

MORTIMER PLAYGROUP ASSOCIATION

England & Wales · Charity number 287072

Details

Other names	MORTIMER PRE-SCHOOL
Status	Registered
Legal form	Other
Registered	1983-05-26
Register	View on the Charity Commission register

Contact

Address	St. Johns Hall West End Road Mortimer Common Reading RG7 3TF
Phone	01189331668
Email	chair@mortimerpreschool.org.uk
Website	www.mortimerpreschool.org.uk

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Early years/pre-school provision/care for 2 yrs to 5 yrs.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** STRATFIELD MORTIMER AND MORTIMER WEST END
- West Berkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£144,450	£137,208	-	-
2024-03-31	£130,209	£131,047	-	-
2023-03-31	£114,730	£127,111	-	-
2022-03-31	£113,000	£114,000	-	-
2021-03-31	£121,283	£125,927	-	-

Trustees

Name	Role	Appointed
Caroline Sheriff		2024-11-06
Helen Jerrom		2024-11-06
Jade Hall		2022-12-07
Nicola Retallic		2021-10-01
Samantha Bristow		2024-11-06
Sophie Baker		2024-11-06
Tessa Mitchell		2023-11-01

Accounts



Trustees' Annual Report for the period

From

Period start date

01

April

2024

To

Period end date

31

March

2025

Charity name

Mortimer Playgroup Association

Other names charity is known by

Mortimer Pre-School

Registered charity number (if any)

287072

Charity's principal address

St John's Hall

22 West End Road

Mortimer Common

Postcode

RG7 3TF

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Mari Fleming	Chair (from Dec 21)	From November 2021	Members
2 Jade Hall	Secretary from November 2023	Members	Members
3 Nicki Retallic	Treasurer (from Oct 21)	From Oct 2021	Members
4 Samantha Bristow			Members
5 Helen Jerrom			Members
6 Caroline Sheriff			
7 Sophie Baker			
8 Tessa Rowse		From Nov 2023	Members
9			
10			
11			
12			
13			
14			
15			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser**Name****Address**

Name of chief executive or names of senior staff members (Optional information)

Jennifer Hudson (Pre-School Manager)

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (Pre-school Learning Alliance Model Pre-school Constitution 2011)
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	The majority of trustees are elected by members annually, at the Annual General Meeting. In exceptional circumstances, some trustees may be co-opted onto the trustees' committee (eg for specific professional expertise or specialist knowledge), and this is done through nomination and election by the existing trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A complete set of policies and procedures is available covering all governance issues related to the Pre-School.

The Pre-School continues to develop close links with other charities in the village including St Johns Hall and the Mortimer Village Partnership. Further to this, we have strong relations with Mortimer St John's Infant School.

The Pre-School has also resumed its support of other local charities and community groups.'

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) Instigating and adhering to and furthering the aims and objects of the Early Years Alliance (formerly the Pre-school Learning Alliance).

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Mortimer Pre-School provides early years education for children aged from 2 to 5 years old from the local community. The aim is to provide high-quality childcare and education that is accessible and affordable for the families in the local community, and encourage families to take an active role in their children's education.

The children attending the pre-school came from a variety of socio-economic, ethnic and cultural backgrounds and all children and their families are treated as equal members of the group. Children join us at different ages and stages of development and some children have specific additional needs, either through disability, medical conditions or developmental delay. The activities and resources provided during the teaching sessions are always adapted and augmented to ensure that all children are included and able to participate as fully as they aspire to.

The pre-school staff continue to work in association with other education, healthcare and social care professionals to provide support, advice and guidance for all families as and when required.

The pre-school is an active member of the local community, supporting local events and encouraging its member families to be involved in a range of community events and organisations. During this period the Pre-School Committee have supported other charities such as the Loddon Valley Father Christmas collection, community book sales and coffee mornings as well as stay and play sessions for children and their families to socialise together. Engaging with families (outside of Key Person contacts), and supporting families' social interaction with other families remains a key focus of our Pre-School..

During this reporting period, all the trustees read the guidance on public benefit issued by the Charity Commission. Decisions made by the trustees were in accordance with this and with the setting's constitution, and in line with the pre-school's stated aims, which had previously been demonstrated as meeting the public benefit requirements. All trustees are now required to read the public benefit guidance as part of their induction when they join the committee.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the reporting period, we have supported 37 children and their families. Following an increase in our sessions versus the previous financial year we continue to open 9-3 Monday – Friday and our sessions continue to be in high demand.

We are especially proud of the continued positive feedback we receive from families, the joy children seem to have in the setting and the consequent progress the children continue to make. .

Family involvement is strongly encouraged at Pre-School – as we know that working with families we can best support each child's individual needs. We also believe in a small community those relationships families forge with others can be huge support community book and coffee mornings and stay and play events (including the Pop Up Play village) specifically focussed on creating opportunities for our Pre-School families to get to know one another have consequently been an important part of our calendar.

The pre-school operates in St John's Hall, which is also managed as a charitable organisation. The trustees of both groups continue to collaborate to make improvements to the fabric of the building.

In this financial year we have created a dedicated garden area, specifically for the children to learn more about planting and growing. We have also continued to invest in activities and classes provided by specialised external suppliers (eg PE) and music classes with KinderMusic.

Brief statement of the charity's policy on reserves

A reserves policy has been in place since 16th May 2017 and is regularly reviewed (latest review April 2024)

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In this financial period our funding rate increased by 5% bolstering our income. This was spent on additional staffing hours (zero hours child-facing contract and an administration role to enable qualified teaching staff to focus their time child-facing).

In the same period NLW increases of 6.7% and rising inflation has led to a significant increase in our expenditure. Whilst we maintain our Quality Supplement rate based on the experience and qualifications of our staff team, our salaries remain at NLW rates.

To continue to ensure we meet the staffing ratios we believe are necessary in a single room, mixed-age environment to best support all children in our care, we had to increase our invoiced rates in the period 2024-2025. The challenge associated with this is the increased availability of funded hours and the decline in the ratio of invoiced:funded hours. In this reporting period we saw a decline of approximately 30% in invoiced sessions vs funded sessions (partly due to increased extended hour funding claims and fewer invoiced 2 year olds). A consumables cost to cover play and craft / catering costs of £1 per session (3 hours per session) has been introduced to help cover some of these deficits. Families on government supported funding / EYPP are exempt from these costs.

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Mari Fleming

Position (eg Secretary, Chair, etc)

Chair

Date

MAIN ACCOUNT						
	April 2020 - March 2021	April 2021 - March 2022	April 2022-March 2023	April 2023 - March 2024	April 2024 - March 2025	YOY Difference 2025 vs 2024
Income	£121,701.06	£113,478.26	£114,730.35	£130,208.80	£142,213.68	£12,004.88
WB payments	£108,368.61	£89,455.92	£90,745.26	£98,257.03	£111,317.83	£13,060.80
Invoiced Sessions	£12,914.06	£22,996.56	£20,582.02	£22,229.38	£21,001.47	£-1,227.91
Other	£418.39	£1,025.78	£3,403.07	£9,722.39	£9,894.38	£171.99
Expenditure	£126,345.35	£114,046.79	£127,111.30	£131,046.57	£134,516.51	£3,469.94
Salary	£72,052.62	£68,670.93	£72,597.27	£91,054.60	£89,659.75	£-1,394.85
Tax	£5,658.27	£6,211.94	£9,226.83	£10,810.04	£11,124.67	£314.63
Rent	£5,104.00	£10,134.50	£8,377.67	£8,705.26	£9,153.46	£448.20
Play and Craft Materials	£1,908.73	£3,178.16	£4,344.44	£3,342.18	£5,142.94	£1,800.76
Catering	£1,097.58	£1,500.16	£1,811.95	£2,108.50	£2,009.09	£-99.41
In-service Training	£803.99	£785.00	£1,239.00	£879.80	£352.00	£-527.80
EL costs	£1,118.66	£1,041.93	£1,095.92	£1,820.95	£1,795.73	£-25.22
DBS Costs	£158.58	£21.10	£239.56	£70.25	£108.10	£37.85
Office Admin Costs	£3,024.62	£4,066.37	£3,784.80	£3,278.18	£5,597.94	£2,319.76
Pensions	£4,889.54	£4,407.92	£6,329.24	£6,792.39	£6,717.48	£-74.91
Other	£2,843.36	£3,846.66	£3,874.70	£2,184.42	£2,248.79	£64.37
Transfer to Reserves Accc Agency	£18,000.00		75%	7%	£606.56	£606.56
Difference	£-4,644.29	£-568.53	£-12,380.95	£-837.77	£7,697.17	
Opening Bank Balance	£58,772.17	£54,127.88	£53,559.35	£41,178.40	£40,340.63	
Closing Bank Balance	£54,127.88	£53,559.35	£41,178.40	£40,340.63	£48,037.80	
Difference	£-4,644.29	£-568.53	£-12,380.95	£-837.77	£7,697.17	
Debts						
St Johns Hall Q1 Rent	£2,257.20		£266.44			
West Berkshire Training Fundraising Account Insurance	£797.00	£812.00				
Dues						
Invoices		£466.13	£523.00			
West Berkshire Invoice draising transferred April daising to be transferred UoR funding			£2,333.00			
Total Profit / Loss	£-7,698.49	£-914.40	£-9,791.39	£-837.77	£7,697.17	
FUNDRAISING ACCOUNT						
	March 2021	April 2021 - March 2022	April 2022-March 2023	April 2023 - March 2024		YOY difference
Income		£4,636.48	£1,786.57	£3,976.90	£2,237.32	£-1,739.58
Fundraising		£1,636.48	£1,786.57	£801.90	£2,237.32	£1,435.42
Grants		£3,000.00		£3,175.00	£0.00	£-3,175.00
Other		£0.00				
Expenditure		£5,649.09	£2,896.65	£3,589.62	£2,692.49	£-897.13
PE		£1,560.00	£1,584.00	£2,040.00	£1,248.00	£-792.00
Garden		£2,869.66				£0.00
Other		£1,219.43	£1,312.65	£139.62	£339.49	£199.87
Farm				390		£-390.00
KinderMusic				1020	1105	£85.00
Difference		£-1,012.61	£-1,110.08	£387.28	£-455.17	
Opening Bank Balance	£1,454.98	£4,875.52	£3,862.91	£2,752.83	£3,140.11	
Closing Bank Balance	£4,875.52	£3,862.91	£2,752.83	£3,140.11	£2,684.94	
Difference	£3,420.54	£-1,012.61	£-1,110.08	£387.28	£-455.17	
Total Profit / Loss		£-1,012.61	£-1,110.08	£387.28	£-455.17	
BANK BALANCE						
Total Profit / Loss		£-1,927.01	£-10,901.47	£-450.49	£7,242.00	
BANK BALANCE						
Cash						
Business Account	£54,127.88	£53,559.35	£41,178.40	£40,340.63	£48,037.80	
Reserves Account	£53,125.74	£53,131.07	£53,364.77	£54,081.82	£54,842.94	
Fundraising Account	£4,875.52	£3,862.91	£2,752.83	£3,140.11	£2,684.94	
Cash / cheques						

Report of Mortimer Preschool Independent Examination
Financial Year End 31st March 2025

Charity law requires charity trustees to prepare accounts for their charity. The trustees are responsible for the accounts of the charity. They are also responsible for appointing an independent examiner. The role of the independent examiner is to provide independent scrutiny of the accounts

The examination is carried out under section 145 of the Charities Act 2011 in accordance with the Directions given by the Commission.
The examination is based on the Guidance issued by the Charity Commission for Independent Examiners of charities. This is contained in a document, CC32.

No matters have come to my attention that suggest that the accounting records have not been kept in accordance with Section 130 of the Charities Act 2011.

No matters have come to my attention during the review that require attention to be drawn to them in the report to allow a proper understanding of the accounts to be reached.

Sarah Nurse
19/01/2026

Background Information

Mortimer Pre-School provides early years education for children aged from 2 to 5 years old from the local community. The aim is to provide high-quality childcare and education that is accessible and affordable for the families in the local community and encourage families to take an active role in their children's education.

The pre-school operates in St John's Hall, which is also managed as a charitable organisation. The trustees of both groups continue to collaborate to make improvements to the fabric of the building.

The charities' income is gained from funded hours which are paid through West Berkshire, through invoiced sessions and through occasional grants.

The largest expense is staff costs.

Financial Control is maintained through an annual budget with progress against this monitored by the trustees, minuted at each meeting.

The pre-school manager makes most ad hoc purchases, in accordance with the budget, using a debit card on the bank account.

The Business Administrator pays invoices and Salaries and maintains the financial records of the charity. The accounting records are maintained using an Excel spreadsheet – Finance Master File.

The Treasurer also has access to the Bank Account.

There is a reserves policy and a reserves account and a fundraising account.

Reference to CC32	Evidence	Conclusion
1. Is the charity eligible to have an independent examination?	I have not seen documentation forming the charity to confirm no audit is required but the turnover falls within the parameters for external examination and the charity has previously had an independent examination and not an audit.	Charity assumed to be eligible for independent examination.
2. Is there a conflict of interest that prevents the examiner carrying out their duties?	I have no connection to the charity which would cause a conflict of interest with the charity	No conflict of interest

3. The Independent examiner must record the details of the examination	This document confirms what steps I have taken.	The chair of the trustees has confirmed my appointment as independent examiner by the trustees as required by CC32.I have worked as a chartered accountant for the last 40 years which qualifies me for the role.
4. Plan the independent examination	Obtain background the charity Obtain the relevant financial Records and Accounts Obtain the Annual report to ensure that in line with accounts Obtain the record of the trustee meetings to evidence review of financial information by the trustees and consideration of the financial Going Concern Review a sample of expenditure back to the supporting vouchers	Yes Yes Yes Minutes reviewed and evidence gained of the Trustees review of finances and of the going concern issues which might arise. Reserves policy ensures that a minimum of three months reserves are held to take account of changing Government policies. The expenditure reviewed appeared to be in line with expected expenses for a pre school.
5. Analytical review	The movement on the figures in the year looks reasonable.	No issues
6. Any concerns discussed with Trustees	None	No issues to report

7. Do any of the figures in the accounts rely on estimates? If so how have these estimates been arrived at? Do they seem reasonable?		None reported to me
8. Are there any matters which the external examiner considers should be reported to the Charities Commission?		No

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2023		31	March	2024

Section A Reference and administration details

Charity name	Mortimer Playgroup Association
Other names charity is known by	Mortimer Pre-School
Registered charity number (if any)	287072
Charity's principal address	St John's Hall
	22 West End Road
	Mortimer Common
Postcode	RG7 3TF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mari Fleming	Chair (from Dec 21)	From November 2021	Members
2		Secretary (from Oct 22)	From Oct 2021	Members
3	Nicki Retallic	Treasurer (from Oct 21)	From Oct 2021	Members
4	Clare Johnstone		From Oct 2021	Members
5	Claire Jones		From November 22	Members
6	Jade Hall	Secretary from November 2023	From March 23	Members
7	Klara Hicks	Chair (until Dec 21)	From Nov 2019	Members
8	Tessa Rowse		From Nov 2023	Members
9	Sarah Fulbrook		From Nov 2023	Members
10				
11				
12				
13				
14				
15				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Jennifer Hudson (Pre-School Manager)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution (Pre-school Learning Alliance Model Pre-school Constitution 2011)

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

The majority of trustees are elected by members annually, at the Annual General Meeting.

In exceptional circumstances, some trustees may be co-opted onto the trustees' committee (eg for specific professional expertise or specialist knowledge), and this is done through nomination and election by the existing trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A complete set of policies and procedures is available covering all governance issues related to the Pre-School.

The Pre-School continues to develop close links with other charities in the village including St Johns Hall and the MVP. Further to this, we have strong relations with Mortimer St John's Infant School.

The Pre-School has also resumed it's support of other local charities including supporting the Loddon Valley Lions (with their Father Christmas trail and leaflet deliveries). '

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

(c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Mortimer Pre-School provides early years education for children aged from 2 to 5 years old from the local community. The aim is to provide high-quality childcare and education that is accessible and affordable for the families in the local community, and encourage families to take an active role in their children's education.

The children attending the pre-school came from a variety of socio-economic, ethnic and cultural backgrounds and all children and their families are treated as equal members of the group. Children join us at different ages and stages of development and some children have specific additional needs, either through disability, medical conditions or developmental delay. The activities and resources provided during the teaching sessions are always adapted and augmented to ensure that all children are included and able to participate as fully as they aspire to.

The pre-school staff continue to work in association with other education, healthcare and social care professionals to provide support, advice and guidance for all families as and when required.

The pre-school is an active member of the local community, supporting local events and encouraging its member families to be involved in a range of community events and organisations. During this period the Pre-School Committee have supported other charities such as the Loddon Valley Father Christmas collection, community book sales and coffee mornings as well as stay and play sessions for children and their families to socialise together. Engaging with families (outside of Key Person contacts), and supporting families social interaction with other families remains a key focus of our Pre-School.

During this reporting period, all the trustees read the guidance on public benefit issued by the Charity Commission. Decisions made by the trustees were in accordance with this and with the setting's constitution, and in line with the pre-school's stated aims, which had previously been demonstrated as meeting the public benefit requirements.

All trustees are now required to read the public benefit guidance as part of their induction when they join the committee.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the reporting period, we have supported 40 children and their families. Following an increase in our sessions versus the previous financial year we continue to open 9-3 Monday – Friday and our sessions continue to be in high demand.

We are especially proud of the continued positive feedback we receive from families, the joy children seem to have being in setting and the consequent progress the children continue to make. .

Family involvement is strongly encouraged at Pre-School – as we know that working with families we can best support each child's individual needs. We also believe in a small community those relationships families forge with others can be huge support community book and coffee mornings and stay and play events (including the Pop Up Play village) specifically focussed on creating opportunities for our Pre-School families to get to know one another have consequently been an important part of our calendar.

The pre-school operates in St John's Hall, which is also managed as a charitable organisation. The trustees of both groups continue to collaborated to make improvements to the fabric of the building.

In this financial year we have continued investment in our garden area, specifically with regards to planting and growing. The children love exploring and playing in this more open environment and have more opportunity for growing and nurturing their own plans. We have also continued to invest in activities and classes provided by specialised external suppliers (eg PE) and have introduced music classes with KinderMusic.

Section E

Financial review

Brief statement of the charity's policy on reserves

A reserves policy has been in place since 16th May 2017 and is regularly reviewed (latest review April 2024)

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In this financial period our funding rate increased by 10% bolstering our income. This was spent on additional staffing hours (zero hours child-facing contract and an administration role to enable qualified teaching staff to focus their time child-facing).

In the same period NMW and +10% inflation has led to a significant increase in our expenditure. Whilst we maintain our Quality Supplement rate based on the experience and qualifications of our staff team, our salaries remain at NMW rates.

To continue to ensure we meet the staffing ratios we believe are necessary in a single room, mixed-age environment to best support all children in our care, we know we will need to increase our invoiced rates in the period 2024-2025. The challenge associated with this is the increased availability of funded hours and the decline in the ratio of invoiced:funded hours. In this reporting period we saw a decline of c. 25% in invoiced sessions vs funded sessions (partly due to increased extended hour funding claims and fewer invoiced 2 year olds). A consumables cost to cover play and craft / catering costs of £1 per session (3 hours per session) has been introduced to help cover some of these deficits. Families on government supported funding / EYPP are exempt from these costs.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Mari Fleming	
Chair	

FUNDRAISING ACCOUNT					
	March 2021	March 2022	March 2023	March 2024	YOY difference
Income		£4,636.48	£1,786.57	£3,976.90	£2,190.33
Fundraising		£1,636.48	£1,786.57	£801.90	-£984.67
Grants		£3,000.00		£3,175.00	£3,175.00
Other		£0.00			
Expenditure		£5,649.09	£2,896.65	£3,589.62	£692.97
PE		£1,560.00	£1,584.00	£2,040.00	£456.00
Garden		£2,869.66			£0.00
Other		£1,219.43	£1,312.65	£139.62	-£1,173.03
Farm				390	£390.00
KinderMusic				1020	£1,020.00
Difference		-£1,012.61	-£1,110.08	£387.28	
Opening Bank Balance	£1,454.98	£4,875.52	£3,862.91	£2,752.83	
Closing Bank Balance	£4,875.52	£3,862.91	£2,752.83	£3,140.11	
Difference	£3,420.54	-£1,012.61	-£1,110.08	£387.28	
Total Profit / Loss		-£1,012.61	-£1,110.08	£387.28	
BANK BALANCE					
Total Profit / Loss		-£1,927.01	-£10,901.47	-£450.49	
BANK BALANCE					
Cash					
Business Account	£54,127.88	£53,559.35	£41,178.40	£40,340.63	
Reserves Account	£53,125.74	£53,131.07	£53,364.77	£54,081.82	
Fundraising Account	£4,875.52	£3,862.91	£2,752.83	£3,140.11	

RE: Year End - finance@mortimer: xMortimer Pre-School - Admissio: x

https://mail.google.com/mail/u/0/login#inbox/fjjDXstffLJHjnChztSkjnSsxTlqXZPRfNFqmtzTgJGSqSgKULiLCqhWhQNKcgjhwWmQjnl?compose=SxifkdhtqRVb...

End now Out of Office Settings

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Google

Compose

Mail

Chat

Meet

HR97

Invoicing Corresp...174

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Learning Journals1

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Pay Slips127

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Planning2

Setting Stuff

St John's hall

Suppliers296

Tax Free Childcare2

Training12

Web Site Info2

Website22

West Berkshire203

Parent Deccs Autu...8

Parent Deccs Autu...8

Parent Deccs Sprin...5

Parent Deccs Sum...4

RE: Year EndExternalInbox

Debbie Langley

To me

Hi Liz

Firstly, many apologies for delay, hope that you are well & enjoyed the summer break, shame the weather has now turned & autumn has arrived with a vengeance.

I have reviewed the accounts for year 2023-24, I can confirm that I believe them to be materially true & fair.

I would just add that the YOY difference header needs updating to 2023-24 & to include the differences for the Fundraising Account. Nice to see healthy bank balances & the deficit of last year has not continued therefore keeping sufficient reserves for a few years.

Hope that meets your requirements & apologies once again.

Kind regards,

Debbie Langley MAAT

Debbie Langley Limited

0118 933 1462

0778 598 5983

Debbie Langley Ltd

Accounting Services

Xero advisor certified

Registered address 4, Spring Lane, Mortimer, Reading, RG7 3RT.
Company number 08095321 Registered in England & Wales.

This communication and the information contained in it are confidential and may be legally privileged. The content is intended solely for the use of the individual or entity to whom it is addressed and others authorised to receive it. If you are not the intended recipient, it is hereby brought to your notice that any disclosure, copying, distribution, or dissemination, or alternatively the taking of any action in reliance on it, is strictly prohibited and may constitute grounds for action, either civil or criminal.

Committee stuff for tonight

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2021		31	March	2022

Section A Reference and administration details

Charity name Mortimer Playgroup Association

Other names charity is known by Mortimer Pre-School

Registered charity number (if any) 287072

Charity's principal address St John's Hall
22 West End Road
Mortimer Common

Postcode RG7 3TF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Klara Hicks	Chair (until Dec 21)	From Nov 2019	Members
2	Jen Jenkins	Secretary (until Oct 21)	From Nov 2018 - Oct 21	Members
3	Becky Stephen	Treasurer (until Oct 21)	From Nov 2019 - Oct 21	Members
4	Mike Stephen		From Oct 2020 - Oct 21	Members
5	Anna Brading		From Nov 2019- Oct 21	Members
6	Jaki Hatch		From Nov 2019- Oct 21	Members
7	Gemma Wingfield		From Oct 2020- Oct 21	Members
8	Ana Corea		From Nov 2019- Oct 21	Members
9	Rachel Kennedy		From Oct 2020- Oct 21	Members
10	Zhanina Yordanova		From Oct 2020- Oct 21	Members
11	Geoff Guest		Oct 2020 - May 2021	Members
12	Yi-Shan Li Guest		Oct 2020 - May 2021	Members
13	Mari Fleming	Chair (from Dec 21)	From November 2021	Members
14	Nicola Dymond	Secretary (from Oct 21)	From Oct 2021	Members
15	Nicki Retallic	Treasurer (from Oct 21)	From Oct 2021	Members
16	Clare Johnstone		From Oct 2021	Members
17	Becky Corbin		From Oct 2021	Members

18	Hannah Teather		From Oct 2021	Members
19	Hannah Lyons		From Oct 2021	Members
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Jennifer Hudson (Pre-School Manager)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (Pre-school Learning Alliance Model Pre-school Constitution 2011)
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	The majority of trustees are elected by members annually, at the Annual General Meeting. In exceptional circumstances, some trustees may be co-opted onto the trustees' committee (eg for specific professional expertise or specialist knowledge), and this is done through nomination and election by the existing trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A complete set of policies and procedures is available covering all governance issues related to the Pre-School.

The Pre-School continues to develop close links with other charities in the village including St Johns Hall and the MVP. Further to this, we have strong relations with Mortimer St John's Infant School.

Under more usual circumstances (outside of Covid) the Pre-School would look to support the work of other charities through joint events or activities such as the Loddon Valley Lions Father Christmas trail or visits from Guide Dogs for the Blind.

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Mortimer Pre-School provides early years education for children aged from 2 to 5 years old from the local community. The aim is to provide high-quality childcare and education that is accessible and affordable for the families in the local community, and encourage families to take an active role in their children's education.

The children attending the pre-school came from a variety of socio-economic, ethnic and cultural backgrounds and all children and their families are treated as equal members of the group. Children join us at different ages and stages of development and some children have specific additional needs, either through disability, medical conditions or developmental delay. The activities and resources provided during the teaching sessions are always adapted and augmented to ensure that all children are included and able to participate as fully as they aspire to.

The pre-school staff continue to work in association with other education, healthcare and social care professionals to provide support, advice and guidance for all families as and when required.

The pre-school is normally an active member of the local community, supporting local events and encouraging its member families to be involved in a range of community events and organisations. During this period there have been limited events due to Covid, however the Pre-School Committee continued to organise special events for the children where families could be involved virtually (eg the Christmas show). At the latter end of this financial year the Pre-School were planning an afternoon tea and cakes event for the families of children as well as the Mortimer Easter Egg Hunt. Re-engaging more widely with families (outside of Key Person contacts), and supporting families social interaction with other families (to encourage peer support) is a key focus for 21-22.

During this reporting period, all the trustees read the guidance on public benefit issued by the Charity Commission. Decisions made by the trustees were in accordance with this and with the setting's constitution, and in line with the pre-school's stated aims, which had previously been demonstrated as meeting the public benefit requirements.

All trustees are now required to read the public benefit guidance as part of their induction when they join the committee.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

During the reporting period, continued Covid 19 social distancing restrictions were in place. Pre-School continued to offer sessions to all children on register. Unfortunately, in January 2022 during a regional peak of the Omicron variant, we were forced to shut for 2 days and prioritise sessions for Key Worker and vulnerable children for 3 days.

Since September 21 we have increased our sessions to deliver 30 hours of teaching each week for the 38 weeks in the academic year. We hope the additional hours will help support working families during a financially strained and post-Covid era. At the same time we have held our invoiced prices flat (since September 2016).

We are especially proud of the continued positive feedback we receive from families, the joy children seem to have being in setting and the consequent progress the children continue to make. .

Family involvement is strongly encouraged at Pre-School – as we know that working with families we can best support each child's individual needs. We also believe in a small community those relationships families forge with others can be huge support. Unfortunately this year, social distancing has meant that larger social events have not been possible. However our parent and carer committee is as engaged as ever and have organised virtual events for the children to enjoy and their families to feel a part of their child's Pre-School journey. As we exit this financial year there are plans for tea and coffee afternoons as well as the Easter Egg Hunt as the first opportunities to bring our families together socially.

The pre-school operates in St John's Hall, which is also managed as a charitable organisation. The trustees of both groups continue to collaborated to make improvements to the fabric of the building.

In this financial year we invested over £4k into updating our garden area. This included renewing our all-weather flooring and revising our options for sun-protection. We also invested heavily in new toys. The children love exploring and playing in this more open environment and have more opportunity for growing and nurturing their own plans.

For the 2021-2022 financial year we have plans to invest further in

- 1) opportunities provided by specialised external suppliers (eg PE / Dance lessons)
- 2) caring for our mental health (children, families and staffing) – against a background of Covid, and now financial crisis for families.
- 3) We will also be investing heavily in staff training and development, which has at times been forced to take a back seat in the last 2 years. For us this means not only investing in the training courses, but investing in the time for staff to learn and to embed these learnings into Pre-School.

Section E

Financial review

Brief statement of the charity's policy on reserves

A reserves policy has been in place since 16th May 2017 and reviewed in January 2020, April 2021 and March 22.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

We broke even in this financial period.

Our income was down vs an exceptional previous year (previous year was an older cohort doing more sessions per week) but was in line with an average year. This same trend of an average age-cohort meant that we also saw a return to average of invoiced vs funded sessions.

In this period we also received a grant from Greenham Common Trust for mental health training (My Happy Mind) as well as a grant of £3000 from West Berkshire which we invested in our outdoor play provision.

The majority of this income is invested in staffing. We continue to benchmark our salaries externally as well as implement NMW changes. As our staff are our biggest asset, further investment in their training and development will be key to us in 2022.

We have also had some exceptional one off costs such as new IT equipment (laptops, Zoom licenses, website changes). These monies will be invested against training costs for 2022.

We continue to anticipating a few lighter admissions years vs Y End 2021. This will be directly mirrored in our income. This trend is likely a result of the birth-rate decline between 2016 - to date (ONS). Further to this we anticipate that our funding rate will at best remain static for a number of year whilst our largest costs (salaries and rent) will continue to increase in line with the market. We continue to factor these and other SWOT in our 3 year budget plan.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Mari Fleming	
Chair	

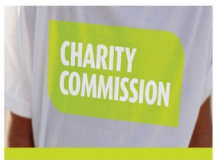
Date

MAIN ACCOUNT					
	April 2018 - March 2019	April 19 - March 2020	April 2020 - March 2021	April 2021 - March 2022	YOY Difference 2022 vs 2021
March 2022 Year End vs Prev Year Comments					
Income	£98,409.23	£418,347.81	£423,708.06	£419,459.36	£42,222.80
WB payments	£85,007.19	£78,344.90	£108,368.61	£89,455.92	£18,912.69
Invoiced Sessions	£13,352.67	£30,549.51	£12,914.06	£22,996.56	£10,082.50
Other		£4,253.40	£418.39	£1,025.78	£607.39
Expenditure	£101,902.61	£95,400.09	£116,345.35	£118,046.78	£12,298.56
Salary	£58,125.68	£59,275.72	£72,092.62	£68,670.93	£3,381.69
Over time	£8,235.28	£8,699.46	£7,685.40	£10,182.12	£2,496.72
Tax	£5,575.14	£5,540.57	£5,658.27	£6,211.94	£553.67
Rent	£7,568.00	£9,757.00	£5,104.00	£10,134.50	£5,030.50
Play and Craft Materials	£1,659.15	£1,796.28	£1,908.73	£3,178.16	£1,269.43
Catering	£396.25	£702.64	£1,097.58	£1,500.16	£402.58
Transfer to Reserves Acc	£8,861.28	£365.35	£2,843.36	£3,846.66	£1,003.30
Difference	£2,500.38	£17,747.72	£4,644.29	£568.53	£18,000.00
Opening Bank Balance	£43,524.83	£41,024.45	£58,772.17	£54,127.88	
Closing Bank Balance	£41,024.45	£58,772.17	£54,127.88	£53,559.35	
Difference	£2,500.38	£17,747.72	£4,644.29	£568.53	
Debts					
St Johns Hall Q1 Rent	£2,217.00	£0.00	£2,257.20		
Expenses (Jenny H)	£0.00	£0.00			
West Berkshire Training	£0.00	£0.00			
Fundraising Account Insurance			£797.00	£812.00	
Dues					
Invoices	£308.00	£599.50		£466.13	
West Berkshire Invoice	£0.00				
aising transferred April	£3,729.94				
aising to be transferred	£523.46				
Total Profit / Loss	£155.98		£7,698.49	£914.40	
FUNDRAISING ACCOUNT					
	April 2018 - March 2019	April 19 - March 2020	March 2021	March 2022	2022 vs 2021
Income				£4,636.48	
Fundraising				£1,636.48	
Grants				£3,000.00	
Other				£0.00	
Expenditure				£1,849.29	
PE				£1,560.00	
Garden				£2,869.66	
Other				£1,219.43	
Difference				£1,012.61	
Opening Bank Balance			£1,454.98	£4,875.52	
Closing Bank Balance			£4,875.52	£3,862.91	
Difference			£4,420.54	£1,012.61	
Total Profit / Loss				£1,012.61	
BANK BALANCE					
Total Profit / Loss				£1,527.01	
BANK BALANCE					
Cash					
Business Account	£41,024.45	£58,772.17	£54,127.88	£53,559.35	
Reserves Account	£35,040.09	£35,110.81	£53,125.74	£53,131.07	
Fundraising Account	£7,292.35	£1,454.98	£4,875.52	£3,862.91	
Cash / cheques					
Total cash	£83,356.89	£95,337.96	£112,129.14	£110,553.33	
Debtors	£308.00	£599.50	£0.00	£466.13	
Total assets	£83,664.89	£95,937.46	£112,129.14	£111,019.46	
Creditors	£2,217.00	£0.00	£2,257.20	£0.00	
Assets less liabilities	£81,447.89	£95,937.46	£109,871.94	£111,019.46	

Tea Towels £200, Parent Kind £80, £500 Toys and Crafts.

The screenshot shows a Gmail interface. On the left is a sidebar with navigation icons and a list of labels. The main area displays an email from 'Mortimer Pre-school accounts' to 'Debbie Langley Ltd'. The email body contains a review of accounts for March 2022, an apology for a late reply, and a closing with 'Kind regards, Debbie Langley MAAT'. The sender's email address is redacted with a blue box. The email is categorized as 'External' and 'Charity Commission'. The bottom of the email shows the 'Debbie Langley Ltd Accounting Services' logo and a 'Xero advisor certified' badge. The email is dated 'Tue, 12 Jul, 17:48'.

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2020		31	March	2021

Section A Reference and administration details

Charity name Mortimer Playgroup Association

Other names charity is known by Mortimer Pre-School

Registered charity number (if any) 287072

Charity's principal address St John's Hall
22 West End Road
Mortimer Common
Postcode RG7 3TF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Klara Hicks	Chair	From Nov 2019	Members
2	Jen Jenkins	Secretary	From Nov 2018	Members
3	Becky Stephen	Treasurer	From Nov 2019	Members
4	Mike Stephen		From Oct 2020	Members
5	Anna Brading		From Nov 2019	Members
6	Jaki Hatch		From Nov 2019	Members
7	Gemma Wingfield		From Oct 2020	Members
8	Ana Corea		From Nov 2019	Members
9	Rachel Kennedy		From Oct 2020	Members
10	Zhanina Yordanova		From Oct 2020	Members
11	Geoff Guest		Oct 2020 - May 2021	Members
12	Yi-Shan Li Guest		Oct 2020 - May 2021	Members
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--	--

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Jennifer Hudson (Pre-School Manager)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (Pre-school Learning Alliance Model Pre-school Constitution 2011)
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	The majority of trustees are elected by members annually, at the Annual General Meeting. In exceptional circumstances, some trustees may be co-opted onto the trustees' committee (eg for specific professional expertise or specialist knowledge), and this is done through nomination and election by the existing trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A complete set of policies and procedures is available covering all governance issues related to the Pre-School.

The Pre-School continues to develop close links with other charities in the village including St Johns Hall and the MVP. Further to this, we have strong relations with Mortimer St John's Infant School.

Under more usual circumstances (outside of Covid) the Pre-School would look to support the work of other charities through joint events or activities such as the Loddon Valley Lions Father Christmas trail or visits from Guide Dogs for the Blind.

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Mortimer Pre-School provides early years education for children aged from 2 to 5 years old from the local community. The aim is to provide high-quality childcare and education that is accessible and affordable for the families in the local community, and encourage families to take an active role in their children's education.

The children attending the pre-school came from a variety of socio-economic, ethnic and cultural backgrounds and all children and their families are treated as equal members of the group. Several of the children had specific additional needs, either through disability, medical conditions or developmental delay. The activities and resources provided during the teaching sessions were adapted and augmented to ensure that these children were included and able to participate as fully as they were able to do.

The pre-school staff worked in association with other education, healthcare and social care professionals to provide support, advice and guidance for all families as and when required.

The pre-school is normally an active member of the local community, supporting local events and encouraging its member families to be involved in a range of community events and organisations. During this period there have been limited events due to Covid, however the Pre-School Committee have organised virtual and socially-distanced events for the Pre-School families, and are already working with groups in the wider community to support village events.

During this reporting period, all the trustees read the guidance on public benefit issued by the Charity Commission. Decisions made by the trustees were in accordance with this and with the setting's constitution, and in line with the pre-school's stated aims, which had previously been demonstrated as meeting the public benefit requirements.

All trustees are now required to read the public benefit guidance as part of their induction when they join the committee.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the reporting period, we saw the arrival of Covid-19 in the UK. We remained open during national Covid-19 Lockdown to offer care to children of the KeyWorkers in our community. The Pre-School also remained open to all our families (as per Government guidelines) throughout further national and regional lockdowns.

We delivered 27 hours of teaching each week for the 38 weeks in the academic year, as well as out of hours clubs to support working families.

Parental involvement is strongly encouraged at Pre-School. Unfortunately this year, social distancing has meant that community events have not been possible. However our parent and carer committee is as engaged as ever and have organised virtual events for the children to enjoy and their families to feel a part of their child's Pre-School journey.

The pre-school operates in St John's Hall, which is also managed as a charitable organisation. The trustees of both groups continue to collaborated to make improvements to the fabric of the building. In this reporting period, discussions over the improvement of the garden, and out-door spaces have been the focus, with works beginning in April 2021.

Funds raised by parents were used to update some resources and equipment to improve and to support the physical development of the children. We also continue to invest our Fundraising money in PE lessons operated by external suppliers who are experts in their fields.

For the 2021-2022 financial year we have plans to invest further in opportunities provided by specialised external suppliers (eg PE / Dance lessons). For the youngest children in our community their opportunities to partake in active group experiences and their exposure to new and trusted adults has been limited by Covid.

Section E

Financial review

Brief statement of the charity's policy on reserves

A reserves policy has been in place since 16th May 2017 and reviewed in January 2020 and April 2021.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

We saw in the previous period, an upside of £15k of sessions. £10k of this was driven by families claiming extended hour funding. Where in previous years children on average only attended Pre-School for 15 hours per week, we are seeing a real trend towards more full-time places.

The balance of the increase in income was also driven by the younger intake (where families are invoiced for sessions). We invoice at a slightly higher £ rate per hour than our hourly funded rate.

The majority of this income was off-set by changing our staffing model. From March 2021 we have offered 2 permanent full time roles. We are keen to encourage the consistency of care of our Pre-Schoolers as well as being able to support the development of our staff, which we feel better placed to do where we can offer full-time hours. We continue to offer flexible and part time hours for our staff who chose to.

We are now anticipating a few lighter admissions years, we already see our September 2021 admissions down by about 10-15%. This will be directly mirrored in our income. This trend is likely a result of the birth-rate decline between 2016 - to date (ONS). Further to this we anticipate that our funding rate will at best remain static for a number of year whilst our largest costs (salaries and rent) will continue to increase in line with the market.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Klara Hicks	
Position (eg Secretary, Chair, etc)	Chair	

Date

	April 19 - March 2020	April 2020 - March 2021	YOY Difference 2021 vs 2020	March 2021 Year End vs Prev Year Comments
Income	£113,147.81	£121,282.67	£8,134.86	
WB payments	£78,344.90	£108,368.61	£30,023.71	Extended Hours take up 2.5X higher vs previous year = £10k p.a. Slightly older contingent (doing more hours each - older children tend to do more hours)
Invoked Sessions	£30,549.51	£12,914.06	-£17,635.45	
St Johns Hall (clean)				
Other	£4,253.40	£0.00	-£4,253.40	
Bank Interest		£0.00	£0.00	
Expenditure	£95,400.09	£125,926.98	-£30,526.87	
Salary	£59,275.72	£71,713.23	-£12,437.51	Simplified pay structure April 2020 (previous paid by role + NMW increase =>10% c. £500 on previously hourly salaries. Child facing hours increased from 140 - 162 per week. £12k increased income - £12k increased salary.
Tax	£5,540.57	£5,658.27	-£117.70	
Rent	£9,757.00	£5,104.00	£4,653.00	Phasing - annual rent c.£7500.
Play and Craft Materials	£1,796.28	£1,908.73	-£112.45	
Catering	£702.64	£1,097.58	-£394.94	Breakfast club costs.
In-service Training	£493.00	£803.99	-£310.99	First Aid Training £600 for all staff.
El costs	£2,751.20	£1,118.66	£1,632.54	£800 insurance landed twice in 2020 (2019 and 2020). £400 WB subscription didn't happen 2021 (Covid).
Office Admin Costs	£1,875.62	£3,024.62	-£1,149.00	£270 of Octopus costs recorded against Office Admin
Pensions	£4,002.66	£4,889.54	-£886.88	Engage HR employed on retainer (£1k p.a)
Other	£365.35	£2,764.36	-£2,399.01	3% contribution off working hours (hours increased)
NET Income	£17,747.72	-£4,644.29	-£22,392.01	£1700 moved to FR (unclaimed fees during Covid lockdown) and £500 new coatstand for Covid secure entry.
Opening Bank Balance	£41,024.45	£58,772.17		
Closing Bank Balance	£58,772.17	£54,127.88		
Difference	£17,747.72	-£4,644.29		
Debts				
St Johns Hall Q1 Rent	£0.00	£2,257.20		
Expenses (Jenny H)	£0.00			
West Berkshire Training	£0.00			
Fundraising Account Insurance	£0.00	£797.00		
Total Payables	£0.00	£3,054.20		
Dues				
Invoices	£599.50			
West Berkshire Invoice raising transferred April				
laing to be transferred				
Insurance				
Total Receivables	£599.50	£0.00		
Total Profit / Loss for 2020	£18,347.22	-£7,698.49		
Cash				
Business Account	£58,772.17	£54,127.88	-£4,644.29	
Reserves Account	£35,110.81	£53,125.74	£18,014.93	
Fundraising Account	£1,454.98	£4,875.52	£3,420.54	
Cash / cheques				
Total cash	£95,337.96	£112,129.14	£16,791.18	
Debtors (Recivables)	£599.50	£0.00		
Total assets	£95,937.46	£112,129.14	£16,191.68	
Creditors (Payables)	£0.00	£3,054.20	£3,054.20	
Assets less liabilities	£95,937.46	£109,074.94	£13,137.48	

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Inbox - admissions@mortimerpri

Mortimer Preschool - Calendar

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RE: Pre-School

External

Charity Commission

Guille, Dan, Vodafone

to me

Fri, 10 Sept, 11:38

Hi Liz,

I've reviewed the accounts for pre-school for the period to 31 March 2021 and they appear to be materially true and fair.

Regards

Dan

C2 General

From: Finance <finance@mortimerpreschool.org.uk>

Sent: 06 September 2021 11:26

To: Guille, Dan

Subject: Re: Pre-School

CYBER SECURITY WARNING: This email is from an external source - be careful of attachments and links. Please follow the Cyber Code and report suspicious emails.

Thanks Dan,

Firstly - I really appreciate you doing this. Sorry for not getting back last week, my computer decided it wasn't really fancying starting a new academic year!

I have now netted the other "incomes" against the expenditure. Understood re. the new zero P&L impact of the £18k move.

I've attached for your reference.

Thank you again.

Show all