

FRIENDS OF PUTNEY HIGH SCHOOL

England & Wales · Charity number 286279

Details

Other names F O P H S

Status Registered

Legal form Other

Registered 1985-02-08

Register [View on the Charity Commission register](#)

Contact

Address Putney High School
35-37 Putney Hill
London
SW15 6BH

Phone 07748 202621

Email friendsofputneyhighschool@gmail.com

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS OF PUTNEY HIGH SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION AT THE SCHOOL AND AS ANCILLARY THERETO.

Activities: FOPHS raises funds to support a range of school projects, large and small to benefit girls throughout the school. It organises a wide range of social events and activities involving the whole school community - girls, teaching staff and parents.

Classification

- **How:** Provides Other Finance, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Recreation
- **Who:** Children/young People

Geography

- **Area of benefit:** CATCHMENT AREA OF THE SCHOOL
- Wandsworth

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£49,446	£62,890	-	-
2024-08-31	£50,269	£75,013	-	-
2023-08-31	£61,336	£55,287	-	-
2022-08-31	£88,320	£26,190	-	-
2021-08-31	£20,756	£24,882	-	-
2020-08-31	£40,727	£29,350	-	-

Trustees

Name	Role	Appointed
Angelina Harris		2020-11-09
Becky Glazier-Philip		2023-10-12
Charlotte Hilton		2024-09-26
Clare Higham		2025-09-24
George Longstaff		2025-09-24
Hazel Lee		2025-09-24
Jo Sharrock		2023-10-12
Julie Spillane		2025-09-24
Lindsey Loat		2025-09-24
Liz McLaughlin		2025-09-24
Olivia Flitton		2025-09-24
Rana Haddad		2025-09-24
Ruth Niven Hirst		2023-10-12
SUZANNE FEARON		2014-09-03

FRIENDS OF PUTNEY HIGH SCHOOL

England & Wales - Charity number 286279

Accounts



Friendship. Fundraising. Fun.

FRIENDS OF PUTNEY HIGH SCHOOL

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED

31 AUGUST 2025

FRIENDS OF PUTNEY HIGH SCHOOL

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2025

Reference and Administrative Details

Charity name: Friends of Putney High School

Charity registration number: 286279

Principal address: 35-37 Putney Hill, London SW15 6BH

Trustees

The trustees who served during the year were:

Becky Glazier-Philip	Cristina Nogaledo	Cassandra Pike	Emma Holcroft
Vanessa Robert	Jo Sharrock	Nicola Stirling	Frances Lawrie
Aicha Badarou	Andrew Miller	Charlotte Hilton	Sarah Smith
Ruth Niven Hirst	Suzanne Fearon	Allison Hall	Paola Lettieri
Angelina Harris	Lucy Rogers	Lucy Newton	Joanne Butter
Natasha Wada	Alexander Cash	Liz Leicester	George Longstaff

Structure, Governance and Management

The charity is an unincorporated association governed by its constitution adopted on 20 October 1982, as amended from time to time most recently on 24 September 2025, and is registered with the Charity Commission for England and Wales.

Trustees are recruited from among the parents of pupils attending the Junior School and Senior School. New trustees are invited to join based on their willingness to support the aims of the charity and contribute relevant skills and experience.

The trustees meet regularly throughout the year to oversee the administration of the charity, review fundraising activities, and determine how funds should be applied for the benefit of the schools.

Objectives and Activities

The charity's objective is to advance the education of pupils at Putney High School by raising funds to provide and assist in the provision of facilities for education at the school and as ancillary thereto.

In planning activities for the year, the trustees considered the guidance issued by the Charity Commission for England and Wales on public benefit. The trustees believe that the activities undertaken during the year furthered the charity's aims and provided benefit to pupils and the wider school community.

Achievements and Performance

The charity carried out a successful programme of fundraising and community events during the year.

Activities included:

<ul style="list-style-type: none"> • Christmas Fair 	<ul style="list-style-type: none"> • Quiz night
<ul style="list-style-type: none"> • Christmas raffle 	<ul style="list-style-type: none"> • Junior school discos
<ul style="list-style-type: none"> • Second hand uniform sales 	<ul style="list-style-type: none"> • Second hand book sale
<ul style="list-style-type: none"> • Junior school movie nights 	

These events were well supported by parents, staff and the wider school community and helped raise valuable funds for the benefit of both the Junior School and Senior School.

The trustees are grateful for the continued support and generosity of volunteers, parents, staff and donors whose contributions made these activities possible.

Funds raised contributed towards educational resources, enrichment activities and improvements to facilities benefiting pupils in both the Junior School and Senior School including the following:

Work booths	KS2 production choreography	Leavers' ball
Mindfulness workshop	3D printers	PE dance production
Microsoft Move Motors	Write Inspired workshop	Think Maths workshop

Financial Review

Total income for the year was £49,446 and expenditure was £62,890, resulting in net incoming resources of £-13,444.

The principal sources of income were fundraising events and community activities organised by the trustees and volunteers.

All funds raised were applied in furtherance of the charity's objectives for the benefit of the Junior School and Senior School.

The trustees consider the financial position of the charity at the year end to be satisfactory.

Reserves Policy

The trustees aim to maintain a reasonable level of unrestricted reserves to ensure the continued operation of the charity and to provide flexibility for future projects and commitments.

Restricted Funds

The charity held no restricted funds during the year.

Custodian Trustee

The charity did not act as custodian trustee for any assets during the year.

Plans for Future Periods

The trustees intend to continue organising fundraising and community events in support of the Junior School and Senior School. Future plans include maintaining successful existing events while exploring additional opportunities to raise funds and strengthen engagement within the school community.

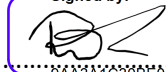
Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

The trustees are responsible for keeping proper accounting records, safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 2 June 2026 and signed on their behalf by:

Signed by:



.....
Ruth Niven Hurst

Chair and Trustee



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report on the
accounts**

Section A Independent Examiner's Report

Report to the trustees

Charity Name
Friends of Putney High School

On accounts for the year ended

31 st August 2025	Charity no (if any)	286279
------------------------------	----------------------------	--------

Set out on pages

1-4 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.
31 / 08 / 2025

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 23/9/2025

Name: Sonja Tuvnes

Relevant professional qualification(s) or body

FCCA

(if any):	
Address:	45 Disraeli Road
	London
	SW15 2DR

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

IER

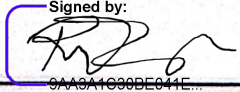
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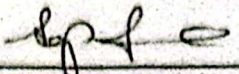
Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2025

RECEIPTS AND PAYMENTS	Note	Year ended	Year ended
		31/08/2025	31/08/2024
		£	£
Receipts	2		
Voluntary receipts			
Voluntary contributions and donations		150	200
JustGiving		0	0
Amazon Smile		0	0
Easyfundraising		859	201
Legacy fund		0	2,389
		<u>1,009</u>	<u>2,790</u>
Activities for generating funds			
Events	3	47,885	46,345
Product sales	4	39	664
Investment income			
Bank interest		513	471
Total receipts		<u>49,446</u>	<u>50,269</u>
Payments			
Direct charitable expenditure			
Contributions to Putney High School	5	(50,157)	(63,526)
Cost of generating funds			
Event expenses	3	(11,527)	(9,649)
Product expenses	4	0	(538)
Other expenses and costs		(1,206)	(1,300)
Total payments		<u>(62,890)</u>	<u>(75,013)</u>
Excess of receipts over payments/(payments over receipts)		(13,444)	(24,744)
Cash funds last year end		103,808	128,552
Cash funds this year end		<u>90,364</u>	<u>103,808</u>

STATEMENT OF ASSETS AND LIABILITIES	Note	Year ended	Year ended
		31/08/2025	31/08/2024
		£	£
Assets			
Cash at bank		90,364	103,808
Liabilities	6	<u>0</u>	<u>0</u>
Total net assets		<u>90,364</u>	<u>103,808</u>

Signed by: 
 Signed: _____
 (Trustee)

Date: _____ Date: 21/05/2026

Signed: 
(Independent Examiner)

Date: Date: 23/9/2025

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2025

Notes to the Accounts

- 1 The accounts of Friends of Putney High School have been prepared on a receipts and payments basis.
- 2 All funds received during the year are unrestricted funds.

3 Events for generating funds

	Year ended 31/08/2025			Year ended
	Income	Expenses	Net	31/08/2024
	£	£	£	Net
Christmas raffle	6,668	0	6,668	5,509
Uniform sales*	17,317	0	17,317	14,242
Quiz night	6,784	(2,220)	4,564	6,279
Christmas Fair*	12,818	(7,947)	4,870	7,816
Jubilee fair			0	0
Book fair	401	0	401	337
Movie night	1,890	(517)	1,373	698
Discos*	2,008	(843)	1,165	1,814
*	47,885	(11,527)	36,358	36,696

4 Product sales

	Year ended 31/08/2025			Year ended
	Income	Expenses	Net	31/08/2024
	£	£	£	Net
Toys, hair accessories & bags *	39		39	126
Christmas products*			0	0
Christmas trees			0	0
Northbrook			0	0
	39	0	39	126

* A stock of Putney High teddy bears, hair accessories and Christmas cards has been purchased during FY 2023 to sell in the future.

5 Contributions to Putney High School

	Year ended					
	31/08/2025	31/08/2024	31/08/2023	31/08/2022	31/08/2021	31/08/2020
	£	£	£	£	£	£
English & library	1,030		1,030	1,030	1,030	1,030
Maths	2,710		1,750			
Science	6,488		7,411			7,514
Languages			900			462
Humanities						
Sport	5,805	1,353	5,000	11,267		
Art	2,427		969		499	
Music	16,240	1,957	5,872		1,910	
Drama	1,937		2,276	642	8,411	2,576
ICT & DT	400	600	5,502			3,266
Workshops	4,070	1,400	2,040			
Contributions to						
Major works	7,525	52,058	437		9,424	
Other	1,524	6,158	3,566	500	2,427	1,679
	50,157	63,526	36,753	13,439	23,701	16,527

Over the past three years contributions have returned to pre COVID-19 levels

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2025

Notes to the Accounts

- 6 Each year the Committee pledges funds to Putney High School in respect of bids made by the school for specific items of expenditure. The school pays the costs up front and then submits a claim against these pledges. Claims cannot exceed monies pledged, and any monies pledged that exceed actual expenditure are released back to FOPHS.

	Year ended 31/08/2025	Year ended 31/08/2024
	£	£
Pledges outstanding at start of year	53,549	70,467
Add: Pledges made in year	37,067	48,316
Less: Contributions paid to school during year	(50,157)	(63,526)
Less: Pledges released during year	(244)	(3,707)
Pledges outstanding at year end	40,216	53,549



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report on the
accounts**

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Signed:

Date: 23/9/2025

Name: Sonja Tuvnes

Relevant professional qualification(s) or body

FCCA

(if any):	
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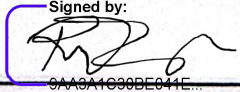
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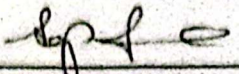
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Cash funds this year end		90,364	103,808

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		£	£
Assets Cash at bank		90,364	103,808
Liabilities	6	0	0
Total net assets		90,364	103,808

Signed: 
 (Trustee)

Date: 21/05/2026

Signed: 
(Independent Examiner)

Date: Date: 23/9/2025

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2025

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5 Contributions to Putney High School

	Year ended					
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Science	6,488		7,411			7,514
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Friends of Putney High School (Registered Charity No 286279)
 Financial Statements for the year ended 31 August 2025

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FRIENDS OF PUTNEY HIGH SCHOOL

England & Wales - Charity number 286279

Accounts

Friends of Putney High School



Annual Report and Accounts
for the year ended
31 August 2024

Friends of Putney High School
Annual Report and Accounts
For the Year Ended 31 August 2024

Friends of Putney High School

Trustees' Annual Report for the year ended 31 August 2024

FOPHS has enjoyed an action-packed year of events, fun-raising and fundraising activities for the whole school community including a whole school Christmas Fair complete with donkeys, second hand uniform sales and a quiz night for the parent community.

The year ended 31 August 2024 has seen the Friends of Putney High School (FOPHS) raise £46,345 before costs. The total costs of generating funds were £9,649, generating a net profit for this year of £36,696.

FOPHS approved bids from School with a total value of £48,315.74 during the year.

Once again this year we held our AGM and Senior School and Junior School engagement sessions in person, but the three FOPHS committee meetings were conducted via Zoom and this will continue going forward as it makes life easier for all attendees.

The autumn term was very busy with a second-hand uniform sale in September, engagement sessions for the Junior School, and an all-school Christmas Fair.

The spring term brought a musical Movie Night for the whole Junior School who enjoyed Matilda in the PAC in February, and a Y7 and 8 movie night where the girls watched Wonka and were treated to party bags with 5 golden tickets up for grabs. The Inquisition team delivered another popular and competitive Quiz Night for parents and staff to enjoy and FOPHS also lent their assistance to support Year 6 who organised a cake sale for Comic Relief in March.

The summer term brought more second-hand uniform sales – in April for all parents - and at the Let's Get Started events for Reception and Year 7 where FOPHS also provided a selection of reps and existing Putney parents for the incoming parents to talk to about what to expect at PHS.

FOPHS held two discos for the Junior School girls, a second-hand book sale and brought some house colours in the form of face paints to the Junior School Sports Day.

In July we also hosted welcome coffee mornings for incoming Reception and Year 7 parents off-site which were well attended and enjoyed by all.

As ever, our achievements at FOPHS have only been possible thanks to the hard work, dedication and enthusiasm of the Standing Committee, our parent volunteers and our Year Group Rep teams throughout the school. Our thanks to all of those who have helped at events, at open days and to support their year groups.

We are also very grateful to all the staff who have helped FOPHS over the past year and who have provided invaluable support. In addition to the Senior School and Junior School Leadership teams, special thanks go to Lucy Rogers and Suzanne Fearon from Communications and Development, as well as the staff in the school offices, the Estates team, Finance and Operations and the caretakers and the catering teams. We thank you for your support and enthusiasm for all the activities that FOPHS has undertaken this year.

The Trustees

We would like to thank all the trustees who have served on the FOPHS Committee since the last AGM, which was held on 11 October 2023.

In several year groups there were other parents who also played their part as part of a larger Rep Team. FOPHS thank them for all that they do throughout the year to help create the warm, open and inclusive school community that we have all come to expect and appreciate and for the help they lend to FOPHS activities throughout the year.

Review of Activities

As ever, I am very grateful to all the Standing Committee members who have worked enthusiastically and in good humour throughout 2023/24 to make this year another successful one for FOPHS and for the Putney High School community.

Vanessa Robert, Natasha Wada, Angelina Harris, Ruth Niven Hirst, Helen Perrott & Aïcha Badarou have dedicated a great deal of their personal time to keep FOPHS running smoothly over the last year and it has been a pleasure to work alongside them.

Thanks also to the parent Reps for always keeping positive and available (to both FOPHS and their year group parents) and for continuing to find the time for FOPHS.

Event Summaries (and monies raised):

Second-hand Uniform Sales - £14,242

Held in the Junior School Scooter Park in September and April (plus further sales of Second Hand Uniform at the Reception and Year 7 Let's Get Started events) we know how popular and useful these are for all parents. All sales are now contactless payment only.

The Online Christmas Raffle, £5,509

Thanks to Natasha Wada for organising a fantastic online raffle this year. As we all know, a raffle is only as good as its prizes, so our thanks and appreciation to the year groups and parents for donating such wonderful prizes and to all the parents for generously supporting us.

Christmas Fair - £7,816

Thanks to a huge team of parent volunteers, FOPHS brought the spirit of Christmas to all of Putney High School, despite the freezing temperatures and the logistics of a fair held both indoors and outdoors.

Junior School and Y7&8 Movie Nights - £698

Matilda and Wonka were screened in the PAC for the Junior girls and Y7&8 girls respectively and much fun was had at both events.

Quiz Night - March 7 - £6,279

Alex from Inquizition returned to host another successful Quiz Night. We had a waiting list for tables but all year groups were represented in the PAC along with the Junior and Senior school staff. It was a lively evening, full of competition and was very much enjoyed by all. The Senior school staff retained their winning streak, but only by one point, again!

Junior School Discos - £1,814

The disco returned to the Junior School hall for the summer dance off and FOPHS hosted two discos, back to back, for the Junior School girls who took to the dance floor with much enthusiasm. With a dancer leading them in a number of routines, plus competitions, spot prizes, small gifts and snacks it was a high energy afternoon for all.

Second-hand Book Fair – £337

Held outside on a happily sunny afternoon in the Junior School scooter park, the Junior School girls shopped for pre-loved books and the remaining books were delivered to The Children’s Book Project who work to redistribute books across the UK to children who would otherwise not have access to them.

Pledges to the School

The school is always incredibly grateful for the continued support, of the parent community. The extras funded by FOPHS are appreciated across all age-groups and disciplines by the school and indeed by the parents and their daughters.

During 2023-2024, FOPHS pledged £48,315.74 to 12 projects that the Committee considered would benefit the girls and the school.

Outdoor Classroom
Junior School Gym & Dance Show
Junior School Science Shed
Refurbishment of the Counselling Area
Year 13 Leavers Ball
Write Inspired Workshop
Heating Mantle and Lab Stands
Geiger-Muller Tube
Tim Marshall Talk
Musical Productions
Drama Workshops
Second Hand Baby Grand Piano

The bid split this year was £28,048.98 for the Junior School and £6,663.76 for the Senior School. £13,633 benefitted both.

Engagement Sessions

Our scheduled Engagement Sessions in the Junior School took place in person this year. All Junior School Reps met with the Senior

Leadership Teams alongside a member of the FOPHS standing committee and these sessions were constructive, valuable and interesting for the parents and staff alike. Our thanks to the Reps for giving up their time and providing a much-valued channel of communication between their year group parents and Putney High School.

The Year 6 Legacy Fund

When year groups complete their Junior School years, they sometimes have monies left in their year group accounts at the end of Year 6. The 2020 Leavers asked if they could donate theirs towards a Legacy Gift for the Junior School, to be spent on a durable physical legacy item that would predominantly benefit Junior School pupils. It is not to be used for a singular experience such as a workshop.

The FOPHS treasurer has agreed to ring-fence this money in the FOPHS account and hold it there until needed. The Junior School SLT can then request it when desired and use it to fund or contribute towards a legacy item of their choosing. We discussed at the last committee meeting that perhaps it would be used for equipment needed for the Outdoor Classroom. However the allocation will be at the discretion of the Junior School SLT.

There will of course be no expectation or pressure for every Year 6 year group to add to this fund. Any residual funds or donations will of course be welcomed by the Junior School in future years. So far the 2020 Leavers have contributed £2,061.17 and the 2022 Leavers, £253.93.

The Standing Committee

The FOPHS Committee meetings took place in November, January and May via Zoom.

I would like to thank this year's Standing Committee, year group reps and event organisers for all their help and for all that they have done and continue to do for FOPHS. It really is a team effort.

Financial Summary

Total receipts for the financial year ending 31st August 2024 equal £47,009. The total costs of generating funds were £9,649 generating a net profit of £36,696.

The cash at bank as at 31st August 2024 of £103,808.

Once pledges yet to be paid to the school are accounted for, the remaining balance left for future distribution is £50,259

Becky Glazier-Philip
Chair



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Friends of Putney High School

On accounts for the year
ended

31st August 2024

Charity no
(if any)

286279

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

25/9/2024

Name:

Sonja Tuvnes

Relevant professional
qualification(s) or body

FCCA

(if any):

Address:

45 Disraeli Road

London

SW15 2DR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

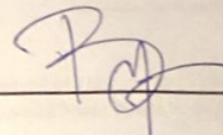
Give here brief details of any items that the examiner wishes to disclose.

None

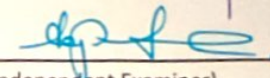
Friends of Putney High School (Registered Charity No 286279)
 Financial Statements for the year ended 31 August 2024

RECEIPTS AND PAYMENTS	Note	Year ended	Year ended
		31/08/2024	31/08/2023
		£	£
Receipts	2		
Voluntary receipts			
Voluntary contributions and donations		200	580
JustGiving		0	1,885
Amazon Smile		0	66
Easyfundraising		201	315
Legacy fund		2,389	0
		<u>2,790</u>	<u>2,847</u>
Activities for generating funds			
Events	3	46,345	57,138
Product sales	4	664	1,245
Investment income			
Bank interest		471	105
Total receipts		<u>50,269</u>	<u>61,336</u>
Payments			
Direct charitable expenditure			
Contributions to Putney High School	5	(63,526)	(36,753)
Cost of generating funds			
Event expenses	3	(9,649)	(16,011)
Product expenses	4	(538)	(1,830)
Other expenses and costs		(1,300)	(694)
Total payments		<u>(75,013)</u>	<u>(55,287)</u>
Excess of receipts over payments/(payments over receipts)		(24,744)	6,048
Cash funds last year end		128,552	122,504
Cash funds this year end		<u>103,808</u>	<u>128,552</u>

STATEMENT OF ASSETS AND LIABILITIES	Note	Year ended	Year ended
		31/08/2024	31/08/2023
		£	£
Assets			
Cash at bank		103,808	128,552
Liabilities	6	0	0
Total net assets		<u>103,808</u>	<u>128,552</u>

Signed: 
 (Trustee)

Date: 25/09/2024

Signed: 
 (Independent Examiner)

Date: 25/09/2024

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2024

Notes to the Accounts

- The accounts of Friends of Putney High School have been prepared on a receipts and payments basis.
- All funds received during the year are unrestricted funds.
- Events for generating funds

	Year ended 31/08/2024			Year ended
	Income	Expenses	Net	31/08/2023
	£	£	£	Net £
Christmas raffle	5,549	(40)	5,509	7,005
Uniform sales*	14,260	(18)	14,242	14,161
Quiz night	8,493	(2,214)	6,279	5,693
Christmas Fair*	13,363	(5,547)	7,816	8,631
Jubilee fair	0	0	0	0
Book fair	337	0	337	620
Movie night	2,403	(1,705)	698	875
Discos*	1,939	(125)	1,814	4,143
*	46,345	(9,649)	36,696	41,128

- Product sales

	Year ended 31/08/2024			Year ended
	Income	Expenses	Net	31/08/2023
	£	£	£	Net £
Toys, hair accessories & bags *	664	(538)	126	(177)
Christmas products*	0	0	0	(408)
Christmas trees	0	0	0	0
Northbrook	0	0	0	0
	664	(538)	126	(585)

* A stock of Putney High teddy bears, hair accessories and Christmas cards has been purchased during FY 2023 to sell in the future.

- Contributions to Putney High School

	Year ended					
	31/08/2024	31/08/2023	31/08/2022	31/08/2021	31/08/2020	31/08/2019
	£	£	£	£	£	£
English & library		1,030	1,030	1,030	1,030	1,030
Maths		1,750				
Science		7,411			7,514	8,876
Languages		900			462	1,584
Humanities						
Sport	1,353	5,000	11,267			9,837
Art		969		499		2,796
Music	1,957	5,872		1,910		1,325
Drama		2,276	642	8,411	2,576	3,818
ICT & DT	600	5,502			3,266	7,591
Workshops	1,400	2,040				3,880
Contributions to major works	52,058	437		9,424		20,000
Other	6,158	3,566	500	2,427	1,679	6,632
	63,526	36,753	13,439	23,701	16,527	67,368

Contributions have been less in recent years. Some activities for which funds were pledged have not taken place due to COVID-19 and the school has submitted fewer claims in light of reduced fundraising. Higher claims are expected over the next few years.

Notes to the Accounts

- 6 Each year the Committee pledges funds to Putney High School in respect of bids made by the school for specific items of expenditure. The school pays the costs up front and then submits a claim against these pledges. Claims cannot exceed monies pledged, and any monies pledged that exceed actual expenditure are released back to FOPHS.

	Year ended 31/08/2024	Year ended 31/08/2023
	£	£
Pledges outstanding at start of year	70,467	20,461
Add: Pledges made in year	48,316	89,955
Less: Contributions paid to school during year	(63,526)	(36,753)
Less: Pledges released during year	(1,707)	(3,196)
Pledges outstanding at year end	53,549	70,467

Friends of Putney High School (Registered Charity No 286279)

Financial Statements for the year ended 31 August 2024

RECEIPTS AND PAYMENTS	Note	Year ended 31/08/2024	Year ended 31/08/2023
	1	£	£
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Voluntary contributions and donations		200	580
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STATEMENT OF ASSETS AND LIABILITIES			
	Note	Year ended 31/08/2024	Year ended 31/08/2022
		£	£
Assets Cash at bank		103,808	128,552
Liabilities	6	0	0
Total net assets		<u><u>103,808</u></u>	<u><u>128,552</u></u>

Signed: _____
(Trustee)

Date:

Date:

Signed: _____
(Independent Examiner)

Date:

Date:

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2024

Notes to the Accounts

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Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2024

Notes to the Accounts

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Pledges outstanding at year end	53,549	70,467

FRIENDS OF PUTNEY HIGH SCHOOL

England & Wales - Charity number 286279

Accounts

Friends of Putney High School



Annual Report and Accounts
for the year ended
31 August 2023

Friends of Putney High School
Annual Report and Accounts
For the Year Ended 31 August 2023

Friends of Putney High School

Trustees' Annual Report for the year ended 31 August 2023

Happily, in the year that FOPHS celebrated its 40th birthday, we were able to return to our pre-covid levels of activity with an action-packed year of events, fun-raising and fundraising activities for the whole school community including a whole school Christmas Fair and a 40km walk and talk along the Thames River Path for the parent community.

The year ended 31 August 2023 has seen the Friends of Putney High School (FOPHS) raise over £61,336 before costs. The total costs of generating funds were £18,535, generating a net profit for this year of £42,801.

FOPHS approved bids from School with a total value of £39,995 during the year. In addition, the £50,000 donation, received in 2022-23 from the Nick Maughan Foundation, was voted to be used for the refurbishment of the Learning Enrichment Area in the Homefield Building in the Senior School.

Once again this year we held our AGM and Senior School and Junior School engagement sessions in person, but the three FOPHS committee meetings were conducted via Zoom and this will continue going forward as it makes life easier for all attendees.

The autumn term was our busiest, with a second-hand uniform sale in September, engagement sessions for the Junior and Senior School, a Neon glow disco for Year 7 & 8, and the first all-school Christmas Fair since 2019. We also arranged for the Barnes FiSH Community Bus to transport guests from Regenerate Rise to join the Junior School Harvest Festival celebrations. The bus was driven by Putney High dad and FiSH volunteer Gareth.

The spring term brought a musical Movie Night for the whole Junior School who enjoyed Sing 2 in the PAC in February. The FOPHS 40km Walk and Talk took place in early March, and a couple of weeks later, the Inquization team delivered another popular and competitive Quiz Night for parents and staff to enjoy. FOPHS also lent their assistance to support Year 6 who organised a cake sale for Comic Relief in March.

The summer term brought more second-hand uniform sales – in April for all parents - and at the Let's Get Started events for Reception and Year 7 where FOPHS also provided a selection of reps and existing Putney parents for the incoming parents to talk to about what to expect at PHS.

FOPHS held two discos for the Junior School girls, a second-hand book sale and brought some house colours in the form of face paints to the Junior School Sports Day.

In July we also hosted welcome coffee mornings for incoming Reception and Year 7 parents off-site which were well attended and enjoyed by all.

At the end of term we shipped another 14 boxes of old-style Putney High School Uniform, plus 19 boxes of exercise books and school supplies to the Rain Edge Community in Kenya. Sammy Nawali and the community there are so very grateful to the PHS community for our support. The Junior School kindly held an own-clothes day to help us raise money to ship the goods to Kenya and FOPHS organised an on-line Collection Pot to collect the remaining amount.

As ever, our achievements at FOPHS have only been possible thanks to the hard work, dedication and enthusiasm of the Standing Committee, our parent volunteers and our Year Group Rep teams throughout the school. Our thanks to all of those who have helped at events, at open days and to support their year groups. And a special thank you to FOPHS Secretary Vanessa Robert.

Our thanks to Hamptons who via their Putney Office have continued to sponsor FOPHS for both our Christmas Fair and Quiz Nights.

We are also very grateful to all the staff who have helped FOPHS over the past year and who have provided invaluable support. In addition to the Senior School and Junior School Leadership teams, special thanks go to Alex Swift and Suzanne Fearon from Communications and Development, as well as the staff in the school offices, the Estates team, Finance and Operations and the caretakers and the catering teams. We thank you for your support and enthusiasm for all the activities that FOPHS has undertaken this year.

The Trustees

We would like to thank all the trustees who have served on the FOPHS Committee since the last AGM, which was held on Monday 3rd October 2022.

The Senior Leadership Team:

Mrs Longstaff, Headmistress

Mrs Armstrong, Head of School

Mr Mutton, Deputy Head (Academic/Digital Innovation and Curriculum)

The Junior Leadership Team:

Mrs Page- Roberts, Headmistress, Junior School

Miss Franks, Deputy Head Pastoral, Junior School

Mr Miller, Deputy Head Academic, Junior School

Ms Suzanne Fearon, Director of Communications and Development

Mrs Alex Swift- Development Officer

The FOPHS Standing Committee:

Chair: Jane Day

Secretary: Vanessa Robert

Deputy Chair, Senior: Natasha Wada

Deputy Chair, Senior: Angelina Harris

Deputy Chair Junior: Becky Glazier-Philip

Deputy Chair Junior: Helen Perrott

Treasurer: Monica Conway

Parent Reps:

Reception: Caroline Gulliver

Year 1: Emma Cornish

Year 2: Clare Higham

Year 3: Nicola Baylis

Year 4: Qing Ma

Year 5: Jill Emney

Year 6: Heather Alcott

Year 7: Alice Maughan

Year 8: Katherine Pugh

Year 9: Mel Baroukh

Year 10: Lisa Saunders

Year 11: Clair Greenhalgh

Year 12: Benedetta Del Balzo

Year 13: Rachel Tanner

We would also like to thank the Deputy Reps:

Reception: Amy Barker

Year 1: Dearbhail Starr

Year 2: Nicole Ion

Year 3: Suze Willison

Year 4: Elif Buder

Year 5: Amanda Webber

Year 6: Jamini Kesavan

Year 7: Perrine Faye

Year 8: Sarah Smith

Year 9: Oksana Myskovets

Year 10: Caitlynne Barlow

Year 11: Amy McCoy

Year 12: Sharon Kaye

Year 13: Lesley Swain

In several year groups there were other parents who also played their part as part of a larger Rep Team. FOPHS thank them for all that they do throughout the year to help create the warm, open and inclusive school community that we have all come to expect and appreciate and for the help they lend to FOPHS activities throughout the year.

Review of Activities

As ever, I am very grateful to all the Standing Committee members who have worked enthusiastically and in good humour throughout 2022/23 to make this year another successful one for FOPHS and for the Putney High School community.

Vanessa Robert, Natasha Wada, Angelina Harris, Becky Glazier-Philip, Helen Perrott & Monica Conway have dedicated a great deal of their personal time to keep FOPHS running smoothly over the last year and it has been a pleasure to work alongside them.

Thanks to Suzanne Fearon and the Development team for helping to streamline the collection of consent from parents for FOPHS contact. Parents are now able to access class contact lists via the FOPHS area on their Firefly pages. FOPHS is working with school to hopefully simplify the process even more before next September.

Thanks also to the parent Reps for always keeping positive and available (to both FOPHS and their year group parents) and for continuing to find the time for FOPHS.

Event Summaries (and monies raised):

Second-hand Uniform Sales - £14,161

Held in the Junior School Scooter Park in September and April (plus further sales of Second Hand Uniform at the Reception and Year 7 Let's Get Started events) we know how popular and useful these are for all parents. All sales are now contactless payment only.

Year 7&8 Neon Disco - October 2022 - £2,489.47

Thanks to Natasha Wada for taking the lead on this event and for organising an awesome disco team. Thanks also to Alice, to Jenny for her decorating prowess, to Orly, for helping with the ticketing and Angelina for helping with the catering. 300 tickets sold out in days and we were joined by boys from Shrewsbury House, Kings House and Tower House. Thanks to all the volunteers and first aiders who came to help and who did their best not to join in with the dancing. We even tested the efficacy of the PAC smoke alarm. No fog machines will be used at future discos!

The Online Christmas Raffle, £7,005

Thanks to Natasha Wada for organising a fantastic online raffle this year. As we all know, a raffle is only as good as its prizes, so our thanks and appreciation to the year groups and parents for donating such wonderful prizes and to all the parents for generously supporting us.

Christmas Fair – £8,631

This was the first full all-school fair since 2019 and thanks to a huge team of parent volunteers, FOPHS brought the spirit of Christmas to all of Putney High School. The Gift PAC returned, filled with external shopping stalls, the Jingle Bell Gym was filled with traditional fairground games and FOPHS favourites plus, for the first time, a Putney High School Young Enterprise marketplace, Elfridges returned to the long corridor, as did Santa's Grotto and Reptile Rescue, and Last One Standing and Beat the Goalie took place outside on the single tennis court and Astro turf pitch. With refreshments available in the cafeteria and mulled wine and a coffee cart outside, there was something for everyone to enjoy and the afternoon flew by.

Tokens were also introduced as a form of payment alongside contactless payments.

Sarah Gibb, a parent illustrator in Year 6 also designed a Christmas Card for FOPHS, featuring Rudy the wellbeing dog in the Junior School and also lent her talents to the Fair posters and artwork. Our thanks to her.

Helen Perrott coordinated a Cauliflower Cards Christmas Order for the Junior School enabling the girls to design and order Christmas cards, gift wrap, mugs and labels.

Junior School Movie Night - £875

Sing 2 was screened in the PAC and almost the entire Junior School gathered to watch and sing their way from 4-6pm.

40km Walk and Talk – Putney High School Boat House to Putney Common via Tower Bridge - £1,885

Postponed from September due to the Queen's funeral arrangements, a group of 27 set off from the Boat House at 7.30am for a 40km walk and talk. 17 completed the full 40km at a very respectable pace. This event wasn't first and foremost a fundraiser, but instead a moment to reflect and celebrate 40 years of FOPHS and parent volunteers and our parent community. Our thanks to the development office team for joining us on the day, to Mrs Longstaff for waving us off and to Mrs Page-Roberts for meeting us at the finish line. Thanks to the generosity of our parent community we also raised £1,885 and it was a thoroughly enjoyable and memorable day out.

Quiz Night - March 23rd – £5,693

Alex from Inquization returned to host another successful Quiz Night. We had a waiting list for tables but all year groups were represented in the PAC along with the Junior and Senior school staff. It was a lively evening, full of competition and was very much enjoyed by all. The Senior school staff retained their winning streak, but only by one point.

Junior School Discos - £1,653.37

The neon theme returned to the Junior School hall for the summer dance off and FOPHS hosted two discos, back to back, for the Junior School girls who took to the dance floor with much enthusiasm. With a dancer leading them in a number of routines, plus competitions,

spot prizes, neon face paints and flashing hair accessories it was a high energy afternoon for all.

Second-hand Book Fair – £620

Held outside on a happily sunny afternoon in the Junior School scooter park, the Junior School girls shopped for pre-loved books and the remaining books were delivered to The Children’s Book Project who work to redistribute books across the UK to children who would otherwise not have access to them.

Pledges to the School

The school is always incredibly grateful for the continued support, of the parent community. The extras funded by FOPHS are appreciated across all age-groups and disciplines by the school and indeed by the parents and their daughters.

During 2022-2023, FOPHS pledged £39,955 to 23 projects that the Committee considered would benefit the girls and the school. In addition the £50,000 donation from the Nick Maughan Foundation was voted by the FOPHS committee to be dedicated to the refurbishment of the Learning Enrichment area in the Senior School.

£763.20	Gardening Club
£5969.80	Microscopes for Biology
£900.00	British Sign Language – Introductory Course
£330.93	Library Reading Corner
£696.00	Junior School Pantomime
£5,000.00	Contribution to Octuple Scull
£900.00	Think Maths Workshops
£5,871.72	Musical Productions
£1,030.00	Write Inspired Workshop
£255.00	E-safety talks
£1,728.00	Chinese and African Dance Workshops
£1,980.00	Youth Mental Health First Aid Course
£960.00	Advanced Composites
£780.00	Junior School House Reward Scheme
£1,500.00	PHS Leavers Ball 2023
£2,000.00	Junior School Dance Production
£1,353.06	Gymnastics Mat
£2,000.00	Maths Talk
£1,000	Learning Enrichment Books

£1,578.00	Table Football Tables
£599.80	Archive Scanner
£300.00	Lego Therapy and Sensory Circuits
£2,459.98	PE Gazebos

The bid split this year was £14,561 for the Junior School and £23,442 for the Senior School. £1,953 benefitted both.

Engagement Sessions

Our scheduled Engagement Sessions both in the Junior and Senior Schools took place in person this year. All year group Reps met with the relevant Senior Leadership Teams alongside a member of the FOPHS standing committee and these sessions were constructive, valuable and interesting for the parents and staff alike. Our thanks to the Reps for giving up their time and providing a much-valued channel of communication between their year group parents and Putney High School.

The Year 6 Legacy Fund

When year groups complete their Junior School years, they sometimes have monies left in their year group accounts at the end of Year 6. The 2020 Leavers asked if they could donate theirs towards a Legacy Gift for the Junior School, to be spent on a durable physical legacy item that would predominantly benefit Junior School pupils. It is not to be used for a singular experience such as a workshop.

The FOPHS treasurer has agreed to ring-fence this money in the FOPHS account and hold it there until needed. The Junior School SLT can then request it when desired and use it to fund or contribute towards a legacy item of their choosing. We discussed at the last committee meeting that perhaps it would be used for equipment needed for the Outdoor Classroom. However the allocation will be at the discretion of the Junior School SLT.

There will of course be no expectation or pressure for every Year 6 year group to add to this fund. Any residual funds or donations will of course be welcomed by the Junior School in future years. So far the 2020 Leavers have contributed £2,061.17 and the 2022 Leavers, £253.93.

The Standing Committee

The FOPHS Committee meetings took place in November, January and May via Zoom.

I would like to thank this year's Standing Committee, year group reps and event organisers for all their help and for all that they have done and continue to do for FOPHS. It really is a team effort.

Monica Conway, our treasurer, will be standing down in January 2024 after being promoted into a more global role at work. She will be leaving us in January 2024 and FOPHS is looking for a new treasurer to start as soon as possible.

I am standing down after four happy and busy years as Chair. I can honestly say that it has been an honour and a privilege to be part of the FOPHS family and I will of course continue to support all things FOPHS as a Year 8 parent and in the years to follow. As I always say, it shouldn't just be our daughters who make friends during their years at Putney High School and through the FOPHS Committee and many events I have been lucky to make many. I would encourage any of you who have the time and an inkling of an inclination to lend a hand to FOPHS when you can. It is a rewarding way to contribute to this wonderful school and the work that FOPHS does, benefits all the pupils.

I am delighted that Becky Glazier-Philip, the current Junior Deputy Chair has agreed to replace me as Chair going forward and know that she will do a brilliant job for FOPHS. She has been a valuable member of the Standing Committee this year, and also brings PTA experience from elsewhere.

I am also thrilled that Ruth Niven Hirst has agreed to join the Standing Committee as one of the Deputy Chairs for the Junior School. As an experienced rep and the mastermind of last year's Grotto at the Christmas Fair she knows exactly what to expect.

Once the voting has been completed, the FOPHS Standing Committee line-up for 2023-24 is as follows:

Becky Glazier-Philip – Chair
Vanessa Robert – Secretary
Helen Perrott – Deputy Chair Junior

Ruth Niven Hirst – Deputy Chair Junior
Natasha Wada – Deputy Chair Senior
Angelina Harris – Deputy Chair Senior
Monica Conway – Treasurer (until January 2024)

Financial Summary

Total receipts for the financial year ending 31st August 2023 equal £61,336. The total costs of generating funds were £18,535 generating a net profit of £42,801.

Of the £61,336 raised, £2,847 was made up of voluntary receipts including £1,885 via Just Giving for the 40th anniversary walk, plus a further £105 in bank interest received. A further £1245 was raised via product sales of Putney teddies, hair ties and Christmas cards.

FOPHS granted the school bids totalling £39,955 during the year to support a range of school projects. In addition, the £50,000 donation from the Nick Maughan Foundation was approved by the committee to be used for the refurbishment of the Learning Enrichment Area in the Homefield Building in the Senior School.

The excess of receipts over payments for the year is equal to £6,048 leaving cash at bank as at 31st August 2023 of £128,551.65

Once pledges yet to be paid to the school are accounted for, the remaining balance left for future distribution is £58,021.20

Jane Day
Chair



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the
accounts

Section A Independent Examiner's Report

Report to the trustees

On accounts for the year ended Charity no (if any)

Set out on pages (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2023**

Responsibilities and basis of report As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement ~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination ~~(other than that disclosed below)~~ which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Date:

Name:

Relevant professional qualification(s) or body

(if any):

Address:

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2023

RECEIPTS AND PAYMENTS	Note	Year ended	Year ended
		31/08/2023	31/08/2022
		£	£
Receipts	2		
Voluntary receipts			
Voluntary contributions and donations*		580	50,869
JustGiving		1,885	0
Amazon Smile		66	74
Easyfundraising		315	334
		<u>2,847</u>	<u>51,277</u>
* A one off donation of £50,000 was received during the year ending 2022.			
Activities for generating funds			
Events	3	57,138	34,384
Product sales	4	1,245	2,656
Investment income			
Bank interest		105	3
Total receipts		<u>61,336</u>	<u>88,320</u>
Payments			
Direct charitable expenditure			
Contributions to Putney High School	5	(36,753)	(13,439)
Cost of generating funds			
Event expenses	3	(16,011)	(9,946)
Product expenses	4	(1,830)	(2,624)
Other expenses and costs		(694)	(181)
Total payments		<u>(55,287)</u>	<u>(26,190)</u>
Excess of receipts over payments/(payments over receipts)		6,048	62,130
Cash funds last year end		122,504	60,374
Cash funds this year end		<u>128,552</u>	<u>122,504</u>
STATEMENT OF ASSETS AND LIABILITIES	Note	Year ended	Year ended
		31/08/2023	31/08/2022
		£	£
Assets Cash at bank		128,552	122,504
Liabilities	6	0	0
Total net assets		<u>128,552</u>	<u>122,504</u>

Signed: Monica Carey
(Trustee)

Date: 29.09.23

Signed: [Signature]
INDEPENDENT EXAMINER

Date: 29.09.23

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2023

Notes to the Accounts

- The accounts of Friends of Putney High School have been prepared on a receipts and payments basis.
- All funds received during the year are unrestricted funds.
- Events for generating funds

	Year ended 31/08/2023			Year ended
	Income £	Expenses £	Net £	31/08/2022 Net £
Christmas raffle	7,349	(544)	7,005	6,372
Uniform sales*	14,161	0	14,161	6,183
Quiz night	8,490	(2,797)	5,693	6,038
Christmas Fair*	18,380	(9,750)	8,631	3,165
Jubilee fair	0	0	0	1,439
Book fair	620	0	620	1,071
Movie night	1,346	(471)	875	320
Discos*	6,792	(2,649)	4,143	(150)
*	57,138	(16,011)	41,128	24,438

* Prior year takings down due to effects of COVID 19 on live events

- Product sales

	Year ended 31/08/2023			Year ended
	Income £	Expenses £	Net £	31/08/2022 Net £
Toys, hair accessories & bags *	1,161	(1,338)	(177)	(784)
Christmas products*	84	(492)	(408)	410
Christmas trees	0	0	0	386
Northbrook	0	0	0	20
	1,245	(1,830)	(585)	32

* A stock of Putney High teddy bears, hair accessories and Christmas cards has been purchased during the year to sell in the future.

- Contributions to Putney High School

	Year ended					
	31/08/2023 £	31/08/2022 £	31/08/2021 £	31/08/2020 £	31/08/2019 £	31/08/2018 £
English & library	1,030	1,030	1,030	1,030	1,030	3,857
Maths	1,750					
Science	7,411			7,514	8,876	8,648
Languages	900			462	1,584	840
Humanities						130
Sport	5,000	11,267			9,837	4,754
Art	969		499		2,796	245
Music	5,872		1,910		1,325	1,050
Drama	2,276	642	8,411	2,576	3,818	3,825
ICT & DT	5,502			3,266	7,591	2,475
Workshops	2,040				3,880	4,320
Contributions to major works	437		9,424		20,000	
Other	3,566	500	2,427	1,679	6,632	
	36,753	13,439	23,701	16,527	67,368	30,144

Contributions have been less in recent years. Some activities for which funds were pledged have not taken place due to COVID-19 and the school has submitted fewer claims in light of reduced fundraising. Higher claims are expected over the next few years.

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2023

Notes to the Accounts

- The accounts of Friends of Putney High School have been prepared on a receipts and payments basis.
- All funds received during the year are unrestricted funds.

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- Contributions to Putney High School

	Year ended					
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	£	£	£	£	£	£
English & library	1,030	1,030	1,030	1,030	1,030	3,857
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Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2023

Notes to the Accounts

- 6 Each year the Committee pledges funds to Putney High School in respect of bids made by the school for specific items of expenditure. The school pays the costs up front and then submits a claim against these pledges. Claims cannot exceed monies pledged, and any monies pledged that exceed actual expenditure are released back to FOPHS.

	Year ended 31/08/2023	Year ended 31/08/2022
	£	£
Pledges outstanding at start of year	20,461	18,016
Add: Pledges made in year	89,955	18,005
Less: Contributions paid to school during year	(36,753)	(13,439)
Less: Pledges released during year	(3,196)	(2,120)
Pledges outstanding at year end	70,467	20,461

FRIENDS OF PUTNEY HIGH SCHOOL

England & Wales - Charity number 286279

Accounts

Friends of Putney High School



Annual Report and Accounts
for the year ended
31 August 2022

Friends of Putney High School
Annual Report and Accounts
For the Year Ended 31 August 2022

Friends of Putney High School

Trustees' Annual Report for the year ended 31 August 2022

The year ended 31 August 2022 has seen the Friends of Putney High School (FOPHS) raise over £38,000 before costs. This is a notable achievement as we were still only able to hold a limited number of events at the start of the academic year, due to the ongoing effects of the pandemic.

By March 2022, we were back to our usual levels of activity and were happily able to hold an in-person Quiz Night and were finally able to bring the whole school community back together for a Jubilee Summer Garden party in June.

We held our AGM and engagement sessions with School in person this year but the three FOPHS committee meetings were conducted via Zoom and this will continue going forward as it makes life easier for all attendees.

Our events began with a long overdue second-hand uniform sale in September. Whilst the covid numbers in October were still too high for most indoor activities, we opted to hold our postponed-from-2019 Book Fair outside in the Junior School scooter park instead. FOPHS then organised a movie night for Year 7 in November. The year group watched (and sang) Mamma Mia together in the PAC. A lovely activity to bring the Year 7 cohort together, early in their first year at Putney High Senior School.

Once again we recreated a virtual shopping emporium in place of our traditional Christmas Fair this year and held another hugely successful online raffle which was our biggest fundraiser of the year. We also brought a taste of the Christmas Fair to Putney by holding Festive Fun Days for Junior and Senior pupils who visited by year group to keep the covid risk down.

2022 has happily marked a return to our usual levels of activity. It is also our 40th birthday year and we adopted a new logo to be used during this calendar year to celebrate the last four decades of friendship, fun and fundraising.

In January 2022 FOPHS received a hugely generous donation of £50,000 from the Nick Maughan Foundation for which we are incredibly grateful. We look forward to supporting the Foundation's objectives of education, environment and community whilst further enhancing the pupil experience at Putney High School. Our thanks to the whole Maughan family and to Alice Maughan for the time and energy she has given to FOPHS over many years as she stands down from the Standing Committee at the AGM.

The FOPHS Quiz was back in person on March 24th and was our biggest quiz night ever. We had 23 tables/teams in the PAC – indicative of the enthusiasm within the parent community to get back together again. Our thanks to Hamptons who sponsored us again.

FOPHS also helped at a Putney High School event on March 30th, lending logistics, organisational and folding skills, plus woman power to a Thrift Sale for the pupils of Year 6-13. The sale itself was to raise money for Choose Love and their work with refugees all over the world. £1,438.02 was raised and the pupils very much enjoyed their in-house shopping event and to clearing out their cupboards, only to fill them again.

The highlight of the year in terms of events for FOPHS took place on Tuesday 7th June when we threw a special Jubilee Summer Garden Party for the whole school. After a sit-down tea for the whole Junior School on the double tennis courts, it was wonderful to see girls, staff and parents mingling and enjoying cream teas, Pimms and fairground games to the sound of a steel band.

In June we also hosted welcome coffee mornings for incoming Reception and Year 7 parents off-site which were well attended and enjoyed by all. We also held virtual cocktails on Zoom for the same parent groups which again were well received and gave them an opportunity to connect parent to parent which they appreciated.

In July, we shipped another 15 boxes of old-style Putney High School Uniform to the Rain Edge Community in Kenya. The community there are incredibly grateful and we have received joyful video clips of our old uniform enjoying its second life.

We had also planned a 40km Walk and Talk to celebrate our 40th birthday, our school community, and 40 years of incredible parent

volunteers. After a couple of practice walks, the event sadly had to be postponed as it had been scheduled for what became the eve of Her Majesty Queen Elizabeth II's funeral. The walk will now take place on Sunday March 12th 2023 and is open to all parents and staff.

As ever, our achievements at FOPHS have only been possible thanks to the hard work, dedication and enthusiasm of the Standing Committee, our parent volunteers and our Year Group Rep teams throughout the school. Our thanks to all of those who have helped at events, at open days and to support their year groups.

We are also very grateful to all the staff who have helped FOPHS over the past year and who have provided invaluable support. In addition to the Senior School and Junior School Leadership teams, special thanks go to Sabine Russell, Alex Swift and Suzanne Fearon from Communications and Development, Sarah A in Admissions as well as the staff in the school offices, Finance and Operations and the caretakers and Anthony and the catering teams. We thank you for your support and enthusiasm for all the activities that FOPHS has undertaken this year.

The Trustees

We would like to thank all the trustees who have served on the FOPHS Committee since the last AGM, which was held on Monday 4th October 2021.

The Senior Leadership Team:

Mrs Longstaff, Headmistress

Mrs Armstrong, Head of School

Mr Mutton, Deputy Head (Academic/Digital Innovation and Curriculum)

The Junior Leadership Team:

Mrs Page- Roberts, Headmistress, Junior School

Miss Franks, Deputy Head Pastoral, Junior School

Mr Miller, Deputy Head Academic, Junior School

Suzanne Fearon (Director of Communications and Development)

Sabine Russell – Development Officer

The FOPHS Standing Committee:

Chair: Jane Day

Secretary: Vanessa Robert

Deputy Chair, Senior: Jo Butter

Deputy Chair Junior: Alice Maughan
Deputy Chair Junior: Angelina Harris
Treasurer: Wendy Ward

Parent Reps:

Reception: Liz Leicester
Year 1: Ruth Niven Hirst
Year 2: Ann-Marie Reza
Year 3: Tess Goldman
Year 4: Helen Perrott
Year 5: Daria Boeva-Gaffikin
Year 6: Laura Smith
Year 7: Natasha Wada
Year 8: Benazir Guha
Year 9: Leigh Curtis Green
Year 10: Lizzie Hackett-Brown
Year 11: Sharon Kaye
Year 12: Rachel Tanner
Year 13:

We would also like to thank the Deputy Reps:

Reception: Joanna Martin
Year 1: Joyce Zhen
Year 2: Charlotte Mallen
Year 3: Federica Santini
Year 4: Jill Emney
Year 5: Jamini Kesavan
Year 6: Kathryn Foster
Year 7: Joy Stevens
Year 8: Sandrine Sauvel
Year 9: Lisa Saunders
Year 10: Maana Ruia
Year 11: Benedetta del Balzo
Year 12: Lesley Swain
Year 13:

In several year groups there were other parents who also played their part as part of a larger Rep Team. Teams they indeed are, and we are grateful for all that they do throughout the year to help create the warm, open and inclusive school community that we have all come to expect and appreciate.

Review of Activities

As ever, I am very grateful to all the Standing Committee members who have worked tirelessly and in good humour throughout 2021/22 to make this year another successful one for FOPHS and for the Putney High School community.

Vanessa Robert, Alice Maughan, Jo Butter, Angelina Harris & Wendy Ward have dedicated a great deal of their personal time to keep FOPHS running smoothly over the last year.

A personal thank you from me to Alice Maughan for acting as Chair from October 2021 until January 2022 as I needed to temporarily step back due to family illness.

Special thanks to Vanessa Robert for her diligence and tireless dedication on all FOPHS matters but especially regarding GDPR and the Class lists. Thanks also to Suzanne Fearon, Alex Swift and Sarah A for agreeing to take the preparation of Class Lists and collection of consent for FOPHS in-house and for their help and patience during this transition period. From now on parents will be able to access their class lists via the FOPHS area on their Firefly pages.

Thanks also to the parent Reps for always keeping positive and available (to both FOPHS and their year group parents) and for continuing to find the time for FOPHS.

Event Summaries (and monies raised):

Second-hand Uniform Sales - £6,183

FOPHS was delighted to be able to hold second hand uniform sales once again this year – we know how popular and useful these are for all parents. We held two sales – one in September at the start of the academic year and another in April at the start of the summer term. We also sold second-hand uniform at the Let's Get Started events for both the Junior and Senior School in June 2022. All sales are now contactless payment only. Thanks to Melanie D who came to help and lend us her expertise.

Second-hand Book Fair – October 2021 - £1,071

Held outdoors in the Junior School Scooter Park – many of the books were donations we had gathered in March 2019 just before the first lockdown and of course were supplemented with a further collection.

Any books not sold were given to The Children's Book Project which redistributes books to families throughout the UK and any not suitable for them were taken to Oxfam.

Year 7 Movie Night – Mamma Mia! - November 2021 - £320

There's nothing like a little ABBA to bring the joy on a dark November evening. Year 7 gathered in the PAC to watch and sing this movie as they came together informally as a year group. Thanks to Natasha Wada for organising an event for the Year 7 group, as we were unable to hold a disco for Year 7&8 this term.

The Online Christmas Raffle, £6,372

Thanks to Jo Butter for organising another fantastic online raffle this year which once again was our biggest fund raiser. As we all know, a raffle is only as good as its prizes, so our thanks and appreciation to the year groups and parents for donating such wonderful prizes.

Virtual Christmas Fair and Festive Fun Days – December 2021 – £3,165

The PAC was transformed into a winter wonderland for two Festive Fun Days as FOPHS did their best to bring a taste of the Christmas Fair to Putney High School.

The Junior School girls visited by year group on Day 1 to enjoy a host of traditional fairground games, to do some Christmas shopping for their families at Elfridges and a there was even a video message from Santa himself plus a festive cookie. Years 7-11 visited on Day 2. Hot chocolate and crepes were very popular as were the DIY photo studio, raffle and fairground games.

Once again Alice Maughan coordinated our external stall holders and created a wonderful online virtual emporium with over 30 retailers offering discounts to Putney High School parent shoppers. Vanessa coordinated Christmas tree orders and a Cauliflower Cards Christmas Order for the Junior School enabling the girls to design and order Christmas cards, gift wrap, mugs and labels.

Quiz Night - March 24th 2022 – Raised £6,038

This was our best attended quiz ever. Due to high demand we increased our capacity and squeezed 23 teams/tables into the PAC for an evening of fun and competition. Our thanks to Benedetta Del Balzo for running this popular event and to Rachel Tanner for

running the bar for us. Alex from Inquizition hosted this year in 3D after running last year's online event and did a splendid job. In the name of fundraising, for the first time ever, we permitted cash-for-a-limited-number-of-questions on the night. However, the teachers' table still won. It was a lively evening full of fun and enjoyed by all.

FOPHS Jubilee Summer Garden Party – Raised £1,439

In March, School suggested it would be nice to do something to celebrate the Queen's Diamond Jubilee for girls and parents. FOPHS didn't need much encouragement. A committee fit for a fair was scrambled and despite the short lead time, planning got underway.

The primary purpose of this event was to bring the whole school community together in person for the first time since March 2020, to renew friendships and to create lasting memories for the girls at this unique moment in history. It was not organised as a fundraiser. More as a fun raiser. This was the first time that many parents were able to come on site, after over two years of restrictions and the girls brought their extended families and their siblings to join us at the end of the school day.

The Junior School pupils made the most fantastic bunting which set the tone for the whole afternoon. Huge thanks to the parents who came to help set up and run the fair on the first day back after half term. It was all hands on deck as we created and laid a table for 326 on the double tennis courts where the Junior School girls were seated for jelly and cake and 15 simultaneous pass the parcels.

The Senior School girls had their tea on the Galbraith Lawn and then headed over to the Junior School site for two hours of red white blue and purple fun: A steel band, bubble tea, cream tea, face painting, a balloon modeller, fairground games, commemorative stickers, a Pimms and G&T bar for the parents, Gilbert Giggles shows for the youngest guests, A Royal Portrait Selfie area, name the Corgi, a Young Enterprise marketplace for those who like to shop, and even an ice cream van in the scooter park plus a bubble machine and many many balloons.

The afternoon was only possible due to the amazing help we received from parents and support from the staff. Especial thanks to the Junior School as we took over their entire site for the day. It was a magical

afternoon and the sun shone – which was fortunate as we didn't exactly have a wet weather plan!

Pledges to the School

The school is always incredibly grateful for the continued support, of the parent community. The extras funded by FOPHS are appreciated across all age-groups and disciplines by the school and indeed by the parents and their daughters.

During 2021-2022, FOPHS pledged £18,005 to 16 projects that the Committee considered would benefit the girls and the school.

£1,957.24	Musical Productions for Junior School
£3,972.00	Kit car Formula 24
£237.64	Biophilia for Galbraith – plants
£1,275.00	Maths Talks for Junior and Senior Pupils
£642.00	Pantomime Workshops
£1,030.00	Write Inspired Workshops for Year 6
£447.70	Sixth Form Terrace – plants and planters
£500.00	Ninja Kids Workshops
£1,340.00	Irish Dance Workshop – KS1 and KS2
£848.00	Indian Dance Workshop – KS1 and KS2
£1,000.00	English Literature – senior girls
£1,580.00	Public Speaking Workshop
£1,000.00	PHS Leavers Ball – Year 13
£400.00	UCAS/Higher Education Notebooks
£1,275.00	E-Safety Training – Junior Girls
£500.00	Learning Loft Mural – Junior School

Engagement Sessions

Our scheduled Engagement Sessions both in the Junior and Senior Schools took place in person this year. All year group Reps met with the relevant Senior Leadership Teams alongside a member of the FOPHS standing committee and these sessions were constructive, valuable and interesting for the parents and staff alike. Our thanks to the Reps for giving up their time and providing a much-valued channel of communication between their year group parents and Putney High School.

The Standing Committee

The FOPHS Committee meetings took place in November, January and May via Zoom.

I would like to thank this year's Standing Committee, year group reps and event organisers for all their help and for all that they have done and continue to do for FOPHS. It really is a team effort.

This year we are saying farewell to a few longstanding members of the Standing Committee and on behalf of Putney High School and all our parents I would like to thank them for their commitment to FOPHS and the huge contributions they have made during their years on the committee.

Farewell to:

Alice Maughan recently told me that she has spent one sixth of her life as part of FOPHS, either as a Rep or on the Standing Committee. Alice has been an outstanding Junior Chair and has also provided FOPHS with its unofficial HQ, hosting coffee mornings in her garden and storing old-logo uniform in her shed. Before becoming a Rep and then joining the Standing Committee she was involved in organising the Star Ball. We are delighted that she isn't really leaving FOPHS completely and that she will be the Year 7 Rep this year. She is already hard at work!

Jo Butter has been a brilliant Deputy Chair for FOPHS. As well as masterminding the now online raffle, Jo has been an integral part of all of our event teams and her quiet counsel, effortless calm and attention to detail has always been much appreciated.

Wendy Ward has been our Treasurer for the past two years. She has done a fantastic job and been a highly valued and highly organised member of the committee.

On behalf of the entire School community we thank them for all their time and their contribution and I personally thank them for making the committee a total pleasure. I look forward to seeing them all at FOPHS events in future.

Welcome: I would like to warmly welcome Natasha Wada, Helen Perrott, Becky Philip and Monica Conway who will be joining the Standing Committee at the 2022 October AGM. Once the voting has been completed, the FOPHS Standing Committee line-up for 2022-23 is as follows:

Jane Day – Chair
Vanessa Robert – Secretary
Helen Perrot – Deputy Chair Junior
Becky Philip – Deputy Chair Junior
Natasha Wada – Deputy Chair Senior
Angelina Harris – Deputy Chair Senior
Monica Conway – Treasurer

This will be my final year as Chair of FOPHS and I will be looking to stand down at next year's AGM at what will be the end of my fourth year at the helm, but first I am looking forward to an action-packed year ahead.

Financial Summary

During 2021/22 we raised £88,320 before direct costs and including a one-off donation of £50,000. The FOPHS Committee pledged £18,005 to support a range of school projects. During the year payments totaling £13,439 were made to the school in respect of historic and current year pledges. At the year-end FOPHS had funds of £122,504 of which £20,461 represented amounts pledged but not yet claimed by the school, leaving an available balance of £102,043 at the start of the new financial year.

Jane Day
Chair



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name
FRIENDS OF PUTNEY HIGH SCHOOL

On accounts for the year ended

31ST AUGUST 2022

Charity no (if any)

286279

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

21. 9. 22

Name:

SONJA TURNES

Relevant professional qualification(s) or body

ACCA

(if any):

Address:

Section B **Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2022

RECEIPTS AND PAYMENTS	Note	Year ended 31/08/2022	Year ended 31/08/2021
		£	£
Receipts	2		
Voluntary receipts			
Voluntary contributions and donations*		50,869	1,695
Amazon Smile		74	57
Easyfundraising		334	354
		<u>51,277</u>	<u>2,106</u>
* A one off donation of £50,000 was received during the year.			
Activities for generating funds			
Events	3	34,384	17,828
Product sales	4	2,656	811
Investment income			
Bank interest		3	11
Total receipts		<u>88,320</u>	<u>20,756</u>
Payments			
Direct charitable expenditure			
Contributions to Putney High School	5	(13,439)	(23,701)
Cost of generating funds			
Event expenses	3	(9,946)	(1,181)
Product expenses	4	(2,624)	0
Other expenses and costs		(181)	0
Total payments		<u>(26,190)</u>	<u>(24,882)</u>
Excess of receipts over payments/(payments over receipts)		62,130	(4,126)
Cash funds last year end		60,374	64,500
Cash funds this year end		<u>122,504</u>	<u>60,374</u>
STATEMENT OF ASSETS AND LIABILITIES	Note	Year ended	Year ended
		31/08/2022	31/08/2021
		£	£
Assets Cash at bank		122,504	60,374
Liabilities	6	0	(414)
Total net assets		<u>122,504</u>	<u>59,960</u>

Signed: 
(Trustee)

Date: 21.9.22

Signed: 
(Independent Examiner)

Date: 21.9.22

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2022

Notes to the Accounts

- The accounts of Friends of Putney High School have been prepared on a receipts and payments basis.
- All funds received during the year are unrestricted funds.

	Year ended 31/08/2022			Year ended
	Income	Expenses	Net	31/08/2021
	£	£	£	Net £
Christmas raffle	6,744	(372)	6,372	8,777
Uniform sales*	7,770	(1,587)	6,183	4,164
Quiz night*	8,038	(2,000)	6,038	518
Christmas fun day (virtual fair in 2020)	6,039	(2,874)	3,165	1,496
Jubilee fair	4,303	(2,864)	1,439	0
Book fair*	1,071	0	1,071	0
Movie night*	420	(100)	320	0
Discos*	0	(150)	(150)	0
Easter Egg Hunt	0	0	0	775
Non-uniform day	0	0	0	917
	<u>34,384</u>	<u>(8,946)</u>	<u>24,438</u>	<u>16,647</u>

* Some fundraising events did not take place or took place in a restricted format in one or both of the last two years due to COVID-19.

	Year ended 31/08/2022			Year ended
	Income	Expenses	Net	31/08/2021
	£	£	£	Net £
Toys, hair accessories & bags *	201	(984)	(784)	414
Christmas products	410	0	410	0
Christmas trees	2,026	(1,640)	386	350
Northbrook	20	0	20	47
	<u>2,656</u>	<u>(2,624)</u>	<u>32</u>	<u>811</u>

* A stock of Putney High teddy bears and hair accessories has been purchased during the year to sell in the future.

- Contributions to Putney High School

	Year ended				
	31/08/2022	31/08/2021	31/08/2020	31/08/2019	31/08/2018
	£	£	£	£	£
English & library	1,030	1,030	1,030	1,030	3,857
Maths					
Science			7,514	8,876	8,648
Languages			462	1,584	840
Humanities					130
Sport	11,267			9,837	4,754
Art		499		2,796	245
Music		1,910		1,325	1,050
Drama	642	8,411	2,576	3,818	3,825
ICT & DT			3,266	7,591	2,475
Workshops				3,880	4,320
Contributions to major works		9,424		20,000	
Other	500	2,427	1,679	6,632	
	<u>13,439</u>	<u>23,701</u>	<u>16,527</u>	<u>67,368</u>	<u>30,144</u>

Contributions have been less in recent years. Some activities for which funds were pledged have not taken place due to COVID-19 and the school has submitted fewer claims in light of reduced fundraising. Higher claims are expected over the next few years.

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2022

Notes to the Accounts

- 6 Each year the Committee pledges funds to Putney High School in respect of bids made by the school for specific items of expenditure. The school pays the costs up front and then submits a claim against these pledges. Claims cannot exceed monies pledged, and any monies pledged that exceed actual expenditure are released back to FOPHS.

	Year ended 31/08/2022	Year ended 31/08/2021
	£	£
Pledges outstanding at start of year	18,016	16,857
Add: Pledges made in year	18,005	26,418
Less: Contributions paid to school during year	(13,439)	(23,701)
Less: Pledges released during year	(2,120)	(1,558)
Pledges outstanding at year end	<u>20,461</u>	<u>18,016</u>

FRIENDS OF PUTNEY HIGH SCHOOL

England & Wales - Charity number 286279

Accounts

Friends of Putney High School



Annual Report and Accounts
for the year ended
31 August 2020

Friends of Putney High School
Annual Report and Accounts
For the Year Ended 31 August 2020

Friends of Putney High School

Trustees' Annual Report for the year ended 31 August 2020

The year ended 31 August 2020 has seen the Friends of Putney High School (FOPHS) raise over £40,000. This has been achieved thanks to the hard work, dedication and enthusiasm of our parent volunteers throughout the school and, it should be noted, despite a shorter fundraising year than usual due to Covid-19 and the UK lockdown.

We are very grateful to all the staff who have helped FOPHS over the past year and who have provided invaluable support. In addition to the Senior School and Junior School Leadership teams, special thanks go to Sarah Adams, Annabel Laity and Suzanne Fearon from Communications and Development as well as the staff in the school offices, Finance and Operations and the caretakers and catering teams. We thank you for your support and enthusiasm for all the activities that FOPHS has undertaken this year.

The trustees

We would like to thank all the trustees who have served on the FOPHS Committee since the last AGM, which was held on Monday 23rd September 2019.

Teachers: Mrs Longstaff, Mrs Armstrong, Mr McMillan, Mrs Page-Roberts, Mr Miller, Ms Franks plus Suzanne Fearon (Director of Communicatons and Development).

The FOPHS Standing Committee: Jane Day, Vanessa Robert, Pragna Patel, Alice Maughan, Jo Butter and Sharon Kaye.

Parent Reps:

Taira Bhattacharya, Liz Leicester, Siobhan Leistikow, Claire McCormack, Perrine Faye, Mridula Mutharaju, Martha Sykes, Juliana Jones, Louise Bowen, Vicky Fathers, Christobel de Cruz, Bronwyn Crockett, Sara Levy and Jennifer Spink.

We would also like to thank the Deputy Reps:

Vivian Rittenberg, Jamini Kesavan, Monica Sood, Lois Ware, Sharon Cheung, Pegah Butler, Sima Patel, Sofia Kouzinopolou, Lily Brown, Alyssia Robson, Sheila Butterly, Caroline Gulliver, Jenny Chaichian, Sarah West, Susanne Rutishauser, Vassiliki Spyropoulou-Caillaud, Melissa Samuel, Helena McGrail, Anusha Toniappa, Caitlynne Barlow, Lydia Parrington, Beth Long, Joanna Lockhart, Tory Bentley, Mhari Hindle, Maana Ruia, Alexandra Keith, Helena Lugli, Caroline Douglas, Rachael Bayfield, Rachel Tanner, Debbie Batchelor, Amanda Cameron, Deborah Howe.

In addition, I would like to thank the many other parents who have helped in the preparation for, organisation of and provided on-the-day assistance at all our events throughout the year. Heather, Juliana and their team for the Senior Disco, The Christmas Fair Elves, The Year 9 Quiz Night team and the too-many-to-name parents who have helped out with Second hand Uniform Sales, Cake Sales and have volunteered in every capacity from selling tickets to running a stall or a bar, to carrying boxes of books.

Review of Activities

I am very grateful to all the Committee members who have worked tirelessly throughout 2019/20 to make this unusual year a success for FOPHS. Vanessa Robert, Alice Maughan, Pragna Patel, Sharon Kaye and Joanne Butter have dedicated a lot of their personal time to keep FOPHS running smoothly. Special thanks to Vanessa Robert for her incredible diligence and dedication on all matters of GDPR and the Class lists. Also, as this unprecedented year unfolded, further thanks to the committee for remaining available virtually and for all their positivity as FOPHS, like every other organisation, has faced unforeseen changes and challenges to its year.

Thanks also to the parent Reps for continuing to keep positive and available (to both FOPHS and their year group parents) during the challenges of lockdown and continuing to find the time for FOPHS. Between March and the end of the School Year many Reps arranged virtual coffee mornings and evening drinks for their year groups via Zoom.

This year FOPHS maintained its philosophy for Friendship, Fundraising and Fun. Up until March FOPHS ran a wide range of well-organised fundraising events which have enabled us to contribute to many projects that will benefit the pupils. The extras funded by FOPHS are appreciated across all age-groups and disciplines by the School and indeed by the parents and their daughters.

This year to raise money for the girls, FOPHS held the Year 7/8 Disco, The Christmas Fair, The Christmas Raffle, The Valentine Cake Sale, and, for parents, The Quiz Night.

In addition an illustrator and Junior School parent designed a limited edition Christmas Card for Putney High School which we sold at the Christmas Fair and the Junior School also created Tea Towels for each year group, with the pupils drawing their own self-portraits.

Sadly, from the beginning of March, all FOPHS events were cancelled including the Junior School Disco, Movie Nights, the Book Fair, and two Second-Hand Uniform Sales.

We are fortunate to have continued support from Hamptons International Estate Agents in Putney. Despite a slightly reduced donation due to their budget cuts, they were once again enthusiastic FOPHS supporters, attending the Christmas Fair and sending a team to take part at the Quiz. Our thanks to Harriet at the Putney Office for continuing to support us.

Our efforts to keep the parent community together in the time of Covid included FOPHS hosted virtual welcome coffee mornings and virtual evening gatherings via Zoom for each of the incoming Reception classes and each of the incoming Year 7 classes.

All new parents were invited to join these sessions which were held in July, just after their Let's Get Started afternoons and before the end of the Summer term. We hope these provided as warm a welcome as is possible (via a screen) to the Putney parent community. Members of the FOPHS standing committee were also present in the sessions, plus the existing Reps in order to provide an informal overview and answers to any questions the parents had. The sessions were informal and enjoyable and well attended. Mrs Page-Roberts must be thanked for joining us at the start of every Reception session to provide an added welcome to Putney High Junior School.

During lockdown FOPHS also created a short 'Welcome to FOPHS' video for school to use during their virtual Let's Get Started Sessions. The video explained the role of FOPHS, provided examples of the events that we run, along with photos and our email address. We introduced our Friendship, Fundraising and Fun ethos and asked for anyone interested in joining the Rep teams to email us. As a result we received some new parent Rep volunteers from both Reception and Year 7 to join the incoming teams.

Event Summaries:

The Neon Glo Disco for Year 7/8 Disco was our first event of the year and a great success, raising £4,394 and, almost as importantly, giving the Year 7 and Year 8 pupils an evening to remember. Once again, the tickets sold out well in advance.

The Christmas Fair and Raffle raised £21,034 for FOPHS. The Christmas Fair Committee's forward planning, dedication and enthusiasm was reflected in a fantastic festive afternoon.

Due to the building work taking place at School, there was no access to the cafeteria and so we created an outdoor food court. Thankfully the weather stayed dry and sunny. We received great feedback on all the food as chips and jacket potatoes were replaced with gourmet beef burgers and halloumi burgers. Especial thanks from FOPHS to Angelina and her entire family for creating and running this one-day-only café.

We made good use of the Long Corridor and a new feature at the fair this year was Elfridges. Here the younger children could shop for their parents alone, emerging with gifts wrapped and tree-ready. The Grotto once again was magical and Last Man Standing as popular as ever.

The External Stalls provided fantastic shopping and all the year groups ran fabulous stalls from arts and crafts to tombolas to fairground games.

It was a wonderful afternoon for visitors to the fair but also for all the helpers and for the Putney High School families attending. In addition Year 7 pupils enjoyed being elves in the grotto and a number of pupils took part in musical recitals on the stage in the PAC.

The Junior School Valentine's Cake Sale was held in the scooter park after school on the afternoon before February half term. This format worked very well and the mountains of cookies, small cakes and brownies raised £481, despite some fleeting showers. Thanks to the strategic use of banqueting roll and Putney High School golf umbrellas none of the baked goods, nor helpers, suffered from soggy bottoms.

The Quiz Night was held on a Thursday evening for the first time and raised £5,874. Thanks to a particularly charismatic quiz master, and an efficient and welcoming Year 9 team the evening was a great success. And whilst the Senior School Teachers table emerged victorious yet again, Year 6 only came second by one point and celebrated as if they had won the whole thing.

The Junior School Movie Night, Junior School Book Fair, Junior School Disco and Second Hand Uniform Sales were all casualties of Covid and based on previous years would have collectively raised in the region of £8,000. While the balance of our accounts looks healthy at the end of this year, the coming year will undoubtedly present many fundraising challenges – indeed we have already had to cancel the Year 7/8 Disco and the Christmas Fair for 2020. FOPHS still plans to hold a Christmas Raffle and virtual Fair events to keep raising morale and funds in equal measure.

Pledges to the School

The school is always incredibly grateful for the continued support, of the parent community. All departments have expressed appreciation for the items and activities funded by FOPHS this year.

During 2019-2020, FOPHS pledged £30,105 to projects that the Committee considered would benefit the pupils and the school.

£2,120	Senior Student Science Outreach Project
£876	MFL Theatre Productions
£780	Senior & Junior Computing Exhibition
£3,481	Advanced Composites Production Kit
£1,500	PIE Talk Tracy Edwards
£1,030	Year 6 Write Inspired
£785	Science Garden Bed Planters

£2439	Biology Equipment
£1931	Physics Equipment
£82	Board Games
£590	Chemistry Equipment
£2677	KS3 Science Equipment
£9424	Early Years Outside Play
£485	Sixth Form Bed Planters
£1906	Year 5 & 6 Dance Production

Due to the diligence of the staff of acquiring some of this equipment under budget and the cancellation of an event, the school we able to release funds amounting to £2,625 back to FOPHS for which we are most grateful.

Engagement Sessions

All our scheduled Engagement Sessions both in the Junior and Senior Schools took place between November 2019 and March 2020. All year group Reps met with the relevant Senior Leadership Teams alongside a member of the FOPHS standing committee and these sessions were constructive, valuable and interesting for the parents and staff alike. Our thanks to the Reps for giving up their time and providing a much-valued channel of communication between their year group parents and Putney High School.

Old Uniform

We had just started sending our old style second hand school uniform to a selection of schools in Aiyeye, Nigeria and hope to resume when we are once again able to do so.

Second Hand Uniform Sales

We haven't been able to hold a second hand uniform sale since March 2020, nor indeed has FOPHS been permitted to collect donations of second hand uniform at either the Senior or Junior School. There have been many queries from Putney High School Parents as to where donations can be dropped off and indeed to when we will be able to hold a Second Hand Uniform sale again. FOPHS are working with Putney High School to come up with a workable solution.

The Standing Committee

The FOPHS Committee meetings took place in November and January as scheduled. Unfortunately the May meeting was cancelled due to Covid-19. The Standing Committee has continued to meet virtually via Zoom and the September 2020 AGM will be held virtually by Zoom on Monday 28th September 2020.

This year we are particularly welcoming new ideas for virtual social and fundraising events as we adjust to our new, and hopefully temporary, normal.

I would like to thank this year's Standing Committee, year group reps and event organisers for all their help and for all that they have done and continue to do for FOPHS. It really is a team effort.

After two years as FOPHS Treasurer, Pragna Patel is standing down. We thank her for all her work for FOPHS and will miss her on the Standing Committee.

We look forward to welcoming Wendy Ward, a current Year 8 parent, to join us as her replacement.

We would also like to thank Caroline Bansal for acting as the Independent Examiner of our Accounts for the past two years.

In summary: During 2019/20 we raised £ 40,727 in additional funds, and the FOPHS Committee pledged £30,105 to support a range of school projects. During the year payments totaling £16,527 were made to the school in respect of historic and current year pledges. At the year-end FOPHS had funds of £64,500 of which £16,857 represented amounts pledged but not yet claimed by the school, leaving an available balance of £47,643 at the start of the new financial year.

Jane Day
Chair



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name FRIENDS OF PUTNEY HIGH SCHOOL

On accounts for the year ended

31 AUGUST 2020

Charity no (if any)

286279

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below.*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: CAROLINE BANSAL

Date: 22/09/2020

Name: CAROLINE BANSAL

Relevant professional qualification(s) or body (if any):

ACA


Address:

11 SCOTT AVENUE
LONDON
SW15 3PA

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2020

		Year ended 31/08/2020	Year ended 31/08/2019
RECEIPTS AND PAYMENTS	Note		
	1	£	£
Receipts	2		
Voluntary receipts			
Membership fees and donations		2,365	1,780
Gift aid recovered		0	170
easyfundraising		322	548
		<u>2,687</u>	<u>2,498</u>
Activities for generating funds			
Events	3	33,555	41,624
Product sales	4	4,437	4,358
Other income		0	0
Investment income			
Bank interest		48	38
Total receipts		<u>40,727</u>	<u>48,518</u>
Payments			
Direct charitable expenditure			
Contributions to Putney High School	5	(16,527)	(67,369)
Cost of generating funds			
Event expenses	3	(7,804)	(10,024)
Product expenses	4	(4,747)	(2,965)
Other expenses and costs		(272)	(357)
Total payments		<u>(29,350)</u>	<u>(80,715)</u>
Excess of receipts over payments/(payments over receipts)		11,377	(32,197)
Cash funds last year end		53,123	85,320
Cash funds this year end		<u>64,500</u>	<u>53,123</u>

STATEMENT OF ASSETS AND LIABILITIES	Note	Year ended 31/08/2020	Year ended 31/08/2019
		£	£
Assets			
Cash at bank		64,500	53,123
Liabilities	6	<u>0</u>	<u>0</u>
Total net assets		<u>64,500</u>	<u>53,123</u>

Signed:  (Trustee) Date: 22/09/20

Bonnie Gansel
22/09/2020

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2020

Notes to the Accounts

- 1 The accounts of Friends of Putney High School have been prepared on a receipts and payments basis.
- 2 All funds received during the year are unrestricted funds.

	Year ended 31/08/2020			Year ended
	Income	Expenses	Net	31/08/2019
	£	£	£	Net £
Christmas fair	14,162	(4,657)	9,505	9,794
Christmas raffle	6,872	(273)	6,599	5,877
Discos	4,394	(966)	3,428	4,230
Movie nights*	0	0	0	1,275
Cake sale	481	0	481	598
Quiz night	5,874	(1,878)	3,996	3,839
Book fair*	0	0	0	683
Sports days*	0	0	0	134
Uniform sales*	1,772	(30)	1,742	5,170
	<u>33,555</u>	<u>(7,804)</u>	<u>25,751</u>	<u>31,600</u>

* Movie night, Book fair, Sports days and further Uniform sales were unable to take place due to COVID-19. At certain events, (particularly the Christmas Fair), some expenses were not incurred by FOPHS (and therefore not reflected in the above table) due to the generosity of year groups donating these to boost net profit.

	Year ended 31/08/2020			Year ended
	Income	Expenses	Net	31/08/2019
	£	£	£	Net £
Toys, hair accessories & bags *	12	(422)	(410)	(292)
Christmas products**	2,088	(2,471)	(383)	634
Christmas trees	2,337	(1,854)	483	1,040
Northbrook gift wrap	0	0	0	11
	<u>4,437</u>	<u>(4,747)</u>	<u>(310)</u>	<u>1,393</u>

* A stock of Putney High teddy bears is available for sale in the next 2-3 years;

**A stock of tea towels would have been sold at events later in the year but these had to be cancelled due to COVID

Handwritten:
 #6
 22/09/20
 CB
 22/09/2020

Friends of Putney High School (Registered Charity No 286279)
Financial Statements for the year ended 31 August 2020

Notes to the Accounts

5 Contributions to Putney High School

	Year ended				
	31/08/2020*	31/08/2019	31/08/2018	31/08/2017**	31/08/2016
	£	£	£	£	£
English & library	1,030	1,030	3,857	1,236	
Maths				3,231	
Science	7,514	8,876	8,648	26,686	
Languages	462	1,584	840		468
Humanities			130	450	
Sport		9,837	4,754	22,600	
Art		2,796	245	6,389	583
Music		1,325	1,050	9,314	7,779
Drama	2,576	3,818	3,825	15,449	1,750
ICT & DT	3,266	7,591	2,475	13,386	
Workshops		3,880	4,320	5,804	1,654
Contributions to major works		20,000			
Other	1,679	6,632		1,129	7,770
	<u>16,527</u>	<u>67,369</u>	<u>30,144</u>	<u>105,674</u>	<u>20,004</u>

* Contributions in the year ended 31/08/2020 were unusually low due to the cancellation of events and because fewer bids were submitted by the school due to COVID.

** Contributions in the year ended 31/08/2017 were particularly high because of the fundraising from the Star Ball which took place in May 2016.

6 Although the Friends of Putney High School have no liabilities, each year the Committee pledges funds to Putney High School in respect of bids made by the school for specific items of expenditure. The school pays the costs up front and then submits a claim against these pledges. Claims cannot exceed monies pledged, and any monies pledged that exceed actual expenditure are released.

	Year ended 31/08/2020	Year ended 31/08/2019
	£	£
Pledges outstanding at start of year	5,904	25,140
Add: Pledges made in year	30,105	49,898
Less: Contributions paid to school during year*	(16,527)	(67,369)
Less: Pledges released during year	(2,625)	(1,766)
Pledges outstanding at year end	<u>16,857</u>	<u>5,904</u>

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