



Trustees' Annual Report

For the period

From (start date)

0 1 0 1 2 2 to end date 3 1 1 2 2 2

Section A

Reference and administration details

Charity name

14th Canterbury Scout Group

Other names the charity is known by

Registered charity number (if any)

2 8 5 8 1 0

HQ registration number

3 5 9 0 8

Charity's principal address

28 Victoria Road

Canterbury

Kent

Postcode C T 1 3 S Q

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Nicholas Thurston	Chair	
2	Mary Bentley	Secretary	
3	Sally-Anne Ritchie	Treasurer	Appointed July 2022
4	Catherine Hamilton-Woodthorpe	Treasurer	Resigned July 2022
5	David Bentley	AGSL	
6	Sarah Barry	DGSL	Appointed July 2022
7	Brian Buggins	GSL	Resigned July 2022
8	Philip Castle	ABSL	
9	Tabitha Castle		
10	Matthew Wade		
11	Olgun Chetin		
12	Ross Buggins	AESL	Appointed July 2022
13	Andrea Hatfield	GSA	Appointed July 2022
14	Elena Garrett		Appointed September 2022
15	Arthur Garrett		Appointed September 2022
16			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of Advisor	Name	Address
Scrutineer	Iain Morris FCA	5 Leycroft Close, Canterbury Kent CT2 7LD

Section B	Structure, governance and management
Description of the charity's trusts	
Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them	<p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Acting Group Scout Leader, Deputy Group Scout Leader, individual Section Leaders opted to take on the responsibility and parent's representation and aims to meet every 4 months.</p> <p>Members of the Executive Committee aim to complete '<i>Essential Information for Executive Committee</i>' training within the first 5 months of joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <ul style="list-style-type: none"> The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (contd.)
	<p>The Group Executive Committee has identified the major risks to which they believe the Group is exposed. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group owns three gargares for equipment storage and has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>The group has in place internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>These are detailed in the Chair, GSL and Sections Annual Reports contained in the Annual Report which includes this Trustees Annual Report.</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>
Section D	Achievements and performance
Summary of the main achievements of the charity during the year	<p>All sections of the Group (Beavers, Cubs and Scouts) have remained very active with a membership of 110 in December 2022. Each section has held weekly meetings during term time, following a structured program to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>A whole Group camp took place in May. Each section has organised numerous trips and nights away throughout the year and has also come together for group social events that include parents and the wider Scouting family. Activities and events have been planned to be both enjoyable and add value to the members.</p>

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a minimum sum equivalent to 9 months running costs, circa £7,500, on top of the amount held by the</p> <p>The Group held reserves in excess of the minimum level required for operating expenses. This excess is held to support participants at major Scouting events such as the World Scout Jamborees and enables the Group to keep subscriptions at a minimal level which we consider to be essential during the current cost of living inflation. Having such reserves enables the Group to be in a strong position to move forward.</p>
Details of any funds materially in deficit (circumstances plus steps to eliminate)	N/A

Further financial review details (optional information)

- investment policy and objectives;

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	Open a Squirrel Drey section for 4-6 year old members.

Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Sally-Anne Ritchie	David Bentley
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Position (eg Secretary, Chair)

Treasurer	Acting Group Scout Leader
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Date

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14th CANTERBURY SCOUT GROUP SCOUT COUNCIL
RECEIPTS & PAYMENTS ACCOUNT FOR THE PERIOD
1 January 2022 to 31 December 2022
Charity Account Number 285810 HQ Registration No. 35908

	This Year General Funds £	This Year Restricted Funds £	This Year Total Funds £	Last Year Total Funds £
Total Receipts for the year	27,068.38	756.00	27,824.38	16,049.95
Total Payments for the year	23,757.01	756.00	24,513.01	14,425.99
Net Receipts (payments) for the year	3,311.37	-	3,311.37	1,623.96
Cash bank and funds last year end	27,159.95	1,559.31	28,719.26	27,095.30
Transfer of funds	-	-	-	-
Cash bank and funds this year end	30,471.32	1,559.31	32,030.63	28,719.26

14th CANTERBURY SCOUT GROUP SCOUT COUNCIL
Receipts for the period 1 January 2022 to 31 December 2022
Charity Account No 285810 HQ Registration No. 35908

	This Year General £	This Year Restricted £	Total This Year £	Previous Year £
MEMBERSHIP SUBSCRIPTIONS				
Beavers	3,506.00	-	3,506.00	3,003.00
Cubs	2,925.00	-	2,925.00	2,970.00
Scouts	2,296.00	-	2,296.00	1,377.00
Explorers	1,593.00	-	1,593.00	2,043.25
Total	10,320.00	-	10,320.00	9,393.25
INVESTMENT INCOME RECEIVED				
NS&I Account Interest	10.89	-	10.89	1.17
Total	10.89	-	10.89	1.17
DONATIONS/GRANTS				
Gift Aid	1,626.76	-	1,626.76	862.55
Donations	620.00	456.00	1,076.00	15.00
Total	2,246.76	456.00	2,702.76	877.55

14th CANTERBURY SCOUT GROUP SCOUT COUNCIL
Receipts for the period 1 January 2022 to 31 December 2022 - continued
Charity Account No 285810 HQ Registration No. 35908

	This Year General £	This Year Restricted £	Total This Year £	Previous Year £
ACTIVITIES (Sections)				
Beaver Trips/Activities	98.00	-	98.00	375.00
Beaver Sleepovers	920.00	-	920.00	792.50
Cubs Trips/Activities	1,405.00	-	1,405.00	1,091.50
Scouts Kent International Jamboree	6,330.00	-	6,330.00	1,530.00
Total	8,753.00	-	8,753.00	3,789.00
SPRING B/H CAMP				
Group Spring Camp	3,702.00	-	3,702.00	-
Total	3,702.00	-	3,702.00	-
FUND RAISING				
Christmas Fair	1,029.73	-	1,029.73	1,046.98
Campfire Social	15.00	-	15.00	-
Slush sales	-	300.00	300.00	-
Total	1,044.73	300.00	1,344.73	1,046.98
TRANSPORT FUND				
Donations	-	-	-	20.00
Total	-	-	-	20.00
SUNDRY RECEIPTS				
Beavers Starter Packs	252.00	-	252.00	360.00
New Uniform Sales	730.00	-	730.00	562.00
Nearly New Uniform	-	-	-	-
Additional Badges	9.00	-	9.00	-
Total	991.00	-	991.00	922.00
TOTAL RECEIPTS FOR THE YEAR	27,068.38	756.00	27,824.38	16,049.95

14th CANTERBURY SCOUT GROUP SCOUT COUNCIL
Payments for the period 1 January 2022 to 31 December 2022
Charity Account No 285810 HQ Registration No. 35908

	This Year General £	This Year Restricted £	This Year Total £	Previous Year £
OPERATIONAL COSTS				
Capitation paid to District	5,832.00	-	5,832.00	5,050.00
Hire of Methodist Hall	805.00	-	805.00	978.12
Garage /equipment insurance	569.23	-	569.23	445.50
Total	7,206.23	-	7,206.23	6,473.62
TRANSPORT/MINIBUS				
Tax/Insurance	(46.82)	-	(46.82)	1,215.41
Minibus Expenses	-	-	-	532.62
Total	(46.82)	-	(46.82)	1,748.03
ADMINISTRATION				
IT Software	64.75	-	64.75	42.05
Subscriptions	5.00	-	5.00	5.00
Printing and Stationery	34.00	-	34.00	16.00
Repairs and Maintenance	92.26	-	92.26	28.40
Total	196.01	-	196.01	91.45
PURCHASE OF EQUIPMENT				
Group equipment	161.64	-	161.64	-
Beavers equipment	17.00	-	17.00	-
Scouts equipment	238.99	-	238.99	-
Total	417.63	-	417.63	-
ACTIVITIES (Sections)				
Beaver Activities/Trips		-	-	471.80
Beaver Sleepovers	885.37	-	885.37	1,034.57
Beaver Monday nights	480.99	21.00	501.99	331.39
Beaver Starter Packs		-	-	36.00
Cubs Monday nights	408.89	-	408.89	258.58
Cubs Trips/Activities/Sleepovers	1,705.90	-	1,705.90	1,259.16
Cubs investiture packs	8.00	-	8.00	-
Scout Activities	520.25	-	520.25	597.78
Scouts Kent International Jamboree	5,911.77	300.00	6,211.77	1,000.00
Group spring camp	3,187.03	-	3,187.03	-
Campfire Social	353.42	-	353.42	215.61
Total	13,461.62	321.00	13,782.62	5,204.89

14th CANTERBURY SCOUT GROUP SCOUT COUNCIL
Payments for the period 1 January 2022 to 31 December 2022 - continued
Charity Account No 285810 HQ Registration No. 35908

	This Year General £	This Year Restricted £	This Year Total £	Previous Year £
OTHER EXPENSES				
Scout Shop Badges	984.15	-	984.15	168.30
Scarves and Uniform	834.00	-	834.00	739.70
Christmas Fair	-	-	-	-
AGM	(7.95)	-	(7.95)	-
Celebration event	281.81	-	281.81	-
Thank you gifts	320.33	435.00	755.33	-
Donations	110.00	-	110.00	-
Total	2,522.34	435.00	2,957.34	908.00
TOTAL PAYMENTS FOR THE YEAR	23,757.01	756.00	24,513.01	14,425.99

14th CANTERBURY SCOUT GROUP SCOUT COUNCIL
Statement of Assets & Liabilities for the period ending 31 December 2022
Charity Account No 285810

MONETARY ASSETS	This Year General £	This Year Restricted £	This Year Total £	Previous Year £
NatWest Current Account Scout Group	15,360.83	-	15,360.83	12,471.72
NS&I Savings Account Group	11,714.13	-	11,714.13	11,703.24
Current Account Beavers	892.96	-	892.96	790.05
Current Account Cubs	810.19	-	810.19	1,120.28
Current Account Scouts	3252.52	-	3,252.52	2,633.97
Total	32,030.63	-	32,030.63	28,719.26

RESTRICTED FUNDS

	Balance 1 Jan 2022 £	Income £	Expenditure £	Balance 31 Dec 2022 £
Transport Fund	1,405.00	-	-	1,405.00
World Scout Jamboree	154.31	-	-	154.31
Total	1,559.31	-	-	1,559.31

NON-MONETARY ASSETS Assets for Charity's own use, shown at cost

LANDS, BUILDINGS, MOTOR VEHICLE	Cost £	Value £
Garages, 6,7 Ulcombe Gardens, acquired 1982, Garage 9 Ulcombe Gardens acquired 2015, combined acquisition cost [Deeds held in trust]	4,000.00	20,000.00
Motor Vehicles Minibus (acquired Sept 2017, relinquished to Age UK 2022 with :	46,314.00	-
Scouting Equipment, Furniture, etc (acquired from 1982 onwards)	31,330.77	36,971.50
Total	81,644.77	56,971.50

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 30 June 2022 and signed on their behalf by:

Print name:

Print name:

Scrutineer's Report to the Trustees of the 14th CANTERBURY SCOUT GROUP SCOUT COUNCIL

I report on the accounts of the Group/District for the year ended 31 December 2022

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 18 to 21

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name:Iain Morris FCA.....

Address:5 Leycroft Close.....

.....Canterbury.....

.....Kent.....

Date:CT2 7LD.....