

Trustees' Annual Report

For the period

From (start date) **01 04 22** to end date **31 03 23**

Section A

Reference and administration details

Charity name

Poole North Scout Group

Other names the charity is known by

Registered charity number (if any)

2 8 6 4 7 5

HQ registration number

2 0 1 9 5

Charity's principal address

Sherborn Crescent

Poole

Postcode

B H 1 7 8 A P

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Morgan Smith	Chair	21/07/22 - 31/03/23
2	Robert Way	Treasurer	
3	Elaine Thompson	Secretary	
4	Geoffrey Thompson	Group Scout Leader	
5	Barry Wilcox		
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee consideration of major risks and the systems and procedures to manage them

The Board consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets once every school term.

Members of the Trustee Board complete '*Essential Information*' training within the first 5 months of joining the committee.

This Group Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from other Scout Groups and Poole Scout District. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure

that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>Each Section within the Group has a weekly programme which supports the aims of Scouting, together with opportunity to participate in residential events, activities that support the local community, outings to places of interest and celebration events such as Founder's Day, St George's Day and Christmas.</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further

The Group is entirely supported by the efforts of its

statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

volunteers who dedicate significant time to the planning, preparation and execution of the Programme and its associated activities. Volunteers additionally support the 'background' tasks such as cleaning, administration and premises management, which enable the programme to be delivered to our members

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Recovery of membership numbers following the Pandemic, and residential experiences re-started
The Group started a new 'Squirrel Drey' for members aged 4-6 years.
Each section has worked toward its Chief Scout Challenge and the range of awards appropriate to it.
The Group provided financial and practical support for two members to attend the World Scout Jamboree

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a balance of £10,000 as a contingency fund.

The Group held reserves of approximately £10,000 against this at year end. This meets the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

- how expenditure has supported the key objectives of the charity;

Income Source

The Group hires its hall to a Pre-School during term time, which supports day to day maintenance and longer term improvements to the premises. This year we have replaced the fascia and guttering, and made improvements following periodic inspections of the building and its fittings. This means that the majority of the membership subscription is used for our Sections' activities.

- investment policy and objectives;

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

EMILY THOMPSON

Full name(s)

ELAINE MICHELE THOMPSON

Position (eg Secretary, Chair)

SECRETARY

Date

0 6 0 1 2 4

Poole North Scout Group (Charity no. 286475)
Receipts and payments account

For the year	2022 - 2023
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Receipts and payments

2022/2023

Unrestricted funds

£

Receipts

Donations, legacies and similar income	
Membership subscriptions	9,534
Activity receipts	8,182
Uniform & Badges	383
Donations	-
Gift Aid	-
Sub total	18,099
Grants	
Squirrels start up support from HQ/Early Years	1,000
BCP Covid support	-
Sub total	1,000
Fundraising events (gross)	
CH&O Scouts bag pack	635
Sub total	635
Scout Hall income	
Hire of building	20,287
Sub total	20,287
Investment income	
Bank interest	36
Sub total	36
Total Gross Income	40,057
Asset and investment sales, etc.	-
Total receipts	40,057

Poole North Scout Group (Charity no. 286475)
Receipts and payments account

For the year	2022-2023
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Receipts and payments

2022/2023

Unrestricted funds

£

Payments

Charitable Payments	
Membership subscriptions paid to Poole District	5,940
Youth programme and activities	14,602
Adult support and training	0
Rent paid to Oakdale S>	350
Utilities	2,262
Insurance	1,492
Repairs and Renewals	10,800
Materials and equipment	0
Printing, photocopying and admin	0
Scouting Support	2,774
Uniforms & Badges	4,955
Cleaning	3,313
AGM and trustee expenses	0
Sub total	46,488
Fundraising expenses	
None	0
Sub total	0

Total Gross Expenditure

46,488

Asset and investment purchases, etc.

0

Total payments

46,488

Net of receipts/(payments)

-6,431

Cash funds this year end

29,056

Poole North Scout Group

Receipts and payments account

For the year

2022 - 2023

Statement of assets and liabilities at the end of the year


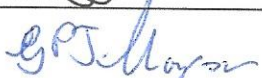
31st March 2023

Unrestricted funds

£

Cash funds	
Bank current account (Group)	9,459
Bank deposit account (Group)	1,062
Bank deposit account NS&I (Group)	294
Deposit Account Virgin Money (Group)	10,623
Current Accounts (Sections aggregate)	7,618
Cash/Floats	-
Total cash funds	29,056
Other monetary assets	
None	-
Sub total	-
Investment assets	
None	-
Sub total	-
Non monetary assets for charity's own use	
Land and buildings: Building held in trust on the Group's behalf by the Scout Association Charitable Trust	-
Scouting equipment, furniture etc	30,000
Sub total	30,000
Liabilities	
Liabilities	-
Sub total	-
Total net assets	59,056

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 7th September 2023 and signed on their behalf by

Signature	Date	Print Name
	17/12/2023	Morgan Smith, Chairman
	02/01/2024	Geoff Thompson, Group Scout Leader and Acting Treasurer

Independent Examiner's report to the trustees of Poole North Group Scout Council

I report to the trustees on my examination of the accounts of the Poole North Scout Group for the year ended 31st March 2023.

Responsibilities and basis of report

As the charity trustees of the Poole North Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Poole North Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Poole North Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Peter Cornes*

Name: PETER CORNES

Relevant professional qualification or membership of professional bodies (if any): B.A.(HONS), CIMADIPMA

Address: 40 HUNT ROAD, OAK DALE, POOLE, DORSET, BH15 3QF

Date: 5/1/2024