

**TRUSTEES ANNUAL REPORT
FOR THE PERIOD
1st January 2024 to 31st December 2024**

REFERENCE AND ADMINISTRATION DETAILS

CHARITY NAME: Hanna's Field Charity

OTHER NAMES CHARITY IS KNOWN BY: None

REGISTERED CHARITY NUMBER: 286877

CHARITY'S PRINCIPAL ADDRESS: C/O Honorary Treasurer,
2, Clinton Close,
East Hanningfield,
Chelmsford Essex,
CM3 8AZ

NAMES OF TRUSTEES WHO MANAGE THE CHARITY:

	Trustee Name	Office	Date acted	Status
1.	Ms Jenny Mouser	Chairman	All of 2024	Elected
2.	Mr David Bell	Vice Chairman	All of 2024	Elected
3.	Mr Michael Plumridge	Treasurer	All of 2024	Elected
4.	Ms Wendy Thomas	Secretary	All of 2024	Elected
5.	Mr Malcolm Edward	-	All of 2024	Elected
6.	Ms Fiona Ward	-	All of 2024	Elected
7.	Ms Jackie Feehan	-	All of 2024	Elected
8.	Mr Malcom Thomas	-	All of 2024	Rep. (Custodian Trustee)
9.	Ms Diane Batt	-	All of 2024	Representative
10.	Ms Rachel Lambert	-	All of 2024	Representative
11.	Mr Greg Pether	-	From April 2024	Representative

NAMES OF THE TUSTEES FOR THE CHARITY continued:

Name	Dates Acted
East Hanningfield Parish Council (Custodian Trustees)	All of 2024

NAMES AND ADDRESSES OF ADVISORS:

Type of Advisor	Address
Solicitor	Birkett Long Solicitors, Amphora Place, 1 Sheepen Road, Colchester, Essex. CO3 3WG

NAME OF CHIEF EXECUTIVE OR SENIOR STAFF MEMBERS:

Not applicable

STRUCTURE GOVERNANCE AND MANAGEMENT**DESCRIPTION OF THE CHARITY'S TRUSTS:**

Type of Governing Document	Declaration of Trust
How Is The Charity Constituted	By Trust Deed
Trustee Selection Methods	By election, and as representative members of (up to 12) village organisations

ADDITIONAL GOVERNANCE ISSUES:**Trustee's Consideration of major risks and the system and procedures to manage them:**

The trustees keep consideration of major risks under review, and carry insurance accordingly, including trustee/employee and public liability.

The Play Area and Field Equipment such as Sports Wall, Football Goals and Youth Shelter are inspected by ROSPA and checked monthly.

The Hall's electrical equipment, fire detection system and fire extinguishers are inspected annually.

The field and trees around field are inspected annually for condition and dead trees/branches removed if considered a hazard.

OBJECTIVES AND ACTIVITIES:**SUMMARY OF THE OBJECTS OF THE CHARITY SET OUT IN ITS GOVERNING DOCUMENT:**

To hold the piece of land described as "Hanna's Field", including the Village Hall built there on, in trust for the use of the inhabitants of East Hanningfield.

SUMMARY OF THE MAIN ACTIVITIES IN RELATION TO THESE OBJECTS:

The main objects of the Trust are:

- a) Provision of sports, educational and recreation facilities for the local community.
- b) Provision of premises for the local Village Post Office and Shop to serve the community.

ADDITIONAL OBJECTIVES AND ACTIVITIES:

Contribution made by volunteers: The Charity is managed by volunteers who organise activities and oversee the resources of the organisation.

The Trustees are satisfied that the Charity meets the Charity Commission's requirements in the provision of public benefit as defined by its Trust Deed.

ACHIEVEMENTS AND PERFORMANCE

SUMMARY OF THE MAIN ACHIEVEMENTS DURING THE YEAR:

The Charity works with the help of East Hanningfield Parish Council as Custodian Trustees to achieve the Charity's objective of maintaining and improving the hall and playing field facilities for use by the parishioners of East Hanningfield, and wider local community generally.

During the period covered by this report (2024) the Charity's income from hirers has finally returned to a level comparable with times before the Covid 19 pandemic and encouraged by the Committee's efforts in supporting new and existing Hall activities.

Fundraising events on Hanna's Field and, in the Hall continued in 2024 with the annual Village Fete in July, quarterly book sales in the Hall, and the annual Art Exhibition in early October. The Fireworks & Halloween fundraising event in October was paused in 2024 to allow the Charity fund raising committee to decide whether it was worth continuing with the event after a noticeable fall in it's profitability in 2023.

The Book Sales in the Hall, and the Village Fete events were organised with the support of All Saints Parochial Church Council and profits shared equally.

The Charity managed to complete important improvements and tasks over the year, in particular:

- The installation of a large-scale Solar Photo Voltaic (PV) Panel system on the Hall roof to supply free energy to the Hall, including the Village Shop and reduce our carbon footprint and energy costs.
- Replacement of the Hall's failing mains power distribution board.
- Changes to install timers on external lights to reduce energy use at night.
- Evaluation of energy suppliers prior to transfer of Hall's energy supply to Octopus.
- Resurfacing of the Village Hall overflow carpark with 20 tons of granite chip.
- Tarmac repairs to the main carpark including a refresh of parking bay marking.
- Redecoration of Small Hall and Kitchen to improve user's experience.
- Creation of a new Village Hall website to replace previous website hosted on Parish Council's website.
- Transition of the Charity's accounts from spreadsheet-based accounts to a professional accounting software package (Xero) with the help of a professional accountant.
- The Village Hall's, community shop/post office continues to be well supported. Under the present Hall shop/post office 7-year lease signed with the tenant in 2022 the lease will not need to be renegotiated with the incumbent tenant until 2029. The shop now receives the benefit of its electricity supply from the Hall at a preferential rate reflecting savings the Charity has achieved with roof solar panel.

FINANCIAL REVIEW

BRIEF STATEMENT OF THE CHARITY'S POLICY ON RESERVES:

The Charity aims to maintain a flexible reserve, available to cover the cost of unforeseen problems and new initiatives whilst still supporting replacement of equipment approaching end of life in the Village Hall, the Community Shop/post office in the Hall and Playing Field equipment.

The free reserves at the end of 2024 stand at £35,002 compared to £40,506 at the end of 2023 a deficit of approximate £5,500 as a result of investment in Solar Panels for the Hall roof.

DETAILS OF FUNDS MATERIALLY DEFICIT:

None.

FURTHER FINANCIAL REVIEW DETAILS:

The resources of the Charity consist of the hire of facilities, fund raising, Post Office/Shop rental, and periodic receipts of grants for specific projects or needs. Funds are expended on maintaining the hall and field facilities, and sometimes with the aid of grants, the improvement thereof. See the Charity's Financial Report attached with this report.

The installation of the new solar panels is helping help negate the worst of the impact of ongoing energy price rises in 2024 but will require a continuing evaluation of energy providers in 2025 to find the best possible deal for both incoming supply from the grid as well as the sale of surplus energy. The present decision to sell surplus energy to a utility company rather than purchase a battery to store it may need review in future if this option becomes more cost effective.

The experience with the Covid pandemic in 2021 to 2022 highlighted the need for Village Halls to allow adequate reserves. The Rural Community Council of Essex (RCCE) subsequently recommended Village Halls trustees should consider maintaining a general reserve of 6 months operating costs to cover unforeseen income and expenditure issues; emergency repairs and known future needs such as equipment replacement or refurbishment.

Based on the Charity's 2024 accounts and last year's operating costs, the Charity have agreed the figure of £20,000 as a general reserve. The trustees believe this is an appropriate figure to maintain using £15,000 to cover a major repair and £5,000 for loss of a major hirer such as Preschool.

Where there is a particular purpose or project that requires funds to be earmarked over time, a designated reserve may also be identified separately from the general reserve and will be cancelled when the object of the designation no longer exists, and the funds used or returned to the Charity's general reserve. The Charity has a number of priorities for 2025 and beyond. The most urgent one is the replacement of a significant proportion of the Play Area equipment which is approaching the end of its life. In addition, the Charity needs to refloor the Hall entrance foyer corridor and add a canopy over the front entrance. The Charity has therefore designated from its reserves £10,000 towards new Play Area equipment, £3000 for flooring and £2,000 towards an external entrance canopy. Timescales for completion of these priorities will depend on the success of the Charity's fundraising efforts and grant applications in 2025.

There are other less urgent improvements that have been identified for when effort and funding allow. In no order of priority these are:

- Promotional video for the Charity website to showcase the Hall's facilities for hire and activities that take place.
- Repaint Hall South and West wall cladding for sun damage.
- Hard track grass verge at side of Hall to allow vehicle access in wet weather
- Add additional sun awning for Preschool Play Area.

- Trim Trail around the field.
- Resurface Sports Courts with astro turf for 5-side football?
- Install Skateboard ramps and half pipes (perhaps on where sports courts are?)
- Relay BMX Track.

A long-term aim remains to create a Community Suite function room above the Small Hall if and when suitable grant funding source becomes available.

The current level of cash resources does not at present justify a long-term investment policy given the nature of ongoing Hall and Field improvements and cost and need to maintain a reserve to cover the unforeseen.

OTHER OPTIONAL INFORMATION:

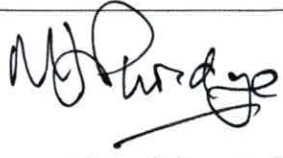
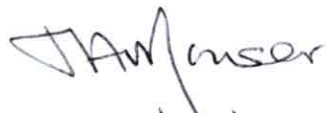
The Village Hall's, community shop/post office continues to be well supported. Under the present Hall shop/post office 7-year lease signed with the tenant in 2022 the lease will not need to be renegotiated with the incumbent tenant until 2029.

The Charity main banking services are provided by the Charity Aid Foundation (CAF) Bank and has done so for some time. There may be better options in terms of community banking and standard of services, rates and account charges and we should take time in future to review the present provider.

DECLARATION

The Trustees declare that they have approved the Trustees Report above.

Signed on behalf of the Charity's Trustees:

Signature(s) Date	 17.06.25	 21/6/2025
Full Names	Michael Plumridge	Jenny Mouser
Position	Treasurer	Chairperson

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT
For the Year Ended 31 December 2024

	Notes	Unrestricted Fund £	Restricted Funds £	2024 Total Funds £	Unrestricted Fund £	Restricted Funds £	2023 Total Funds £
Income from							
Donations & Legacies	3	-	-	-	585	-	585
Charitable Activities	4	29,913	17,000	46,913	30,039	-	30,039
Other Trading Activities	5	17,680	-	17,680	22,601	-	22,601
Investment Income	6	663	-	663	672	-	672
Other Income	7	3,785	-	3,785	112	-	112
Total Income		52,041	17,000	69,041	54,009	-	54,009
Expenditure on							
Raising Funds	8	5,435	-	5,435	8,177	-	8,177
Charitable Activities	9	44,058	25,052	69,110	46,755	950	47,705
Total Expenditure		49,493	25,052	74,545	54,932	950	55,882
Net Income		2,548	(8,052)	(5,504)	(923)	(950)	(1,873)
Transfers Between Funds	14	(8,052)	8,052	-	-	-	-
Net Movement in Funds		(5,504)	-	(5,504)	(923)	(950)	(1,873)
Reconciliation of Funds							
Total Funds Brought Forward	14	40,506	-	40,506	41,429	950	42,379
Total Funds Carried Forward	14	35,002	-	35,002	40,506	-	40,506

The statement of financial activities includes all gains and losses recognised in the year.

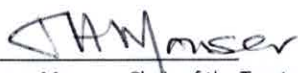
All income and expenditure is derived from continuing activities.

BALANCE SHEET
As at 31 December 2024

	Notes	Unrestricted Fund £	Restricted Funds £	2024 Total Funds £	Unrestricted Fund £	Restricted Funds £	2023 Total Funds £
Current assets							
Debtors	12	4,667	-	4,667	2,108	-	2,108
Cash at bank and in hand		36,287	-	36,287	39,209	-	39,209
		40,954	-	40,954	41,317	-	41,317
Creditors							
Amounts falling due within one year	13	(5,952)	-	(5,952)	(811)	-	(811)
Net assets		35,002	-	35,002	40,506	-	40,506

The attached notes form part of these accounts.

The financial statements were approved by the Board of Trustees and were signed on its behalf by:


Jenny Mouser - Chair of the Trustees

21/6/2025
Date

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 December 2024

1. Statutory Information

Hanna's Field Charity registered charity number, registered office and the nature of its activities can be found in the Trustees Report.
The presentation currency of the financial statements is Pounds Sterling (£)

2. Accounting policies

Basis of preparing the financial statements

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective from 1 January 2019 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

Critical accounting judgements and key sources of estimation uncertainty

No critical accounting judgements have been made in the process of applying the accounting policies below.

There are no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Volunteers

The contribution of unpaid volunteers cannot be measured reliably. Therefore, the contribution of volunteers is not included as income in the financial statements.

Trading activities

Income from trading activities includes income earned from trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Charitable Activities

The charity occasionally receives grants in respect of agreed projects. Income from grants is recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs and governance costs. They are incurred directly in support of expenditure on the objects of the charity and include project management. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 December 2024

2. Accounting policies - continued

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The cost of raising and administering such funds are charged against the specific fund.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Debtors and creditors

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

3. Donations & Legacies

	Unrestricted Fund £	Restricted Funds £	2024 Total Funds £	Unrestricted Fund £	Restricted Funds £	2023 Total Funds £
Donations	-	-	-	585	-	585

2022 donations included a £10K donation from the sale of WI land

4. Income from Charitable Activities

	Unrestricted Fund £	Restricted Funds £	2024 Total Funds £	Unrestricted Fund £	Restricted Funds £	2023 Total Funds £
Grants Received	-	17,000	17,000	-	-	-
Hall, Storage & Field	29,913	-	29,913	30,039	-	30,039
	<u>29,913</u>	<u>17,000</u>	<u>46,913</u>	<u>30,039</u>	<u>-</u>	<u>30,039</u>

5. Income from Other Trading Activities

	Unrestricted Fund £	Restricted Funds £	2024 Total Funds £	Unrestricted Fund £	Restricted Funds £	2023 Total Funds £
Post Office shop rental	6,986	-	6,986	6,550	-	6,550
Fete	4,562	-	4,562	6,281	-	6,281
Fireworks	-	-	-	3,155	-	3,155
Art show	5,991	-	5,991	6,549	-	6,549
Book Sale	141	-	141	66	-	66
	<u>17,680</u>	<u>-</u>	<u>17,680</u>	<u>22,601</u>	<u>-</u>	<u>22,601</u>

Post office rental includes recharges re electric consumed.

6. Investment Income

	Unrestricted Fund £	Restricted Funds £	2024 Total Funds £	Unrestricted Fund £	Restricted Funds £	2023 Total Funds £
Bank interest receivable	663	-	663	672	-	672

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 December 2024

7. Other Income

	Unrestricted Fund £	Restricted Funds £	2024 Total Funds £	Unrestricted Fund £	Restricted Funds £	2023 Total Funds £
Insurance claim	-	-	-	112	-	112
Income from sale of electric	3,785	-	3,785	-	-	-
	3,785	-	3,785	112	-	112

8. Expenditure on Raising Funds

	Unrestricted Fund £	Restricted Funds £	2024 Total Funds £	Unrestricted Fund £	Restricted Funds £	2023 Total Funds £
Fete	1,399	-	1,399	2,089	-	2,089
Fireworks	-	-	-	1,781	-	1,781
Art show	3,808	-	3,808	3,968	-	3,968
Book sale	-	-	-	-	-	-
	5,207	-	5,207	7,838	-	7,838
Share of support costs (see note 7)	192	-	192	264	-	264
Share of governance costs (see note 7)	36	-	36	75	-	75
	5,435	-	5,207	8,177	-	8,177

9. Expenditure on Charitable Activities

	Unrestricted Fund £	Restricted Funds £	2024 Total Funds £	Unrestricted Fund £	Restricted Funds £	2023 Total Funds £
Staff costs incl holiday cover	12,660	-	12,660	10,414	-	10,414
Cleaning consumables	987	-	987	1,682	-	1,682
Utilities	7,039	-	7,039	7,652	63	7,715
Insurance	1,869	-	1,869	1,557	-	1,557
Maintenance, repairs & safety inspections	17,159	-	17,159	7,021	-	7,021
Building enhancements	-	25,052	25,052	14,117	-	14,117
Charitable donations made to share fundraised profits	1,444	-	1,444	2,331	-	2,331
Grant funds returned	-	-	-	-	887	887
	41,158	25,052	66,210	44,774	950	45,724
Share of support costs (see note 10)	2,436	-	2,436	1,541	-	1,541
Share of governance costs (see note 10)	464	-	464	440	-	440
	44,058	25,052	69,110	46,755	950	47,705

10. Support Costs

	Support Costs £	Governance Costs £	2024 Total Funds £	Support Costs £	Governance Costs £	2023 Total Funds £
Memberships	155	-	155	147	-	147
Bank charges	60	-	60	60	-	60
Telephony & IT	1,287	-	1,287	1,327	-	1,327
Sundry expenses	726	-	726	271	15	286
Accounting & Bookkeeping fees	400	-	400	-	-	-
Independent examiners fees	-	500	500	-	500	500
	2,628	500	3,128	1,805	515	2,320

Support and governance costs are allocated across Fundraising and Charitable Activities based on total expenditure.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 December 2024

10. Trustees

No trustees received remuneration and no trustees expenses were reimbursed during the year ended 31st December 2024 (2023: £0). Trustees receive a 50% discount of any hall hires.

11. Staff Costs

	2024 £	2023 £
Salaries	10,263	9,889
Pension costs	308	281
Social security costs	175	55
	<u>10,746</u>	<u>10,225</u>

The average monthly number of employees during the year was as follows:

	2024	2023
Charitable Activities	<u>1</u>	<u>1</u>

No Key Management Personnel received remuneration in 2024 (2023 £0).

12. Debtors: amounts falling due within one year

	Unrestricted Fund £	Restricted Funds £	2024 Total Funds £	Unrestricted Fund £	Restricted Funds £	2023 Total Funds £
Trade Debtors	2,663	-	2,663	2,108	-	2,108
Other Debtors	2,004	-	2,004	-	-	-
	<u>4,667</u>	<u>-</u>	<u>4,667</u>	<u>2,108</u>	<u>-</u>	<u>2,108</u>

13. Creditors: amounts falling due within one year

	Unrestricted Fund £	Restricted Funds £	2024 Total Funds £	Unrestricted Fund £	Restricted Funds £	2023 Total Funds £
Trade Creditors	1,660	-	1,660	33	-	33
Social security and other taxes	251	-	251	278	-	278
Other creditors	128	-	128	-	-	-
Accruals and deferred income	3,913	-	3,913	500	-	500
	<u>5,952</u>	<u>-</u>	<u>5,952</u>	<u>811</u>	<u>-</u>	<u>811</u>

14. Movement In Funds 2024

	Funds Brought Forward £	Income £	Expenditure £	Transfers £	Funds Carried Forward £
Solar Panel Project	-	17,000	(25,052)	8,052	-
Restricted Funds	<u>-</u>	<u>17,000</u>	<u>(25,052)</u>	<u>8,052</u>	<u>-</u>

Solar Panel Project - funding from Chelmsford City Council, ACRE and Tom Amos towards installation costs of solar panels.

NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended 31 December 2024

15. Movement in funds Prior Year - 2023

	Funds Brought Forward £	Income £	Expenditure £	Transfers £	Funds Carried Forward £
Chelmsford City Warm Hub Grant	(993)		993	-	-
Restricted Funds	(993)	-	993	-	-

Chelmsford City Warm Hub Grant - supporting the provision of warm and welcoming drop in sessions in community spaces.

INDEPENDENT EXAMINER'S REPORT

for the Year Ended December 31, 2024

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act: or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.



Jaclyn Bennett ACMA
7 Church Hill
Little Waltham
Chelmsford
CM3 3LR

Date:

12 Sep 25