



**1<sup>st</sup> BOROUGH GREEN SCOUT GROUP  
REPORT AND ACCOUNTS  
YEAR ENDED 31 MARCH 2023**

**CHARITY REG NO. 286124**

# **1<sup>ST</sup> BOROUGH GREEN SCOUT GROUP**

## **Report and accounts**

**For the year ended 31 March 2023**

<b>Contents</b>	<b>Page</b>
Trustees and Leaders	A1
Trustees Annual Report	A2-A3
Statement of Financial Activities	A4-A6
Balance Sheet	A7
Notes to Accounts	A8
Independent Examiners Report to the Trustees of the 1 <sup>st</sup> Borough Green Scout Group	A9



## **Report and Accounts for the year ended 31 March 2023**

### **1<sup>st</sup> BOROUGH GREEN SCOUT GROUP**

#### **Trustees: Ex-Officio**

	<b>Name</b>
Group Chairman	Tim Coppard
Group Scout Leader	Vacant
Group Secretary	Kerry Burkimsher
Group Treasurer	Jeff Wheeler
Beaver representative	Claire Wray
Cub representative	Emily Bulford
Scout representative	Vacant

#### **Trustees: Nominated**

	<b>Name</b>
Quartermaster	Alan Tatham

**Bankers** - National Westminster Bank Plc.

**Custodian** - The Scout Association Trust Corporation

**Group registration number with The Scout Association**

16671

**Charity registration number** - 286124

**Contact name and address –**

Mr Jeff Wheeler, 7 Station Road  
Borough Green, Kent, TN15 8ER

# **1<sup>st</sup> BOROUGH GREEN SCOUT GROUP**

## **Trustees Annual Report for the year ended 31 March 2023**

### **Structure, governance and management**

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

The Group is a trust established under its rules, which are common to all Scouts.

Trustees are appointed in accordance with the Policy, Organisation & Rules of the Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the Charity Trustees of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Group Executive Committee consists of three independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders and parent's representation and meets regularly throughout the year.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required; and

Appointing Group Administrators and Advisors other than those who are elected.

### **Risk and Internal Control**

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two signatories for all payments and comprehensive insurance policies to ensure that insurance risks are covered.

# **1<sup>st</sup> BOROUGH GREEN SCOUT GROUP**

## **Trustees Annual Report for the year ended 31 March 2023**

### **Objectives**

The objectives of the Group are as a unit of the Scout Association.

The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training based on the Scout Promise and Law and guided by adult leadership.

### **Public Benefit Statement**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

### **Activities, achievements and performance**

Details of the major activities, achievements and performance undertaken by each of the sections this year are shown in the attached reports.

### **Financial Review**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to a year's running costs circa £10,000.

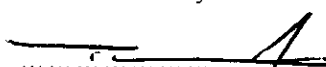
At the end of the year the Group held reserves amounting to £54,833 and the Executive Committee is looking at ways that the funds could be used to further support the individual sections. The Group considers it prudent to hold £20,000 of these reserves towards the imminent lease renewal (June 2024), equipment and tent replenishment and ongoing hut maintenance to extend its useful life.

### **Declaration**

The Trustees declare that they have adopted the Trustee's report above.

Signed on behalf of the charity's trustees

Signatures



Full Name

TIMOTHY JAMES COPPARD

Position

Chair

Date

6 July 2023

**1st BOROUGH GREEN SCOUT GROUP****Statement of Financial Activities Summary for the year ended - 31 March 2023**

	<b>This year</b>	<b>Previous</b>
	<b>£</b>	<b>Year</b>
		<b>£</b>
Total Gross Income (Page A5)	26,550	27,078
Total Gross Expenditure (Page A6)	23,167	19,510
Net movement in funds	<u>3,383</u>	<u>7,568</u>
Fund balances brought forward	51,450	43,882
Fund balances carried forward	<u>54,833</u>	<u>51,450</u>

**1st BOROUGH GREEN SCOUT GROUP****Statement of Financial Activities Summary for the year ended – 31 March 2023**

	<b>This year</b>	<b>Previous Year</b>
Receipts	£	£
Membership subscriptions	4,654	3,519
Less: Membership subscriptions paid on 2023	4,025	4,542
Net membership subscriptions retained	629	(1,023)
Donations/Grants	5,500	13,660
Gift aid	1,677	1,630
	<u>7,806</u>	<u>14,267</u>
Income from Sections		
Scouts	7,967	5,725
Cubs	6,204	3,413
Beavers	2,211	1,937
Neckerchiefs & Woggles	450	680
	<u>16,832</u>	<u>11,755</u>
Hire of Tents	1,435	875
Hire of Hall	326	159
	<u>1,761</u>	<u>1,034</u>
Fundraising and investment income		
Investment Income Scout Ass. Short Term	151	22
	<u>151</u>	<u>22</u>
Total Gross Income	<u>26,550</u>	<u>27,078</u>

**1st BOROUGH GREEN SCOUT GROUP****Statement of Financial Activities Summary for the year ended – 31 March 2023**

	<b>This year</b>	<b>Previous Year</b>
Payments	£	£
Premises		
Wayleave	120	120
Light, Heat and Water	1,022	328
Insurance	2,044	1,897
Repairs and Renewals	454	2,684
	<u>3,640</u>	<u>5,029</u>
Sections Expenses		
Scouts	7,489	4,576
Cubs	4,960	3,280
Beavers	2,542	1,595
Events	963	1,868
	<u>15,954</u>	<u>11,319</u>
Neckerchiefs & Woggles	0	1969
Cleaning	627	916
AGM expenses	55	37
Website	99	-
Sundries	910	240
	<u>1,691</u>	<u>3,162</u>
Equipment	1,882	-
Total Gross Expenditure	<u>23,167</u>	<u>19,510</u>



**1st BOROUGH GREEN SCOUT GROUP**  
**Balance Sheet as at – 31 March 2023**

	<b>Notes</b>	<b>This Year £</b>	<b>Previous Year £</b>
<b>FIXED ASSETS</b>			
Tangible Assets	1	-	-
<b>CURRENT ASSETS</b>			
Debtors	2	1,676	1,630
The Scout Association Short Term Investment Service		35,833	35,833
Cash at bank and in hand	3	17,324	14,137
		<u>54,833</u>	<u>51,600</u>
Less: Current Liabilities:			
Amounts due within one year		-	150
		<u>54,833</u>	<u>51,450</u>
Represented by:			
General Funds		<u>54,833</u>	<u>51,450</u>

Approved by the Trustees on ..... and signed on their behalf by

.....

The notes on page A8 form part of these accounts

**1st BOROUGH GREEN SCOUT GROUP****Notes to the accounts for the year ended 31 March 2023****1.Tangible Fixed Assets**

The group owns the Scout Hut at The Drive, Basted House, Borough Green and has insured it for £216,890 which is estimated to be the cost of replacement in the event of total loss.

The cost of the tents and other equipment owned by the Group is written off in the Statement of Financial Activities in the year of acquisition. The Group currently has insured all its equipment for £41,952, which is estimated to be the replacement value of the equipment owned by the Group

	<b>This Year</b>	<b>Previous</b>
	<b>£</b>	<b>Year</b>
		<b>£</b>
<b>2.Debtors</b>		
Subs due	-	-
Tax owed under Gift Aid	1,676	1,630
	<u>1,676</u>	<u>1,630</u>
<b>3.Cash at Bank and in Hand</b>		
Group Current Account	10,748	8,952
Scouts	3,348	2,870
Cubs	1,751	507
Beavers	1,477	1808
	<u>17,324</u>	<u>14,137</u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE  
1<sup>ST</sup> BOROUGH GREEN SCOUT GROUP**

I report on the accounts of the 1st Borough Green Scout Group for the year ended 31 March 2023 which comprise the Statement of Financial Affairs, Balance Sheet and related notes set out on pages A4 to A8.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

**Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- \* Examine the accounts under Section 145 of the 2011 Act;
- \* To follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 145 (5) (b) of the 2011 Act; and
- \* To state whether particular matters have come to my attention.


**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - \* to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - \* to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: PAUL MARTIN   
Qualification: ACA

8 JULY 2023

Address: FLAT 1 42 EARLEY ROAD SEVENOAKS KENT TN13 1XT