

Chairperson AGM welcome 2022

I am sorry that I can't be with you this evening but thank all of the Executive and in particular to Jeff and Kerry for stepping in.

Hello and welcome to our Borough Green Scout Group AGM for 2022. It's so lovely to see so many of the scout community here in person again.

The last two and a half years have been a very difficult time as the scout group learned how to deliver scouting through Covid in a safe way and then what often felt like constant adjustment as we moved back towards more normality, the normality of where we are today. We are a very successful scout group and continue to experience growing numbers.

So, I would like to give a very big thank you to all of the leadership teams for all the sections and anyone who in whatever way helped to keep scouting going and that does include our young people of course. Those of you who were here last year will remember that this is to be Emma's last AGM as Group Scout Leader, and this will be a loss for the Group. There will be more on this later.

Please remember that the scout Group relies on willing volunteers both in leadership roles in the sections but also in the functions that the Executive performs. The Executive is there to take away as much of the non-leading responsibilities from the leaders so that they can get on with delivering the fantastic programmes that we see every week. Our Executive Team is small and is really keen to find willing volunteers to join the team. After last year's AGM we were really lucky to have Kerry step forward and join the Executive in the role of secretary and her addition to the team has made a huge difference.

We are always looking for more people who can give time to scouting be it helping leaders in one of our sections or in more central roles such as assistant quartermaster. We are also looking for volunteers to help in the running of the Barbecue at the BG Christmas lights events. If you can help please come forward and let us know.



**1st BOROUGH GREEN SCOUTS
REPORT AND ACCOUNT
YEAR ENDED 31 MARCH**

CHARITY REG NO. 2861

1ST BOROUGH GREEN SCOUT GROUP

Report and accounts

For the year ended 31 March 2022

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Trustees Annual Report

Statement of Financial Activities

Balance Sheet

Notes to Accounts

Independent Examiners Report to the Trustees
of the 1st Borough Green Scout Group



Report and Accounts for the year ended 31 March 2022

1st BOROUGH GREEN SCOUT GROUP

Trustees: Ex-Officio

Group Chairman
Group Scout Leader
Group Secretary
Group Treasurer
Beaver representative
Cub representative
Scout representative

Name

Tim Coppard
Emma Good
Kerry Burkimsher
Jeff Wheeler
Vacant
Emily Bulford
Steve Wilson

Trustees: Nominated

Quartermaster

Name

Alan Tatham

Bankers - National Westminster Bank Plc.
43 Swan Street, West Malling, Kent, ME19 6HF

Custodian - The Scout Association Trust Corporation

Group registration number with The Scout Association

16671

Charity registration number - 286124

Contact name and address -

Mr Jeff Wheeler, 7 Station Road
Borough Green, Kent, TN15 8ER

1st BOROUGH GREEN SCOUT GROUP

Trustees Annual Report for the year ended 31 March 2022

Structure, governance and management

The Group's governing documents are those of the Scout Association. The Charter, which in turn gives authority to the Bye Laws of the Association and the Organisation and Rules of the Scout Association.

The Group is a trust established under its rules, which are common to all Scout Groups. Trustees are appointed in accordance with the Policy, Organisation & Rules of the Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the Charity Trustees of the Scout Group which is an educational charity. As charities are responsible for complying with legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission.

The Group Executive Committee consists of three independent representatives: a Treasurer and Secretary together with the Group Scout Leader, individual parent's representation and meets regularly throughout the year.

The Group Executive Committee exists to support the Group Scout Leader in the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required; and

Appointing Group Administrators and Advisors other than those who are employed by the Scout Association.

Risk and Internal Control

The Group has in place systems of internal controls that are designed to provide assurance against material mismanagement or loss; these include two significant payments and comprehensive insurance policies to ensure that insurance

1st BOROUGH GREEN SCOUT GROUP

Trustees Annual Report for the year ended 31 March 2025

Objectives

The objectives of the Group are as a unit of the Scout Association.

The aim of the Scout Association is to promote the development of young people to their full physical, intellectual, social and spiritual potentials, as individual citizens and as members of their local, national and international communities. Achieving the aim of the Association is by providing an enjoyable and attractive progressive training based on the Scout Promise and Law and guided by a

Public Benefit Statement

The Group meets the Charity Commission's public benefit criteria under both the promotion of education and the advancement of citizenship or community development.

Activities, achievements and performance

Details of the major activities, achievements and performance undertaken in the sections this year are shown in the attached reports.

Financial Review

The Committee considers that the Group should hold a sum equivalent to a year's running costs of circa £10,000.

At the end of the year the Group held reserves amounting to £51,600 and the Committee is looking at ways that the funds could be used to further support the sections. The Group also considers it prudent to hold an additional £40,000.

At the end of the year the Group held reserves amounting to £51,450 and the Committee is looking at ways that the funds could be used to further support the sections. The Group also considers it prudent to hold an additional £20,000 for the imminent lease renewal, equipment and tent replenishment and ongoing to extend its useful life.

Declaration

The Trustees declare that they have adopted the Trustee's report above.

Signed on behalf of the charity's trustees

Signatures

Full Name

Position

Date

1st BOROUGH GREEN SCOUT GROUP**Statement of Financial Activities Summary for the year ended - 31 March**

	This year
	£
Total Gross Income (Page A5)	27,078
Total Gross Expenditure (Page A6)	19,510
Net movement in funds	<hr/> 7,568
Fund balances brought forward	43,882
Fund balances carried forward	<hr/> 51,450 <hr/>

1st BOROUGH GREEN SCOUT GROUP**Statement of Financial Activities Summary for the year ended - 31 March**

	This year
Receipts	
	£
Membership subscriptions	3,519
Less: Membership subscriptions paid on 2022	<u>4,542</u>
Net membership subscriptions retained	<u>(1,023)</u>
Donations/Grants	13,660
Gift aid	1,630
	<u>14,267</u>
Income from Sections	
Scouts	5,725
Cubs	3,413
Beavers	1,937
Activities (Panto)	680
	<u>11,755</u>
Hire of Tents	875
Hire of Hall	159
	<u>1,034</u>
Fundraising and investment income	
Investment Income Scout Ass. Short Term	22
	<u>22</u>
Total Gross Income	<u>27,078</u>

1st BOROUGH GREEN SCOUT GROUP**Statement of Financial Activities Summary for the year ended - 31 March**

	This year
Payments	£
Premises	
Wayleave	120
Light, Heat and Water	328
Insurance	1,897
Repairs and Renewals	2,684
	<u>5,029</u>
Sections Expenses	
Scouts	4,576
Cubs	3,280
Beavers	1,595
Activities (Panto)	1,868
	<u>11,319</u>
Neckerchiefs, Hoodies & Woggles	1969
Cleaning	916
AGM expenses	37
Website	-
Sundries	240
	<u>3,162</u>
Equipment	-
Total Gross Expenditure	<u>19,510</u>

1st BOROUGH GREEN SCOUT GROUP
Balance Sheet as at - 31 March 2022

	Notes	This Year £
FIXED ASSETS		
Tangible Assets	1	-
CURRENT ASSETS		
Debtors	2	1,630
The Scout Association Short Term Investment Service		35,833
Cash at bank and in hand	3	<u>14,137</u>
		<u>51,600</u>
Less: Current Liabilities:		
Amounts due within one year	4	<u>150</u>
		<u>51,450</u>
Represented by:		
General Funds		<u>51,450</u>

Approved by the Trustees on 16/9/2022 and signed on their behalf by

Jeff Wheeler

The notes on page A8 form part of these accounts

1st BOROUGH GREEN SCOUT GROUP

Notes to the accounts for the year ended 31 March 2022

1.Tangible Fixed Assets

The group owns the Scout Hut at The Drive, Basted House, Borough Green and has a cost of £195,045 which is estimated to be the cost of replacement in the event of total loss.

The cost of the tents and other equipment owned by the Group is written off in the Financial Activities in the year of acquisition. The Group currently has insured a total of £38,534, which is estimated to be the replacement value of the equipment owned.

	This Year
	£
2.Debtors	
Subs due	-
Tax owed under Gift Aid	1,630
	<u>1,630</u>
3.Cash at Bank and in Hand	
Group Current Account	8,952
Scouts	2,870
Cubs	507
Beavers	1,808
Activity account	-
	<u>14,137</u>
4.Liabilities: Amounts due within one year	
Deposits on marquee hiring	150
	<u>150</u>

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE 1ST BOROUGH GREEN SCOUT GROUP

I report on the accounts of the 1st Borough Green Scout Group for the year 2022 which comprise the Statement of Financial Affairs, Balance Sheet and notes set out on pages A4 to A8.

This report is made solely to the trustees in accordance with Section 145 of the 2011 Act. My work has been undertaken so that I might state to the charity's trustees what I am required to state to them in an Independent Examiner's report and for their information. To the fullest extent permitted by law, I do not accept or assume responsibility for the accuracy of the accounts or the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. I have considered that an audit is not required for this year under Section 144(2) of the 2011 Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- * Examine the accounts under Section 145 of the 2011 Act;
- * To follow the procedures laid down in the General Directions given by the Charity Commissioners under Section 145 (5) (b) of the 2011 Act; and
- * To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions of the Charity Commissioners. An examination includes a review of the accounting records of the Charity and a comparison of the accounts presented with those records. I have given consideration of any unusual items or disclosures in the accounts, and see whether they are supported by evidence from you as trustees concerning any such matters. The procedures under which I have examined the accounts are all the evidence that would be required in an audit, and consequently no other examination is required. Whether the accounts present a 'true and fair' view and the report is limited to that view is set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect:
 - * to keep accounting records in accordance with Section 130 of the 2011 Act;
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a true and fair view of the accounts to be reached.

Qualifications:.....

Qualification:

Address:

Date:



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2022

**Previous
Year**

£
20,787

10,324

10,463

33,419

43,882

2022

**Previous
Year**

£

2,538
7,856

(5,318)

22,693
612

17,987

1,328

812

560

-

2,700

-

-

0

100

100

20,787

2022

**Previous
Year**

£

120
786
1,898
2,638
<hr/> 5,442

1,939
1,123
779
-
<hr/> 3,841

144
334
-
67
62
<hr/> 607

434
<hr/> 10,324

**Previous
Year**

£

-

610

15,833

27,439

43,882

-

43,882

43,882

was insured it for
loss.

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all its equipment for
held by the Group

**Previous
Year**
£

-
610
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610
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22,976
1,723
374
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901
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27,439
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ETB Year Ended 31 March 2022

Description	Opening TB		Group Curr Account		Activity account		Scouts Curr Account		Cubs Curr Account		Beaver Curr Account		Adjustments		Debtors and creditiors		Expenditure		Bal Sheet	
	DR £	CR £	DR £	CR £	DR £	CR £	DR £	CR £	DR £	CR £	DR £	CR £	DR £	CR £	DR £	CR £	DR £	CR £	DR £	CR £
Bank Current Account																				
Group	22,975.67		20,736.26	34,759.56															8,952.37	
Scouts	1,721.72						5,724.50	4,575.73											2,870.49	
Cubs	373.91								3,413.00	3,280.14									506.77	
Beavers	1,465.41										1,937.00	1,594.57							1,807.84	
Activity	900.93					900.93													0.00	
Investment Account	15,833.00		20,000.00																35,833.00	
Membership		Received		3,519.00	25.00	25.00												3,519.00		
		Paid	4,542.00														4,542.00			
		Refunded																		
Quest 2019																				
Gift Aid	610.00			610.16												1,630.00		1,630.16		
Accumulated Funds		43,882.00																		43,882.00
Debtors/creditors															1,630.00			1,630.00		
Interest				22.06														22.06		
Light, Heat & Water			272.32										55.26					327.58		
Insurance			1,897.29															1,897.29		
Wayleave			175.26											55.26				120.00		
Hut Repairs & Maint			2,366.08										318.00					2,684.08		
Fundraising				-														-		
Cleaning			916.40															916.40		
Hire of Marquee				1,025.00												150.00		875.00		150.00
Hire of Hut				158.50														158.50		
Equipment																		-		
Neckerchiefs & Woggles			1,997.96	29.00														1,968.96		
Panto			1,867.50	680.00														1,867.50	680.00	
Activities surplus				900.93	900.93													-		
Other donations/Grants				13,660.43														-	13,660.43	
Scouts							4,575.73	5,724.50										4,575.73	5,724.50	
Cubs									3,280.14	3,413.00								3,280.14	3,413.00	
Beavers											1,594.57	1,937.00						1,594.57	1,937.00	

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 - * to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: PAUL MARTIN

Qualification: ACA

Address: FLAT 1 42 EARDLEY ROAD SEVENOAKS WENT TN13 1XT

Date: 1 SEP 2022