

REGISTERED COMPANY NUMBER: 01417251 (England and Wales)  
REGISTERED CHARITY NUMBER: 287462

HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

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for the year ended 31 March 2023**

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**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REFERENCE AND ADMINISTRATIVE DETAILS  
for the year ended 31 March 2023**

<b>TRUSTEES</b>	Marjory Clark Joanna Patricia Kennedy Tony Martin - Chair of Trustee Board Tushar Singh Guy Vincent (resigned 5.12.2022) Rebecca Harvey - Vice chair Sian Louise Gates - Treasurer (resigned 19.6.2023) Karen Tarn Barbara Beese (appointed 13.6.2022) Laura Janes (appointed 1.6.2022)
<b>COMPANY SECRETARY</b>	Joanna Patricia Kennedy
<b>REGISTERED OFFICE</b>	1st Floor, Hammersmith Library Shepherds Bush Road Hammersmith W6 7AT
<b>REGISTERED COMPANY NUMBER</b>	01417251 (England and Wales)
<b>REGISTERED CHARITY NUMBER</b>	287462
<b>INDEPENDENT EXAMINER</b>	Berringers LLP Lygon House 50 London Road Bromley Kent BR1 3RA

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## **HAMMERSMITH AND FULHAM COMMUNITY LAW CENTRE**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The Law Centre exists to tackle unmet legal need. The Centre's principal activity continues to be the provision of specialist legal advice and representation mainly to persons resident or working in the London Borough of Hammersmith and Fulham.

The Law Centre aims to relieve the poverty of suffering and distress, to advance the education of persons, and to advance any charitable purposes beneficial for the persons mainly resident or working in the London Borough of Hammersmith and Fulham.

The strategies employed to achieve the charity's objectives are to:

- \* Continue to provide our existing specialist advice and representation services and expand our remit to include specialist welfare benefits representation and employment advice.
- \* Continue the family law pro-bono clinic run with the BPP Law School.
- \* Continue to strengthen the financial position of the Centre and increase grant income to provide for new areas of work.
- \* Work in partnership with other organisations in Hammersmith and Fulham and surrounding boroughs to develop advice services, share resources, prevent duplication and identify any gaps in provision.
- \* Develop strategic advice initiatives through the Advice Forum.
- \* Organise training for the advice sector on relevant legal issues.

##### **Significant activities**

The Law Centre has a variety of funding streams. The organisation has been proactive in researching and securing alternative funding to ensure that they continue to meet their goals and objectives.

The Law Centre has contracts with the Legal Aid Agency to provide advice and representation in housing, welfare benefits, public law and immigration and asylum cases. It also has two contracts with the Legal Aid Agency to provide representation on housing duty days at Wandsworth County Court and Brentford County Court.

Our charitable status gives us the ability to attract resources which enable us to extend our services well beyond the limited areas for which legal aid is available.

We were successful in securing a grant from the GLA to fund part time caseworkers delivering 'Cost of Living Crisis' advice to our community.

Housing Issues still remain a key issue within the borough. Housing advice that is out of scope for legal aid has been able to be provided because of funding from the London Borough of Hammersmith and Fulham. This has meant we have been able to target resources locally where it is most needed.

Hammersmith United Charity provided funding for our employment advice service, as well as Trust for London. This is a vital resource as there is no other free employment advice in our Borough.

The immigration team continue to provide advice to women who have been released from custody through the Protea Clinic.

We have continued our partnership with BPP Law school to provide a pro-bono clinic in family law.

We are active members of the Law Centre Network which allows us to feed our experiences of poverty and destitution into awareness raising nationwide.

## **HAMMERSMITH AND FULHAM COMMUNITY LAW CENTRE**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2023**

#### **OBJECTIVES AND ACTIVITIES**

##### **Public benefit**

The trustees consider that the objectives and aims of the charity described above, enabled it to meet its obligations to the Charity Commission to deliver aid and assistance to the local community in Hammersmith & Fulham.

##### **Volunteers**

The Law Centre offers opportunities to a small number of volunteers to assist with legal casework as well as administrative work, and we are grateful to them all.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

Strategic work was supported by grants from London Borough of Hammersmith & Fulham and London Legal Support Trust.

The Law Centre continued to meet its objectives in casework outcomes. We achieved success in a very high proportion of our cases. We represented people in the county court preventing possession and evictions and in the Immigration Tribunal in their asylum appeals. Training in all our areas of law was provided to local advice agencies.

The Law Centre achieved this by:

- \* Providing specialist legal advice and representation in the areas of housing, immigration and asylum, including breaches of human rights and discrimination, welfare benefits and public law.
- \* Providing training in legal rights.
- \* Legal support and training for local advice and community agencies.
- \* Providing representation at Wandsworth and Brentford County Courts on housing possession duty days.
- \* Organising and chairing Hammersmith & Fulham Advice Forum.
- \* Outreach advice at the Hammersmith & Fulham Foodbank.

#### **FINANCIAL REVIEW**

##### **Reserves policy**

The trustees have established policies to build and maintain unrestricted reserves to a level to support the charity's core expenditure for a minimum period of 3 months.

##### **Financial position**

The principal funding source of the Law Centre continues to be the London Borough of Hammersmith and Fulham and the Legal Aid Agency.

The Law Centre has continued efforts to secure funds and develop additional projects. Professional services provided by salaried staff and volunteers has been maintained.

The Centre's gross income was higher this year at £474,295 (2022: £443,661) and expenditure decreased to £395,207 (2022: £460,261). This resulted in net incoming resources of £79,088 (2022: outgoing resources £16,600). At the year end, restricted funds amounted to £Nil (2022: £Nil), while unrestricted funds increased to £461,014 (2022: £381,926).

#### **FUTURE PLANS**

We continue to seek to expand our grant funding to make up for continued shortfall in Legal Aid. We will continue to seek new funding to expand and improve our services and to fund our non legal aid work in employment law and welfare benefits. Maximizing Legal Aid will continue to be a priority in both housing and immigration.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The company is a charity and is limited by guarantee, and not having a share capital, each member undertakes to contribute a sum not exceeding £1 in the event of the company being wound up. The company is bound by its memorandum and articles of association.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2023**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Recruitment and appointment of new trustees**

The profile of the trustees is intended to reflect the local community interests in the work that the Centre undertakes for the benefit of the community. Trustees are drawn from the local area and local authority councillors. Trustee membership is intended to reflect the ethnic and social diversity of the borough and equally represent men and women. Trustees will actively seek to recruit new members to ensure a balance of skills, knowledge, qualities and experience to support current and future needs of the Centre.

Trustees will, at least every two years, carry out a skills audit of its membership to ensure that all the skills necessary to run the Centre are available to the Trustee Board.

Trustees are elected at the Annual General Meeting or co-opted as necessary during the year. All new Trustees are subject to a process of application and interview.

**Organisational structure**

The Trustee Board is responsible for oversight of the effective and efficient use of resources, the solvency of the Centre and the safeguarding of its assets. The members of the Trustee Board are both directors of the company and trustees of the charity.

Day to day management of the Centre is delegated to the CEO who reports to the Trustees. The CEO has overall responsibility for managing income and expenditure, budgeting and financial reporting.

The Trustee Board meets at least 6 times per annum.

Trustees are not entitled to remuneration for their services to the company or for any service which they undertake for the company. Reasonable expenses may be paid in connection with the exercise of Trustees' powers and the discharge of responsibilities in relation to the company.

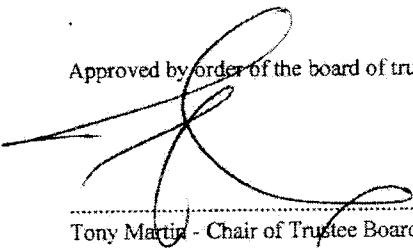
**Induction and training of new trustees**

All Trustees will receive induction in relation to the work of the Centre and work and responsibilities of the Management Committee.

All Trustees will be provided with 'Rules for the Proper Conduct and Management of the Centre' and will be expected to conduct themselves within the responsibilities set out in Appendix 3 - Responsibilities of individual members of the Management Committee, and Appendix 2 - The seven Principles of Public Life.

Governance training will be provided for all Trustees on a regular basis.

Approved by order of the board of trustees on 4 December 2023 and signed on its behalf by:

  
Tony Martin - Chair of Trustee Board

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**Independent examiner's report to the trustees of Hammersmith And Fulham Community Law Centre ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ricky Hutson BSc FCCA ACA

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

Date: 11/12/2023

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	890	-	890	2,444
<b>Charitable activities</b>	4				
Charitable activities		162,804	310,402	473,206	441,209
Investment income	3	199	-	199	8
<b>Total</b>		<u>163,893</u>	<u>310,402</u>	<u>474,295</u>	<u>443,661</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	5				
Charitable activities		79,969	310,402	390,371	460,261
Support costs		<u>4,836</u>	<u>-</u>	<u>4,836</u>	<u>-</u>
<b>Total</b>		<u>84,805</u>	<u>310,402</u>	<u>395,207</u>	<u>460,261</u>
<b>NET INCOME/(EXPENDITURE)</b>		79,088	-	79,088	(16,600)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>381,926</u>	<u>-</u>	<u>381,926</u>	<u>398,526</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>461,014</u>	<u>-</u>	<u>461,014</u>	<u>381,926</u>

The notes form part of these financial statements



**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**BALANCE SHEET  
31 March 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	7,667	-	7,667	8,636
<b>CURRENT ASSETS</b>					
Work in progress	12	155,987	-	155,987	155,751
Debtors	13	155,362	-	155,362	123,612
Cash at bank and in hand		<u>214,685</u>	<u>47,855</u>	<u>262,540</u>	<u>176,985</u>
		526,034	47,855	573,889	456,348
<b>CREDITORS</b>					
Amounts falling due within one year	14	(72,687)	(47,855)	(120,542)	(83,058)
<b>NET CURRENT ASSETS</b>		<u>453,347</u>	<u>-</u>	<u>453,347</u>	<u>373,290</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>461,014</u>	<u>-</u>	<u>461,014</u>	<u>381,926</u>
<b>NET ASSETS</b>		<u>461,014</u>	<u>-</u>	<u>461,014</u>	<u>381,926</u>
<b>FUNDS</b>	15				
Unrestricted funds				<u>461,014</u>	<u>381,926</u>
<b>TOTAL FUNDS</b>				<u>461,014</u>	<u>381,926</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

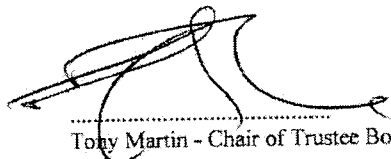
The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**BALANCE SHEET - continued  
31 March 2023**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 11 December 2023 and were signed on its behalf by:

A handwritten signature in black ink, appearing to be 'Tony Martin', written over a dotted line.

Tony Martin - Chair of Trustee Board

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**CASH FLOW STATEMENT  
for the year ended 31 March 2023**

	Notes	2023 £	2022 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>87,622</u>	<u>(123,873)</u>
Net cash provided by/(used in) operating activities		<u>87,622</u>	<u>(123,873)</u>
 <b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		<u>(2,266)</u>	<u>(3,889)</u>
Interest received		<u>199</u>	<u>8</u>
Net cash used in investing activities		<u>(2,067)</u>	<u>(3,881)</u>
 <b>Change in cash and cash equivalents in the reporting period</b>		 85,555	 (127,754)
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>176,985</u>	<u>304,739</u>
 <b>Cash and cash equivalents at the end of the reporting period</b>		 <u>262,540</u>	 <u>176,985</u>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE CASH FLOW STATEMENT  
for the year ended 31 March 2023**

**1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM  
OPERATING ACTIVITIES**

	2023 £	2022 £
<b>Net income/(expenditure) for the reporting period (as per the Statement of financial activities)</b>	<b>79,088</b>	<b>(16,600)</b>
<b>Adjustments for:</b>		
Depreciation charges	3,233	2,643
Interest received	(199)	(8)
(Increase)/Decrease in work in progress	(236)	(61,304)
Increase in debtors	(31,750)	(41,321)
Increase/(decrease) in creditors	<u>37,486</u>	<u>(7,283)</u>
<b>Net cash provided by/(used in) operations</b>	<b><u>87,622</u></b>	<b><u>(123,873)</u></b>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.22 £	Cash flow £	At 31.3.23 £
<b>Net cash</b>			
Cash at bank and in hand	<u>176,985</u>	<u>85,555</u>	<u>262,540</u>
	<u>176,985</u>	<u>85,555</u>	<u>262,540</u>
<b>Total</b>	<b><u>176,985</u></b>	<b><u>85,555</u></b>	<b><u>262,540</u></b>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2023**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Law library	- 25% on cost
Computer equipment	- 25% on cost

**Work in progress**

Work in progress relates to legal aid and is recognised at the point where the amounts due to the charity can be estimated reliably, with reference to the stage of completion at the balance sheet date.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Deferred income**

Grant and other income received in advance is initially recognised on the balance sheet as deferred income and is then released to the Statement of Financial Activities matched to the specific period it relates to.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

<b>2. DONATIONS AND LEGACIES</b>		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Donations		<u><b>890</b></u>	<u><b>2,444</b></u>
<b>3. INVESTMENT INCOME</b>		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Deposit account interest		<u><b>199</b></u>	<u><b>8</b></u>
<b>4. INCOME FROM CHARITABLE ACTIVITIES</b>		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Grants	Activity	<b>271,457</b>	<b>166,178</b>
Legal advice & services	Charitable activities	<b>93,404</b>	<b>170,579</b>
Funds from LB			
Hammersmith & Fulham	Charitable activities	<b>106,345</b>	<b>102,452</b>
Other income	Charitable activities	<u><b>2,000</b></u>	<u><b>2,000</b></u>
		<u><b>473,206</b></u>	<u><b>441,209</b></u>
Grants received, included in the above, are as follows:		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Hammersmith United Charities		<b>21,000</b>	<b>1,400</b>
Law Centre Network		<b>-</b>	<b>4,100</b>
London Legal Support Trust		<b>17,500</b>	<b>10,000</b>
Trust for London		<b>57,000</b>	<b>-</b>
AB Charitable Trust		<b>27,500</b>	<b>16,250</b>
Access to Justice		<b>89,672</b>	<b>-</b>
Bishop Edwards		<b>-</b>	<b>5,519</b>
City Bridge		<b>5,250</b>	<b>15,750</b>
Riverhouse		<b>22,400</b>	<b>11,200</b>
The Legal Education Foundation		<b>-</b>	<b>33,411</b>
Home office EUSS		<u><b>31,135</b></u>	<u><b>68,548</b></u>
		<u><b>271,457</b></u>	<u><b>166,178</b></u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

**5. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 6) £	Totals £
Charitable activities	335,045	55,326	390,371
Support costs	<u>4,836</u>	<u>-</u>	<u>4,836</u>
	<u><b>339,881</b></u>	<u><b>55,326</b></u>	<u><b>395,207</b></u>

**6. SUPPORT COSTS**

	Other £	Governance costs £	Totals £
Charitable activities	<u>39,711</u>	<u>15,615</u>	<u>55,326</u>

Support costs, included in the above, are as follows:

	2023 Charitable activities £	2022 Total activities £
Rent	20,000	20,000
Insurance	2,049	1,925
Telephone	3,360	3,407
Postage, printing & stationery	6,140	7,954
Sundries	-	386
Travel & subsistence	1,084	567
Bank charges	904	1,388
Subscriptions	1,933	2,029
File storage	1,008	1,394
Depreciation of tangible fixed assets	3,233	2,643
Legal & professional fees	11,205	10,614
Independent examination	<u>4,410</u>	<u>4,260</u>
	<u><b>55,326</b></u>	<u><b>56,567</b></u>

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2023 £	2022 £
Depreciation - owned assets	<u>3,235</u>	<u>2,643</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**9. STAFF COSTS**

	2023 £	2022 £
Wages and salaries	282,924	336,539
Social security costs	26,463	29,175
Other pension costs	<u>16,186</u>	<u>19,128</u>
	<u>325,573</u>	<u>384,842</u>

The average monthly number of employees during the year was as follows:

	2023	2022
Legal advice	8	12
Administration	<u>2</u>	<u>2</u>
	<u>10</u>	<u>14</u>

No employees received emoluments in excess of £60,000.

Key management received remuneration of £54,675 (2022: £50,000).

**10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	2,444	-	2,444
<b>Charitable activities</b>			
Charitable activities	211,429	229,780	441,209
Investment income	<u>8</u>	<u>-</u>	<u>8</u>
<b>Total</b>	<u>213,881</u>	<u>229,780</u>	<u>443,661</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Charitable activities	<u>230,481</u>	<u>229,780</u>	<u>460,261</u>
<b>NET INCOME/(EXPENDITURE)</b>	(16,600)	-	(16,600)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	398,526	-	398,526



**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

10.	COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued					
		Unrestricted fund £	Restricted funds £	Total funds £		
	TOTAL FUNDS CARRIED FORWARD	381,926	-		381,926	
11.	TANGIBLE FIXED ASSETS					
	Improvements to property £	Fixtures and fittings £	Law library £	Computer equipment £	Totals £	
	COST					
	At 1 April 2022	3,774	1,196	5,968	17,309	28,247
	Additions	-	-	-	2,266	2,266
	At 31 March 2023	3,774	1,196	5,968	19,575	30,513
	DEPRECIATION					
	At 1 April 2022	1,603	1,196	5,968	10,844	19,611
	Charge for year	378	-	-	2,857	3,235
	At 31 March 2023	1,981	1,196	5,968	13,701	22,846
	NET BOOK VALUE					
	At 31 March 2023	1,793	-	-	5,874	7,667
	At 31 March 2022	2,171	-	-	6,465	8,636
12.	WORK IN PROGRESS					
				2023	2022	
				£	£	
	Work in progress			155,987	155,751	
13.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR					
				2023	2022	
				£	£	
	Trade debtors			45,315	17,027	
	Other debtors			108,597	105,169	
	Prepayments			1,450	1,416	
				155,362	123,612	

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
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**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023	2022
	£	£
Trade creditors	27,159	44,685
VAT	2,350	2,542
Other creditors	6,100	-
Accruals and deferred income	79,105	24,000
Accrued expenses	<u>5,828</u>	<u>11,831</u>
	<u><b>120,542</b></u>	<u><b>83,058</b></u>

**15. MOVEMENT IN FUNDS**

	At 1.4.22	Net movement in funds	At 31.3.23
	£	£	£
<b>Unrestricted funds</b>			
General fund	<u>381,926</u>	<u>79,088</u>	<u>461,014</u>
<b>TOTAL FUNDS</b>	<u><b>381,926</b></u>	<u><b>79,088</b></u>	<u><b>461,014</b></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	163,893	(84,805)	79,088
<b>Restricted funds</b>			
Hammersmith United	21,000	(21,000)	-
Trust for London	57,000	(57,000)	-
Access to Justice	89,672	(89,672)	-
City Bridge Trust	5,250	(5,250)	-
London Borough of Hammersmith & Fulham Contract	106,345	(106,345)	-
Home Office EUSS	<u>31,135</u>	<u>(31,135)</u>	<u>-</u>
	<u><b>310,402</b></u>	<u><b>(310,402)</b></u>	<u><b>-</b></u>
<b>TOTAL FUNDS</b>	<u><b>474,295</b></u>	<u><b>(395,207)</b></u>	<u><b>79,088</b></u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

**15. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
General fund	398,526	(16,600)	381,926
	<u>398,526</u>	<u>(16,600)</u>	<u>381,926</u>
<b>TOTAL FUNDS</b>	<u>398,526</u>	<u>(16,600)</u>	<u>381,926</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	213,881	(230,481)	(16,600)
<b>Restricted funds</b>			
Law Centre Network	18,000	(18,000)	-
City Bridge Trust	15,750	(15,750)	-
London Borough of Hammersmith & Fulham Contract	102,452	(102,452)	-
Law Centre Network EUSS Complex Cases Project	54,648	(54,648)	-
The Legal Education Foundation	33,411	(33,411)	-
Dr Edwards & Bishop Kings Fulham Charity	5,519	(5,519)	-
	<u>229,780</u>	<u>(229,780)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>443,661</u>	<u>(460,261)</u>	<u>(16,600)</u>

**Hammersmith United** - this was a grant to provide employment advice and representation

**Trust for London** - this was a grant to provide Employment advice and representation

**Access to Justice** - this was a grant to provide legal advice in all of areas of law

**City Bridge Trust** - this was a grant given to fund a Child Poverty Solicitor giving welfare benefits and housing advice

**London Borough of Hammersmith & Fulham Contract** - this was funding to provide housing advice to H&F residents, to run the Advice Forum in the borough and to provide training to other advice organisations

**Home Office EUSS** - this was funding to provide immigration advice and assistance to people seeking settled status as EU nationals

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

**16. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2023.

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**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2023**

	2023 £	2022 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	890	2,444
<b>Investment income</b>		
Deposit account interest	199	8
<b>Charitable activities</b>		
Grants	271,457	166,178
Legal advice & services	93,404	170,579
Funds from LB Hammersmith & Fulham	106,345	102,452
Other income	<u>2,000</u>	<u>2,000</u>
	<u>473,206</u>	<u>441,209</u>
<b>Total incoming resources</b>	<b>474,295</b>	<b>443,661</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	282,924	336,539
Social security	26,463	29,175
Pensions	16,186	19,128
Training & recruitment	2,002	5,678
Computer costs	7,380	8,288
Professional insurance	2,957	2,688
Case management	<u>1,969</u>	<u>2,198</u>
	<b>339,881</b>	<b>403,694</b>
<b>Support costs</b>		
<b>Other</b>		
Rent	20,000	20,000
Insurance	2,049	1,925
Telephone	3,360	3,407
Postage, printing & stationery	6,140	7,954
Sundries	-	386
Travel & subsistence	1,084	567
Bank charges	904	1,388
Subscriptions	1,933	2,029
File storage	1,008	1,394
Depreciation of tangible fixed assets	<u>3,233</u>	<u>2,643</u>
	<b>39,711</b>	<b>41,693</b>
<b>Governance costs</b>		
Legal & professional fees	11,205	10,614
Carried forward	<b>11,205</b>	<b>10,614</b>

This page does not form part of the statutory financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2023**

	2023 £	2022 £
<b>Governance costs</b>		
Brought forward	11,205	10,614
Independent examination	<u>4,410</u>	<u>4,260</u>
	<u>15,615</u>	<u>14,874</u>
Total resources expended	<u>395,207</u>	<u>460,261</u>
Net income/(expenditure)	<u>79,088</u>	<u>(16,600)</u>

This page does not form part of the statutory financial statements