

**ENGLEFIELD CE SCHOOL PARENT TEACHER ASSOCIATION**

**CHARITY REGISTRATION NUMBER 286442**

**REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2021**

## **Independent examiner's report to the trustees of Englefield CE School Parent Teacher Association**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> August 2021.

### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145 (5) (b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Lynne Blunden

Relevant professional qualification or body: Member of ICAEW

Address: 8 South View Place Marlborough, SN8 1DD

Date: 16/9/21

ENGLEFIELD CE SCHOOL PARENT TEACHER ASSOCIATION

TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31ST AUGUST 2021

Charity registration number: 286442

Address: Englefield CE Primary School, The Street, Englefield RG7 5ER

Trustees:  
Mr B Fabianczyk (Chair)  
Mrs A Hawthorn (Treasurer)  
Miss R Kemp  
Ms G Bonner (until 25.9.20)

Structure, governance & management

The charity is an unincorporated Parent Teacher Association and is governed by its Constitution. All parents and teachers are members of the charity. Trustees are appointed at the AGM in accordance with the Constitution (updated October 2019) and are drawn from the membership of the PTA.

Object of the charity

The object of the Association is to advance the education of the pupils of Englefield CE School by providing and assisting in the provision of facilities for education at the school.

Activities undertaken during the year

For the second accounting year fundraising activities have been hampered by the Covid19 pandemic restrictions. However, we were able to hold some Christmas events which enabled us to cover our committed expenditure for the year. The Summer Fete for 2021 has been postponed until September 2021. We continue to welcome donations into the Englefield School Support Fund.

Reserves policy

It is the charity's policy to hold as reserves an amount in the region of £8,000. In the event of fundraising income ceasing, this level of reserves would give the school sufficient funds for a year to cover existing commitments.

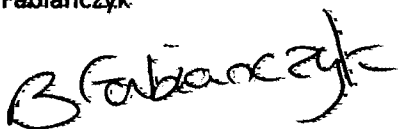
The current level of free reserves is £17,663. The level of reserves can fluctuate, depending on the timing of when the school carries out particular spending. During the Autumn Term 2021 the Trustees will be in conversation with the school to discuss future spending requirements.

Restricted Funds

See Note 1 on Page 3.

Approved by the Trustees on 24th September 2021 and signed on their behalf by:

Mr B Fabianczyk  
Chair



**ENGLEFIELD CE SCHOOL PARENT TEACHER ASSOCIATION**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE YEAR ENDED 31ST AUGUST 2021**

	<u>2021</u>	<u>2021</u>	<u>2021</u>	<u>2020</u>
	<u>Unrestricted</u>	<u>Restricted</u>		
	<u>Funds</u>	<u>Funds (See</u>	<u>Total</u>	<u>Total</u>
		<u>Note 1)</u>		
<b><u>RECEIPTS</u></b>				
Fundraising events.	4,211	0	4,211	4,417
Donations.	476	18,911	19,387	37,853
HMRC Gift Aid reclaimed	91	3,381	3,472	2,112
Interest received	4	1	5	44
	<u>4,782</u>	<u>22,293</u>	<u>27,075</u>	<u>44,426</u>
<b><u>PAYMENTS</u></b>				
Fundraising events	204	0	204	562
Funding for school activities	9,351	20,089	29,440	38,853
Administration costs.	131	17	148	160
	<u>9,686</u>	<u>20,106</u>	<u>29,792</u>	<u>40,575</u>
<b>SURPLUS / (DEFICIT) FOR THE YEAR</b>	<b><u>(4,904)</u></b>	<b><u>2,187</u></b>	<b><u>(2,717)</u></b>	<b><u>3,851</u></b>
Balance b/f	22,567	7,219	29,786	25,935
Balance c/f	<u>17,663</u>	<u>9,406</u>	<u>27,069</u>	<u>29,786</u>

**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT 31ST AUGUST 2021**

<b><u>ASSETS</u></b>	<u>2021</u>	<u>2021</u>	<u>2021</u>	<u>2020</u>
	<u>Unrestricted</u>	<u>Restricted</u>		
	<u>Funds</u>	<u>Funds (See</u>	<u>Total</u>	<u>Total</u>
		<u>Note 1)</u>		
Cash in hand	233	0	233	244
Barclays account 1	1,024	0	1,024	921
Barclays account 2	16,406	0	16,406	21,402
Barclays account 3	0	9,406	9,406	7,219
Charities Aid Foundation (CAF) account	0	0	0	0
	<u>17,663</u>	<u>9,406</u>	<u>27,069</u>	<u>29,786</u>

Various equipment is held for use at fundraising events.

**LIABILITIES**

There were no costs which had been incurred at 31st August 2021, but which had not been paid.

Approved by the Trustees on 24th September 2021 and signed on their behalf by:

Chair

*B. Fabianczyk*

Treasurer

*Paul Kinton*

**ENGLEFIELD CE SCHOOL PARENT TEACHER ASSOCIATION**

**NOTE 1: RESTRICTED FUNDS**  
**FOR THE YEAR ENDED 31ST AUGUST 2021**

	<u>2021</u>	<u>2021</u>	<u>2021</u>	<u>2020</u>
	<u>Year 1&amp;2 Outside</u>	<u>Englefield School</u>	<u>Total Restricted</u>	<u>Total Restricted</u>
	<u>Area</u>	<u>Support Fund</u>	<u>Funds</u>	<u>Funds</u>
<b><u>RECEIPTS</u></b>				
Donations	1,711	17,200	18,911	36,804
HMRC Gift Aid reclaimed	0	3,381	3,381	2,025
Interest received	0	1	1	11
	<u>1,711</u>	<u>20,582</u>	<u>22,293</u>	<u>38,840</u>
<b><u>PAYMENTS</u></b>				
Funding for school activities	0	20,089	20,089	35,371
Administration costs	0	17	17	3
	<u>0</u>	<u>20,106</u>	<u>20,106</u>	<u>35,374</u>
<b><u>SURPLUS / (DEFICIT) FOR THE YEAR</u></b>	<u>1,711</u>	<u>476</u>	<u>2,187</u>	<u>3,466</u>
Balance b/f	469	6,750	7,219	3,753
Balance c/f	<u>2,180</u>	<u>7,226</u>	<u>9,406</u>	<u>7,219</u>

**Englefield School Support Fund**

In May 2019 a new Pledged Giving Scheme was launched (now called the Englefield School Support Fund), following a presentation by the school's finance committee regarding a projected budget deficit on core activities for the foreseeable future. Donations received in connection with this appeal are included as Restricted Funds in the accounts.

**Year 1&2 Outside Area**

The charity has received donations from the Co-op Local Community Fund, which are to be used to refurbish the Year 1&2 outside area.