

## **Trustees' Annual Report for the year to 31.10.2022**

**Charity Name:** The Cambridgeshire Holiday Orchestra Association.

**Registered Charity Number:** 286214, founded in 1953.

### **List of names of trustees during the year ending 31.10.22:**

Dr, Elizabeth R. Andrews (Secretary), Mrs. Claudia Goodbrand, Dr. Lydia Hill (Chair), Mrs. Gina Holland, Dr. Yinglin Liu (Treasurer), Mrs. Fiona Rutter, Mrs. Katy Salmon.

### **Structure, Governance and Management:**

Type of governing document: Constitution.

How charity is constituted: Association.

Trustee selection method: by nomination and election.

### **Summary of the objectives of the charity as set out in the governing document:**

To promote the musical education of, and the enjoyment and performance of orchestral, instrumental and vocal music by children, young people and their families in the county of Cambridgeshire.

### **Summary of the main activities in relation to these objectives:**

To offer children and young people (and their families) holiday music courses in the Christmas, Easter and Summer holidays. The Committee together with the appointed Music Director will engage a Course Director and music Tutors to provide high-quality music sessions culminating in end-of-course presentations and open rehearsals.

### **Achievements and performance:**

The first course of this year, Christmas 2021, had to be cancelled at the last minute as the Omicron variant of Covid swept across the country. This was an enormous disappointment. The next course, Easter 2022 ran as planned with a 'streaming' system in place to reduce contact between the children. We also for the first time (at Easter, that is) ran some activities including a 'Training Orchestra' in the afternoons. This was very popular. The third course of the year, in August, was a true return to Holiday Orchestra's full strength. Together with our usual 20+ sessions in the mornings we ran three orchestras in the afternoons, plus a chamber choir. This was a really exciting and encouraging course, as like many such organisations we were finding it

hard to recover from the reluctance of participants to resume normal life after Covid. Our financial deficit for this course was very much less than we had feared.

**Financial Review:**

The Charity's principal source of funds remains the fees paid by the participants. Over the time of the Covid pandemic 2020 and 2021 we have in total cancelled two courses and also run three 'virtual' courses. This has resulted in a large loss to our reserve funds. However this year there are signs that we are turning the corner. We have raised our fees and provided some afternoon activities for which we have charged extra. The numbers of children attending the courses are rising, old friends are returning and new families are joining. We are very careful with expenditure while being aware of the financial needs of our tutors. We hope in the next year to return to surplus and to start to replenish our financial reserves.

**Declaration:**

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the charity's Trustees:

# Receipts and Payments Account - Year End 31 October 2022

Cambridgeshire Holiday Orchestra Association  
Registered Charity No 286214

Course Income:	Xmas 2020	Easter 2021	Summer 2021	Total End 31.10.21	Xmas 2021	Easter 2022	Summer 2022	Total End 31.10.2022	Yearly increase/ decrease
Course Fees	1,260.00	905.00	14,791.00	16,956.00	8,618.00	9,002.00	18,863.62	36,483.62	19,527.62
Collection	0.00	0.00	0.00	0.00	0.00	170.70	370.00	540.70	540.70
Donations	335.00	500.00	635.00	1,470.00	300.00	600.00	500.00	1,400.00	-70.00
2nd Hand Music Sales	0.00	0.00	0.00	0.00	0.00	67.00	200.00	267.00	267.00
T-shirt sales	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	105.00	105.00	105.00
<b>Total Course Income</b>	1,595.00	1,405.00	15,426.00	18,426.00	8,918.00	9,839.70	20,038.62	38,796.32	20,370.32

## Course Expenditure:

Tutor Fees + Conductor	2,343.00	2,376.00	9,315.00	14,034.00	1,926.00	6,669.50	11,479.75	20,075.25	6,041.25
Tutor Expenses	0.00	0.00	398.34	398.34	0.00	268.20	70.60	338.80	-59.54
Course Director Fee	1,625.00	1,625.00	2,625.00	5,875.00	1,218.75	1,625.00	2,625.00	5,468.75	-406.25
Music & Instruments	0.00	240.00	460.00	700.00	211.00	30.00	367.59	608.59	-91.41
Hire of Hall	0.00	0.00	5,058.22	5,058.22	0.00	2,889.97	4,559.59	7,449.56	2,391.34
Printing	0.00	0.00	0.00	0.00	0.00	40.00	284.91	324.91	324.91
Photocopy/Stationery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prizes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	18.00	0.00	18.00	0.00	0.00	0.00	0.00	-18.00
T-shirt costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	20.00	75.00	281.00	376.00	7,269.00	154.00	224.00	7,647.00	7,271.00
<b>Total Course Expenditure</b>	3,988.00	4,334.00	18,137.56	26,459.56	10,624.75	11,676.67	19,611.44	41,912.86	15,453.30

<b>Course Surplus/Deficit</b>	-2,393.00	-2,929.00	-2,711.56	-8,033.56	-1,706.75	-1,836.97	427.18	-3,116.54	4,917.02
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## Non-Course Income:

Ace Sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Society Interest	11.92	11.92	11.92	35.76	18.53	18.53	18.53	55.59	19.83
Cambridgeshire Youth Music	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Non-Course Income</b>	11.92	11.92	11.92	35.76	18.53	18.53	18.53	55.59	19.83

## Non-course Expenditure:

Music Director Fee	550.00	550.00	1,000.00	2,100.00	550.00	550.00	1,000.00	2,100.00	0.00
Insurance	0.00	589.03	0.00	589.03	589.03	0.00	0.00	589.03	0.00
Website	0.00	0.00	0.00	0.00	43.18	30.00	52.73	125.91	125.91
Auditors fee	0.00	0.00	0.00	0.00	150.00	0.00	300.00	450.00	450.00
<b>Total Non-Course Expenditure</b>	550.00	1,139.03	1,000.00	2,689.03	1,332.21	580.00	1,352.73	3,264.94	575.91

<b>Non-Course Surplus/Deficit</b>	-538.08	-1,127.11	-988.08	-2,653.27	-1,313.68	-561.47	-1,334.20	-3,209.35	-556.08
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<b>Total Overall Income</b>	1,606.92	1,416.92	15,437.92	18,461.76	8,936.53	9,858.23	20,057.15	38,851.91	20,390.15
<b>Total Overall Expenditure</b>	4,538.00	5,473.03	19,137.56	29,148.59	11,956.96	12,256.67	20,964.17	45,177.80	16,029.21
<b>Overall Surplus/Deficit</b>	-2,931.08	-4,056.11	-3,699.64	-10,686.83	-3,020.43	-2,398.44	-907.02	-6,325.89	4,360.94

<b>Cash Funds Last Year 2021</b>				43,866.15				33,179.32	-10,686.83
<b>Cash Funds This Year 2022</b>				33,179.32				26,853.43	-6,325.89



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Cambridgeshire Holiday Orchestra Association

**On accounts for the year  
ended**

31<sup>st</sup> October 2022

**Charity no  
(if any)**

286214

**Set out on pages**

1-3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/22.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*S Roper*

**Date:**

31/08/23

**Name:**

Sarah Roper FCA

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW

**Address:**

44 Duck Lane

Haddenham

CB6 3UE

Give here details of any items that the examiner wishes to disclose.

NONE