



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year

Section A Reference and administration details

Charity name Convent of St John of Kronstadt

Other names charity is known by

Registered charity number (if any) 286031

Charity's principal address 24 Alexandra Road
Bath

Postcode BA2 4PW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Yves Dubois			The Superior
2	Bett Dubois			The Superior
3	Ann Johnson			The Superior
4	Ian Bates			The Superior
5	Richard Penwell			The Superior
6	Tamara Penwell			The Superior
7				
8				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mother Sarah Overton

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Superior

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

“Such lawful charitable purposes connected with the advancement of the Orthodox Christian religion as the Trustees shall decide”.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Prayer services
Hospitality
Pastoral care
University chaplaincy
Teaching and catechesis

The Trustees confirm that they have complied with their duty in section 17(5) of the Charities Act 2011 to have due regard to the guidance published by the Charity Commission on public benefit in exercising their powers. In terms of reporting on public benefit, the statement of activities set out above is in the view of the trustees sufficient evidence of compliance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity has

Maintained liturgical life and pastoral care in the recovery period after the pandemic.

Maintained teaching in the parish and providing instruction and information for enquirers.

Assisted in organising a fund-raising festival for a local charity for the homeless and relief for victims of the war in Ukraine.

Assisted in organising a weekend retreat for parish members.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees aim to strike a balance between prudent provision for the future and constructive use of available funds. The trustees intend to review on a yearly basis the giving of funds to charities with similar objectives.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

For the financial year 2021-22 the charity's income is significantly larger than usual because of the receipt of a legacy.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

Convent of St John of Kronstadt

Charity No. 286031

Trustees` Report and Unaudited Accounts

05 April 2022

Convent of St John of Kronstadt

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Convent of St John of Kronstadt
Report and Financial Statements for the year ended 5 April 2022

The trustees present their report

Reference and Administrative Information

Convent of St John of Kronstadt established by trust deed dated 16 November 1982 and registered with the Charities Commission No 286031.

Operational address	24 Alexandra Road Bath, BA2 4PW
Trustees	Ian Bates Bett Dubois The Reverend Father Yves Dubois Ann Johnson Richard Penwell Tamara Penwell
Executive	Mother Sarah Overton
Bankers	COIF Charities Deposit Fund One, Angel Lane London, EC4R 3AB CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Mailing Kent, ME19 4JQ HSBC 45 Milsom Street Bath, BA1 1DU
Independent Examiner	OCL Accountancy 141 Englishcombe Lane Bath, BA2 2EL

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Convent of St John of Kronstadt

Trustees Annual Report

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

A Johnson

Trustee

Date: 22 November 2022

Convent of St John of Kronstadt

Independent examiner's report to the trustees of The Convent of St John of Kronstadt

I report on the accounts of the Trust for the year ended 5 April 2022, which are set out on pages 4 & 5 attached.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of 2011 Act
- To follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with section 130 of the 2011 Act and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:	Matthew Bryant
Relevant professional qualification or body:	Association of Chartered Certified Accountants
Address:	OCL Accountancy, 141 Englishcombe Lane, Bath BA2 2EL
Date:	14 October 2022

Convent of St John of Kronstadt
Balance Sheet
Year ended 5 April 2022

			2022	2021
			£	£
Tangible Fixed Assets	Cost	Depreciation		
	£	£		
Equipment & furniture	<u>2,372</u>	<u>2,047</u>	<u>325</u>	<u>433</u>
Current Assets				
Current bank accounts		<i>Note 2</i>	54,852	27,075
Deposit account			<u>36,262</u>	<u>26,235</u>
			<u>91,115</u>	<u>53,310</u>
Current liabilities				
Accruals			<u>420</u>	<u>360</u>
Net current assets			<u>90,695</u>	<u>52,950</u>
Net assets			<u>91,020</u>	<u>53,383</u>
Represented by:				
Accumulated funds			<u>91,020</u>	<u>53,383</u>

Convent of St John of Kronstadt
Statement of Financial Activities
Year ended 5 April 2022

		2022	2021
		£	£
Incoming Resources			
Covenants including gift aid		3,055	5,082
Donations		300	2,811
Lodgers contributions		3,900	1,424
Parish donations and contributions		5,200	4,800
Depost interest		28	22
Legacies		34,263	-
		<u>46,746</u>	<u>14,138</u>
Expenditure			
Housekeeping		1,150	2,303
Pastoral expenses		158	852
Bank charges		98	9
Liturgical		-	14
Honorarium		-	-
Rates		1,316	1,263
Light and heat		1,614	1,261
Insurance		776	265
Repairs and renewals		858	993
Garden expenses	<i>Note 3</i>	104	307
Travel and motor running costs		1,502	957
Support costs	<i>Note 4</i>	1,149	1,038
		<u>8,726</u>	<u>9,263</u>
Goverance	<i>Note 4</i>	<u>383</u>	<u>346</u>
Total expenditure		<u>9,109</u>	<u>9,609</u>
Net incoming (outgoing) resources		37,637	4,529
Total funds brought forward		<u>53,383</u>	<u>48,854</u>
Total funds carried forward		<u><u>91,020</u></u>	<u><u>53,383</u></u>

Convent of St John of Kronstadt
Notes to accounts
Year ended 5 April 2022

1 Accounting policies

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - Charities SORP (FRS 102) (effective 1 January 2015) - the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

(b) Fund accounting

The trust's funds consist of funds which the trust may use for its general purposes at its discretion and are subject to no restrictions.

(c) Fixed assets

Purchases of household equipment are treated as repairs and renewals

2 Bank accounts

The bank accounts include an HSBS current account in the name of Sister Sarah Overton: all of its transactions have been included in these accounts. This account is necessary because of restrictions on card facilities for non-personal bank accounts. The account is used solely for the charity's expenditure and purposes and any balance is repayable to the charity on demand.

		2022	2021
		£	£
3 Support costs			
Accountancy		540	420
Depreciation		108	144
Office costs		90	210
Stationery and printing		106	42
Telephone		672	568
Subscriptions		15	-
		<u>1,532</u>	<u>1,384</u>
Allocated to activities	75%	<u>1,149</u>	<u>1,201</u>
Allocated to governance	25%	<u>383</u>	<u>346</u>

Convent of St John of Kronstadt

Charity No. 286031

Trustees` Report and Unaudited Accounts

05 April 2022

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