

REGISTERED CHARITY NUMBER: 286590

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended
31 December 2022
for
The Bognor Regis Local History Society
Trading as
Bognor Regis Local History Society
and Museum**

Mulberry & Co
Chartered Certified Accountants
& Chartered Tax Advisers
9 Pound Lane
Godalming
Surrey
GU7 1BX

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for the Year Ended 31 December 2022**

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The Bognor Regis Local History Society

Report of the Trustees for the Year Ended 31 December 2022

The trustees present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

286590

Principal address

25-27 West Street
Bognor Regis
West Sussex
PO21 1XA

Trustees

Mrs J Rees
Mr G Burt
Mrs H Bowles

Independent examiner

Mulberry & Co
Chartered Certified Accountants
& Chartered Tax Advisers
9 Pound Lane
Godalming
Surrey
GU7 1BX

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

The constitution was adopted on 25th September 1982 and readopted on the 14th February 1983 and again on the 17th September 1984

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

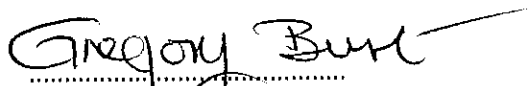
Objectives and aims

To advance the education of the public by the study of the history and archaeology of Bognor Regis and district.

Significant activities

We promote Bognor Regis local history by offering monthly meetings with talks on various subjects. We also offer slide shows and talks to local schools and adult groups, plus support the town's many regular seasonal events with our own stall. Finally, the society operates a local history museum in the town, run entirely by the volunteer membership.

Approved by order of the board of trustees on13/03/2023..... and signed on its behalf by:


.....
Mr G Burt - Trustee

**Independent Examiner's Report to the Trustees of
The Bognor Regis Local History Society**

I report on the accounts for the year ended 31 December 2022, which are set out on pages three to ten.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Mark Mulberry
Mulberry & Co
Chartered Certified Accountants
& Chartered Tax Advisers
9 Pound Lane
Godalming
Surrey
GU7 1BX

Date: 10/9/2023

The Bognor Regis Local History Society

Statement of Financial Activities
for the Year Ended 31 December 2022

		Unrestricted funds £	Restricted fund £	31.12.22 Total funds £	31.12.21 Total funds £
	Notes				
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	2,353	1,250	3,603	1,948
Activities for generating funds	3	2,413	-	2,413	1,952
Investment income	4	<u>24,503</u>	<u>-</u>	<u>24,503</u>	<u>18,470</u>
Total Incoming resources		29,269	1,250	30,519	22,370
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income		18,386	-	18,386	12,876
Fundraising trading: cost of goods sold and other costs		1,923	-	1,923	699
Property management costs	5	275	-	275	-
Governance costs		<u>360</u>	<u>-</u>	<u>360</u>	<u>540</u>
Total resources expended		<u>20,944</u>	<u>-</u>	<u>20,944</u>	<u>14,115</u>
NET INCOME FOR THE YEAR BEFORE TRANSFERS					
		8,325	1,250	9,575	8,255
Gross transfers between funds	10	<u>(16,730)</u>	<u>16,730</u>	<u>-</u>	<u>-</u>
Net income/(expenditure) for the year		(8,405)	17,980	9,575	8,255
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>451,119</u>	<u>32,717</u>	<u>483,836</u>	<u>475,581</u>
TOTAL FUNDS CARRIED FORWARD		<u>442,714</u>	<u>50,697</u>	<u>493,411</u>	<u>483,836</u>

The notes form part of these financial statements

The Bognor Regis Local History Society

**Balance Sheet
At 31 December 2022**

		Unrestricted funds £	Restricted fund £	31.12.22 Total funds £	31.12.21 Total funds £
	Notes				
FIXED ASSETS					
Tangible assets	7	411,646	50,696	462,342	411,646
CURRENT ASSETS					
Stocks	8	1,769	-	1,769	2,693
Cash at bank and in hand		<u>29,657</u>	<u>1</u>	<u>29,658</u>	<u>69,856</u>
		31,426	1	31,427	72,549
CREDITORS					
Amounts falling due within one year	9	(358)	-	(358)	(359)
NET CURRENT ASSETS		<u>31,068</u>	<u>1</u>	<u>31,069</u>	<u>72,190</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		442,714	50,697	493,411	483,836
NET ASSETS		<u>442,714</u>	<u>50,697</u>	<u>493,411</u>	<u>483,836</u>
FUNDS	10				
Unrestricted funds:					
Museum				433,852	441,966
History Society Fund				<u>8,862</u>	<u>9,153</u>
				442,714	451,119
Restricted funds:					
Bathing Machine				<u>50,697</u>	<u>32,717</u>
TOTAL FUNDS				<u>493,411</u>	<u>483,836</u>

13-03-2023

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:


.....
Mrs H Bowles -Trustee


.....
Mrs J Rees -Trustee

The notes form part of these financial statements

Grants received, included in the above, are as follows:	31.12.22	31.12.21
	£	£
Other grants	1,250	-

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

3. ACTIVITIES FOR GENERATING FUNDS

	31.12.22	31.12.21
	£	£
History Society - Income	593	515
Museum Income	<u>1,820</u>	<u>1,437</u>
	<u>2,413</u>	<u>1,952</u>

4. INVESTMENT INCOME

	31.12.22	31.12.21
	£	£
Rents received	21,911	16,072
Utilities recovered	2,588	2,394
Deposit account interest	<u>4</u>	<u>4</u>
	<u>24,503</u>	<u>18,470</u>

5. PROPERTY MANAGEMENT COSTS

	31.12.22	31.12.21
	£	£
Property repairs	<u>275</u>	<u>-</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

7. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Plant and machinery £	Totals £
COST				
At 1 January 2021	270,000	141,646	1,055	412,701
Additions	<u>-</u>	<u>50,696</u>	<u>-</u>	<u>50,696</u>
31 December 2022	<u>270,000</u>	<u>192,342</u>	<u>1,055</u>	<u>463,397</u>
DEPRECIATION				
At 1 January 2021 and 31 December 2022	<u>-</u>	<u>-</u>	<u>1,055</u>	<u>1,055</u>
NET BOOK VALUE				
At 31 December 2022	<u>270,000</u>	<u>192,342</u>	<u>-</u>	<u>462,342</u>
At 31 December 2021	<u>270,000</u>	<u>141,646</u>	<u>-</u>	<u>411,646</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

8. STOCKS

	31.12.22	31.12.21
	£	£
Stocks	<u>1,769</u>	<u>2,693</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22	31.12.21
	£	£
Other creditors	<u>358</u>	<u>359</u>

10. MOVEMENT IN FUNDS

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
Museum	441,966	8,616	(16,730)	433,852
History Society Fund	<u>9,153</u>	<u>(291)</u>	<u>-</u>	<u>8,862</u>
	451,119	8,325	(16,730)	442,714
Restricted funds				
Bathing Machine	<u>32,717</u>	<u>1,250</u>	<u>16,730</u>	<u>50,697</u>
TOTAL FUNDS	<u>483,836</u>	<u>9,575</u>	<u>-</u>	<u>493,411</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement In funds £
Unrestricted funds			
Museum	27,595	(18,979)	8,616
History Society Fund	<u>1,674</u>	<u>(1,965)</u>	<u>(291)</u>
	29,269	(20,944)	8,325
Restricted funds			
Bathing Machine	<u>1,250</u>	<u>-</u>	<u>1,250</u>
TOTAL FUNDS	<u>30,519</u>	<u>(20,944)</u>	<u>9,575</u>

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

10. MOVEMENT IN FUNDS - continued
Comparatives for movement in funds

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
Museum	444,392	7,846	(10,272)	441,966
History Society Fund	<u>8,744</u>	<u>409</u>	<u>-</u>	<u>9,153</u>
	453,136	8,255	(10,272)	451,119
Restricted funds				
Bathing Machine	<u>22,445</u>	<u>-</u>	<u>10,272</u>	<u>32,717</u>
TOTAL FUNDS	<u>475,581</u>	<u>8,255</u>	<u>-</u>	<u>483,836</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Museum	20,753	(12,907)	7,846
History Society Fund	<u>1,617</u>	<u>(1,208)</u>	<u>409</u>
	22,370	(14,115)	8,255
TOTAL FUNDS	<u>22,370</u>	<u>(14,115)</u>	<u>8,255</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
Museum	444,392	16,462	(27,002)	433,852
History Society Fund	<u>8,744</u>	<u>118</u>	<u>-</u>	<u>8,862</u>
Restricted funds				
Bathing Machine	<u>22,445</u>	<u>1,250</u>	<u>27,002</u>	<u>50,697</u>
TOTAL FUNDS	<u>475,581</u>	<u>17,830</u>	<u>-</u>	<u>493,411</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Museum	48,348	(31,886)	16,462
History Society Fund	<u>3,291</u>	<u>(3,173)</u>	<u>118</u>
	51,639	(35,059)	16,580
Restricted funds			
Bathing Machine	<u>1,250</u>	<u>-</u>	<u>1,250</u>
TOTAL FUNDS	<u><u>52,889</u></u>	<u><u>(35,059)</u></u>	<u><u>17,830</u></u>

The Bognor Regis Local History Society

**Detailed Statement of Financial Activities
for the Year Ended 31 December 2022**

	Year Ended 31.12.22			Year Ended 31.12.21		
	Museum £	History Society £	Total £	Museum £	History Society £	Total £
Voluntary income						
Donations	1,274	135	1,409	847	378	1,225
Grants	1,250		1,250			-
Subscriptions		944	944		724	724
	2,524	1,079	3,603	847	1,102	1,949
Activities for generating funds						
Christmas Lunch		593	593		459	459
Christmas Raffle			-		56	56
Refreshments and Quiz Night			-			-
Museum Income	1,820		1,820	1,437		1,437
	1,820	593	2,413	1,437	515	1,952
Investment income						
Rents received	21,911		21,911	16,072		16,072
Utlilities recovered	2,588		2,588	2,394		2,394
Deposit account interest	2	2	4	3		3
	24,501	2	24,503	18,469	-	18,469
Total incoming resources	28,845	1,674	30,519	20,753	1,617	22,370
RESOURCES EXPENDED						
Costs of generating voluntary income						
Rates and water	578		578	1,155		1,155
Insurance	1,972		1,972	1,798		1,798
Light and heat	3,694		3,694	1,908		1,908
Telephone	1,389		1,389	667		667
Postage and stationery	1,993	445	2,438	1,124	180	1,304
Sundries	100	25	125	60	54	114
Speaker costs		402	402		215	215

This page does not form part of the statutory financial statements

The Bognor Regis Local History Society

**Detailed Statement of Financial Activities
for the Year Ended 31 December 2022**

	Year Ended 31.12.22			Year Ended 31.12.21		
	Museum £	History Society £	Total £	Museum £	History Society £	Total £
Costs of generating voluntary income – cont.						
Meeting room & hall hire		320	320		120	120
Cleaning			-			-
Advertising	597		597	275		275
Repairs and renewals	6,871		6,871	5,291		5,291
	17,194	1,192	18,386	12,278	569	12,847
Fundraising trading: cost of goods sold and other costs						
Purchases	1,330	593	1,923	269	459	728
Property management costs						
Property repairs	275		275			-
Governance costs						
Accountancy	180	180	360	360	180	540
Plant and machinery Depreciation			-			-
Bank loan interest			-			-
	180	180	360	360	180	540
Total resources expended	18,979	1,965	20,944	12,907	1,208	14,115
Net income	9,866	(291)	9,575	7,847	408	8,255

This page does not form part of the statutory financial statements