

Friends of Putney High School



Annual Report and Accounts
for the year ended
31 August 2024

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Trustees' Annual Report for the year ended 31 August 2024

FOPHS has enjoyed an action-packed year of events, fun-raising and fundraising activities for the whole school community including a whole school Christmas Fair complete with donkeys, second hand uniform sales and a quiz night for the parent community.

The year ended 31 August 2024 has seen the Friends of Putney High School (FOPHS) raise £46,345 before costs. The total costs of generating funds were £9,649, generating a net profit for this year of £36,696.

FOPHS approved bids from School with a total value of £48,315.74 during the year.

Once again this year we held our AGM and Senior School and Junior School engagement sessions in person, but the three FOPHS committee meetings were conducted via Zoom and this will continue going forward as it makes life easier for all attendees.

The autumn term was very busy with a second-hand uniform sale in September, engagement sessions for the Junior School, and an all-school Christmas Fair.

The spring term brought a musical Movie Night for the whole Junior School who enjoyed Matilda in the PAC in February, and a Y7 and 8 movie night where the girls watched Wonka and were treated to party bags with 5 golden tickets up for grabs. The Inquisition team delivered another popular and competitive Quiz Night for parents and staff to enjoy and FOPHS also leant their assistance to support Year 6 who organised a cake sale for Comic Relief in March.

The summer term brought more second-hand uniform sales – in April for all parents - and at the Let's Get Started events for Reception and Year 7 where FOPHS also provided a selection of reps and existing Putney parents for the incoming parents to talk to about what to expect at PHS.

FOPHS held two discos for the Junior School girls, a second-hand book sale and brought some house colours in the form of face paints to the Junior School Sports Day.

In July we also hosted welcome coffee mornings for incoming Reception and Year 7 parents off-site which were well attended and enjoyed by all.

As ever, our achievements at FOPHS have only been possible thanks to the hard work, dedication and enthusiasm of the Standing Committee, our parent volunteers and our Year Group Rep teams throughout the school. Our thanks to all of those who have helped at events, at open days and to support their year groups.

We are also very grateful to all the staff who have helped FOPHS over the past year and who have provided invaluable support. In addition to the Senior School and Junior School Leadership teams, special thanks go to Lucy Rogers and Suzanne Fearon from Communications and Development, as well as the staff in the school offices, the Estates team, Finance and Operations and the caretakers and the catering teams. We thank you for your support and enthusiasm for all the activities that FOPHS has undertaken this year.

The Trustees

We would like to thank all the trustees who have served on the FOPHS Committee since the last AGM, which was held on 11 October 2023.

In several year groups there were other parents who also played their part as part of a larger Rep Team. FOPHS thank them for all that they do throughout the year to help create the warm, open and inclusive school community that we have all come to expect and appreciate and for the help they lend to FOPHS activities throughout the year.

Review of Activities

As ever, I am very grateful to all the Standing Committee members who have worked enthusiastically and in good humour throughout 2023/24 to make this year another successful one for FOPHS and for the Putney High School community.

Vanessa Robert, Natasha Wada, Angelina Harris, Ruth Niven Hirst, Helen Perrott & Aïcha Badarou have dedicated a great deal of their personal time to keep FOPHS running smoothly over the last year and it has been a pleasure to work alongside them.

Thanks also to the parent Reps for always keeping positive and available (to both FOPHS and their year group parents) and for continuing to find the time for FOPHS.

Event Summaries (and monies raised):

Second-hand Uniform Sales - £14,242

Held in the Junior School Scooter Park in September and April (plus further sales of Second Hand Uniform at the Reception and Year 7 Let's Get Started events) we know how popular and useful these are for all parents. All sales are now contactless payment only.

The Online Christmas Raffle, £5,509

Thanks to Natasha Wada for organising a fantastic online raffle this year. As we all know, a raffle is only as good as its prizes, so our thanks and appreciation to the year groups and parents for donating such wonderful prizes and to all the parents for generously supporting us.

Christmas Fair – £7,816

Thanks to a huge team of parent volunteers, FOPHS brought the spirit of Christmas to all of Putney High School, despite the freezing temperatures and the logistics of a fair held both indoors and outdoors.

Junior School and Y7&8 Movie Nights - £698

Matilda and Wonka were screened in the PAC for the Junior girls and Y7&8 girls respectively and much fun was had at both events.

Quiz Night - March 7 – £6,279

Alex from Inquizition returned to host another successful Quiz Night. We had a waiting list for tables but all year groups were represented in the PAC along with the Junior and Senior school staff. It was a lively evening, full of competition and was very much enjoyed by all. The Senior school staff retained their winning streak, but only by one point, again!

Junior School Discos - £1,814

The disco returned to the Junior School hall for the summer dance off and FOPHS hosted two discos, back to back, for the Junior School girls who took to the dance floor with much enthusiasm. With a dancer leading them in a number of routines, plus competitions, spot prizes, small gifts and snacks it was a high energy afternoon for all.

Second-hand Book Fair – £337

Held outside on a happily sunny afternoon in the Junior School scooter park, the Junior School girls shopped for pre-loved books and the remaining books were delivered to The Children's Book Project who work to redistribute books across the UK to children who would otherwise not have access to them.

Pledges to the School

The school is always incredibly grateful for the continued support, of the parent community. The extras funded by FOPHS are appreciated across all age-groups and disciplines by the school and indeed by the parents and their daughters.

During 2023-2024, FOPHS pledged £48,315.74 to 12 projects that the Committee considered would benefit the girls and the school.

Outdoor Classroom
Junior School Gym & Dance Show
Junior School Science Shed
Refurbishment of the Counselling Area
Year 13 Leavers Ball
Write Inspired Workshop
Heating Mantle and Lab Stands
Geiger-Muller Tube
Tim Marshall Talk
Musical Productions
Drama Workshops
Second Hand Baby Grand Piano

The bid split this year was £28,048.98 for the Junior School and £6,663.76 for the Senior School. £13,633 benefitted both.

Engagement Sessions

Our scheduled Engagement Sessions in the Junior School took place in person this year. All Junior School Reps met with the Senior

Leadership Teams alongside a member of the FOPHS standing committee and these sessions were constructive, valuable and interesting for the parents and staff alike. Our thanks to the Reps for giving up their time and providing a much-valued channel of communication between their year group parents and Putney High School.

The Year 6 Legacy Fund

When year groups complete their Junior School years, they sometimes have monies left in their year group accounts at the end of Year 6. The 2020 Leavers asked if they could donate theirs towards a Legacy Gift for the Junior School, to be spent on a durable physical legacy item that would predominantly benefit Junior School pupils. It is not to be used for a singular experience such as a workshop.

The FOPHS treasurer has agreed to ring-fence this money in the FOPHS account and hold it there until needed. The Junior School SLT can then request it when desired and use it to fund or contribute towards a legacy item of their choosing. We discussed at the last committee meeting that perhaps it would be used for equipment needed for the Outdoor Classroom. However the allocation will be at the discretion of the Junior School SLT.

There will of course be no expectation or pressure for every Year 6 year group to add to this fund. Any residual funds or donations will of course be welcomed by the Junior School in future years. So far the 2020 Leavers have contributed £2,061.17 and the 2022 Leavers, £253.93.

The Standing Committee

The FOPHS Committee meetings took place in November, January and May via Zoom.

I would like to thank this year's Standing Committee, year group reps and event organisers for all their help and for all that they have done and continue to do for FOPHS. It really is a team effort.

Financial Summary

Total receipts for the financial year ending 31st August 2024 equal £47,009. The total costs of generating funds were £9,649 generating a net profit of £36,696.

The cash at bank as at 31st August 2024 of £103,808.

Once pledges yet to be paid to the school are accounted for, the remaining balance left for future distribution is £50,259

Becky Glazier-Philip
Chair



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Friends of Putney High School

On accounts for the year
ended

31st August 2024

Charity no
(if any) 286279

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

25/9/2024

Name:

Sonja Tuvnes

Relevant professional
qualification(s) or body

FCCA

(if any):

Address:

45 Disraeli Road

London

SW15 2DR

Section B

Disclosure

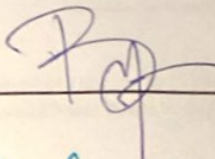
Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.


None

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2024

		Year ended 31/08/2024	Year ended 31/08/2023
RECEIPTS AND PAYMENTS	Note	£	£
Receipts	1		
Voluntary receipts	2		
Voluntary contributions and donations		200	580
JustGiving		0	1,885
Amazon Smile		0	66
Easyfundraising		201	315
Legacy fund		2,389	0
		<u>2,790</u>	<u>2,847</u>
Activities for generating funds			
Events	3	46,345	57,138
Product sales	4	664	1,245
Investment income			
Bank interest		471	105
Total receipts		<u>50,269</u>	<u>61,336</u>
Payments			
Direct charitable expenditure			
Contributions to Putney High School	5	(63,526)	(36,753)
Cost of generating funds			
Event expenses	3	(9,649)	(16,011)
Product expenses	4	(538)	(1,830)
Other expenses and costs		(1,300)	(694)
Total payments		<u>(75,013)</u>	<u>(55,287)</u>
Excess of receipts over payments/(payments over receipts)		<u>(24,744)</u>	<u>6,048</u>
Cash funds last year end		128,552	122,504
Cash funds this year end		<u>103,808</u>	<u>128,552</u>
STATEMENT OF ASSETS AND LIABILITIES	Note	Year ended 31/08/2024	Year ended 31/08/2023
		£	£
Assets			
Cash at bank		103,808	128,552
Liabilities	6	0	0
Total net assets		<u>103,808</u>	<u>128,552</u>

Signed: 
 (Trustee)

Date: 25/09/2024

Signed: 
 (Independent Examiner)

Date: 25/09/2024

Notes to the Accounts

- 1 The accounts of Friends of Putney High School have been prepared on a receipts and payments basis.
- 2 All funds received during the year are unrestricted funds.

3 Events for generating funds

	Year ended 31/08/2024			Year ended 31/08/2023
	Income £	Expenses £	Net £	Net £
Christmas raffle	5,549	(40)	5,509	7,005
Uniform sales*	14,260	(18)	14,242	14,161
Quiz night	8,493	(2,214)	6,279	5,693
Christmas Fair*	13,363	(5,547)	7,816	8,631
Jubilee fair	0	0	0	0
Book fair	337	0	337	620
Movie night	2,403	(1,705)	698	875
Discos*	1,939	(125)	1,814	4,143
*	46,345	(9,649)	36,696	41,128

4 Product sales

	Year ended 31/08/2024			Year ended 31/08/2023
	Income £	Expenses £	Net £	Net £
Toys, hair accessories & bags *	664	(538)	126	(177)
Christmas products*	0	0	0	(408)
Christmas trees	0	0	0	0
Northbrook	0	0	0	0
	664	(538)	126	(585)

* A stock of Putney High teddy bears, hair accessories and Christmas cards has been purchased during FY 2023 to sell in the future.

5 Contributions to Putney High School

	Year ended					
	31/08/2024 £	31/08/2023 £	31/08/2022 £	31/08/2021 £	31/08/2020 £	31/08/2019 £
English & library		1,030	1,030	1,030	1,030	1,030
Maths		1,750				
Science		7,411			7,514	8,876
Languages		900			462	1,584
Humanities						
Sport	1,353	5,000	11,267			9,837
Art		969		499		2,796
Music	1,957	5,872		1,910		1,325
Drama		2,276	642	8,411	2,576	3,818
ICT & DT	600	5,502			3,266	7,591
Workshops	1,400	2,040				3,880
Contributions to major works	52,058	437		9,424		20,000
Other	6,158	3,566	500	2,427	1,679	6,632
	63,526	36,753	13,439	23,701	16,527	67,368

Contributions have been less in recent years. Some activities for which funds were pledged have not taken place due to COVID-19 and the school has submitted fewer claims in light of reduced fundraising. Higher claims are expected over the next few years.

Notes to the Accounts

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	Year ended 31/08/2024 £	Year ended 31/08/2023 £
Pledges outstanding at start of year	70,467	20,461
Add: Pledges made in year	48,316	89,955
Less: Contributions paid to school during year	(63,526)	(36,753)
Less: Pledges released during year	(1,707)	(3,196)
Pledges outstanding at year end	53,549	70,467

Friends of Putney High School (Registered Charity No 286279)

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		£	£
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Liabilities	6	<u>0</u>	<u>0</u>
Total net assets		<u>103,808</u>	<u>128,552</u>

Signed: _____
(Trustee)

Date:

Date:

Signed: _____
(Independent Examiner)

Date:

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