



## Trustees' Annual Report for the period

From July 1<sup>st</sup> 2021 To June 30<sup>th</sup> 2022

Charity name: **TOADS Theatre Company**

Charity registration number: **286490**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To educate the public in the art of drama and to further the development and public appreciation and taste in the said art and to assist and further such charitable institutions and charitable purposes as the Committee of the Society shall from time to time determine
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To promote plays, dramas, comedies and other dramatic works of educative value. To provide and maintain a Theatre and Society premises and plant, machinery, furniture, fixings, fittings scenery and all other necessary effects.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit and to that end make appropriate concessions on ticket prices, makes no charge for the use of the theatre by Devon Young Peoples Theatre and encourages other charities to fund-raise through our productions.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The Charity could not function without the interest and involvement of its volunteer members and this report seeks to mark the valuable contribution made by all members volunteering in costume, props, set building and stage management behind the scenes, front of house stewarding, box office, on

		the bar and coffee bar, on the maintenance team, on stage as both actors and directors and the Trustees on the Committee.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Covid lockdowns once again influenced the activities of the Charity. We did however manage eight productions including a youth piece but several suffered from last minute changes to cast and crew because of Covid. Attendances were lower than usual as our regular audiences stayed at home. The Box Office provision and cleaning rotas were re-structured and new arrangements were put in place to support young people using the Theatre. The Theatre now works with Devon Young People's Theatre which formally began May 2022.</p> <p>Wednesday Club, re-started as the regular weekly opportunity for a social get-together discussing all things dramatic and some that aren't.</p> <p>A number of local charities were supported with First Night evenings for their benefit and the Theatre Company presented the work of South Devon College Drama students.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	This year has not been one where the Charity could reasonably identify a set of objectives as many activities were curtailed. We hope to report improved performance next year.
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	Through the Charities Aid Foundation the Charity has been able to disperse some of its funds into a fixed-term deposit account that not only has a favourable interest rate, but also mitigates the financial risk of accumulating funds over the FSCS protection limit in only one bank.
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity made a substantial loss of £41k this financial year, largely through the reduced number of productions, the reduced number of production nights, depletion of audience figures, exceptional payments for a gas contract, maintenance after prolonged shut down, extended exceptional agreement with youth provider.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held primarily to ensure that the company can keep the theatre building and demesne in an appropriate condition.
Amount of reserves held	Para 1.22	£40,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal source of funds is Ticket sales for the company's productions and any other dramatic productions the company decides to promote.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Beyond the fixed-term deposit accounts referred to above, the Trust has no further investments.
A description of the principal risks facing the charity	Para 1.46	The principal risks are related to the maintenance of the theatre, both the building and its equipment, mitigated by our insurance cover. However, the cancellation because of illness or other issues remains a concern. We plan to maintain and increase audience numbers through the design of an attractive and popular season of drama productions.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association The Charity plans, through resolution at the next AGM in September 2023, to update the current Constitution to bring it into line with current practice.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Committee are drawn from and elected by Membership of the Theatre Company annually with Chair, Secretary and Treasurer posts held for a number of years for continuity.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Committee members are kept abreast of their role and responsibilities and all communications from the Charity Commission are distributed. The Charity does not have a complex structure or objective, so induction is straightforward.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Committee meets once a month and is operated by volunteers. The Committee has overall responsibility for all aspects of the running of the theatre. There are some sub-committees that look after specific aspects.  The Theatre is a member of The Little Theatre Guild and there are a number of complementary links to other amateur theatre organisations across the immediate area.
Relationship with any related parties	Para 1.51	Committee members have a commitment to working with other charities that share the same educational interests and principles as this one.  TOADS Theatre Company offers different local charities the opportunity to raise funds from them selling tickets for first night performances. It is planned to review the operation of this policy next year.
Other		

## Reference and Administrative details

Charity name	TOADS Theatre Company
Other name the charity uses	-
Registered charity number	286490
Charity's principal address	The Little Theatre, St Mark's Road, Meadfoot, Torquay TQ1 2EL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Reynolds	Chair		TOADS Members
2	Jill Pettigrew	Secretary		Ditto
3	Nicola Margetts	Treasurer		Ditto
4	Alan Tanner	Retiring Treasurer		Ditto
5	Charmaine Dudley	Membership Secretary		Ditto
6	Andrew Kenyon	Archivist		Ditto
7	John Miles	Maintenance Committee Link		Ditto
8	Alistair Conquer	Youth & Charities link		Ditto
9				
10				
11				
12				
13				
14				
15				
16				

Director name		

Corporate trustees – names of the directors at the date the report was approved

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Alec Stokes		Custodian Trustee
Anna Reynolds		Custodian Trustee
Jean Roberts		Custodian Trustee
Rob Newman		Custodian Trustee

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the	

assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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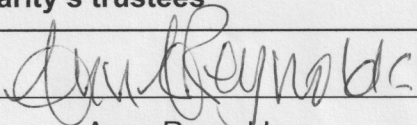
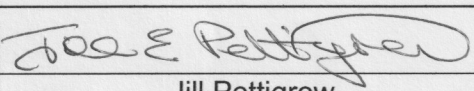
**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Anna Reynolds	Jill Pettigrew
Position (eg Secretary, Chair, etc)	CHAIR of TOADS	Secretary of TOADS
Date	11 <sup>th</sup> April 2023	

REGISTERED CHARITY NUMBER: 286490

**TOADS Theatre Company**  
**Receipts and Payments Accounts**  
**30 June 2022**

**PEPLOWS LIMITED**  
Chartered Accountants  
Moorgate House  
King Street  
Newton Abbot  
Devon  
TQ12 2LG



**TOADS Theatre Company**  
**Receipts and Payments Accounts**  
**Year ended 30 June 2022**

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**TOADS Theatre Company  
Trustees' Annual Report For The Year Ended 30 June 2022**

**Reference and Administration Details**

<b>Charity Name</b>	TOADS Theatre Company
<b>Registered Charity Number</b>	286490
<b>Principal Office</b>	St Marks Road Meadfoot Torquay Devon TQ1 2EL

**Names of the Charity Trustees who Manage the Charity**

Jill Pettigrew	
Anna Reynolds	
Andrew Kenyon	
Charmaine Dudley	
Alistair Conquer	Appointed 25 October 2021
John Miles	Appointed 25 October 2021
Nicola Margetts	Appointed 25 October 2021
Heidi Pyburn	Appointed 24 October 2022
Julie Hancocks	Appointed 24 October 2022

**Names and Addresses of Advisers**

<b>Accountants:</b>	Peplows Limited Moorgate House King Street Newton Abbot Devon TQ12 2LG
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**Structure, Governance and Management**

**Description of the Charity's Trusts:**

Type of governing document	Constitution and Rules dated 1 February 1983 as amended on 17 October 2001 and 22 May 2007.
How the Charity is constituted	Board of Trustees
Trustee selection methods	The Trustees are appointed by the Committee and the property of the Society shall be vested in them to be dealt with by them as the Committee shall, from time to time, direct by resolution. Trustees shall hold office until death or resignation or until removed from office by Resolution of the Committee who may, for any reason which may seem sufficient to a majority of them present and voting at any meeting, remove any Trustee of Trustees from the office of Trustee.

**TOADS Theatre Company**  
**Trustees' Annual Report For The Year Ended 30 June 2022**

**Objective and Activities**

The objects are:

To educate the public in the art of drama and to further the development of public appreciation in the said art. The Trustees have paid due regard to the Charity Commissions guidance on public benefit in deciding the activities undertaken.

**Activities**

The society was formed in 1944 and acquired the current venue at the Little Theatre in Meadfoot, Torquay in the 1980's. The society has continued to grow and The Little Theatre is one of the major venues for smaller theatrical presentations in the South West.

**Financial Review**

The Accounts to 30 June 2022 have been prepared as a Receipts and Payments Accounts rather than that of a Statement of Financial Activities as was the case in the previous year.

Comparative figures for the year ended 30 June 2021 have been restated to show a Receipts and Payments account and the Balance Sheet unrestricted funds show the adjustment to funds in the change of basis.

The Receipts and Payments Account shows a deficit of £41,390 (2021 a deficit of £30,229) for the year under review and the funds decreased to £581,960.

Funds are unrestricted with a designated building fund of £75,000 as the Committee is mindful of the age of the building and required building work.

The committee consider that the Reserves are adequate to ensure financial stability.

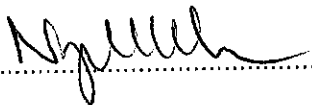
The financial situation is reviewed by the Committee monthly and considerable research and consideration is given to the content and practical possibilities of the annual productions programme.

**Declaration**

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees

Signature:



Full Name:

NICOLA JANE MARGITTS

Position:

Treasurer

Date:

11 April 2023

**TOADS Theatre Company**  
**Independent Examiner's Report On The Accounts For The Year Ended 30 June 2022**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 June 2022 which are set out on pages 4 and 5.

**Responsibilities and Basis of Report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Moorgate House  
King Street  
Newton Abbot  
Devon  
TQ12 2LG

Date: 14 April 2023



Michael Young FCA – ICAEW  
Peplows Limited  
Chartered Accountants

**TOADS Theatre Company**  
**Receipts and Payments Account**  
**Year ended 30 June 2022**

		2022 Unrestricted Funds £	2021 Unrestricted Funds £
<b>INCOME FROM:</b>			
Donations & Legacies		-	1,637
<b>Trading Activities</b>			
Wardrobe and Room Hire	547		
Coffee Shop Sales	5,369		
Bar Sales	10,000		
Sundry Income	7,415		
		<u>23,331</u>	<u>24,814</u>
<b>Charitable Activities</b>			
Activity Income	70,097		
Artists - Gross Ticket Sales	6,052		
		<u>76,149</u>	<u>100</u>
Investment Income		<u>483</u>	<u>412</u>
<b>TOTAL</b>		<u><b>99,963</b></u>	<u><b>26,400</b></u>
<b>EXPENDITURE ON:</b>			
Cost of Trading Activities			
Shop and bar costs - Purchases	9,750		
		<u>9,750</u>	<u>1,545</u>
<b>Charitable Activities</b>			
Charitable Activity Costs	4,718		
Support Costs	40,940		
Cleaning	7,835		
Depreciation	13,854		
Electricity and Gas	10,961		
Extraordinary Expenses	4,066		
General Expenses	1,326		
Insurance	8,185		
Online Costs	6,458		
Maintenance	21,964		
Printing and Stationery	3,914		
Rates and Water	60		
Sundry Expenses	2,982		
Telephone and Internet	1,150		
		<u>128,413</u>	<u>53,936</u>
<b>Management &amp; Administration</b>			
Bank Charges	310		
Professional Costs	2,880		
		<u>3,190</u>	<u>1,148</u>
<b>TOTAL</b>		<u><b>141,353</b></u>	<u><b>56,629</b></u>
<b>NET INCOME / (EXPENDITURE)</b>		<u><b>(41,390)</b></u>	<u><b>(30,229)</b></u>
<b>NET MOVEMENT IN FUNDS</b>		<u><b>(41,390)</b></u>	<u><b>(30,229)</b></u>
<b>RECONCILIATION OF FUNDS:</b>			
Balance brought forward 1st July 2021		<u>623,350</u>	<u>658,352</u>
Balance carried forward 30th June 2022		<u><b>581,960</b></u>	<u><b>623,350</b></u>

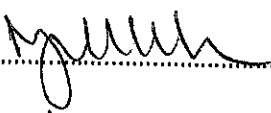
**TOADS Theatre Company**  
**Statement of Assets and Liabilities**  
**Year ended 30 June 2022**

	2022	2021
	£	£
<b>FIXED ASSETS</b>		
Tangible Assets	370,325	384,032
<b>CURRENT ASSETS</b>		
Stock	-	-
Debtors & Prepayments	-	-
Cash at bank and in hand	211,635	239,318
<b>TOTAL CURRENT ASSETS</b>	211,635	239,318
<b>LIABILITIES:</b>		
Creditors: Amounts falling due within one year	211,635	239,318
<b>NET ASSETS</b>	581,960	623,350

**THE FUNDS OF THE CHARITY**

Unrestricted funds	581,960	625,329
Adjustment from Accruals to Cash Basis		1,979
Restricted Funds	-	-
<b>TOTAL CHARITY FUNDS</b>	581,960	623,350
Funds Designated for Building Fund	75,000	50,000
Balance of Unrestricted Funds	506,960	573,350

Approved by the trustees

Signature .....  .....

Full Name **NICOLA JANE MARLETT**

Position: Trustee

Date: ..... **11 April 2023** .....

TOADS THEATRE COMPANY  
YEAR ENDED 30 JUNE 2022

**FIXED ASSETS**

	FREEHOLD PROPERTY	F, F & EQUIPMENT	WIGS & COSTUMES	SETS	TOTAL
<b><u>COST</u></b>					
B/FWD	346,969	322,828	6,203	5,067	681,067
ADDITIONS	-	2,546	147	-	2,693
DISPOSALS	-	-	-	-	-
<b>C/FWD</b>	<b>346,969</b>	<b>322,828</b>	<b>6,350</b>	<b>5,067</b>	<b>681,067</b>
<b><u>DEPR'N</u></b>	1% SL	10% RB	10% SL	10% SL	
B/FWD	65,084	221,681	5,703	4,567	297,035
CHARGE FOR THE YEAR	3,470	10,369	15	-	13,854
ON DISPOSALS	-	-	-	-	-
<b>C/FWD</b>	<b>68,554</b>	<b>232,050</b>	<b>5,718</b>	<b>4,567</b>	<b>310,889</b>
<b>NBV @ 30/06/22</b>	<b>278,415</b>	<b>90,778</b>	<b>632</b>	<b>500</b>	<b>370,325</b>
<b>NBV @ 30/06/21</b>	<b>281,885</b>	<b>101,147</b>	<b>500</b>	<b>500</b>	<b>384,032</b>