

CHORLEYWOOD CHORAL SOCIETY

England & Wales · Charity number 287149

Details

Status Registered

Legal form Other

Registered 1983-06-09

Register [View on the Charity Commission register](#)

Contact

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Kings Langley
Hertfordshire
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Activities

Objects: TO PROMOTE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC EDUCATION IN AND APPRECIATION OF THE ART AND SCIENCE OF MUSIC IN ALL ITS ASPECTS BY THE STUDY PRACTICE AND CONCERT PERFORMANCE OF CHORAL WORKS AND BY SUCH OTHER WAYS AS THE SOCIETY SHALL FROM TIME TO TIME DETERMINE.

Activities: To advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including the presentation of public concerts and recitals

Classification

- **How:** Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- Buckinghamshire
- Hertfordshire

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-08-31 | £22,528 | £26,385 | - | - |
| 2024-08-31 | £25,739 | £24,807 | - | - |
| 2023-08-31 | £21,003 | £23,628 | - | - |
| 2022-08-31 | £18,639 | £19,542 | - | - |
| 2021-08-31 | £6,093 | £8,543 | - | - |
| 2020-08-31 | £17,964 | £17,875 | - | - |

Trustees

| Name | Role | Appointed |
|--------------------------------|------|------------|
| David William Field | | 2024-10-07 |
| Elizabeth Alexandra Waddington | | 2024-10-07 |
| Janice Ann Harding | | 2024-10-07 |
| Nicholas David Cousins | | 2022-10-24 |
| Nicola Isherwood | | 2024-10-07 |
| Ruth Carolyn Andrews | | 2024-10-07 |
| Susan Brown | | 2024-10-07 |

CHORLEYWOOD CHORAL SOCIETY

England & Wales - Charity number 287149

Accounts



Chorleywood
CHORAL SOCIETY

**Trustees Annual Report and Accounts
for the Year Ended 31st August 2024**

**Chorleywood Choral Society
Registered Charity No 287149**

Objectives and Activities of the Society

The object of the Chorleywood Choral Society (CCS), is to advance, improve, develop and maintain public education in, and appreciation of, the art and science of music, including the presentation of public concerts and recitals and the making of grants and donations.

In pursuit of that objective we give at least three public concerts a year locally, and three on tour.

The spring concert in alternate years, and the annual summer tours, take place in conjunction with Berkhamsted Choral Society with whom we share a Musical Director and we also cooperate with other local choirs to share our love of choral music with as many people as possible.

Achievements and Performance – Chair’s Report from Sarah Barnett

My sixth and final annual report as Chairman of CCS. I’m going to break this into 3 sections, firstly a brief overview of the last 12 months, secondly a look back at the last 6 years and finally some thank yous.

Singing year 23/24 has been as busy as ever. Graham has just reflected upon our main concert highlights, so I’ll address our more informal performances. We brought Xmas joy to the residents of both the Burford and Beaumont Care Homes last December, joining a group of musicians from CW Orchestra to sing light-hearted songs and carols, enhanced once again with spine tingling solos from Thomas Isherwood. A few of us also helped raise over £1000 for the Playskill charity alongside CW Jazz Band busking outside Waitrose. In May we reprised our Haydn’s Nelson Mass work, singing with the CW Orchestra in support of the local FOPS (Prostate Cancer) group. This was our fourth joint concert and as enjoyable and well received as ever.

From a fundraising point of view, we delivered an even bigger and better Christmas soiree at our 2023 December concert, raising over £300 from food and drink sales, accompanied splendidly for the 2nd year running by the Meadowsteep Players. Thank you to everyone who helped with this concert, both on the social side and with delivering our new staging arrangement. All of this will be repeated in 8 weeks’ time for Xmas ‘24 and your new Committee will hope to receive as much support from you all as you gave to us.

Following our Opera triumph in January ‘23, we organised another Come & Sing in early ‘24, this time with a Gilbert & Sullivan theme. It proved highly popular, attracting a large cross section of singers from numerous local choirs, and raised over £300 for CCS. We hope to make it 3 years running with a similarly “light, non-sacred” themed event, possibly Sondheim and Bernstein, early in 2025.

And of course we’ve just enjoyed our Quiz night, early indications suggesting we’ve raised a further £500 for our coffers. Thank you particularly Steve Godbold, Quizmaster, who helped make such a fun evening.

As I reflect on 6 years as your chairperson, what can I say? I can’t say it’s been easy, and I can’t say it’s all been pleasurable, but it has been an honour, and I hope I leave the choir better than when I took over.

For me, the highlights of change over the last 6 years have included:

1. We’ve established a new, very comfortable “home” at Christ Church (moving from Hillside church), providing a pre-rehearsal social hub with refreshments.
2. We’ve developed a reputation with our local Chorleywood audience for delivering a fantastically atmospheric Christmas concert here at Christ Church. It’s NOT the perfect venue, but given we are CW Choral Society, it makes complete sense to perform at least one concert a year here in CW!

3. We survived COVID!! It's hard to believe we spent 18 months rehearsing over Zoom, but we kept on smiling - it was a great way to learn the faces of our members and to put names to those faces!! Who recalls restarting again in Amersham Free Church?!! And writing all those Risk Assessments?!
4. We've built a solid relationship with the CW orchestra, raising over £3000 for charity via our joint concerts and enjoyed some fantastic singing experiences in the process.
5. We've maintained the choir's funds at roughly flat levels across the 6 years, and I'll say a bit more about that later.
6. We've provided singers for all sorts of formal and informal events, via SOS at weddings and funerals, and with mini orchestras at Jubilee, Summer and Xmas gatherings.
7. We've organised multiple fund-raising social events including Quizzes, a Murder Mystery and 2 Jazz evenings including Jubilee Jazz; who will ever forget Rosie's decorated cupcakes and biscuits?!
8. We've enjoyed the skills of 4 pianists, moving from Helen to Max to Andy and now we're delighted to have Fei twinkling the ivories for us.

So what can we do better and how can we help the new committee moving forward?

Firstly, and it really is the bedrock for all decisions that the committee needs to make, is that as a choir, we need to agree what we want to stand for. This may require that we update our Constitution in light of increased costs and falling membership.

I mentioned our bank account earlier and that it has remained roughly flat over the past 6 years. The committee has worked VERY hard to achieve that, and truthfully, not always to Graham's liking. EVERYONE needs to be better educated on how expensive running the choir and putting on concerts is. We are incredibly lucky that we sit on a legacy fund originally of £30,000 left to the choir some 15 years ago.

Some would argue that that money is there to be spent, but if we hadn't worked as hard as we have, we would be at least several thousand pounds down on our current balance. For example, the Dido & Aeneas concert proposed for May this year with 9 professional musicians would have lost us £3k. We pushed back on Graham's proposal. This year's Xmas concert with 11 musicians is expected to lose at least £2k.

For perspective, even just a simple concert of Graham, Iestyn, church hire and music hire, costs in the region of £1500 for the 1 day. That's 83 tickets at £18 each just to break even. Hiring a toilet for a day costs £200, that's another 11 tickets we need to sell. Every soloist costs us £400 or 22 tickets, every professional musician costs us £250-£300, another 14-17 tickets PER MUSICIAN. Hopefully you can see how the costs add up. We CAN choose to continue to put on more extravagant concerts with professional musicians, BUT unless we can draw in significantly bigger audiences, which I honestly don't think we can in the short term, given our lack of a stable, quality venue that our membership catchment area is happy about, our legacy WILL be eroded. Bottom line is it won't last forever and then we won't be able to put on concerts at all.

We have worked VERY hard as a committee to organise fundraising events to offset our concert losses, but this takes HUGE effort and over recent years, despite frequently asking for help, we've been a very depleted committee who can only do so much.

So one thing you can all do is take an interest in the running of the choir. Ask the committee what's going on and offer to help where you can. We are ALL busy people but if everyone does their bit, no-one should have to do too much and hopefully we'll achieve even more.

In parallel, my personal belief is that one of our major successes over recent years has been our collaboration concerts with the CW orchestra; they have been fun events to perform, and our audiences have gone away extremely entertained, fulfilled and happy - I would argue identical sentiments to when they leave our more formal, but purely organ-based concerts. So why can't we use this FREE resource of our local orchestra, who have improved dramatically over the last 3-4 years, for our formal concerts?

The argument is that our choral standards will drop, but I'm not convinced that will be the case and surely, having NOT performed with an amateur orchestra for over 20 years, why wouldn't we take a risk and try? We'd be no worse off financially than we would be if we continue to pay out for professional musicians and rather than our reputation being damaged, I think our audience would wholly enjoy the coming together of two CW based amateur organisations. I know I'm sticking my head above the parapet here, but planning our concerts on the basis of trying to balance our books has been the biggest source of frustration for me over my tenure as Chair and truthfully, is the main reason I'm standing down.

So what can we do? If the new committee feels it is worth exploring, let's get behind the development of a new joint amateur venture and help make it happen, being flexible with venue choices and maximising ticket sales. I'll leave you with that thought.

After 6 years as Chair, and 8 or 9 on the committee, there are a number of public thank yous I need to make.

The first, and by a million miles the most important, is to Jenny. We have been by each other's sides all 6 years and I honestly couldn't have done this job without her. She has been a sounding board for ideas, she's given me multiple nudges to remind me to do things and contributed as much, if not more than me, to every rehearsal, workshop, concert, fundraising event or whatever. She does all the detailed chasing of people for events and lots of courtesy emails to "missing" members. She's processed hundreds of ticket sales, tracked and chased thousands of pounds of membership fees, and investigated the sourcing of masses of our music. I can't say how brilliant Jenny has been as CCS Secretary, always a calming ear in our meetings, writing up Minutes efficiently. I shall be eternally grateful for all her support for me and the choir.

Thank you to Kevan for balancing our books over the last 7 years, never an easy task. We haven't seen much of Kevan over the last 12-24 months as he decided to grab life with both hands and achieve multiple lifetime bucket list adventures, disappearing for months at a time but always available online. Although you are sadly leaving CCS today, we wish you good luck in your new life in London and hope you stay in touch.

To the rest of the current committee, thank you for all the support. Angela, you've done a stalwart job, alongside your daughter Emillee, in trying to drag CCS into the 21st century of social media advertising, increasing our presence dramatically on Facebook. Nick, thank you for your help with various concerts, and for initiating and continuing to drive forward our relationship with the CW orchestra; with your foot in both camps, you frequently tell us how much the orchestra enjoys performing with us as much as we enjoy performing with them. Let's hope this continues. To Susan and Lewis, thank you for your more recent contributions to our committee meetings and to the few other folk who preceded you over 6 years.

To my non-committee contributors, you are all fantastic. Jane Blackwell, your patience and persistence with flyer and program development is hugely appreciated and we are all grateful for your creative eye. Rosie, as my predecessor, you could easily have put your feet up and thought "I've done my bit for CCS" but no, you immediately volunteered to take on the Librarian job and despite your unpredictable life at home with Stefan's illness since Covid, you've always made yourself available when needed. Thank you!

To our Voice Reps and Music Group, thank you for your contributions to the choir; every proactive step, no matter how small, helps with the positive running of the choir and takes work off the committee.

On the music front, thank you of course to Graham who continues to push us to be as perfect as we can be, and this has only been enhanced this year with the arrival of Fei as our regular accompanist and we're delighted she's now double-hatting with us alongside BCS.

To wrap up, as we look ahead to an exciting, albeit logistically difficult Xmas concert, and new challenges into 2025 and beyond, I wish the new committee every success. Not wanting to pre-judge the official voting, but in Nicola, you have a very passionate, determined new Chair who I'm sure will push Graham to explore new and varied repertoires and venues, to attract more members and increase our audiences. This is the only way to protect our finances and ensure CCS remains viable as a choir for many years to come.

Thank you again for your support; I look forward to being just a "normal" alto for many years to come.

Sarah Barnett, Chair of Trustees, 7th October 2024

CCS Financial Strategy & Reserves Policy

This is built on three simple and prudent principles/ goals:

- a. The society's Fixed Running Costs ("Overheads") of Rehearsals and General Administration (including insurance) should be covered by Membership Subscriptions including Gift Aid; whilst
- b. The costs and risk of mounting regular Choral Concert performances should be met from Ticket Sales supported by regular Fundraising and Social Events throughout the year; and
- c. Our Capital & Reserves should remain sufficiently large to enable us to cover at least one year's running costs plus the Budgeted Deficit of one major Concert.

CCS Financial Strategy & Reserves Policy - Performance Summary

- a. Last year this First Goal fell substantially short: £2,223 shortfall of Membership Income (Subs, Gift Aid & Donations) versus Overheads (Rehearsals, Workshops, Music and General Admin costs). This year's reported profit was only due to the accounting catch up for prior years' Gift Aid. In fact we missed this Goal by even more: £3,816 shortfall, due to: less Membership Income (down £431/3%); but mainly the increased cost of Rehearsals & Workshops (+£1,294/10%) and Music/11% (+£161/24%). Central Admin costs actually fell (-£132/11%). This trend - Membership Income falling with Direct Costs rising - needs to be reversed before risking ambitious Concerts.
- b. However this year's Choral Concert programme met our Second Goal, though the financial result was less than last year: including fundraising, we covered all concert costs with a surplus of £637 (£1,438). Last year's September Joint Concert loss became a profit (see Note 8) and our Xmas concert was another great success at our Christ Church home, with an effective breakeven before huge bar & refreshment profits. Our Spring Haydn concert was a disappointment however, with below budgeted ticket sales (only 96 vs usual 120) and consequential poor bar profits.
- c. Our balance sheet remains strong, with a small increase in both reserves and year end cash: one year's running costs (forecast for 2024/25 at £16,000) and the deficit of one major concert (est £1,500) are more than covered by year-end Capital & Reserves (£22,069), being almost 100% cash.

Financial Review - Treasurer's Report from Kevan Keegan

a. Membership & Subscription Income (see Note 4 to Accounts)

Membership recovery stalled with only 64 at year end (2 more than 2021/22 but down from 65 last year) including 4 members who returned for Spring concert and Summer tour. We are thus below pre-Covid's 69. Fees were frozen for the third year running. Total Subscription income increased very slightly to £11,204, implying ave 62.2 Full Fee Equivalent members, up from 61.8, but still below 2020 (63.5) and 2019 (68.0). We have however lost 9 members in 2024/25 (now 53) so will not reach our target of 70 in the foreseeable future. After last year's small increased rates paid to our musical professionals, we need to raise our Subs.

b. Rehearsal Expenses & Central Overheads (see Note 8 to Accounts)

During the year we increased our MD's travel expenses by £10/week, but his fees remain unchanged. Towards year-end we replaced our accompanist with resultant £5/week increased cost. The year's total costs of rehearsals and workshops (including music scores) increased 9% to £15,536 (well above pre-Covid levels). The cost drivers of this increase were: Workshops at £1,921 (up £808/73%) and Music cost of £827 (up 24% from £666 and £312 in 2022) despite efforts to get MD/Music Group to select from our library. Including insurance and Performing Rights fees (£499, up 6%), plus various central overheads - notably IT (£231, down 12%) and Social Media of only £80 (£300) - Central Administration costs fell to £1,030 (£1,162).

Overall, our Direct Costs (Overheads) increased by £1,162/7.5%, from £15,404 to 16,566.

c. Concerts & Fundraising (details in Notes 7 & 8 to Accounts)

This year's September Joint Concert with BCS returned to profit (£660), a £1,234 turnaround from last year's share of losses. The Christmas concert continues to be the bedrock and a great success with Christ Church selling out: a loss of £277 (£443 loss) was more than covered by Bar & Refreshment profits of £472.

Our Spring Concert (Haydn's Nelson Mass) was a disappointment however, with below budgeted ticket sales (only 96 vs usual 120) resulting in a £1,522 loss before only £68 bar profits. Overall therefore our three concerts produced a £1,139 year's loss (£963 loss previous year), mitigated by £573 (£343) of bar / refreshment profits, for a net loss of £566 (£620) before fundraising contributions.

Our Bring & Sing "Gilbert & Sullivan Choruses" in February 2024 didn't match last year's success, with 56 paying singers (83) but still exceeded costs by £200; and with a good cake binge it raised net £362 (£788). Our Special Occasion Singers didn't perform this year (£100 last year), and we didn't enter the Chorleywood Village Quiz Night (£390), but Amazon and Easyfundraising commissions increased (from £108 to £332). So it was mainly the net £641 (£742) from refreshments that lifted total funds raised to £1,776 (£2,128). Net/net this meant that our year's concert losses were again more than covered at +£637 (+1,438).

d. Conclusion & 2024-25 Membership Fees recommendation

Last year's AGM approved the Committee recommendation to freeze fees for the third year, with same concessions to attract younger members, and fees for late joiners priced higher than the annual pro rata. Given the drop in membership at the start of 2024/25 from 64 to 53, and our increased Overheads, the Committee recommends that Full Membership Fees be increased from £180 to £195, and from £120 to £135 for Under-35's. A Membership Fees Memo will be circulated after the AGM, following Member approval of 2024/25 Fees.

Kevan Keegan, Treasurer 7/October 2024

Risks

The society is fully insured for all normal liabilities through Making Music - but not for pandemic driven losses. In addition the Society remits Performing Rights Society fees via Making Music.

Reference and Administrative Details of the Charity & Committee Members

Charity Name: Chorleywood Choral Society. *Registration No:* 287149

The correspondence address of the Society is: Limetree House, Limetree Walk, Amersham HP7 9HY

The Society's Musical Director and Conductor for the year (and for the past 25 years) was Graham Willi.

Officers & Trustees:

| | |
|----------------------------|--------------------------------|
| Chair (since Oct 2018) | Sarah Barnett (appointed 2016) |
| Treasurer (since Oct 2017) | Kevan Keegan (appointed 2015) |
| Secretary (since Oct 2016) | Jenny Kirby (appointed 2014) |

At 31st August 2024 the other Committee Members were:

| | |
|----------------|------------------|
| Angela Forsyth | (appointed 2018) |
| Nick Cousins | (appointed 2022) |
| Susan Brown | (appointed 2023) |
| Lewis Foreman | (appointed 2023) |

All three Officers & Trustees have served their maximum six year tenure as proscribed in the Constitution, and have given one year's notice that they will all step down from the Committee at the upcoming AGM.

Structure, Governance and Management

Chorleywood Choral Society is governed by our Constitution as approved by the members on 15th October 2007. Membership of the Society is open to anyone interested in furthering the objectives of the Society.

The management of the choir is in the hands of the Committee, drawn from the membership of the Society and who are also the Trustees. New Trustees can be co-opted by the Committee under the terms of the Constitution and/or are elected from amongst the membership at the AGM. The committee executes day-to-day management of the Charity, meeting at least six times a year (now mostly by video link) to organise the Society's affairs, review the finances, and provide leadership and direction for the Society. They are advised by the Joint Music Committee, and the Music Director, on the musical programme.

Trustees are permitted by the Constitution to reclaim any expenses incurred on behalf of the Society.

During 2023/24 total expenses were £728 (vs £808): 63% in preparation for concerts and 32% on IT costs.

These amounts were:

| | |
|------------------------------|------|
| ● Sarah Barnett (Chair) | £124 |
| ● Jenny Kirby (Secretary) | £432 |
| ● Kevan Keegan (Treasurer) | £87 |
| ● Angela Forsyth (Publicity) | £25 |
| ● Nick Cousins | £60 |

All expenses were promptly reimbursed by the Society during the financial year.

Independent examiner's report to the trustees of the Chorleywood Choral Society

[THIS REPORT IS VOLUNTARY AS NOT REQUIRED FOR CHARITIES WITH TURNOVER LESS THAN £25,000]

Following the AGM, CCS Committee has appointed an Independent Examiner: Mr Uday Thakkar, FCA, an experienced consultant and a trustee for a number of charities within health, the arts and governance.

I report on the accounts of the Society for the year ended 31 August 2024, as set out on pages 9 to 13.

Respective responsibilities of trustees and examiner

The Society's trustees are responsible for the preparation of the accounts. The Society's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that, in accordance with the Society's constitution, an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Society and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed by: Uday Thakkar  Date: 30 Oct 2024

Relevant professional qualification or body: FCA
Address: 36 Ingersoll Road, LONDON W12 7BD

Statement of Financial Activities for the Year Ended 31st August 2024

Unrestricted Funds

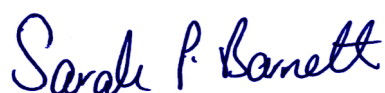
| | | 2022/23 | 2023/24 |
|---|--------------|----------------|----------------|
| | Notes | £ | £ |
| Incoming Resources | | | |
| Incoming resources from generated funds | 3 | 11,341 | 16,862 |
| Activities for generating funds | 4 | 4,957 | 3,296 |
| Investment Income | 6 | 0 | 0 |
| Incoming resources from charitable activities | 7 | 4,705 | 5,581 |
| Total incoming Resources | | 21,003 | 25,739 |
| | | | |
| Resources Expended | | | |
| Cost of generating funds | 5 | 2,556 | 1,520 |
| Costs of Charitable Activities | 8 | 21,072 | 23,287 |
| Total resources Expended | | 23,628 | 24,807 |
| Net movement in funds | | (2,625) | 932 |
| | | | |
| Total Funds brought forward | | 23,762 | 21,137 |
| Total Funds carried forward | | 21,137 | 22,069 |

The notes on pages 11 - 13 form part of these accounts

Balance Sheet Year Ended 31st August 2024

| | | Unrestricted Funds | |
|--|--------------|---------------------------|---------------|
| | | 2023 | 2024 |
| Current Assets | Notes | £ | £ |
| Stock | 9 | 0 | 0 |
| Debtors | 10 | 161 | 250 |
| Cash in Bank and in hand | 11 | 21,665 | 21,854 |
| Total Current Assets | | 21,826 | 22,104 |
| Creditors: Amounts falling due within one year | 12 | -689 | -35 |
| Net Current Assets | | 21,137 | 22,069 |
| Provision for Liabilities and charges | 13 | 0 | 0 |
| Net Assets | | 21,137 | 22,069 |
| Funds of the Charity – Unrestricted Funds | | 21,137 | 22,069 |
| Total Funds | | 21,137 | 22,069 |

Signed by the Chair and the Treasurer on behalf of all the trustees



Sarah Barnett, Chair

Date 07 Oct 2024



Kevan Keegan, Treasurer

Date 07 Oct 2024

The notes on pages 11 -13 form part of these accounts

Notes to the accounts**1. Basis of preparation**

1.1. These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102),
- Accounting Standards
- The Charities Act

1.2. Basis of accounting for Gift Aid: since 2020, Gift Aid Claims are now only recognised when the claim is filed with HMRC (cash basis) not when the relevant donation (eg fees) is received (accrual basis).

1.3. Changes to previous accounts: No changes have been made to accounts for previous years.

2. Accounting policies

2.1. The accounts are prepared using the accruals method.

2.1.1. Incoming resources

Incoming resources are included in the Statement of Financial Activities (SoFA) when

- the charity becomes entitled to the resources
- the Trustees are virtually certain they will receive the resources
- the monetary value can be measured with sufficient reliability
- where incoming resources have related expenditure (as with fundraising) the incoming resources and related expenditure are reported gross in the SoFA
- grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources
- incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate

2.2. Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources, except that where music is commissioned, the costs are spread over the period of the commission.

2.3. Stocks: are valued at the lower of cost or market value. Bar stocks are currently written off in full.

3. Voluntary Income

| | 2023 | 2024 |
|---|---------------|---------------|
| <i>Members subscriptions</i> | 11,115 | 11,204 |
| <i>HMRC – Gift Aid (net of past accruals)</i> | 0 | 5,508 |
| <i>Donations (excl Note 4)</i> | 226 | 150 |
| Total | <u>11,341</u> | <u>16,862</u> |

Gift Aid Tax reclaimed is accounted when the claim is submitted. Gift Aid claims for 2021/22 and 2022/23 were submitted in October 2023 (and paid in November), along with Small Donations claims (eg teas & refreshments) and a claim for 2022/23 subs received up to then.

Donations for refreshments at Workshops are recorded separately in Note 4 (teas, coffees cakes).

| 4. Activities for generating funds | 2023 | 2024 |
|---|--------------|--------------|
| <i>Chorleywood Orchestra Joint (2023 x2; 2024 x1)</i> | 1,392 | 570 |
| <i>Bring & Sing (Jan 2023 & Feb 2024)</i> | 1,702 | 1,120 |
| <i>Village Quiz Night</i> | 510 | 0 |
| <i>Net Income from Tea, Coffee, Cakes etc</i> | 742 | 641 |
| <i>Net Bar Profit for the year</i> | 343 | 573 |
| <i>Other (Easyfundraising & Amazon Smile)</i> | 108 | 332 |
| <i>Special Occasion Singers / Folders</i> | 160 | 60 |
| Total | <u>4,957</u> | <u>3,296</u> |

All monies raised from joint concerts with Chorleywood Orchestra are paid out to the designated charity.

| 5. Fundraising Costs | 2023 | 2024 |
|---|--------------|--------------|
| <i>Chorleywood Orchestra - Joint x2</i> | 1,392 | 600 |
| <i>Bring & Sing (Jan 2023 & Feb 2024)</i> | 1,034 | 920 |
| <i>Village Quiz Night – cost of ‘Table’</i> | 120 | 0 |
| <i>Black Music Folders restock</i> | 10 | 0 |
| Total | <u>2,556</u> | <u>1,520</u> |

| 6. Investment Income | 2023 | 2024 |
|-----------------------------|-------------|-------------|
| <i>Interest</i> | 0 | 0 |

| 7. Incoming resources from Charitable Activities | 2023 | 2024 |
|---|--------------|--------------|
| <i>Joint Autumn Concert with BCS (net loss Sept 2022)</i> | (574) | 660 |
| <i>Christmas Concert</i> | 3,001 | 2,965 |
| <i>Spring Concert 2023 - Haydn</i> | 2,278 | 1,956 |
| Total | <u>4,705</u> | <u>5,581</u> |

See Note 8 for this year’s Concerts P&L analysis. Previous year’s three concerts lost a total of £963.

| 8. Cost of Charitable Activities | 2023 | 2024 |
|--|---------------|---------------|
| <i>Rehearsals</i> | 12,463 | 12,788 |
| <i>Workshops</i> | 1,113 | 1,921 |
| <i>Administration (incl insurance, IT & donations)</i> | 1,162 | 1,030 |
| <i>Concert expenses</i> | 5,668 | 6,721 |
| <i>Music Hire / Purchases (less Sales)</i> | 666 | 827 |
| Total | <u>21,072</u> | <u>23,287</u> |

The primary charitable activity of Chorleywood Choral Society is to present concerts. Each year, the society undertakes one or two concerts in conjunction with Berkhamsted Choral Society (BCS). The surpluses or deficits on these concerts are shared proportionately between the choirs according to the number of ‘Full Members’ in each Choir.

Administration costs this year include: Card Payment costs (£113); Insurance, PRS and Membership (£499); IT costs (£231); Social Media (£80); Donations (£36).

All Joint Concerts with BCS are shown below as a single net figure for the year. The CCS share here was a big turnaround (last year lost £574). Our Xmas concert continues to be our best seller (just below last year's £3,000) and again beat budget with almost break even. Disappointing ticket sales for our Spring Concert (down £322) drove a far bigger loss than budgeted, driving total direct losses up by £176 despite the £1,234 turnaround in Joint Concert result. Concerts also profit from bar & refreshments, which reduced the overall year's loss by 50% (£570). Fundraising activities (£531 net) only just fell short of covering that net loss.

| CCS only Concerts and CCS share of Joint Concert with BCS. | Joint with BCS Sept 2023 | Xmas Concert Dec 2023 | Spring Concert Apr 2024 | Total 2023/24 |
|---|-----------------------------|--------------------------|----------------------------|------------------|
| Income (tickets only) | 660 | 2,965 | 1,956 | 5,581 |
| Expenses | - | 3,242 | 3,478 | 6,720 |
| Surplus / Deficit | 660 | - 277 | - 1,522 | - 1,139 |

The society and BCS also jointly organise a Summer Tour on behalf of members. This forms no part of these accounts as it is an activity wholly funded by the participants and not underwritten by the Society.

9. Stock

The Society owns sundry assets that are not valued in these accounts. These have been fully expensed:

1. Library of music for the use of the Society and to hire.
2. Stock of music folders
3. Leftover stocks of drinks, suitable for future sale, are fully expensed against bar income.

10. Debtors

| | 2023 | 2024 |
|---|-------------|-------------|
| Prepaid expenses - Booking Westminster trip (2023 Xmas music) | 161 | 250 |
| Receivable in respect of Gift Aid | 0 | 0 |
| Receivable in respect of Annual Subs | 0 | 0 |
| | 161 | 250 |

Prior years' Gift Aid payments were received in November 2023 totalling £5,505.67 and are recognised as income in these accounts (Note 3).

11. Cash at bank and in hand at Financial Year End

| | 2023 | 2024 |
|------------------------------|---------------|---------------|
| NatWest Bank Current Account | 21,615 | 21,804 |
| Cash Float | 50 | 50 |
| | 21,665 | 21,854 |

12. Creditors: Amounts falling due within one year

| | 2023 | 2024 |
|---------------------------------------|-------------|-------------|
| Accrual for PRS for Christmas concert | 35 | 35 |
| For Ukraine Charity concerts (2023) | 654 | 0 |
| | 689 | 35 |

In this financial year CCS paid over the Ukraine Charity monies raised, and a further £570 of member donations (plus £30 general donations) for the May joint concert with Chorleywood Orchestra.

13. Provision for Liabilities and Charges

There are no such Provisions relevant to CCS.