



Potterspury Preschool

Annual Report to the Trustees including Financial Accounts

Year Ended 31 July 2025

(Charity Reference: 287096)

Potterspury Preschool (Charity Reference: 287096)

Contents

Year Ended 31 July 2025

1	Legal and Administrative Details
2-3	Trustees Annual Report
4	Independent Examiner's Report to the Trustees
5	Statement of Financial Activities (incorporating the Income and Expenditure Account)
6	Balance Sheet
7-8	Notes to the Financial Statements

Potterspury Preschool (Charity Reference: 287096)

Legal and Administrative Details

Year Ended 31 July 2025

Registration details

Potterspury Pre-school is a Voluntary Managed Early Years setting, registered with OFSTED under registration number 219968 and with the Charities Commission under reference 287096.

Accounting convention

The financial statements have been prepared under the historical cost convention and on a cash basis of accounting. Under the cash basis, income and expenditure are recognised only when cash is received or paid during the financial period. No account is taken of amounts due to or from third parties at the year end. The financial statements have been prepared in accordance with applicable charity accounting requirements and relevant guidance issued by the Charity Commission for England and Wales, where appropriate for cash-based accounts. The accounts are presented in pounds sterling (£), which is the functional and presentational currency of the charity.

Address

C/O John Hellins Primary School,
Brownswood Drive,
Potterspury,
Towcester,
Northants,
NN12 7PG.

Trustees

Our Management Committee (Trustees) are elected at our AGM, that usually takes place in June or July each year. We have a minimum of 5 trustees, including Chair, Treasurer and Secretary, and up to 12, elected at the AGM, with the option to co-opt 3 more during the year.

Current Trustees/Committee members are:

Officers

Judy Holt (Chair)

Amanda Gibb (Secretary)

Toni Holland (Treasurer)

Ordinary members

Victoria Wale

Jennifer Chilton

Thomas Johnson

Georgina Holmes

Jody Harrison

Rob Flannery (Co-opt)

Kayleigh Tapping-O'Sullivan (Co-opt)

Potterspury Preschool (Charity Reference: 287096)

Trustees Report

Year Ended 31 July 2025

Activities and objectives

We are pleased to report that, following re-inspection by OFSTED in November 2024, our OFSTED rating was returned to a secure "Good" in all areas. This followed a considerable amount of work by our staff team to improve the curriculum and from the management team in ensuring that relevant policies are in place and current. We were grateful to the West Northants Council Early Years Advisors for their support with this.

With the curriculum changes now well embedded, Pre-School has run smoothly. Our focus remains on child-led learning, introducing topics that reflect children's interests and extend their development.

We have supported a number of children with special educational needs or disabilities during the 2024-25 academic year. By identifying where additional support was required, we secured 'Targeted SEND' or 'Disability Access Fund' funding. This enabled us to provide additional resources and staff training, improving accessibility and helping children reach their potential.

At the end of the 2024-25 academic year, we had forty children enrolled, utilising a variety of attendance patterns, from full-time through to just two or three sessions per week.

Looking forward to the coming year, we will be continuing to look at how we can improve what we offer to our children. With some fantastic fundraising totals in the last year, we will be able to purchase some new equipment for our outside area, with helping to develop gross motor skills as one objective. We will also be out and about around our village community when we can, incorporating all the key areas of learning into our walks and activities. We are hoping to utilise some outdoor village space to run regular outdoor learning activities, similar to forest school. We are pleased to be supporting the DfE campaign for healthy eating, and will be introducing more regular parent information sessions, with topics such as child development, two-year-old checks, and transition to school.

Going into the 2025-26 academic year we have forty-nine children enrolled, with the majority of our sessions now fully allocated and waiting lists in place, and we look forward to continuing to work closely with and for our community.

Potterspurty Preschool (Charity Reference: 287096)

Trustees Report

Year Ended 31 July 2025

Accounts

For the 2024-25 financial year, our objective was to break-even or return a small profit, based on our general day to day income and expenditure. Despite challenges — including the need to engage an HR consultant, rising National Minimum Wage, and increasing running costs — we achieved our objective, returning a small profit.

Community fundraising raised approximately £8,000, with highlights including Kenny and Pam's plant and cake sales and the village open gardens day. We are grateful to all involved with these and the many smaller fundraising activities that have taken place.

In line with our fundraising policy, around 50% of net income is retained to build reserves, while the remainder is invested in enhancing provision.

We are pleased that we have also been able to reinstate our previous pay-scale with effect from April 2025, recognising the effort and commitment from staff in bringing the setting standards back up, while still keeping a close eye on expenditure. This also enables us to remain a competitive employer in the local charitable sector market.

Reserves

Our reserves policy requires that we hold at least three months' running costs plus our current staff redundancy liability. Although we have been operating below this level for several years, the return to profit means we are now gradually rebuilding reserves. As at July 2025, the target reserve figure stands at £45,000, which would ensure we could meet all commitments in the event of enforced closure. This figure does increase year on year, in line with increasing annual expenditure.

Trustee Approval

The above report and annual accounts were accepted by the Potterspurty Pre-school Trustees on 8 January 2026.

Signed:  _____

Judy Holt (Chair)

Potterspurty Preschool (Charity Reference: 287096)

Independent Examiner's Report to the Trustees

Year Ended 31 July 2025

Independent Examiner's report to the Trustees of Potterspurty Preschool

I report on the accounts of the charity for the year ended 31 July 2024, which comprise of the Statement of Financial Activities, Balance Sheet and related notes.

This report is made solely to the Trustees, as a body, in accordance with Section 145(5)(b) of the Charities Act 2011. My work has been undertaken so that I might state to the Trustees matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustees for my independent examination work, for this report, or for the statement I give below.

Respective responsibilities of Trustee and Examiner

The Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 and that an Independent Examiner's report is needed. The charity's gross income did not exceed £250,000 and I am qualified to undertake the examination.

Having satisfied myself that the charity is not subject to audit and is eligible for independent examination, it is my responsibility to:

- (1) examine the accounts under Section 145 of the Charities Act 2011;
- (2) to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act 2011; and
- (3) to state whether particular matters have come to my attention.

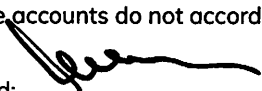
Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that you would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by Section 130 of the Charities Act 2011; or
- (2) the accounts do not accord with those records.

Signed:  _____

Date: 8 January 2026

Lars Swann FMAAT

Managing Partner

The Bean Counters Accountants LLP

79 Kentons Lane, Windsor, Berkshire, SL4 4JH

Potterspury Preschool (Charity Reference: 287096)

Statement of Financial Activities (incorporating the Income and Expenditure Account)

Year Ended 31 July 2025

		Unrestricted Funds	Restricted Funds	Total Funds Year Ended 31-Jul-2025	Total Funds Year Ended 31-Jul-2024
	Note	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income	1	0	0	0	0
Activities for generating funds	2	8,022	0	8,022	5,763
Investment income	3	0	0	0	0
Incoming resources from charitable activities	4	138,272	0	138,272	105,700
TOTAL INCOMING RESOURCES		146,294	0	146,294	111,463
RESOURCES EXPENDED					
Generating funds	5	908	0	908	664
Charitable activities	6	132,934	0	132,934	103,948
Governance costs	7	3,370	0	3,370	614
TOTAL RESOURCES EXPENDED		137,211	0	137,211	105,227
NET INCOMING RESOURCES FOR THE YEAR		9,082	0	9,082	6,237
RECONCILIATION OF FUNDS					
Total funds brought forward		33,251	0	33,251	27,014
Prior year adjustment		0	0	0	0
Total funds brought forward, as adjusted		33,251	0	33,251	27,014
TOTAL FUNDS CARRIED FORWARD		42,333	0	42,333	33,251

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

Potterspury Preschool (Charity Reference: 287096)

Balance Sheet

Year Ended 31 July 2025

	Note	31-Jul-2025 £	31-Jul-2024 £
FIXED ASSETS			
Office equipment	8	421	0
CURRENT ASSETS			
Debtors	9	509	0
Cash at bank and in hand		42,445	33,932
		42,954	33,932
CREDITORS: Amounts falling due within one year	10	(1,043)	(681)
NET ASSETS		41,912	33,251
FUNDS			
Unrestricted income funds		0	0
Restricted income funds		42,333	33,251
TOTAL FUNDS		42,333	33,251

Potterspurpy Preschool (Charity Reference: 287096)

Notes to the Financial Statements

Year Ended 31 July 2025

1. VOLUNTARY INCOME

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	31-Jul-2025	31-Jul-2024
			£	£
Donations	0	0	0	0

2. ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	31-Jul-2025	31-Jul-2024
			£	£
Fundraising	8,022	0	8,022	5,763

3. INVESTMENT INCOME

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	31-Jul-2025	31-Jul-2024
			£	£
Bank interest receivable	0	0	0	0

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	31-Jul-2025	31-Jul-2024
			£	£
Fees	28,510	0	28,510	35,798
Funding and grants	101,066	0	101,066	58,179
SEND funding	6,594	0	6,594	10,582
SEND notional funding	0	0	0	0
EYPP funding	2,102	0	2,102	1,141
	138,272	0	138,272	105,700

5. COSTS OF GENERATING FUNDS

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	31-Jul-2025	31-Jul-2024
			£	£
Fundraising	908	0	908	664

6. COSTS OF CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	31-Jul-2025	31-Jul-2024
			£	£
Staff salaries, NI and pensions	115,912	0	115,912	91,431
Staff training	160	0	160	900
Insurance	2,127	0	2,127	1,979
Repairs and maintenance	1,461	0	1,461	948
Utilities (electricity, gas and water)	1,762	0	1,762	1,937
Cleaning	1,150	0	1,150	1,131
Household supplies	832	0	832	274
Office expenses	2,631	0	2,631	1,390
Telephone and internet	884	0	884	753
Children's extra-curricular activities	38	0	38	320
Children's resources and equipment	4,479	0	4,479	1,883
Subscriptions	455	0	455	293
Bank charges	87	0	87	138
Depreciation	9	0	9	0
Sundry expenses	947	0	947	570
	132,934	0	132,934	103,948

Potterspurty Preschool (Charity Reference: 287096)

Notes to the Financial Statements

Year Ended 31 July 2025

7. GOVERNANCE COSTS

	Unrestricted Funds	Restricted Funds	Total Funds 31-Jul-2025	Total Funds 31-Jul-2024
	£	£	£	£
Consultancy	3,370	0	3,370	614

8. FIXED ASSETS

	31-Jul-2025	31-Jul-2024
	£	£
Cost	430	0
Depreciation	(9)	0
Net Book Value	421	0

9. DEBTORS

	31-Jul-2025	31-Jul-2024
	£	£
Trade debtors	509	0

10. CREDITORS: Amounts falling due within one year

	31-Jul-2025	31-Jul-2024
	£	£
Trade Creditors	0	0
PAYE & NI	746	426
Pensions	297	255
	1,043	681