

# HAMMERSMITH AND FULHAM COMMUNITY LAW CENTRE LIMITED

England & Wales · Charity number 287462

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [01417251](#)

**Registered** 1983-07-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Hammersmith and Fulham Law Centre  
1st Floor  
Hammersmith Library  
Shepherds Bush Road  
Hammersmith

**Phone** 020 3880 1727

**Email** [hflaw@hflaw.org.uk](mailto:hflaw@hflaw.org.uk)

**Website** [www.hflaw.org.uk](http://www.hflaw.org.uk)

## Activities

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**Objects:** (1) THE RELIEF OF POVERTY SUFFERING AND DISTRESS AMONG PERSONS RESIDENT OR WORKING IN THE LONDON BOROUGH OF HAMMERSMITH AND FULHAM; (2) THE ADVANCEMENT OF EDUCATION OF PERSONS RESIDENT OR WORKING IN THE LONDON BOROUGH OF HAMMERSMITH AND FULHAM; (3) THE ADVANCEMENT OF ANY CHARITABLE PURPOSES BENEFICIAL FOR THE PERSONS RESIDENT OR WORKING IN THE LONDON BOROUGH OF HAMMERSMITH AND FULHAM.

**Activities:** Hammersmith and Fulham Law Centre has worked on the front line of advice needs for 39 years. We have legal aid contracts in housing, welfare benefits, immigration & asylum and prioritise helping those who are most vulnerable and disadvantaged. We give free legal advice and support on a range of housing issues to people in H&F and run the duty possession desk 2 days a week at our local County Court

## Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** LONDON BOROUGH OF HAMMERSMITH AND FULHAM
- Hammersmith And Fulham

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£633,200	£555,839	£671,425	10
2024-03-31	£664,486	£531,436	£594,064	8
2023-03-31	£474,295	£395,207	-	-
2022-03-31	£443,661	£460,261	-	-
2021-03-31	£690,488	£469,515	£398,526	12

## Trustees

Name	Role	Appointed
Anthony MARTIN		2014-07-31
Barbara Beese		2022-06-13
Benjamin John Coleman MP		2025-03-13
Chaya Inturi		2023-12-04
Joanna Patricia Kennedy		2017-09-11
John Durand		2023-12-04
Karen tarn		2021-06-07
Laura Janes		2022-06-01
MRS MARJORY CLARK		
TUSHAR SINGH		2015-05-01

**HAMMERSMITH AND FULHAM COMMUNITY LAW CENTRE LIMITED**

England & Wales - Charity number 287462

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# Accounts

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**REGISTERED COMPANY NUMBER: 01417251 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 287462**

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

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for the year ended 31 March 2025**

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**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REFERENCE AND ADMINISTRATIVE DETAILS  
for the year ended 31 March 2025**

<b>TRUSTEES</b>	Marjory Clark Joanna Patricia Kennedy Tony Martin - Chair of Trustee Board Tushar Singh Rebecca Harvey (resigned 17.6.2024) Karen Tarn Barbara Beese - Vice Chair Laura Janes Chaya Inturi John Durand - Treasurer Benjamin John Coleman MP (appointed 13.3.2025)
<b>COMPANY SECRETARY</b>	Joanna Patricia Kennedy
<b>REGISTERED OFFICE</b>	1st Floor, Hammersmith Library Shepherds Bush Road Hammersmith W6 7AT
<b>REGISTERED COMPANY NUMBER</b>	01417251 (England and Wales)
<b>REGISTERED CHARITY NUMBER</b>	287462
<b>INDEPENDENT EXAMINER</b>	Berringers LLP Lygon House 50 London Road Bromley Kent BR1 3RA

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The Law Centre exists to tackle unmet legal need. The Centre's principal activity continues to be the provision of specialist legal advice and representation mainly to persons resident in the London Borough of Hammersmith and Fulham and across wider London.

The Law Centre aims to relieve the poverty of suffering and distress, to advance the education of persons, and to advance any charitable purposes beneficial for the persons mainly resident or working in the London Borough of Hammersmith and Fulham.

The strategies employed to achieve the charity's objectives are to:

- \* Continue to provide our existing specialist advice and representation services and to expand our remit to include policy and local campaigning work.
- \* Continue the family law pro-bono clinic run with the BPP Law School.
- \* Continue to strengthen the financial position of the Centre and increase grant income to provide for new areas of work.
- \* Work in partnership with other organisations in Hammersmith and Fulham and surrounding boroughs to develop advice services, share resources, prevent duplication and identify any gaps in provision.
- \* Develop strategic advice initiatives through the Advice Forum.
- \* Organise training for the advice sector on relevant legal issues.

**Significant activities**

The Law Centre has a variety of funding streams. The organisation has been proactive in researching and securing funding to ensure that they continue to meet their goals and objectives

The Law Centre has contracts with the Legal Aid Agency to provide advice and representation in housing and immigration and asylum cases. It also has two HLPAS contracts with the Legal Aid Agency to provide representation on housing duty days at Wandsworth County Court and Brentford County Court.

Our charitable status gives us the ability to attract resources which enable us to extend our services well beyond the limited areas for which legal aid is available.

Housing Issues still remain a key issue within the borough. Housing advice that is out of scope for legal aid has been able to be provided because of funding from the London Borough of Hammersmith and Fulham. This has meant we have been able to target resources locally where it is most needed.

The immigration team continue to provide advice to women who have been released from custody through the Protea Clinic.

We have continued our partnership with BPP Law school to provide a pro-bono clinic in family law.

We are active members of the Law Centre Network which allows us to feed our experiences of poverty and destitution into awareness raising nationwide.

We are active in the Local Authority's Costs of Living Steering Group, inputting into local resource allocation and strategy.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2025**

**OBJECTIVES AND ACTIVITIES**

**Public benefit**

The trustees consider that the objectives and aims of the charity described above, enabled it to meet its obligations to the Charity Commission to deliver aid and assistance to the local community in Hammersmith & Fulham.

**Volunteers**

The Law Centre offers opportunities to a small number of volunteers to assist with legal casework as well as administrative work, and we are grateful to them all.

**ACHIEVEMENTS AND PERFORMANCE**

**Charitable activities**

Strategic work was supported by grants from London Borough of Hammersmith & Fulham and London Legal Support Trust.

The Law Centre continued to meet its objectives in casework outcomes. We achieved success in a very high proportion of our cases. We represented people in the county court preventing possession and evictions and in the Immigration Tribunal in their asylum appeals. Training in all our areas of law was provided to local advice agencies.

The Law Centre achieved this by:

- \* Providing specialist legal advice and representation in the areas of housing, immigration and asylum and employment law.
- \* Providing training in legal rights for local advice and community agencies.
- \* Providing representation at Wandsworth and Brentford County Courts on housing possession duty days.
- \* Organising and chairing Hammersmith & Fulham Advice Forum.

**FINANCIAL REVIEW**

**Reserves policy**

The reserves policy seeks to provide financial stability and maintain reserves to ensure uninterrupted operation and provide time to adjust to a change in financial circumstances. The trustees have established policies to build and maintain unrestricted reserves to a level to support the charity's core expenditure for a minimum period of 6 months.

This policy is reviewed at least annually. After reviewing the current level of reserves, the trustees made a decision to hold reserves in excess of the reserves policy in the short term, to reflect the uncertain funding environment relating to grant renewals.

**Financial position**

The principal funding source of the Law Centre continues to be the London Borough of Hammersmith and Fulham and the Legal Aid Agency.

The Law Centre has continued efforts to secure funds and develop additional projects. Professional services provided by salaried staff and volunteers has been maintained.

The Centre's gross income was lower this year at £633,200 (2024: £664,486) and expenditure increased to £555,839 (2024: £531,456). This resulted in net incoming resources of £77,361 (2024: £133,050). At the year end, restricted funds amounted to £Nil (2024: £Nil), while unrestricted funds increased to £671,425 (2024: £594,064).

**FUTURE PLANS**

We continue to seek to expand our grant funding to make up for continued shortfall in Legal Aid. We will continue to seek new funding to expand and improve our services and to fund our non legal aid work in employment law. Maximizing Legal Aid will continue to be a priority in both housing and immigration.

HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE

REPORT OF THE TRUSTEES  
for the year ended 31 March 2025

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The company is a charity and is limited by guarantee, and not having a share capital, each member undertakes to contribute a sum not exceeding £1 in the event of the company being wound up. The company is bound by its memorandum and articles of association.

**Recruitment and appointment of new trustees**

The profile of the trustees is intended to reflect the local community interests in the work that the Centre undertakes for the benefit of the community. Trustees are drawn from the local area and local authority councillors. Trustee membership is intended to reflect the ethnic and social diversity of the borough and equally represent men and women. Trustees will actively seek to recruit new members to ensure a balance of skills, knowledge, qualities and experience to support current and future needs of the Centre.

Trustees will, at least every two years, carry out a skills audit of its membership to ensure that all the skills necessary to run the Centre are available to the Trustee Board.

Trustees are elected at the Annual General Meeting or co-opted as necessary during the year. All new Trustees are subject to a process of application and interview.

**Organisational structure**

The Trustee Board is responsible for oversight of the effective and efficient use of resources, the solvency of the Centre and the safeguarding of its assets. The members of the Trustee Board are both directors of the company and trustees of the charity.

Day to day management of the Centre is delegated to the CEO who reports to the Trustees. The CEO has overall responsibility for managing income and expenditure, budgeting and financial reporting.

The Trustee Board meets at least 6 times per annum.

Trustees are not entitled to remuneration for their services to the company or for any service which they undertake for the company. Reasonable expenses may be paid in connection with the exercise of Trustees' powers and the discharge of responsibilities in relation to the company.

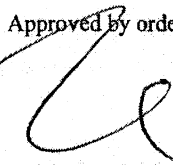
**Induction and training of new trustees**

All Trustees will receive induction in relation to the work of the Centre and work and responsibilities of the Management Committee.

All Trustees will be provided with 'Rules for the Proper Conduct and Management of the Centre' and will be expected to conduct themselves within the responsibilities set out in Appendix 3 - Responsibilities of individual members of the Management Committee, and Appendix 2 - The seven Principles of Public Life.

Governance training will be provided for all Trustees on a regular basis.

Approved by order of the board of trustees on 8 December 2025 and signed on its behalf by:



.....  
Tony Martin - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**Independent examiner's report to the trustees of Hammersmith And Fulham Community Law Centre ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

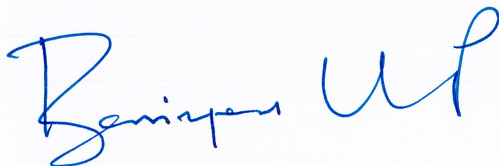
**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ricky Hutson BSc FCCA ACA

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

Date: ..... 08.12.25 .....

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2025**

	Notes	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	3,711	-	3,711	1,094
<b>Charitable activities</b>	4				
Charitable activities		262,300	366,555	628,855	662,662
Investment income	3	634	-	634	730
<b>Total</b>		<u>266,645</u>	<u>366,555</u>	<u>633,200</u>	<u>664,486</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	5				
Charitable activities		<u>189,284</u>	<u>366,555</u>	<u>555,839</u>	<u>531,436</u>
<b>NET INCOME</b>		77,361	-	77,361	133,050
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		594,064	-	594,064	461,014
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>671,425</u></u>	<u><u>-</u></u>	<u><u>671,425</u></u>	<u><u>594,064</u></u>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**BALANCE SHEET  
31 March 2025**

	Notes	Unrestricted fund £	Restricted funds £	<b>2025 Total funds £</b>	2024 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	5,723	-	5,723	7,550
<b>CURRENT ASSETS</b>					
Stocks	12	244,590	-	244,590	189,914
Debtors	13	136,472	-	136,472	148,929
Cash at bank and in hand		340,955	15,833	356,788	365,392
		<u>722,017</u>	<u>15,833</u>	<u>737,850</u>	<u>704,235</u>
<b>CREDITORS</b>					
Amounts falling due within one year	14	(56,315)	(15,833)	(72,148)	(117,721)
<b>NET CURRENT ASSETS</b>		<u>665,702</u>	<u>-</u>	<u>665,702</u>	<u>586,514</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>671,425</u>	<u>-</u>	<u>671,425</u>	<u>594,064</u>
<b>NET ASSETS</b>		<u>671,425</u>	<u>-</u>	<u>671,425</u>	<u>594,064</u>
<b>FUNDS</b>	15				
Unrestricted funds				<u>671,425</u>	<u>594,064</u>
<b>TOTAL FUNDS</b>				<u>671,425</u>	<u>594,064</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

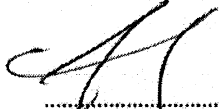
The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**BALANCE SHEET - continued  
31 March 2025**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 8 December 2025 and were signed on its behalf by:



.....  
Tony Martin Trustee

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**CASH FLOW STATEMENT  
for the year ended 31 March 2025**

	Notes	2025 £	2024 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	(7,192)	105,568
Net cash (used in)/provided by operating activities		<u>(7,192)</u>	<u>105,568</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(2,046)	(3,446)
Interest received		634	730
Net cash used in investing activities		<u>(1,412)</u>	<u>(2,716)</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>(8,604)</b>	<b>102,852</b>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<b>365,392</b>	<b>262,540</b>
<b>Cash and cash equivalents at the end of the reporting period</b>		<b><u>356,788</u></b>	<b><u>365,392</u></b>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE CASH FLOW STATEMENT  
for the year ended 31 March 2025**

<b>1.</b>	<b>RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	<b>Net income for the reporting period (as per the Statement of financial activities)</b>	<b>77,361</b>	<b>133,050</b>
	<b>Adjustments for:</b>		
	Depreciation charges	3,874	3,563
	Interest received	(634)	(730)
	(Increase)/Decrease in work in progress	(54,676)	(33,927)
	Decrease in debtors	12,457	6,433
	Decrease in creditors	(45,574)	(2,821)
	<b>Net cash (used in)/provided by operations</b>	<b><u>(7,192)</u></b>	<b><u>105,568</u></b>
<b>2.</b>	<b>ANALYSIS OF CHANGES IN NET FUNDS</b>		
		At 1.4.24	Cash flow
		£	£
	<b>Net cash</b>		<b>At 31.3.25</b>
	Cash at bank and in hand	<b>365,392</b>	<b>(8,604)</b>
		<b><u>365,392</u></b>	<b><u>356,788</u></b>
	<b>Total</b>	<b><u>365,392</u></b>	<b><u>(8,604)</u></b>
			<b><u>356,788</u></b>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2025**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Law library	- 25% on cost
Computer equipment	- 25% on cost

**Work in progress**

Work in progress relates to legal aid and is recognised at the point where the amounts due to the charity can be estimated reliably, with reference to the stage of completion at the balance sheet date.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Deferred income**

Grant and other income received in advance is initially recognised on the balance sheet as deferred income and is then released to the Statement of Financial Activities matched to the specific period it relates to.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2025**

<b>2.</b>	<b>DONATIONS AND LEGACIES</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	Donations	<b>3,711</b>	<b>1,094</b>
		<u>          </u>	<u>          </u>
<b>3.</b>	<b>INVESTMENT INCOME</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	Deposit account interest	<b>634</b>	<b>730</b>
		<u>          </u>	<u>          </u>
<b>4.</b>	<b>INCOME FROM CHARITABLE ACTIVITIES</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	Grants	<b>331,685</b>	<b>378,052</b>
	Legal advice & services	<b>185,290</b>	<b>177,055</b>
	Funds from LB		
	Hammersmith & Fulham	<b>111,880</b>	<b>107,555</b>
		<u>          </u>	<u>          </u>
		<b>628,855</b>	<b>662,662</b>
		<u>          </u>	<u>          </u>

Grants received, included in the above, are as follows:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Hammersmith United Charities	-	7,500
Law Centre Network	35,552	22,891
London Legal Support Trust	44,599	45,625
Trust for London	70,581	62,069
AB Charitable Trust	25,208	21,042
Access to Justice	-	37,500
City Bridge	60,900	58,800
Riverhouse	6,250	8,750
The Legal Education Foundation	59,667	55,688
Home office EUSS	-	3,815
Nationwide Community Grants	-	47,855
Ministry of Justice	21,328	6,517
London Councils	7,600	-
	<u>          </u>	<u>          </u>
	<b>331,685</b>	<b>378,052</b>
	<u>          </u>	<u>          </u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2025**

**5. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 6) £	Totals £
Charitable activities	<u>497,924</u>	<u>57,915</u>	<u>555,839</u>

**6. SUPPORT COSTS**

	Other £	Governance costs £	Totals £
Charitable activities	<u>45,297</u>	<u>12,618</u>	<u>57,915</u>

Support costs, included in the above, are as follows:

	2025 Charitable activities £	2024 Total activities £
Rent	20,000	20,000
Insurance	2,444	1,936
Telephone	2,962	3,288
Postage, printing & stationery	5,050	5,596
Sundries	2,127	320
Travel & subsistence	2,128	1,506
Bank charges	877	921
Subscriptions	4,066	2,898
File storage	1,769	1,310
Depreciation of tangible fixed assets	3,874	3,563
Legal & professional fees	7,618	15,651
Independent examination	5,000	4,620
	<u>57,915</u>	<u>61,609</u>

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2025 £	2024 £
Depreciation - owned assets	<u>3,873</u>	<u>3,563</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2025**

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

**9. STAFF COSTS**

	2025	2024
	£	£
Wages and salaries	408,657	394,436
Social security costs	34,078	33,053
Other pension costs	22,177	20,774
	<b>464,912</b>	<b>448,263</b>
	<b>464,912</b>	<b>448,263</b>

The average monthly number of employees during the year was as follows:

	2025	2024
Legal advice	12	10
Administration	3	3
	<b>15</b>	<b>13</b>
	<b>15</b>	<b>13</b>

No employees received emoluments in excess of £60,000.

Key management received remuneration of £56,515 (2024: £55,225).

**10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	1,094	-	1,094
<b>Charitable activities</b>			
Charitable activities	239,738	422,924	662,662
Investment income	730	-	730
<b>Total</b>	<b>241,562</b>	<b>422,924</b>	<b>664,486</b>
	<b>241,562</b>	<b>422,924</b>	<b>664,486</b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Charitable activities	108,512	422,924	531,436
	<b>108,512</b>	<b>422,924</b>	<b>531,436</b>
	<b>108,512</b>	<b>422,924</b>	<b>531,436</b>
<b>NET INCOME</b>	<b>133,050</b>	<b>-</b>	<b>133,050</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	461,014	-	461,014

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2025**

<b>10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued</b>		Unrestricted fund £	Restricted funds £	Total funds £		
		<u>594,064</u>	<u>-</u>	<u>594,064</u>		
	<b>TOTAL FUNDS CARRIED FORWARD</b>					
<b>11. TANGIBLE FIXED ASSETS</b>						
	Improvements to property £	Fixtures and fittings £	Law library £	Computer equipment £	Totals £	
	<b>COST</b>					
	At 1 April 2024	3,774	1,196	5,968	23,021	33,959
	Additions	-	-	-	2,046	2,046
	At 31 March 2025	<u>3,774</u>	<u>1,196</u>	<u>5,968</u>	<u>25,067</u>	<u>36,005</u>
	<b>DEPRECIATION</b>					
	At 1 April 2024	2,358	1,196	5,968	16,887	26,409
	Charge for year	377	-	-	3,496	3,873
	At 31 March 2025	<u>2,735</u>	<u>1,196</u>	<u>5,968</u>	<u>20,383</u>	<u>30,282</u>
	<b>NET BOOK VALUE</b>					
	At 31 March 2025	<u>1,039</u>	-	-	<u>4,684</u>	<u>5,723</u>
	At 31 March 2024	<u>1,416</u>	-	-	<u>6,134</u>	<u>7,550</u>
<b>12. STOCKS</b>				2025 £	2024 £	
	Work in progress			<u>244,590</u>	<u>189,914</u>	
<b>13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>				2025 £	2024 £	
	Trade debtors			4,452	15,575	
	Other debtors			125,565	129,645	
	Prepayments			6,455	3,709	
				<u>136,472</u>	<u>148,929</u>	

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2025**

**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025	2024
	£	£
Trade creditors	27,152	30,951
VAT	9,060	3,756
Accruals and deferred income	18,846	70,700
Accrued expenses	17,090	12,314
	<u>72,148</u>	<u>117,721</u>

**15. MOVEMENT IN FUNDS**

	At 1.4.24	Net movement in funds	At 31.3.25
	£	£	£
<b>Unrestricted funds</b>			
General fund	594,064	77,361	671,425
	<u>594,064</u>	<u>77,361</u>	<u>671,425</u>
<b>TOTAL FUNDS</b>	<u>594,064</u>	<u>77,361</u>	<u>671,425</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	266,645	(189,284)	77,361
<b>Restricted funds</b>			
Trust for London	70,581	(70,581)	-
City Bridge Trust	60,900	(60,900)	-
London Borough of Hammersmith & Fulham Contract	111,880	(111,880)	-
The Legal Education Foundation	59,667	(59,667)	-
London Legal Support Trust	34,599	(34,599)	-
Ministry of Justice	21,328	(21,328)	-
London Councils	7,600	(7,600)	-
	<u>366,555</u>	<u>(366,555)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>633,200</u>	<u>(555,839)</u>	<u>77,361</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2025**

**15. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	461,014	133,050	594,064
<b>TOTAL FUNDS</b>	<u>461,014</u>	<u>133,050</u>	<u>594,064</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	241,562	(108,512)	133,050
<b>Restricted funds</b>			
Hammersmith United	7,500	(7,500)	-
Trust for London	62,069	(62,069)	-
Access to Justice	37,500	(37,500)	-
City Bridge Trust	58,800	(58,800)	-
London Borough of Hammersmith & Fulham Contract	107,555	(107,555)	-
The Legal Education Foundation	55,688	(55,688)	-
Home Office EUSS	3,815	(3,815)	-
Nationwide Community Grants	47,855	(47,855)	-
London Legal Support Trust	35,625	(35,625)	-
Ministry of Justice	6,517	(6,517)	-
<b>TOTAL FUNDS</b>	<u>664,486</u>	<u>(531,436)</u>	<u>133,050</u>

**Hammersmith United** - this was a grant to provide employment advice and representation

**Trust for London** - this was a grant to provide Employment advice and representation

**Access to Justice** - this was a grant to provide legal advice in all of areas of law

**City Bridge Trust** - this was a grant given to fund a Child Poverty Solicitor giving welfare benefits and housing advice

**London Borough of Hammersmith & Fulham Contract** - this was funding to provide housing advice to H&F residents, to run the Advice Forum in the borough and to provide training to other advice organisations

**The Legal Education Foundation** - this was funding for the training and qualification of a Justice First Fellow

**Home Office EUSS** - this was funding to provide immigration advice and assistance to people seeking settled status as EU nationals

**Nationwide Community Grants** - this was a grant to fund a Homeless Families Solicitor

**London Legal Support Trust** - this was funding to increase advice capacity to help people affected by the rising cost of living

**Ministry of Justice** - this was a grant to fund the salary and qualification costs of a trainee solicitor

**London Councils** - provision of immigration advice for rough sleepers

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**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2025**

**16. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2025.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2025**

	2025 £	2024 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	3,711	1,094
<b>Investment income</b>		
Deposit account interest	634	730
<b>Charitable activities</b>		
Grants	331,685	378,052
Legal advice & services	185,290	177,055
Funds from LB Hammersmith & Fulham	111,880	107,555
	628,855	662,662
<b>Total incoming resources</b>	<b>633,200</b>	<b>664,486</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	408,657	394,436
Social security	34,078	33,053
Pensions	22,177	20,774
Training & recruitment	19,160	8,376
Sundries	242	447
Computer costs	7,617	8,036
Professional insurance	2,232	1,896
Case management	3,761	2,809
	497,924	469,827
<b>Support costs</b>		
<b>Other</b>		
Rent	20,000	20,000
Insurance	2,444	1,936
Telephone	2,962	3,288
Postage, printing & stationery	5,050	5,596
Sundries	2,127	320
Travel & subsistence	2,128	1,506
Bank charges	877	921
Subscriptions	4,066	2,898
File storage	1,769	1,310
Depreciation of tangible fixed assets	3,874	3,563
	45,297	41,338
<b>Governance costs</b>		
Legal & professional fees	7,618	15,651
Carried forward	7,618	15,651

This page does not form part of the statutory financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2025**

	2025 £	2024 £
<b>Governance costs</b>		
Brought forward	7,618	15,651
Independent examination	5,000	4,620
	<u>12,618</u>	<u>20,271</u>
Total resources expended	<u>555,839</u>	<u>531,436</u>
Net income	<u>77,361</u>	<u>133,050</u>

This page does not form part of the statutory financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW CENTRE LIMITED**

England & Wales - Charity number 287462

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# Accounts

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**REGISTERED COMPANY NUMBER: 01417251 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 287462**

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2024**

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

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for the year ended 31 March 2024**

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**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REFERENCE AND ADMINISTRATIVE DETAILS  
for the year ended 31 March 2024**

<b>TRUSTEES</b>	Marjory Clark Joanna Patricia Kennedy Tony Martin - Chair of Trustee Board Tushar Singh Rebecca Harvey (resigned 17.6.2024) Sian Louise Gates - Treasurer (resigned 19.6.2023) Karen Tam Barbara Beese - Vice Chair Laura Janes Chaya Inturi (appointed 4.12.2023) John Durand - Treasurer (appointed 4.12.2023)
<b>COMPANY SECRETARY</b>	Joanna Patricia Kennedy
<b>REGISTERED OFFICE</b>	1st Floor, Hammersmith Library Shepherds Bush Road Hammersmith W6 7AT
<b>REGISTERED COMPANY NUMBER</b>	01417251 (England and Wales)
<b>REGISTERED CHARITY NUMBER</b>	287462
<b>INDEPENDENT EXAMINER</b>	Berringers LLP Lygon House 50 London Road Bromley Kent BR1 3RA

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The Law Centre exists to tackle unmet legal need. The Centre's principal activity continues to be the provision of specialist legal advice and representation mainly to persons resident or working in the London Borough of Hammersmith and Fulham.

The Law Centre aims to relieve the poverty of suffering and distress, to advance the education of persons, and to advance any charitable purposes beneficial for the persons mainly resident or working in the London Borough of Hammersmith and Fulham.

The strategies employed to achieve the charity's objectives are to:

- \* Continue to provide our existing specialist advice and representation services and expand our remit to include specialist welfare benefits representation and employment advice.
- \* Continue the family law pro-bono clinic run with the BPP Law School.
- \* Continue to strengthen the financial position of the Centre and increase grant income to provide for new areas of work.
- \* Work in partnership with other organisations in Hammersmith and Fulham and surrounding boroughs to develop advice services, share resources, prevent duplication and identify any gaps in provision.
- \* Develop strategic advice initiatives through the Advice Forum.
- \* Organise training for the advice sector on relevant legal issues.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2024**

**OBJECTIVES AND ACTIVITIES**

**Significant activities**

The Law Centre has a variety of funding streams. The organisation has been proactive in researching and securing alternative funding to ensure that they continue to meet their goals and objectives.

The Law Centre has contracts with the Legal Aid Agency to provide advice and representation in housing, welfare benefits, public law and immigration and asylum cases. It also has two contracts with the Legal Aid Agency to provide representation on housing duty days at Wandsworth County Court and Brentford County Court.

Our charitable status gives us the ability to attract resources which enable us to extend our services well beyond the limited areas for which legal aid is available.

We were successful in securing a grant from the GLA to fund part time caseworkers delivering 'Cost of Living Crisis' advice to our community.

Housing Issues still remain a key issue within the borough. Housing advice that is out of scope for legal aid has been able to be provided because of funding from the London Borough of Hammersmith and Fulham. This has meant we have been able to target resources locally where it is most needed.

Hammersmith United Charity provided funding for our employment advice service, as well as Trust for London. This is a vital resource as there is no other free employment advice in our Borough.

The immigration team continue to provide advice to women who have been released from custody through the Protea Clinic.

We have continued our partnership with BPP Law school to provide a pro-bono clinic in family law.

We are active members of the Law Centre Network which allows us to feed our experiences of poverty and destitution into awareness raising nationwide.

**Public benefit**

The trustees consider that the objectives and aims of the charity described above, enabled it to meet its obligations to the Charity Commission to deliver aid and assistance to the local community in Hammersmith & Fulham.

**Volunteers**

The Law Centre offers opportunities to a small number of volunteers to assist with legal casework as well as administrative work, and we are grateful to them all.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2024**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

Strategic work was supported by grants from London Borough of Hammersmith & Fulham and London Legal Support Trust.

The Law Centre continued to meet its objectives in casework outcomes. We achieved success in a very high proportion of our cases. We represented people in the county court preventing possession and evictions and in the Immigration Tribunal in their asylum appeals. Training in all our areas of law was provided to local advice agencies.

The Law Centre achieved this by:

- \* Providing specialist legal advice and representation in the areas of housing, immigration and asylum, including breaches of human rights and discrimination, welfare benefits and public law.
- \* Providing training in legal rights.
- \* Legal support and training for local advice and community agencies.
- \* Providing representation at Wandsworth and Brentford County Courts on housing possession duty days.
- \* Organising and chairing Hammersmith & Fulham Advice Forum.
- \* Outreach advice at the Hammersmith & Fulham Foodbank.

**FINANCIAL REVIEW**

**Reserves policy**

The reserves policy seeks to provide financial stability and maintain reserves to ensure uninterrupted operation and provide time to adjust to a change in financial circumstances. The trustees have established policies to build and maintain unrestricted reserves to a level to support the charity's core expenditure for a minimum period of 6 months.

This policy is reviewed at least annually. After reviewing the current level of reserves, the trustees made a decision to hold reserves in excess of the reserves policy in the short term, to reflect the uncertain funding environment relating to grant renewals.

**Financial position**

The principal funding source of the Law Centre continues to be the London Borough of Hammersmith and Fulham and the Legal Aid Agency.

The Law Centre has continued efforts to secure funds and develop additional projects. Professional services provided by salaried staff and volunteers has been maintained.

The Centre's gross income was higher this year at £664,486 (2023: £474,295) and expenditure increased to £531,436 (2023: £395,207). This resulted in net incoming resources of £133,050 (2023: £79,088). At the year end, restricted funds amounted to £Nil (2023: £Nil), while unrestricted funds increased to £594,064 (2023: £461,014).

**FUTURE PLANS**

We continue to seek to expand our grant funding to make up for continued shortfall in Legal Aid. We will continue to seek new funding to expand and improve our services and to fund our non legal aid work in employment law and welfare benefits. Maximizing Legal Aid will continue to be a priority in both housing and immigration.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The company is a charity and is limited by guarantee, and not having a share capital, each member undertakes to contribute a sum not exceeding £1 in the event of the company being wound up. The company is bound by its memorandum and articles of association.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2024**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Recruitment and appointment of new trustees**

The profile of the trustees is intended to reflect the local community interests in the work that the Centre undertakes for the benefit of the community. Trustees are drawn from the local area and local authority councillors. Trustee membership is intended to reflect the ethnic and social diversity of the borough and equally represent men and women. Trustees will actively seek to recruit new members to ensure a balance of skills, knowledge, qualities and experience to support current and future needs of the Centre.

Trustees will, at least every two years, carry out a skills audit of its membership to ensure that all the skills necessary to run the Centre are available to the Trustee Board.

Trustees are elected at the Annual General Meeting or co-opted as necessary during the year. All new Trustees are subject to a process of application and interview.

**Organisational structure**

The Trustee Board is responsible for oversight of the effective and efficient use of resources, the solvency of the Centre and the safeguarding of its assets. The members of the Trustee Board are both directors of the company and trustees of the charity.

Day to day management of the Centre is delegated to the CEO who reports to the Trustees. The CEO has overall responsibility for managing income and expenditure, budgeting and financial reporting.

The Trustee Board meets at least 6 times per annum.

Trustees are not entitled to remuneration for their services to the company or for any service which they undertake for the company. Reasonable expenses may be paid in connection with the exercise of Trustees' powers and the discharge of responsibilities in relation to the company.

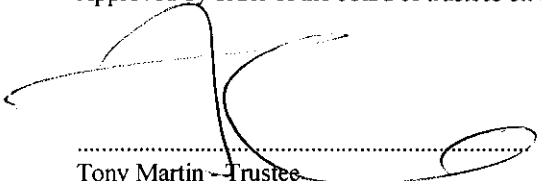
**Induction and training of new trustees**

All Trustees will receive induction in relation to the work of the Centre and work and responsibilities of the Management Committee.

All Trustees will be provided with 'Rules for the Proper Conduct and Management of the Centre' and will be expected to conduct themselves within the responsibilities set out in Appendix 3 - Responsibilities of individual members of the Management Committee, and Appendix 2 - The seven Principles of Public Life.

Governance training will be provided for all Trustees on a regular basis.

Approved by order of the board of trustees on 9 December 2024 and signed on its behalf by:

  
.....  
Tony Martin - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**Independent examiner's report to the trustees of Hammersmith And Fulham Community Law Centre ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ricky Hutson BSc FCCA ACA

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

Date: .....

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	1,094	-	1,094	890
<b>Charitable activities</b>					
Charitable activities	4	239,738	422,924	662,662	473,206
Investment income	3	730	-	730	199
<b>Total</b>		<u>241,562</u>	<u>422,924</u>	<u>664,486</u>	<u>474,295</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Charitable activities	5	108,512	422,924	531,436	390,371
Support costs		-	-	-	4,836
<b>Total</b>		<u>108,512</u>	<u>422,924</u>	<u>531,436</u>	<u>395,207</u>
<b>NET INCOME</b>		133,050	-	133,050	79,088
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		461,014	-	461,014	381,926
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>594,064</u></u>	<u><u>-</u></u>	<u><u>594,064</u></u>	<u><u>461,014</u></u>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**BALANCE SHEET  
31 March 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	7,550	-	7,550	7,667
<b>CURRENT ASSETS</b>					
Stocks	12	189,914	-	189,914	155,987
Debtors	13	148,929	-	148,929	155,362
Cash at bank and in hand		329,011	36,381	365,392	262,540
		<u>667,854</u>	<u>36,381</u>	<u>704,235</u>	<u>573,889</u>
<b>CREDITORS</b>					
Amounts falling due within one year	14	(81,340)	(36,381)	(117,721)	(120,542)
		<u>586,514</u>	<u>-</u>	<u>586,514</u>	<u>453,347</u>
<b>NET CURRENT ASSETS</b>					
		<u>594,064</u>	<u>-</u>	<u>594,064</u>	<u>461,014</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>594,064</u>	<u>-</u>	<u>594,064</u>	<u>461,014</u>
<b>NET ASSETS</b>					
		<u>594,064</u>	<u>-</u>	<u>594,064</u>	<u>461,014</u>
<b>FUNDS</b>					
Unrestricted funds	15			<u>594,064</u>	<u>461,014</u>
<b>TOTAL FUNDS</b>					
				<u>594,064</u>	<u>461,014</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

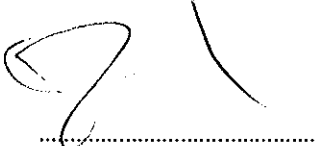
The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**BALANCE SHEET - continued  
31 March 2024**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 9 December 2024 and were signed on its behalf by:

  
.....  
Tony Martin - Trustee

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**CASH FLOW STATEMENT  
for the year ended 31 March 2024**

	Notes	2024 £	2023 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>105,568</u>	<u>87,622</u>
Net cash provided by operating activities		<u>105,568</u>	<u>87,622</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(3,446)	(2,266)
Interest received		730	199
Net cash used in investing activities		<u>(2,716)</u>	<u>(2,067)</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<u>102,852</u>	<u>85,555</u>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>262,540</u>	<u>176,985</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>365,392</u></u>	<u><u>262,540</u></u>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE CASH FLOW STATEMENT  
for the year ended 31 March 2024**

**1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2024	2023
	£	£
<b>Net income for the reporting period (as per the Statement of financial activities)</b>	<b>133,050</b>	<b>79,088</b>
<b>Adjustments for:</b>		
Depreciation charges	3,563	3,233
Interest received	(730)	(199)
(Increase)/Decrease in work in progress	(33,927)	(236)
Decrease/(increase) in debtors	6,433	(31,750)
(Decrease)/increase in creditors	(2,821)	37,486
	<hr/>	<hr/>
<b>Net cash provided by operations</b>	<b>105,568</b>	<b>87,622</b>
	<hr/> <hr/>	<hr/> <hr/>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.23	Cash flow	At 31.3.24
	£	£	£
<b>Net cash</b>			
Cash at bank and in hand	262,540	102,852	365,392
	<hr/>	<hr/>	<hr/>
	262,540	102,852	365,392
	<hr/>	<hr/>	<hr/>
<b>Total</b>	<b>262,540</b>	<b>102,852</b>	<b>365,392</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2024**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Law library	- 25% on cost
Computer equipment	- 25% on cost

**Work in progress**

Work in progress relates to legal aid and is recognised at the point where the amounts due to the charity can be estimated reliably, with reference to the stage of completion at the balance sheet date.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Deferred income**

Grant and other income received in advance is initially recognised on the balance sheet as deferred income and is then released to the Statement of Financial Activities matched to the specific period it relates to.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

<b>2. DONATIONS AND LEGACIES</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Donations		<u>1,094</u>	<u>890</u>
<b>3. INVESTMENT INCOME</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Deposit account interest		<u>730</u>	<u>199</u>
<b>4. INCOME FROM CHARITABLE ACTIVITIES</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Grants	Activity		
	Charitable activities	<b>378,052</b>	<b>271,457</b>
Legal advice & services	Charitable activities	<b>177,055</b>	<b>93,404</b>
Funds from LB Hammersmith & Fulham	Charitable activities	<b>107,555</b>	<b>106,345</b>
Other income	Charitable activities	<b>-</b>	<b>2,000</b>
		<u><b>662,662</b></u>	<u><b>473,206</b></u>
Grants received, included in the above, are as follows:			
		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Hammersmith United Charities		<b>7,500</b>	<b>21,000</b>
Law Centre Network		<b>22,891</b>	<b>-</b>
London Legal Support Trust		<b>45,625</b>	<b>17,500</b>
Trust for London		<b>62,069</b>	<b>57,000</b>
AB Charitable Trust		<b>21,042</b>	<b>27,500</b>
Access to Justice		<b>37,500</b>	<b>89,672</b>
City Bridge		<b>58,800</b>	<b>5,250</b>
Riverhouse		<b>8,750</b>	<b>22,400</b>
The Legal Education Foundation		<b>55,688</b>	<b>-</b>
Home office EUSS		<b>3,815</b>	<b>31,135</b>
Nationwide Community Grants		<b>47,855</b>	<b>-</b>
Ministry of Justice		<b>6,517</b>	<b>-</b>
		<u><b>378,052</b></u>	<u><b>271,457</b></u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

**5. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 6) £	Totals £
Charitable activities	<u>469,827</u>	<u>61,609</u>	<u>531,436</u>

**6. SUPPORT COSTS**

	Other £	Governance costs £	Totals £
Charitable activities	<u>41,338</u>	<u>20,271</u>	<u>61,609</u>

Support costs, included in the above, are as follows:

	2024 Charitable activities £	2023 Total activities £
Rent	20,000	20,000
Insurance	1,936	2,049
Telephone	3,288	3,360
Postage, printing & stationery	5,596	6,140
Sundries	320	-
Travel & subsistence	1,506	1,084
Bank charges	921	904
Subscriptions	2,898	1,933
File storage	1,310	1,008
Depreciation of tangible fixed assets	3,563	3,233
Legal & professional fees	15,651	11,205
Independent examination	4,620	4,410
	<u>61,609</u>	<u>55,326</u>

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2024 £	2023 £
Depreciation - owned assets	<u>3,563</u>	<u>3,235</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**9. STAFF COSTS**

	2024	2023
	£	£
Wages and salaries	394,436	282,924
Social security costs	33,053	26,463
Other pension costs	20,774	16,186
	<b>448,263</b>	<b>325,573</b>
	<b>448,263</b>	<b>325,573</b>

The average monthly number of employees during the year was as follows:

	2024	2023
Legal advice	10	8
Administration	3	2
	<b>13</b>	<b>10</b>
	<b>13</b>	<b>10</b>

No employees received emoluments in excess of £60,000.

Key management received remuneration of £55,225 (2023: £54,675).

**10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	890	-	890
<b>Charitable activities</b>			
Charitable activities	162,804	310,402	473,206
Investment income	199	-	199
<b>Total</b>	<b>163,893</b>	<b>310,402</b>	<b>474,295</b>
	<b>163,893</b>	<b>310,402</b>	<b>474,295</b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Charitable activities	79,969	310,402	390,371
Support costs	4,836	-	4,836
<b>Total</b>	<b>84,805</b>	<b>310,402</b>	<b>395,207</b>
	<b>84,805</b>	<b>310,402</b>	<b>395,207</b>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

<b>10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued</b>		Unrestricted fund £	Restricted funds £	Total funds £	
		<u>          </u>	<u>          </u>	<u>          </u>	
NET INCOME		79,088	-	79,088	
 <b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		381,926	-	381,926	
		<u>          </u>	<u>          </u>	<u>          </u>	
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>461,014</u>	<u>-</u>	<u>461,014</u>	
 <b>11. TANGIBLE FIXED ASSETS</b>					
	Improvements to property £	Fixtures and fittings £	Law library £	Computer equipment £	Totals £
<b>COST</b>					
At 1 April 2023	3,774	1,196	5,968	19,575	30,513
Additions	-	-	-	3,446	3,446
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2024	3,774	1,196	5,968	23,021	33,959
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>DEPRECIATION</b>					
At 1 April 2023	1,981	1,196	5,968	13,701	22,846
Charge for year	377	-	-	3,186	3,563
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2024	2,358	1,196	5,968	16,887	26,409
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>NET BOOK VALUE</b>					
At 31 March 2024	<u>1,416</u>	<u>-</u>	<u>-</u>	<u>6,134</u>	<u>7,550</u>
At 31 March 2023	<u>1,793</u>	<u>-</u>	<u>-</u>	<u>5,874</u>	<u>7,667</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

<b>12. STOCKS</b>		<b>2024</b>	<b>2023</b>
		£	£
Work in progress		<u>189,914</u>	<u>155,987</u>
<b>13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		<b>2024</b>	<b>2023</b>
		£	£
Trade debtors		15,575	45,315
Other debtors		129,645	108,597
Prepayments		3,709	1,450
		<u>148,929</u>	<u>155,362</u>
<b>14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		<b>2024</b>	<b>2023</b>
		£	£
Trade creditors		30,951	27,159
VAT		3,756	2,350
Other creditors		-	6,100
Accruals and deferred income		70,700	79,105
Accrued expenses		12,314	5,828
		<u>117,721</u>	<u>120,542</u>
<b>15. MOVEMENT IN FUNDS</b>			
		Net	
	At 1.4.23	movement	At
	£	in funds	31.3.24
		£	£
<b>Unrestricted funds</b>			
General fund	461,014	133,050	594,064
	<u>461,014</u>	<u>133,050</u>	<u>594,064</u>
<b>TOTAL FUNDS</b>			
	<u>461,014</u>	<u>133,050</u>	<u>594,064</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

**15. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	241,562	(108,512)	133,050
<b>Restricted funds</b>			
Hammersmith United	7,500	(7,500)	-
Trust for London	62,069	(62,069)	-
Access to Justice	37,500	(37,500)	-
City Bridge Trust	58,800	(58,800)	-
London Borough of Hammersmith & Fulham Contract	107,555	(107,555)	-
The Legal Education Foundation	55,688	(55,688)	-
Home Office EUSS	3,815	(3,815)	-
Nationwide Community Grants	47,855	(47,855)	-
London Legal Support Trust	35,625	(35,625)	-
Ministry of Justice	6,517	(6,517)	-
	<u>422,924</u>	<u>(422,924)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>664,486</u>	<u>(531,436)</u>	<u>133,050</u>

**Comparatives for movement in funds**

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General fund	381,926	79,088	461,014
	<u>381,926</u>	<u>79,088</u>	<u>461,014</u>
<b>TOTAL FUNDS</b>	<u>381,926</u>	<u>79,088</u>	<u>461,014</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

**15. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	163,893	(84,805)	79,088
<b>Restricted funds</b>			
Hammersmith United	21,000	(21,000)	-
Trust for London	57,000	(57,000)	-
Access to Justice	89,672	(89,672)	-
City Bridge Trust	5,250	(5,250)	-
London Borough of Hammersmith & Fulham Contract	106,345	(106,345)	-
Home Office EUSS	31,135	(31,135)	-
	<u>310,402</u>	<u>(310,402)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>474,295</u>	<u>(395,207)</u>	<u>79,088</u>

**Hammersmith United** - this was a grant to provide employment advice and representation

**Trust for London** - this was a grant to provide Employment advice and representation

**Access to Justice** - this was a grant to provide legal advice in all of areas of law

**City Bridge Trust** - this was a grant given to fund a Child Poverty Solicitor giving welfare benefits and housing advice

**London Borough of Hammersmith & Fulham Contract** - this was funding to provide housing advice to H&F residents, to run the Advice Forum in the borough and to provide training to other advice organisations

**The Legal Education Foundation** - this was funding for the training and qualification of a Justice First Fellow

**Home Office EUSS** - this was funding to provide immigration advice and assistance to people seeking settled status as EU nationals

**Nationwide Community Grants** - this was a grant to fund a Homeless Families Solicitor

**London Legal Support Trust** - this was funding to increase advice capacity to help people affected by the rising cost of living

**Ministry of Justice** - this was a grant to fund the salary and qualification costs of a trainee solicitor

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

**16. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2024.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2024**

	2024 £	2023 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	1,094	890
<b>Investment income</b>		
Deposit account interest	730	199
<b>Charitable activities</b>		
Grants	378,052	271,457
Legal advice & services	177,055	93,404
Funds from LB Hammersmith & Fulham	107,555	106,345
Other income	-	2,000
	662,662	473,206
<b>Total incoming resources</b>	<b>664,486</b>	<b>474,295</b>
 <b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	394,436	282,924
Social security	33,053	26,463
Pensions	20,774	16,186
Training & recruitment	8,376	2,002
Sundries	447	-
Computer costs	8,036	7,380
Professional insurance	1,896	2,957
Case management	2,809	1,969
	469,827	339,881
 <b>Support costs</b>		
<b>Other</b>		
Rent	20,000	20,000
Insurance	1,936	2,049
Telephone	3,288	3,360
Postage, printing & stationery	5,596	6,140
Sundries	320	-
Travel & subsistence	1,506	1,084
Bank charges	921	904
Subscriptions	2,898	1,933
Carried forward	36,465	35,470

This page does not form part of the statutory financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2024**

	2024	2023
	£	£
<b>Other</b>		
Brought forward	36,465	35,470
File storage	1,310	1,008
Depreciation of tangible fixed assets	3,563	3,233
	41,338	39,711
 <b>Governance costs</b>		
Legal & professional fees	15,651	11,205
Independent examination	4,620	4,410
	20,271	15,615
 Total resources expended	531,436	395,207
 <b>Net income</b>	133,050	79,088

This page does not form part of the statutory financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW CENTRE LIMITED**

England & Wales - Charity number 287462

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# Accounts

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REGISTERED COMPANY NUMBER: 01417251 (England and Wales)  
REGISTERED CHARITY NUMBER: 287462

HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

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for the year ended 31 March 2023**

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**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REFERENCE AND ADMINISTRATIVE DETAILS  
for the year ended 31 March 2023**

<b>TRUSTEES</b>	Marjory Clark Joanna Patricia Kennedy Tony Martin - Chair of Trustee Board Tushar Singh Guy Vincent (resigned 5.12.2022) Rebecca Harvey - Vice chair Sian Louise Gates - Treasurer (resigned 19.6.2023) Karen Tarn Barbara Beese (appointed 13.6.2022) Laura Janes (appointed 1.6.2022)
<b>COMPANY SECRETARY</b>	Joanna Patricia Kennedy
<b>REGISTERED OFFICE</b>	1st Floor, Hammersmith Library Shepherds Bush Road Hammersmith W6 7AT
<b>REGISTERED COMPANY NUMBER</b>	01417251 (England and Wales)
<b>REGISTERED CHARITY NUMBER</b>	287462
<b>INDEPENDENT EXAMINER</b>	Berringers LLP Lygon House 50 London Road Bromley Kent BR1 3RA

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**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The Law Centre exists to tackle unmet legal need. The Centre's principal activity continues to be the provision of specialist legal advice and representation mainly to persons resident or working in the London Borough of Hammersmith and Fulham.

The Law Centre aims to relieve the poverty of suffering and distress, to advance the education of persons, and to advance any charitable purposes beneficial for the persons mainly resident or working in the London Borough of Hammersmith and Fulham.

The strategies employed to achieve the charity's objectives are to:

- \* Continue to provide our existing specialist advice and representation services and expand our remit to include specialist welfare benefits representation and employment advice.
- \* Continue the family law pro-bono clinic run with the BPP Law School.
- \* Continue to strengthen the financial position of the Centre and increase grant income to provide for new areas of work.
- \* Work in partnership with other organisations in Hammersmith and Fulham and surrounding boroughs to develop advice services, share resources, prevent duplication and identify any gaps in provision.
- \* Develop strategic advice initiatives through the Advice Forum.
- \* Organise training for the advice sector on relevant legal issues.

**Significant activities**

The Law Centre has a variety of funding streams. The organisation has been proactive in researching and securing alternative funding to ensure that they continue to meet their goals and objectives.

The Law Centre has contracts with the Legal Aid Agency to provide advice and representation in housing, welfare benefits, public law and immigration and asylum cases. It also has two contracts with the Legal Aid Agency to provide representation on housing duty days at Wandsworth County Court and Brentford County Court.

Our charitable status gives us the ability to attract resources which enable us to extend our services well beyond the limited areas for which legal aid is available.

We were successful in securing a grant from the GLA to fund part time caseworkers delivering 'Cost of Living Crisis' advice to our community.

Housing Issues still remain a key issue within the borough. Housing advice that is out of scope for legal aid has been able to be provided because of funding from the London Borough of Hammersmith and Fulham. This has meant we have been able to target resources locally where it is most needed.

Hammersmith United Charity provided funding for our employment advice service, as well as Trust for London. This is a vital resource as there is no other free employment advice in our Borough.

The immigration team continue to provide advice to women who has been released from custody through the Protea Clinic.

We have continued our partnership with BPP Law school to provide a pro-bono clinic in family law.

We are active members of the Law Centre Network which allows us to feed our experiences of poverty and destitution into awareness raising nationwide.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2023**

**OBJECTIVES AND ACTIVITIES**

**Public benefit**

The trustees consider that the objectives and aims of the charity described above, enabled it to meet its obligations to the Charity Commission to deliver aid and assistance to the local community in Hammersmith & Fulham.

**Volunteers**

The Law Centre offers opportunities to a small number of volunteers to assist with legal casework as well as administrative work, and we are grateful to them all.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

Strategic work was supported by grants from London Borough of Hammersmith & Fulham and London Legal Support Trust.

The Law Centre continued to meet its objectives in casework outcomes. We achieved success in a very high proportion of our cases. We represented people in the county court preventing possession and evictions and in the Immigration Tribunal in their asylum appeals. Training in all our areas of law was provided to local advice agencies.

The Law Centre achieved this by:

- \* Providing specialist legal advice and representation in the areas of housing, immigration and asylum, including breaches of human rights and discrimination, welfare benefits and public law.
- \* Providing training in legal rights.
- \* Legal support and training for local advice and community agencies.
- \* Providing representation at Wandsworth and Brentford County Courts on housing possession duty days.
- \* Organising and chairing Hammersmith & Fulham Advice Forum.
- \* Outreach advice at the Hammersmith & Fulham Foodbank.

**FINANCIAL REVIEW**

**Reserves policy**

The trustees have established policies to build and maintain unrestricted reserves to a level to support the charity's core expenditure for a minimum period of 3 months.

**Financial position**

The principal funding source of the Law Centre continues to be the London Borough of Hammersmith and Fulham and the Legal Aid Agency.

The Law Centre has continued efforts to secure funds and develop additional projects. Professional services provided by salaried staff and volunteers has been maintained.

The Centre's gross income was higher this year at £474,295 (2022: £443,661) and expenditure decreased to £395,207 (2022: £460,261). This resulted in net incoming resources of £79,088 (2022: outgoing resources £16,600). At the year end, restricted funds amounted to £Nil (2022: £Nil), while unrestricted funds increased to £461,014 (2022: £381,926).

**FUTURE PLANS**

We continue to seek to expand our grant funding to make up for continued shortfall in Legal Aid. We will continue to seek new funding to expand and improve our services and to fund our non legal aid work in employment law and welfare benefits. Maximizing Legal Aid will continue to be a priority in both housing and immigration.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The company is a charity and is limited by guarantee, and not having a share capital, each member undertakes to contribute a sum not exceeding £1 in the event of the company being wound up. The company is bound by its memorandum and articles of association.

HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE

REPORT OF THE TRUSTEES  
for the year ended 31 March 2023

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Recruitment and appointment of new trustees**

The profile of the trustees is intended to reflect the local community interests in the work that the Centre undertakes for the benefit of the community. Trustees are drawn from the local area and local authority councillors. Trustee membership is intended to reflect the ethnic and social diversity of the borough and equally represent men and women. Trustees will actively seek to recruit new members to ensure a balance of skills, knowledge, qualities and experience to support current and future needs of the Centre.

Trustees will, at least every two years, carry out a skills audit of its membership to ensure that all the skills necessary to run the Centre are available to the Trustee Board.

Trustees are elected at the Annual General Meeting or co-opted as necessary during the year. All new Trustees are subject to a process of application and interview.

**Organisational structure**

The Trustee Board is responsible for oversight of the effective and efficient use of resources, the solvency of the Centre and the safeguarding of its assets. The members of the Trustee Board are both directors of the company and trustees of the charity.

Day to day management of the Centre is delegated to the CEO who reports to the Trustees. The CEO has overall responsibility for managing income and expenditure, budgeting and financial reporting.

The Trustee Board meets at least 6 times per annum.

Trustees are not entitled to remuneration for their services to the company or for any service which they undertake for the company. Reasonable expenses may be paid in connection with the exercise of Trustees' powers and the discharge of responsibilities in relation to the company.

**Induction and training of new trustees**

All Trustees will receive induction in relation to the work of the Centre and work and responsibilities of the Management Committee.

All Trustees will be provided with 'Rules for the Proper Conduct and Management of the Centre' and will be expected to conduct themselves within the responsibilities set out in Appendix 3 - Responsibilities of individual members of the Management Committee, and Appendix 2 - The seven Principles of Public Life.

Governance training will be provided for all Trustees on a regular basis.

Approved by order of the board of trustees on 4 December 2023 and signed on its behalf by:

  
.....  
Tony Martin - Chair of Trustee Board

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**Independent examiner's report to the trustees of Hammersmith And Fulham Community Law Centre ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ricky Hutson BSc FCCA ACA

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

Date: .....

11/12/2023

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2023**

	Notes	Unrestricted fund £	Restricted funds £	<b>2023 Total funds £</b>	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	890	-	890	2,444
<b>Charitable activities</b>	4				
Charitable activities		162,804	310,402	473,206	441,209
Investment income	3	<u>199</u>	-	<u>199</u>	<u>8</u>
<b>Total</b>		<u>163,893</u>	<u>310,402</u>	<u>474,295</u>	<u>443,661</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	5				
Charitable activities		79,969	310,402	390,371	460,261
Support costs		<u>4,836</u>	-	<u>4,836</u>	-
<b>Total</b>		<u>84,805</u>	<u>310,402</u>	<u>395,207</u>	<u>460,261</u>
<b>NET INCOME/(EXPENDITURE)</b>		79,088	-	79,088	(16,600)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>381,926</u>	-	<u>381,926</u>	398,526
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>461,014</u>	-	<u>461,014</u>	<u>381,926</u>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**BALANCE SHEET  
31 March 2023**

	Notes	Unrestricted fund £	Restricted funds £	<b>2023 Total funds £</b>	2022 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	7,667	-	7,667	8,636
<b>CURRENT ASSETS</b>					
Work in progress	12	155,987	-	155,987	155,751
Debtors	13	155,362	-	155,362	123,612
Cash at bank and in hand		<u>214,685</u>	<u>47,855</u>	<u>262,540</u>	<u>176,985</u>
		526,034	47,855	573,889	456,348
<b>CREDITORS</b>					
Amounts falling due within one year	14	(72,687)	(47,855)	(120,542)	(83,058)
<b>NET CURRENT ASSETS</b>					
		<u>453,347</u>	-	<u>453,347</u>	<u>373,290</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>461,014</u>	-	<u>461,014</u>	<u>381,926</u>
<b>NET ASSETS</b>					
		<u>461,014</u>	-	<u>461,014</u>	<u>381,926</u>
<b>FUNDS</b>					
Unrestricted funds	15			<u>461,014</u>	<u>381,926</u>
<b>TOTAL FUNDS</b>					
				<u>461,014</u>	<u>381,926</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

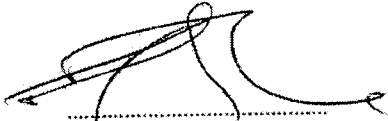
The notes form part of these financial statements

HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE

BALANCE SHEET - continued  
31 March 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 11 December 2023 and were signed on its behalf by:



.....  
Tony Martin - Chair of Trustee Board

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**CASH FLOW STATEMENT  
for the year ended 31 March 2023**

	Notes	2023 £	2022 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>87,622</u>	<u>(123,873)</u>
Net cash provided by/(used in) operating activities		<u>87,622</u>	<u>(123,873)</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		<u>(2,266)</u>	<u>(3,889)</u>
Interest received		<u>199</u>	<u>8</u>
Net cash used in investing activities		<u>(2,067)</u>	<u>(3,881)</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>85,555</b>	<b>(127,754)</b>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u><b>176,985</b></u>	<u><b>304,739</b></u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><b>262,540</b></u>	<u><b>176,985</b></u>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE CASH FLOW STATEMENT  
for the year ended 31 March 2023**

**1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Net income/(expenditure) for the reporting period (as per the Statement of financial activities)</b>	<b>79,088</b>	<b>(16,600)</b>
<b>Adjustments for:</b>		
Depreciation charges	3,233	2,643
Interest received	(199)	(8)
(Increase)/Decrease in work in progress	(236)	(61,304)
Increase in debtors	(31,750)	(41,321)
Increase/(decrease) in creditors	<u>37,486</u>	<u>(7,283)</u>
<b>Net cash provided by/(used in) operations</b>	<b><u>87,622</u></b>	<b><u>(123,873)</u></b>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.22	Cash flow	At 31.3.23
	£	£	£
<b>Net cash</b>			
Cash at bank and in hand	<u>176,985</u>	<u>85,555</u>	<u>262,540</u>
	<u>176,985</u>	<u>85,555</u>	<u>262,540</u>
<b>Total</b>	<b><u>176,985</u></b>	<b><u>85,555</u></b>	<b><u>262,540</u></b>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2023**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Law library	- 25% on cost
Computer equipment	- 25% on cost

**Work in progress**

Work in progress relates to legal aid and is recognised at the point where the amounts due to the charity can be estimated reliably, with reference to the stage of completion at the balance sheet date.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Deferred income**

Grant and other income received in advance is initially recognised on the balance sheet as deferred income and is then released to the Statement of Financial Activities matched to the specific period it relates to.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

<b>2. DONATIONS AND LEGACIES</b>		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Donations		<u>890</u>	<u>2,444</u>
<b>3. INVESTMENT INCOME</b>		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Deposit account interest		<u>199</u>	<u>8</u>
<b>4. INCOME FROM CHARITABLE ACTIVITIES</b>		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Grants	Activity	<b>271,457</b>	<b>166,178</b>
Legal advice & services	Charitable activities	<b>93,404</b>	<b>170,579</b>
Funds from LB			
Hammersmith & Fulham	Charitable activities	<b>106,345</b>	<b>102,452</b>
Other income	Charitable activities	<u>2,000</u>	<u>2,000</u>
		<u><b>473,206</b></u>	<u><b>441,209</b></u>
Grants received, included in the above, are as follows:			
		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Hammersmith United Charities		<b>21,000</b>	<b>1,400</b>
Law Centre Network		-	<b>4,100</b>
London Legal Support Trust		<b>17,500</b>	<b>10,000</b>
Trust for London		<b>57,000</b>	-
AB Charitable Trust		<b>27,500</b>	<b>16,250</b>
Access to Justice		<b>89,672</b>	-
Bishop Edwards		-	<b>5,519</b>
City Bridge		<b>5,250</b>	<b>15,750</b>
Riverhouse		<b>22,400</b>	<b>11,200</b>
The Legal Education Foundation		-	<b>33,411</b>
Home office EUSS		<u><b>31,135</b></u>	<u><b>68,548</b></u>
		<u><b>271,457</b></u>	<u><b>166,178</b></u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

**5. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 6) £	Totals £
Charitable activities	335,045	55,326	390,371
Support costs	<u>4,836</u>	-	<u>4,836</u>
	<u><b>339,881</b></u>	<u><b>55,326</b></u>	<u><b>395,207</b></u>

**6. SUPPORT COSTS**

	Other £	Governance costs £	Totals £
Charitable activities	<u>39,711</u>	<u>15,615</u>	<u>55,326</u>

Support costs, included in the above, are as follows:

	2023 Charitable activities £	2022 Total activities £
Rent	20,000	20,000
Insurance	2,049	1,925
Telephone	3,360	3,407
Postage, printing & stationery	6,140	7,954
Sundries	-	386
Travel & subsistence	1,084	567
Bank charges	904	1,388
Subscriptions	1,933	2,029
File storage	1,008	1,394
Depreciation of tangible fixed assets	3,233	2,643
Legal & professional fees	11,205	10,614
Independent examination	<u>4,410</u>	<u>4,260</u>
	<u><b>55,326</b></u>	<u><b>56,567</b></u>

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2023 £	2022 £
Depreciation - owned assets	<u>3,235</u>	<u>2,643</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**9. STAFF COSTS**

	2023	2022
	£	£
Wages and salaries	282,924	336,539
Social security costs	26,463	29,175
Other pension costs	<u>16,186</u>	<u>19,128</u>
	<u><u>325,573</u></u>	<u><u>384,842</u></u>

The average monthly number of employees during the year was as follows:

	2023	2022
Legal advice	8	12
Administration	<u>2</u>	<u>2</u>
	<u><u>10</u></u>	<u><u>14</u></u>

No employees received emoluments in excess of £60,000.

Key management received remuneration of £54,675 (2022: £50,000).

**10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	2,444	-	2,444
<b>Charitable activities</b>			
Charitable activities	211,429	229,780	441,209
Investment income	<u>8</u>	-	<u>8</u>
<b>Total</b>	<u><u>213,881</u></u>	<u><u>229,780</u></u>	<u><u>443,661</u></u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Charitable activities	<u>230,481</u>	<u>229,780</u>	<u>460,261</u>
<b>NET INCOME/(EXPENDITURE)</b>	(16,600)	-	(16,600)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	398,526	-	398,526

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

<b>10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued</b>		Unrestricted fund £	Restricted funds £	Total funds £		
		_____	_____	_____		
	<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>381,926</u>	<u>-</u>	<u>381,926</u>		
<b>11. TANGIBLE FIXED ASSETS</b>						
	Improvements to property £	Fixtures and fittings £	Law library £	Computer equipment £	Totals £	
	£	£	£	£	£	
	<b>COST</b>					
	At 1 April 2022	3,774	1,196	5,968	17,309	28,247
	Additions	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,266</u>	<u>2,266</u>
	At 31 March 2023	<u>3,774</u>	<u>1,196</u>	<u>5,968</u>	<u>19,575</u>	<u>30,513</u>
	<b>DEPRECIATION</b>					
	At 1 April 2022	1,603	1,196	5,968	10,844	19,611
	Charge for year	<u>378</u>	<u>-</u>	<u>-</u>	<u>2,857</u>	<u>3,235</u>
	At 31 March 2023	<u>1,981</u>	<u>1,196</u>	<u>5,968</u>	<u>13,701</u>	<u>22,846</u>
	<b>NET BOOK VALUE</b>					
	At 31 March 2023	<u>1,793</u>	<u>-</u>	<u>-</u>	<u>5,874</u>	<u>7,667</u>
	At 31 March 2022	<u>2,171</u>	<u>-</u>	<u>-</u>	<u>6,465</u>	<u>8,636</u>
<b>12. WORK IN PROGRESS</b>						
			2023	2022		
			£	£		
	Work in progress		<u>155,987</u>	<u>155,751</u>		
<b>13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>						
			2023	2022		
			£	£		
	Trade debtors		45,315	17,027		
	Other debtors		108,597	105,169		
	Prepayments		<u>1,450</u>	<u>1,416</u>		
			<u>155,362</u>	<u>123,612</u>		

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

<b>14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		2023	2022
		£	£
Trade creditors		27,159	44,685
VAT		2,350	2,542
Other creditors		6,100	-
Accruals and deferred income		79,105	24,000
Accrued expenses		<u>5,828</u>	<u>11,831</u>
		<u><b>120,542</b></u>	<u><b>83,058</b></u>

<b>15. MOVEMENT IN FUNDS</b>		Net movement in funds	At 31.3.23
	At 1.4.22	£	£
<b>Unrestricted funds</b>			
General fund	<u>381,926</u>	<u>79,088</u>	<u>461,014</u>
<b>TOTAL FUNDS</b>	<u><b>381,926</b></u>	<u><b>79,088</b></u>	<u><b>461,014</b></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	163,893	(84,805)	79,088
<b>Restricted funds</b>			
Hammersmith United	21,000	(21,000)	-
Trust for London	57,000	(57,000)	-
Access to Justice	89,672	(89,672)	-
City Bridge Trust	5,250	(5,250)	-
London Borough of Hammersmith & Fulham Contract	106,345	(106,345)	-
Home Office EUSS	<u>31,135</u>	<u>(31,135)</u>	<u>-</u>
	<u><b>310,402</b></u>	<u><b>(310,402)</b></u>	<u><b>-</b></u>
<b>TOTAL FUNDS</b>	<u><b>474,295</b></u>	<u><b>(395,207)</b></u>	<u><b>79,088</b></u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

**15. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
General fund	398,526	(16,600)	381,926
<b>TOTAL FUNDS</b>	<u>398,526</u>	<u>(16,600)</u>	<u>381,926</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	213,881	(230,481)	(16,600)
<b>Restricted funds</b>			
Law Centre Network	18,000	(18,000)	-
City Bridge Trust	15,750	(15,750)	-
London Borough of Hammersmith & Fulham Contract	102,452	(102,452)	-
Law Centre Network EUSS Complex Cases Project	54,648	(54,648)	-
The Legal Education Foundation	33,411	(33,411)	-
Dr Edwards & Bishop Kings Fulham Charity	<u>5,519</u>	<u>(5,519)</u>	-
	<u>229,780</u>	<u>(229,780)</u>	-
<b>TOTAL FUNDS</b>	<u>443,661</u>	<u>(460,261)</u>	<u>(16,600)</u>

**Hammersmith United** - this was a grant to provide employment advice and representation

**Trust for London** - this was a grant to provide Employment advice and representation

**Access to Justice** - this was a grant to provide legal advice in all of areas of law

**City Bridge Trust** - this was a grant given to fund a Child Poverty Solicitor giving welfare benefits and housing advice

**London Borough of Hammersmith & Fulham Contract** - this was funding to provide housing advice to H&F residents, to run the Advice Forum in the borough and to provide training to other advice organisations

**Home Office EUSS** - this was funding to provide immigration advice and assistance to people seeking settled status as EU nationals

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

**16. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2023.

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**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2023**

	2023 £	2022 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	890	2,444
<b>Investment income</b>		
Deposit account interest	199	8
<b>Charitable activities</b>		
Grants	271,457	166,178
Legal advice & services	93,404	170,579
Funds from LB Hammersmith & Fulham	106,345	102,452
Other income	<u>2,000</u>	<u>2,000</u>
	<b>473,206</b>	<b>441,209</b>
<b>Total incoming resources</b>	<b>474,295</b>	<b>443,661</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	282,924	336,539
Social security	26,463	29,175
Pensions	16,186	19,128
Training & recruitment	2,002	5,678
Computer costs	7,380	8,288
Professional insurance	2,957	2,688
Case management	<u>1,969</u>	<u>2,198</u>
	<b>339,881</b>	<b>403,694</b>
<b>Support costs</b>		
<b>Other</b>		
Rent	20,000	20,000
Insurance	2,049	1,925
Telephone	3,360	3,407
Postage, printing & stationery	6,140	7,954
Sundries	-	386
Travel & subsistence	1,084	567
Bank charges	904	1,388
Subscriptions	1,933	2,029
File storage	1,008	1,394
Depreciation of tangible fixed assets	<u>3,233</u>	<u>2,643</u>
	<b>39,711</b>	<b>41,693</b>
<b>Governance costs</b>		
Legal & professional fees	11,205	10,614
Carried forward	11,205	10,614

This page does not form part of the statutory financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2023**

	2023	2022
	£	£
<b>Governance costs</b>		
Brought forward	11,205	10,614
Independent examination	<u>4,410</u>	<u>4,260</u>
	<u>15,615</u>	<u>14,874</u>
Total resources expended	<u>395,207</u>	<u>460,261</u>
Net income/(expenditure)	<u>79,088</u>	<u>(16,600)</u>

This page does not form part of the statutory financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW CENTRE LIMITED**

England & Wales - Charity number 287462

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# Accounts

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**REGISTERED COMPANY NUMBER: 01417251 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 287462**

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

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for the year ended 31 March 2022**

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**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REFERENCE AND ADMINISTRATIVE DETAILS  
for the year ended 31 March 2022**

<b>TRUSTEES</b>	Marjory Clark Joanna Patricia Kennedy Tony Martin - Chair Tushar Singh Guy Vincent Rebecca Harvey - Vice chair Sian Louise Gates - Treasurer Karen Tam (appointed 1.6.21) Barbara Beece (appointed 1.6.22)
<b>COMPANY SECRETARY</b>	Joanna Patricia Kennedy
<b>REGISTERED OFFICE</b>	1st Floor, Hammersmith Library Shepherds Bush Road Hammersmith W6 7AT
<b>REGISTERED COMPANY NUMBER</b>	01417251 (England and Wales)
<b>REGISTERED CHARITY NUMBER</b>	287462
<b>INDEPENDENT EXAMINER</b>	Berringers LLP Lygon House 50 London Road Bromley Kent BR1 3RA

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The Law Centre exists to tackle unmet legal need. The Centre's principal activity continues to be the provision of specialist legal advice and representation mainly to persons resident or working in the London Borough of Hammersmith and Fulham.

The Law Centre aims to relieve the poverty of suffering and distress, to advance the education of persons, and to advance any charitable purposes beneficial for the persons mainly resident or working in the London Borough of Hammersmith and Fulham.

The strategies employed to achieve the charity's objectives are to:

- \* Continue to provide our existing specialist advice and representation services and expand our remit to include specialist welfare benefits representation and employment advice.
- \* Continue the family law pro-bono clinic run with the BPP Law School.
- \* Continue to strengthen the financial position of the Centre and increase grant income to provide for new areas of work.
- \* Work in partnership with other organisations in Hammersmith and Fulham and surrounding boroughs to develop advice services, share resources, prevent duplication and identify any gaps in provision.
- \* Develop strategic advice initiatives through the Advice Forum.
- \* Organise training for the advice sector on relevant legal issues.
- \* Use our new location at Hammersmith Library to develop an advice and information programme with the library and pro bono services to fill the gap in legal advice since legal aid was reduced in scope.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2022**

**OBJECTIVES AND ACTIVITIES**

**Significant activities**

The Law Centre has a variety of funding streams. The organisation has been proactive in researching and securing alternative funding to ensure that they continue to meet their goals and objectives.

The Law Centre has contracts with the Legal Aid Agency to provide advice and representation in housing, welfare benefits, public law and immigration and asylum cases. It also has two contracts with the Legal Aid Agency to provide representation on housing duty days at Wandsworth County Court and Brentford County Court. This activity has been significantly affected by the COVID pandemic.

Our charitable status gives us the ability to attract resources which enable us to extend our services well beyond the limited areas for which legal aid is available.

We were successful in securing a grant from City Bridge Trust to employ an Employment Lawyer in 2020. Further to this we also secured a grant through Access For Justice Community Justice Foundation in 2020 to employ a Crisis navigator and part time Housing and Immigration post.

It was clear from providing housing court duty representation in the county court that our clients were increasingly in crisis and needed more than housing representation. Being able to advise on welfare benefit and employment issues has been vital to making change to more of our clients. Clients often present with multiple problems and holistic advice is key to long term change.

Housing Issues still remain a key issue within the borough. Housing advice that is out of scope for legal aid has been able to be provided because of funding from the London Borough of Hammersmith and Fulham. This has meant we have been able to target resources locally where it is most needed.

Hammersmith United Charity provided funding to be able to secure legal advice on immigration and asylum issues for families associated with West London Welcome charity.

Our triage partnership with the immigration team, Riverhouse and Birkbeck University enables us to offer a weekly clinic to identify a real need for those with medical conditions such as HIV/AIDS in the borough.

We have continued our partnership with BPP Law school to provide a pro-bono clinic in family law and welfare benefit form filling clinic.

We continue to advise EU citizens on their rights under the European Union Settlement Scheme through funding from the Home Office.

The continuation of the Coronavirus pandemic has meant that the majority of staff work from home for at least part of the week, but our office has now re-opened. We continue to operate an online and telephone model of advice as well as limited face to face appointments. Our drop in service at the Hammersmith & Fulham Foodbank has also restarted from October 2021.

We are active members of the Law Centre Network which allows us to feed our experiences of poverty and destitution into awareness raising nationwide.

**Public benefit**

The trustees consider that the objectives and aims of the charity described above, enabled it to meet its obligations to the Charity Commission to deliver aid and assistance to the local community in Hammersmith & Fulham.

**Volunteers**

The Law Centre offers opportunities to a small number of volunteers to assist with legal casework as well as administrative work, and we are grateful to them all. This has been limited during the last year due to the pandemic requiring the majority of staff to work from home.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2022**

**STRATEGIC REPORT**

**Achievement and performance**

**Charitable activities**

Strategic work was supported by grants from London Borough of Hammersmith & Fulham, London Legal Support Trust and Law Centre Network.

The Law Centre continued to meet its objectives in casework outcomes. We achieved success in a very high proportion of cases. During the year the Law Centre helped 1,846 local people, providing information and second tier advice. We also represented people in the county court (where these were operating) preventing possession and evictions. Training to several organisations was also provided.

The Law Centre achieved this by:

- \* Providing specialist legal advice and representation in the areas of housing, immigration and asylum, including breaches of human rights and discrimination, welfare benefits and public law.
- \* Providing training in legal rights.
- \* Legal support and training for local advice and community agencies.
- \* Providing representation at Wandsworth and Brentford County Courts on housing possession duty days.
- \* Organising and chairing Hammersmith & Fulham Advice Forum.
- \* Outreach advice at the Hammersmith & Fulham Foodbank.

**Financial review**

**Reserves policy**

The trustees have established policies to build and maintain unrestricted reserves to a level to support the charity's core expenditure for a minimum period of 3 months.

**Financial position**

The principal funding source of the Law Centre continues to be the London Borough of Hammersmith and Fulham and the Legal Aid Agency.

The Law Centre has continued efforts to secure funds and develop additional projects. Professional services provided by salaried staff and volunteers has been maintained.

The Centre's gross income was lower this year at £443,661 (2021: £690,488) and expenditure also decreased slightly to £460,261 (2021: £469,515). This resulted in net outgoing resources of £16,600 (2021: incoming resources £220,973). At the year end, restricted funds amounted to £Nil (2021: £Nil), while unrestricted funds decreased to £381,926 (2021: £398,526).

**Future plans**

We continue to seek to expand our grant funding to make up for continued shortfall in Legal Aid. The trustees will also continue to seek additional funding from both existing and new grant providers. The trustees have a proven record of attracting grant funding and seek to diversify grant sources. Funding for new areas of expertise to expand the Law Centre's services will be sought. Maximizing Legal Aid will continue to be a priority in both housing and immigration.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The company is a charity and is limited by guarantee, and not having a share capital, each member undertakes to contribute a sum not exceeding £1 in the event of the company being wound up. The company is bound by its memorandum and articles of association.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2022**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Recruitment and appointment of new trustees**

The profile of the trustees is intended to reflect the local community interests in the work that the Centre undertakes for the benefit of the community. Trustees are drawn from clients and ex-clients, nominees of local voluntary and other organisations and local authority councillors. Trustee membership is intended to reflect the ethnic and social diversity of the borough and equally represent men and women. Trustees will actively seek to recruit new members to ensure a balance of skills, knowledge, qualities and experience to support current and future needs of the Centre.

Trustees will, at least every two years, carry out a skills audit of its membership to ensure that all the skills necessary to run the Centre are available to the Management Committee.

Trustees are elected at the Annual General Meeting or co-opted as necessary during the year. All new Trustees are subject to a process of application and interview.

**Organisational structure**

The Management Committee is responsible for oversight of the effective and efficient use of resources, the solvency of the Centre and the safeguarding of its assets. The members of the Management Committee are both directors of the company and trustees of the charity.

Day to day management of the Centre is delegated to the Director who reports to the Trustees. The Director has overall responsibility for managing income and expenditure, budgeting and financial reporting.

The Trustee Board meets at least 6 times per annum. The Treasurer, Director and Finance Officer meet every 6 weeks to monitor and review financial performance, advise and make recommendations to the Trustee Board.

Trustees are not entitled to remuneration for their services to the company or for any service which they undertake for the company. Reasonable expenses may be paid in connection with the exercise of Trustees' powers and the discharge of responsibilities in relation to the company.

**Induction and training of new trustees**

All Trustees will receive induction in relation to the work of the Centre and work and responsibilities of the Management Committee.

All Trustees will be provided with 'Rules for the Proper Conduct and Management of the Centre' and will be expected to conduct themselves within the responsibilities set out in Appendix 3 - Responsibilities of individual members of the Management Committee, and Appendix 2 - The seven Principles of Public Life.

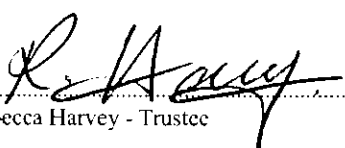
Governance training will be provided for all Trustees on a regular basis.

**Key management remuneration**

During the year key management remuneration was in excess of £50,000.

It should be noted that the majority of work by key management was carrying out charitable activities.

Report of the trustees, incorporating a Strategic report, approved by order of the board of trustees, as the company directors, on 21.12.22 and signed on the board's behalf by:

  
.....  
Rebecca Harvey - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**Independent examiner's report to the trustees of Hammersmith And Fulham Community Law Centre ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ricky Hutson BSc FCCA ACA  
ICAEW  
Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

Date: .....

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2022**

	Notes	Unrestricted fund £	Restricted funds £	<b>2022 Total funds £</b>	2021 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	2,444	-	2,444	3,847
<b>Charitable activities</b>					
Charitable activities		211,429	229,780	441,209	678,565
Other trading activities	3	-	-	-	8,025
Investment income	4	8	-	8	51
<b>Total</b>		<u>213,881</u>	<u>229,780</u>	<u>443,661</u>	<u>690,488</u>
<b>EXPENDITURE ON</b>					
Charitable activities	6	230,481	229,780	460,261	469,515
<b>NET INCOME/(EXPENDITURE)</b>		(16,600)	-	(16,600)	220,973
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		398,526	-	398,526	177,553
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>381,926</u></u>	<u><u>-</u></u>	<u><u>381,926</u></u>	<u><u>398,526</u></u>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**BALANCE SHEET  
31 March 2022**

	Notes	Unrestricted fund £	Restricted funds £	<b>2022 Total funds £</b>	2021 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	12	8,636	-	8,636	7,390
<b>CURRENT ASSETS</b>					
Stocks	13	155,751	-	155,751	94,447
Debtors	14	123,612	-	123,612	82,291
Cash at bank and in hand		171,735	5,250	176,985	304,739
		<u>451,098</u>	<u>5,250</u>	<u>456,348</u>	<u>481,477</u>
<b>CREDITORS</b>					
Amounts falling due within one year	15	(77,808)	(5,250)	(83,058)	(90,341)
<b>NET CURRENT ASSETS</b>		<u>373,290</u>	<u>-</u>	<u>373,290</u>	<u>391,136</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>381,926</u>	<u>-</u>	<u>381,926</u>	<u>398,526</u>
<b>NET ASSETS</b>		<u>381,926</u>	<u>-</u>	<u>381,926</u>	<u>398,526</u>
<b>FUNDS</b>	16				
Unrestricted funds				<u>381,926</u>	<u>398,526</u>
<b>TOTAL FUNDS</b>				<u>381,926</u>	<u>398,526</u>

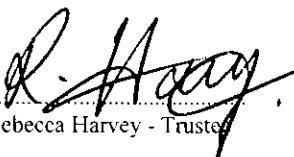
The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 21-12-22 and were signed on its behalf by:

  
Rebecca Harvey - Trustee

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**CASH FLOW STATEMENT  
for the year ended 31 March 2022**

	Notes	2022 £	2021 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>(123,873)</u>	<u>237,979</u>
Net cash (used in)/provided by operating activities		<u>(123,873)</u>	<u>237,979</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		<u>(3,889)</u>	<u>(5,604)</u>
Interest received		<u>8</u>	<u>51</u>
Net cash used in investing activities		<u>(3,881)</u>	<u>(5,553)</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<u>(127,754)</u>	<u>232,426</u>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>304,739</u>	<u>72,313</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>176,985</u></u>	<u><u>304,739</u></u>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE CASH FLOW STATEMENT  
for the year ended 31 March 2022**

**1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2022	2021
	£	£
<b>Net (expenditure)/income for the reporting period (as per the Statement of financial activities)</b>	<b>(16,600)</b>	<b>220,973</b>
<b>Adjustments for:</b>		
Depreciation charges	2,643	3,517
Interest received	(8)	(51)
(Increase)/Decrease in work in progress	<b>(61,304)</b>	<b>(3,231)</b>
(Increase)/decrease in debtors	<b>(41,321)</b>	25,136
Decrease in creditors	<b>(7,283)</b>	<b>(8,365)</b>
	<hr/>	<hr/>
<b>Net cash (used in)/provided by operations</b>	<b>(123,873)</b>	<b>237,979</b>
	<hr/> <hr/>	<hr/> <hr/>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.21	Cash flow	At 31.3.22
	£	£	£
<b>Net cash</b>			
Cash at bank and in hand	<b>304,739</b>	<b>(127,754)</b>	<b>176,985</b>
	<hr/>	<hr/>	<hr/>
	<b>304,739</b>	<b>(127,754)</b>	<b>176,985</b>
	<hr/>	<hr/>	<hr/>
<b>Total</b>	<b>304,739</b>	<b>(127,754)</b>	<b>176,985</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2022**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Law library	- 25% on cost
Computer equipment	- 25% on cost

**Work in progress**

Work in progress relates to legal aid and is recognised at the point where the amounts due to the charity can be estimated reliably, with reference to the stage of completion at the balance sheet date.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Deferred income**

Grant and other income received in advance is initially recognised on the balance sheet as deferred income and is then released to the Statement of Financial Activities matched to the specific period it relates to.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2022**

<b>2. DONATIONS AND LEGACIES</b>		<b>2022</b>	<b>2021</b>
		£	£
Donations		<u>2,444</u>	<u>3,847</u>
<b>3. OTHER TRADING ACTIVITIES</b>		<b>2022</b>	<b>2021</b>
		£	£
Other income		<u>-</u>	<u>8,025</u>
<b>4. INVESTMENT INCOME</b>		<b>2022</b>	<b>2021</b>
		£	£
Deposit account interest		<u>8</u>	<u>51</u>
<b>5. INCOME FROM CHARITABLE ACTIVITIES</b>		<b>2022</b>	<b>2021</b>
		£	£
Grants	Activity		
	Charitable activities	<b>166,178</b>	444,955
Legal advice & services	Charitable activities	<b>170,579</b>	131,158
Funds from LB Hammersmith & Fulham	Charitable activities	<b>102,452</b>	102,452
Other income	Charitable activities	<b>2,000</b>	-
		<u><b>441,209</b></u>	<u>678,565</u>
Grants received, included in the above, are as follows:			
		<b>2022</b>	<b>2021</b>
		£	£
Hammersmith United Charities		<b>1,400</b>	9,000
London Borough of Hammersmith & Fulham		-	37,076
Law Centre Network		<b>4,100</b>	64,142
London Legal Support Trust		<b>10,000</b>	10,000
AB Charitable Trust		<b>16,250</b>	10,000
Access to Justice		-	99,200
Bishop Edwards		<b>5,519</b>	-
City Bridge		<b>15,750</b>	106,126
Riverhouse		<b>11,200</b>	11,200
The Legal Education Foundation		<b>33,411</b>	46,404
Home office EUSS		<b>68,548</b>	-
London Community Response		-	25,022
Greater London Authority		-	25,000
United in Hammersmith		-	1,785
		<u><b>166,178</b></u>	<u>444,955</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2022**

**6. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 7) £	Totals £
Charitable activities	<u>403,694</u>	<u>56,567</u>	<u>460,261</u>

**7. SUPPORT COSTS**

	Other £	Governance costs £	Totals £
Charitable activities	<u>41,693</u>	<u>14,874</u>	<u>56,567</u>

Support costs, included in the above, are as follows:

	2022 Charitable activities £	2021 Total activities £
Rent	20,000	20,000
Insurance	1,925	1,824
Telephone	3,407	4,014
Postage, printing & stationery	7,954	7,075
Sundries	386	139
Repairs & maintenance	-	1,914
Travel & subsistence	567	953
Bank charges	1,388	988
Subscriptions	2,029	3,837
Cleaning & waste disposal	-	559
File storage	1,394	1,010
Disallowed VAT	-	(627)
Depreciation of tangible fixed assets	2,643	3,517
Legal & professional fees	10,614	7,148
Independent examination	4,260	3,200
	<u>56,567</u>	<u>55,551</u>

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging (crediting):

	2022 £	2021 £
Deprcciation - owned assets	<u>2,643</u>	<u>3,517</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2022**

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**10. STAFF COSTS**

	<b>2022</b>	2021
	<b>£</b>	£
Wages and salaries	<b>336,539</b>	349,868
Social security costs	<b>29,175</b>	29,192
Other pension costs	<b>19,128</b>	19,573
	<u><b>384,842</b></u>	<u>398,633</u>

The average monthly number of employees during the year was as follows:

	<b>2022</b>	2021
Legal advice	<b>12</b>	10
Administration	<b>2</b>	2
	<u><b>14</b></u>	<u>12</u>

No employees received emoluments in excess of £60,000.

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	3,847	-	3,847
<b>Charitable activities</b>			
Charitable activities	173,142	505,423	678,565
Other trading activities	8,025	-	8,025
Investment income	51	-	51
<b>Total</b>	<u>185,065</u>	<u>505,423</u>	<u>690,488</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Charitable activities	-	469,515	469,515
<b>NET INCOME</b>	185,065	35,908	220,973
<b>Transfers between funds</b>	<u>43,898</u>	<u>(43,898)</u>	<u>-</u>
<b>Net movement in funds</b>	228,963	(7,990)	220,973

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2022**

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	169,563	7,990	177,553
<b>TOTAL FUNDS CARRIED FORWARD</b>	398,526	-	398,526

**12. TANGIBLE FIXED ASSETS**

	Improvements to property £	Fixtures and fittings £	Law library £	Computer equipment £	Totals £
<b>COST</b>					
At 1 April 2021	3,774	1,196	5,968	13,420	24,358
Additions	-	-	-	3,889	3,889
At 31 March 2022	3,774	1,196	5,968	17,309	28,247
<b>DEPRECIATION</b>					
At 1 April 2021	1,226	1,196	5,968	8,578	16,968
Charge for year	377	-	-	2,266	2,643
At 31 March 2022	1,603	1,196	5,968	10,844	19,611
<b>NET BOOK VALUE</b>					
At 31 March 2022	2,171	-	-	6,465	8,636
At 31 March 2021	2,548	-	-	4,842	7,390

**13. STOCKS**

	2022 £	2021 £
Work in progress	155,751	94,447

**14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Trade debtors	17,027	304
Other debtors	105,169	77,267
Prepayments	1,416	4,720
	123,612	82,291

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2022**

**15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Trade creditors	44,685	30,851
VAT	2,542	1,617
Pension Control Account	-	5,321
Accruals and deferred income	24,000	16,250
Accrued expenses	11,831	36,302
	<u>83,058</u>	<u>90,341</u>

**16. MOVEMENT IN FUNDS**

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
General fund	398,526	(16,600)	381,926
	<u>398,526</u>	<u>(16,600)</u>	<u>381,926</u>
<b>TOTAL FUNDS</b>	<u>398,526</u>	<u>(16,600)</u>	<u>381,926</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	213,881	(230,481)	(16,600)
<b>Restricted funds</b>			
Law Centre Network	18,000	(18,000)	-
City Bridge Trust	15,750	(15,750)	-
London Borough of Hammersmith & Fulham Contract	102,452	(102,452)	-
Law Centre Network EUSS Complex Cases Project	54,648	(54,648)	-
The Legal Education Foundation	33,411	(33,411)	-
Dr Edwards & Bishop Kings Fulham Charity	5,519	(5,519)	-
	<u>229,780</u>	<u>(229,780)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>443,661</u>	<u>(460,261)</u>	<u>(16,600)</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2022**

**16. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>				
General fund	169,563	185,065	43,898	398,526
<b>Restricted funds</b>				
City Bridge Trust	7,990	(7,990)	-	-
Fund Transfer	-	43,898	(43,898)	-
	<u>7,990</u>	<u>35,908</u>	<u>(43,898)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u><u>177,553</u></u>	<u><u>220,973</u></u>	<u><u>-</u></u>	<u><u>398,526</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	185,066	(1)	185,065
<b>Restricted funds</b>			
Law Centre Network	16,300	(16,300)	-
Access to Justice	99,200	(99,200)	-
City Bridge Trust	106,126	(114,116)	(7,990)
London Borough of Hammersmith & Fulham Contract	139,528	(139,528)	-
Law Centre Network EUSS Complex Cases Project	47,842	(47,842)	-
The Legal Education Foundation	46,404	(46,404)	-
London Community Response	25,022	(25,022)	-
Greater London Authority	25,000	(25,000)	-
Fund Transfer	-	43,898	43,898
	<u>505,422</u>	<u>(469,514)</u>	<u>35,908</u>
<b>TOTAL FUNDS</b>	<u><u>690,488</u></u>	<u><u>(469,515)</u></u>	<u><u>220,973</u></u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2022**

**16. MOVEMENT IN FUNDS - continued**

**Access to Justice fund & People's Lottery** This funding was to work with the Foodbank to provide a drop-in service to provide a holistic advice service to those in crisis. This also covers follow-up casework in the office to resolve the housing and benefit legal issues.

**City Bridge Trust** Funding for a solicitor to help people facing extreme poverty, destitution or homelessness to improve the life chance of children. Including outreach advice services, advice line, court/tribunal hearings and a casework service.

**LB Hammersmith & Fulham Organisational fund** This funding is to support development costs for the law centre.

**London Borough of Hammersmith & Fulham Contract** This funding covers strategic work in the advice sector as well as housing advice that is either not in scope for legal aid or clients that are not eligible for legal aid.

**The Legal education Foundation** This funding is to support a Justice First Fellowship guarantee for the remuneration and related costs of a solicitor trainee.

**Law Centre Network EUSS Complex Cases Project** This funding was to support vulnerable EU citizens with Completing their EU applications.

**EU Application Fund** This funding from LB of Hammersmith and Fulham is to provide advice and assistance to EEA Nationals in the borough to secure their immigration status.

**Welfare Outreach Project** This funding from the LLST was to provide administrative support to our First-tier Tribunal Clinic.

**Greater London Authority** This funding was provided to support those vulnerable who are affected by rough sleeping during Covid-19.

**London Community Response** This fund is to support the redeployment of staffs due to Covid-19.

**17. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2022.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2022**

	2022 £	2021 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	2,444	3,847
<b>Other trading activities</b>		
Other income	-	8,025
<b>Investment income</b>		
Deposit account interest	8	51
<b>Charitable activities</b>		
Grants	166,178	444,955
Legal advice & services	170,579	131,158
Funds from LB Hammersmith & Fulham	102,452	102,452
Other income	2,000	-
	441,209	678,565
<b>Total incoming resources</b>	<b>443,661</b>	<b>690,488</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	336,539	349,868
Social security	29,175	29,192
Pensions	19,128	19,573
Training & recruitment	5,678	3,375
Sundries	-	997
Computer costs	8,288	6,160
Professional insurance	2,688	2,820
Case management	2,198	1,979
	403,694	413,964
<b>Support costs</b>		
<b>Other</b>		
Rent	20,000	20,000
Insurance	1,925	1,824
Telephone	3,407	4,014
Postage, printing & stationery	7,954	7,075
Sundries	386	139
Repairs & maintenance	-	1,914
Travel & subsistence	567	953
Bank charges	1,388	988
Subscriptions	2,029	3,837
Carried forward	37,656	40,744

This page does not form part of the statutory financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2022**

	2022 £	2021 £
<b>Other</b>		
Brought forward	37,656	40,744
Cleaning & waste disposal	-	559
File storage	1,394	1,010
Disallowed VAT	-	(627)
Depreciation of tangible fixed assets	2,643	3,517
	<u>41,693</u>	<u>45,203</u>
<b>Governance costs</b>		
Legal & professional fees	10,614	7,148
Independent examination	4,260	3,200
	<u>14,874</u>	<u>10,348</u>
Total resources expended	<u>460,261</u>	<u>469,515</u>
<b>Net (expenditure)/income</b>	<u>(16,600)</u>	<u>220,973</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW CENTRE LIMITED**

England & Wales - Charity number 287462

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# Accounts

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REGISTERED COMPANY NUMBER: 01417251 (England and Wales)  
REGISTERED CHARITY NUMBER: 287462

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE

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for the year ended 31 March 2021

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**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REFERENCE AND ADMINISTRATIVE DETAILS  
for the year ended 31 March 2021**

<b>TRUSTEES</b>	Marjory Clark Joanna Patricia Kennedy Tony Martin - Chair Tushar Singh Andrew Slaughter (resigned 21.1.21) Guy Vincent Rebecca Harvey - Vice chair Sian Louise Gates - Treasurer
<b>COMPANY SECRETARY</b>	Joanna Patricia Kennedy
<b>REGISTERED OFFICE</b>	1st Floor, Hammersmith Library Shepherds Bush Road Hammersmith W6 7AT
<b>REGISTERED COMPANY NUMBER</b>	01417251 (England and Wales)
<b>REGISTERED CHARITY NUMBER</b>	287462
<b>INDEPENDENT EXAMINER</b>	Berringers LLP Lygon House 50 London Road Bromley Kent BR1 3RA

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The Law Centre exists to tackle unmet legal need. The Centre's principal activity continues to be the provision of specialist legal advice and representation mainly to persons resident or working in the London Borough of Hammersmith and Fulham.

The Law Centre aims to relieve the poverty of suffering and distress, to advance the education of persons, and to advance any charitable purposes beneficial for the persons mainly resident or working in the London Borough of Hammersmith and Fulham.

The strategies employed to achieve the charity's objectives are to:

- \* Continue to provide our existing specialist advice and representation services and expand our remit to include specialist welfare benefits representation and employment advice.
- \* Continue the family law pro-bono clinic run with the BPP Law School.
- \* Continue to strengthen the financial position of the Centre and increase grant income to provide for new areas of work.
- \* Work in partnership with other organisations in Hammersmith and Fulham and surrounding boroughs to develop advice services, share resources, prevent duplication and identify any gaps in provision.
- \* Develop strategic advice initiatives through the Advice Forum.
- \* Organise training for the advice sector on relevant legal issues.
- \* Use our new location at Hammersmith Library to develop an advice and information programme with the library and pro bono services to fill the gap in legal advice since legal aid was reduced in scope.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2021**

**OBJECTIVES AND ACTIVITIES**

**Significant activities**

The Law Centre has a variety of funding streams. The organisation has been proactive in researching and securing alternative funding to ensure that they continue to meet their goals and objectives.

The Law Centre has contracts with the Legal Aid Agency to provide advice and representation in housing, welfare benefits, public law and immigration and asylum cases. It also has two contracts with the Legal Aid Agency to provide representation on housing duty days at Wandsworth County Court and Brentford County Court. This activity has been significantly affected by the COVID pandemic.

Our charitable status gives us the ability to attract resources which enable us to extend our services well beyond the limited areas for which legal aid is available.

We were successful in securing a grant from City Bridge Trust to employ an Employment Lawyer in 2020. Further to this we also secured a grant through Access For Justice Community Justice Foundation in 2020 to employ a Crisis navigator and part time Housing and Immigration post.

It was clear from providing housing court duty representation in the county court that our clients were increasingly in crisis and needed more than housing representation. Being able to advise on welfare benefit and employment issues has been vital to making change to more of our clients. Clients often present with multiple problems and holistic advice is key to long term change.

Housing Issues still remain a key issue within the borough. Housing advice that is out of scope for legal aid has been able to be provided because of funding from the London Borough of Hammersmith and Fulham. This has meant we have been able to target resources locally where it is most needed.

Hammersmith United Charity provided funding to be able to secure legal advice on immigration and asylum issues for families associated with West London Welcome charity.

Our triage partnership with the immigration team, Riverhouse and Birkbeck University enables us to offer a weekly clinic to identify a real need for those with medical conditions such as HIV/AIDS in the borough.

We have continued our partnership with BPP Law school to provide a pro-bono clinic in family law and welfare benefit form filling clinic.

We continue to advise EU citizens on their rights under the European Union Settlement Scheme through funding from the Home Office.

The continuation of the Coronavirus pandemic has meant that the majority of staff work from home for at least part of the week, but our office has now re-opened. We continue to operate an online and telephone model of advice as well as limited face to face appointments. Our drop in service at the Hammersmith & Fulham Foodbank has also restarted from October 2021.

We are active members of the Law Centre Network which allows us to feed our experiences of poverty and destitution into awareness raising nationwide.

**Public benefit**

The trustees consider that the objectives and aims of the charity described above, enabled it to meet its obligations to the Charity Commission to deliver aid and assistance to the local community in Hammersmith & Fulham.

**Volunteers**

The Law Centre offers opportunities to a small number of volunteers to assist with legal casework as well as administrative work, and we are grateful to them all. This has been limited during the last year due to the pandemic requiring the majority of staff to work from home.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2021**

**STRATEGIC REPORT**

**Achievement and performance**

**Charitable activities**

Strategic work was supported by grants from London Borough of Hammersmith & Fulham, London Legal Support Trust and Law Centre Network.

The Law Centre continued to meet its objectives in casework outcomes. We achieved success in a very high proportion of cases. During the year the Law Centre helped 1,846 local people, providing information and second tier advice. We also represented people in the county court (where these were operating) preventing possession and evictions. Training to several organisations was also provided.

The Law Centre achieved this by:

- \* Providing specialist legal advice and representation in the areas of housing, immigration and asylum, including breaches of human rights and discrimination, welfare benefits and public law.
- \* Providing training in legal rights.
- \* Legal support and training for local advice and community agencies.
- \* Providing representation at Wandsworth and Brentford County Courts on housing possession duty days.
- \* Organising and chairing Hammersmith & Fulham Advice Forum.
- \* Outreach advice at the Hammersmith & Fulham Foodbank.

**Financial review**

**Reserves policy**

The trustees have established policies to build and maintain unrestricted reserves to a level to support the charity's core expenditure for a minimum period of 3 months.

**Financial position**

The principal funding source of the Law Centre continues to be the London Borough of Hammersmith and Fulham and the Legal Aid Agency.

The Law Centre has continued efforts to secure funds and develop additional projects. Professional services provided by salaried staff and volunteers has been maintained.

The Centre's gross income was higher this year at £690,488 (2020 £413,858) and expenditure also increased slightly to £469,515 (2020 £365,992). This resulted in net incoming resources of £220,973 (2020 £47,866). At the year end, restricted funds amounted to £Nil (2020 £7,990), while unrestricted funds increased to £398,526 (2020 £169,563).

**Future plans**

We continue to seek to expand our grant funding to make up for continued shortfall in Legal Aid. The trustees will also continue to seek additional funding from both existing and new grant providers. The trustees have a proven record of attracting grant funding and seek to diversify grant sources. Funding for new areas of expertise to expand the Law Centre's services will be sought. Maximizing Legal Aid will continue to be a priority in both housing and immigration.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The company is a charity and is limited by guarantee, and not having a share capital, each member undertakes to contribute a sum not exceeding £1 in the event of the company being wound up. The company is bound by its memorandum and articles of association.

REPORT OF THE TRUSTEES  
for the year ended 31 March 2021

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Recruitment and appointment of new trustees**

The profile of the trustees is intended to reflect the local community interests in the work that the Centre undertakes for the benefit of the community. Trustees are drawn from clients and ex-clients, nominees of local voluntary and other organisations and local authority councillors. Trustee membership is intended to reflect the ethnic and social diversity of the borough and equally represent men and women. Trustees will actively seek to recruit new members to ensure a balance of skills, knowledge, qualities and experience to support current and future needs of the Centre.

Trustees will, at least every two years, carry out a skills audit of its membership to ensure that all the skills necessary to run the Centre are available to the Management Committee.

Trustees are elected at the Annual General Meeting or co-opted as necessary during the year. All new Trustees are subject to a process of application and interview.

**Organisational structure**

The Management Committee is responsible for oversight of the effective and efficient use of resources, the solvency of the Centre and the safeguarding of its assets. The members of the Management Committee are both directors of the company and trustees of the charity.

Day to day management of the Centre is delegated to the Director who reports to the Trustees. The Director has overall responsibility for managing income and expenditure, budgeting and financial reporting.

The Trustee Board meets at least 6 times per annum. The Treasurer, Director and Finance Officer meet every 6 weeks to monitor and review financial performance, advise and make recommendations to the Trustee Board.

Trustees are not entitled to remuneration for their services to the company or for any service which they undertake for the company. Reasonable expenses may be paid in connection with the exercise of Trustees' powers and the discharge of responsibilities in relation to the company.

**Induction and training of new trustees**

All Trustees will receive induction in relation to the work of the Centre and work and responsibilities of the Management Committee.

All Trustees will be provided with 'Rules for the Proper Conduct and Management of the Centre' and will be expected to conduct themselves within the responsibilities set out in Appendix 3 - Responsibilities of individual members of the Management Committee, and Appendix 2 - The seven Principles of Public Life.

Governance training will be provided for all Trustees on a regular basis.

**Key management remuneration**

During the year key management remuneration was in excess of £50,000.

It should be noted that the majority of work by key management was carrying out charitable activities.

Report of the trustees, incorporating a Strategic report, approved by order of the board of trustees, as the company directors, on 21st January 2022 and signed on the board's behalf by:



.....  
Sian Louise Gates - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**Independent examiner's report to the trustees of Hammersmith And Fulham Community Law Centre ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Neil Shaw BA  
FCCA  
Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

Date: 21 January 2023

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	3,847	-	3,847	1,681
<b>Charitable activities</b>					
Charitable activities	5	173,142	505,423	678,565	412,150
Other trading activities	3	8,025	-	8,025	-
Investment income	4	<u>51</u>	<u>-</u>	<u>51</u>	<u>27</u>
<b>Total</b>		<b>185,065</b>	<b>505,423</b>	<b>690,488</b>	<b>413,858</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Charitable activities	6	-	469,515	469,515	365,992
<b>NET INCOME</b>		<b>185,065</b>	<b>35,908</b>	<b>220,973</b>	<b>47,866</b>
Transfers between funds	16	<u>43,898</u>	<u>(43,898)</u>	<u>-</u>	<u>-</u>
Net movement in funds		228,963	(7,990)	220,973	47,866
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>169,563</u>	<u>7,990</u>	<u>177,553</u>	<u>129,687</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>398,526</u></b>	<b><u>-</u></b>	<b><u>398,526</u></b>	<b><u>177,553</u></b>

The notes form part of these financial statements

HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE

BALANCE SHEET  
31 March 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	12	7,390	-	7,390	5,303
<b>CURRENT ASSETS</b>					
Stocks	13	94,447	-	94,447	91,216
Debtors	14	82,291	-	82,291	107,427
Cash at bank and in hand		299,489	5,250	304,739	72,313
		<u>476,227</u>	<u>5,250</u>	<u>481,477</u>	<u>270,956</u>
<b>CREDITORS</b>					
Amounts falling due within one year	15	(85,091)	(5,250)	(90,341)	(98,706)
<b>NET CURRENT ASSETS</b>		<u>391,136</u>	<u>-</u>	<u>391,136</u>	<u>172,250</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>398,526</u>	<u>-</u>	<u>398,526</u>	<u>177,553</u>
<b>NET ASSETS</b>		<u>398,526</u>	<u>-</u>	<u>398,526</u>	<u>177,553</u>
<b>FUNDS</b>	16				
Unrestricted funds				398,526	169,563
Restricted funds				-	7,990
<b>TOTAL FUNDS</b>				<u>398,526</u>	<u>177,553</u>


The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 21st March 2021 and were signed on its behalf by:

  
Siân Louise Gates - Trustee  
The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**CASH FLOW STATEMENT  
for the year ended 31 March 2021**

	Notes	2021 £	2020 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>237,979</u>	<u>32,321</u>
Net cash provided by operating activities		<u>237,979</u>	<u>32,321</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(5,604)	(989)
Interest received		<u>51</u>	<u>27</u>
Net cash used in investing activities		<u>(5,553)</u>	<u>(962)</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>232,426</b>	<b>31,359</b>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u><b>72,313</b></u>	<u><b>40,954</b></u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u><b>304,739</b></u></u>	<u><u><b>72,313</b></u></u>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE CASH FLOW STATEMENT  
for the year ended 31 March 2021**

**1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING  
ACTIVITIES**

	2021 £	2020 £
Net income for the reporting period (as per the Statement of financial activities)	220,973	47,866
<b>Adjustments for:</b>		
Depreciation charges	3,517	1,972
Interest received	(51)	(27)
(Increase)/decrease in stocks	(3,231)	7,795
Decrease in debtors	25,136	1,772
Decrease in creditors	<u>(8,365)</u>	<u>(27,057)</u>
<b>Net cash provided by operations</b>	<u><b>237,979</b></u>	<u><b>32,321</b></u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.20 £	Cash flow £	At 31.3.21 £
<b>Net cash</b>			
Cash at bank and in hand	<u>72,313</u>	<u>232,426</u>	<u>304,739</u>
	<u>72,313</u>	<u>232,426</u>	<u>304,739</u>
<b>Total</b>	<u><b>72,313</b></u>	<u><b>232,426</b></u>	<u><b>304,739</b></u>

The notes form part of these financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2021**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Law library	- 25% on cost
Computer equipment	- 25% on cost

**Work in progress**

Work in progress is valued at the rate it is expected to be received.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Deferred income**

Income is on occasions received in advance and is shown in deferred income. The balance of the deferred income at the year end is £16,250 (2020 - £28,039).

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

<b>2. DONATIONS AND LEGACIES</b>		<b>2021</b>	<b>2020</b>
		£	£
Gifts		2	1
Donations		<u>3,845</u>	<u>1,680</u>
		<u>3,847</u>	<u>1,681</u>
<b>3. OTHER TRADING ACTIVITIES</b>		<b>2021</b>	<b>2020</b>
		£	£
Other income		<u>8,025</u>	<u>-</u>
<b>4. INVESTMENT INCOME</b>		<b>2021</b>	<b>2020</b>
		£	£
Deposit account interest		<u>51</u>	<u>27</u>
<b>5. INCOME FROM CHARITABLE ACTIVITIES</b>		<b>2021</b>	<b>2020</b>
	Activity	£	£
Grants	Charitable activities	444,955	193,927
Legal advice & services	Charitable activities	131,158	115,771
Funds from LB Hammersmith & Fulham	Charitable activities	<u>102,452</u>	<u>102,452</u>
		<u>678,565</u>	<u>412,150</u>

Grants received, included in the above, are as follows:

	<b>2021</b>	<b>2020</b>
	£	£
Hammersmith United Charities	9,000	8,000
London Borough of Hammersmith & Fulham	37,076	12,907
Law Centre Network	64,142	52,190
London Legal Support Trust	10,000	15,000
AB Charitable Trust	10,000	-
Access to Justice	99,200	7,917
City Bridge	106,126	60,600
People's postcode	-	15,833
Riverhouse	11,200	11,200
The Legal Education Foundation	46,404	10,280
London Community Response	25,022	-
Greater London Authority	25,000	-
United in Hammersmith	<u>1,785</u>	<u>-</u>
	<u>444,955</u>	<u>193,927</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**6. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 7) £	Totals £
Charitable activities	<u>413,964</u>	<u>55,551</u>	<u>469,515</u>

**7. SUPPORT COSTS**

	Other £	Governance costs £	Totals £
Charitable activities	<u>45,203</u>	<u>10,348</u>	<u>55,551</u>

Support costs, included in the above, are as follows:

	2021 Charitable activities £	2020 Total activities £
Rent	20,000	19,073
Insurance	1,824	1,841
Telephone	4,014	3,181
Postage, printing & stationery	7,075	8,916
Sundries	139	51
Repairs & maintenance	1,914	662
Travel & subsistence	953	2,406
Bank charges	988	1,026
Subscriptions	3,837	2,551
Cleaning & waste disposal	559	21
File storage	1,010	784
Disallowed VAT	(627)	(34,586)
Marketing & communications	-	530
Staff costs	-	513
Depreciation of tangible fixed assets	3,517	1,972
Legal & professional fees	7,148	9,036
Independent examination	<u>3,200</u>	<u>3,100</u>
	<u>55,551</u>	<u>21,077</u>

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation - owned assets	<u>3,517</u>	<u>1,972</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**10. STAFF COSTS**

	2021	2020
	£	£
Wages and salaries	349,868	289,197
Social security costs	29,192	24,889
Other pension costs	<u>19,573</u>	<u>16,124</u>
	<u><b>398,633</b></u>	<u><b>330,210</b></u>

The average monthly number of employees during the year was as follows:

	2021	2020
Legal advice	10	8
Administration	<u>2</u>	<u>2</u>
	<u><b>12</b></u>	<u><b>10</b></u>

No employees received emoluments in excess of £60,000.

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	1,681	-	1,681
<b>Charitable activities</b>			
Charitable activities	144,971	267,179	412,150
Investment income	<u>27</u>	<u>-</u>	<u>27</u>
<b>Total</b>	146,679	267,179	413,858
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Charitable activities	<u>107,803</u>	<u>258,189</u>	<u>365,992</u>
<b>NET INCOME</b>	38,876	8,990	47,866
<b>Transfers between funds</b>	<u>1,000</u>	<u>(1,000)</u>	<u>-</u>
<b>Net movement in funds</b>	39,876	7,990	47,866

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

<b>11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued</b>						
	Unrestricted fund £	Restricted funds £	Total funds £			
<b>RECONCILIATION OF FUNDS</b>						
Total funds brought forward	129,687	-	129,687			
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>169,563</u>	<u>7,990</u>	<u>177,553</u>			
<b>12. TANGIBLE FIXED ASSETS</b>						
	Improvements to property £	Fixtures and fittings £	Law library £	Computer equipment £	Totals £	
<b>COST</b>						
At 1 April 2020	3,774	1,196	5,968	7,816	18,754	
Additions	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,604</u>	<u>5,604</u>	
At 31 March 2021	<u>3,774</u>	<u>1,196</u>	<u>5,968</u>	<u>13,420</u>	<u>24,358</u>	
<b>DEPRECIATION</b>						
At 1 April 2020	849	1,196	4,476	6,930	13,451	
Charge for year	<u>377</u>	<u>-</u>	<u>1,492</u>	<u>1,648</u>	<u>3,517</u>	
At 31 March 2021	<u>1,226</u>	<u>1,196</u>	<u>5,968</u>	<u>8,578</u>	<u>16,968</u>	
<b>NET BOOK VALUE</b>						
At 31 March 2021	<u>2,548</u>	<u>-</u>	<u>-</u>	<u>4,842</u>	<u>7,390</u>	
At 31 March 2020	<u>2,925</u>	<u>-</u>	<u>1,492</u>	<u>886</u>	<u>5,303</u>	
<b>13. STOCKS</b>						
				2021 £	2020 £	
Work in progress				<u>94,447</u>	<u>91,216</u>	
<b>14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>						
				2021 £	2020 £	
Trade debtors				304	8,753	
Other debtors				77,267	63,071	
VAT				-	27,546	
Prepayments				<u>4,720</u>	<u>8,057</u>	
				<u>82,291</u>	<u>107,427</u>	

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
Trade creditors	30,851	52,160
VAT	1,617	-
Pension Control Account	5,321	4,626
Accruals and deferred income	16,250	28,039
Accrued expenses	<u>36,302</u>	<u>13,881</u>
	<u>90,341</u>	<u>98,706</u>

**16. MOVEMENT IN FUNDS**

	At 1.4.20	Net movement in funds	Transfers between funds	At 31.3.21
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	169,563	185,065	43,898	398,526
<b>Restricted funds</b>				
City Bridge Trust	7,990	(7,990)	-	-
Fund Transfer	-	<u>43,898</u>	<u>(43,898)</u>	-
	<u>7,990</u>	<u>35,908</u>	<u>(43,898)</u>	-
<b>TOTAL FUNDS</b>	<u>177,553</u>	<u>220,973</u>	<u>-</u>	<u>398,526</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	185,066	(1)	185,065
<b>Restricted funds</b>			
Law Centre Network	16,300	(16,300)	-
Access to Justice	99,200	(99,200)	-
City Bridge Trust	106,126	(114,116)	(7,990)
London Borough of Hammersmith & Fulham Contract	139,528	(139,528)	-
Law Centre Network EUSS Complex Cases Project	47,842	(47,842)	-
The Legal Education Foundation	46,404	(46,404)	-
London Community Response	25,022	(25,022)	-
Greater London Authority	25,000	(25,000)	-
Fund Transfer	-	<u>43,898</u>	<u>43,898</u>
	<u>505,422</u>	<u>(469,514)</u>	<u>35,908</u>
<b>TOTAL FUNDS</b>	<u>690,488</u>	<u>(469,515)</u>	<u>220,973</u>

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**16. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>				
General fund	129,687	38,876	1,000	169,563
<b>Restricted funds</b>				
City Bridge Trust	-	7,990	-	7,990
The Legal Education Foundation	-	1,000	(1,000)	-
	<u>-</u>	<u>8,990</u>	<u>(1,000)</u>	<u>7,990</u>
<b>TOTAL FUNDS</b>	<u>129,687</u>	<u>47,866</u>	<u>-</u>	<u>177,553</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	146,679	(107,803)	38,876
<b>Restricted funds</b>			
Law Centre Network	21,500	(21,500)	-
Access to Justice	7,917	(7,917)	-
People's Lottery	15,833	(15,833)	-
City Bridge Trust	60,600	(52,610)	7,990
London Borough of Hammersmith & Fulham Contract	102,452	(102,452)	-
Law Centre Network EUSS Complex Cases Project	30,690	(30,690)	-
The Legal Education Foundation	10,280	(9,280)	1,000
EU Application Fund	12,907	(12,907)	-
Welfare Outreach Project	5,000	(5,000)	-
	<u>267,179</u>	<u>(258,189)</u>	<u>8,990</u>
<b>TOTAL FUNDS</b>	<u>413,858</u>	<u>(365,992)</u>	<u>47,866</u>

HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021

16. MOVEMENT IN FUNDS - continued

**Access to Justice fund & People's Lottery** This funding was to work with the Foodbank to provide a drop-in service to provide a holistic advice service to those in crisis. This also covers follow-up casework in the office to resolve the housing and benefit legal issues.

**City Bridge Trust** Funding for a solicitor to help people facing extreme poverty, destitution or homelessness to improve the life chance of children. Including outreach advice services, advice line, court/tribunal hearings and a casework service.

**LB Hammersmith & Fulham Organisational fund** This funding is to support development costs for the law centre.

**London Borough of Hammersmith & Fulham Contract** This funding covers strategic work in the advice sector as well as housing advice that is either not in scope for legal aid or clients that are not eligible for legal aid.

**The Legal education Foundation** This funding is to support a Justice First Fellowship guarantee for the remuneration and related costs of a solicitor trainee.

**Law Centre Network EUSS Complex Cases Project** This funding was to support vulnerable EU citizens with Completing their EU applications.

**EU Application Fund** This funding from LB of Hammersmith and Fulham is to provide advice and assistance to EEA Nationals in the borough to secure their immigration status.

**Welfare Outreach Project** This funding from the LLST was to provide administrative support to our First-tier Tribunal Clinic.

**Greater London Authority** This funding was provided to support those vulnerable who are affected by rough sleeping during Covid-19.

**London Community Response** This fund is to support the redeployment of staffs due to Covid-19.

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2021**

	2021 £	2020 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts	2	1
Donations	<u>3,845</u>	<u>1,680</u>
	3,847	1,681
<b>Other trading activities</b>		
Other income	8,025	-
<b>Investment income</b>		
Deposit account interest	51	27
<b>Charitable activities</b>		
Grants	444,955	193,927
Legal advice & services	131,158	115,771
Funds from LB Hammersmith & Fulham	<u>102,452</u>	<u>102,452</u>
	<u>678,565</u>	<u>412,150</u>
<b>Total incoming resources</b>	<b>690,488</b>	<b>413,858</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	349,868	289,197
Social security	29,192	24,889
Pensions	19,573	16,124
Training & recruitment	3,375	1,925
Sundries	997	-
Subcontracted work	-	3,307
Computer costs	6,160	4,853
Professional insurance	2,820	2,688
Case management	<u>1,979</u>	<u>1,932</u>
	413,964	344,915
<b>Support costs</b>		
<b>Other</b>		
Rent	20,000	19,073
Insurance	1,824	1,841
Telephone	4,014	3,181
Postage, printing & stationery	7,075	8,916
Sundries	139	51
Repairs & maintenance	1,914	662
Carried forward	<u>34,966</u>	<u>33,724</u>

This page does not form part of the statutory financial statements

**HAMMERSMITH AND FULHAM COMMUNITY LAW  
CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2021**

	2021	2020
	£	£
<b>Other</b>		
Brought forward	34,966	33,724
Travel & subsistence	953	2,406
Bank charges	988	1,026
Subscriptions	3,837	2,551
Cleaning & waste disposal	559	21
File storage	1,010	784
Disallowed VAT	(627)	(34,586)
Marketing & communications	-	530
Staff costs	-	513
Depreciation of tangible fixed assets	<u>3,517</u>	<u>1,972</u>
	45,203	8,941
<b>Governance costs</b>		
Legal & professional fees	7,148	9,036
Independent examination	<u>3,200</u>	<u>3,100</u>
	<u>10,348</u>	<u>12,136</u>
Total resources expended	<u>469,515</u>	<u>365,992</u>
<b>Net income</b>	<u><u>220,973</u></u>	<u><u>47,866</u></u>

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