

ENGLEFIELD CE SCHOOL PARENT TEACHER ASSOCIATION

CHARITY REGISTRATION NUMBER 286442

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2020

Independent examiner's report to the trustees of Englefield CE School Parent Teacher Association

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2020.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Lynne Blunden



Relevant professional qualification or body: Member of ICAEW

Address: 8 South View Place Marlborough, SN8 1DD

Date:

7/9/20

ENGLEFIELD CE SCHOOL PARENT TEACHER ASSOCIATION

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST AUGUST 2020

Charity registration number: 286442

Address: Englefield CE Primary School, The Street, Englefield RG7 5ER.

Trustees:

- Mr B Fabianczyk (Chair from 11.10.19)
- Mrs A Hawthorn (Treasurer)
- Mrs K Smith (Co-Chair until 11.10.19)
- Mrs F Read (Co-Chair until 11.10.19)
- Ms G Bonner (from 11.10.19)
- Miss R Kemp (from 11.10.19)
- Mrs K Cross (11.10.19 - 20.10.19)

Structure, governance & management

The charity is an unincorporated Parent Teacher Association and is governed by its Constitution. All parents and teachers are members of the charity. Trustees are appointed at the AGM in accordance with the Constitution (updated October 2019) and are drawn from the membership of the PTA.

Object of the charity

The object of the Association is to advance the education of the pupils of Englefield CE School by providing and assisting in the provision of facilities for education at the school.

Activities undertaken during the year

We ran a successful Christmas Fayre, Disco, Movie night and held several smaller events/sales. However, the closure of the school in March due to the Covid 19 pandemic meant that many planned events had to be cancelled, including the annual Summer Fete. However, the level of donations which we have received into the Englefield School Support Fund has been very welcome.

Reserves policy

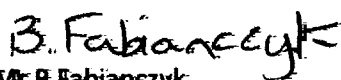
It is the charity's policy to hold as reserves an amount in the region of £8,000. In the event of fundraising income ceasing, this level of reserves would give the school sufficient funds for a year to cover existing commitments.

The current level of free reserves is £22,567. The level of reserves can fluctuate, depending on the timing of when the school carries out particular spending. As at 31.8.2020 we have agreed to fund the forthcoming adventure playground maintenance costs, together with replacement IT equipment. This spending will take place in the next financial year.

Restricted Funds

See Note 1 on Page 3.

Approved by the Trustees on 3 September 2020 and signed on their behalf by:


Mr B Fabianczyk
Chair

ENGLEFIELD CE SCHOOL PARENT TEACHER ASSOCIATION
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2020

	<u>2020</u>	<u>2020</u>	<u>2020</u>	<u>2019</u>
	<u>Unrestricted</u>	<u>Restricted</u>		
	<u>Funds</u>	<u>Funds (See</u>	<u>Total</u>	<u>Total</u>
		<u>Note 1)</u>		
<u>RECEIPTS</u>				
Fundraising events	4,417	0	4,417	16,875
Donations	1,049	36,804	37,853	4,176
HMRC Gift Aid reclaimed	87	2,025	2,112	110
Interest received	33	11	44	21
	<u>5,586</u>	<u>38,840</u>	<u>44,426</u>	<u>21,182</u>
<u>PAYMENTS</u>				
Fundraising events	562	0	562	3,681
Funding for school activities	4,482	35,371	39,853	6,026
Administration costs	157	3	160	155
	<u>5,201</u>	<u>35,374</u>	<u>40,575</u>	<u>9,862</u>
SURPLUS / (DEFICIT) FOR THE YEAR	<u>385</u>	<u>3,466</u>	<u>3,851</u>	<u>11,320</u>
Balance b/f	22,182	3,753	25,935	14,615
Balance c/f	<u>22,567</u>	<u>7,219</u>	<u>29,786</u>	<u>25,935</u>

STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST AUGUST 2020

<u>ASSETS</u>	<u>2020</u>	<u>2020</u>	<u>2020</u>	<u>2019</u>
	<u>Unrestricted</u>	<u>Restricted</u>		
	<u>Funds</u>	<u>Funds (See</u>	<u>Total</u>	<u>Total</u>
		<u>Note 1)</u>		
Cash in hand	244	0	244	40
Barclays account 1	921	0	921	1,273
Barclays account 2	21,402	0	21,402	20,869
Barclays account 3	0	7,219	7,219	3,753
Charities Aid Foundation (CAF) account	0	0	0	0
	<u>22,567</u>	<u>7,219</u>	<u>29,786</u>	<u>25,935</u>

Various equipment is held for use at fundraising events.

LIABILITIES

There were no costs which had been incurred at 31st August 2020, but which had not been paid.

Approved by the Trustees on 3 September 2020 and signed on their behalf by:

Chair *B. Fabianczyk*

A. Hutton
Treasurer

ENGLEFIELD CE SCHOOL PARENT TEACHER ASSOCIATION

NOTE 1: RESTRICTED FUNDS
FOR THE YEAR ENDED 31ST AUGUST 2020

	<u>2020</u>	<u>2020</u>	<u>2020</u>	<u>2019</u>
	<u>Year 1&2 Outside</u>	<u>Englefield School</u>	<u>Total Restricted</u>	<u>Total Restricted</u>
	<u>Area</u>	<u>Support Fund</u>	<u>Funds</u>	<u>Funds</u>
<u>RECEIPTS</u>				
Donations	469	36,335	36,804	3,753
HMRC Gift Aid reclaimed	0	2,025	2,025	0
Interest received	0	11	11	0
	<u>469</u>	<u>38,371</u>	<u>38,840</u>	<u>3,753</u>
<u>PAYMENTS</u>				
Funding for school activities	0	35,371	35,371	0
Administration costs	0	3	3	0
	<u>0</u>	<u>35,374</u>	<u>35,374</u>	<u>0</u>
<u>SURPLUS / (DEFICIT) FOR THE YEAR</u>	<u>469</u>	<u>2,997</u>	<u>3,466</u>	<u>3,753</u>
Balance b/f	0	3,753	3,753	0
Balance c/f	<u>469</u>	<u>6,750</u>	<u>7,219</u>	<u>3,753</u>

Englefield School Support Fund

In May 2019 a new Pledged Giving Scheme was launched (now called the Englefield School Support Fund), following a presentation by the school's finance committee regarding a projected budget deficit on core activities for the foreseeable future. Donations received in connection with this appeal are included as Restricted Funds in the accounts.

Year 1&2 Outside Area

The charity has received donations from the Co-op Local Community Fund, which are to be used to refurbish the Year 1&2 outside area.