

# Trustees' Annual Report

For the period

From (start date) 0 1 0 4 2 3 to (end date) 3 1 0 3 2 4

## Section A Reference and administration details

Charity name	Poole North Scout Group
Other names the charity is known by	
Registered charity number (if any)	2 8 6 4 7 5
HQ registration number	2 0 1 9 5
Charity's principal address	Sherborn Crescent Poole Postcode B H 1 7 8 A P

Names of the charity trustees who manage the charity  
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Terrance Clapp	Lead Volunteer	
2	Sean Frampton		
3	Jacqui Noyce		
4	Mike Winchester		Elected 12/09/24
5	Claire Moir		Elected 12/09/24
6	Morgan Smith	Chairman	Resigned 31/08/24
7	Geoffrey Thompson	Lead Volunteer	Resigned 31/08/24
8	Elaine Thompson	Secretary	Resigned 31/08/24

Names and addresses of advisers (optional information but encouraged as best practice)  
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B		Structure, governance and management
Description of the charity's trusts		
Type of governing document  (e.g. trust deed, constitution)	<div> <p>The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.</p> </div>	
How the charity is constituted  (e.g. trust, association, company)	<div> <p>The Group is a trust established under its rules which are common to all Scouts.</p> </div>	
Trustee selection methods (e.g. appointed by, elected by)	<div> <p>The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.</p> </div>	
Additional governance issues (optional information but encouraged as best practice)		
You may choose to include additional information, where relevant, about:	<div> <p>The Group is managed by the Group Trustee Board, the members of which are the Charity Trustees of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> </div>	
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<div> <p>Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.</p> <p>This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone</p> </div>	

Section B	Structure, governance and management (continued)
	<p data-bbox="711 701 980 728"><b>Risk and Internal Control</b></p> <p data-bbox="711 728 1305 864">The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p data-bbox="711 893 1305 1030">Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from other Scout Groups and Poole Scout District. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p data-bbox="711 1059 1305 1167">Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p data-bbox="711 1196 1305 1388">Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p data-bbox="711 1417 1305 1610">Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p data-bbox="711 1639 1305 1800">Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p data-bbox="711 1830 1305 1962">The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>Each Section within the Group has a weekly programme which supports the aims of Scouting, together with opportunity to participate in residential events, activities that support the local community, outings to places of interest and celebration events such as Founder's Day, St George's Day and Christmas.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments.</li> </ul> <p>Public benefit statement</p>	<p>The Group is reliant on its volunteers who dedicate significant time to the planning, preparation and execution of the Programme and its associated activities. Volunteers additionally support the background tasks such as cleaning, administration and premises management, which enable the programme to be delivered to our members</p> <p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development</p>

Section D	Achievements and performance
-----------	------------------------------

Summary of the main achievements of the charity during the year

Each section's members have worked toward gaining Chief Scout Challenge and have participated in community events throughout the year.

Section E	Financial Review
-----------	------------------

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum of £10,000 as a contingency fund. The Group held reserves of approximately £10,000 against this at year end. This meets the level required for operating expenses.

Quantify and explain any designations

None

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

**Investment Policy (Specimen 1)**

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

- how expenditure has supported the key objectives of the charity;

**Income Source**

The Group hires its hall to a Pre-School during term time, which supports day to day maintenance and longer term improvements to the premises. This year we have replaced internal fire doors and made improvements following periodic inspections of the building and its fittings. This means that the majority of the membership subscription is used for our Sections' activities.

- investment policy and objectives;

Section F	Other Optional Information
-----------	----------------------------

Plans for future periods (details of any significant activities planned to achieve them)

--

Section G	Declaration
-----------	-------------

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------

Full name(s)

GEORGEY THOMPSON	TERRANCE CLAPP
------------------	----------------

Position (eg Secretary, Chair)

--	--

Date

1	7	0	1	2	5
---	---	---	---	---	---

# Poole North Scout Group (Charity no. 286475)

## Receipts and payments account

	Year start date	Year end date
Period	1/4/2023	31/3/2024

### Receipts

Receipts	2023/2024 Unrestricted funds	2022/2023 Unrestricted funds
<b>Donations, legacies and similar income</b>	<b>£</b>	<b>£</b>
Membership subscriptions	10,484	9,534
Activity receipts	7,132	8,182
Uniform & Badges	240	383
Donations	10	-
Other receipts	54	-
Gift Aid	-	-
<b>Sub total</b>	<b>17,919</b>	<b>18,099</b>
<b>Grants</b>		
Squirrels start up support from HQ/Early Years	-	1,000
<b>Sub total</b>	<b>-</b>	<b>1,000</b>
<b>Fundraising events (gross)</b>		
CH&O Scouts bag pack	-	635
<b>Sub total</b>	<b>-</b>	<b>635</b>
<b>Scout Hall income</b>		
Hire of building	21,485	20,287
<b>Sub total</b>	<b>21,485</b>	<b>20,287</b>
<b>Investment income</b>		
Bank interest	98	36
<b>Sub total</b>	<b>98</b>	<b>36</b>
<b>Total Gross Income</b>	<b>39,502</b>	<b>40,057</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>39,502</b>	<b>40,057</b>



# Poole North Scout Group (Charity no. 286475)

## Receipts and payments account

For the year	2023/2024
--------------	-----------

Payments		
	2023/2024	2022/2023
Payments	Unrestricted funds	Unrestricted funds
	£	£
<b>Charitable Payments</b>		
Membership Fees (HQ & Dorset)	6,164	5,940
<b>Programme</b>		
Regular Programme and activities	14,353	14,602
Scouting Support	223	2,774
Uniforms & Badges	2,996	4,955
<b>Premises</b>		
Cleaner		3,313
Returned hire deposits	1,325	
Rent paid to Oakdale S&GT	490	350
Utilities	2,468	2,262
<b>Insurance</b>	1,692	1,492
<b>Maintenance</b>		
Repairs, cleaning materials	8,803	10,800
<b>Expenses</b>		
AGM and trustee expenses	231	-
	38,745	46,488
Sundry expenses	13	
Donations	363	-
<b>Sub total</b>	376	-
<b>Total Gross Expenditure</b>	39,121	46,488
<b>Asset and investment purchases, etc.</b>	0	-
<b>Total payments</b>	39,121	46,488
<b>Net of receipts/(payments)</b>	380	- 6,431
<b>Cash funds last year end</b>	29,056	
<b>Cash funds this year end</b>	29,436	- 6,431



# Poole North Scout Group

## Receipts and payments account

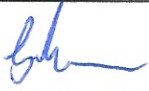

For the year

2023/4

### Statement of assets and liabilities at the end of the year

	2023/4 Unrestricted funds	2022/3 Unrestricted funds
<b>Cash funds</b>	£	£
Bank current account (Group)	10,374	9,459
Bank deposit account (Group)	1,074	1,062
Bank deposit account NS&I (Group)	294	294
Deposit Account Virgin Money (Group)	10,709	10,623
Current Accounts (Sections aggregate)	6,267	7,618
Cash/Floats	719	-
<b>Total cash funds</b>	29,436	29,056
<b>Other monetary assets</b>		
None	-	-
<b>Sub total</b>	-	-
<b>Investment assets</b>		
None	-	-
<b>Sub total</b>	-	-
<b>Non monetary assets for charity's own use</b>		
Land and buildings: Building held in trust on the Group's behalf by the Scout Association Charitable Trust	-	-
Scouting equipment, furniture etc	30,000	30,000
<b>Sub total</b>	30,000	30,000
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	-	-
<b>Total net assets</b>	59,436	59,056

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 12th September 2024 and signed on their behalf by

Signature	Print Name
	Geoff Thompson Treasurer
	Terry Clapp Lead Volunteer

# Independent Examiner's Report to Trustees

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

---

## Independent examiner's report to the trustees of Poole North Scout Group

I report to the trustees on my examination of the accounts of the Poole North Scout Group for the year ended 31<sup>st</sup> March 2024.

## Responsibilities and basis of report

As the charity trustees of the Poole North Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Poole North Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Poole North Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Peter Cornes*

Name: PETER CORNES

Relevant professional qualification or membership of professional bodies (if any): BAC(HONS), CIMADIPMA

Address: 40 HUNT ROAD, OAKDALE, POOLE, BH15 3QF

Date: 17/1/2025