the Fundraising committee and coordinated by Duncan Wood.

**Achievements and performance**

The Group's staff are knowledgeable and highly trained allowing the charity to offer residents the required support and reassurance. Registered nurses are on duty 24 hours a day and all of the Care Assistants are trained to levels 2 & 3 in Health and Social Care.

The Group have a dedicated kitchen providing healthy, freshly cooked meals and able to cater for any dietary need. The Group undergo regulatory inspections of catering facilities by Environmental Health and have systematically maintained the highest level of Five Stars.

The Group continuously assesses and monitor outcomes for users of all services in order to implement changes or improvements. The Charity do this through annual satisfaction surveys and audits of:

- medication administration
- care documentation
- tissue viability (skin integrity)
- incidents, accidents or untoward events
- infection prevention and control

The Group works closely with professional organisations to ensure that care is always in line with best practice and best meets the interests and needs of our users.

Minchinhampton Centre for the Elderly Limited continues to maintain an overall 'Good' rating with Care Quality Commission in both the care home and homecare services it provides.

During the year Covid 19 continued to have an impact on the Dr Booth Day Centre with the centre re-opening in May 2021 following closures for part of the year. Demand for the services that Horsfall House provides however is undiminished and since Covid 19 testing can be undertaken on new residents, allied to strict risk assessments, they are being accepted into the Home. This has meant Horsfall House was able to maintain a bed occupancy level of over 93%.

The opening value of the investment portfolio of £1,251,249 on 30 September 2020 compares with the closing value of the portfolio on 30 September 2021 of £1,452,396. Dividends and interest received from investments totalled £42,180 in the year (2020: £32,959).

**Financial review**

The Group made a surplus of £83,955 during the year. This is made up of a surplus in the parent charity of £174,235 and a deficit of £90,280 in the subsidiary charitable company, Minchinhampton Centre for the Elderly Limited. The parent charity surplus largely arose because of the dedicated successful work of the large number of people involved in fundraising activities.

Reserves

The trustees current policy is that unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') should be between 3 and 6 months of the resources expended by the Group as a whole, which equates to between £750,000 and £1,501,000. At this level, the trustees feel that they would be able to continue the current activities of the Charity in the event of a significant drop in funding. It would obviously be necessary to consider how funding would be replaced or activities changed. At 30 September 2021 the free reserves amounted to £882,341.

The Trustee Act 2000 contains statutory powers enabling the trustees to delegate the investment management of the charity's assets to an appropriately qualified investment advisor with discretionary management powers subject to a general policy prescribed by the trustees. The trustees' present policy is that the charity's funds should be invested in deposit accounts or such other financial instruments as preserve their capital value while earning such interest as is commensurate with the associated, minimal risk.

Surplus funds are placed on deposit with the bank insofar as they may be needed in the foreseeable future to cover the running costs for a period of several months. Funds over and above this are invested to produce a mixture of capital growth and income from low risk investments.

Risk factors

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The external risks to funding are reduced by the diversification of the charity's funding sources. Internal risks are minimised by the implementation of procedures for the authorisation of all transactions and projects. The trustees consider that by aiming to ensure a consistently high level of professionalism from a well trained staff reduces the risk of failure in the standard of care delivered. All procedures are periodically checked to ensure that they continue to meet the needs of the charity.

Procedures are in place to ensure compliance with Health and Safety for staff and residents. Control measures for risk management have been implemented by the charity to ensure that residents are not being put at unnecessary risk from harm or abuse.

The Trustees continue the policy of preserving the capital value in its investments but note that these investments may fall or rise in value dependent on market conditions at the time of valuation. The Trustees believe that by the use of an Investment Broker and a low risk portfolio the key risks faced by the Charity have been mitigated appropriately.

**Going concern**

The trustees have reviewed the reserves of the Charity and have given full consideration to the ongoing financial impact of the Covid 19 Coronavirus. We took a cautious step in not introducing new residents through the period that testing for the virus was unavailable. Demand for the services that Horsfall House provides is undiminished and now that we can undertake tests on new residents, allied to strict risk assessments, they are now being accepted into the Home.

The trustees consider that this combined with the high level of retained reserves represented in cash and investments the Charities have sufficient funds to maintain their working capital and accordingly it is appropriate to prepare the financial statements on a going concern basis.

Plans for future periods

The trustees intend to continue to improve the facilities within Horsfall House. The trustees will continue to place high importance on staff training and believe that, due to the training that has been carried out in recent years, the staff at Horsfall House offer a much higher level of expertise than is generally available in other care homes.

**Structure, governance and management**

The charity named was established in 1982 as an unincorporated association and registered with the Charity Commission on 20 July 1983. Its governing document is a constitution dated 20 June 1983, as amended on 20 October 1987, 25 March 1997, 19 April 2017 and varied by a scheme dated 9 March 1994.

The trustees who served during the year and up to the date of signature of the financial statements were:

| | |
|---|---|
| C Fisher | |
| G Ford | |
| N Parry | |
| A White | |
| R Marlow | (Resigned 18 December 2020) |
| D Wood | |
| Lady de Clifford | (Resigned 18 December 2020) |
| C Blackstone | (Appointed 18 December 2020) |
| A Lane | (Appointed 3 March 2022) |
| D Pouncey | (Appointed 3 March 2022) |

Recruitment and appointment of Trustees

The trustees comprise ex-officio, elected and co-opted individuals. The ex-officio trustees comprise the Chairman, Vice Chairman and Treasurer of the charity, each of whom is appointed at the trustees meeting following each annual general meeting of the charity and is subject to annual reappointment. Elected trustees are elected at an annual general meeting; one third of the elected trustees are required to retire by rotation each year and (if they wish to do so) offer themselves for re-election. Co-opted trustees are co-opted as such by a majority of the trustees, and are subject to annual reappointment by the trustees.

All Trustees are briefed on their responsibilities as Trustees prior to their acceptance of the role.

Organisational structure

The board aims to have quarterly meetings and major decisions affecting the charity are passed on a majority vote of those present. The management accounts preparation is undertaken by an experienced management accountant and the accounts are presented at the board meeting.

Decisions taken at meetings are by simple majority of votes cast by those attending, with the Chairman having the casting vote.

The trustees are responsible for providing training, where this is necessary, to new trustees so that they are properly equipped to fulfil their duties.

Relationship with related parties

During the year the charity provided £222,348 (2020 - Nil) to its subsidiary charitable company, Minchinhampton Centre for the Elderly Limited for giving financial support to residents of the Nursing Home who are unable to fund the full cost of their residential nursing care.

For administrative reasons the property comprising the land and buildings known as Horsfall House (together comprised in Land Registry Title Nos. GR132825, GR184300 and GR353447) was re-registered in the name of Minchinhampton Centre for the Elderly Limited and, pursuant to a Declaration of Trust dated 9 June 2011, is now held on trust for The Minchinhampton Centre for the Elderly (Charity number 287479) absolutely.

Accordingly, the property is included in the accounts of the Charity Group only and there is a annual rental charge raised to Minchinhampton Centre for The Elderly Limited that totalled to £146,824 for the year ended 30 September 2021 (2020: £140,238)

**Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.

**N Parry**
**Trustee**
Dated: 29 September 2022

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY

## INDEPENDENT AUDITOR'S REPORT

## TO THE TRUSTEES OF THE MINCHINHAMPTON CENTRE FOR THE ELDERLY

**Opinion**

We have audited the financial statements of The Minchinhampton Centre for the Elderly (the 'parent charity') and its subsidiaries (the 'group') for the year ended 30 September 2021 which comprise the statement of financial activities, the group balance sheet, the parent charity balance sheet, the statement of cashflows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent charity's affairs as at 30 September 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the group's and parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities is available on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

**Extent to which the audit was considered capable of detecting irregularities, including fraud**
Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the group, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud.

In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the entity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

**Other matters**
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

This has been done in order for the financial statements to provide a true and fair view in accordance with current Generally Accepted Accounting Practice.

**Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Azets Audit Services**

30 September 2022

**Chartered Accountants**
**Statutory Auditor**

Epsilon House
The Square
Gloucester Business Park
Gloucester
United Kingdom
GL3 4AD

Azets Audit Services is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006.

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

### *FOR THE YEAR ENDED 30 SEPTEMBER 2021*

| | Notes | **Unrestricted funds 2021** **£** | Unrestricted funds 2020 **£** |
|---|---|---|---|
| **Income from:** | | | |
| Donations and legacies | **3** | 356,343 | 198,132 |
| Charitable activities | **6** | 2,929,713 | 3,280,193 |
| Other trading activities | **7** | 38,386 | 28,430 |
| Investments | **5** | 43,392 | 32,959 |
| **Total income** | | 3,367,834 | 3,539,714 |
| **Expenditure on:** | | | |
| Raising funds | **8** | 15,874 | 15,400 |
| Charitable activities | **9** | 3,442,927 | 3,648,465 |
| **Total resources expended** | | 3,458,801 | 3,663,865 |
| Net gains/(losses) on investments | **16** | 174,922 | (44,187) |
| **Net movement in funds** | | 83,955 | (168,338) |
| Fund balances at 1 October 2020 | | 4,943,610 | 5,111,948 |
| **Fund balances at 30 September 2021** | | 5,027,565 | 4,943,610 |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY

## CHARITY STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

### *FOR THE YEAR ENDED 30 SEPTEMBER 2021*

| | Notes | **Unrestricted funds 2021** **£** | Unrestricted funds 2020 **£** |
|---|---|---|---|
| **Income from:** | | | |
| Donations and legacies | **4** | 180,868 | 79,366 |
| Charitable activities - property rental | **6** | 146,824 | 140,238 |
| Other trading activities | **7** | 38,386 | 28,430 |
| Investments | **5** | 42,180 | 32,959 |
| **Total income** | | 408,258 | 280,993 |
| **Expenditure on:** | | | |
| Raising funds | **8** | 15,874 | 15,400 |
| Charitable activities | **9** | 393,071 | 163,714 |
| **Total resources expended** | | 408,945 | 179,805 |
| Net gains/(losses) on investments | **16** | 174,922 | (44,187) |
| **Net movement in funds** | | 174,235 | 57,001 |
| Fund balances at 1 October 2020 | | 4,876,984 | 4,819,983 |
| **Fund balances at 30 September 2021** | | 5,051,219 | 4,876,984 |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY

## CONSOLIDATED BALANCE SHEET

### *AS AT 30 SEPTEMBER 2021*

| | Notes | 2021 £ | 2021 £ | 2020 £ | 2020 £ |
|---|---|---|---|---|---|
| **Fixed assets** | | | | | |
| Tangible assets | **18** | | 2,692,828 | | 2,758,387 |
| Investments | **17** | | 1,452,396 | | 1,251,249 |
| | | | 4,145,224 | | 4,009,636 |
| **Current assets** | | | | | |
| Stocks | **21** | 10,567 | | 10,019 | |
| Debtors | **22** | 204,616 | | 261,498 | |
| Cash at bank and in hand | | 992,673 | | 1,027,069 | |
| | | 1,207,856 | | 1,298,586 | |
| **Creditors: amounts falling due within one year** | **23** | (325,515) | | (364,612) | |
| Net current assets | | | 882,341 | | 933,974 |
| **Total assets less current liabilities** | | | 5,027,565 | | 4,943,610 |
| **Income funds** | | | | | |
| Unrestricted funds | | | | | |
| Designated funds | **26** | (23,654) | | 76,231 | |
| General unrestricted funds | | 5,051,219 | | 4,867,379 | |
| | | | 5,027,565 | | 4,943,610 |
| | | | 5,027,565 | | 4,943,610 |

The financial statements were approved by the Trustees on 29 September 2022

N Parry
**Trustee**

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY

## CHARITY BALANCE SHEET

### *AS AT 30 SEPTEMBER 2021*

| | Notes | 2021 £ | 2021 £ | 2020 £ | 2020 £ |
|---|---|---|---|---|---|
| **Fixed assets** | | | | | |
| Tangible assets | **18** | | 2,692,828 | | 2,758,387 |
| Investments | **17** | | 1,452,396 | | 1,251,249 |
| | | | 4,145,224 | | 4,009,636 |
| **Current assets** | | | | | |
| Debtors | **22** | 131,020 | | 101,263 | |
| Cash at bank and in hand | | 782,025 | | 768,775 | |
| | | 913,045 | | 870,038 | |
| **Creditors: amounts falling due within one year** | **23** | (7,050) | | (2,690) | |
| Net current assets | | | 905,995 | | 867,348 |
| **Total assets less current liabilities** | | | 5,051,219 | | 4,876,984 |
| **Income funds** | | | | | |
| Unrestricted funds | | | 5,051,219 | | 4,876,984 |
| | | | 5,051,219 | | 4,876,984 |

The financial statements were approved by the Trustees on 29 September 2022

N Parry
**Trustee**

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY

## CONSOLIDATED STATEMENT OF CASH FLOWS

### *FOR THE YEAR ENDED 30 SEPTEMBER 2021*

| | Notes | 2021 £ | 2021 £ | 2020 £ | 2020 £ |
|---|---|---|---|---|---|
| **Cash flows from operating activities** | | | | | |
| Cash generated from operations | **30** | | 29,701 | | 21,486 |
| **Investing activities** | | | | | |
| Purchase of tangible fixed assets | | (81,265) | | (55,157) | |
| Purchase of investments | | (25,000) | | (71,350) | |
| Proceeds on disposal of investments | | 11,609 | | 64,251 | |
| Investment income received | | 41,674 | | 32,959 | |
| **Net cash used in investing activities** | | | (52,982) | | (29,297) |
| **Net cash used in financing activities** | | | - | | - |
| **Net decrease in cash and cash equivalents** | | | (23,281) | | (7,811) |
| Cash and cash equivalents at beginning of year | | | 1,027,069 | | 1,043,843 |
| Cash movements in investment portfolio | | | (11,115) | | (8,963) |
| **Cash and cash equivalents at end of year** | | | 992,673 | | 1,027,069 |

**1 Accounting policies**

**Charity information**

The Minchinhampton Centre for the Elderly is an unincorporated association registered as a charity in England and Wales.

The charity's registered number can be found on the Legal and Administrative Information page.

**1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

The consolidated group financial statements consist of the financial statements of parent charity The Minchinhampton Centre for the Elderly together with all entities controlled by the parent charity (its subsidiaries). All intra-group transactions and balances are eliminated on consolidation.

**1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

The trustees consider given the high level of retained reserves represented in cash and investments held by the charity that there are sufficient funds to maintain working capital and accordingly it is appropriate to prepare the financial statements on a going concern basis.

**1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

**1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

**1 Accounting policies** **(Continued)**

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Gifts in kind for use by the charity are recognised as incoming resources when received at a reasonable estimate of their value.

Income from government and other grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

**1.5 Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Irrecoverable VAT is charged against the category of resources expended for which it is incurred.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in the notes to the financial statements.

**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets over their useful lives on the following bases:

| | |
|---|---|
| Freehold land & buildings | 2% on cost |
| Fixtures, fittings & equipment | 10 / 25% on cost |
| Motor vehicles | 25% on cost |

**1 Accounting policies** **(Continued)**

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

**1.7 Fixed asset investments**

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

**1.8 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.9 Stocks**

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

**1.10 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.11 Financial instruments**

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**1 Accounting policies** **(Continued)**

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**1.12 Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**1.13 Provisions**

Provisions are recognised when the charity has a legal or constructive present obligation as a result of a past event, it is probable that the charity will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation. Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value, the unwinding of the discount is recognised as a finance cost in net income/(expenditure) in the period in which it arises.

**1.14 Employee benefits**

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.15 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies - group

| | **Unrestricted funds** | Unrestricted funds |
|---|---|---|
| | **2021** | 2020 |
| | **£** | £ |
| Donations and gifts | 103,591 | 59,366 |
| Legacies receivable | 127,278 | 20,000 |
| Grants receivable | 125,474 | 118,766 |
| | 356,343 | 198,132 |
| **Grants receivable for core activities** | | |
| Infection control grant | 82,076 | 79,385 |
| Coronavirus job retention scheme | 1,135 | 9,204 |
| Other Covid related grants | 42,263 | 30,177 |
| | 125,474 | 118,766 |

### 4 Donations and legacies - charity

| | **Unrestricted funds** | Unrestricted funds |
|---|---|---|
| | **2021** | 2020 |
| | **£** | £ |
| Donations and gifts | 53,591 | 59,366 |
| Legacies receivable | 127,278 | 20,000 |
| | 180,869 | 79,366 |

### 5 Investments

| | Unrestricted funds | Unrestricted funds |
|---|---|---|
| | **2021** | 2020 |
| | **£** | £ |
| Income from listed investments | 41,946 | 30,968 |
| Interest receivable | 1,446 | 1,991 |
| | 43,392 | 32,959 |

### 6 Charitable activities

| | Nursing home | Day centre & non-residential services | Homecare | Other income | Total 2021 | Total 2020 |
|---|---|---|---|---|---|---|
| | 2021 | 2021 | 2021 | 2021 | | |
| | £ | £ | £ | £ | £ | £ |
| Other income | 2,163,622 | 66,192 | 699,054 | 845 | 2,929,713 | 3,280,193 |

**For the year ended 30 September 2020**

| | Nursing home | Day centre & non-residential services | Homecare | Other income | Total 2020 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Other income | 2,322,791 | 107,825 | 847,561 | 2,016 | 3,280,193 |

### 7 Other trading activities - charity

| | Unrestricted funds | Unrestricted funds |
|---|---|---|
| | **2021** | 2020 |
| | **£** | £ |
| Fundraising events | 38,386 | 28,430 |

**8 Raising funds - charity**

| | **Unrestricted funds** | Unrestricted funds |
|---|---|---|
| | **2021** | 2020 |
| | **£** | £ |
| Fundraising and publicity | | |
| Other fundraising costs | 152 | 894 |
| Investment management | 15,722 | 14,506 |
| | 15,874 | 15,400 |

**9 Charitable activities - group**

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| Staff costs | 2,606,574 | 2,631,802 |
| Depreciation and impairment | 146,823 | 140,238 |
| Agency staff | 41,617 | 205,128 |
| Catering | 80,231 | 95,958 |
| Cleaning & hygiene | 87,813 | 97,456 |
| Utilities | 67,697 | 60,294 |
| Insurance | 19,007 | 18,569 |
| Repairs & maintenance | 87,212 | 87,697 |
| IT & telephony | 53,797 | 51,723 |
| Travel & motor expenses | 64,935 | 79,123 |
| Advertising, recruitment & training | 22,230 | 19,473 |
| Office expenses | 24,528 | 21,376 |
| Equipment hire | 28,418 | 27,600 |
| Other direct costs | 64,768 | 63,837 |
| | 3,395,650 | 3,600,274 |
| Share of governance costs (see note 12) | 47,277 | 48,191 |
| | 3,442,927 | 3,648,465 |

**Charitable activities - Charity**

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| Resident bed funding | 222,348 | 691 |
| Depreciation and impairment | 146,823 | 140,238 |
| Other direct costs | 578 | 543 |
| | 369,749 | 141,472 |
| Share of governance costs (see note 13) | 23,322 | 22,242 |
| | 393,071 | 163,714 |

**10 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

**11 Employees**

The average monthly number of employees during the year was:

| | 2021<br>Number | 2020<br>Number |
|---|---|---|
| Directors of subsidiary company | 6 | 4 |
| Care, domestic and administration staff | 145 | 148 |
| Total | 151 | 152 |

| **Employment costs** | 2021<br>£ | 2020<br>£ |
|---|---|---|
| Wages and salaries | 2,400,449 | 2,430,856 |
| Social security costs | 165,873 | 159,648 |
| Other pension costs | 40,252 | 41,298 |
| | 2,606,574 | 2,631,802 |

During the year the parent charity had no employees (2020: none) and no staff costs were incurred (2020: £nil).

**11 Employees** **(Continued)**

The number of employees whose annual remuneration was £60,000 or more were:

| | 2021 Number | 2020 Number |
|---|---|---|
| £70,000 - £80,000 | 1 | 1 |

**12 Support costs - group**

| | Support costs | Governance costs | 2021 | Support costs | Governance costs | 2020 |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Audit fees | - | 9,340 | 9,340 | - | 10,216 | 10,216 |
| Legal and professional | - | 18,280 | 18,280 | - | 17,106 | 17,106 |
| Other governance costs | - | 19,657 | 19,657 | - | 20,869 | 20,869 |
| | - | 47,277 | 47,277 | - | 48,191 | 48,191 |
| Analysed between | | | | | | |
| Charitable activities | - | 47,277 | 47,277 | - | 48,191 | 48,191 |

**13 Support costs - charity**

| | Support costs | Governance costs | 2021 | Support costs | Governance costs | 2020 |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Audit fees | - | 2,010 | 2,010 | - | 2,200 | 2,200 |
| Legal and professional | - | 1,655 | 1,655 | - | - | - |
| Other governance costs | - | 19,657 | 19,657 | - | 20,042 | 20,042 |
| | - | 23,322 | 23,322 | - | 22,242 | 22,242 |
| Analysed between | | | | | | |
| Charitable activities | - | 23,322 | 23,322 | - | 22,242 | 22,242 |

**14 Net movement in funds**

| | 2021 £ | 2020 £ |
|---|---|---|
| Net movement in funds is stated after charging/(crediting) | | |
| Fees payable to the company's auditor for the audit of the company's financial statements | 9,340 | 10,216 |
| Depreciation of owned tangible fixed assets | 146,823 | 140,238 |

### 15 Auditor's remuneration

The analysis of auditor's remuneration is as follows:

| **Fees payable to the charity's auditor and associates:** | **2021** | **2020** |
|---|---|---|
| | **£** | **£** |
| Audit of the charity's annual accounts | 9,340 | 10,216 |

### 16 Net gains/(losses) on investments

| | **Unrestricted funds** | Unrestricted funds |
|---|---|---|
| | **2021** | 2020 |
| | **£** | £ |
| Revaluation of investments | 170,948 | (44,187) |
| Gain/(loss) on sale of investments | 3,974 | - |
| | 174,922 | (44,187) |

### 17 Fixed asset investments

| | **Listed investments** | **Cash in portfolio** | **Total** |
|---|---|---|---|
| | **£** | | **£** |
| **Cost or valuation** | | | |
| At 1 October 2020 | 1,234,993 | 16,256 | 1,251,249 |
| Additions | 53,158 | 11,115 | 64,273 |
| Valuation changes | 170,948 | - | 170,948 |
| Disposals | (34,074) | - | (34,074) |
| At 30 September 2021 | 1,425,025 | 27,371 | 1,452,396 |
| **Carrying amount** | | | |
| At 30 September 2021 | 1,425,025 | 27,371 | 1,452,396 |
| At 30 September 2020 | 1,234,993 | 16,256 | 1,251,249 |

**17 Fixed asset investments** **(Continued)**

**18 Tangible fixed assets - group and charity**

| | Freehold land & buildings | Fixtures, fittings & equipment | Motor vehicles | Total |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Cost** | | | | |
| At 1 October 2020 | 3,711,099 | 933,334 | 48,580 | 4,693,013 |
| Additions | 3,480 | 77,785 | - | 81,265 |
| At 30 September 2021 | 3,714,579 | 1,011,119 | 48,580 | 4,774,278 |
| **Depreciation and impairment** | | | | |
| At 1 October 2020 | 1,273,971 | 612,076 | 48,580 | 1,934,627 |
| Depreciation charged in the year | 80,960 | 65,863 | - | 146,823 |
| At 30 September 2021 | 1,354,931 | 677,939 | 48,580 | 2,081,450 |
| **Carrying amount** | | | | |
| At 30 September 2021 | 2,359,648 | 333,180 | - | 2,692,828 |
| At 30 September 2020 | 2,437,129 | 321,258 | - | 2,758,387 |

For administrative reasons the property comprising the land and buildings known as Horsfall House (together comprised in Land Registry Title Nos. GR132825, GR184300 and GR353447) was re-registered in the name of Minchinhampton Centre for the Elderly Limited and, pursuant to a Declaration of Trust dated 9 June 2011, is now held on trust for The Minchinhampton Centre for the Elderly (Charity number 287479) absolutely. Accordingly, the property is included in the accounts of the Charity Group only.

**19 Financial instruments**

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| **Carrying amount of financial assets** | | |
| Instruments measured at fair value through profit or loss | 1,425,025 | 1,234,993 |

**20 Subsidiaries**

Details of the charity's subsidiaries at 30 September 2021 are as follows:

| Name of undertaking | Registered office | Nature of business | Class of shares held | % Held Direct | % Held Indirect |
|---|---|---|---|---|---|
| Minchinhampton Centre for the Elderly Limited | UK | Operation of nursing home | n/a | 100.00 | |

**20 Subsidiaries** **(Continued)**

The aggregate capital and reserves and the result for the year of subsidiaries included in the consolidated financial statements was as follows:

| Name of undertaking | Profit/(Loss) | Capital and Reserves |
|---|---|---|
| | £ | £ |
| Minchinhampton Centre for the Elderly Limited | (90,280) | (23,654) |

Registered company number: 02770415
Registered charity number: 1083810

In the year Minchinhampton Centre for the Elderly Limited reported income of £3,328,747 (2020: £3,399,650) and expenditure totalling £3,419,027 (2020: £3,624,989).

**21 Stocks**

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| Catering, cleaning & medical supplies | 10,567 | 10,019 |

**22 Debtors**

| Amounts falling due within one year: | 2021 £ Group | 2021 £ Charity | 2020 £ Group | 2020 £ Charity |
|---|---|---|---|---|
| Trade debtors | 129,241 | - | 174,070 | - |
| Amounts owed by subsidiary undertakings | - | 130,980 | - | 84,894 |
| Prepayments and accrued income | 75,375 | 40 | 87,428 | 16,369 |
| | 204,616 | 131,020 | 261,498 | 101,263 |

## 23 Creditors: amounts falling due within one year

| | 2021 £ Group | 2021 £ Charity | 2020 £ Group | 2020 £ Charity |
|---|---|---|---|---|
| Other taxation and social security | 43,062 | - | 44,392 | - |
| Deferred income | 87,858 | - | 102,055 | - |
| Trade creditors | 41,916 | - | 62,328 | - |
| Other creditors | 40,424 | - | - | - |
| Accruals | 112,255 | 7,050 | 155,837 | 2,690 |
| | 325,515 | 7,050 | 364,612 | 2,690 |

Deferred income is included in the financial statements as follows:

| | 2021 £ | 2020 £ |
|---|---|---|
| Deferred income at 1 October | 102,055 | 86,952 |
| Resources deferred during the year | 87,858 | 102,055 |
| Amounts released from previous years | (102,055) | (86,952) |
| Deferred income at 30 September | 87,858 | 102,055 |

Income received during the period specific to funding for future periods has been deferred accordingly. At the balance sheet date, the charitable company was holding funds received in advance for 2020/21 in respect of nursing home fees (2020: nursing home fees).

## 24 Retirement benefit schemes

**Defined contribution schemes**

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £40,252 (2020 - £41,298).

### 25 Unrestricted general funds

| | Movement in funds | | | | | | Movement in funds | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | Balance at 1 October 2019 | Incoming resources | Resources expended | Transfers | Revaluations, gains and losses | 1 October 2020 | Incoming resources | Resources expended | Transfers | Revaluations, gains and losses | Balance at 30 September 2021 |
| | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| Unrestricted general funds | 4,819,983 | 280,993 | (189,410) | - | (44,187) | 4,867,379 | 408,258 | (176,992) | (222,348) | 174,922 | 5,051,219 |

### 26 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

| | Movement in funds | | | | Movement in funds | | | |
|---|---|---|---|---|---|---|---|---|
| | Balance at 1 October 2019 | Incoming resources | Resources expended | 1 October 2020 | Incoming resources | Resources expended | Transfers | Balance at 30 September 2021 |
| | £ | £ | £ | £ | £ | £ | £ | £ |
| Charitable trading | 291,965 | 3,399,650 | (3,615,384) | 76,231 | 3,106,399 | (3,428,632) | 222,348 | (23,654) |
| | 291,965 | 3,399,650 | (3,615,384) | 76,231 | 3,106,399 | (3,428,632) | 222,348 | (23,654) |

**27 Related party transactions**

The charity provided financial support to residents attending the Nursing Home who were unable to pay the full amount of the Nursing Fees. In 2021 this totalled £222,348 (2020: Nil).

During the year, the charity received rent of £105,000 (2020: £105,000) and an asset usage charge of £41,823 (2020: £35,238) from its subsidiary undertaking, Minchinhampton Centre for the Elderly Limited, a registered charitable company. At the balance sheet date amounts owed by the subsidiary totalled £130,980 (2020: £84,894).The subsidiary also makes use of various other fixtures, fittings and which are owned by The Minchinhampton Centre for the Elderly.

**28 Financial commitments, guarantees and contingent liabilities**

Other than operating lease commitments referred to below, the group has no other financial commitments, guarantees or contingent liabilities (2020 - £nil).

The charity has no financial commitments, guarantees or contingent liabilities.

**29 Operating lease commitments**

At the reporting end date the group had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

| | 2021<br>£ | 2020<br>£ |
|---|---|---|
| Within one year | 7,704 | 4,325 |
| Between two and five years | 24,113 | 1,128 |
| | 31,817 | 5,453 |

The charity had no operating lease commitments (2020: £nil).

| 30 | Cash generated from operations | 2021<br>£ | 2020<br>£ |
|---|---|---|---|
| | Surplus/(deficit) for the year | 83,955 | (168,338) |
| | Adjustments for: | | |
| | Investment income recognised in statement of financial activities | (43,392) | (32,959) |
| | Gain on disposal of investments | (3,974) | - |
| | Fair value gains and losses on investments | (170,948) | 44,187 |
| | Depreciation and impairment of tangible fixed assets | 146,823 | 140,238 |
| | Movements in working capital: | | |
| | (Increase) in stocks | (548) | (2,066) |
| | Decrease/(increase) in debtors | 56,882 | (6,260) |
| | (Decrease)/increase in creditors | (24,900) | 31,581 |
| | (Decrease)/increase in deferred income | (14,197) | 15,103 |
| | **Cash generated from operations** | 29,701 | 21,486 |

31 **Analysis of changes in net funds**

The charity had no debt during the year.

**THE MINCHINHAMPTON CENTRE FOR THE ELDERLY**

England & Wales - Charity number 287479

# Accounts

**Charity Registration No. 287479**

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY CHARITY GROUP

# TRUSTEES' REPORT AND ACCOUNTS

# FOR THE YEAR ENDED 30 SEPTEMBER 2020

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY CHARITY GROUP

## CONTENTS


| | Page |
|---|---|
| Legal and administrative information | 1 |
| Report of the trustees | 2-4 |
| Report of the auditors | 5-7 |
| Consolidated Statement of financial activities | 8 |
| Charity Statement of financial activities | 9 |
| Balance sheet | 10 |
| Consolidated Cashflow statement | 11 |
| Notes forming part of the financial statements | 12-20 |

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY CHARITY GROUP

## LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|---|---|
| **Trustees** | G Ford<br>N Parry<br>A White<br>R Marlow (Resigned 18 December 2020)<br>D Wood<br>C P Fisher<br>Lady de Clifford (Resigned 18 December 2020) |
| **Principal Address** | Horsfall House<br>Windmill Road<br>Minchinhampton<br>Gloucestershire<br>GL6 9EY |
| **Auditors** | Azets Audit Services<br>5 Pullman Court<br>Great Western Road<br>Gloucester<br>Gloucestershire<br>GL1 3ND |
| **Bankers** | Lloyds Bank Plc<br>12 Rowcroft<br>Stroud<br>Gloucestershire<br>GL5 3BD |

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY CHARITY GROUP

## TRUSTEES' REPORT

## FOR THE YEAR ENDED 30 SEPTEMBER 2020

The trustees present their report and financial statements for the year ended 30 September 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual report and financial statements of the charity.

**Method of appointment or election of trustees**
The trustees comprise ex-officio, elected and co-opted individuals. The ex-officio trustees comprise the Chairman, Vice Chairman and Treasurer of the charity, each of whom is appointed at the trustees meeting following each annual general meeting of the charity and is subject to annual reappointment. Elected trustees are elected at an annual general meeting; one third of the elected trustees are required to retire by rotation each year and (if they wish to do so) offer themselves for re-election. Co-opted trustees are co-opted as such by a majority of the trustees, and are subject to annual reappointment by the trustees. The names of those who were charity trustees during the year are disclosed on page 1.

**Structure, governance and management**
The charity named "The Minchinhampton Centre for the Elderly" (Charity number 287479) was established in 1982 as an unincorporated association. Its principal office is disclosed on page 1.

The trustees are the members of the Supervisory Board who control the Charity. They meet on a regular basis, approximately twice a year and at such other times as they think fit.

Decisions taken at meetings are by simple majority of votes cast by those attending, with the Chairman having the casting vote.

The trustees are responsible for providing training, where this is necessary, to new trustees so that they are properly equipped to fulfil their duties.

**Risk review**
The trustees have reviewed the major risks to which the charity is exposed and policies have been designed to mitigate those risks. The external risks to funding are reduced by the diversification of the charity's funding sources. Internal risks are minimised by the implementation of procedures for the authorisation of all transactions and projects. The trustees consider that by aiming to ensure a consistently high level of professionalism from a well trained staff reduces the risk of failure in the standard of care delivered. All procedures are periodically checked to ensure that they continue to meet the needs of the charity.

The Trustees continue the policy of preserving the capital value in its investments but note that these investments may fall or rise in value dependent on market conditions at the time of valuation'

**Going concern**
The trustees have reviewed the reserves of the Charity and have given full consideration to the ongoing financial impact of the Covid 19 Coronavirus. We continue to operate normally in all areas except the Dr Booth Day Centre which will reopen as soon as possible. We took a cautious step in not introducing new residents through the period that testing for the virus was unavailable. Demand for the services that Horsfall House provides is undiminished and now that we can undertake tests on new residents, allied to strict risk assessments, they are now being accepted into the Home.

The trustees consider that this combined with the high level of retained reserves represented in cash and investments the Charities have sufficient funds to maintain its working capital and accordingly it is appropriate to prepare the financial statements on a going concern basis

**Objectives**
The trustees have given careful consideration to the charity commission's general guidance on public benefit. The charity's principal object, in accordance with its constitution, continues to be the relief of the aged and disabled who are resident in and around Minchinhampton by the provision of facilities for rehabilitation, recreation and leisure time occupation.

**Activities**
The trustees have overseen various fundraising activities on behalf of the charity.

These activities are of a continuing nature and contribute towards maintaining the charity on a sound financial footing. Significant activities pursued on behalf of the charity via its wholly owned subsidiary, Minchinhampton Centre for the Elderly Limited, include the provision of residential, domiciliary and day care to the elderly in the local community.

The Charity continued to support care in the community specifically through providing Home Care, a Day Centre which has been renamed after the Charity Founder Dr Chris Booth, and through residential care within the Nursing Care Home we operate. This latter activity is the principal activity of the charity ensuring support to those who cannot afford the full cost of residential nursing care. Specialist dementia care is a feature of our activities with dedicated and expert staff on duty twenty four hours a day. The Charity offers free respite through the provision of two dedicated beds which were occupied to the benefit of the local community throughout the year.

The Charity's fundraising team provide support for all we do through various significant activities including our annual charity walk in May, our biannual garden fete, bridge evenings, and annual Shakespeare play in our recently enlarged and planted gardens.

**Financial review**
The Charity Group made a deficit of £168,338 during the year. This is made up of a surplus in the parent charity of £57,001 and a deficit of £225,339 in the subsidiary company, Minchinhampton Centre for the Elderly Limited. The parent charity surplus largely arose because of the dedicated successful work of the large number of people involved in fundraising activities. Horsfall House was able to maintain a bed occupancy level of over 93%.

**Reserves policy**
The trustees current policy is that unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') should be between 3 and 6 months of the resources expended by the Group as a whole, which equates to between £750,000 and £1,501,000. At this level, the trustees feel that they would be able to continue the current activities of the Charity in the event of a significant drop in funding. It would obviously be necessary to consider how funding would be replaced or activities changed. At 30 September 2020 the free reserves amounted to £933,975

**Funds**
Unrestricted funds are used to pursue the day to day aims of the charity. Endowment funds comprise legacy income received which is then held and used to fund major capital expenditure. All available endowment funds were used during the year to fund the programme of building works carried out during that period. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

**Investment policy**
The Trustee Act 2000 contains statutory powers enabling the trustees to delegate the investment management of the charity's assets to an appropriately qualified investment advisor with discretionary management powers subject to a general policy prescribed by the trustees. The trustees' present policy is that the charity's funds should be invested in deposit accounts or such other financial instruments as preserve their capital value while earning such interest as is commensurate with the associated, minimal risk.

**Future strategy**
The trustees intend to continue to improve the facilities within Horsfall House. The trustees will continue to place high importance on staff training and believe that, due to the training that has been carried out in recent years, the staff at Horsfall House offer a much higher level of expertise than is generally available in other care homes.

**Trustees' responsibilities**
The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year. .In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and

- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Statement of disclosure to auditors**
So far as the trustees are aware, there is no relevant audit information of which the charity's auditors are unaware. Additionally, the trustees have taken all the necessary steps that they ought to have taken as trustees in order to make themselves aware of all relevant audit information and to establish that the charity's auditors are aware of that information.

On behalf of the trustees

**Mr N Parry**

**Chairman**
Date:

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY CHARITY GROUP

## INDEPENDENT AUDITORS' REPORT

## TO THE TRUSTEES OF THE MINCHINHAMPTON CENTRE FOR THE ELDERLY CHARITY GROUP

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**Opinion**
We have audited the accounts of The Minchinhampton Centre for the Elderly Charity Group (the 'charity') for the year ended 30 September 2020 which comprise the Statement of Financial Activities, the Balance Sheet, and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- give a true and fair view of the state of the charity's affairs as at 30 September 2020 and of its incoming resources and application of resources, for the year then ended
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Basis for opinion**
We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**
We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

**Other information**
The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Matters on which we are required to report by exception**
We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**
As explained more fully in the Statement of Trustees Responsibilities, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**
We have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: http://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

## INDEPENDENT AUDITORS' REPORT (CONTINUED)

## TO THE TRUSTEES OF THE MINCHINHAMPTON CENTRE FOR THE ELDERLY CHARITY GROUP

.

**Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Mark Handscombe (Senior Statutory Auditor)**
**for and on behalf of Azets Audit Services**

**Statutory Auditor**
5 Pullman Court
Great Western Road
Gloucester
Gloucestershire
GL1 3ND

Date

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY CHARITY GROUP

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

## FOR THE YEAR ENDED 30 SEPTEMBER 2020

| | Notes | Unrestricted funds £ | Restricted funds £ | Total 2020 £ | Total 2019 As restated £ |
|---|---|---|---|---|---|
| **Income and endowments from:** | | | | | |
| Donations, trusts and legacies | | **107,795** | **-** | **107,795** | 84,808 |
| Investment income | **3** | **32,959** | **-** | **32,959** | 39,508 |
| | | **140,754** | **-** | **140,754** | 124,316 |
| Incoming resources from charitable activities | **4** | **3,399,650** | **-** | **3,399,650** | 3,226,278 |
| Free respite funding | | **(691)** | - | **(691)** | (29,909) |
| **Total incoming resources** | **2** | **3,539,713** | **-** | **3,539,713** | 3,320,685 |
| **Resources expended** | | | | | |
| **Charitable activities** | | | | | |
| Direct charitable expenditure | **5** | **3,571,159** | **-** | **3,571,159** | 3,308,959 |
| Governance costs | **6** | **92,705** | **-** | **92,705** | 93,962 |
| **Total resources expended** | | **3,663,864** | **-** | **3,663,864** | 3,402,921 |
| **Net (outgoing)/incoming resources** | | **(124,151)** | **-** | **(124,151)** | (82,236) |
| Net gains/ (losses) on investments | **9** | **(44,187)** | **-** | **(44,187)** | 44,458 |
| **Net (outgoing)/incoming resources for the year** | | **(168,338)** | **-** | **(168,338)** | (37,778) |
| Fund balances at 1 October 2019 | | **5,111,948** | **-** | **5,111,948** | 5,149,726 |
| **Fund balances at 30 September 2020** | | **4,943,610** | **-** | **4,943,610** | 5,111,948 |

A detailed analysis of the charitable trading activities is shown in note 2.

The statement of financial activities has been prepared on the basis that all operations are continuing operations.

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY CHARITY GROUP

## CHARITY STATEMENT OF FINANCIAL ACTIVITIES

## FOR THE YEAR ENDED 30 SEPTEMBER 2020

| | Notes | Unrestricted funds | Restricted funds | Total 2020 | Total 2019 As restated |
|---|---|---|---|---|---|
| | | £ | £ | £ | £ |
| **Incoming resources from generated funds** | | | | | |
| Donations, trusts and legacies | 2 | **107,795** | **-** | **107,795** | 84,808 |
| Investment income | 3 | **32,959** | - | **32,959** | 39,508 |
| | | **140,754** | **-** | **140,754** | 124,316 |
| Rent receivable | | **140,238** | **-** | **140,238** | 141,282 |
| **Total incoming resources** | 2 | **280,992** | **-** | **280,992** | 265,598 |
| **Resources expended** | | | | | |
| **Charitable activities** | | | | | |
| Direct charitable expenditure | 5 | **141,072** | **-** | **141,072** | 174,015 |
| Governance costs | 6 | **38,732** | - | **38,732** | 38,438 |
| **Total resources expended** | | **179,804** | **-** | **179,804** | 212,453 |
| **Net incoming resources before transfers** | | **101,188** | - | **101,188** | 53,145 |
| Net gains/ (losses) on investments | | **(44,187)** | **-** | **(44,187)** | 44,458 |
| **Net incoming resources for the year** | | **57,001** | | **57,001** | 97,603 |
| Fund balances at 1 October 2019 | | **4,819,983** | **-** | **4,819,983** | 4,722,380 |
| **Fund balances at 30 September 2020** | | **4,876,984** | - | **4,876,984** | 4,819,983 |

A detailed analysis of the charitable trading activities is shown in note 2.

The statement of financial activities has been prepared on the basis that all operations are continuing operations.

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY CHARITY GROUP

## BALANCE SHEET

## AS AT 30 SEPTEMBER 2020

| | Notes | Group 2020 | Charity 2020 | Group 2019 As restated | Charity 2019 As restated |
|---|---|---|---|---|---|
| | | £ | £ | £ | £ |
| **Fixed assets** | | | | | |
| Land and buildings | **8** | **2,437,128** | **2,437,128** | 2,518,043 | 2,518,043 |
| Motor vehicles | **8** | **-** | **-** | - | - |
| Furniture and equipment | **8** | **321,258** | **321,258** | 325,425 | 325,425 |
| Quoted Investments | **9** | **1,251,249** | **1,251,249** | 1,279,374 | 1,279,374 |
| | | **4,009,635** | **4,009,635** | 4,122,842 | 4,122,842 |
| **Current assets** | | | | | |
| Stock | | **10,019** | **-** | 7,953 | - |
| Debtors | **10** | **261,498** | **101,263** | 255,238 | 975 |
| Cash at bank and in hand | | **1,027,069** | **768,775** | 1,043,843 | 842,796 |
| | | **1,298,586** | **870,038** | 1,307,034 | 843,771 |
| **Creditors: amounts falling due within one year** | **11** | **(364,611)** | **(2,689)** | (317,928) | (146,630) |
| **Net current assets / (liabilities)** | | **933,975** | **867,349** | 989,106 | 697,141 |
| **Total assets less current liabilities** | | **4,943,610** | **4,876,984** | 5,111,948 | 4,819,983 |
| **Reserves:** | | | | | |
| **Endowment funds** | | **-** | **-** | - | - |
| **Unrestricted funds** | | | | | |
| Other charitable | | **4,867,179** | **4,876,984** | 4,819,983 | 4,819,983 |
| Designated funds: | | | | | |
| Charitable trading funds | | **76,431** | **-** | 291,965 | - |
| **Total reserves** | | **4,943,610** | **4,876,984** | 5,111,948 | 4,819,983 |

The accounts were approved by the Trustees on ……..and signed on their behalf by:

N Parry
***Chairman***

# THE MINCHINHAMPTON CENTRE FOR THE ELDERLY CHARITY GROUP

## CONSOLIDATED CASHFLOW STATEMENT

## AS AT 30 SEPTEMBER 2020

| | Notes | 2020 | 2019 As restated |
|---|---|---|---|
| | | £ | £ |
| **Net cash inflow/(outflow) from operating activities** | **13 (a)** | **53,060** | 122,927 |
| Purchase of fixed assets | | **(55,156)** | (103,767) |
| Cash inflow/(outflow) before financing | | **(2,096)** | 19,160 |
| Inflow/(outflow) from investments | | **(14,678)** | (46,668) |
| **Net movement in cash resources in the year** | **13 (c)** | **(16,774)** | (27,508) |

### 1 Accounting policies

#### 1.1 Basis of preparation

The accounts have been prepared under the historical cost convention other than where additional disclosure is required to show a true and fair view.

The financial statements of the Charity are prepared in accordance with The Charities (Accounts and Reports) Regulations 2005 and the Statement of Recommended Practice "Accounting and Reporting by Charities" (FRS102) and with applicable accounting standards.

The trustees consider given the high level of retained reserves represented in cash and investments held by the charity that there are sufficient funds to maintain working capital and accordingly it is appropriate to prepare the financial statements on a going concern basis.

#### 1.2 Incoming resources

The nursing home income represents amounts receivable from residential, day centre and domiciliary care activities.

Local community and charitable trust income represent actual receipts, together with any tax refunds received during the year. Legacies are actual receipts.

Gifts in kind for use by the charity are recognised as incoming resources when received at a reasonable estimate of their value. However, in the case of second hand goods donated for resale in the Charity's shop, the estimation of such a value is not practicable. Therefore, the income derived from the sale of such goods is included in the accounting period in which the gift is sold.

#### 1.3 Resources expended

All expenditure is included in the financial statements as soon as it is incurred.

Costs are allocated between charitable costs, fund raising and administration. The irrecoverable element of Value Added Tax is included within the item of expense to which is relates. Depreciation is allocated to expenditure headings on the basis of the use of the assets concerned.

#### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, as follows:

| | |
|---|---|
| Freehold land is not depreciated | |
| Freehold buildings | 2% on cost |
| Plant and machinery | 25% on cost |
| Fixtures, fittings & equipment | 10 / 25% on cost |
| Motor vehicles | 25% on cost |

#### 1.5 Fixed Asset Investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

#### 1.6 Leasing and hire purchase commitments

Rentals payable under operating leases are charges against income on a straight line basis over the lease term.

#### 1.7 Stock

Stock of food and cleaning materials is valued at the lower of cost and net realisable value

**1.8 Charitable funds**

The charity holds unrestricted and restricted funds as shown on page 8 of the accounts

**1.9 Government grants**

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

**1.10 Pension costs**

The charity operates a defined contribution scheme for the benefit of its employees. Contributions payable are charged to the statement of financial activities in the year they are payable.

**1.11 Consolidation of the group**

These financial statements consolidate the results of the charity and its subsidiary, Minchinhampton Centre for The Elderly Limited, on a line by line basis.

## 2 Total incoming resources from charitable activities

**Group**

| | Unrestricted Funds £ | Restricted Funds £ | Total 2020 £ | Total 2019 £ |
|---|---|---|---|---|
| Nursing home fees | **2,322,791** | **-** | **2,322,791** | 2,273,978 |
| Day centre & non-residential services | **107,825** | **-** | **107,825** | 186,730 |
| Homecare income | **847,561** | **-** | **847,561** | 732,633 |
| Covid relief receipts | **118,766** | **-** | **118,766** | - |
| Miscellaneous income | **2,016** | **-** | **2,016** | 3,028 |
| Donations and gifts | **75,295** | **-** | **75,295** | 72,293 |
| Trusts | **12,500** | **-** | **12,500** | 12,500 |
| Legacies | **20,000** | **-** | **20,000** | 15 |
| Dividends and interest receivable | **32,959** | - | **32,959** | 39,508 |
| | **3,539,713** | **-** | **3,539,713** | 3,320,685 |

**Charity**

| | Unrestricted Funds £ | Restricted Funds £ | Total 2020 £ | Total 2019 £ |
|---|---|---|---|---|
| Donations and gifts | **75,295** | **-** | **75,295** | 72,293 |
| Trusts | **12,500** | **-** | **12,500** | 12,500 |
| Legacies | **20,000** | **-** | **20,000** | 500 |
| Dividends and interest receivable | **32,959** | **-** | **32,959** | 39,508 |
| Rent receivable | **140,238** | - | **140,238** | 141,282 |
| | **280,992** | **-** | **280,992** | 265,598 |

## 3 Investment income

| | 2020 £ | 2019 £ |
|---|---|---|
| Bank interest receivable | **1,991** | 3,756 |
| Income from investment | **30,968** | 35,752 |
| | **32,959** | 39,508 |

**4 Trading activities of subsidiary**

The charity has a wholly owned trading subsidiary, Minchinhampton Centre For The Elderly Limited, which is incorporated in the UK. The main activities of Minchinhampton Centre For The Elderly Limited are the provision of residential, domiciliary and day care to the elderly in the local community. A summary of the trading results of the company is shown below. Audited accounts have been filed with the Registrar of Companies.

| | 2020 £ | 2019 £ |
|---|---|---|
| Turnover | **3,399,650** | 3,226,278 |
| Operating charges and net interest (see below) | **(3,624,989)** | (3,361,659) |
| (Loss)/Profit for the year | **(225,339)** | (135,381) |
| Total Resources expended (see page 8) | **3,663,864** | 3,402,921 |
| Less: Borne by the charity | **(179,113)** | (182,544) |
| | **3,484,751** | 3,220,377 |
| Add: Rent charged to the company by the charity | **105,000** | 105,000 |
| Asset usage charged to the company by the charity | **35,238** | 36,282 |
| Operating charges and net interest of subsidiary company | **3,624,989** | 3,361,659 |

| **5 Analysis of direct charitable expenditure** | **Group 2020 £** | **Charity 2020 £** | Group 2019 £ | Charity 2019 £ |
|---|---|---|---|---|
| Wages, salaries and national insurance | **2,603,778** | **-** | 2,300,573 | - |
| Agency fees | **204,436** | **-** | 232,974 | - |
| Recruitment fees | **4,476** | **-** | 3,182 | - |
| Training costs | **14,997** | **-** | 14,728 | - |
| Food, catering and kitchen | **123,558** | **-** | 128,014 | - |
| Rent and rates | **12,421** | **-** | 12,713 | 1,796 |
| Heat, light and power | **47,873** | **-** | 47,935 | 208 |
| Repairs and maintenance | **104,219** | **-** | 116,411 | - |
| Housekeeping, cleaning and uniforms | **67,368** | **-** | 66,317 | - |
| Insurance | **15,224** | **-** | 15,031 | 309 |
| Motor and travel | **82,468** | **-** | 79,166 | - |
| Telephone and postage | **22,544** | **-** | 22,257 | - |
| Printing and stationery | **13,000** | **-** | 12,209 | - |
| Bank charges | **2,830** | **543** | 2,902 | 511 |
| Sundry expenses | **64,399** | **-** | 87,498 | - |
| Physiotherapy and medical supplies | **47,730** | **-** | 25,767 | - |
| Depreciation | **140,238** | **140,238** | 141,282 | 141,282 |
| Free respite funding | **-** | **691** | - | 29,909 |
| Profit on sale of fixed asset | **(400)** | **(400)** | - | - |
| | **3,571,159** | **141,072** | 3,308,959 | 174,015 |

| 6 Governance costs | Group 2020 £ | Charity 2020 £ | Group 2019 £ | Charity 2019 £ |
|---|---|---|---|---|
| Staff costs | **46,706** | **18,682** | 44,352 | 17,741 |
| Fundraising and publicity costs | **3,772** | **1,585** | 6,800 | 2,746 |
| Legal and professional fees | **26,571** | **14,905** | 25,784 | 14,085 |
| Audit and accounting fees - audit | **10,216** | **2,200** | 9,044 | 1,906 |
| - non-audit services | **-** | **-** | - | - |
| Financial consultancy | **5,440** | **1,360** | 7,982 | 1,960 |
| | **92,705** | **38,732** | 93,962 | 38,438 |

| 7 Staff costs | Group 2020 £ | Charity 2020 £ | Group 2019 £ | Charity 2019 £ |
|---|---|---|---|---|
| Wages and salaries | **2,405,354** | **17,001** | 2,137,543 | 16,215 |
| Social security costs | **157,612** | **1,358** | 134,037 | 1,273 |
| Agency staff | **204,436** | **-** | 232,974 | - |
| Pension costs | **40,812** | **323** | 28,993 | - |
| | **2,808,214** | **18,682** | 2,533,547 | 17,741 |

The average monthly number of employees during the year was:

| | Group 2020 | Charity 2020 | Group 2019 | Charity 2019 |
|---|---|---|---|---|
| Directors of subsidiary company | **6** | **-** | 6 | - |
| Care, domestic and administration staff | **146** | **-** | 150 | - |
| | **152** | - | 156 | - |

The number of employees whose annual remuneration was £60,000 or more were:

| | 2020 | 2019 |
|---|---|---|
| In the band £60,001 to £70,000 | **1** | 1 |

None of the trustees (or any person connected with them) received any remuneration. (2019: None)

Expenses reimbursed to trustees for travelling undertaken on behalf of the charity during the year amounted to £nil (2019: £nil).

## 8 Fixed Assets - Group and Charity

| | Freehold land & buildings | Fixtures & fittings | Motor vehicles | Furniture & equipment | Total |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| **Cost** | | | | | |
| At 1 October 2019 | 3,711,100 | 5,997 | 78,135 | 872,181 | 4,667,413 |
| Additions | - | - | - | 55,156 | 55,156 |
| Disposals | - | - | (29,555) | - | (29,555) |
| At 30 September 2020 | 3,711,100 | 5,997 | 48,580 | 927,337 | 4,693,014 |
| **Depreciation** | | | | | |
| At 1 October 2019 | 1,193,057 | 5,997 | 78,135 | 546,756 | 1,823,945 |
| On disposals | - | - | (29,555) | - | (29,555) |
| Charge for year | 80,915 | - | - | 59,323 | 140,238 |
| At 30 September 2020 | 1,273,972 | 5,997 | 48,580 | 546,756 | 1,934,628 |
| **Net book value** | | | | | |
| At 30 September 2020 | **2,437,128** | - | - | **321,258** | **2,758,386** |
| At 30 September 2019 | 2,518,043 | - | - | 325,425 | 2,843,468 |

The net book value at 30 September 2020 represents fixed assets used for:

| | | | | | |
|---|---|---|---|---|---|
| **Direct charitable purposes** | | | | | |
| Other purposes | 2,435,772 | - | - | 321,258 | 2,757,030 |
| Management and administration | 1,356 | - | - | - | 1,356 |
| | 2,437,128 | - | - | 321,258 | 2,758,386 |

For administrative reasons the property comprising the land and buildings known as Horsfall House (together comprised in Land Registry Title Nos. GR132825, GR184300 and GR353447) was re-registered in the name of Minchinhampton Centre for the Elderly Limited (Charity No.1083810) and, pursuant to a Declaration of Trust dated 9th June 2011, is now held on trust for The Minchinhampton Centre for the Elderly absolutely. Accordingly, the property is included in the accounts of the Charity Group only.

| 9 | **Investments** | | **Quoted Investment** |
|---|---|---|---|
| | | **£** | **£** |
| | Market value as at 1 October 2019 | 1,279,374 | |
| | Investment income | 30,968 | |
| | Investment management costs | (14,905) | |
| | Net gain/ (loss) on investments | (44,187) | |
| | Market value at 30 September 2020 | | 1,251,249 |

Charles Stanley & Co Limited manage the investment portfolio on behalf of the Trustees.

| 10 | **Debtors** | **Group 2020 £** | **Charity 2020 £** | Group 2019 £ | Charity 2019 £ |
|---|---|---|---|---|---|
| | Trade debtors | **174,070** | **-** | 137,090 | - |
| | Prepayments and accrued income | **87,428** | **16,369** | 118,148 | 975 |
| | Amounts owed by subsidiary undertaking | - | 8**4,894** | | |
| | | **261,498** | **101,263** | 255,238 | 975 |

| 11 | **Creditors - Amounts falling due within one year** | **2020 £** | **2020 £** | 2019 £ | 2019 £ |
|---|---|---|---|---|---|
| | Payments received in advance | **102,054** | **-** | 86,952 | - |
| | Trade creditors | **62,328** | **-** | 54,544 | - |
| | Social security and other taxes | **44,392** | **-** | 35,020 | - |
| | Accruals and deferred income | **155,837** | **2,689** | 141,412 | 2,503 |
| | Amounts owed to subsidiary undertaking | **-** | **-** | - | 144,127 |
| | | **364,611** | **2,689** | 317,928 | 146,630 |

## 12 Capital commitments

At 30th September 2020 the charity had capital commitments in respect of building works which were contracted for but not provided in the financial statements of £Nil (2019: £Nil).

## 13 Group cashflow information

| | **2020** | 2019 As restated |
|---|---|---|
| | **£** | £ |
| **(a) Net cash inflow/(outflow) from operating activities** | | |
| Net incoming resources before transfers | **(168,338)** | (37,778) |
| Depreciation | **140,238** | 141,282 |
| Fair value gains and losses on investments | **42,803** | (19,457) |
| (Increase)/decrease in stocks | **(2,066)** | (766) |
| (Increase)/decrease in debtors | **(6,260)** | (12,383) |
| Increase/(decrease) in creditors | **46,683** | 52,029 |
| **Net cash inflow/(outflow) from operating activities** | **53,060** | 122,927 |

| **(b) Analysis of net cash/debt** | 1 October 2019 | Cashflow | **30 September 2020** |
|---|---|---|---|
| | £ | £ | **£** |
| Cash at bank and in hand | 1,043,843 | (16,774) | **1,027,069** |
| Bank overdraft | - | - | **-** |
| **Net cash/debt** | 1,043,843 | (16,774) | **1,027,069** |

| **(c) Reconciliation of net cash** | **2020** | 2019 |
|---|---|---|
| | **£** | £ |
| Opening balance | **1,043,843** | 1,071,351 |
| Increase/(decrease) in the year | **(16,774)** | (27,508) |
| **Closing balance** | **1,027,069** | 1,043,843 |

## 14 Prior period adjustment (Group)

| Reconciliation of changes in funds | | 01 October 2018 £ | 30 September 2019 £ |
|---|---|---|---|
| Unrealised gains (losses) on investment | 1 | 187,711 | 207,168 |
| Funds as previously reported | | 4,962,015 | 4,904,780 |
| Funds as adjusted | | 5,149,726 | 5,111,948 |

**Reconciliation of changes in surplus/ deficit in the previous period**

| | 2019 £ |
|---|---|
| **Adjustments to prior year** | |
| Unrealised gains (losses) on investment | 19,457 |
| Deficit as previously stated | (57,235) |
| Deficit as adjusted | (37,778) |

## 14 Prior period adjustment (Charity)

| Reconciliation of changes in funds | | 01 October 2018 £ | 30 September 2019 £ |
|---|---|---|---|
| Unrealised gains (losses) on investment | 1 | 187,711 | 207,168 |
| Funds as previously reported | | 4,534,669 | 4,612,815 |
| Funds as adjusted | | 4,722,380 | 4,819,983 |

**Reconciliation of changes in surplus/ deficit in the previous period**

| | 2019 £ |
|---|---|
| **Adjustments to prior year** | |
| Unrealised gains (losses) on investment | 19,457 |
| Surplus as previously stated | 78,146 |
| Surplus as adjusted | 97,603 |

**Notes to reconciliation**

**1** In line with FRS102 SORP adjustment to report market value of investment rather than book value as previously stated.