



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/11/2023 Period start date To 31/10/2024 Period end date

Charity name: The Cambridgeshire Holiday Orchestra Association

Charity registration number: 286214

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote musical education of and the enjoyment and performance of orchestral and instrumental music by children, young persons and their families in the county of Cambridgeshire.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To run 4 and 5 day courses accessible to all, 7-18 year olds. This includes where possible those with additional learning needs. The courses are for instrumentalists and non instrumentalists, involving, string, wind band ensembles, choirs, various levels of orchestral groups, jazz ensembles, Music theory and various other instrumental groups.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issues by the Charity commission on public benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not make grants to other organisations but do award bursaries in cases of financial hardship so that children can participate in a course.
Policy on social investment including program related investment	Para 1.38	We use independent highly regarded, music educators to ensure a high quality of music education. We do not invest in other charities in monetary terms, we do offer opportunities for other charities to publicise their activities if these are in keeping with the ethos of The Cambridgeshire Holiday Orchestra Association. Currently this includes the Cambridge Community Music Festival.
		Volunteers enable our courses to run smoothly and ensure we have the

Contribution made by volunteers	Para 1.38	appropriate adult child ratio for each age group and level of musical ensemble.
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Cambridgeshire Holiday Orchestra Association has continued to offer 3 courses this year, November 1 2023 to October 31 2024. These were in the Christmas, Easter and Summer School Holidays. Two of these courses were 4 days and one was 5 days in length. The Music Director has remained the same, and he also directed 2 of the courses, the Easter course director was another music educator.</p> <p>Overall the year was uneventful and financially and in terms of number of participants we would have appeared to have reached COVID recovery.</p> <p>For Christmas 2023 participant numbers were low but this did not result in a large financial loss.</p> <p>For Easter 2024 the revised pay structure benefited our independent contracted music educators and participant numbers increase and there was a financial surplus.</p> <p>For Summer 2024 there were over 300 participants and again a financial surplus was made.</p> <p>One committee member resigned and a new member has been recruited.</p> <p>The post of chair has now changed from the previous occupant who gave 22 years to Cambridgeshire Holiday Orchestra and 15 years as the chair. This person will remain as a trustee for the foreseeable future.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have achieved our objectives of increasing participant numbers and diversity of provision across the year.
Performance of fundraising activities against objectives	Para 1.41	We have a few individuals who donate monthly amounts and the participant families make donations at the end of each course.

set		
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Total assets £47,884.64</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We hold one years operating costs in reserve. This enables us to honour contracts in the event of sudden cancellation of course(s) for example due to a pandemic such as COVID19</b>
Amount of reserves held	Para 1.22	<b>£47,884.64</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Course fees and Donations</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>We do not make monetary investments</b>
A description of the principal risks facing the charity	Para 1.46	<b>Not being able to hire a suitable venue and Pandemics which lead to lockdowns.</b>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election by existing trustees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Ensuring that Trustees agree with the constitution and governing documents and policies. Ensuring Trustees are DBS checked and verified.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>A committee consisting of Trustees Chair, Treasurer, Secretary.</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		<b>N/A</b>

## Reference and Administrative details

Charity name	The Cambridgeshire Holiday Orchestra Association
Other name the charity uses	Cambridgeshire Holiday Orchestra
Registered charity number	286214
Charity's principal address	8 Cockerton Road, Girton, Cambridge CB3 0QW

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katy Salmon	Current chair	Elected chair Dec 2024 previously a committee member	Committee of trustees
2	Gina Holland	Secretary		Committee of trustees
3	Elizabeth R Andrews	Treasurer		Committee of trustees
4	Claudia Goodbrand	Logistics		Committee of trustees
5	Fiona Rutter	Booking secretary/Data manager		Committee of trustees
6	Sarah Lee	Data manager/organiser of volunteers		Committee of trustees
7	Lydia Hill	None		Committee of trustees
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Corporate trustees – names of the directors at the date the report was approved N/A

[illegible]

Name of trustees holding title to property belonging to the charity N/A

[illegible]



## Funds held as custodian trustees on behalf of others N/A

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

## Additional information (optional) N/A

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure N/A

### Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Elizabeth R Andrews

Katy B Salmon

Full name(s)

Elizabeth Ruth Andrews

Katy B Salmon

Position (eg Secretary,  
Chair, etc)

Treasurer

Chair

Date

31/07/2025

31/07/2025

<b>Receipts and Payments Account - Year End 31 October 2024</b>									
<b>Cambridgeshire Holiday Orchestra Association</b>									
<b>Registered Charity No 286214</b>									
				<b>Total End</b>	167 children	186 children		<b>Total End</b>	Yearly increase/
<b>Course Income:</b>	Xmas 2022	Easter 2023	Summer 2023	<b>31.10.2023</b>	Xmas 2023	Easter 2024	Summer 2024	<b>31.10.2024</b>	decrease
Course Fees	14,152.50	16,023.01	26,143.84	<b>56,319.35</b>	16,456.60	17,788.00	32,087.00	<b>66,331.60</b>	10,012.25
Collection	426.92	310.44	996.57	<b>1,733.93</b>	492.33	370.35	610.51	<b>1,473.19</b>	-260.74
Donations	310.00	200.00	600.00	<b>1,110.00</b>	463.94	878.37	1,074.77	<b>2,417.08</b>	1,307.08
2nd Hand Music Sales	131.50	166.15	145.41	<b>443.06</b>	83.87	146.50	176.80	<b>407.17</b>	-35.89
T-shirt sales	2.54	0.00	0.00	<b>2.54</b>	0.00	0.00	0.00	<b>0.00</b>	-2.54
Miscellaneous	0.00	0.00	0.00	<b>0.00</b>	0.00	0.00	0.00	<b>0.00</b>	0.00
<b>Total Course Income</b>	15,023.46	16,699.60	27,885.82	<b>59,608.88</b>	17,496.74	19,183.22	33,949.08	<b>70,629.04</b>	11,020.16
<b>Course Expenditure:</b>									
Tutor Fees + Conductor	10,259.50	7,556.00	8,944.33	<b>26,759.83</b>	9,786.50	7,800.00	14,480.50	<b>32,067.00</b>	5,307.17
Tutor Expenses	25.60	97.60	163.33	<b>286.53</b>	102.00	102.00	927.71	<b>1,131.71</b>	845.18
Course Director Fee	1,625.00	1,625.00	2,810.00	<b>6,060.00</b>	2,810.00	1,840.00	2,410.00	<b>7,060.00</b>	1,000.00
Music & Instruments	55.40	500.00	247.50	<b>802.90</b>	247.50	298.00	245.25	<b>790.75</b>	-12.15
Hire of Hall	3,805.20	3,046.18	4,584.00	<b>11,435.38</b>	4,272.00	3,570.00	5,296.24	<b>13,138.24</b>	1,702.86
Printing	92.89	0.00	93.74	<b>186.63</b>	0.00	0.00	77.16	<b>77.16</b>	-109.47
Photocopy/Stationery	0.00	0.00	0.00	<b>0.00</b>	0.00	0.00	0.00	<b>0.00</b>	0.00
Prizes	0.00	0.00	50.00	<b>50.00</b>	0.00	0.00	50.00	<b>50.00</b>	0.00
Miscellaneous	0.00	0.00	0.00	<b>0.00</b>	0.00	0.00	0.00	<b>0.00</b>	0.00
T-shirt costs	0.00	0.00	0.00	<b>0.00</b>	0.00	0.00	0.00	<b>0.00</b>	0.00
Refunds	345.00	0.00	1,044.33	<b>1,389.33</b>	245.00	0.00	1,485.00	<b>1,730.00</b>	340.67
<b>Total Course Expenditure</b>	16,208.59	12,824.78	17,937.23	<b>46,970.60</b>	17,463.00	13,610.00	24,971.86	<b>56,044.86</b>	9,074.26
<b>Course Surplus/Deficit</b>	-1,185.13	3,874.82	9,948.59	<b>12,638.28</b>	33.74	5,573.22	8,977.22	<b>14,584.18</b>	1,945.90
<b>Non-Course Income:</b>									
Ace Sponsorship	0.00	0.00	0.00	<b>0.00</b>	0.00	0.00	0.00	<b>0.00</b>	0.00
Building Society Interest	86.97	0.00	0.00	<b>86.97</b>	0.00	0.00	75.89	<b>75.89</b>	-11.08
Cambridgeshire Youth Music	0.00	0.00	0.00	<b>0.00</b>	0.00	0.00	0.00	<b>0.00</b>	0.00
<b>Total Non-Course Income</b>	86.97	0.00	0.00	<b>86.97</b>	0.00	0.00	75.89	<b>75.89</b>	-11.08
<b>Non-course Expenditure:</b>									
Music Director Fee	550.00	550.00	1,000.00	<b>2,100.00</b>	588.50	588.50	1,070.00	<b>2,247.00</b>	147.00
Insurance	589.03	0.00	0.00	<b>589.03</b>	233.33	233.33	233.33	<b>699.99</b>	110.96
Website	30.00	0.00	144.18	<b>174.18</b>	33.00	0.00	210.91	<b>243.91</b>	69.73
Auditors fee	0.00	0.00	300.00	<b>300.00</b>	0.00	0.00	0.00	<b>0.00</b>	-300.00
<b>Total Non-Course Expenditure</b>	1,169.03	550.00	1,444.18	<b>3,163.21</b>	854.83	821.83	1,514.24	<b>3,190.90</b>	27.69
<b>Non-Course Surplus/Deficit</b>	-1,082.06	-550.00	-1,444.18	<b>-3,076.24</b>	-854.83	-821.83	-1,438.35	<b>-3,115.01</b>	-38.77
<b>Total Overall Income</b>	15,110.43	16,699.60	27,885.82	<b>59,695.85</b>	<b>17,496.74</b>	<b>19,183.22</b>	<b>34,024.97</b>	<b>70,704.93</b>	11,009.08
<b>Total Overall Expenditure</b>	17,377.62	13,374.78	19,381.41	<b>50,133.81</b>	<b>18,317.83</b>	<b>14,431.83</b>	<b>26,486.10</b>	<b>59,235.76</b>	9,101.95
<b>Overall Surplus/Deficit</b>	-2,267.19	3,324.82	8,504.41	<b>9,562.04</b>	-821.09	4,751.39	7,538.87	<b>11,469.17</b>	1,907.13
<b>Cash Funds brought forward</b>				<b>26,853.43</b>				<b>36,415.47</b>	9,562.04
<b>Cash Fund carried forward</b>				<b>36,415.47</b>				<b>47,884.64</b>	11,469.17

Cash consists of:

**Cambridgeshire Holiday Orchestra Association**  
**Charity Commission Reg No 286214, Founded 1953**

**Annual Accounts to 31 October 2024**

**Statement of Assets and Liabilities**

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<b>Course</b>	<b>Xmas 2021</b>	<b>Easter 2022</b>	<b>Summer 2022</b>	<b>31.10.22</b>	<b>Xmas 2022</b>
Course Fees	8,618.00	9,002.00	18,863.62	<b>36,483.62</b>	14,152.50
Collection	0.00	170.70	370.00	<b>540.70</b>	426.92
Donations	300.00	600.00	500.00	<b>1,400.00</b>	310.00
2nd Hand Music Sales	0.00	67.00	200.00	<b>267.00</b>	131.50
T-shirt sales	0.00	0.00	0.00	<b>0.00</b>	2.54
Miscellaneous	0.00	0.00	105.00	<b>105.00</b>	0.00
<b>Total Course Income</b>	<b>8,918.00</b>	<b>9,839.70</b>	<b>20,038.62</b>	<b>38,796.32</b>	<b>15,023.46</b>
<b>Course Expenditure:</b>					
Tutor Fees + Conductor	1,926.00	6,669.50	11,479.75	<b>20,075.25</b>	10,259.50
Tutor Expenses	0.00	268.20	70.60	<b>338.80</b>	25.60
Course Director Fee	1,218.75	1,625.00	2,625.00	<b>5,468.75</b>	1,625.00
Music & Instruments	211.00	30.00	367.59	<b>608.59</b>	55.40
Hire of Hall	0.00	2,889.97	4,559.59	<b>7,449.56</b>	3,805.20
Printing	0.00	40.00	284.91	<b>324.91</b>	92.89
Photocopy/Stationery	0.00	0.00	0.00	<b>0.00</b>	0.00
Prizes	0.00	0.00	0.00	<b>0.00</b>	0.00
Miscellaneous	0.00	0.00	0.00	<b>0.00</b>	0.00
T-shirt costs	0.00	0.00	0.00	<b>0.00</b>	0.00
Refunds	7,269.00	154.00	224.00	<b>7,647.00</b>	345.00
<b>Total Course Expenditure</b>	<b>10,624.75</b>	<b>11,676.67</b>	<b>19,611.44</b>	<b>41,912.86</b>	<b>16,208.59</b>
<b>Course Surplus/Deficit</b>	<b>-1,706.75</b>	<b>-1,836.97</b>	<b>427.18</b>	<b>-3,116.54</b>	<b>-1,185.13</b>
<b>Non-Course Income:</b>					
Ace Sponsorship					
Building Society Interest					
Cambridgeshire Youth Music					
<b>Total Non-Course Income</b>					
<b>Non-course Expenditure:</b>					
Music Director Fee					
Insurance					
Website					
Auditors fee					
<b>Total Non-Course Expenditure</b>					
<b>Non-Course Surplus/Deficit</b>					
<b>Total Overall Income</b>					
<b>Total Overall Expenditure</b>					
<b>Overall Surplus/Deficit</b>					
<b>Cash Funds brought forward</b>					
<b>Cash Funds carried forward</b>					

October    November    December    January

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6000

3332.86	3332.86	3332.86	9332.86
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October    November    December    January

per bank

0  
0  
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February   March   April   May   June   July   August   SeptemberOctober

9332.86   9332.86   9332.86   9332.86   9332.86   9332.86   9332.86   9332.86   9332.86

February   March   April   May   June   July   August   SeptemberOctober   Difference



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Total 2023	Difference

from receipts and payments



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/ members of**

The Cambridgeshire Holiday Orchestra Association

**On accounts for the year ended**

31<sup>st</sup> October 2024

**Charity no (if any)**

286214

**Set out on pages**

(remember to include the page numbers of additional sheets)

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

A Last

**Date:**

11/8/2025

**Name:**

Amanda Last ACA

**Relevant professional qualification(s) or body (if any):**

ICAEW

**Address:**

54 London Street

Godmanchester, Cambs

PE29 2HX

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

NONE