

FOREST OF DEAN UNIT NO 586 OF THE SEA CADET CORPS

England & Wales · Charity number 286701

Details

Other names	FOREST OF DEAN UNIT NO 586 OF THE SEA CADETS CORPS, SEA CADET CORPS, FOREST OF DEAN UNIT (NO 586), SEA CADET CORPS, FOREST OF DEAN UNIT NO 586 TRAINING SHIP ROYAL FOREST SEA CADETS, FOREST OF DEAN SEA CADETS, T.S ROYAL FOREST
Status	Registered
Legal form	Other
Registered	1983-04-07
Register	View on the Charity Commission register

Contact

Phone	07938192592
Email	forestofdeanscc@btinternet.com
Website	www.sea-cadets.org/forestofdean

Activities

Objects: The charitable purpose of the Unit (the Purpose) is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

Activities: Our aim is to give young people the best possible head start in life through nautical adventure & fun.

Classification

- **How:** Provides Services
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

Geography

- Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£23,486	£24,727	-	-
2024-03-31	£21,543	£28,000	-	-
2023-03-31	£12,878	£31,075	-	-
2022-03-31	£27,015	£17,994	-	-
2021-03-31	£38,497	£21,928	-	-

Trustees

Name	Role	Appointed
CAROL TILEY MBE	Chair	
Graeme Terrell		2017-07-28
Michael Mathieison		2023-06-05
Nicola Terrell		2017-06-28
Samantha Miles		2025-11-28
Toni Salmon		2019-01-01

Accounts



FOREST OF DEAN UNIT 586 OF THE SEA CADET CORPS
TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

REGISTERED CHARITY NUMBER: 286701

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REPORT OF THE TRUSTEES OF FOREST OF DEAN UNIT NO 586 OF THE SEA CADET CORPS

The Charity Trustees present their report together with the financial statements of the charity for the year ended 31st March 2022. The financial statements comply with both the Charity's Constitution and the Charities Act 2011.

Aim of the Sea Cadet Corps

The aim of the Sea Cadets Corps is to give young people the best possible head start in life, through nautical adventure and fun

Charitable Purpose

The charitable purpose of the Unit is to promote the development of young people in achieving their physical, intellectual, and social potential as individuals and as responsible citizens. This is achieved by the provision of education and leisure time activities using a nautical theme, based on the traditions of the Royal Navy and in accordance with the principles, ethos, and practices of the Marine Society & Sea Cadets (MSSC).

In furtherance of the Purpose, the Unit offers young people a structured environment in which to develop; provides access to education and training including sailing, rowing, windsurfing, paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public services; it provides opportunities for young people to obtain a range of qualifications and a wide range of opportunities for community involvement.

Public Benefit

The trustees continue to give regard to the Charity Commission's general guidance on public benefit 'Charities and Public Benefit' provided by the Unit in relation to the charitable purpose of the Sea Cadets movement as set out in the activities and achievements as outlined in this report.

To achieve its aim the Unit encourages recruitment of young people from all backgrounds and abilities including where possible, and within the realms of Health and Safety, those with disabilities and develops their skills and abilities by:

- Regular structured activities with a nautical theme
- Enabling young people to take part in activities connected with the wider Sea Cadet Corps
- Movement such as waterborne activities, events and competitions at district, area and national levels
- Availability of formal achievements whilst completing courses to earn badges and promotions

TRUSTEES REPORT

With Covid restrictions easing, this year has been a little easier but by no means straight forward. Our dedicated instructors did a fantastic job getting our cadets out on the water & in the fresh air, which is so important for our young people's mental health.

Our use of Lydney Harbour is key to our boating success, however we are yet to finalise our own storage facility within the harbour. We have spent many hours negotiating with Lydney Yacht Club, briefing our architect and organising many surveys but we are still to get full agreement from all parties. I sincerely hope we can resolve this in the coming months to ensure we can build within the harbour and relieve the pressure on our CO & 1st Lt when constantly moving our craft back and forth each evening.

We are pleased to have provided a bursary for one of our cadets to take part in an offshore yachting week. A further bursary was obtained from MSSC to enable another cadet to spend a week offshore on Royalist, an unforgettable experience for her, particularly as the ship was visited by the Princess Royal whilst she was onboard.

A meeting in March with the Vasser-Smith Masonic Lodge led to a pledge to raise funds for our IT suite. So many of our young people do not have suitable laptops or PCs to access the training website. We will shortly learn how close we are to the £5k target to create an IT suite.

As always, I must thank each one of our unpaid volunteers who make T S Royal Forest a safe and happy place for our young people to come to learn new skills, make friends for life and most importantly have fun. Without the dedication of both the instructors and trustees this would simple not be possible.

Finally, a big thank you to all those organisations who support the charity financially, this enables us to maintain our building, provide boats and kayaks, plus the occasional treat for our cadets.

Carol Tiley MBE



Chairman

COMMANDING OFFICER REPORT

CO's Report

The unit has now returned to full parading with very little covid restrictions.

INSPECTIONS

April 22 was our UNIT Review. Unfortunately, due to unforeseen circumstances we are yet to have the Area officer visit which is scheduled for 6th December. This means the report is yet to be completed, so we are unaware of the score.

The summer was spent at the harbour working yet again closely with Ross and Monmouth unit to give the cadets as much boating experience as qualifications allowed. The cadets make use of the 2 new kayaks and the double. However, although we didn't enter the Kayaking competition this year, we did attend the rowing, entering in 3 different categories. This saw our boys team go onto to represent Severn District area in open boys.

The unit also entered the Drill and Piping competition in both Colour Party and piping. Again, a month later seeing us represent Severn District at the area competition in Rayleigh.

OTHER TRAINING

Earlier this year we ran a unit basic seamanship weekend. This meant we could qualify 11 cadets in a short period of time. This was such a success that we are running a First aid course in a few weeks on the same principle.

February this year LC Zara achieved Leading Cadet rank and will be attending her Petty officer cadet board in December this year. This has been a great achievement for her making her well respected within the District. She is also our cadet representative and is hoping to take over as District Cadet Representative in December

The juniors have embraced their training programme with enthusiasm. The juniors are the future of the unit of which I am fully aware to keep them engaged can be a challenge. However, thanks to PO

Meacher they are constantly motivated. 3 of them attended the junior summer camp, accompanied by LC Zara who assisted with their supervision.

Among the vast amounts of courses, the cadets and juniors have attending in the last 12 months, such as marine engineering and mountain biking and stem training, 3 cadets went offshore. Three have already booked TS John Jerwood for the start of 2023.

COMMUNITY EVENTS

Since November 2021 the unit participated in nine community events. The cadets paraded in Lydney for Remembrance Day, we also paraded in Bream this year. Although this was a long day, especially for some of the younger ones, they presented themselves well. Although we may be based in Lydney, I felt this was an opportunity to broaden our profile.

NUMBERS

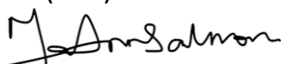
Cadet number had declined in the last 12 months. Some of this is due to cadets be coming of age. Due to covid previous years although we have made a presence in various community events we have not attacked recruitment. This is something we need to address in the coming year.

Staff numbers are also slightly down from 2021. A number of the volunteers are young and are only just starting on their career with the sea cadet corps. This is putting added pressure on some of the more experienced volunteers.

PO Terrell is in the early stages of the Officer Development Programme to which the unit and I give him our full support.

This has been another remarkable year for TS Royal Forest and I look forward to what the next 12 months bring, in what will be the units 40th birthday.

PO(SCC) T Salmon BEM



Reserves Policy

The trustees continue to review the charity's requirements for reserves in light of the main risk to the organisation, that being a reduction of income. The trustees have established a policy whereby the reserves in total that are not invested in tangible fixed assets held by the Unit, should be up to the equivalent to 3 months overhead costs of the charity.

The level of these reserves has been determined by the need to meet the working capital requirements of the charity and also for the charity to carry out all of its legal obligations.

At the end of March 2022, the total of the charity's reserves stood at £28901.50 of which £28901.50 was unrestricted and £0 restricted.

The financial strategy of the trustees continues to be that of building the reserves which will be achieved by continually reviewing overheads, exploring additional means of income and further fundraising. The trustees will continue to take all necessary actions with regard to the prevailing economic climate.

Structure, Governance and Management

Units of the SCC are formed solely by volunteers in local communities. Each Unit is a self-supporting youth organisation and an independent charity with a central support management and training structure provided primarily by the Marine Society and Sea Cadets (MSSC). The unit becomes a part of the SCC by virtue of its' affiliation to the MSSC, the parent body of the SCC. In accepting this affiliation, the unit undertakes to comply with all regulations issued by, or on behalf of, the MSSC Council.

The Unit was registered as an unincorporated charity on 7th April 1983 and is governed by a constitution approved by the Charity Commission of England and Wales. A revised constitution issued by the Marine Society and Sea Cadets was ratified by the Board of Trustees between meetings in December 2017 in order to meet the deadline of 31st December 2017.

Recruitment and Appointment of the Trustees

Trustees serve and are re-elected on an annual basis. A minimum of 4 office holders: Chair, Secretary, Treasurer and Commanding Officer. UMT office holders are elected at the first meeting following the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadets Unit which is drawn loosely as being those with an interest in the unit. The constitution lays down specific controls for UMT membership and will be observed for all future recruitment.

In the event of a vacancy arising during the year (known as a casual vacancy), the trustees have the power to appoint new trustees. A trustee will serve until the date of the next AGM, after which the post will be filled by election.

The trustees are represented by a wide range of individuals from various aspects of the community. Trustees have the power to appoint additional trustees to act jointly with them for all purposes. A trustee whose term of office has expired can be appointed for a further term of office.

Responsibilities of the Trustees

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charity (Accounts Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on its behalf on 21/11/2022

Carol Tiley

A handwritten signature in black ink, appearing to be 'CT' followed by a flourish.

Chair of the Board of Trustees

Legal and Administrative Information

Charity Details:

Charity Name:	Forest of Dean Unit no 586 of the Sea Cadets Corps
Charity Status:	Unincorporated
Registered Charity No:	286701
Registered Office and Operational Address:	Youth & Community Centre, Naas Lane, Lydney Glos GL15 5AT
Telephone Number	01594 841058
Email:	forestofdeanscc@btinternet.com
Website	sea-cadets.org/forestofdean

Trustees:

Chair: Carol Tiley

Treasurer: Kay Warner

Secretary: Mike Chard

Trustees:

Graeme Terrell

Nicola Terrell

Sophie Jones

Toni-Ann Salmon

Holding (Custodian) Trustees: The Marine Society & Sea Cadets (MSSC)

Independent Examiner: Cecile Hunt FMAAT

Bank: Lloyds Bank, Newerne Street Lydney

Acknowledgements

Forest of Dean Unit no 586 of the Sea Cadets Corps would like to publicly acknowledge and thank the following organisations and donors for their financial support during 2020/2022.

Rotary Club – Forest of Dean
Lions Club – Forest of Dean
Marine Society & Sea Cadets
Masonic Lodge – Vasser-Smith

No final report would be complete without acknowledging the efforts and dedicated service of the adult volunteers who make the unit a success. For any Sea Cadet Unit to succeed it is fully reliant on its teams to work together. Our uniformed and civilian instructors, management team and unit assistants all have one common aim, that of delivering the best experience for our young people.

In this modern age, time is a precious commodity and like with all teachers and trainers there is a lot goes on behind the scenes, outside of parade times and over weekends that is not observed but makes the difference.

Thank you for your commitment and continued support.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

Forest of Dean Unit No 586 of the Sea Cadet Corps

CHARITY No:286701

I report on the accounts of Forest of Dean Unit No 586 of the Sea Cadet Corps for the year ended 31st March 2022.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for:

- The preparation of the accounts.
- The Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to:

- Examine the Accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145 (5) of the Charities Act), and
- To state whether particular matters have come to my attention

Treasurer Report AGM October 2021

Basis of Independent Examiner's Report

My examination included a review of the accounting records kept by the Charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures I undertake do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statements

In connection with my examination, no matter has come to my attention:

- (1) Which give me reasonable cause to believe that in any material respect the requirements:
- to keep proper accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Cecile Hunt FMAAT

Date: 05/09/2022

aat AAT Licensed
Accountant

Licensed and regulated by AAT

under licence number 3129

Forest of Dean Sea Cadet accounts 2021/2022	2022	2021
INCOME		
Fundraising	3131.49	971.19
Cadet course fees	177.00	25.00
Donations	484.00	1152.00
Gift Aid	1174.82	1681.00
	16299.0	18823.2
Grants	0	1
Interest	2.46	0.00
Stand Easy sales	0.00	30.60
Cadet Contributions	5600.00	4534.00
Training weekends	0.00	0.00
Travel refunds	26.64	0.00
Uniform payments	30.00	60.00
Cadet party/summer camp	0.00	40.00
Uniform sales	0.00	0.00
Kayak Trailer Loan	0.00	750.00
		10000.0
NDR Rate Rebate	0.00	0
cadet course refund	90.00	430.00
	27015.4	38497.0
	1	0
EXPENDITURE		
Training weekends Hall Hire	0.00	67.25
Training materials	433.37	0.00
Summer camp/ cadet party -(2021 refunds)	0.00	260.00
Advertising	0.00	89.38
Cadet courses & refunds	188.00	618.00
Bike Maintenance/Accredited centre	0.00	0.00
Boat maintenance/storage	949.05	309.55
Stand easy costs	0.00	0.00
Badges purchased	105.82	7.81
Uniform purchased	158.91	164.59
MSSC Unit Contribution	100.00	0.00
Utilities	2201.59	3596.43
Minibus/travel costs	1699.74	1236.31
postage	0.00	32.50
Telephone & Broadband	745.03	786.48
Stationery	44.97	54.99
Equipment purchased	0.00	555.89
Premises repairs/maintenance & checks	4767.82	6274.18
Insurance	1844.59	1675.11
Professional fees	2170.00	185.00
Covid Protection costs	145.20	2589.67
Staff Training	1008.00	0.00
Poppy wreath	60.00	0.00
Basement rent	120.00	120.00
Yacht club fees	111.50	42.50
Kayak Trailer Purchase & expenses	0.00	1053.15

Business rates	157.02	0.00
Loan repayment	0.00	750.00
Flags	248.74	0.00
Membership	96.00	45.00
Cadet xmas gifts/parties	297.92	300.00
Office equipment/costs	340.68	456.93
Laptops for cadets x 2	0.00	657.99
	17993.9	21928.7
	5	1
		16568.2
Surplus/deficit	9021.46	9

Balance Sheet 2021/2022	2021/22	2020/21
ASSETS		
Current a/c	3509.38	1554.74
Deposit a/c	24016.52	21014.11
Bursary a/c	1375.60	129.49
	28901.50	22698.34
Unreserved Funds	28901.50	15598
Reserved Funds	0.00	7100
	28901.50	22698
 FIXED ASSETS		
Heads portacabin	1250.00	1388
Classroom Portacabin	763.00	848
 OTHER ASSETS		
The Rotarian	731.00	871
Pooh Stix	731.00	871
Compass	2045.00	2406
Minibus	6294.00	7875
Equipment	1187.00	1319
Mountain Bikes	1063.00	1181
Kayaks/canoes	2518.00	2798
Bike Trailer	1458.00	1620
Kayak Trailer	900.00	1000
	18940.00	19941

**FOREST OF DEAN UNIT NO 586 OF
THE SEA CADET CORPS.**

The financial statements were approved
by the Board of Trustees at their meeting
on 03/09/2021 and were signed on its
behalf by:

Carol Tiley MBE , Chair

Kay Warner,

Treasurer

Signature:

A handwritten signature in black ink, appearing to be 'Kay Warner', written over a dotted line.

Signature: Kay Warner

FOREST OF DEAN UNIT NO 586 OF THE SEA CADET CORPS.

The financial statements were approved by the Board of Trustees at their meeting on 03/09/2021 and were signed on its behalf by:

Carol Tiley MBE , Chair

Kay Warner, Treasurer

Signature:.....

Signature: Kay Warner

FOREST OF DEAN UNIT NO 586 OF THE SEA CADET CORPS

England & Wales - Charity number 286701

Accounts



FOREST OF DEAN UNIT 586 OF THE SEA CADET CORPS
TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

REGISTERED CHARITY NUMBER: 286701

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Aim of the Sea Cadet Corps

The aim of the Sea Cadets Corps is to give young people the best possible head start in life, through nautical adventure and fun

Charitable Purpose

The charitable purpose of the Unit is to promote the development of young people in achieving their physical, intellectual, and social potential as individuals and as responsible citizens. This is achieved by the provision of education and leisure time activities using a nautical theme, based on the traditions of the Royal Navy and in accordance with the principles, ethos, and practices of the Marine Society & Sea Cadets (MSSC).

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Public Benefit

The trustees continue to give regard to the Charity Commission's general guidance on public benefit 'Charities and Public Benefit' provided by the Unit in relation to the charitable purpose of the Sea Cadets movement as set out in the activities and achievements as outlined in this report.

To achieve its aim the Unit encourages recruitment of young people from all backgrounds and abilities including where possible, and within the realms of Health and Safety, those with disabilities and develops their skills and abilities by:

- Regular structured activities with a nautical theme
- Enabling young people to take part in activities connected with the wider Sea Cadet Corps
- Movement such as waterborne activities, events and competitions at district, area and national levels
- Availability of formal achievements whilst completing courses to earn badges and promotions

TRUSTEES REPORT

In a year that has been dominated by Covid 19, I am proud to report on another successful year for Forest of Dean Sea cadets, albeit a different type of success.

Within just a few weeks of the national lockdown being announced our dedicated team of instructors started to deliver training, entertainment, and support to our cadets who often felt isolated at home. I will leave the reporting of the success of this to our Commanding Officer in her report. Needless to say, that our volunteers have gone above and beyond the call of duty during this very testing time, without them the units simply could not function as well as it does. On behalf of the Unit Management Team, I would like to thank each one of them for their dedication to our charity.

This brings me to the award given to PO Toni Salmon in November 2020. Toni was awarded a BEM for working tirelessly as a key worker through the worst of the pandemic and still finding time to check in with our cadets to ensure they had laptops to work with for school as well as cadet training, carry out welfare checks while caring for her own family. Our very own wonder woman!

With 50% grant funding and 50% from our own small bursary fund we were able to support two worthy cadets by providing them with a used laptop to enable them to complete their studies.

We have had tremendous financial support this year, our thanks go to Local Giving, MSSC, County of Gloucestershire Sheriff, Coleford Town Council, the Rank Organisation, our local Rotary & Lions clubs, Forest of Dean District Council and, of course, those parents/carers that continued to pay their subs throughout Lockdown. Thank you on behalf of all at T S Royal Forest.

To enable us to reopen the building last summer, measures were put in place to ensure everyone was as safe from Covid as they could be, this included one-way systems, new individual desks socially spaced within the classrooms and the purchase of a fogging machine to enable a volunteer to clean the unit after use without exposing themselves to contagions unnecessarily.

Due to development & improvements at Lydney Harbour, we lost our storage facility which has become a visitor information centre. This forced us to bring all the kayaks back to the unit for the winter months just before lockdown and to purchase a second-hand kayak trailer to transport the craft back and forth to the harbour every boating session. This has put additional pressures on our instructors needing to allow extra time to have everything in place for the arrival of the cadets. It is now our plan to build our own store within the Lydney Yacht Club boundary but there are many hops to jump through yet i.e. funding, planning permission etc.

Plans to refurbish the Annexe building are on hold, as once we have the boating facility and the outdoor classroom in place, we will look to raise the funds to replace the existing building with a modular building. The Annexe has come to the end of its life and rather than continue to patch it up we shall endeavor to replace the building.

I sincerely hope that the next year will be less eventful and that our focus can be purely on helping our young people reach their full potential.

Carol Tiley MBE



Chairman

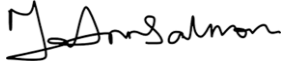
COMMANDING OFFICER REPORT

CO's Report

During the last 12 months, Forest of Dean Sea Cadets have been forced to take on a more blended way of learning due to the pandemic. This has meant that more virtual training has become 'normal', and the cadets and volunteers have adapted well. As volunteers we have given up a lot of time to ensure that although we have been unable to attend the unit for much of the time, we stayed committed to the welfare and wellbeing of our young people. This has always been our priority, and remains so as we move the unit forward in to the challenges ahead.

We have been fortunate that our staff numbers remain stable at 17 including UMT, and cadet numbers have only dropped from 32 to 30. Sea Cadets as a whole expected to lose approximately 25% of their members so we have been fortunate this hasn't happened in this unit. We have kept in constant contact with the cadets, and their families which I feel have been attributed to these figures. Hopefully the next 12 months will see things return to pre pandemic and we can continue to grow in numbers. The aim is to draw more young people from the wider community. The Sea Cadets still offer a wide variety of activities, are always trying to widen the opportunities and qualifications that can be obtained. The volunteers encourage and support our cadets to challenge themselves. This I feel has helped to turn our cadets in to mature, positive and confident individuals, and I am looking forward to our senior cadets becoming staff. One of which has already started on her adult career with us.

I would also like to congratulate the Chairman, Mrs Carol Tiley on receiving an MBE. Carol has dedicated huge amounts of time to not just Forest of Dean Sea Cadets, but the organisation as a whole. Without Carol and the committee, the unit cannot function. Their continued support in the upkeep of our building, and fundraising means the cadets are not disadvantaged by the cost of courses and events. We strive to give the cadets as many opportunities as possible regardless of their financial situation.



Reserves Policy

The trustees continue to review the charity's requirements for reserves in light of the main risk to the organisation, that being a reduction of income. The trustees have established a policy whereby the reserves in total that are not invested in tangible fixed assets held by the Unit, should be up to the equivalent to 3 months overhead costs of the charity.

The level of these reserves has been determined by the need to meet the working capital requirements of the charity and also for the charity to carry out all of its legal obligations.

At the end of March 2021, the total of the charity's reserves stood at £22698.34 of which £20568.85 was unrestricted and £2129.49 restricted.

The financial strategy of the trustees continues to be that of building the reserves which will be achieved by continually reviewing overheads, exploring additional means of income and further fundraising. The trustees will continue to take all necessary actions with regard to the prevailing economic climate.

Structure, Governance and Management

Units of the SCC are formed solely by volunteers in local communities. Each Unit is a self-supporting youth organisation and an independent charity with a central support management and training structure provided primarily by the Marine Society and Sea Cadets (MSSC). The unit becomes a part of the SCC by virtue of its' affiliation to the MSSC, the parent body of the SCC. In accepting this affiliation, the unit undertakes to comply with all regulations issued by, or on behalf of, the MSSC Council.

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Recruitment and Appointment of the Trustees

Trustees serve and are re-elected on an annual basis. A minimum of 4 office holders: Chair, Secretary, Treasurer and Commanding Officer. UMT office holders are elected at the first meeting following the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadets Unit which is drawn loosely as being those with an interest in the unit. The constitution lays down specific controls for UMT membership and will be observed for all future recruitment.

In the event of a vacancy arising during the year (known as a casual vacancy), the trustees have the power to appoint new trustees. A trustee will serve until the date of the next AGM, after which the post will be filled by election.

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Approved by the trustees and signed on its behalf on 20/10/2021

Carol Tiley

A handwritten signature in black ink, appearing to be 'CT' followed by a stylized flourish.

Chair of the Board of Trustees

Legal and Administrative Information

Charity Details:

Charity Name:	Forest of Dean Unit no 586 of the Sea Cadets Corps
Charity Status:	Unincorporated
Registered Charity No:	286701
Registered Office and Operational Address:	Youth & Community Centre, Naas Lane, Lydney Glos GL15 5AT
Telephone Number	01594 841058
Email:	forestofdeanscc@btinternet.com
Website	sea-cadets.org/forestofdean

Trustees:

Chair: Carol Tiley
Treasurer: Nicola Terrell
Secretary: Mike Chard
Trustees: Graeme Terrell

Holding (Custodian) Trustees: The Marine Society & Sea Cadets (MSSC)

Independent Examiner: Cecile Hunt FMAAT

Bank: Lloyds Bank, Newerne Street Lydney

Acknowledgements

Forest of Dean Unit no 586 of the Sea Cadets Corps would like to publicly acknowledge and thank the following organisations and donors for their financial support during 2020/2021.

Rotary Club – Forest of Dean
Lions Club – Forest of Dean

No final report would be complete without acknowledging the efforts and dedicated service of the adult volunteers who make the unit a success. For any Sea Cadet Unit to succeed it is fully reliant on its teams to work together. Our uniformed and civilian instructors, management team and unit assistants all have one common aim, that of delivering the best experience for our young people.

In this modern age, time is a precious commodity and like with all teachers and trainers there is a lot goes on behind the scenes, outside of parade times and over weekends that is not observed but makes the difference.

Thank you for your commitment and continued support.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

Forest of Dean Unit No 586 of the Sea Cadet Corps

CHARITY No:286701

I report on the accounts of Forest of Dean Unit No 586 of the Sea Cadet Corps for the year ended 31st March 2021.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for:

- The preparation of the accounts.
- The Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to:

- Examine the Accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145 (5) of the Charities Act), and
- To state whether particular matters have come to my attention

Treasurer Report AGM October 2021

As you can see from the accounts & balance sheet, the Charity has ended the year in an improved position. This is mainly due to the business support grants provided by the government; we plan to put this to good use with a future project.

Most of the funds at the end of the year were unreserved, with just £7000 reserved for building improvement project and D1 & trailer training for one of our volunteers to enable them to transport cadets and boats or bikes which they currently do not have the license to do.

The major spending items during the year are:

- Covid protection – buying the fogging machine and the consumables, hand sanitiser stations around the buildings and providing ways to sanitise the boats and buoyancy aids after use.
- Kayak trailer plus multiple straps, locks, and spare tyre.
- New laptop for the Ship's Office
- Premises costs – in addition to the regular fire alarm, fire extinguisher, emergency lighting and gas checks, this year we replaced the fire alarm system within the annexe building and cut back the trees along our boundary as these has begun to tough the

building in places and cause damp issues in winter months when the Victorian guttering gets overwhelmed with leaves and debris.

Nicola Terrell

Treasurer

Basis of Independent Examiner's Report

My examination included a review of the accounting records kept by the Charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures I undertake do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statements

In connection with my examination, no matter has come to my attention:

- (1) Which give me reasonable cause to believe that in any material respect the requirements:
 - to keep proper accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Cecile Hunt FMAAT

Date: 13 April 2021

Forest of Dean Sea Cadet accounts 2020/2021 INCOME	2021	2020
		4980.
Fundraising	971.19	91
		1966.
Cadet course fees	25.00	40
	1152.0	1008.
Donations	0	81
	1681.0	1557.
Gift Aid	0	81
	18823.	300.0
Grants	21	0
Interest	0.00	2.25
		1248.
Stand Easy sales	30.60	51
	4534.0	7155.
Cadet Contributions	0	00
Training weekends	0.00	0.00
		295.1
Travel refunds	0.00	6
Uniform payments	60.00	90.00
		2012.
Cadet party/summer camp	40.00	80
		467.0
Uniform sales	0.00	0
Kayak Trailer Loan	750.00	0.00
	10000.	
NDR Rate Rebate	00	0.00
cadet course refund	430.00	0.00
	38497	21084
	.00	.65
EXPENDITURE		
Training weekends Hall Hire	67.25	0.00
		189.6
Training materials	0.00	3
Summer camp/ cadet party - (2021 refunds)	260.00	2566.
Advertising	89.38	70
		64.19
		1862.
Cadet courses & refunds	618.00	20
Bike Maintenance/Accredited centre	0.00	107.2
		0
		265.7
Boat maintenance/storage	309.55	2
		1106.
Stand easy costs	0.00	93
		136.9
Badges purchased	7.81	1

		859.1
Uniform purchased	164.59	7
Fundraising costs	0.00	28.64
	3596.4	4202.
Utilities	3	98
	1236.3	1509.
Minibus/travel costs	1	77
postage	32.50	47.16
		796.2
Telephone & Broadband	786.48	3
		154.2
Stationery	54.99	2
		258.3
Equipment purchased	555.89	8
Premises repairs/maintenance	6274.1	4390.
& checks	8	83
	1675.1	1989.
Insurance	1	61
		185.0
Professional fees	185.00	0
	2589.6	
Covid Protection costs	7	0.00
		115.0
Staff Training	0.00	0
Poppy wreath	0.00	25.00
		120.0
Basement rent	120.00	0
		145.0
Yacht club fees	42.50	0
Kayak Trailer Purchase &	1053.1	
expenses	5	0.00
		462.0
Business rates	0.00	3
Loan repayment	750.00	0.00
		700.0
Minibus loan repayment	0.00	0
BCU Membership	45.00	0.00
Cadet xmas gifts	300.00	0.00
Office equipment	456.93	0.00
Laptops for cadets x 2	657.99	0.00
	21928	22288
	.71	.50
		-
	16568.	1203.
Surplus/deficit	29	85

FOREST OF DEAN UNIT NO 586 OF THE SEA CADET CORPS.

Statement of Assets and Liabilities as at 31st March 2020

<u>ASSETS AND LIABILITIES</u>				2020	2020
		Unrestricted	Restricted	Total	Total
CASH FUNDS		£	£	£	£
Main Account		1554.74	0	1554.74	1026.70
Bursary Account		129.49	129.49	129.49	265.30

Deposit Account		19014.11	2000.00	21014.11	4510.94
		20568.85	2000	22698.34	5802.94
INVESTMENT ASSETS		0	0	0	
ASSETS RETAINED FOR THE CHARITY'S USE					
				Current Value	
Heads Portacabin				1388	1542
Classroom Portacabin				848	942
Boats - Trinities				4148	4608
Minibus				7875	10500
Equipment				1319	1466
Mountain Bikes				1181	1312
Kayaks/Canoes				2798	3108
Bike Trailer				1620	1800
Kayak Trailer				1000	
				19941	22795
TOTAL ASSETS				42639.34	28597.94

The financial statements were approved by the Board of Trustees at their meeting on 03/09/2021 and were signed on its behalf by:

Carol Tiley MBE , Chair

Nicola Terrell, Treasurer

Signature: 

Signature: 