

REGISTERED COMPANY NUMBER: 01417251 (England and Wales)
REGISTERED CHARITY NUMBER: 287462

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

Berringers LLP
Lygon House
50 London Road
Bromley
Kent
BR1 3RA

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

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for the year ended 31 March 2021**

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**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**REFERENCE AND ADMINISTRATIVE DETAILS
for the year ended 31 March 2021**

TRUSTEES	Marjory Clark Joanna Patricia Kennedy Tony Martin - Chair Tushar Singh Andrew Slaughter (resigned 21.1.21) Guy Vincent Rebecca Harvey - Vice chair Sian Louise Gates - Treasurer
COMPANY SECRETARY	Joanna Patricia Kennedy
REGISTERED OFFICE	1st Floor, Hammersmith Library Shepherds Bush Road Hammersmith W6 7AT
REGISTERED COMPANY NUMBER	01417251 (England and Wales)
REGISTERED CHARITY NUMBER	287462
INDEPENDENT EXAMINER	Berringers LLP Lygon House 50 London Road Bromley Kent BR1 3RA

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Law Centre exists to tackle unmet legal need. The Centre's principal activity continues to be the provision of specialist legal advice and representation mainly to persons resident or working in the London Borough of Hammersmith and Fulham.

The Law Centre aims to relieve the poverty of suffering and distress, to advance the education of persons, and to advance any charitable purposes beneficial for the persons mainly resident or working in the London Borough of Hammersmith and Fulham.

The strategies employed to achieve the charity's objectives are to:

- * Continue to provide our existing specialist advice and representation services and expand our remit to include specialist welfare benefits representation and employment advice.
- * Continue the family law pro-bono clinic run with the BPP Law School.
- * Continue to strengthen the financial position of the Centre and increase grant income to provide for new areas of work.
- * Work in partnership with other organisations in Hammersmith and Fulham and surrounding boroughs to develop advice services, share resources, prevent duplication and identify any gaps in provision.
- * Develop strategic advice initiatives through the Advice Forum.
- * Organise training for the advice sector on relevant legal issues.
- * Use our new location at Hammersmith Library to develop an advice and information programme with the library and pro bono services to fill the gap in legal advice since legal aid was reduced in scope.

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

Significant activities

The Law Centre has a variety of funding streams. The organisation has been proactive in researching and securing alternative funding to ensure that they continue to meet their goals and objectives.

The Law Centre has contracts with the Legal Aid Agency to provide advice and representation in housing, welfare benefits, public law and immigration and asylum cases. It also has two contracts with the Legal Aid Agency to provide representation on housing duty days at Wandsworth County Court and Brentford County Court. This activity has been significantly affected by the COVID pandemic.

Our charitable status gives us the ability to attract resources which enable us to extend our services well beyond the limited areas for which legal aid is available.

We were successful in securing a grant from City Bridge Trust to employ an Employment Lawyer in 2020. Further to this we also secured a grant through Access For Justice Community Justice Foundation in 2020 to employ a Crisis navigator and part time Housing and Immigration post.

It was clear from providing housing court duty representation in the county court that our clients were increasingly in crisis and needed more than housing representation. Being able to advise on welfare benefit and employment issues has been vital to making change to more of our clients. Clients often present with multiple problems and holistic advice is key to long term change.

Housing Issues still remain a key issue within the borough. Housing advice that is out of scope for legal aid has been able to be provided because of funding from the London Borough of Hammersmith and Fulham. This has meant we have been able to target resources locally where it is most needed.

Hammersmith United Charity provided funding to be able to secure legal advice on immigration and asylum issues for families associated with West London Welcome charity.

Our triage partnership with the immigration team, Riverhouse and Birkbeck University enables u to offer a weekly clinic to identify a real need for those with medical conditions such as HIV/AIDS in the borough.

We have continued our partnership with BPP Law school to provide a pro-bono clinic in family law and welfare benefit form filling clinic.

We continue to advise EU citizens on their rights under the European Union Settlement Scheme through funding from the Home Office.

The continuation of the Coronavirus pandemic has meant that the majority of staff work from home for at least part of the week, but our office has now re-opened. We continue to operate an online and telephone model of advice as well as limited face to face appointments. Our drop in service at the Hammersmith & Fulham Foodbank has also restarted from October 2021.

We are active members of the Law Centre Network which allows us to feed our experiences of poverty and destitution into awareness raising nationwide.

Public benefit

The trustees consider that the objectives and aims of the charity described above, enabled it to meet its obligations to the Charity Commission to deliver aid and assistance to the local community in Hammersmith & Fulham.

Volunteers

The Law Centre offers opportunities to a small number of volunteers to assist with legal casework as well as administrative work, and we are grateful to them all. This has been limited during the last year due to the pandemic requiring the majority of staff to work from home.

HAMMERSMITH AND FULHAM COMMUNITY LAW CENTRE

REPORT OF THE TRUSTEES for the year ended 31 March 2021

STRATEGIC REPORT

Achievement and performance

Charitable activities

Strategic work was supported by grants from London Borough of Hammersmith & Fulham, London Legal Support Trust and Law Centre Network.

The Law Centre continued to meet its objectives in casework outcomes. We achieved success in a very high proportion of cases. During the year the Law Centre helped 1,846 local people, providing information and second tier advice. We also represented people in the county court (where these were operating) preventing possession and evictions. Training to several organisations was also provided.

The Law Centre achieved this by:

- * Providing specialist legal advice and representation in the areas of housing, immigration and asylum, including breaches of human rights and discrimination, welfare benefits and public law.
- * Providing training in legal rights.
- * Legal support and training for local advice and community agencies.
- * Providing representation at Wandsworth and Brentford County Courts on housing possession duty days.
- * Organising and chairing Hammersmith & Fulham Advice Forum.
- * Outreach advice at the Hammersmith & Fulham Foodbank.

Financial review

Reserves policy

The trustees have established policies to build and maintain unrestricted reserves to a level to support the charity's core expenditure for a minimum period of 3 months.

Financial position

The principal funding source of the Law Centre continues to be the London Borough of Hammersmith and Fulham and the Legal Aid Agency.

The Law Centre has continued efforts to secure funds and develop additional projects. Professional services provided by salaried staff and volunteers has been maintained.

The Centre's gross income was higher this year at £690,488 (2020 £413,858) and expenditure also increased slightly to £469,515 (2020 £365,992). This resulted in net incoming resources of £220,973 (2020 £47,866). At the year end, restricted funds amounted to £Nil (2020 £7,990), while unrestricted funds increased to £398,526 (2020 £169,563).

Future plans

We continue to seek to expand our grant funding to make up for continued shortfall in Legal Aid. The trustees will also continue to seek additional funding from both existing and new grant providers. The trustees have a proven record of attracting grant funding and seek to diversify grant sources. Funding for new areas of expertise to expand the Law Centre's services will be sought. Maximizing Legal Aid will continue to be a priority in both housing and immigration.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The company is a charity and is limited by guarantee, and not having a share capital, each member undertakes to contribute a sum not exceeding £1 in the event of the company being wound up. The company is bound by its memorandum and articles of association.

REPORT OF THE TRUSTEES
for the year ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The profile of the trustees is intended to reflect the local community interests in the work that the Centre undertakes for the benefit of the community. Trustees are drawn from clients and ex-clients, nominees of local voluntary and other organisations and local authority councillors. Trustee membership is intended to reflect the ethnic and social diversity of the borough and equally represent men and women. Trustees will actively seek to recruit new members to ensure a balance of skills, knowledge, qualities and experience to support current and future needs of the Centre.

Trustees will, at least every two years, carry out a skills audit of its membership to ensure that all the skills necessary to run the Centre are available to the Management Committee.

Trustees are elected at the Annual General Meeting or co-opted as necessary during the year. All new Trustees are subject to a process of application and interview.

Organisational structure

The Management Committee is responsible for oversight of the effective and efficient use of resources, the solvency of the Centre and the safeguarding of its assets. The members of the Management Committee are both directors of the company and trustees of the charity.

Day to day management of the Centre is delegated to the Director who reports to the Trustees. The Director has overall responsibility for managing income and expenditure, budgeting and financial reporting.

The Trustee Board meets at least 6 times per annum. The Treasurer, Director and Finance Officer meet every 6 weeks to monitor and review financial performance, advise and make recommendations to the Trustee Board.

Trustees are not entitled to remuneration for their services to the company or for any service which they undertake for the company. Reasonable expenses may be paid in connection with the exercise of Trustees' powers and the discharge of responsibilities in relation to the company.

Induction and training of new trustees

All Trustees will receive induction in relation to the work of the Centre and work and responsibilities of the Management Committee.

All Trustees will be provided with 'Rules for the Proper Conduct and Management of the Centre' and will be expected to conduct themselves within the responsibilities set out in Appendix 3 - Responsibilities of individual members of the Management Committee, and Appendix 2 - The seven Principles of Public Life.

Governance training will be provided for all Trustees on a regular basis.

Key management remuneration

During the year key management remuneration was in excess of £50,000.

It should be noted that the majority of work by key management was carrying out charitable activities.

Report of the trustees, incorporating a Strategic report, approved by order of the board of trustees, as the company directors, on 21st January 2022 and signed on the board's behalf by:


.....
Sian Louise Gates - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

Independent examiner's report to the trustees of Hammersmith And Fulham Community Law Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

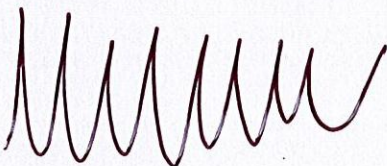
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Neil Shaw BA
FCCA
Berringers LLP
Lygon House
50 London Road
Bromley
Kent
BR1 3RA

Date: 21 January 2022

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	3,847	-	3,847	1,681
Charitable activities	5				
Charitable activities		173,142	505,423	678,565	412,150
Other trading activities	3	8,025	-	8,025	-
Investment income	4	<u>51</u>	<u>-</u>	<u>51</u>	<u>27</u>
Total		185,065	505,423	690,488	413,858
EXPENDITURE ON					
Charitable activities	6				
Charitable activities		-	469,515	469,515	365,992
NET INCOME		185,065	35,908	220,973	47,866
Transfers between funds	16	<u>43,898</u>	<u>(43,898)</u>	<u>-</u>	<u>-</u>
Net movement in funds		228,963	(7,990)	220,973	47,866
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>169,563</u>	<u>7,990</u>	<u>177,553</u>	<u>129,687</u>
TOTAL FUNDS CARRIED FORWARD		<u>398,526</u>	<u>-</u>	<u>398,526</u>	<u>177,553</u>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**BALANCE SHEET
31 March 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	12	7,390	-	7,390	5,303
CURRENT ASSETS					
Stocks	13	94,447	-	94,447	91,216
Debtors	14	82,291	-	82,291	107,427
Cash at bank and in hand		299,489	5,250	304,739	72,313
		<u>476,227</u>	<u>5,250</u>	<u>481,477</u>	<u>270,956</u>
CREDITORS					
Amounts falling due within one year	15	(85,091)	(5,250)	(90,341)	(98,706)
NET CURRENT ASSETS		<u>391,136</u>	<u>-</u>	<u>391,136</u>	<u>172,250</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>398,526</u>	<u>-</u>	<u>398,526</u>	<u>177,553</u>
NET ASSETS		<u>398,526</u>	<u>-</u>	<u>398,526</u>	<u>177,553</u>
FUNDS	16				
Unrestricted funds				398,526	169,563
Restricted funds				-	7,990
TOTAL FUNDS				<u>398,526</u>	<u>177,553</u>

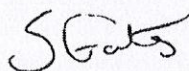
The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 21st January 2022 and were signed on its behalf by:



Sian Louise Gates - Trustee

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**CASH FLOW STATEMENT
for the year ended 31 March 2021**

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	<u>237,979</u>	<u>32,321</u>
Net cash provided by operating activities		<u>237,979</u>	<u>32,321</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(5,604)	(989)
Interest received		<u>51</u>	<u>27</u>
Net cash used in investing activities		<u>(5,553)</u>	<u>(962)</u>
		<hr/>	<hr/>
Change in cash and cash equivalents in the reporting period		232,426	31,359
Cash and cash equivalents at the beginning of the reporting period		<u>72,313</u>	<u>40,954</u>
Cash and cash equivalents at the end of the reporting period		<u><u>304,739</u></u>	<u><u>72,313</u></u>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 March 2021**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income for the reporting period (as per the Statement of financial activities)	220,973	47,866
Adjustments for:		
Depreciation charges	3,517	1,972
Interest received	(51)	(27)
(Increase)/decrease in stocks	(3,231)	7,795
Decrease in debtors	25,136	1,772
Decrease in creditors	<u>(8,365)</u>	<u>(27,057)</u>
Net cash provided by operations	<u>237,979</u>	<u>32,321</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.20 £	Cash flow £	At 31.3.21 £
Net cash			
Cash at bank and in hand	<u>72,313</u>	<u>232,426</u>	<u>304,739</u>
	<u>72,313</u>	<u>232,426</u>	<u>304,739</u>
Total	<u>72,313</u>	<u>232,426</u>	<u>304,739</u>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Law library	- 25% on cost
Computer equipment	- 25% on cost

Work in progress

Work in progress is valued at the rate it is expected to be received.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Deferred income

Income is on occasions received in advance and is shown in deferred income. The balance of the deferred income at the year end is £16,250 (2020 - £28,039).

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Gifts	2	1
Donations	<u>3,845</u>	<u>1,680</u>
	<u>3,847</u>	<u>1,681</u>

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Other income	<u>8,025</u>	<u>-</u>

4. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	<u>51</u>	<u>27</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	2021	2020
	£	£
Grants	444,955	193,927
Legal advice & services	131,158	115,771
Funds from LB		
Hammersmith & Fulham	<u>102,452</u>	<u>102,452</u>
	<u>678,565</u>	<u>412,150</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Hammersmith United Charities	9,000	8,000
London Borough of Hammersmith & Fulham	37,076	12,907
Law Centre Network	64,142	52,190
London Legal Support Trust	10,000	15,000
AB Charitable Trust	10,000	-
Access to Justice	99,200	7,917
City Bridge	106,126	60,600
People's postcode	-	15,833
Riverhouse	11,200	11,200
The Legal Education Foundation	46,404	10,280
London Community Response	25,022	-
Greater London Authority	25,000	-
United in Hammersmith	<u>1,785</u>	<u>-</u>
	<u>444,955</u>	<u>193,927</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 7) £	Totals £
Charitable activities	<u>413,964</u>	<u>55,551</u>	<u>469,515</u>

7. SUPPORT COSTS

	Other £	Governance costs £	Totals £
Charitable activities	<u>45,203</u>	<u>10,348</u>	<u>55,551</u>

Support costs, included in the above, are as follows:

	2021 Charitable activities £	2020 Total activities £
Rent	20,000	19,073
Insurance	1,824	1,841
Telephone	4,014	3,181
Postage, printing & stationery	7,075	8,916
Sundries	139	51
Repairs & maintenance	1,914	662
Travel & subsistence	953	2,406
Bank charges	988	1,026
Subscriptions	3,837	2,551
Cleaning & waste disposal	559	21
File storage	1,010	784
Disallowed VAT	(627)	(34,586)
Marketing & communications	-	530
Staff costs	-	513
Depreciation of tangible fixed assets	3,517	1,972
Legal & professional fees	7,148	9,036
Independent examination	<u>3,200</u>	<u>3,100</u>
	<u>55,551</u>	<u>21,077</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation - owned assets	<u>3,517</u>	<u>1,972</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

10. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	349,868	289,197
Social security costs	29,192	24,889
Other pension costs	19,573	16,124
	<u>398,633</u>	<u>330,210</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Legal advice	10	8
Administration	<u>2</u>	<u>2</u>
	<u>12</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,681	-	1,681
Charitable activities			
Charitable activities	144,971	267,179	412,150
Investment income	<u>27</u>	<u>-</u>	<u>27</u>
Total	146,679	267,179	413,858
EXPENDITURE ON			
Charitable activities			
Charitable activities	107,803	258,189	365,992
NET INCOME	38,876	8,990	47,866
Transfers between funds	<u>1,000</u>	<u>(1,000)</u>	<u>-</u>
Net movement in funds	39,876	7,990	47,866

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	129,687	-	129,687
TOTAL FUNDS CARRIED FORWARD	<u>169,563</u>	<u>7,990</u>	<u>177,553</u>

12. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Law library £	Computer equipment £	Totals £
COST					
At 1 April 2020	3,774	1,196	5,968	7,816	18,754
Additions	-	-	-	5,604	5,604
At 31 March 2021	<u>3,774</u>	<u>1,196</u>	<u>5,968</u>	<u>13,420</u>	<u>24,358</u>
DEPRECIATION					
At 1 April 2020	849	1,196	4,476	6,930	13,451
Charge for year	<u>377</u>	-	<u>1,492</u>	<u>1,648</u>	<u>3,517</u>
At 31 March 2021	<u>1,226</u>	<u>1,196</u>	<u>5,968</u>	<u>8,578</u>	<u>16,968</u>
NET BOOK VALUE					
At 31 March 2021	<u>2,548</u>	-	-	<u>4,842</u>	<u>7,390</u>
At 31 March 2020	<u>2,925</u>	-	<u>1,492</u>	<u>886</u>	<u>5,303</u>

13. STOCKS

	2021 £	2020 £
Work in progress	<u>94,447</u>	<u>91,216</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	304	8,753
Other debtors	77,267	63,071
VAT	-	27,546
Prepayments	<u>4,720</u>	<u>8,057</u>
	<u>82,291</u>	<u>107,427</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	30,851	52,160
VAT	1,617	-
Pension Control Account	5,321	4,626
Accruals and deferred income	16,250	28,039
Accrued expenses	<u>36,302</u>	<u>13,881</u>
	<u>90,341</u>	<u>98,706</u>

16. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	169,563	185,065	43,898	398,526
Restricted funds				
City Bridge Trust	7,990	(7,990)	-	-
Fund Transfer	<u>-</u>	<u>43,898</u>	<u>(43,898)</u>	<u>-</u>
	<u>7,990</u>	<u>35,908</u>	<u>(43,898)</u>	<u>-</u>
TOTAL FUNDS	<u>177,553</u>	<u>220,973</u>	<u>-</u>	<u>398,526</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	185,066	(1)	185,065
Restricted funds			
Law Centre Network	16,300	(16,300)	-
Access to Justice	99,200	(99,200)	-
City Bridge Trust	106,126	(114,116)	(7,990)
London Borough of Hammersmith & Fulham Contract	139,528	(139,528)	-
Law Centre Network EUSS Complex Cases Project	47,842	(47,842)	-
The Legal Education Foundation	46,404	(46,404)	-
London Community Response	25,022	(25,022)	-
Greater London Authority	25,000	(25,000)	-
Fund Transfer	<u>-</u>	<u>43,898</u>	<u>43,898</u>
	<u>505,422</u>	<u>(469,514)</u>	<u>35,908</u>
TOTAL FUNDS	<u>690,488</u>	<u>(469,515)</u>	<u>220,973</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	129,687	38,876	1,000	169,563
Restricted funds				
City Bridge Trust	-	7,990	-	7,990
The Legal Education Foundation	-	1,000	(1,000)	-
	-	8,990	(1,000)	7,990
TOTAL FUNDS	<u>129,687</u>	<u>47,866</u>	<u>-</u>	<u>177,553</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	146,679	(107,803)	38,876
Restricted funds			
Law Centre Network	21,500	(21,500)	-
Access to Justice	7,917	(7,917)	-
People's Lottery	15,833	(15,833)	-
City Bridge Trust	60,600	(52,610)	7,990
London Borough of Hammersmith & Fulham Contract	102,452	(102,452)	-
Law Centre Network EUSS Complex Cases Project	30,690	(30,690)	-
The Legal Education Foundation	10,280	(9,280)	1,000
EU Application Fund	12,907	(12,907)	-
Welfare Outreach Project	5,000	(5,000)	-
	<u>267,179</u>	<u>(258,189)</u>	<u>8,990</u>
TOTAL FUNDS	<u>413,858</u>	<u>(365,992)</u>	<u>47,866</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 March 2021**

16. MOVEMENT IN FUNDS - continued

Access to Justice fund & People's Lottery This funding was to work with the Foodbank to provide a drop-in service to provide a holistic advice service to those in crisis. This also covers follow-up casework in the office to resolve the housing and benefit legal issues.

City Bridge Trust Funding for a solicitor to help people facing extreme poverty, destitution or homelessness to improve the life chance of children. Including outreach advice services, advice line, court/tribunal hearings and a casework service.

LB Hammersmith & Fulham Organisational fund This funding is to support development costs for the law centre.

London Borough of Hammersmith & Fulham Contract This funding covers strategic work in the advice sector as well as housing advice that is either not in scope for legal aid or clients that are not eligible for legal aid.

The Legal education Foundation This funding is to support a Justice First Fellowship guarantee for the remuneration and related costs of a solicitor trainee.

Law Centre Network EUSS Complex Cases Project This funding was to support vulnerable EU citizens with Completing their EU applications.

EU Application Fund This funding from LB of Hammersmith and Fulham is to provide advice and assistance to EEA Nationals in the borough to secure their immigration status.

Welfare Outreach Project This funding from the LLST was to provide administrative support to our First-tier Tribunal Clinic.

Greater London Authority This funding was provided to support those vulnerable who are affected by rough sleeping during Covid-19.

London Community Response This fund is to support the redeployment of staffs due to Covid-19.

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2021**

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	2	1
Donations	<u>3,845</u>	<u>1,680</u>
	3,847	1,681
Other trading activities		
Other income	8,025	-
Investment income		
Deposit account interest	51	27
Charitable activities		
Grants	444,955	193,927
Legal advice & services	131,158	115,771
Funds from LB Hammersmith & Fulham	<u>102,452</u>	<u>102,452</u>
	<u>678,565</u>	<u>412,150</u>
Total incoming resources	690,488	413,858
EXPENDITURE		
Charitable activities		
Wages	349,868	289,197
Social security	29,192	24,889
Pensions	19,573	16,124
Training & recruitment	3,375	1,925
Sundries	997	-
Subcontracted work	-	3,307
Computer costs	6,160	4,853
Professional insurance	2,820	2,688
Case management	<u>1,979</u>	<u>1,932</u>
	413,964	344,915
Support costs		
Other		
Rent	20,000	19,073
Insurance	1,824	1,841
Telephone	4,014	3,181
Postage, printing & stationery	7,075	8,916
Sundries	139	51
Repairs & maintenance	1,914	662
Carried forward	34,966	33,724

This page does not form part of the statutory financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW
CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2021**

	2021 £	2020 £
Other		
Brought forward	34,966	33,724
Travel & subsistence	953	2,406
Bank charges	988	1,026
Subscriptions	3,837	2,551
Cleaning & waste disposal	559	21
File storage	1,010	784
Disallowed VAT	(627)	(34,586)
Marketing & communications	-	530
Staff costs	-	513
Depreciation of tangible fixed assets	<u>3,517</u>	<u>1,972</u>
	45,203	8,941
Governance costs		
Legal & professional fees	7,148	9,036
Independent examination	<u>3,200</u>	<u>3,100</u>
	<u>10,348</u>	<u>12,136</u>
Total resources expended	<u>469,515</u>	<u>365,992</u>
Net income	<u><u>220,973</u></u>	<u><u>47,866</u></u>