

The following trustees served for the period of this report:

Cally Shanley – Chair

Tara Simpson – Vice Chair

Natasha Hayward – Treasurer

Ashley Polley – Secretary

Dean Moran – Head Teacher ex-officio

Achievements and Performance

In the year ending 31st August 2023, the Association raised £34,977.92 from events and activities. The Association's total costs (not including donations to the school) were £21,134.60, generating a total gain of £13,843.32.

The main fundraisers of the year were the Christmas Fair, Mothers and Fathers day sale, Sports and Picnic afternoon and the sale of Theatre and Adventure Island tickets.

This year the Association donated a total of £14,244.94 to St. Thomas of Canterbury Junior School. Some things we donated for are £1,340.00 for school homework diaries, £9,780.00 for I pads, £13,02.00 Audio System and £787.76 for English books.

Financial Review

The opening bank account balance on the 1st September 2022 was £12444.01 and the closing bank account balance on the 31st August 2023 was £12042.39.

Total receipts (fundraising and other activities) totalled £34977.92.

Total payments (fundraising costs, donations to school and expenses) totalled £35379.54.

The Association does not have a policy on reserves but the Treasurer looks to maintain enough money in the bank account to fund all forthcoming expenses and any commitments to donations to the school. At no point in the year was the bank account overdrawn.

Trustees' Annual Report

Financial Period: 1st September 2022 to 31st August 2023

Reference and Administrative Details

Charity Name: Brentwood St. Thomas of Canterbury C.E. Junior School Association

Registered Charity Number: 286107

Charity's Principal Address: St. Thomas of Canterbury Church of England Junior School, Sawyers Hall Lane, Brentwood, Essex, CM15 9BX

Objectives of the Charity

The objects of the Association are to:

Advance the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school.

Develop effective relationships between the staff, parents and others associated with the school.

Engage in activities which support the school and advance the education of the pupils attending it.

Structure, Governance and Management

Type of Governing Document: Constitution dated 20th September 1982.

How the Charity is constituted: the Charity is constituted as an Association.

Membership: Members of the Association are the parents or carers of any pupil currently attending the school, together with the teaching staff and governors of the school. All members are eligible to vote.

Trustee Selection Method: the minimum number of committee members shall be 4 consisting of a Chair, a Secretary, a Treasurer and Headteacher ex-officio. All voting members of the Association are eligible for election to the committee.

All members of the committee are trustees of the charity and have control of the Association, its property and funds.

Committee members shall be elected at the AGM and shall hold office until the next AGM.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Chair

Name CALLY SHAWLEY

Signature



Date 24.1.24

Treasurer

Name NATASHA HAYWARD

Signature



Date 24.1.24

St Thomas of Canterbury Church of England Junior School PTA
Registered Charity Number 286107

Receipts and Payments Accounts
For the year ended 31st August 2023

Treasurer's Account Receipts			
Fundraising Activities	Amount Raised 22/23	Amount Raised 21/22	
Xmas Fair & Raffle	£ 2,460.61	£ 969.88	
Kids Spring Disco	£ 2,118.93	£ 1,115.22	
Kids Xmas Sale	£ 2,713.13	£ 1,992.81	
Mothers Day Sale	£ 2,265.71	£ 2,294.80	
Easter Raffle	£ 578.45	£ 672.16	
Fathers Day Sale	£ 2,183.59	£ 2,219.55	
Doughies / Pizza	£ 177.00	£ 207.00	
Doughnut Day	£ 599.81	£ 507.12	
Frozen Friday	£ 609.95	£ 590.01	
Xmas Child art	£ 260.30	£ 313.29	
Sports Day / Picnic/ Raffle	£ 2,789.64	£ 248.59	
Xmas Raffle	£ -	£ 535.00	
Summer Fair	£ 80.50	£ 4,995.45	
World Cup Football Sale	£ 1,306.63	£ 618.30	
TTRS	£ -	£ 3,144.07	
Inflatables Day	£ 410.30	£ 407.73	
Break the Rules / Marvellous Me			
Other Receipts			
Secondhand Uniform Sales	£ 461.03	£ 913.83	
Year 6 Leavers	£ 1,424.67	£ 3,065.55	
Adventure Island	£ 2,102.25	£ 1,195.95	
Theatre Tickets	£ 11,196.27	£ 14,803.86	
Gift Aid	£ 120.88	£ 103.75	
Amazon	£ 178.55	£ 133.84	
Sponsorships	£ 883.73	£ 300.00	
Miscellaneous Credits	£ 55.99	£ 21.23	
Total Receipts	£ 34,977.92	£ 41,368.99	

Treasurer's Account Payments

Fundraising Activities		Cost 22/23	Cost 21/22
Xmas Fair & Raffle	£	1,687.40	£ 97.63
Kids Spring Disco	£	345.54	£ 327.69
Kids Xmas Sale	£	1,284.49	£ 429.19
Mothers Day Sale	£	1,063.58	£ 1,287.27
Fathers Day Sale	£	900.91	£ 1,142.74
			-
Summer Fair & Raffle	£	-	£ 2,682.58
Xmas Child art	£	9.05	£ 9.99
Easter Raffle	£	61.68	£ 66.18
Doughnut Day	£	200.00	£ 177.00
Inflatables Day	£	-	£ 1,871.71
Frozen Friday	£	150.25	£ 74.89
Sports Day / Picnic / Raffle	£	1,755.66	£ 41.00
Other Payments			
Donations to School	£	14,244.94	£ 12,205.41
Year 6 Leavers	£	1,920.39	£ 2,752.86
Adventure Island Tickets	£	1,200.00	£ 3,000.00
Theatre Tickets	£	8,276.00	£ 12,860.77
PTA/ Sundry Expenses	£	250.69	£ 203.54
Card Reader and payment platform charges	£	288.96	£ 466.33
Miscellaneous			
Cash Floats	£	1,740.00	£ 1,600.00
Total Payments	£	35,379.54	£ 41,296.78

Summary of Bank and Cash

	22/23	21/22
Opening Bank Balance on 01/09/22	£ 12,444.01	£ 12,371.80
Total Receipts	£ 34,977.92	£ 41,368.99
Total Payments	£ 35,379.54	£ 41,296.78
Closing Bank Balance on 31/08/23	£ 12,042.39	£ 12,444.01
Cash Floats	£ -	£ -
Cash Funds Year Ending	£ 12,042.39	£ 12,444.01

Trustee Approval

Approved by St Thomas of Canterbury C of E Junior School PTA committee members
on _____ and signed on their behalf by:

Chair

Name: CALY SHANEY

Signature:



Date:

21/1/24

Treasurer

Name: NATASHA HAYWARD

Signature:



Date:

17.1.24

**Independent examiner's report to the Trustees of
Brentwood St. Thomas of Canterbury C.E. Junior School Association
Charity number 286107**

I report to the trustees on my examination of the accounts of the above charity (the Trust) for the year ended 31st August 2023, which are set out on the attached pages.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



***M.A. Southgate ACA FCCA
Moulton Johnson Limited
29A Crown Street, Brentwood Essex CM14 4BA***

Date: 22nd January 2024

