

Taverham and District Day Centre.

Annual Report.

Reporting on the past year April 21st to March 24

Chairman's report 20th August 24

I think it has been a good year for the day centre. There are now 30 members on the register. In the past year 5 members have left the day centre, and 4 new members have joined. It is with sadness . I am pleased that Lorraine has taken on some of the duties carried out by Kathy

During the past financial year we have received a number of generous donations. Taverham Lions Club donation towards the cost of Christmas celebrations. and Tesco Drayton store donations which support member's outings.

We thank our president Caroline for her support during the past year. Caroline as kindly agreed to be a trustee of the day centre replacing Rev Paul Seabrooke. Many thanks to Marie, she chooses the menus, prepares the shopping list, does the cooking with the help of Corrine, and then serves the great dinners. We thank our treasurer Roger who works at home dealing with the complex handling of our finances.

I thank you all, staff and members, for making my duties as chairman so enjoyable.

[Home](#)

Charity Commission Annual Return 2024

[Print](#) [Cancel](#)

TAVERHAM AND DISTRICT DAY CARE CENTRE
Charity registration number: 287308

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2024.

PART A - Charity information

Financial period

Financial period start date	<input type="text" value="01/04/2023"/>
Financial period end date	<input type="text" value="31/03/2024"/>

Income and spending

Income £	<input type="text" value="£ 29,321"/>
Spending £	<input type="text" value="£ 25,192"/>

Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?	<input type="text" value="0"/>
---	--------------------------------

Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?	<input type="text" value="0"/>
--	--------------------------------

Income breakdown

Donations and legacies (excluding Endowments Received)	<input type="text" value="£ 3,815"/>
Charitable activities	<input type="text" value="£ 24,517"/>
Other trading activities	<input type="text" value="£ 0"/>

Investments

£ 989

Other

£ 0

Grantmaking

Is grant making the main way your charity carries out its purposes?

No

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).

Individuals

£ 0

Other charities

£ 0

Other organisations that are not charities

£ 0

Trustee payments

Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?

☒ e. None of the trustees have been paid

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

Income from outside the UK

Did your charity receive income from outside of the United Kingdom in the financial period of this return?

No

Delivering activities outside the United Kingdom

Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?

No

Spending outside England & Wales

Did your charity spend funds outside of the United Kingdom in the financial period of this return?

No

Total Spending outside England & Wales

£

Trading subsidiaries

Does the charity have any trading subsidiaries?

No

Charity contact details correct

Is the contact address displayed from the Register of Charities, correct?

Yes

Charity headquarters details correct

Is this the same address that you use as your charity's administrative headquarters?

Yes

Charity contact address

Address Line 1

3 BRADSHAW ROAD

Address Line 2

DRAYTON

Address Line 3

NORWICH

Address Line 4

Address Line 5

Postcode

NR8 6DJ

Country

Charity Headquarters address

Address Line 1

3 BRADSHAW ROAD

Address Line 2

DRAYTON

Address Line 3

NORWICH

Address Line 4

Address Line 5

Postcode

NR8 6DJ

Country

Property

Were any of your charity’s properties held by holding or custodian trustees on behalf of your charity (excluding the Official Custodian) during the financial period for this return?

No

Membership type

Is your charity part of a wider group structure with a parent body and subsidiary bodies? no, the charity is not part of a wider group structure
--

Employment contract types

People were permanently employed by your charity 0
--

People were on fixed-terms contracts with your charity 0
--

Self-employed people were working for your charity 2
--

Total overseas employees

How many of the people above work on behalf of your charity outside of the United Kingdom? 0
--

Total employee payroll

What was the total amount spent on employee payroll during the financial period relating to this return? £ 0
--

Employees' salaries

Did any of your charity's employees receive total employment benefits of £60,000 or more in the financial period of this annual return? No
--

Governance policies

Internal charity financial controls policy and procedures Yes

Safeguarding policy and procedures Yes
--

Financial reserves policy and procedures Yes
--

Complaints policy and procedures Yes
--

Serious incident reporting policy and procedures Yes
--

Internal risk management policy and procedures Yes
--

Trustee expenses policy and procedures Yes
--

Trustee conflicts of interest policy and procedures

Yes

Investing charity funds policy and procedures

Yes

Campaigns and political activity policy and procedures

Not applicable

Bullying and harassment policy and procedures

Yes

Social media policy and procedures

Yes

Engaging external speakers at charity events policy and procedures

No

Safeguarding

Has your charity provided services to children and/or adults at risk in the financial period of the return?

Yes

a. All required standard DBS checks have been obtained

Yes

b. All required enhanced DBS checks have been obtained

Yes

c. All required enhanced with Barred List(s) DBS checks have been obtained

No

d. DBS checks are not required other than Basic DBS checks

No

Serious Incidents

Has your charity reported all Serious Incidents (including any historical incidents) that the charity became aware of during the financial period of this return?

There were no incidents to report

External risk and impact

Donations

Unknown/No Change/Not Applicable

Other income - grants

Unknown/No Change/Not Applicable

Other income - contracts

Unknown/No Change/Not Applicable

Other income - investment

Unknown/No Change/Not Applicable

Expenditure on charitable activities

Unknown/No Change/Not Applicable

Expenditure on overheads

Positive

Number of volunteers

Unknown/No Change/Not Applicable

Number of employees

Unknown/No Change/Not Applicable

Number of trustees

Unknown/No Change/Not Applicable

Fundraising activities

Unknown/No Change/Not Applicable

Capacity to deliver services

Unknown/No Change/Not Applicable

Total service demand

Unknown/No Change/Not Applicable

Volunteers

Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

10

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- **you have consented to their release; or**
- **we are legally obliged to disclose them; or**
- **we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.**

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- **we can lawfully do so; and**
- **we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest**

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

This annual return has not been submitted and no Declaration has been made



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Taverham & District Day Care Centre

On accounts for the year ended

31/03/2024

Charity no (if any)

287308

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended
31/03/2024

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

15/12/2024

Name:

C. EMMS

Relevant professional qualification(s) or body (if any):

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.