

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

England & Wales · Charity number 286165

Details

Other names	THE FRIENDS OF DANESBURY HOSPITAL, THE FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL
Status	Registered
Legal form	Other
Registered	1983-02-01
Register	View on the Charity Commission register

Contact

Address	Danesbury Home School Lane Welwyn AL6 9SB
Phone	01438840514
Email	info@danburyqvm.co.uk
Website	www.danesburyqvm.co.uk

Activities

Objects: The Object of the Society shall be to support the work of Danesbury Neurological Centre and Queen Victoria Memorial Hospital. Also subject to available funds, to support NHS hospitals, Homes, Clinics and other facilities in the county of Hertfordshire currently existing and such other units as may be opened to serve the same population. Also to relieve patients and former patients of the units who are sick, convalescent, disabled, handicapped, infirm or in need of financial assistance.

Activities: Runs one charity shop and other fundraising events to support Danesbury Neurological Centre (an NHS facility treating adults with neurological problems) and Queen Victoria Memorial Hospital (which provides rehabilitation following a stay in an acute hospital) as well as occasional support to other Hertfordshire NHS facilities providing similar rehabilitation.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** People With Disabilities, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** SEE OBJECTS
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£165,132	£182,686	-	-
2023-12-31	£153,930	£153,955	-	-
2022-12-31	£131,918	£135,198	-	-
2021-12-31	£116,058	£101,888	-	-
2020-12-31	£79,109	£128,002	-	-

Trustees

Name	Role	Appointed
Anthony Stowe	Chair	2014-03-25
Gregory Ainscough		2020-05-11
Jennifer Fowler		2021-11-06
Jill Conium		2022-09-07
Marian Hawes		2014-03-25
SIMON CHARLES WHITWORTH		

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

England & Wales - Charity number 286165

Accounts

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2024

REGISTERED CHARITY No. 286165

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

CONTENTS

	Page
Legal and administrative details	2
Report of the Trustees	3
Report of the Independent Examiner	5
Statement of Financial Activities	6
Balance Sheet	7
Statement of Cash Flows	8
Notes to the Financial Statements	9

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

LEGAL AND ADMINISTRATIVE DETAILS

REGISTERED CHARITY No: 286165

GOVERNING INSTRUMENT: Objects and Rules of
Friends of Danesbury and
Queen Victoria Memorial Hospital

PRINCIPAL ADDRESS: School Lane
Welwyn
Herts AL6 9SB

BANKERS:

Barclays Bank PLC
Welwyn Garden City
Herts AL7 1SJ

Unity Trust Bank
4 Brindleyplace
Birmingham
B1 2JB

United Trust Bank Ltd
1 Ropemaker Street
London
EC2Y 9AW

Monmouthshire Building Society
John Frost Square
Newport
NP20 1PX

Shawbrook Bank
Lutea House
Warley Hill Business Park
Brentwood
CM13 3BE

INDEPENDENT EXAMINER: Paul Skipper FCA
HBB Audit Limited
Hatfield
Hertfordshire AL10 0SP

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024**

The Trustees present their report and financial statements for the year ended 31 December 2024.

CHARITABLE OBJECT AND PRINCIPAL ACTIVITY

1 Introduction

In 2001 the Trustees received permission from the Charity Commissioners to provide financial support for all NHS facilities within the parishes of Welwyn and Knebworth currently existing and such other NHS units as may be opened to serve the same population.

Danesbury Home and Queen Victoria Memorial Hospital have been situated on the same site since 1993. In 2003 the Friends of both units incorporated into one registered charity. In April 2009 Danesbury became a Neurological Centre and is part of the Hertfordshire Community NHS Trust.

At the EGM of 12 February 2019 the aims of the charity were widened to extend the geographical scope to NHS hospitals, homes, clinics and other facilities in the county of Hertfordshire.

2 Primary Objective

The Friends continue to provide, as their primary objective, practical and financial support to Danesbury Neurological Centre and Queen Victoria Memorial Hospital in Welwyn.

Danesbury Neurological Centre offers a variety of treatment options for adults with a neurological problem such as stroke, Multiple Sclerosis, Parkinson's disease and other such conditions. The Queen Victoria Memorial Hospital, as part of the Herts Community NHS Trust's Intermediate Care team, caters for patients who need rehabilitation following a stay in an acute hospital.

TRUSTEES AND MANAGEMENT COMMITTEE

The Trustees during the year under review were:

Marianne Hawes - Chairman
Simon Whitworth - Treasurer
Julia Oliver
Tony Stowe
Joy Wearing
Gregory Ainscough
Deborah Lee Oldham
Jennifer Fowler
Jill Conium

Secretary - Mrs Beverley Piggott

No Trustee received any remuneration for services as a Trustee. No Trustee had any beneficial interest in any contract with the Charity during the year under review. One third of the Trustees together with any new appointee are submitted to the Annual General Meeting of the supporters for election.

FINANCIAL REPORT

The results of the year are as detailed in the attached financial statements independently examined by chartered accountants for the Charity. The financial statements comply with the Statement of Recommended Practice, Accounting and Reporting by Charities and the accounting requirements of the Charity's own governing document.

Income from our shop supplemented by donations fund both major expenditure for equipment and patient support costs.

As in previous years continued financial restraints within the National Health Service have resulted in the Friends responding to the requests of the local management for the purchase of equipment. During the year £65,117 (2023 - £48,762) has been spent on such items and therapy and other patient support.

The income raised by the charity shop chiefly provides financial support to the NHS facilities as defined under the Objects and Rules of the Charity. During the year £24,442 (2023 - £22,885) of direct charitable expenditure had been made on capital items of equipment for Danesbury Neurological Centre.

All major purchases are made through the NHS having had their approval and are covered by safety guarantees from the manufacturers.

Reserves and Projected Expenditure

All reserves are unrestricted funds and the Trustees aim to maintain reserves at a level which will enable the Charity to respond to all reasonable requests by Danesbury Neurological Centre and QVM Hospital for funds, as well as setting aside funds to cover risk associated with operating the charity shop. The reserves of £197,779 carried forward as shown on the Balance Sheet cover committed expenditure of £34,893 (2023: £42,450) as at 1st January 2025.

Shop Management

The Trustees would like to place on record their appreciation of the management of the shop and all involved in our charitable organisation and to all members of the public for their generous support.

Risk Review

The Management Committee has considered the extent to which the Charity could be exposed to significant external risks to funding.

Internal risk assessment is regularly reviewed, particularly those related to the operations and finances of our shop and we are satisfied that our monthly reporting system will mitigate our exposure to any major risks. Out of the reserves of £198,814, £40,000 has been set aside for this purpose.

Volunteers

The administrative costs of the Charity have been kept to a minimum through the activities of a number of volunteers. Their input is commended and the Trustees acknowledge their invaluable contribution to the quality and success of the service that is provided for the well-being of the patients.

The Trustees declare they have approved the Trustees' Report above.

Signed on behalf of the Trustees

Marianne Hawes
Chairman

17 October 2025

**REPORT OF THE INDEPENDENT EXAMINER TO THE
TRUSTEES OF FRIENDS OF DANESBURY AND
QUEEN VICTORIA MEMORIAL HOSPITAL**

I report on the accounts of the Trust for the year ended 31 December 2024, which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Skipper FCA
HBB Audit Limited
Hatfield
Hertfordshire AL10 0SP

18 October 2025

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024**

		<u>2024</u>	<u>2023</u>
	NOTES	£	£
INCOMING RESOURCES			
Income from:			
Donations		12,255	8,334
Trading Activities: Shop sales	4	146,405	141,441
Interest receivable	5	6,472	4,155
Government grants		-	-
Total Incoming Resources		<u>165,132</u>	<u>153,930</u>
RESOURCES EXPENDED:			
Expenditure on:			
Charitable Activities	6	65,117	48,762
Raising funds: Shop expenses	4	103,599	97,272
Other	7	<u>13,970</u>	<u>7,921</u>
Total Resources Expended		<u>182,686</u>	<u>153,955</u>
NET INCOME/ EXPENDITURE FOR THE YEAR		(17,554)	(25)
Reconciliation of funds:			
Fund balances brought forward at 1 January 2024		<u>216,368</u>	<u>216,393</u>
Fund balances carried forward at 31 December 2024		<u>198,814</u>	<u>216,368</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

BALANCE SHEET
AS AT 31 DECEMBER 2024

	Notes	<u>2024</u>	<u>2023</u>
		£	£
CURRENT ASSETS			
Other debtors		-	-
Cash and Bank Balances	2	202,238	218,623
CREDITORS: Amounts falling due within one year	3	<u>3,424</u>	<u>2,255</u>
		<u>198,814</u>	<u>216,368</u>
FUNDS (UNRESTRICTED):		<u>198,814</u>	<u>216,368</u>

Approved by the Trustees on 17 October 2025 and signed on their behalf by:

CHAIRMAN - M.Hawes

TREASURER - S.Whitworth

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2024**

	<u>2024</u>	<u>2023</u>
	£	£
Cash from/(used) in operating activities	(22,857)	(3,707)
Cash flow from investing activities	<u>6,472</u>	<u>4,155</u>
Increase/(Decrease) in cash in year	(16,385)	448
Cash at the beginning of the year	<u>218,623</u>	<u>218,175</u>
Total cash at the end of the year	<u>202,238</u>	<u>218,623</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

1. ACCOUNTING POLICIES

Basis of Accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Charities Act 2011.

The charity meets the definition of a public benefit entity set out in FRS102.

Voluntary Income

Donations, gifts and income from fund raising activities are included in the income and expenditure account when the charity becomes entitled to the income which is normally in the period of receipt.

Gift Aid received is included in the income and expenditure account according to the period to which it relates.

Income received after deduction of tax at source, including income received from Gift Aid is shown inclusive of the tax recoverable.

Goods donated for resale in shops

Income is included in the period in which the goods are sold. No value is ascribed to donated items in stock at the year-end as it is considered to be impractical to do so.

Voluntary help

The charity receives very substantial assistance in the form of voluntary help. It is not possible to quantify the value of this help and it is not included in the accounts.

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

2.	CASH AND BANK BALANCES	<u>2024</u>	<u>2023</u>
		£	£
	Barclays Bank:		
	Community Account (Home)	10,344	29,200
	Business Premium Account (Home)	3,302	3,253
	Unity Trust Account (Current)	13,136	17,138
	United Trust Account (Deposit)	89,398	85,000
	Monmouth Building Society (Investment account)	85,951	83,925
	Treasurer's Cash Float	<u>107</u>	<u>107</u>
		<u>202,238</u>	<u>218,623</u>
3.	CREDITORS: Amounts falling due within one year	<u>2024</u>	<u>2023</u>
		£	£
	Social security and other taxes	1,170	788
	Other creditors	1,090	303
	Accruals	<u>1,164</u>	<u>1,164</u>
		<u>3,424</u>	<u>2,255</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

4. NET INCOME FROM SHOP SALES

	<u>2024</u>	<u>2023</u>
	£	£
Sales		
Donated Goods	<u>146,405</u>	<u>141,441</u>
Expenses		
Rent and Insurance	21,511	22,617
Heating, Lighting and Water	5,428	4,509
Shop Fittings and Maintenance	103	7,627
Refuse Clearance	3,409	3,776
Health and Safety	367	965
Staff Wages	68,168	54,004
Staff Pensions	735	594
Miscellaneous Expenses	2,008	1,768
Card payment charges	<u>1,870</u>	<u>1,412</u>
	<u>103,599</u>	<u>97,272</u>
Net Income	<u>42,806</u>	<u>44,169</u>

The shop lease of 4 High Street, Welwyn, was extended for a further 9 years from 24th August 2022. One shop manager and three occasional assistant managers are employed, assisted by unpaid volunteers.

Sales income is derived entirely from the sale of donated goods.

5. BANK INTEREST RECEIVED

	<u>2024</u>	<u>2023</u>
	£	£
Barclays Business Premium Account	49	31
Monmouth Building Society Account	2,025	821
United Trust Account	4,398	3,230
Shawbrook Bank Account	-	<u>73</u>
	<u>6,472</u>	<u>4,155</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

6. DIRECT CHARITABLE EXPENDITURE

	<u>2024</u>	<u>2023</u>
	£	£
Patient support for the Danesbury and QVM		
Residents' therapy support and entertainment	19,329	17,061
Special Needs computer internet	2,557	2,554
Patients' gardens	5,066	4,577
Other operating leases	11,631	-
Transport for patients	<u>2,092</u>	<u>1,685</u>
	<u>40,675</u>	<u>25,877</u>
Capital expenditure on equipment:		
Danesbury and QVM	<u>24,442</u>	<u>22,885</u>
Total expenditure	<u>65,117</u>	<u>48,762</u>

7. ADMINISTRATIVE EXPENSES

	<u>2024</u>	<u>2023</u>
	£	£
Governance:		
Salaries	7,150	2,748
Training courses and subscriptions	699	787
Printing and stationery	396	469
Telephone and internet	1,505	859
Independent Examiners fees	1,757	1,062
Accountancy	1,756	1,062
Website	141	220
Sundry expenses	<u>566</u>	<u>714</u>
	<u>13,970</u>	<u>7,921</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

8. EMPLOYEE COSTS AND NUMBERS

The employee costs during the period were as follows:

	<u>2024</u>	<u>2023</u>
	£	£
Wages and Salaries	75,319	51,996
Pension Costs	<u>735</u>	<u>548</u>
	<u>76,054</u>	<u>52,544</u>

The average numbers of paid employees during the period were as follows:

	<u>2024</u>	<u>2023</u>
Office staff	1	1
Shop staff	4	3
	<u>5</u>	<u>4</u>

In addition to these employees the charity receives assistance in the form of voluntary help.

No remuneration was paid to the Trustees.

9. FEES FOR EXAMINATION OF ACCOUNTS

	<u>2024</u>	<u>2023</u>
	£	£
Independent examiner's fees	<u>1,757</u>	<u>1,062</u>

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

England & Wales - Charity number 286165

Accounts

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2023**

REGISTERED CHARITY No. 286165

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**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

CONTENTS

	Page
Legal and administrative details	2
Report of the Trustees	3
Report of the Independent Examiner	5
Statement of Financial Activities	6
Balance Sheet	7
Statement of Cash Flows	8
Notes to the Financial Statements	9

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

LEGAL AND ADMINISTRATIVE DETAILS

REGISTERED CHARITY No: 286165

GOVERNING INSTRUMENT: Objects and Rules of
Friends of Danesbury and
Queen Victoria Memorial Hospital

PRINCIPAL ADDRESS: School Lane
Welwyn
Herts AL6 9SB

BANKERS: Barclays Bank PLC
Welwyn Garden City
Herts AL7 1SJ

Unity Trust Bank
4 Brindleyplace
Birmingham
B1 2JB

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1 Ropemaker Street
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NP20 1PX

Shawbrook Bank
Lutea House
Warley Hill Business Park
Brentwood
CM13 3BE

INDEPENDENT EXAMINER: Paul Skipper FCA
HBB Audit Limited
Hatfield
Hertfordshire AL10 0SP

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

The Trustees present their report and financial statements for the year ended 31 December 2023.

CHARITABLE OBJECT AND PRINCIPAL ACTIVITY

1 Introduction

In 2001 the Trustees received permission from the Charity Commissioners to provide financial support for all NHS facilities within the parishes of Welwyn and Knebworth currently existing and such other NHS units as may be opened to serve the same population.

Danesbury Home and Queen Victoria Memorial Hospital have been situated on the same site since 1993. In 2003 the Friends of both units incorporated into one registered charity. In April 2009 Danesbury became a Neurological Centre and is part of the Hertfordshire Community NHS Trust.

At the EGM of 12 February 2019 the aims of the charity were widened to extend the geographical scope to NHS hospitals, homes, clinics and other facilities in the county of Hertfordshire.

2 Primary Objective

The Friends continue to provide, as their primary objective, practical and financial support to Danesbury Neurological Centre and Queen Victoria Memorial Hospital in Welwyn.

Danesbury Neurological Centre offers a variety of treatment options for adults with a neurological problem such as stroke, Multiple Sclerosis, Parkinson's disease and other such conditions. The Queen Victoria Memorial Hospital, as part of the Herts Community NHS Trust's Intermediate Care team, caters for patients who need rehabilitation following a stay in an acute hospital.

TRUSTEES AND MANAGEMENT COMMITTEE

The Trustees during the year under review were:

Marianne Hawes - Chairman
Simon Whitworth - Treasurer
Julia Oliver
Tony Stowe
Joy Wearing
Gregory Ainscough
Deborah Lee Oldham
Jennifer Fowler
Jill Conium

Secretary - Mrs Beverley Piggott

No Trustee received any remuneration for services as a Trustee. No Trustee had any beneficial interest in any contract with the Charity during the year under review. One third of the Trustees together with any new appointee are submitted to the Annual General Meeting of the supporters for election.

FINANCIAL REPORT

The results of the year are as detailed in the attached financial statements independently examined by chartered accountants for the Charity. The financial statements comply with the Statement of Recommended Practice, Accounting and Reporting by Charities and the accounting requirements of the Charity's own governing document.

Income from our shop supplemented by donations fund both major expenditure for equipment and patient support costs.

As in previous years continued financial restraints within the National Health Service have resulted in the Friends responding to the requests of the local management for the purchase of equipment. During the year £48,762 (2022 - £45,021) has been spent on such items and therapy and other patient support.

The income raised by the charity shop chiefly provides financial support to the NHS facilities as defined under the Objects and Rules of the Charity. During the year £22,885 (2022 - £14,096) of direct charitable expenditure had been made on capital items of equipment for Danesbury Neurological Centre.

All major purchases are made through the NHS having had their approval and are covered by safety guarantees from the manufacturers.

Reserves and Projected Expenditure

All reserves are unrestricted funds and the Trustees aim to maintain reserves at a level which will enable the Charity to respond to all reasonable requests by Danesbury Neurological Centre and QVM Hospital for funds, as well as setting aside funds to cover risk associated with operating the charity shop. The reserves of £216,368 carried forward as shown on the Balance Sheet cover committed expenditure of £42,450 (2022: £47,039) as at 1st January 2024.

Shop Management

The Trustees would like to place on record their appreciation of the management of the shop and all involved in our charitable organisation and to all members of the public for their generous support.

Risk Review

The Management Committee has considered the extent to which the Charity could be exposed to significant external risks to funding.

Internal risk assessment is regularly reviewed, particularly those related to the operations and finances of our shop and we are satisfied that our monthly reporting system will mitigate our exposure to any major risks. Out of the reserves of £216,368, £40,000 has been set aside for this purpose.

Volunteers

The administrative costs of the Charity have been kept to a minimum through the activities of a number of volunteers. Their input is commended and the Trustees acknowledge their invaluable contribution to the quality and success of the service that is provided for the well-being of the patients.

The Trustees declare they have approved the Trustees' Report above.

Signed on behalf of the Trustees

Marianne Hawes
Chairman

19 September 2024

**REPORT OF THE INDEPENDENT EXAMINER TO THE
TRUSTEES OF FRIENDS OF DANESBURY AND
QUEEN VICTORIA MEMORIAL HOSPITAL**

I report on the accounts of the Trust for the year ended 31 December 2023, which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Skipper FCA
HBB Audit Limited
Hatfield
Hertfordshire AL10 0SP

19 September 2024

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

		<u>2023</u>	<u>2022</u>
	NOTES	£	£
INCOMING RESOURCES			
Income from:			
Donations		8,334	3,098
Trading Activities: Shop sales	4	141,441	127,341
Interest receivable	5	4,155	1,479
Government grants		-	-
Total Incoming Resources		<u>153,930</u>	<u>131,918</u>
RESOURCES EXPENDED:			
Expenditure on:			
Charitable Activities	6	48,762	45,021
Raising funds: Shop expenses	4	97,272	81,449
Other	7	<u>7,921</u>	<u>8,728</u>
Total Resources Expended		<u>153,955</u>	<u>135,198</u>
NET INCOME/ EXPENDITURE FOR THE YEAR		(25)	(3,280)
Reconciliation of funds:			
Fund balances brought forward at 1 January 2023		<u>216,393</u>	<u>219,673</u>
Fund balances carried forward at 31 December 2023		<u>216,368</u>	<u>216,393</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

BALANCE SHEET
AS AT 31 DECEMBER 2023

	Notes	<u>2023</u>	<u>2022</u>
		£	£
CURRENT ASSETS			
Other debtors		-	-
Cash and Bank Balances	2	218,623	218,175
CREDITORS: Amounts falling due within one year	3	<u>2,255</u>	<u>1,782</u>
		<u>216,368</u>	<u>216,393</u>
FUNDS (UNRESTRICTED):		<u>216,368</u>	<u>216,393</u>

Approved by the Trustees on 19 September 2024 and signed on their behalf by:

CHAIRMAN - M.Hawes

TREASURER - S.Whitworth

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2023**

	<u>2023</u>	<u>2022</u>
	£	£
Cash from/(used) in operating activities	(3,707)	(6,203)
Cash flow from investing activities	<u>4,155</u>	<u>1,479</u>
Increase/(Decrease) in cash in year	448	(4,724)
Cash at the beginning of the year	<u>218,175</u>	<u>222,899</u>
Total cash at the end of the year	<u>218,623</u>	<u>218,175</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

1. ACCOUNTING POLICIES

Basis of Accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Charities Act 2011.

The charity meets the definition of a public benefit entity set out in FRS102.

Voluntary Income

Donations, gifts and income from fund raising activities are included in the income and expenditure account when the charity becomes entitled to the income which is normally in the period of receipt.

Gift Aid received is included in the income and expenditure account according to the period to which it relates.

Income received after deduction of tax at source, including income received from Gift Aid is shown inclusive of the tax recoverable.

Goods donated for resale in shops

Income is included in the period in which the goods are sold. No value is ascribed to donated items in stock at the year-end as it is considered to be impractical to do so.

Voluntary help

The charity receives very substantial assistance in the form of voluntary help. It is not possible to quantify the value of this help and it is not included in the accounts.

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

2.	CASH AND BANK BALANCES	<u>2023</u>	<u>2022</u>
		£	£
	Barclays Bank:		
	Community Account (Home)	29,200	26,636
	Business Premium Account (Home)	3,253	3,223
	Unity Trust Account (Current)	17,138	7,422
	United Trust Account (Deposit)	85,000	85,000
	Shawbrook Bank (Savings)	-	10,286
	Monmouth Building Society (Investment account)	83,925	85,604
	Treasurer's Cash Float	<u>107</u>	<u>4</u>
		<u>218,623</u>	<u>218,175</u>
3.	CREDITORS: Amounts falling due within one year	<u>2023</u>	<u>2022</u>
		£	£
	Trade Creditors	-	-
	Social security and other taxes	788	(40)
	Other creditors	303	301
	Accruals	<u>1,164</u>	<u>1,521</u>
		<u>2,255</u>	<u>1,782</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

4. NET INCOME FROM SHOP SALES

	<u>2023</u>	<u>2022</u>
	£	£
Sales		
Donated Goods	<u>141,441</u>	<u>127,341</u>
Expenses		
Rent and Insurance	22,617	19,255
Heating, Lighting and Water	4,509	3,504
Shop Fittings and Maintenance	7,627	1,872
Refuse Clearance	3,776	3,490
Health and Safety	965	556
Staff Wages	54,004	48,892
Staff Pensions	594	340
Miscellaneous Expenses	1,768	579
Card payment charges	<u>1,412</u>	<u>2,961</u>
	<u>97,272</u>	<u>81,449</u>
Net Income	<u>44,169</u>	<u>45,892</u>

The shop lease of 4 High Street, Welwyn, was extended for a further 9 years from 24th August 2022. One shop manager and two occasional assistant managers are employed, assisted by unpaid volunteers.

Sales income is derived entirely from the sale of donated goods.

5. BANK INTEREST RECEIVED

	<u>2023</u>	<u>2022</u>
	£	£
Barclays Business Premium Account	31	3
Monmouth Building Society Account	821	426
United Trust Account	3,230	1,004
Shawbrook Bank Account	<u>73</u>	<u>46</u>
	<u>4,155</u>	<u>1,479</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

6. DIRECT CHARITABLE EXPENDITURE

	<u>2023</u>	<u>2022</u>
	£	£
Patient support for the Danesbury and QVM		
Residents' therapy support and entertainment	17,061	20,799
Special Needs computer internet	2,554	2,713
Patients' gardens	4,577	4,628
Transport for patients	<u>1,685</u>	<u>2,785</u>
	<u>25,877</u>	<u>30,925</u>
Capital expenditure on equipment:		
Danesbury and QVM	<u>22,885</u>	<u>14,096</u>
Total expenditure	<u>48,762</u>	<u>45,021</u>

7. ADMINISTRATIVE EXPENSES

	<u>2023</u>	<u>2022</u>
	£	£
Governance:		
Salaries	2,748	3,330
Insurance	-	-
Training courses and subscriptions	787	1,513
Printing and stationery	469	440
Telephone and internet	859	850
Independent Examiners fees	1,062	761
Accountancy	1,062	760
Bookkeeping	-	-
Legal fees	-	474
Website	220	360
Sundry expenses	<u>714</u>	<u>240</u>
	<u>7,921</u>	<u>8,728</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

8. EMPLOYEE COSTS AND NUMBERS

The employee costs during the period were as follows:

	<u>2023</u>	<u>2022</u>
	£	£
Wages and Salaries	51,996	52,222
Pension Costs	<u>548</u>	<u>340</u>
	<u>52,544</u>	<u>52,562</u>

The average numbers of paid employees during the period were as follows:

	<u>2023</u>	<u>2022</u>
Office staff	2	2
Shop staff	2	2
	<u>4</u>	<u>4</u>

In addition to these employees the charity receives assistance in the form of voluntary help.

No remuneration was paid to the Trustees.

9. FEES FOR EXAMINATION OF ACCOUNTS

	<u>2023</u>	<u>2022</u>
	£	£
Independent examiner's fees	<u>1,062</u>	<u>761</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2023**

REGISTERED CHARITY No. 286165

DRAFT

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

CONTENTS

	Page
Legal and administrative details	2
Report of the Trustees	3
Report of the Independent Examiner	5
Statement of Financial Activities	6
Balance Sheet	7
Statement of Cash Flows	8
Notes to the Financial Statements	9

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

LEGAL AND ADMINISTRATIVE DETAILS

REGISTERED CHARITY No: 286165

GOVERNING INSTRUMENT: Objects and Rules of
Friends of Danesbury and
Queen Victoria Memorial Hospital

PRINCIPAL ADDRESS: School Lane
Welwyn
Herts AL6 9SB

BANKERS: Barclays Bank PLC
Welwyn Garden City
Herts AL7 1SJ

Unity Trust Bank
4 Brindleyplace
Birmingham
B1 2JB

United Trust Bank Ltd
1 Ropemaker Street
London
EC2Y 9AW

Monmouthshire Building Society
John Frost Square
Newport
NP20 1PX

Shawbrook Bank
Lutea House
Warley Hill Business Park
Brentwood
CM13 3BE

INDEPENDENT EXAMINER: Paul Skipper FCA
HBB Audit Limited
Hatfield
Hertfordshire AL10 0SP

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

The Trustees present their report and financial statements for the year ended 31 December 2023.

CHARITABLE OBJECT AND PRINCIPAL ACTIVITY

1 Introduction

In 2001 the Trustees received permission from the Charity Commissioners to provide financial support for all NHS facilities within the parishes of Welwyn and Knebworth currently existing and such other NHS units as may be opened to serve the same population.

Danesbury Home and Queen Victoria Memorial Hospital have been situated on the same site since 1993. In 2003 the Friends of both units incorporated into one registered charity. In April 2009 Danesbury became a Neurological Centre and is part of the Hertfordshire Community NHS Trust.

At the EGM of 12 February 2019 the aims of the charity were widened to extend the geographical scope to NHS hospitals, homes, clinics and other facilities in the county of Hertfordshire.

2 Primary Objective

The Friends continue to provide, as their primary objective, practical and financial support to Danesbury Neurological Centre and Queen Victoria Memorial Hospital in Welwyn.

Danesbury Neurological Centre offers a variety of treatment options for adults with a neurological problem such as stroke, Multiple Sclerosis, Parkinson's disease and other such conditions. The Queen Victoria Memorial Hospital, as part of the Herts Community NHS Trust's Intermediate Care team, caters for patients who need rehabilitation following a stay in an acute hospital.

TRUSTEES AND MANAGEMENT COMMITTEE

The Trustees during the year under review were:

Marianne Hawes - Chairman
Simon Whitworth - Treasurer
Julia Oliver
Tony Stowe
Joy Wearing
Gregory Ainscough
Deborah Lee Oldham
Jennifer Fowler
Jill Conium

Secretary - Mrs Beverley Piggott

No Trustee received any remuneration for services as a Trustee. No Trustee had any beneficial interest in any contract with the Charity during the year under review. One third of the Trustees together with any new appointee are submitted to the Annual General Meeting of the supporters for election.

FINANCIAL REPORT

The results of the year are as detailed in the attached financial statements independently examined by chartered accountants for the Charity. The financial statements comply with the Statement of Recommended Practice, Accounting and Reporting by Charities and the accounting requirements of the Charity's own governing document.

Income from our shop supplemented by donations fund both major expenditure for equipment and patient support costs.

As in previous years continued financial restraints within the National Health Service have resulted in the Friends responding to the requests of the local management for the purchase of equipment. During the year £48,762 (2022 - £45,021) has been spent on such items and therapy and other patient support.

The income raised by the charity shop chiefly provides financial support to the NHS facilities as defined under the Objects and Rules of the Charity. During the year £22,885 (2022 - £14,096) of direct charitable expenditure had been made on capital items of equipment for Danesbury Neurological Centre.

All major purchases are made through the NHS having had their approval and are covered by safety guarantees from the manufacturers.

Reserves and Projected Expenditure

All reserves are unrestricted funds and the Trustees aim to maintain reserves at a level which will enable the Charity to respond to all reasonable requests by Danesbury Neurological Centre and QVM Hospital for funds, as well as setting aside funds to cover risk associated with operating the charity shop. The reserves of £216,368 carried forward as shown on the Balance Sheet cover committed expenditure of £42,450 (2022: £47,039) as at 1st January 2024.

Shop Management

The Trustees would like to place on record their appreciation of the management of the shop and all involved in our charitable organisation and to all members of the public for their generous support.

Risk Review

The Management Committee has considered the extent to which the Charity could be exposed to significant external risks to funding.

Internal risk assessment is regularly reviewed, particularly those related to the operations and finances of our shop and we are satisfied that our monthly reporting system will mitigate our exposure to any major risks. Out of the reserves of £216,368, £40,000 has been set aside for this purpose.

Volunteers

The administrative costs of the Charity have been kept to a minimum through the activities of a number of volunteers. Their input is commended and the Trustees acknowledge their invaluable contribution to the quality and success of the service that is provided for the well-being of the patients.

The Trustees declare they have approved the Trustees' Report above.

Signed on behalf of the Trustees

Marianne Hawes
Chairman

19 September 2024

**REPORT OF THE INDEPENDENT EXAMINER TO THE
TRUSTEES OF FRIENDS OF DANESBURY AND
QUEEN VICTORIA MEMORIAL HOSPITAL**

I report on the accounts of the Trust for the year ended 31 December 2023, which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Skipper FCA
HBB Audit Limited
Hatfield
Hertfordshire AL10 0SP

19 September 2024

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

		<u>2023</u>	<u>2022</u>
	NOTES	£	£
INCOMING RESOURCES			
Income from:			
Donations		8,334	3,098
Trading Activities: Shop sales	4	141,441	127,341
Interest receivable	5	4,155	1,479
Government grants		-	-
Total Incoming Resources		<u>153,930</u>	<u>131,918</u>
RESOURCES EXPENDED:			
Expenditure on:			
Charitable Activities	6	48,762	45,021
Raising funds: Shop expenses	4	97,272	81,449
Other	7	<u>7,921</u>	<u>8,728</u>
Total Resources Expended		<u>153,955</u>	<u>135,198</u>
NET INCOME/ EXPENDITURE FOR THE YEAR		(25)	(3,280)
Reconciliation of funds:			
Fund balances brought forward at 1 January 2023		<u>216,393</u>	<u>219,673</u>
Fund balances carried forward at 31 December 2023		<u>216,368</u>	<u>216,393</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

BALANCE SHEET
AS AT 31 DECEMBER 2023

	Notes	<u>2023</u>	<u>2022</u>
		£	£
CURRENT ASSETS			
Other debtors		-	-
Cash and Bank Balances	2	218,623	218,175
CREDITORS: Amounts falling due within one year	3	<u>2,255</u>	<u>1,782</u>
		<u>216,368</u>	<u>216,393</u>
FUNDS (UNRESTRICTED):		<u>216,368</u>	<u>216,393</u>

Approved by the Trustees on 19 September 2024 and signed on their behalf by:

CHAIRMAN - M.Hawes

TREASURER - S.Whitworth

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2023**

	<u>2023</u>	<u>2022</u>
	£	£
Cash from/(used) in operating activities	(3,707)	(6,203)
Cash flow from investing activities	<u>4,155</u>	<u>1,479</u>
Increase/(Decrease) in cash in year	448	(4,724)
Cash at the beginning of the year	<u>218,175</u>	<u>222,899</u>
Total cash at the end of the year	<u>218,623</u>	<u>218,175</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

1. ACCOUNTING POLICIES

Basis of Accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Charities Act 2011.

The charity meets the definition of a public benefit entity set out in FRS102.

Voluntary Income

Donations, gifts and income from fund raising activities are included in the income and expenditure account when the charity becomes entitled to the income which is normally in the period of receipt.

Gift Aid received is included in the income and expenditure account according to the period to which it relates.

Income received after deduction of tax at source, including income received from Gift Aid is shown inclusive of the tax recoverable.

Goods donated for resale in shops

Income is included in the period in which the goods are sold. No value is ascribed to donated items in stock at the year-end as it is considered to be impractical to do so.

Voluntary help

The charity receives very substantial assistance in the form of voluntary help. It is not possible to quantify the value of this help and it is not included in the accounts.

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

2.	CASH AND BANK BALANCES	<u>2023</u>	<u>2022</u>
		£	£
	Barclays Bank:		
	Community Account (Home)	29,200	26,636
	Business Premium Account (Home)	3,253	3,223
	Unity Trust Account (Current)	17,138	7,422
	United Trust Account (Deposit)	85,000	85,000
	Shawbrook Bank (Savings)	-	10,286
	Monmouth Building Society (Investment account)	83,925	85,604
	Treasurer's Cash Float	<u>107</u>	<u>4</u>
		<u>218,623</u>	<u>218,175</u>
3.	CREDITORS: Amounts falling due within one year	<u>2023</u>	<u>2022</u>
		£	£
	Trade Creditors	-	-
	Social security and other taxes	788	(40)
	Other creditors	303	301
	Accruals	<u>1,164</u>	<u>1,521</u>
		<u>2,255</u>	<u>1,782</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

4. NET INCOME FROM SHOP SALES

	<u>2023</u>	<u>2022</u>
	£	£
Sales		
Donated Goods	<u>141,441</u>	<u>127,341</u>
Expenses		
Rent and Insurance	22,617	19,255
Heating, Lighting and Water	4,509	3,504
Shop Fittings and Maintenance	7,627	1,872
Refuse Clearance	3,776	3,490
Health and Safety	965	556
Staff Wages	54,004	48,892
Staff Pensions	594	340
Miscellaneous Expenses	1,768	579
Card payment charges	<u>1,412</u>	<u>2,961</u>
	<u>97,272</u>	<u>81,449</u>
Net Income	<u>44,169</u>	<u>45,892</u>

The shop lease of 4 High Street, Welwyn, was extended for a further 9 years from 24th August 2022. One shop manager and two occasional assistant managers are employed, assisted by unpaid volunteers.

Sales income is derived entirely from the sale of donated goods.

5. BANK INTEREST RECEIVED

	<u>2023</u>	<u>2022</u>
	£	£
Barclays Business Premium Account	31	3
Monmouth Building Society Account	821	426
United Trust Account	3,230	1,004
Shawbrook Bank Account	<u>73</u>	<u>46</u>
	<u>4,155</u>	<u>1,479</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

6. DIRECT CHARITABLE EXPENDITURE

	<u>2023</u> £	<u>2022</u> £
Patient support for the Danesbury and QVM		
Residents' therapy support and entertainment	17,061	20,799
Special Needs computer internet	2,554	2,713
Patients' gardens	4,577	4,628
Transport for patients	<u>1,685</u>	<u>2,785</u>
	<u>25,877</u>	<u>30,925</u>
Capital expenditure on equipment:		
Danesbury and QVM	<u>22,885</u>	<u>14,096</u>
Total expenditure	<u>48,762</u>	<u>45,021</u>

7. ADMINISTRATIVE EXPENSES

	<u>2023</u> £	<u>2022</u> £
Governance:		
Salaries	2,748	3,330
Insurance	-	-
Training courses and subscriptions	787	1,513
Printing and stationery	469	440
Telephone and internet	859	850
Independent Examiners fees	1,062	761
Accountancy	1,062	760
Bookkeeping	-	-
Legal fees	-	474
Website	220	360
Sundry expenses	<u>714</u>	<u>240</u>
	<u>7,921</u>	<u>8,728</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

8. EMPLOYEE COSTS AND NUMBERS

The employee costs during the period were as follows:

	<u>2023</u>	<u>2022</u>
	£	£
Wages and Salaries	51,996	52,222
Pension Costs	<u>548</u>	<u>340</u>
	<u>52,544</u>	<u>52,562</u>

The average numbers of paid employees during the period were as follows:

	<u>2023</u>	<u>2022</u>
Office staff	2	2
Shop staff	2	2
	<u>4</u>	<u>4</u>

In addition to these employees the charity receives assistance in the form of voluntary help.

No remuneration was paid to the Trustees.

9. FEES FOR EXAMINATION OF ACCOUNTS

	<u>2023</u>	<u>2022</u>
	£	£
Independent examiner's fees	<u>1,062</u>	<u>761</u>

The Friends Of Danesbury & Queen Victoria Memorial Hospital
School Lane
Welwyn
Herts
AL6 9SB

HBB Audit Limited
Bridge House
25 Fiddlebridge Lane
Hatfield
Herts
AL10 0SP

Dear Sirs

During the course of your independent examination of the financial statements of the charity for the year ended 31 December 2023, the following representations were made to you by management and trustees.

1. We have fulfilled our responsibilities as trustees under the Charities Act 2011 for preparing financial statements, in accordance with the applicable financial reporting framework, that give a true and fair view and for making accurate representations to you as our independent examiners.
2. We confirm that all accounting records have been made available to you for the purpose of your independent examination, in accordance with your terms of engagement, and that all the transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of all management, trustees' and members' meetings, have been made available to you. We have given you unrestricted access to persons within the charity in order to obtain independent examination evidence and have provided any additional information that you have requested for the purposes of your independent examination.
3. We confirm that significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
4. We confirm that all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements have been disclosed to the independent examiner and accounted for and disclosed in accordance with the applicable financial reporting framework.
5. We confirm that there had been no events since the balance sheet date which require disclosure or which would materially affect the amounts in the financial statements, other than those already disclosed or included in the financial statements.
6. We confirm that we are aware that a related party of the charity is a person or organisation which either (directly or indirectly) controls, has joint control of, or

significantly influences the charity or vice versa and as a result will include: trustees/directors, other key management, close family and other business interests of the previous. We confirm that there are no related party relationships or transactions that are required to be disclosed.

7. We confirm that all related party relationships and transactions have been accounted for and disclosed in accordance with the applicable financial reporting framework.
8. We confirm that the charity has had, at no time during the year, any arrangement, transaction or agreement to provide credit facilities (including advances and credits granted by the charity) for trustees, nor to provide guarantees of any kind on behalf of the trustees.
9. We confirm that the charity has not contracted for any capital expenditure other than as disclosed in the financial statements.
10. We confirm that we are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the charity conducts its activities and which are central to the charity's ability to conduct its activities, namely the Charities Act 2011, except as explained to you and as disclosed in the financial statements.
11. We acknowledge our responsibility for the design and implementation of internal controls to prevent and detect fraud. We confirm that we have disclosed to you the results of our own risk assessment that the financial statements may be misstated as a result of fraud.
12. We confirm that there have been no actual or suspected instances of fraud involving trustees, management or employees who have a significant role in internal control or that could have a material effect on the financial statements. We also confirm that we are not aware of any allegations of fraud by former trustees, employees, regulators or others.
13. We confirm that, having considered our expectations and intentions for the next 12 months and the availability of unrestricted reserves, the charity is a going concern.
14. We confirm that in our opinion that there are no unadjusted misstatements to the financial statements.
15. We confirm that all grants, donations and other income, including those subject to special terms or conditions or received for restricted purposes, have been notified to you. There have been no breaches of terms or conditions during the period regarding the application of such income.
16. We confirm that we are not aware of any matters of material significance that should be reported to the Charity Commission.
17. We acknowledge our legal responsibilities regarding disclosure of information to you as independent examiners and confirm that:

- so far as each trustee is aware, there is no relevant independent examination information of which you as independent examiners are unaware; and
- each trustee has taken all the steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that you are aware of that information.

We confirm that the above representations are made on the basis of enquiries of management and staff with relevant knowledge and experience (and, where appropriate of supporting documentation) sufficient to satisfy us that we can properly make each of the above representations to you and that to the best of our knowledge and belief they accurately reflect the representations made to you by the trustees during the course of your audit.

Yours faithfully,

.....

Signed on behalf of the board of trustees

Trustee name.....

Date.....

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

England & Wales - Charity number 286165

Accounts

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2022

REGISTERED CHARITY No. 286165

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

CONTENTS

	Page
Legal and administrative details	2
Report of the Trustees	3
Report of the Independent Examiner	5
Statement of Financial Activities	6
Balance Sheet	7
Statement of Cash Flows	8
Notes to the Financial Statements	9

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

LEGAL AND ADMINISTRATIVE DETAILS

REGISTERED CHARITY No: 286165

GOVERNING INSTRUMENT: Objects and Rules of
Friends of Danesbury and
Queen Victoria Memorial Hospital

PRINCIPAL ADDRESS: School Lane
Welwyn
Herts AL6 9SB

BANKERS:

Barclays Bank PLC
Welwyn Garden City
Herts AL7 1SJ

Unity Trust Bank
4 Brindleyplace
Birmingham
B1 2JB

United Trust Bank Ltd
1 Ropemaker Street
London
EC2Y 9AW

Monmouthshire Building Society
John Frost Square
Newport
NP20 1PX

Shawbrook Bank
Lutea House
Warley Hill Business Park
Brentwood
CM13 3BE

INDEPENDENT EXAMINER: Paul Skipper FCA
HBB Audit Limited
Hatfield
Hertfordshire AL10 0SP

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022**

The Trustees present their report and financial statements for the year ended 31 December 2022.

CHARITABLE OBJECT AND PRINCIPAL ACTIVITY

1 Introduction

In 2001 the Trustees received permission from the Charity Commissioners to provide financial support for all NHS facilities within the parishes of Welwyn and Knebworth currently existing and such other NHS units as may be opened to serve the same population.

Danesbury Home and Queen Victoria Memorial Hospital have been situated on the same site since 1993. In 2003 the Friends of both units incorporated into one registered charity. In April 2009 Danesbury became a Neurological Centre and is part of the Hertfordshire Community NHS Trust.

At the EGM of 12 February 2019 the aims of the charity were widened to extend the geographical scope to NHS hospitals, homes, clinics and other facilities in the county of Hertfordshire.

2 Primary Objective

The Friends continue to provide, as their primary objective, practical and financial support to Danesbury Neurological Centre and Queen Victoria Memorial Hospital in Welwyn.

Danesbury Neurological Centre offers a variety of treatment options for adults with a neurological problem such as stroke, Multiple Sclerosis, Parkinson's disease and other such conditions. The Queen Victoria Memorial Hospital, as part of the Herts Community NHS Trust's Intermediate Care team, caters for patients who need rehabilitation following a stay in an acute hospital.

TRUSTEES AND MANAGEMENT COMMITTEE

The Trustees during the year under review were:

Marianne Hawes - Chairman
Simon Whitworth - Treasurer
Julia Oliver
Tony Stowe
Joy Wearing
Gregory Ainscough
Deborah Lee Oldham
Jennifer Fowler
Jill Conium – appointed 7 September 2022

Secretary – Val Holland

No Trustee received any remuneration for services as a Trustee. No Trustee had any beneficial interest in any contract with the Charity during the year under review. One third of the Trustees together with any new appointee are submitted to the Annual General Meeting of the supporters for election.

FINANCIAL REPORT

The results of the year are as detailed in the attached financial statements independently examined by chartered accountants for the Charity. The financial statements comply with the Statement of Recommended Practice, Accounting and Reporting by Charities and the accounting requirements of the Charity's own governing document.

Income from our shop supplemented by donations fund both major expenditure for equipment and patient support costs.

As in previous years continued financial restraints within the National Health Service have resulted in the Friends responding to the requests of the local management for the purchase of equipment. During the year £45,021 (2021 - £27,133) has been spent on such items and therapy and other patient support.

The income raised by the charity shop chiefly provides financial support to the NHS facilities as defined under the Objects and Rules of the Charity. During the year £14,096 (2021 - £2,694) of direct charitable expenditure had been made on capital items of equipment for Danesbury Neurological Centre.

All major purchases are made through the NHS having had their approval and are covered by safety guarantees from the manufacturers.

Reserves and Projected Expenditure

All reserves are unrestricted funds and the Trustees aim to maintain reserves at a level which will enable the Charity to respond to all reasonable requests by Danesbury Neurological Centre and QVM Hospital for funds, as well as setting aside funds to cover risk associated with operating the charity shop. The reserves of £216,393 carried forward as shown on the Balance Sheet cover committed expenditure of £47,039 (2021: £43,273) as at 1st January 2023.

Shop Management

The Trustees would like to place on record their appreciation of the management of the shop and all involved in our charitable organisation and to all members of the public for their generous support.

Risk Review

The Management Committee has considered the extent to which the Charity could be exposed to significant external risks to funding.

Internal risk assessment is regularly reviewed, particularly those related to the operations and finances of our shop and we are satisfied that our monthly reporting system will mitigate our exposure to any major risks. Out of the reserves of £216,393, £40,000 has been set aside for this purpose.

Volunteers

The administrative costs of the Charity have been kept to a minimum through the activities of a number of volunteers. Their input is commended and the Trustees acknowledge their invaluable contribution to the quality and success of the service that is provided for the well-being of the patients.

The Trustees declare they have approved the Trustees' Report above.

Signed on behalf of the Trustees

Marianne Hawes
Chairman

19 September 2023

**REPORT OF THE INDEPENDENT EXAMINER TO THE
TRUSTEES OF FRIENDS OF DANESBURY AND
QUEEN VICTORIA MEMORIAL HOSPITAL**

I report on the accounts of the Trust for the year ended 31 December 2022, which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

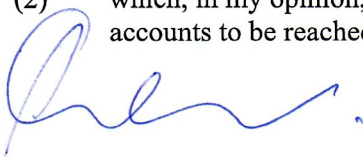
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met; or
- (2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Paul Skipper FCA
HBB Audit Limited
Hatfield
Hertfordshire AL10 0SP

19 September 2023

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022**

		<u>2022</u>	<u>2021</u>
	NOTES	£	£
INCOMING RESOURCES			
Income from:			
Donations		3,098	7,455
Trading Activities: Shop sales	4	127,341	86,989
Interest receivable	5	1,479	886
Government grants		-	20,728
Total Incoming Resources		<u>131,918</u>	<u>116,058</u>
RESOURCES EXPENDED:			
Expenditure on:			
Charitable Activities	6	45,021	29,827
Raising funds: Shop expenses	4	81,449	64,749
Other	7	<u>8,728</u>	<u>7,312</u>
Total Resources Expended		<u>135,198</u>	<u>101,888</u>
NET INCOME/ EXPENDITURE FOR THE YEAR		(3,280)	14,170
Reconciliation of funds:			
Fund balances brought forward at 1 January 2022		<u>219,673</u>	<u>205,503</u>
Fund balances carried forward at 31 December 2022		<u>216,393</u>	<u>219,673</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

BALANCE SHEET
AS AT 31 DECEMBER 2022

	Notes	<u>2022</u>	<u>2021</u>
		£	£
CURRENT ASSETS			
Other debtors		-	173
Cash and Bank Balances	2	218,175	222,899
CREDITORS: Amounts falling due within one year	3	<u>1,782</u>	<u>3,399</u>
		<u>216,393</u>	<u>219,673</u>
FUNDS (UNRESTRICTED):		<u>216,393</u>	<u>219,673</u>

Approved by the Trustees on 19 September 2023 and signed on their behalf by:

CHAIRMAN - M.Hawes

TREASURER - S.Whitworth

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2022**

	<u>2022</u>	<u>2021</u>
	£	£
Cash from/(used) in operating activities	(6,203)	9,115
Cash flow from investing activities	<u>1,479</u>	<u>886</u>
Increase/(Decrease) in cash in year	(4,724)	10,001
Cash at the beginning of the year	<u>222,899</u>	<u>212,898</u>
Total cash at the end of the year	<u>218,175</u>	<u>222,899</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1. ACCOUNTING POLICIES

Basis of Accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Charities Act 2011.

The charity meets the definition of a public benefit entity set out in FRS102.

Voluntary Income

Donations, gifts and income from fund raising activities are included in the income and expenditure account when the charity becomes entitled to the income which is normally in the period of receipt.

Gift Aid received is included in the income and expenditure account according to the period to which it relates.

Income received after deduction of tax at source, including income received from Gift Aid is shown inclusive of the tax recoverable.

Goods donated for resale in shops

Income is included in the period in which the goods are sold. No value is ascribed to donated items in stock at the year-end as it is considered to be impractical to do so.

Voluntary help

The charity receives very substantial assistance in the form of voluntary help. It is not possible to quantify the value of this help and it is not included in the accounts.

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

2.	CASH AND BANK BALANCES	<u>2022</u> £	<u>2021</u> £
	Barclays Bank:		
	Community Account (Home)	26,636	19,912
	Business Premium Account (Home)	3,223	3,220
	Unity Trust Account (Current)	7,422	18,325
	United Trust Account (Deposit)	85,000	85,940
	Shawbrook Bank (Savings)	10,286	10,240
	Monmouth Building Society (Investment account)	85,604	85,178
	Treasurer's Cash Float	<u>4</u>	<u>84</u>
		<u>218,175</u>	<u>222,899</u>
3.	CREDITORS: Amounts falling due within one year	<u>2022</u> £	<u>2021</u> £
	Trade Creditors	-	-
	Social security and other taxes	(40)	1,924
	Other creditors	301	46
	Accruals	<u>1,521</u>	<u>1,429</u>
		<u>1,782</u>	<u>3,399</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

4. NET INCOME FROM SHOP SALES

	<u>2022</u>	<u>2021</u>
	£	£
Sales		
Donated Goods	<u>127,341</u>	<u>86,989</u>
Expenses		
Rent and Insurance	19,255	19,200
Heating, Lighting and Water	3,504	2,515
Shop Fittings and Maintenance	1,872	2,155
Refuse Clearance	3,490	3,920
Health and Safety	556	332
Staff Wages	48,892	34,182
Staff Pensions	340	211
Miscellaneous Expenses	579	399
Card payment charges	2,961	1,835
	<u>81,449</u>	<u>64,749</u>
Net Income	<u>45,892</u>	<u>22,240</u>

The shop lease of 4 High Street, Welwyn, was extended for a further 9 years from 24th August 2022. One shop manager and two occasional assistant managers are employed, assisted by unpaid volunteers.

Sales income is derived entirely from the sale of donated goods.

5. BANK INTEREST RECEIVED

	<u>2022</u>	<u>2021</u>
	£	£
Barclays Business Premium Account	3	-
Monmouth Building Society Account	426	178
United Trust Account	1,004	627
Shawbrook Bank Account	<u>46</u>	<u>81</u>
	<u>1,479</u>	<u>886</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

6. DIRECT CHARITABLE EXPENDITURE

	<u>2022</u>	<u>2021</u>
	£	£
Patient support for the Danesbury and QVM		
Residents' therapy support and entertainment	20,799	10,539
Special Needs computer internet	2,713	5,756
Patients' gardens	4,628	7,931
Transport for patients	<u>2,785</u>	<u>2,907</u>
	<u>30,925</u>	<u>27,133</u>
 Capital expenditure on equipment:		
Danesbury and QVM	<u>14,096</u>	<u>2,694</u>
 Total expenditure	 <u>45,021</u>	 <u>29,827</u>

7. ADMINISTRATIVE EXPENSES

	<u>2022</u>	<u>2021</u>
	£	£
Governance:		
Salaries	3,330	3,436
Insurance	-	-
Training courses and subscriptions	1,513	968
Printing and stationery	440	426
Telephone and internet	850	293
Independent Examiners fees	761	645
Accountancy	760	604
Bookkeeping	-	-
Legal fees	474	760
Website	360	180
Sundry expenses	<u>240</u>	<u>-</u>
	<u>8,728</u>	<u>7,312</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

8. EMPLOYEE COSTS AND NUMBERS

The employee costs during the period were as follows:

	<u>2022</u>	<u>2021</u>
	£	£
Wages and Salaries	52,222	37,618
Pension Costs	<u>340</u>	<u>211</u>
	<u>52,562</u>	<u>37,829</u>

The average numbers of paid employees during the period were as follows:

	<u>2022</u>	<u>2021</u>
Office Staff	2	2
Shop staff	<u>2</u>	<u>2</u>
	<u>4</u>	<u>4</u>

In addition to these employees the charity receives assistance in the form of voluntary help.

No remuneration was paid to the Trustees.

9. FEES FOR EXAMINATION OF ACCOUNTS

	<u>2022</u>	<u>2021</u>
	£	£
Independent examiner's fees	<u>761</u>	<u>645</u>

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

England & Wales - Charity number 286165

Accounts

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2021**

REGISTERED CHARITY No. 286165

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

CONTENTS

	Page
Legal and administrative details	2
Report of the Trustees	3
Report of the Independent Examiner	5
Statement of Financial Activities	6
Balance Sheet	7
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Notes to the Financial Statements	9

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

LEGAL AND ADMINISTRATIVE DETAILS

REGISTERED CHARITY No: 286165

GOVERNING INSTRUMENT: Objects and Rules of
Friends of Danesbury and
Queen Victoria Memorial Hospital

PRINCIPAL ADDRESS: School Lane
Welwyn
Herts AL6 9SB

BANKERS: Barclays Bank PLC
Welwyn Garden City
Herts AL7 1SJ

Unity Trust Bank
4 Brindleyplace
Birmingham
B1 2JB

United Trust Bank Ltd
1 Ropemaker Street
London
EC2Y 9AW

Monmouthshire Building Society
John Frost Square
Newport
NP20 1PX

Shawbrook Bank
Lutea House
Warley Hill Business Park
Brentwood
CM13 3BE

INDEPENDENT EXAMINER: Paul Skipper FCA
HBB Audit Limited
Hatfield
Hertfordshire AL10 0SP

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021**

The Trustees present their report and financial statements for the year ended 31 December 2021.

CHARITABLE OBJECT AND PRINCIPAL ACTIVITY

1 Introduction

In 2001 the Trustees received permission from the Charity Commissioners to provide financial support for all NHS facilities within the parishes of Welwyn and Knebworth currently existing and such other NHS units as may be opened to serve the same population.

Danesbury Home and Queen Victoria Memorial Hospital have been situated on the same site since 1993. In 2003 the Friends of both units incorporated into one registered charity. In April 2009 Danesbury became a Neurological Centre and is part of the Hertfordshire Community NHS Trust.

At the EGM of 12 February 2019 the aims of the charity were widened to extend the geographical scope to NHS hospitals, homes, clinics and other facilities in the county of Hertfordshire.

2 Primary Objective

The Friends continue to provide, as their primary objective, practical and financial support to Danesbury Neurological Centre and Queen Victoria Memorial Hospital in Welwyn.

Danesbury Neurological Centre offers a variety of treatment options for adults with a neurological problem such as stroke, Multiple Sclerosis, Parkinson's disease and other such conditions. The Queen Victoria Memorial Hospital, as part of the Herts Community NHS Trust's Intermediate Care team, caters for patients who need rehabilitation following a stay in an acute hospital.

TRUSTEES AND MANAGEMENT COMMITTEE

The Trustees during the year under review were:

Marianne Hawes - Chairman

Simon Whitworth - Treasurer

David Jubb, resigned 17 February 2021

Julia Oliver

Tony Stowe

Joy Wearing

Gregory Ainscough

Deborah Lee Oldham, appointed 17 May 2021

Jennifer Fowler, appointed 6 November 2021

Secretary - Dagmar de Botton

No Trustee received any remuneration for services as a Trustee. No Trustee had any beneficial interest in any contract with the Charity during the year under review. One third of the Trustees together with any new appointee are submitted to the Annual General Meeting of the supporters for election.

FINANCIAL REPORT

The results of the year are as detailed in the attached financial statements independently examined by chartered accountants for the Charity. The financial statements comply with the Statement of Recommended Practice, Accounting and Reporting by Charities and the accounting requirements of the Charity's own governing document.

Income from our shop supplemented by donations fund both major expenditure for equipment and patient support costs.

As in previous years continued financial restraints within the National Health Service have resulted in the Friends responding to the requests of the local management for the purchase of equipment. During the year £27,133 (2020 - £20,629) has been spent on such items and therapy and other patient support.

The income raised by the charity shop chiefly provides financial support to the NHS facilities as defined under the Objects and Rules of the Charity. During the year £2,694 (2020 - £38,456) of direct charitable expenditure had been made on capital items of equipment for Danesbury Neurological Centre.

All major purchases are made through the NHS having had their approval and are covered by safety guarantees from the manufacturers.

Reserves and Projected Expenditure

All reserves are unrestricted funds and the Trustees aim to maintain reserves at a level which will enable the Charity to respond to all reasonable requests by Danesbury Neurological Centre and QVM Hospital for funds, as well as setting aside funds to cover risk associated with operating the charity shop. The reserves of £218,833 carried forward as shown on the Balance Sheet cover committed expenditure of £43,273 as at 1st January 2022.

Shop Management

The Trustees would like to place on record their appreciation of the management of the shop and all involved in our charitable organisation and to all members of the public for their generous support.

Risk Review

The Management Committee has considered the extent to which the Charity could be exposed to significant external risks to funding.

Internal risk assessment is regularly reviewed, particularly those related to the operations and finances of our shop and we are satisfied that our monthly reporting system will mitigate our exposure to any major risks. Out of the reserves of £219,673, £25,000 has been set aside for this purpose.

Volunteers

The administrative costs of the Charity have been kept to a minimum through the activities of a number of volunteers. Their input is commended and the Trustees acknowledge their invaluable contribution to the quality and success of the service that is provided for the well-being of the patients.

The Trustees declare they have approved the Trustees' Report above.

Signed on behalf of the Trustees

Marianne Hawes
Chairman

Marianne Hawes

19 October 2022

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES
OF FRIENDS OF DANESBURY AND
QUEEN VICTORIA MEMORIAL HOSPITAL**

I report on the accounts of the Trust for the year ended 31 December 2021, which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met; or
- (2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Paul Skipper FCA
HBB Audit Limited
Hatfield
Hertfordshire AL10 0SP

19 October 2022

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

		<u>2021</u>	<u>2020</u>
	NOTES	£	£
INCOMING RESOURCES			
Income from:			
Donations		7,455	5,624
Trading Activities: Shop sales	4	86,989	49,814
Interest receivable	5	886	761
Government grants		20,728	22,911
Total Incoming Resources		<u>116,058</u>	<u>79,110</u>
RESOURCES EXPENDED:			
Expenditure on:			
Charitable Activities	6	29,827	59,085
Raising funds: Shop expenses	4	64,749	62,198
Other	7	<u>7,312</u>	<u>6,720</u>
Total Resources Expended		<u>101,888</u>	<u>128,003</u>
NET INCOME/ EXPENDITURE FOR THE YEAR		14,170	(48,893)
Reconciliation of funds:			
Fund balances brought forward at 1 January 2021		<u>205,503</u>	<u>254,396</u>
Fund balances carried forward at 31 December 2021		<u>219,673</u>	<u>205,503</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<u>2021</u>	<u>2020</u>
	£	£
Cash from/(used) in operating activities	9,115	(44,776)
Cash flow from investing activities	<u>886</u>	<u>761</u>
Increase/(Decrease) in cash in year	10,001	(44,015)
Cash at the beginning of the year	<u>212,898</u>	<u>256,913</u>
Total cash at the end of the year	<u>222,899</u>	<u>212,898</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1. ACCOUNTING POLICIES

Basis of Accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Charities Act 2011.

The charity meets the definition of a public benefit entity set out in FRS102.

Voluntary Income

Donations, gifts and income from fund raising activities are included in the income and expenditure account when the charity becomes entitled to the income which is normally in the period of receipt.

Gift Aid received is included in the income and expenditure account according to the period to which it relates.

Income received after deduction of tax at source, including income received from Gift Aid is shown inclusive of the tax recoverable.

Goods donated for resale in shops

Income is included in the period in which the goods are sold. No value is ascribed to donated items in stock at the year-end as it is considered to be impractical to do so.

Voluntary help

The charity receives very substantial assistance in the form of voluntary help. It is not possible to quantify the value of this help and it is not included in the accounts.

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

2.	CASH AND BANK BALANCES	<u>2021</u> £	<u>2020</u> £
	Barclays Bank:		
	Community Account (Home)	19,912	12,730
	Business Premium Account (Home)	3,220	3,209
	Unity Trust Account (Current)	18,325	16,800
	United Trust Account (Deposit)	85,940	85,000
	Shawbrook Bank (Savings)	10,240	10,159
	Monmouth Building Society (Investment account)	85,178	85,000
	Treasurer's Cash Float	<u>84</u>	<u>-</u>
		<u>222,899</u>	<u>212,898</u>
3.	CREDITORS: Amounts falling due within one year	<u>2021</u> £	<u>2020</u> £
	Trade Creditors	-	807
	Social security and other taxes	1,924	1,288
	Other creditors	46	4,593
	Accruals	<u>1,429</u>	<u>1,020</u>
		<u>3,399</u>	<u>7,708</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

4. NET INCOME FROM SHOP SALES

	<u>2021</u>	<u>2020</u>
	£	£
Sales		
Donated Goods	<u>86,989</u>	<u>49,814</u>
Expenses		
Rent and Insurance	19,200	19,919
Heating, Lighting and Water	2,515	1,234
Shop Fittings and Maintenance	2,155	1,342
Refuse Clearance	3,920	2,956
Health and Safety	332	1,426
Staff Wages	34,182	33,815
Staff Pensions	211	-
Miscellaneous Expenses	399	447
Card payment charges	1,835	1,059
	<u>64,749</u>	<u>62,198</u>
Net Income	<u>22,240</u>	<u>(12,384)</u>

The shop lease of 4 High Street, Welwyn, was extended for a further 12 years from 24th August 2010. One shop manager and two occasional assistant managers are employed, assisted by unpaid volunteers.

Sales income is derived entirely from the sale of donated goods.

5. BANK INTEREST RECEIVED

	<u>2021</u>	<u>2020</u>
	£	£
COIF	-	384
Barclays Business Premium Account	-	4
Monmouth Building Society Account	178	-
United Trust Account	627	314
Shawbrook Bank Account	<u>81</u>	<u>59</u>
	<u>886</u>	<u>761</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

6. DIRECT CHARITABLE EXPENDITURE

	<u>2021</u>	<u>2020</u>
	£	£
Patient support for the Danesbury and QVM		
Residents' therapy support and entertainment	10,539	8,608
Special Needs computer internet	5,756	3,670
Patients' gardens	7,931	5,075
Transport for patients	<u>2,907</u>	<u>3,276</u>
	<u>27,133</u>	<u>20,629</u>
 Capital expenditure on equipment:		
Danesbury and QVM	<u>2,694</u>	<u>38,456</u>
 Total expenditure	 <u>29,827</u>	 <u>59,085</u>

7. ADMINISTRATIVE EXPENSES

	<u>2021</u>	<u>2020</u>
	£	£
Governance:		
Salaries	3,436	3,230
Insurance	-	-
Training courses and subscriptions	968	-
Printing and stationery	426	318
Telephone and internet	293	1,197
Independent Examiners fees	645	1,023
Accountancy	604	-
Bookkeeping	-	720
Legal fees	760	-
Website	180	170
Sundry expenses	<u>-</u>	<u>62</u>
	<u>7,312</u>	<u>6,720</u>

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

8. EMPLOYEE COSTS AND NUMBERS

The employee costs during the period were as follows:

	<u>2021</u>	<u>2020</u>
	£	£
Wages and Salaries	37,618	37,045
Pension Costs	<u>211</u>	-
	<u>37,829</u>	<u>37,045</u>

The average numbers of paid employees during the period were as follows:

	<u>2021</u>	<u>2020</u>
Office Staff	2	2
Shop staff	<u>2</u>	<u>3</u>
	<u>4</u>	<u>5</u>

In addition to these employees the charity receives assistance in the form of voluntary help.

No remuneration was paid to the Trustees.

9. FEES FOR EXAMINATION OF ACCOUNTS

	<u>2021</u>	<u>2020</u>
	£	£
Independent examiner's fees	<u>645</u>	<u>1,023</u>

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

England & Wales - Charity number 286165

Accounts

**FRIENDS OF DANESBURY AND QUEEN
VICTORIA MEMORIAL HOSPITAL**

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2020

REGISTERED CHARITY No. 286165

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

CONTENTS

	Page
Legal and administrative details	2
Report of the Trustees	3
Report of the Independent Examiner	5
Statement of Financial Activities	6
Balance Sheet	7
Statement of Cash Flows	8
Notes to the Financial Statements	9

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

LEGAL AND ADMINISTRATIVE DETAILS

REGISTERED CHARITY No: 286165

GOVERNING INSTRUMENT: Objects and Rules of Friends of Danesbury and Queen Victoria Memorial Hospital

PRINCIPAL ADDRESS: School Lane
Welwyn
Herts AL6 9SB

BANKERS: Barclays Bank PLC
Welwyn Garden City
Herts AL7 1SJ

Barclays Bank PLC
Colchester
Essex CO1 1DD

Unity Trust Bank
4 Brindleyplace
Birmingham
B1 2JB

INDEPENDENT EXAMINER Paul Skipper FCA
HBB Audit Limited
Hatfield
Hertfordshire AL10 0SP

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees present their report and financial statements for the year ended 31 December 2020.

CHARITABLE OBJECT AND PRINCIPAL ACTIVITY

1 Introduction

In 2001 the Trustees received permission from the Charity Commissioners to provide financial support for all NHS facilities within the parishes of Welwyn and Knebworth currently existing and such other NHS units as may be opened to serve the same population.

Danesbury Home and Queen Victoria Memorial Hospital have been situated on the same site since 1993. In 2003 the Friends of both units incorporated into one registered charity. In April 2009 Danesbury became a Neurological Centre and is part of the Hertfordshire Community NHS Trust.

At the EGM of 12 February 2019 the aims of the charity were widened to extend the geographical scope to NHS hospitals, homes, clinics and other facilities in the county of Hertfordshire.

2 Primary Objective

The Friends continue to provide, as their primary objective, practical and financial support to Danesbury Neurological Centre and Queen Victoria Memorial Hospital in Welwyn.

Danesbury Neurological Centre offers a variety of treatment options for adults with a neurological problem such as stroke, Multiple Sclerosis, Parkinson's disease and other such conditions. The Queen Victoria Memorial Hospital, as part of the Herts Community NHS Trust's Intermediate Care team, caters for patients who need rehabilitation following a stay in an acute hospital.

TRUSTEES AND MANAGEMENT COMMITTEE

The Trustees during the year under review were:

Marianne Hawes - Chairman,

Simon Whitworth - Treasurer

David Jubb

Julia Oliver

Charles Richardson, resigned 22 April 2020

Tony Stowe

Colin Stringer, resigned 14 October 2020

Joy Wearing

Gregory Ainscough, appointed 11 May
2020

Secretary - Dagmar de Botton,

No Trustee received any remuneration for services as a Trustee. No Trustee had any beneficial interest in any contract with the Charity during the year under review. One third of the Trustees together with any new appointee are submitted to the Annual General Meeting of the supporters for election.

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

FINANCIAL REPORT

The results of the year are as detailed in the attached financial statements independently examined by chartered accountants for the Charity. The financial statements comply with the Statement of Recommended Practice, Accounting and Reporting by Charities and the accounting requirements of the Charity's own governing document.

Income from our shop supplemented by donations fund both major expenditure for equipment and patient support costs.

As in previous years continued financial restraints within the National Health Service have resulted in the Friends responding to the requests of the local management for the purchase of equipment. During the year £20,629 (2019 - £20,728) has been spent on such items and therapy and other patient support.

The income raised by the charity shop chiefly provides financial support to the NHS facilities as defined under the Objects and Rules of the Charity. During the year £38,456 (2019 - £30,918) of direct charitable expenditure had been made on capital items of equipment for Danesbury Neurological Centre.

All major purchases are made through the NHS having had their approval and are covered by safety guarantees from the manufacturers.

Reserves and Projected Expenditure

All reserves are unrestricted funds and the Trustees aim to maintain reserves at a level which will enable the Charity to respond to all reasonable requests by Danesbury Neurological Centre and QVM Hospital for funds, as well as setting aside funds to cover risk associated with operating the charity shop. The reserves of £205,503 carried forward as shown on the Balance Sheet cover committed expenditure of £56,552 as at 1st January 2021.

Shop Management

The Trustees would like to place on record their appreciation of the management of the shop and all involved in our charitable organisation and to all members of the public for their generous support.

Risk Review

The Management Committee has considered the extent to which the Charity could be exposed to significant external risks to funding.

Internal risk assessment is regularly reviewed, particularly those related to the operations and finances of our shop and we are satisfied that our monthly reporting system will mitigate our exposure to any major risks. Out of the reserves of £205,503, £25,000 has been set aside for this purpose.

Volunteers

The administrative costs of the Charity have been kept to a minimum through the activities of a number of volunteers. Their input is commended and the Trustees acknowledge their invaluable contribution to the quality and success of the service that is provided for the well-being of the patients.

The Trustees declare they have approved the Trustees' Report above.
Signed on behalf of the Trustees

M. Hawes

Marianne Hawes
Chairman

19th October 2021

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

I report to the trustees on my examination of the accounts of The Friends of Danesbury and Queen Victoria Memorial Hospital (the Trust) for the year ended 31 December 2020, which are set out on pages 6 to 13.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Paul Skipper FCA
HBB Audit Limited
Bridge House
25 Fiddlebridge Lane
Hatfield
Hertfordshire
AL10 0SP

Date: 18 October 2021

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	<u>2020</u>	<u>2019</u>
		£	£
INCOMING RESOURCES			
Income from:			
Donations		5,623	58,921
Trading Activities: Shop sales	4	49,814	112,364
Interest receivable	5	761	849
Government grants		<u>22,911</u>	<u>-</u>
Total Incoming Resources		<u>79,109</u>	<u>172,134</u>
RESOURCES EXPENDED:			
Expenditure on:			
Charitable Activities	6	59,085	51,646
Raising funds: Shop expenses	4	62,198	67,479
Other	7	<u>6,719</u>	<u>6,986</u>
Total Resources Expended		<u>128,002</u>	<u>126,111</u>
NET INCOME/ EXPENDITURE FOR THE YEAR		(48,893)	46,023
Reconciliation of funds:			
Fund balances brought forward at 1 January 2020		<u>254,396</u>	<u>208,373</u>
Fund balances carried forward at 31 December 2020		<u>205,503</u>	<u>254,396</u>

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

**BALANCE SHEET
AS AT 31 DECEMBER 2020**

	Notes	<u>2020</u>	<u>2019</u>
		£	£
CURRENT ASSETS			
Accrued income		313	-
Cash and Bank Balances	2	212,898	256,913
CREDITORS: Amounts falling due within one year	3	<u>7,708</u>	<u>2,517</u>
		<u>205,503</u>	<u>254,396</u>
FUNDS (UNRESTRICTED):		<u>205,503</u>	<u>254,396</u>

The trustees formally approved the accounts, individually, by email, at the end of August 2021.

M. Hawes -

19/10/2021

CHAIRMAN - M.Hawes

S.C. Whitworth

19th October 2021

TREASURER - S. Whitworth

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2020**

	<u>2020</u>	<u>2019</u>
	£	£
Cash from/(used) in operating activities	(44,776)	43,703
Cash flow from investing activities	<u>761</u>	<u>849</u>
Increase/(Decrease) in cash in year	(44,015)	44,552
Cash at the beginning of the year	<u>256,913</u>	<u>212,361</u>
Total cash at the end of the year	<u>212,898</u>	<u>256,913</u>

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

Basis of Accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Charities Act 2011.

The charity meets the definition of a public benefit entity set out in FRS102.

Voluntary Income

Donations, gifts and income from fund raising activities are included in the income and expenditure account when the charity becomes entitled to the income which is normally in the period of receipt.

Gift Aid received is included in the income and expenditure account according to the period to which it relates.

Income received after deduction of tax at source, including income received from Gift Aid is shown inclusive of the tax recoverable.

Goods donated for resale in shops

Income is included in the period in which the goods are sold. No value is ascribed to donated items in stock at the year-end as it is considered to be impractical to do so.

Voluntary help

The charity receives very substantial assistance in the form of voluntary help. It is not possible to quantify the value of this help and it is not included in the accounts.

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 DECEMBER 2020

2.	CASH AND BANK BALANCES	<u>2020</u> £	<u>2019</u> £
	COIF Deposit	-	147,506
	Barclays Bank:		
	Community Account (Home)	12,730	54,209
	Community Account (General)	-	51,530
	Business Premium Account (Home)	3,209	2,995
	Unity Trust Account (Current)	16,800	-
	United Trust Account (Deposit)	85,000	-
	Shawbrook Bank (Savings)	10,159	-
	Monmouth Building Society (Investment account)	85,000	-
	Treasurer's Cash Float	<u>-</u>	<u>673</u>
		<u>212,898</u>	<u>256,913</u>
3.	CREDITORS: Amounts falling due within one year	<u>2020</u> £	<u>2019</u> £
	Trade creditors	807	-
	Social security and other taxes	1,288	-
	Other creditors	4,593	-
	Accruals	<u>1,020</u>	<u>2,517</u>
		<u>7,708</u>	<u>2,517</u>

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 DECEMBER 2020

4. NET INCOME FROM SHOP SALES

	<u>2020</u>	<u>2019</u>
	£	£
Donated Goods	<u>49,814</u>	<u>112,364</u>
Expenses		
Rent and insurance	19,919	17,973
Heating, lighting and water	1,234	1,411
Shop fittings and maintenance	1,342	1,625
Refuse clearance	2,956	3,392
Health and safety	1,426	888
Staff wages	33,815	39,939
Independent examiner's fees	-	402
Bookkeeping	-	15
Miscellaneous expenses	447	577
Card payment charges	<u>1,059</u>	<u>1,257</u>
	<u>62,198</u>	<u>67,479</u>
Net (Loss)/Income	<u>(12,384)</u>	<u>44,885</u>

The shop lease of 4 High Street, Welwyn, was extended for a further 12 years from 24th August 2010. One shop manager and two occasional assistant managers are employed, assisted by unpaid volunteers.

Sales income is derived entirely from the sale of donated goods.

5. BANK INTEREST RECEIVED

	<u>2020</u>	<u>2019</u>
	£	£
COIF	384	849
Barclays Business Premium Account	4	-
United Trust Account	314	-
Shawbrook Bank Account	<u>59</u>	<u>-</u>
	<u>761</u>	<u>849</u>

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 DECEMBER 2020

6. DIRECT CHARITABLE EXPENDITURE

	<u>2020</u>	<u>2019</u>
	£	£
Patient support for the Danesbury and QVM		
Residents' therapy support and entertainment	8,608	10,672
Special Needs computer internet	3,670	2,516
Patients' gardens	5,075	5,351
Transport for patients	<u>3,276</u>	<u>2,189</u>
	<u>20,629</u>	<u>20,728</u>
Capital expenditure on equipment:		
Danesbury and QVM	<u>38,456</u>	<u>30,918</u>
Total expenditure	<u>59,085</u>	<u>51,646</u>

7. ADMINISTRATIVE EXPENSES

	<u>2020</u>	<u>2019</u>
	£	£
Governance:		
Salaries	3,230	4,260
Insurance	-	557
Training courses and subscriptions	-	246
Printing and stationery	318	488
Telephone and internet	1,197	663
Independent examiners fees	1,023	402
Bookkeeping	720	15
Website	170	180
Sundry expenses	<u>61</u>	<u>175</u>
	<u>6,719</u>	<u>6,986</u>

FRIENDS OF DANESBURY AND QUEEN VICTORIA MEMORIAL HOSPITAL

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 DECEMBER 2020**

8. EMPLOYEE COSTS AND NUMBERS

The employee costs during the period were as follows:

	<u>2020</u> £	<u>2019</u> £
Wages and salaries	38,398	42,237
Social security costs	—	1,962
	<u>38,398</u>	<u>44,199</u>

The average numbers of paid employees during the period were as follows:

	<u>2020</u>	<u>2019</u>
Office staff	2	2
Shop staff	<u>3</u>	<u>3</u>
	<u>5</u>	<u>5</u>

In addition to these employees the charity receives assistance in the form of voluntary help. No remuneration was paid to the Trustees.

9. FEES FOR EXAMINATION OF ACCOUNTS

	<u>2020</u> £	<u>2019</u> £
Independent examiner's fees	1,020	804