

Company registration number: 01720539

Charity registration number: 287037

Greenfields Educational Trust

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 August 2020

Manningtons

**39 High Street
Battle
East Sussex
TN33 0EE**

Greenfields Educational Trust

Contents

Reference and Administrative Details	1
Trustees Report	2 to 4
Statement of Trustees' Responsibilities	5
Independent Auditors' Report	6 to 8
Statement of Financial Activities	9 to 10
Balance Sheet	11
Statement of Cash Flows	12
Notes to the Financial Statements	13 to 23

Greenfields Educational Trust

Reference and Administrative Details

Chief Executive Officer	Beverley Croft
Trustees	P Hodkin J Scarfe Beckett A V Chalmers S L Rush A C Calcioli S M Guy
Other Officers	Veronica Tupholme, Executive for Academics and Standards
Principal Office	Greenfields School Priory Road Forest Row East Sussex RH18 5JD The charity is incorporated in England and Wales.
Company Registration Number	01720539
Charity Registration Number	287037
Solicitors	Hodkin & Company 42-44 Copthorne Road Felbridge East Grinstead West Sussex RH19 2NS
Bankers	HSBC Bank plc 56-58 London Road East Grinstead West Sussex RH19 1BJ
Auditor	Manningtons Statutory auditor 39 High Street Battle East Sussex TN33 0EE

Greenfields Educational Trust

Trustees Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 August 2020.

Trustees

P Hodkin

J Scarfe Beckett

A V Chalmers

S L Rush

A C Calcioli (appointed 2 April 2021)

S M Guy (appointed 2 April 2021)

Structure, governance and management

Nature of governing document

Greenfields Educational Trust is a company limited by guarantee, governed by its memorandum and articles of association. It is registered as a charity with the Charity Commission.

Recruitment and appointment of trustees

New trustees are appointed by the existing trustees.

Induction and training of trustees

New trustees undergo an orientation session to brief them on their legal obligations under charity and company law, the content of the memorandum and articles of association, the decision making processes, the business plan and recent financial performance of the charity. They will be given a tour of the charity's operational sites and an outline of the work of the various sections.

Organisational structure

The trustees meet regularly to determine the general policy of the trust. The day to day management of the school and other facilities is delegated to an executive office.

Risk management

General Risk Management

The trustees have a risk management strategy which comprises an ongoing review of the risks the charity may face; the establishment of systems and procedures to mitigate the identified risks; and the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

Arrangements for setting key management personnel remuneration

Key management remuneration is set on a sliding pay scale which is kept in alignment with the rest of the staff. It allows for a small yearly bonus for added responsibility. This bonus has not changed significantly over the last 10 years.

Greenfields Educational Trust

Trustees Report

Objectives and activities

Objects and aims

The objects of the charity are the establishment, maintenance and operation of schools and other educational establishments in the United Kingdom and elsewhere.

In furtherance of the Trust's objectives, the charity owns and operates the Greenfields School in Forest Row. At Railway Approach, East Grinstead the Trust operates the Children's House Nursery, the free literacy HELP Centre, the Effective Education Centre and the Greenfields English Language College.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The school has a policy of trying to provide for all types of students from all kinds of backgrounds regardless of race, colour, creed or the inability to pay private school fees. To this end the amount of discounts allowed in this financial year total 12% (2019- 10%) of the full gross fees, in addition to free trial days.

The Children's House Nursery offer free trial days and Free Entitlement system and the Effective Education Centre delivers free educational lectures and testing facilities for basic subjects. The HELP Centre programme is a completely free literacy programme for all ages in the local community.

Achievements and performance

Our new academic year started with the purchase completed on the adjacent Newgale Farm property and land. This large expansion will enable the provision of an indoor Gym, Creative Arts Centre and additional playing fields.

Our Regulatory Compliance inspection by Independent Schools Inspectorate occurred in January 2020. This is a straight pass or fail inspection and the school achieved a pass in all areas.

With Covid occurring in March 2020 and the subsequent changes to Government guidelines the staff and Trustees worked together on policy changes and management of this risk. An extensive school policy was produced and is the benchmark still used covering all current restrictions. The school remained opened on site for key worker children and boarding students from Italy and Spain who were unable to return home due to localised lockdowns in their home countries. The school operated remotely for the remaining students. Some pupils could not return to our boarding facilities and the trust met with staff regularly to mitigate these financial changes, furlough was used and streamlining of staffing set in place for the next academic year. Care was taken to ensure adequate cover and shielding was in place for all staff working directly with children.

The staff were all briefed on the new measures. Sanitising stations, extra cleaning, masks and bubble systems were put in place in line with a new COVID policy. This was issued to staff and parents who worked together to ensure any pupils on site were cared for within these strict guidelines. All staff were set up to teach remotely with some teachers shielding at home and some attending the site. A one- way system put in place to minimise interaction of parents with specific drop off and pick up points. The boarding house had provision made for several isolation areas with extra provision for further bubbling. Concerns were addressed to ensure exam year pupils were able to carry on and take their exams.

External examinations did not occur, but the school did well with estimated grades and our graduates went onto their desired colleges and universities. The 6th form expanded at the beginning of the new school year.

A catch up week was offered at the end of the Summer term and also at the start of the Autumn term for students moving to the Senior school and anyone else who had been adversely affected.

The Childrens House nursery operated at full capacity until the lockdown, at which point it remained open for Key Worker children. A reduced summer club operated to support key workers and their families.

The Effective Education Centre closed and remained closed during the lockdown and carried out online tuition.

Greenfields Educational Trust

Trustees Report

Financial review

Policy on reserves

Policy on Reserves

Free reserves are funds which are not restricted or represented by fixed assets or designated by the trustees for a particular purpose. There are no free reserves this year due to the capital improvements in the whole school during the year. The trustees intend to build up this reserve as pupil numbers increase, to have a realistic level of reserves for the future. We are operating at the moment on having minimal reserves to cover any capital expenses that may arise from time to time.

Even though the accounts show a surplus, this is in regard to the Norman Lewis donation. This fund is a designated fund being allocated to the improvement of the infrastructure of the school and not part of free reserves.

Investment policy and objectives

Under the memorandum and articles of association the charity has the power to invest in any way the trustees wish. The trustees, having regard to the liquidity requirements of the charity's operations and to the reserves policy, have operated a policy of keeping available funds in interest bearing deposit accounts.

Plans for future periods

Aims and key objectives for future periods

The school has moved on with the planning phase of the new Creative Arts centre, new trustees have been appointed to assist in fund raising and promotion. Upgrades are occurring to improve the quality of education for all students.

Going concern

Due to restrictions there was a delay in letting out Newgale Farm. This has improved now with rental income being received from two of the three properties. Although the Effective Education Centre had to close for the majority of the year, online tutoring did occur and with confidence now returning the Centre is operating again for one to one tuition with a healthy mix of both online and in person tuition expected to continue. The Childrens House nursery has managed the impact of COVID by continuing to operate throughout for key worker children with only a small reduction to opening hours and has a waiting list for September 2021. The School and Effective Education Centre have been impacted by Brexit with reduced numbers attending and new visa regulations. The school was heavily impacted by COVID and was not able to run a normally very productive Summer School. However, boarding places are now being taken up by UK pupils with a small but consistent number of children still applying from abroad. A new 6 month offer to include an International Cambridge English exam has been piloted and is receiving interest and bookings for September 2021. The UK is seen as a safe environment with enquiries for Summer School 2022 now being received. Although each area of the Trust has been impacted by both COVID and Brexit there is sufficient income and interest being received in each area to ensure a productive year post balance sheet.

Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Greenfields Educational Trust

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Greenfields Educational Trust for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 16 June 2021 and signed on its behalf by:



P Hodkin
Trustee

Greenfields Educational Trust

Independent Auditor's Report to the Members of Greenfields Educational Trust

Opinion

We have audited the financial statements of Greenfields Educational Trust (the 'charity') for the year ended 31 August 2020, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Greenfields Educational Trust

Independent Auditor's Report to the Members of Greenfields Educational Trust

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 5), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Greenfields Educational Trust

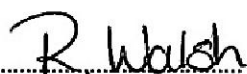
Independent Auditor's Report to the Members of Greenfields Educational Trust

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the charity to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the charity audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Rowena T K Walsh (Senior Statutory Auditor)
For and on behalf of Manningtons , Statutory auditor

39 High Street
Battle
East Sussex
TN33 0EE

Date: 23/06/21

Greenfields Educational Trust

Statement of Financial Activities for the Year Ended 31 August 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2020 £
Income and Endowments from:			
Donations and legacies	3	151,546	151,546
Charitable activities	4	1,576,739	1,576,739
Investment income	5	163	163
Other income	6	14,400	14,400
Total income		<u>1,742,848</u>	<u>1,742,848</u>
Expenditure on:			
Charitable activities	7	<u>(1,733,023)</u>	<u>(1,733,023)</u>
Total expenditure		<u>(1,733,023)</u>	<u>(1,733,023)</u>
Net income		<u>9,825</u>	<u>9,825</u>
Net movement in funds		9,825	9,825
Reconciliation of funds			
Total funds brought forward		<u>2,204,729</u>	<u>2,204,729</u>
Total funds carried forward	19	<u><u>2,214,554</u></u>	<u><u>2,214,554</u></u>

The notes on pages 13 to 23 form an integral part of these financial statements.

Greenfields Educational Trust

Statement of Financial Activities for the Year Ended 31 August 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2019 £
Income and Endowments from:			
Donations and legacies	3	163,017	163,017
Charitable activities	4	1,716,892	1,716,892
Investment income	5	212	212
Other income	6	14,400	14,400
Total income		<u>1,894,521</u>	<u>1,894,521</u>
Expenditure on:			
Charitable activities	7	<u>(1,769,513)</u>	<u>(1,769,513)</u>
Total expenditure		<u>(1,769,513)</u>	<u>(1,769,513)</u>
Net income		<u>125,008</u>	<u>125,008</u>
Net movement in funds		125,008	125,008
Reconciliation of funds			
Total funds brought forward		<u>2,079,721</u>	<u>2,079,721</u>
Total funds carried forward	19	<u><u>2,204,729</u></u>	<u><u>2,204,729</u></u>

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2019 is shown in note 19.

Greenfields Educational Trust

(Registration number: 01720539)
Balance Sheet as at 31 August 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	13	6,364,464	5,225,100
Current assets			
Stocks	14	33,487	16,141
Debtors	15	183,798	240,777
Cash at bank and in hand		319,716	187,640
		<u>537,001</u>	<u>444,558</u>
Creditors: Amounts falling due within one year	16	<u>(287,640)</u>	<u>(217,844)</u>
Net current assets		<u>249,361</u>	<u>226,714</u>
Total assets less current liabilities		6,613,825	5,451,814
Creditors: Amounts falling due after more than one year	17	<u>(1,500,968)</u>	<u>(348,782)</u>
Net assets		<u>5,112,857</u>	<u>5,103,032</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		2,214,554	2,204,729
Revaluation reserve		<u>2,898,303</u>	<u>2,898,303</u>
Total unrestricted funds		<u>5,112,857</u>	<u>5,103,032</u>
Total funds	19	<u>5,112,857</u>	<u>5,103,032</u>

The financial statements on pages 9 to 23 were approved by the trustees, and authorised for issue on 16 June 2021 and signed on their behalf by:



P Hodkin
Trustee

The notes on pages 13 to 23 form an integral part of these financial statements.

Greenfields Educational Trust

Statement of Cash Flows for the Year Ended 31 August 2020

	Note	2020 £	2019 £
Cash flows from operating activities			
Net cash income		9,825	125,008
Adjustments to cash flows from non-cash items			
Depreciation		12,045	12,017
Investment income	5	<u>(163)</u>	<u>(212)</u>
		21,707	136,813
Working capital adjustments			
Increase in stocks	14	(17,346)	(4,940)
Decrease/(increase) in debtors	15	56,979	(123,354)
Increase/(decrease) in creditors	16	8,810	(114,238)
Increase in deferred income	17	<u>20,820</u>	<u>1,431</u>
Net cash flows from operating activities		<u>90,970</u>	<u>(104,288)</u>
Cash flows from investing activities			
Interest receivable and similar income	5	163	212
Purchase of tangible fixed assets	13	<u>(1,151,409)</u>	<u>(349,178)</u>
Net cash flows from investing activities		<u>(1,151,246)</u>	<u>(348,966)</u>
Cash flows from financing activities			
Value of new loans obtained during the period		1,200,000	149,950
Repayment of loans and borrowings	16	<u>(7,648)</u>	<u>(21,993)</u>
Net cash flows from financing activities		<u>1,192,352</u>	<u>127,957</u>
Net increase/(decrease) in cash and cash equivalents		132,076	(325,297)
Cash and cash equivalents at 1 September		<u>187,640</u>	<u>512,937</u>
Cash and cash equivalents at 31 August		<u>319,716</u>	<u>187,640</u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 13 to 23 form an integral part of these financial statements.

Greenfields Educational Trust

Notes to the Financial Statements for the Year Ended 31 August 2020

1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Greenfields School
Priory Road
Forest Row
East Sussex
RH18 5JD

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Greenfields Educational Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Judgements

Determination of whether there are indicators of impairment of the Charity's tangible assets. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset.

Greenfields Educational Trust

Notes to the Financial Statements for the Year Ended 31 August 2020

Key sources of estimation uncertainty

Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation, product life cycles and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values. The carrying amount is £6,364,464 (2019 -£5,225,100).

The recoverability of book debts is reviewed by management and a provision is made based on all the information available. The carrying amount is £103,005 (2019 -£59,176).

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.
- EYES Funding received in the summer for the Autumn term falling in the next accounting period.

Charitable activities

Charitable income is for the provision of pre school through to sixth form education with added support by way of tutoring available to all pupils and the general public to be inclusive for all who would like to learn.

Other income

Other income is rents received from Childerns house and Effective education to Greenfields school to cover the use of the premises owned by Greenfields school.

Greenfields Educational Trust

Notes to the Financial Statements for the Year Ended 31 August 2020

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Goodwill

Goodwill is amortised over its useful life, which shall not exceed ten years if a reliable estimate of the useful life cannot be made.

Tangible fixed assets

Individual fixed assets costing £200.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The land and buildings was revalued in 2016 financial year by RH & RW Clutton Chartered Surveyors, Land Agents, RICS Valuers, an independent valuer on 1 September 2015. The revaluation was treated as deemed cost in the first year of adopting FRS 102. The land and building will remain recorded at cost and will not be accounted for under the revaluation model.

Amortisation

Amortisation is provided on intangible fixed assets so as to write off the cost, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Amortisation method and rate
Goodwill	Straight line over 10 years

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Greenfields Educational Trust

Notes to the Financial Statements for the Year Ended 31 August 2020

Asset class	Depreciation method and rate
Fixtures and fittings	15% - 25% straight line
Motor vehicles	20% straight line

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at cost less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price.

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Greenfields Educational Trust

Notes to the Financial Statements for the Year Ended 31 August 2020

3 Income from donations and legacies

	Unrestricted funds General £	Total funds £
Donations and legacies;		
Donations to major appeals	7,006	7,006
Grants, including capital grants;		
Government grants	<u>144,540</u>	<u>144,540</u>
Total for 2020	<u>151,546</u>	<u>151,546</u>
Total for 2019	<u>163,017</u>	<u>163,017</u>

4 Income from charitable activities

	Unrestricted funds General £	Total funds £
Greenfields School	1,178,653	1,178,653
Children's House Nursery	274,412	274,412
Effective Education Centre	<u>123,674</u>	<u>123,674</u>
Total for 2020	<u>1,576,739</u>	<u>1,576,739</u>
Total for 2019	<u>1,716,892</u>	<u>1,716,892</u>

5 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	<u>163</u>	<u>163</u>
Total for 2020	<u>163</u>	<u>163</u>
Total for 2019	<u>212</u>	<u>212</u>

Greenfields Educational Trust

Notes to the Financial Statements for the Year Ended 31 August 2020

6 Other income

	Unrestricted funds General £	Total funds £
Rental income	14,400	14,400
Total for 2020	14,400	14,400
Total for 2019	14,400	14,400

7 Expenditure on charitable activities

	Unrestricted funds Designated £	General £	Total 2020 £
Greenfields School	45,587	1,324,444	1,370,031
Children's House Nursery	-	232,908	232,908
Effective Education Centre	-	114,757	114,757
Governance	-	15,327	15,327
	45,587	1,687,436	1,733,023

	Unrestricted funds Designated £	General £	Total 2019 £
Greenfields School	45,900	1,298,400	1,344,300
Children's House Nursery	-	280,297	280,297
Effective Education Centre	-	131,102	131,102
Governance	-	13,814	13,814
	45,900	1,723,613	1,769,513

Greenfields Educational Trust

Notes to the Financial Statements for the Year Ended 31 August 2020

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Staff costs		
Wages and salaries	8,127	8,127
Audit fees		
Audit of the financial statements	5,150	5,150
Accountancy services	2,050	2,050
Total for 2020	15,327	15,327
Total for 2019	13,814	13,814

9 Net incoming/outgoing resources

Net incoming resources for the year include:

	2020 £	2019 £
Audit fees	5,150	4,440
Other non-audit services	2,050	1,860
Depreciation of fixed assets	12,045	12,017

10 Trustees remuneration and expenses

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

11 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
Staff costs during the year were:		
Wages and salaries	1,135,452	1,165,884
Social security costs	59,224	59,597
Pension costs	15,625	18,013
	1,210,301	1,243,494

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

Greenfields Educational Trust

Notes to the Financial Statements for the Year Ended 31 August 2020

	2020 No	2019 No
Charitable activities	<u>73</u>	<u>80</u>

Contributions to the employee pension schemes for the year totalled £15,623 (2019 - £18,013).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £85,043 (2019 - £68,874).

12 Taxation

The charity is a registered charity and is therefore exempt from Corporation Tax.

13 Tangible fixed assets

	Land and buildings £	Fixtures, fittings and equipment £	Motor vehicles £	Total £
Cost				
At 1 September 2019	5,180,018	319,415	23,780	5,523,213
Additions	<u>1,150,257</u>	<u>1,152</u>	<u>-</u>	<u>1,151,409</u>
At 31 August 2020	<u>6,330,275</u>	<u>320,567</u>	<u>23,780</u>	<u>6,674,622</u>
Depreciation				
At 1 September 2019	-	286,774	11,339	298,113
Charge for the year	<u>-</u>	<u>7,289</u>	<u>4,756</u>	<u>12,045</u>
At 31 August 2020	<u>-</u>	<u>294,063</u>	<u>16,095</u>	<u>310,158</u>
Net book value				
At 31 August 2020	<u>6,330,275</u>	<u>26,504</u>	<u>7,685</u>	<u>6,364,464</u>
At 31 August 2019	<u>5,180,018</u>	<u>32,641</u>	<u>12,441</u>	<u>5,225,100</u>

14 Stock

	2020 £	2019 £
Stocks	<u>33,487</u>	<u>16,141</u>

Greenfields Educational Trust

Notes to the Financial Statements for the Year Ended 31 August 2020

15 Debtors

	2020	2019
	£	£
Trade debtors	124,462	166,604
Prepayments	11,593	15,590
Accrued income	41,159	-
Other debtors	6,584	58,583
	<u>183,798</u>	<u>240,777</u>

16 Creditors: amounts falling due within one year

	2020	2019
	£	£
Bank loans	64,341	24,175
Trade creditors	126,868	125,817
Other taxation and social security	25,789	14,818
Other creditors	9,233	10,042
Accruals	7,110	9,513
Deferred income	54,299	33,479
	<u>287,640</u>	<u>217,844</u>

17 Creditors: amounts falling due after one year

	2020	2019
	£	£
Bank loans	<u>1,500,968</u>	<u>348,782</u>

Included in the creditors are the following amounts due after more than five years:

	2020	2019
	£	£
After more than five years by instalments	<u>(1,225,799)</u>	<u>233,926</u>

Bank loans and overdrafts after five years

At the year end the Trust has 2 loans held by separate banks with security held on different properties.

First loan from 2018 is over 10 years and is secured by a legal charge over the freehold business property; 59 Railway Approach. Interest is charged at 3.67% above base rate, with a total interest charged for the year amounting to £7,338 (2019 - £7,982)

Second is a new loan taken in August 2019 to purchase Newgale Farm and is secured by a legal charge over the freehold business property; Greenfields School, Priory Road. The loan is over 25 years with a small draw down taken in 31st August 2019 financial year end, then the majority of loan was drawn in this financial year when the purchase was completed. Interest is charged at 2.50% , with a total interest charge for the year amounting to £23,159 (2019 - £243).

Greenfields Educational Trust

Notes to the Financial Statements for the Year Ended 31 August 2020

18 Reserves

	Unrestricted revaluation reserve £	Total £
At 1 September 2019	<u>2,898,303</u>	<u>2,898,303</u>

19 Funds

	Balance at 1 September 2019 £	Incoming resources £	Resources expended £	Balance at 31 August 2020 £
Unrestricted				
<i>General</i>				
General fund	1,664,780	1,741,948	(1,687,436)	1,719,292
<i>Designated</i>				
Norman Lewis designated fund	<u>539,949</u>	<u>900</u>	<u>(45,587)</u>	<u>495,262</u>
Total funds	<u>2,204,729</u>	<u>1,742,848</u>	<u>(1,733,023)</u>	<u>2,214,554</u>

	Balance at 1 September 2018 £	Incoming resources £	Resources expended £	Balance at 31 August 2019 £
Unrestricted funds				
<i>General</i>				
General fund	1,650,052	1,738,341	(1,723,613)	1,664,780
<i>Designated</i>				
Norman Lewis designated fund	<u>429,669</u>	<u>156,180</u>	<u>(45,900)</u>	<u>539,949</u>
Total funds	<u>2,079,721</u>	<u>1,894,521</u>	<u>(1,769,513)</u>	<u>2,204,729</u>

The specific purposes for which the funds are to be applied are as follows:

Norman Lewis designated fund is monies gifted to Greenfields School for the general purposes of the charity and the charity has decided to use it to further develop the school's infrastructure rather than the day to day running of the school.

Greenfields Educational Trust

Notes to the Financial Statements for the Year Ended 31 August 2020

20 Analysis of net assets between funds

	Unrestricted funds		Total funds at
	General	Designated	31 August
	£	£	2020
			£
Tangible fixed assets	6,359,931	4,533	6,364,464
Current assets	46,272	490,729	537,001
Current liabilities	(287,640)	-	(287,640)
Creditors over 1 year	(1,500,968)	-	(1,500,968)
Total net assets	<u>4,617,595</u>	<u>495,262</u>	<u>5,112,857</u>

	Unrestricted funds		Total funds at
	General	Designated	31 August
	£	£	2019
			£
Tangible fixed assets	5,220,596	4,504	5,225,100
Current assets	(90,887)	535,445	444,558
Current liabilities	(217,844)	-	(217,844)
Creditors over 1 year	(348,782)	-	(348,782)
Total net assets	<u>4,563,083</u>	<u>539,949</u>	<u>5,103,032</u>

21 Related party transactions

During the year the charity made the following related party transactions:

Staff training

Trustee S L Rush provides group staff training, amounts invoiced in the year total £300 (2019- £0). At the balance sheet date the amount due to/from Staff training was £Nil (2019 - £Nil).