

# **SYMONDS GREEN COMMUNITY ASSOCIATION**

**Registered Charity No. 286415**

**ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED  
31<sup>ST</sup> MARCH 2021**

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**SYMONDS GREEN COMMUNITY ASSOCIATION**  
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**For the year ended 31<sup>st</sup> March 2021**

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# **SYMONDS GREEN COMMUNITY ASSOCIATION**

## **Trustees Annual Report**

**For the year ended 31<sup>st</sup> March 2021**

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### **REFERENCE AND ADMINISTRATION**

**Name of Charity:** SYMONDS GREEN COMMUNITY ASSOCIATION

**Registered Charity No:** 286415

**Principal Office:** Symonds Green Community Association  
Filey Close, Symonds Green,  
Stevenage, Herts  
SG1 2JW

<b>Trustees:</b>	Margaret Notley (T)	Chairperson
	David Kissane	Vice Chairperson
	Linda Coates	Treasurer

<b>Council members</b>	Laurie Chester	Councillor
	Michael Downing	Councillor
	John Smith	Lions
	Jackie Smith	Lions
	Linda Coates	Carpet Bowls
	Janet Merrall	Learning Zone
	Annette Gasson	Learning Zone
	Geoffrey Fisher	Royal British Legion
	Isobel Gasson	Beavers, Cubs & Scouts
	Maria Grant	Irish Dancing
	Celia Stephenson	Mums and Toddlers
	Chelsea McCartney	Andrews Dance School
	John Morgan	Church of Christ the King
	Jenny Brennan	Rince Mor Academy

**Non-voting Co-opted Members:** (Community Development Officer)  
Sharon Taylor

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**Trustees Annual Report Continued**  
**For the year ended 31<sup>st</sup> March 2021**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is an unincorporated organisation which is governed by a constitution dated 20<sup>th</sup> June 1984.

The individual member trustees and Honorary Officers are elected or appointed on an annual basis at the Annual General Meeting. In the event of a vacancy occurring within the Honorary Officers the Council can fill the vacancy from the Council membership. Junior members can appoint two from their membership to sit on the Council.

The constitution allows groups that meet the following criteria to appoint a representative to be a member of the Council:

1. Local statutory authorities and such voluntary organisations as operates in the area of benefit and satisfy the Council that they are an independent organisation or branch of an independent national or other organisation.
2. Sections shall be such groups as may, with permission of Council, be formed within the Association among the individual members for the furtherance of a common activity. Groups that currently meet these criteria are:
  - Stevenage Borough Council
  - Carpet Bowls group
  - Church group
  - Irish Dancing
  - Labour Party
  - Learning Zone
  - Children's Centre
  - Royal British Legion
  - Cub/Scouts/Beavers
  - At the Green Babies and Toddlers Group
  - Andrews Dance Group
  - Weight Watchers (Non Affiliated)
  - Karate (Non Affiliated)
  - Fight Night (Non Affiliated)
  - Fishing club (Non Affiliated)
  - Dance for fun (Non Affiliated)
  - Rince Mor Irish Dance Academy (Affiliated)
  - Garden House Hospice

All members of the Council must retire annually but are eligible for reappointment

Unfortunately due to the Covid 19 Pandemic, we were unable to hold our AGM in 2020, therefore appointed the following to the Executive Committee in the absence of an AGM: Margaret Notley, David Kissane, Lynda Coates, Laurie Chester, Michael Downing, Janet Merrall, Annette Gasson, Isobel Gasson and Sharon Taylor.

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**Trustees Annual Report Continued**  
**For the year ended 31<sup>st</sup> March 2021**

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**OBJECTIVES AND ACTIVITIES**

The objects of the Association are:-

To promote the benefit of the inhabitants of Symonds Green and the neighbourhood without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

To establish or secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory in the maintenance and management of such a Centre for activities promoted by the Association and its constitute bodies in furtherance of the above objects.

The activities of the Association are:-

1. The Community Centre (2 halls)
2. Tea at the Green Cafe

These buildings are hired to affiliated and non-affiliated groups such as Beavers, Cubs and Scouts; Baby and Toddler group; Karate, Carpet Bowls; a Sunday school and many more. They are also used for fundraising from time to time.

Office services including photocopying and typing provide much needed support to groups using the centres as a base for their activities. The Community Association now has its own Website - [symondsgreen@symondsgreenc.co.uk](mailto:symondsgreen@symondsgreenc.co.uk); E-mail - [symondsgreen@symondsgreenc.co.uk](mailto:symondsgreen@symondsgreenc.co.uk) and Facebook sites for both the community centre and the café.

**ACHIEVEMENTS AND PERFORMANCE**

The Association measures its performance in terms of quantative information rather than qualitative information (as it considers the continued use by organisations on a regular basis is almost a measure of the quality of the organisation) as it is easier to substantiate.

Due to the global Covid 19 Pandemic and subsequent lockdown of the nation, all activities other than the nursery (The Learning Zone), legally had to cease during the year. We are anticipating that children's groups will resume in April and adult groups in May.

**FINANCE REVIEW**

The attached financial statements show the current state of the finances that the council considers sound. Careful monitoring has been carried out to ensure the Association continues to operate efficiently for the community of Symonds Green.

We have had to claim the Covid-19 government given grants to sustain the Association throughout the Pandemic and forced closure of activities run from the centre.

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**Trustees Annual Report Continued**  
**For the year ended 31<sup>st</sup> March 2021**

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**RESERVES POLICY**

Symonds Green Community Association's reserves policy aims to keep undesignated funds at a level equal to three months budgeted expenditure with an aim of not failing below six weeks budgeted expenditure. The trustees consider this level is required to demonstrate stability and security to beneficiaries, funders, supporters and employees.

The trustees consider it prudent to hold this level of reserves to:

- a) Fund the start up costs of developments that will enable the Association to meet its aims and objectives
- b) Allow for fluctuations in income due to delayed receipt of statutory and/or contract payments
- c) Meet unplanned but necessary expenditure

The level of reserves is monitored and reviewed by trustees twice a year.

**PLANS FOR THE FUTURE**

Due to the Covid-19 pandemic, the re-starting of all activities and re-opening of the Tea at the Green coffee bar is our main objective. We had already reduced the timings of the coffee bar so as to limit the losses from it, but to keep it as an important part of the local community.

We have plans for a local Hospice support group to start hiring the new hall one morning a week and other new groups looking to hire the halls, as some of their normal venues remain closed after the pandemic.

**Approved by the Trustees and signed on their behalf by:**

**Margaret Notley      Chairperson**

**Date: 8<sup>th</sup> December 2021**

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**REPORT OF THE INDEPENDENT EXAMINER**  
**For the year ended 31<sup>st</sup> March 2021**

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I report on the accounts for the year ended 31<sup>st</sup> March 2021, which are set out on pages 6 to 16.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dated : 8<sup>th</sup> December 2021

**Jane M E Seymour**  
**Community Accountant**  
Orchard Villa, 2B Regent Street  
Stotfold, Hitchin  
Herts. SG5 4ED

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ended 31<sup>st</sup> March 2021**

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	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
<b>Income from:</b>					
Donations and legacies	2	42,077	-	42,077	21,743
Charitable activities	3	22,978	2,445	25,423	59,514
Other trading activities	4	-	-	-	240
Other	5	1,738	-	1,738	2,287
Total income		66,793	2,445	69,238	83,784
<b>Expenditure on:</b>					
Raising funds		-	-	-	25
Charitable activities	6	62,576	1,665	64,241	89,842
Total expenditure		62,576	1,665	64,241	89,867
<b>Net income/(expenditure)</b>		<b>4,217</b>	<b>780</b>	<b>4,997</b>	<b>(6,083)</b>
<b>Net movement in funds</b>		<b>4,217</b>	<b>780</b>	<b>4,997</b>	<b>(6,083)</b>
Total Funds brought forward		10,755	2,573	13,328	19,411
<b>Total funds carried forward</b>	16	<b>14,972</b>	<b>3,353</b>	<b>18,325</b>	<b>13,328</b>



**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**BALANCE SHEET**  
**As at 31<sup>st</sup> March 2021**

	Notes	2021 £	2020 £
<b>Fixed Assets</b>			
Tangible fixed assets	10	1,241	1,307
<b>Current Assets</b>			
Debtors & prepayments	11	573	1,548
Cash at bank and in hand		19,202	17,376
<b>Total Current Assets</b>		18,925	21,435
Creditors: Amounts falling due within one year	12	(2,691)	(6,903)
<b>Net Current Assets</b>		17,084	12,021
<b>Net Assets</b>		18,325	13,328
<b>Funds of the Charity</b>			
Unrestricted funds			
General funds		14,972	10,755
		14,972	10,755
Restricted funds			
Herts Community Foundation/Garden Equipm Funding		79	106
Locality Budget – CCTV & Centre Equipment		268	358
Locality Budget – Coffee Bar Fencing		702	702
Locality Budget – Newsletter		480	480
Locality Budget – Coffee Bar, Tables, PPE, Security & Laptop		846	-
Locality Budget – Events		145	145
Locality Budget – Repairs and Replacements		78	104
Stevenage Community Trust – Printer		247	-
Co-Operative – Fencing		508	678
<b>Total Restricted</b>		<b>3,353</b>	<b>2,573</b>
<b>Total Funds</b>	16	<b>18,325</b>	<b>13,328</b>

Approved by the Trustees on the 8<sup>th</sup> December 2021 and signed on their behalf by:

.....

.....

**Chairperson**

The notes on pages 9 to 16 form part of these accounts

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**STATEMENT OF CASH FLOW**  
**As at 31<sup>st</sup> March 2021**

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	Notes	2021 £	2020 £
<b>Cash flows from operating activities:</b>			
<i>Net cash provided by operating activities</i>	18	2,174	(1,014)
<b>Cash flows from capital expenditure &amp; investing activities:</b>			
Purchase of equipment		(350)	-
<i>Net cash provided by capital expenditure &amp; investing activities</i>		(350)	-
Change in cash and cash equivalents in the reporting period		1,824	(1,014)
Cash and cash equivalents at the beginning of the reporting period		17,378	18,392
Cash and cash equivalents at the end of the reporting period		19,202	17,378

SYMONDS GREEN COMMUNITY ASSOCIATION  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2021**

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## **1 ACCOUNTING POLICIES**

### **Basis of preparation**

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, Accounting and Reporting by Charities: Statement of Recommended Practice (revised 2015); Charities Act 2011 and Regulations made thereunder; and with applicable accounting standards.

### **Depreciation policy**

Tangible fixed assets are depreciated over the estimated useful economic lives. The depreciation rate currently in use for all fixed assets held for use by the charity is 25% on the reducing balance.

### **Fund accounting**

Funds held by the charity are either:

#### *Unrestricted general funds*

These are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

#### *Designated funds*

These are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

#### *Restricted funds*

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### **Resources Expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Resources expended have been analyzed and where a cost can be directly attributed to a function of the charity we have allocated 100% of the cost to this function.

Resources that are expended that cannot be applied to one particular category have been apportioned as follows:

90% of the Centre Managers Salary, 50% Admin Assistant salary, 100% of the cleaning and caretaking staff salaries with the same proportion of Employers National Insurance have been apportioned to Running costs of the Centres on the basis of staff time. The balancing 10% Centre Managers Salary and 50% Admin. Assistant and a proportion of the Employers National Insurance have been apportioned to Support costs on the same basis.

Printing, Postage and Stationery and Telephone costs have been allocated at 25% to Centre Running Costs and 75% to Support costs based on the estimated usage.

Support Costs have been allocated based on staff cost 61% Centre, 39% Coffee Bar in 2020/21 and 52% Centre, 48% Coffee Bar in 2019/20

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2021**

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**Incoming Resources**

All income is accounted for when the Charity has entitlement, there is certainty of receipt and the amount is measurable. Income is accounted for on a receivable basis, except for hall deposits that relate to bookings in a future accounting period, the income is deferred until those periods.

<b>2 Income from Donations and Legacies</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
Grants - Stevenage Borough Council	-	-	-	3,390
Affiliations	-	-	-	323
Covid-19 small business grant	20,241	-	20,241	-
Estimated rental value of premises	12,000	-	12,000	12,000
Relief from rates	5,916	-	5,916	6,030
	<u>42,077</u>	<u>-</u>	<u>42,077</u>	<u>21,743</u>

2019/20 no funds were restricted

<b>3 Income from Charitable Activities</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
Hall Hire	11,488	-	11,488	35,481
Coffee Bar	10,845	-	10,845	22,626
Locality Budget	-	2,115	2,115	925
Stevenage Community Trust – Printer	-	330	330	-
Office Services	645	-	645	482
	<u>22,978</u>	<u>2,445</u>	<u>25,423</u>	<u>59,514</u>

2019/20 restricted funding of £925 was received -Locality Budget for Repairs and Replacements

<b>4 Income from Other Trading Activities</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
Fundraising (Events)	-	-	-	240
2019/20 no funds were restricted				

<b>5 Income from Other</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
Employment Allowance	1,576	-	1,576	2,287
Misc items	162	-	162	-
	<u>1,738</u>	<u>-</u>	<u>1,738</u>	<u>2,287</u>

2019/20 no funds were restricted.

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2021**

<b>6</b>	<b>Analysis of Expenditure on Charitable Activities 2020/21</b>	<b>Note</b>	<b>Activity undertaken directly £</b>	<b>Support Costs £</b>	<b>Total £</b>
	Community Centre	<b>7</b>	44,350	3,586	47,936
	Coffee Bar	<b>7</b>	12,347	2,293	14,640
	Restricted Funds – Repairs and Replacements	<b>8</b>	1,012	-	1,012
	Coffee Bar Restricted Expenditure	<b>9</b>	653	-	653
	<b>Total</b>		<b>58,362</b>	<b>5,879</b>	<b>64,241</b>

Support costs have been allocated based on staff cost, 61% Centre and 39% Coffee Bar

	<b>Analysis of Expenditure on Charitable Activities 2019/20</b>	<b>Note</b>	<b>Activity undertaken directly £</b>	<b>Support Costs £</b>	<b>Total £</b>
	Community Centre	<b>7</b>	56,427	3,874	60,301
	Coffee Bar	<b>7</b>	24,763	3,605	28,368
	Restricted Funds – Repairs and Replacements	<b>8</b>	1,112	-	1,112
	Coffee Bar Restricted Expenditure	<b>9</b>	61	-	61
	<b>Total</b>		<b>82,363</b>	<b>7,479</b>	<b>89,842</b>

Support costs have been allocated based on staff cost, 52% Centre and 48% Coffee Bar

<b>7</b>	<b>Charitable Expenditure</b>	<b>2021 £</b>	<b>2020 £</b>
	<b>Unrestricted Charitable Activities-Centre</b>	<b>£</b>	<b>£</b>
	Salaries and NIC	17,571	18,615
	Payroll Charges	172	112
	Notional rent and rates	17,916	18,030
	Water Rates	1,038	1,366
	Light & Heat	2,249	5,469
	Premises Expenses, Laundry & Cleaning	3,619	10,660
	Health & Safety	34	-
	Security	49	108
	Repairs & Renewals	17	65
	Printing, Postage, Stationery etc	82	156
	Insurance	401	536
	Telephone	77	89
	Licenses	746	804
	Office Equipment	-	39
	Professional Fees for HR	208	203
	Staff Training	-	30
	Garage Rates	156	125
	Depreciation	15	20
		<b>44,350</b>	<b>56,427</b>

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2021**

<b>7 Coffee Bar</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Salaries and NIC	11,181	17,140
Payroll Charges	144	240
Coffee bar food and drink purchases	649	6,676
Coffee Bar expenses	25	68
Coffee Bar Card Charges	348	587
Coffee bar equipment purchases	-	52
	<b>12,347</b>	<b>24,763</b>

<b>Support costs attributed to Centre Activities</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Charity Administration Salaries	4,310	5,395
Payroll Charges	164	128
Travel & Subsistence	14	25
Printing, Postage, Stationery etc	245	469
Telephone	232	266
Membership	25	65
Internet charges	410	445
Sundries	54	197
	<b>5,459</b>	<b>6,990</b>

<b>Governance</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Independent Examiner's Fee (See note 19)	400	400
Trustee Expenses	20	89
	<b>420</b>	<b>489</b>
<b>Total Support</b>	<b>5,879</b>	<b>7,479</b>

<b>8 Restricted Charitable Expenditure</b>	<b>2021</b>	<b>2020</b>
<b>Charitable Activities – Repair &amp; Replacements</b>	<b>£</b>	<b>£</b>
Depreciation – Computer Equipment	26	35
Depreciation – CCTV & Centre Equipment	260	346
Depreciation – SCT New Printer	83	-
Equipment, repairs & replacements	616	500
Hand dryers	-	195
Depreciation – Play Equipment	27	36
	<b>1,012</b>	<b>1,112</b>

<b>9 Coffee Bar Restricted Expenditure</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Health & Safety	53	-
Coffee bar food and drink purchases	361	-
Coffee bar equipment purchases	239	61
	<b>653</b>	<b>61</b>

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2021**

<b>10 Fixed assets</b>	<b>Play Equip ment</b>	<b>Office equipment</b>	<b>Fixtures and fittings</b>	<b>Total</b>
Cost	£	£	£	£
At 1 April 2020	5,997	329	2,936	9,262
Additions	-	350	-	350
At 31 March 2021	5,997	679	2,936	9,612
Depreciation				
At 1 April 2020	5,891	225	1,839	7,956
Charge for the year	27	114	275	416
At 31 March 2021	5,918	339	2,114	8,372
Net book values				
At 31 March 2020	106	104	1,097	1,306
At 31 March 2021	79	340	822	1,241

<b>11 Debtors &amp; Prepayments</b>	<b>2021</b>	<b>2020</b>
	£	£
Debtors	218	827
Prepayments	357	721
	<u>575</u>	<u>1,548</u>

<b>12 Creditors: Amounts falling due within one year</b>	<b>2021</b>	<b>2020</b>
	£	£
Creditors	1,154	3,457
HMRC – PAYE & NI	653	971
Pension	54	122
Accruals	635	1,110
Hall Deposit Paid & Paid in advance	195	1,243
	<u>2,691</u>	<u>6,903</u>

**13 Trustees' Remuneration and Expenses**

No trustee remuneration has been directly or indirectly paid or payable for the year out of the funds of the charity to any trustee or to any person or person connected with any of them.

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2021**

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**14 Employees' Remuneration**

Total remuneration for the year (excluding employer's contributions) amounted to £31,524 (2020 - £38,421). No employee earned more than £20,000 p.a. The average number of paid staff for the year were four (six in 2019/20) split as follows:

	<b>Running Centre</b>	<b>Support Costs</b>	<b>Coffee Bar</b>
Centre Manager	90%	10%	
Admin Assistant	50%	50%	
Book keeper		100%	
1 Coffee Bar staff			100%

The total gross salaries of key management personnel are £17,781.

**15 Reserves Policy**

Symonds Green Community Association's reserves policy aims to keep undesignated funds at a level equal to three months budgeted expenditure with an aim of not falling below six weeks budgeted expenditure. The trustees consider this level is required to demonstrate financial stability and security to beneficiaries, funders, supporters and employees.

The trustees consider it prudent to hold this level of reserves to:

- fund the start up costs of developments that will enable the Association to meet its aims and objectives
- allow for fluctuations in income due to delayed receipt of statutory and/or contract payments.
- meet unplanned but necessary expenditure.

The level of reserves is monitored and reviewed by trustees twice a year.

Free Reserves	£14,911
Three months running costs	£16,047

**16 Fund Analysis**

	<b>General £</b>	<b>Herts Comm Found/ Garden Equip £</b>	<b>Locality Budget- CCTV &amp; Centre Equip £</b>	<b>Locality Budget – Events £</b>	<b>Sub - Total £</b>
Income	66,793	-	-	-	66,793
Expenditure	62,576	27	90	-	62,693
<b>Net incoming Resources before Transfers</b>	4,217	(27)	(90)	-	4,100
Total Funds B/fwd	10,755	106	358	145	11,364
<b>Total Funds C/Fwd</b>	<b>14,972</b>	<b>79</b>	<b>268</b>	<b>145</b>	<b>15,464</b>
Fixed Assets	61	79	268	-	408
Current Assets	17,602	-	-	145	17,747
Current Liabilities	(2,691)	-	-	-	(2,691)
	<b>14,792</b>	<b>79</b>	<b>268</b>	<b>145</b>	<b>15,464</b>



**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2021**

**16 Fund Analysis continued**

	Sub - Total £	Locality Budget – Repairs & Replace £	Co-Op £	Locality Budget – Coffee Bar Fence £	Sub- Total £
Income	66,793	-	-	-	66,793
Expenditure	62,693	26	170	-	62,889
<b>Net incoming Resources before Transfers</b>	4,100	(26)	(170)	-	3,904
Total Funds B/fwd	11,364	104	678	702	12,848
<b>Total Funds C/Fwd</b>	<b>15,464</b>	<b>78</b>	<b>508</b>	<b>702</b>	<b>16,752</b>
Fixed Assets	408	78	508	-	994
Current Assets	17,747	-	-	-	17,747
Current Liabilities	(2,691)	-	-	-	(2,691)
	<b>15,464</b>	<b>78</b>	<b>508</b>	<b>702</b>	<b>16,752</b>

	Sub- total £	Locality Budget – Newsletter £	Locality Budget – Coffee Bar Tables, PPE, Security & Laptop £	SCT - Printer £	Sub - Total £
Income	66,793	-	2,115	330	69,238
Expenditure	62,889	-	1,269	83	64,241
<b>Net incoming Resources before Transfers</b>	3,904	-	846	247	4,997
Total Funds B/fwd	11,120	480	-	-	11,600
<b>Total Funds C/Fwd</b>	<b>16,752</b>	<b>480</b>	<b>846</b>	<b>247</b>	<b>18,325</b>
Fixed Assets	994	-	-	247	1,241
Current Assets	18,449	480	846	-	19,775
Current Liabilities	(2,691)	-	-	-	(2,691)
	<b>16,752</b>	<b>480</b>	<b>846</b>	<b>247</b>	<b>18,325</b>

**SYMONDS GREEN COMMUNITY ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31<sup>st</sup> March 2021**

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**16 Fund Analysis continued**

Fund balances outstanding from Co-Operative and Locality Budget holders to provided new equipment for the Community Centre and Coffee Bar.

Herts Community Foundation provided funding for garden equipment.

Locality Budget Holders provided funds to support the production of a newsletter.

This year Locality Budget Holders provided funds to support the coffee bar, purchase tables for the centre, PPE, security and the purchase of a laptop.

Stevenage Community Trust (SCT) provided funds to purchase a printer.

**17 Volunteers**

Volunteer information is as follows:

<b>Activity</b>	<b>Number of Volunteers</b>	<b>No of Hours per Volunteer</b>	<b>Total Hours</b>
Functions	5	14	70
Handy Man/ Caretaker	2		90
Coffee Bar	2		520 (10 Per Week)
Office staff	1		30
Governance	19	6	114

**18 Notes to the cash flow statement**

Reconciliation of net income/(expenditure) to net cash flow from operating activities

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Net income/(expenditure) for the year	4,997	(6,083)
<b>Adjustments for:</b>		
Depreciation charges	416	437
(Increase)/decrease in debtors	976	1,497
Increase/(decrease) in creditors	(4,212)	3,135
<b>Net cash provided by operating activities</b>	<b>2,174</b>	<b>(1,014)</b>

**19 Independent Examiner**

Fees of £400 (£400 in 2020) have been accrued for the 2021 examination and preparation of accounts.

