

# **SYMONDS GREEN COMMUNITY ASSOCIATION**

**Registered Charity No. 286415**

**ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED  
31<sup>ST</sup> MARCH 2024**

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**INDEX**  
**For the year ended 31<sup>st</sup> March 2024**

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# **SYMONDS GREEN COMMUNITY ASSOCIATION**

## **Trustees Annual Report**

**For the year ended 31<sup>st</sup> March 2024**

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### **REFERENCE AND ADMINISTRATION**

<b>Name of Charity:</b>	SYMONDS GREEN COMMUNITY ASSOCIATION	
<b>Registered Charity No:</b>	286415	
<b>Principal Office:</b>	Symonds Green Community Association Filey Close, Symonds Green, Stevenage, Herts SG1 2JW	
<b>Trustees:</b>	Margaret Notley (T) Sharon Taylor Linda Coates	Chairperson Vice Chairperson Treasurer
<b>Council members</b>	Jackie Hollywell Michael Downing Lynda Coates Janet Merrall Annette Gasson Geoffrey Fisher Tony Cousins Isobel Gasson Maria Grant Paula McLachlan John Morgan Jenny Brennan	Councillor Councillor Carpet Bowls Learning Zone Learning Zone Royal British Legion Royal British Legion Beavers, Cubs & Scouts Irish Dancing Mums and Toddlers Church of Christ the King Rince Mor Academy
<b>Non-voting Co-opted Member:</b>	Jackie Hollywell	(Community Development Officer)

# **SYMONDS GREEN COMMUNITY ASSOCIATION**

## **Trustees Annual Report Continued**

**For the year ended 31<sup>st</sup> March 2024**

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### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is an unincorporated organisation which is governed by a constitution dated 20<sup>th</sup> June 1984.

The individual member trustees and Honorary Officers are elected or appointed on an annual basis at the Annual General Meeting. In the event of a vacancy occurring within the Honorary Officers the Council can fill the vacancy from the Council membership. Junior members can appoint two from their membership to sit on the Council.

The constitution allows groups that meet the following criteria to appoint a representative to be a member of the Council:

1. Local statutory authorities and such voluntary organisations as operates in the area of benefit and satisfy the Council that they are an independent organisation or branch of an independent national or other organisation.
2. Sections shall be such groups as may, with permission of Council, be formed within the Association among the individual members for the furtherance of a common activity. Groups that currently meet these criteria are:
  - Stevenage Borough Council
  - Carpet Bowls group
  - Church group
  - Irish Dancing (Maria Grant)
  - Labour Party
  - The Learning Zone
  - Royal British Legion
  - Cub/ Beavers
  - At the Green Babies and Toddlers Group
  - Fishing club – (Non Affiliated)
  - Garden House Hospice.

All members of the Council must retire annually but are eligible for reappointment

At our AGM 17<sup>th</sup> January 2024 the following were elected to the Executive Committee at the AGM: Margaret Notley, Jackie Hollywell, Isobel Gasson, Lynda Coates, Sharon Taylor, Janet Merell, Annette Gasson and Michael Downing.

# **SYMONDS GREEN COMMUNITY ASSOCIATION**

## **Trustees Annual Report Continued**

**For the year ended 31<sup>st</sup> March 2024**

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### **OBJECTIVES AND ACTIVITIES**

The objects of the Association are:-

To promote the benefit of the inhabitants of Symonds Green and the neighbourhood without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

To establish or secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory in the maintenance and management of such a Centre for activities promoted by the Association and its constitute bodies in furtherance of the above objects.

The activities of the Association are:-

1. The Community Centre (2 halls)
2. Tea at the Green Cafe

These buildings are hired to affiliated and non-affiliated groups such as Beavers, Cubs, Baby and Toddler group, martial arts, Irish dancing, Carpet Bowls, a local church group and many more. They are also used for parties and other private bookings including fundraising events.

Office services including photocopying and typing provide much needed support to groups using the centres as a base for their activities. The Community Association now has its own Website - [symondsgreen@symondsgreenc.co.uk](mailto:symondsgreen@symondsgreenc.co.uk); E-mail - [symondsgreen@symondsgreenc.co.uk](mailto:symondsgreen@symondsgreenc.co.uk) and Facebook sites for both the community centre and the café which are gaining more followers.

### **ACHIEVEMENTS AND PERFORMANCE**

The Association measures its performance in terms of quantitative information rather than qualitative information (as it considers the continued use by organisations on a regular basis is almost a measure of the quality of the organisation) as it is easier to substantiate.

We are recovering from the effect of the global pandemic. Unfortunately, some groups did not survive the pandemic, so we lost revenue from these groups, including Weight Watchers and a local dance group, however, we've had some new groups starting at the centre including Qi Qwan Do Martial Arts, and Stevenage Borough Football Club which are building a good client base here.

### **FINANCE REVIEW**

The attached financial statements show the current state of the finances that the council considers sound. Careful monitoring has been carried out to ensure the Association continues to operate efficiently for the community of Symonds Green.

# **SYMONDS GREEN COMMUNITY ASSOCIATION**

## **Trustees Annual Report Continued**

**For the year ended 31<sup>st</sup> March 2024**

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### **FINANCE REVIEW Continued**

We no longer receive a grant from the local authority, which has proved challenging, but we do take advantage of the local Councillor's community budgets for various projects. We have new groups that have started to hire both halls and we are taking bookings for weekend hire, this is starting to pick up again since the pandemic ceased.

We have had more lights put onto a sensor system, so this will help us with our energy costs.

We have continued with the café opening of three days a week (from five) to condense costs of staffing, food purchasing and other outgoings and this is proving a successful change.

### **RESERVES POLICY**

Symonds Green Community Association's reserves policy aims to keep undesignated funds at a level equal to three months budgeted expenditure with an aim of not failing below six weeks budgeted expenditure. The trustees consider this level is required to demonstrate stability and security to beneficiaries, funders, supporters and employees.

The trustees consider it prudent to hold this level of reserves to:

- a) Fund the start up costs of developments that will enable the Association to meet its aims and objectives
- b) Allow for fluctuations in income due to delayed receipt of statutory and/or contract payments
- c) Meet unplanned but necessary expenditure

The level of reserves is monitored and reviewed by trustees twice a year.

### **PLANS FOR THE FUTURE**

Our plans for the future include attracting new groups to hire both halls of the centre and to work with our current groups to offer a range of clubs and activities for the people of Symonds Green and the wider communities in Stevenage. We are working in partnership with other charities such as the NHS and the local hospice (Garden House Hospice) and we continue to forge partnerships with other organisations. We continue to collect food for a local food bank and this is ongoing. We will endeavour to raise money for the association including holding our annual Christmas fete which has been very well attended by the community.

We continue to implement new ideas into the café and also open the café on event days such as our Christmas fete.

**Approved by the Trustees and signed on their behalf by:**

**Margaret Notley      Chairperson**  
**Date:**

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**REPORT OF THE INDEPENDENT EXAMINER**  
**For the year ended 31<sup>st</sup> March 2024**

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I report on the accounts for the year ended 31<sup>st</sup> March 2024, which are set out on pages 6 to 17.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dated :

**Jane M E Seymour**  
**Community Accountant**  
Orchard Villa, 2B Regent Street  
Stotfold, Hitchin  
Herts. SG5 4ED

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ended 31<sup>st</sup> March 2024**

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	Notes	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
<b>Income from:</b>					
Donations and legacies	2	14,969	-	14,969	18,144
Charitable activities	3	50,212	580	50,792	48,488
Other	4	2,167	-	2,167	1,711
Total income		67,348	580	67,928	68,343
<b>Expenditure on:</b>					
Charitable activities	6	74,227	1,617	75,844	73,346
Total expenditure		74,227	1,617	75,844	73,346
<b>Net income/(expenditure)</b>		<b>(6,879)</b>	<b>(1,037)</b>	<b>(7,916)</b>	<b>(5,003)</b>
<b>Net movement in funds</b>		<b>(6,879)</b>	<b>(1,037)</b>	<b>(7,916)</b>	<b>(5,003)</b>
Total Funds brought forward		24,952	4,106	29,058	34,061
<b>Total funds carried forward</b>	15	<b>18,073</b>	<b>3,069</b>	<b>21,142</b>	<b>29,058</b>



**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**BALANCE SHEET**  
**As at 31<sup>st</sup> March 2024**

	Notes	2024 £	2023 £
<b>Fixed Assets</b>			
Tangible fixed assets	9	721	962
<b>Current Assets</b>			
Debtors & prepayments	10	1,449	1,567
Cash at bank and in hand		24,269	30,653
<b>Total Current Assets</b>		25,718	32,220
Creditors: Amounts falling due within one year	11	(5,297)	(4,124)
<b>Net Current Assets</b>		20,421	28,096
<b>Net Assets</b>		21,142	29,058
<b>Funds of the Charity</b>			
Unrestricted funds			
General funds		18,073	24,952
		18,073	24,952
Restricted funds			
Herts Community Foundation/Garden Equipm Funding		33	44
Locality Budget – CCTV & Centre Equipment		113	151
Locality Budget – Coffee Bar Fencing		702	702
Locality Budget – Newsletter		480	480
Locality Budget – Coffee Bar, Tables, PPE, Security & Laptop		281	347
Locality Budget – Events		145	145
Locality Budget – Repairs and Replacements		32	43
Stevenage Community Trust – Printer		104	139
Co-Operative		215	287
Covid-19 Omicron Grant		442	1,187
SBC Grants 2021/22 & 2022/23		522	581
<b>Total Restricted</b>		<b>3,069</b>	<b>4,106</b>
<b>Total Funds</b>	15	<b>21,142</b>	<b>29,058</b>

Approved by the Trustees on the

and signed on their behalf by:

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**Chairperson**

The notes on pages 9 to 17 form part of these accounts

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**STATEMENT OF CASH FLOW**  
**As at 31<sup>st</sup> March 2024**

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	Notes	2024 £	2023 £
<b>Cash flows from operating activities:</b>			
<i>Net cash provided by operating activities</i>	17	(6,384)	(4,946)
<b>Cash flows from capital expenditure &amp; investing activities:</b>			
Purchase of equipment		-	-
<i>Net cash provided by capital expenditure &amp; investing activities</i>		-	-
Change in cash and cash equivalents in the reporting period		(6,384)	(4,946)
Cash and cash equivalents at the beginning of the reporting period		30,653	35,599
Cash and cash equivalents at the end of the reporting period		<u>24,769</u>	<u>30,653</u>

SYMONDS GREEN COMMUNITY ASSOCIATION  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2024**

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## **1 ACCOUNTING POLICIES**

### **Basis of preparation**

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, Accounting and Reporting by Charities: Statement of Recommended Practice (revised 2015); Charities Act 2011 and Regulations made thereunder; and with applicable accounting standards.

### **Depreciation policy**

Tangible fixed assets are depreciated over the estimated useful economic lives. The depreciation rate currently in use for all fixed assets held for use by the charity is 25% on the reducing balance.

### **Fund accounting**

Funds held by the charity are either:

#### *Unrestricted general funds*

These are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

#### *Designated funds*

These are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

#### *Restricted funds*

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### **Resources Expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Resources expended have been analyzed and where a cost can be directly attributed to a function of the charity we have allocated 100% of the cost to this function.

Resources that are expended that cannot be applied to one particular category have been apportioned as follows:

90% of the Centre Managers Salary, 50% Admin Assistant salary, 100% of the cleaning and caretaking staff salaries with the same proportion of Employers National Insurance have been apportioned to Running costs of the Centres on the basis of staff time. The balancing 10% Centre Managers Salary and 50% Admin. Assistant and a proportion of the Employers National Insurance have been apportioned to Support costs on the same basis.

Printing, Postage and Stationery and Telephone costs have been allocated at 25% to Centre Running Costs and 75% to Support costs based on the estimated usage.

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2024**

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**Incoming Resources**

All income is accounted for when the Charity has entitlement, there is certainty of receipt and the amount is measurable. Income is accounted for on a receivable basis, except for hall deposits that relate to bookings in a future accounting period, the income is deferred until those periods.

<b>2 Income from Donations and Legacies</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2024</b>	<b>2023</b>
			<b>£</b>	<b>£</b>
Estimated rental value of premises	9,900	-	9,900	12,000
Relief from rates	5,069	-	5,069	6,144
	<u>14,969</u>	<u>-</u>	<u>14,969</u>	<u>18,144</u>

2022/23 no funds were restricted.

<b>3 Income from Charitable Activities</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2024</b>	<b>2023</b>
			<b>£</b>	<b>£</b>
Hall Hire	31,253	-	31,045	31,045
Coffee Bar takings	17,500	-	17,500	14,380
Locality Budget/SBC Grants	-	580	580	1,988
Office Services	1,279	-	1,279	1,015
Affiliation Fees	180	-	180	60
	<u>50,212</u>	<u>580</u>	<u>50,792</u>	<u>48,488</u>

2022/23 restricted funding of £1,988 was received for White Board & Restock/replenish Charity Café for Events, Refreshments and Children's Activity Equipment, Outdoor Games and Equipment, Supplies & Equipment for Christmas Fete, Heaters, patio parasols, children's activities, Air Con Unit and Food Poverty Grant.

<b>4 Income from Other</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2024</b>	<b>2023</b>
			<b>£</b>	<b>£</b>
Employment Allowance	1,515	-	1,515	1,331
Events	652	-	652	380
	<u>2,167</u>	<u>-</u>	<u>2,167</u>	<u>1,711</u>

2022/23 no funds were restricted.

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2024**

<b>5</b>	<b>Analysis of Expenditure on Charitable Activities 2023/24</b>	<b>Note</b>	<b>Activity undertaken directly £</b>	<b>Support Costs £</b>	<b>Total £</b>
	Community Centre	<b>6</b>	53,434	4,902	58,336
	Coffee Bar	<b>6</b>	13,872	2,019	15,891
	Restricted Funds – Repairs and Replacements	<b>7</b>	796	-	796
	Coffee Bar Restricted Expenditure	<b>8</b>	821	-	821
	<b>Total</b>		<b>68,923</b>	<b>6,921</b>	<b>75,844</b>

Support costs have been allocated based on staff cost, 70.83% Centre and 29.17% Coffee Bar

	<b>Analysis of Expenditure on Charitable Activities 2022/23</b>	<b>Note</b>	<b>Activity undertaken directly £</b>	<b>Support Costs £</b>	<b>Total £</b>
	Community Centre	<b>6</b>	51,523	4,325	55,848
	Coffee Bar	<b>6</b>	12,068	2,012	14,080
	Restricted Funds – Repairs and Replacements	<b>7</b>	2,160	-	2,160
	Coffee Bar Restricted Expenditure	<b>8</b>	1,258	-	1,258
	<b>Total</b>		<b>67,009</b>	<b>6,337</b>	<b>73,346</b>

Support costs have been allocated based on staff cost, 68.25% Centre and 31.75% Coffee Bar

<b>6</b>	<b>Charitable Expenditure</b>	<b>2024</b>	<b>2023</b>
	<b>Unrestricted Charitable Activities-Centre</b>	<b>£</b>	<b>£</b>
	Salaries and NIC	22,084	18,038
	Payroll Charges	197	147
	Notional rent and rates	14,969	18,144
	Water Rates	778	105
	Light & Heat	6,217	4,040
	Premises Expenses, Laundry & Cleaning	7,741	9,233
	Security	-	198
	Repairs & Renewals	41	53
	Printing, Postage, Stationery etc	40	16
	Insurance	474	536
	Telephone	90	81
	Licenses	511	536
	Office Equipment	-	12
	Professional Fees for HR	216	216
	Staff Training	-	6
	Publicity & Events	53	153
	Depreciation	6	9
		<b>53,434</b>	<b>51,523</b>

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2024**

<b>6 Coffee Bar</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Salaries and NIC	9,096	8,532
Payroll Charges	109	156
Coffee bar food and drink purchases	4,412	3,155
Coffee Bar Card Charges	162	199
Coffee bar equipment purchases	93	26
	<u>13,872</u>	<u>12,068</u>
 <b>Support costs attributed to Centre Activities</b>	 <b>2024</b>	 <b>2023</b>
	<b>£</b>	<b>£</b>
Charity Administration Salaries	4,878	4,471
Payroll Charges	174	177
Travel & Subsistence	30	-
Printing, Postage, Stationery etc	121	48
Telephone	272	244
Membership	35	35
Internet charges	940	872
Depreciation	2	3
Sundries	-	54
	<u>6,452</u>	<u>5,904</u>
 <b>Governance</b>	 <b>2024</b>	 <b>2023</b>
	<b>£</b>	<b>£</b>
Independent Examiner's Fee (See note 18)	440	400
Trustee Expenses	29	33
	<u>469</u>	<u>433</u>
<b>Total Support</b>	<b><u>6,921</u></b>	<b><u>6,337</u></b>
 <b>7 Restricted Charitable Expenditure</b>	 <b>2024</b>	 <b>2023</b>
<b>Charitable Activities – Repair &amp; Replacements</b>	<b>£</b>	<b>£</b>
HPB Covid-19 Recovery	-	180
Equipment, repairs & replacements	8	620
Depreciation	233	309
Cleaning, Waste disposal & PPE	351	88
Stationery	-	10
Publicity & Events	229	51
	<u>821</u>	<u>1,258</u>
 <b>8 Coffee Bar Restricted Expenditure</b>	 <b>2024</b>	 <b>2023</b>
	<b>£</b>	<b>£</b>
Coffee bar food and drink purchases	796	2,110
Coffee bar equipment purchases and other	-	50
	<u>796</u>	<u>2,160</u>

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2024**

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<b>9 Fixed assets</b>	<b>Play Equip ment</b>	<b>Office equipment</b>	<b>Fixtures and fittings</b>	<b>Total</b>
Cost	£	£	£	£
At 1 April 2023	5,997	1,149	2,936	10,082
Additions	-	-	-	-
At 31 March 2024	5,997	1,149	2,936	10,082
Depreciation				
At 1 April 2023	5,953	694	2,473	9,121
Charge for the year	11	114	116	241
At 31 March 2024	5,953	694	2,473	9,121
Net book values				
At 31 March 2023	44	455	463	962
At 31 March 2024	33	341	347	721

<b>10 Debtors &amp; Prepayments</b>	<b>2024</b>	<b>2023</b>
	£	£
Debtors	646	1,090
Prepayments	803	477
	1,449	1,567

<b>11 Creditors: Amounts falling due within one year</b>	<b>2024</b>	<b>2023</b>
	£	£
Creditors	1,675	1,498
HMRC – PAYE & NI	779	737
Pension	92	81
Accruals	1,364	1,094
Hall Deposit Paid & Paid in advance	1,387	714
	5,297	4,124

**12 Trustees' Remuneration and Expenses**

No trustee remuneration has been directly or indirectly paid or payable for the year out of the funds of the charity to any trustee or to any person or person connected with any of them.

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2024**

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**13 Employees' Remuneration**

Total remuneration for the year (excluding employer's contributions) amounted to £34,533 (2023 - £29,765). No employee earned more than £30,000 p.a. The average number of paid staff for the year were four (four in 2022/23) split as follows:

	<b>Running Centre</b>	<b>Support Costs</b>	<b>Coffee Bar</b>
Centre Manager	90%	10%	
Admin Assistant	50%	50%	
Book keeper		100%	
1 Coffee Bar staff			100%

The total gross salaries of key management personnel are £20,033.

**14 Reserves Policy**

Symonds Green Community Association's reserves policy aims to keep undesignated funds at a level equal to three months budgeted expenditure with an aim of not falling below six weeks budgeted expenditure. The trustees consider this level is required to demonstrate financial stability and security to beneficiaries, funders, supporters and employees.

The trustees consider it prudent to hold this level of reserves to:

- fund the start up costs of developments that will enable the Association to meet its aims and objectives
- allow for fluctuations in income due to delayed receipt of statutory and/or contract payments.
- meet unplanned but necessary expenditure.

The level of reserves is monitored and reviewed by trustees twice a year.

Free Reserves	£18,048
Three months running costs	£18,961

**15 Fund Analysis**

	<b>General £</b>	<b>Herts Comm Found/ Garden Equip £</b>	<b>Locality Budget- CCTV &amp; Centre Equip £</b>	<b>Locality Budget – Events £</b>	<b>Sub - Total £</b>
Income	67,348	-	-	-	67,348
Expenditure	74,227	11	38	-	74,276
<b>Net incoming Resources</b>	<b>(6,876)</b>	<b>(11)</b>	<b>(38)</b>	<b>-</b>	<b>(6,928)</b>
 Total Funds B/fwd	 24,952	 44	 151	 145	 25,292
 <b>Total Funds C/Fwd</b>	 <b>18,073</b>	 <b>33</b>	 <b>113</b>	 <b>145</b>	 <b>18,364</b>
 Fixed Assets	 25	 33	 113	 -	 171
Current Assets	23,345	-	-	145	23,490
Current Liabilities	(5,297)	-	-	-	(5,297)
	<b>18,073</b>	<b>33</b>	<b>113</b>	<b>145</b>	<b>18,364</b>



**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2024**

**15 Fund Analysis continued**

	<b>Sub - Total £</b>	<b>Locality Budget – Repairs &amp; Replace £</b>	<b>Co-Op £</b>	<b>Locality Budget – Coffee Bar Fence £</b>	<b>Sub- Total £</b>
Income	67,348	-	-	-	67,348
Expenditure	74,276	11	72	-	74,359
<b>Net incoming Resources</b>	<b>(6,928)</b>	<b>(11)</b>	<b>(72)</b>	<b>-</b>	<b>(7,011)</b>
 Total Funds B/fwd	 25,292	 43	 287	 702	 26,324
 <b>Total Funds C/Fwd</b>	 <b>18,364</b>	 <b>32</b>	 <b>215</b>	 <b>702</b>	 <b>19,313</b>
 Fixed Assets	 171	 32	 215	 -	 418
Current Assets	23,490	-	-	702	24,192
Current Liabilities	(5,297)	-	-	-	(5,297)
	<b>18,364</b>	<b>32</b>	<b>215</b>	<b>702</b>	<b>19,313</b>

	<b>Sub- total £</b>	<b>Locality Budget – Newsletter £</b>	<b>Locality Budget – Coffee Bar Tables, PPE, Security &amp; Laptop £</b>	<b>SCT - Printer £</b>	<b>Sub - Total £</b>
Income	67,348	-	-	-	67,348
Expenditure	74,359	-	66	35	74,460
<b>Net incoming Resources</b>	<b>(7,011)</b>	<b>-</b>	<b>(66)</b>	<b>(35)</b>	<b>(7,112)</b>
 Total Funds B/fwd	 26,324	 480	 347	 139	 27,290
 <b>Total Funds C/Fwd</b>	 <b>19,313</b>	 <b>480</b>	 <b>281</b>	 <b>104</b>	 <b>20,178</b>
 Fixed Assets	 418	 -	 199	 104	 721
Current Assets	24,192	480	82	-	24,754
Current Liabilities	(5,297)	-	-	-	(5,297)
	<b>19,313</b>	<b>480</b>	<b>281</b>	<b>104</b>	<b>20,178</b>

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2024**

**15 Fund Analysis continued**

	Sub- total £	Locality Covid-19 Omicron £	SBC Grants Various 21/22 & 22/23 £	SBC Grants Various 23/24 £	Sub - Total £
Income	67,348	-	-	580	67,928
Expenditure	74,460	745	59	580	75,844
Net incoming Resources	(7,112)	(745)	(59)	-	(7,916)
 Total Funds B/fwd	 27,290	 1,187	 581	 -	 29,058
 Total Funds C/Fwd	 20,178	 442	 522	 -	 21,142
 Fixed Assets	 721	 -	 -	 -	 721
Current Assets	24,754	442	522	-	25,718
Current Liabilities	(5,297)	-	-	-	(5,297)
	20,178	442	522	-	21,142

Fund balances outstanding from Co-Operative and Locality Budget holders to provided new equipment for the Community Centre and Coffee Bar.

Herts Community Foundation provided funding for garden equipment.

Locality Budget Holders provided funds to support the production of a newsletter.

21/22 Locality Budget Holders provided funds to support the coffee bar, purchase tables for the centre, PPE, security and the purchase of a laptop. This year funds have been provided to purchase baby changing equipment, card machine costs, curtains, an entrance mat and support for the coffee bar.

22/23 Locality Budget holders provided funds to support white board & restock/replenish charity café for events; refreshments and children's activity equipment; outdoor games and equipment; supplies & equipment for christmas fete; heaters, patio parasols, children's activities; air con unit; food poverty.

Stevenage Community Trust (SCT) provided funds to purchase a printer.

Omicron Hospitality and Leisure Grant Scheme - support for businesses over the winter months, where they will have been impacted by the rise in the Omicron variant. Grant values were based on rateable value of property they occupy.

23/24 Locality Budget holders provided funds to support the Christmas fete and also provide floor equipment and cleaning.

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2024**

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**16 Volunteers**

Volunteer information is as follows:

Activity	Number of Volunteers	No of Hours per Volunteer	Total Hours
Functions	5	14	70
Handy Man/ Caretaker	2		90
Coffee Bar	2		520 (10 Per Week)
Office staff	1		30
Governance	19	6	114

**17 Notes to the cash flow statement**

Reconciliation of net income/(expenditure) to net cash flow from operating activities

	2024	2023
	£	£
Net income/(expenditure) for the year	(7,916)	(5,003)
Adjustments for:		
Depreciation charges	241	320
(Increase)/decrease in debtors	118	(454)
Increase/(decrease) in creditors	1,173	191
Net cash provided by operating activities	<u>(6,384)</u>	<u>(4,946)</u>

**18 Independent Examiner**

Fees of £440 (£400 in 2023) have been accrued for the 2024 examination and preparation of accounts.