

**KENT BATTLE OF BRITAIN MUSEUM  
TRUST LIMITED**

**UNAUDITED REPORT AND ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2020**

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## KENT BATTLE OF BRITAIN MUSEUM TRUST LIMITED

### INFORMATION

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Directors	D A Brocklehurst, MBE R Windrow D T Sutton E Hawkes
Company Secretary	P B Griffiths, FCA
Solicitors	Hallet & Co Solicitors 11 Bank Street Ashford Kent TN23 1DA
Accountants	Charcroft Baker LLP Chartered Accountants and Registered Auditors 5 West Court Enterprise Road Maidstone Kent ME15 6JD
Bankers	National Westminster Bank Plc PO Box 4 Maidstone Kent ME14 1XU
Registered Office	Hawkinge Airfield Aerodrome Road Hawkinge Nr Folkestone Kent CT18 7AG

The trustees present their annual report with the financial statements of the company for the year ended 31 December 2020.

**Legal and administrative details**

The company was incorporated on the 27<sup>th</sup> September 1982 as a Private Limited Company – a company limited by guarantee and is governed by its memorandum and articles of association.

The company is a charity registered with the Charity Commission, number 285738.

The museum is located at: Hawkinge Airfield, Aerodrome Road, Hawkinge, Nr Folkestone, Kent.

**Objectives and activities**

The objective of the company is to advance the education of the public by establishing a museum for the exhibition and preservation of aircraft and aeronautical equipment of historical and technical interest, particularly from the First and Second World Wars, and specialising in the Battle of Britain period. Kent Battle of Britain Museum Trust's objectives and activities are solely for the benefit of the public. The directors have had due regard to guidance published by the Charity Commission.

**Review of the year**

Our Trustees report last year noted the effect of the global pandemic, Covid-19 and the fact the museum was unable to open as usual.

We were therefore expecting a somewhat lean year as far as visitor numbers was concerned and the consequential lack of entry monies.

We are, however, very pleased to report that the Folkestone and Hythe District council has been particularly supportive in its grants to help keep the museum financially stable.

When not in lockdown, the museum did open as normal and therefore the museums finances have not suffered as much as was anticipated.

We have also increased our postings on social media with not only text and photos, but now also with short videos of work at the museum which has proved popular with followers.

As also mentioned in our last report, the museum acquired a German Heinkel bomber, which was generously donated.

We are fortunate to have many such exhibits donated to us. Because of the inherent difficulty in valuing such donated assets these are not shown in the financial records.

The Trustees have commissioned a lasting tribute to the Battle of Britain airmen in the form of a life-size bronze statue of 7 airmen and is to be known as 'The Spirit of the Few'. We have paid an initial deposit of £75,000 with the balance of £75,000 due in 2022 and the sculpture is due to be unveiled in mid-2022.

**Financial status**

Admission fees income have decreased from £97,615 to £62,051 this year. Donations have increased from £11,728 to £14,622. Administrative costs have decreased from £42,571 to £40,655 principally due to additional expenditure on advertising and regular maintenance.

## **KENT BATTLE OF BRITAIN MUSEUM TRUST LIMITED**

### **TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)**

#### **FOR THE YEAR ENDED 31 DECEMBER 2020**

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##### **Financial status (continued)**

Despite this the Trustees are pleased to report a surplus of £44,846 for the year. The detailed results of operations are shown in the Statement of Financial Activities on page 6. The Trustees consider that the charity's situation shown on page 6&7 is satisfactory.

The Museum holds investments in shares bequeathed by a former valued supporter of the museum, Mr P.J. Richardson. As shown in the accounts, the market value of these investments has decreased substantially in the year, mostly as a result of Covid. The Trustees believe that this reduction in value is temporary and intend to retain the investments for the benefit of future growth and dividend potential.

As mentioned above, the accounts do not reflect any values for donated assets. Furthermore, the Trustees consider that the market value of purchased exhibits, shown in the accounts at cost of £448,591, substantially exceeds this cost.

##### **Covid-19**

A year on and the global pandemic has perhaps been worse than most people expected, and as a consequence the museum was forced to close during each period of lockdown. On the one hand we were unable to welcome visitors during these times, but on the other hand we were able to progress with certain exhibit refurbishments, which otherwise would have taken considerably longer. In this respect we are always grateful to our large pool of volunteers who tirelessly work behind the scenes.

When the museum was open, (and indeed has just re-opened again in May 2021) we continued to follow Government guidelines regarding making the museum a safe environment for visitors.

##### **Future plans**

The Trustees continue to put aside surplus profits each year in order to purchase any adjacent land when it becomes available. We are in continual discussions with the local councils who are aware that we wish to expand the size of the museum and therefore once the council's district plan has been completed, we hope to be in a suitable financial position not only to purchase adjacent land but also to have sufficient funds to erect a suitable museum extension.

##### **Reserves policy**

Current unrestricted reserves amount to £1,021,866 These are held in a mixture of exhibits, land & buildings, investments and cash.

##### **Risk assessment**

The Trustees have reviewed the major risks to which the charity is exposed and are satisfied that procedures are in place to mitigate these risks.

##### **Directors**

The Trustees, who are also Directors of the company and who have all served throughout the year are shown on Page 1. The directors are not subject to retirement by rotation. None of the Directors received any remuneration during the year.

# KENT BATTLE OF BRITAIN MUSEUM TRUST LIMITED

## TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2020

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### Trustees' Responsibilities

Company and charity law requires the Trustees to prepare financial statements, which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Company's business will continue;
- keep adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and that enable them to ensure that the financial statements comply with the Companies Act;
- be responsible for the maintenance and integrity of the corporate and financial information included on the company's website.

### Small company special provisions

The report of the Trustees has been prepared in accordance with the Statement of Recommended Practice and the small company regime (Section 419(2) of the Companies Act 2006).

Approved by the Board, including in their capacity as company directors, and signed on behalf of the Board



P B Griffiths, FCA  
Secretary

Date:

8 July 2021

**INDEPENDENT EXAMINERS' REPORT TO THE BOARD OF DIRECTORS  
ON THE UNAUDITED ACCOUNTS OF KENT BATTLE OF BRITAIN MUSEUM TRUST LIMITED  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

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I report on the accounts of the company for the year ended 31 December 2020 which are set out on pages 6 to 11.

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that, in any material respect, the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 have not been met, or are not consistent with the Charities SORP (FRS 102); or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Michael Baker*

Michael Baker BA FCA  
On behalf of Charcroft Baker LLP  
Chartered Accountants and Statutory Auditors  
5 West Court  
Enterprise Road  
Maidstone  
Kent  
ME15 6JD

Date: 09/7/21

**KENT BATTLE OF BRITAIN MUSEUM TRUST LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

	Notes	2020	2019
		£	£
<b>TURNOVER</b>	2	62,051	97,615
Administrative expenses		40,655	42,571
		<u>21,396</u>	<u>55,044</u>
Gain/(loss) on revaluation of investments		(28,288)	(10,958)
Donations and legacies		14,622	11,728
Income from investments		2,758	5,478
Other operating income		34,358	1,124
Net income / (expenditure) on ordinary activities before and after taxation	3	<u>44,846</u>	<u>62,416</u>
Unrestricted Funds Brought Forward		<u>977,020</u>	<u>914,604</u>
Unrestricted Funds Carried Forward		<u>1,021,866</u>	<u>977,020</u>

**KENT BATTLE OF BRITAIN MUSEUM TRUST LIMITED**

**BALANCE SHEET AS AT 31<sup>ST</sup> DECEMBER 2020**

	Notes	2020		2019	
		£	£	£	£
<b>FIXED ASSETS</b>	5				
Museum Exhibits			448,591		413,341
Memorial			150,000		-
Plant & Equipment			4,086		4,973
Land & Buildings			138,158		138,158
			<u>740,835</u>		<u>556,472</u>
<b>CURRENT ASSETS</b>					
Investments	6	45,570		73,858	
Cash at bank and in hand		311,611		347,690	
		<u>357,181</u>		<u>421,548</u>	
<b>CREDITORS:</b>					
Amounts falling due within one year	7	1,150		1,000	
		<u></u>		<u></u>	
<b>NET CURRENT ASSETS</b>			356,031		420,548
			<u></u>		<u></u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			1,096,866		977,020
<b>CREDITORS:</b>					
Amounts falling due after more than one year	8		75,000		-
			<u></u>		<u></u>
<b>NET ASSETS</b>			1,021,866		977,020
			<u></u>		<u></u>
<b>CAPITAL AND RESERVES</b>					
Share Capital	9		-		-
Unrestricted funds			1,073,208		1,000,074
Fair value reserve			(51,342)		(23,054)
			<u></u>		<u></u>
<b>TOTAL UNRESTRICTED FUNDS</b>	11		1,021,866		977,020
			<u></u>		<u></u>

Footnotes: PTO

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

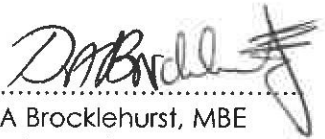
The Trustees acknowledge their responsibilities for:

- a) ensuring that the company keeps accounting records which comply with Section 386 and 387 of the Companies Act 2006 and
- b) preparing financial statements which give a true and fair view of the state of affairs on the company as at the end of each financial year and of its profit and loss for each financial year in accordance with the requirements of Section 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The financial statements were approved by the Trustees

on...8 July 2021... and were signed on its behalf by:



D A Brocklehurst, MBE  
Trustee / Director

**1. STATUTORY INFORMATION**

Kent Battle of Britain Museum Trust Limited is a private company, limited by guarantee, registered in England and Wales. The company is also a charity registered with the Charity Commission. The company's registered office, company number and charity number can be found on the information page.

**2. ACCOUNTING POLICIES**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP).

Kent Battle of Britain Museum Trust Limited meets the definition of a public benefit entity under FRS 102.

The Financial Statements have been prepared on an accruals basis and include income and expenditure as they are earned or incurred, rather than as cash is received or paid.

Depreciation – Fixed Assets are depreciated at rates calculated to write them off over their estimated lives as follows:-

Plant & Equipment	25% of net book value
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No depreciation has been provided in respect of freehold buildings. In the opinion of the Trustees the residual value, being the amount that the company would currently obtain from the disposal of the freehold buildings, after deducting the estimated costs of disposal and if the property were of the age and in the condition expected at the end of its useful life, is not materially different to the amount included in the financial statements and as such any depreciation amount would be immaterial.

No depreciation has been provided on exhibits or the memorial as the Directors consider that, having regard to the nature of these assets, their useful economic life and residual value, any depreciation would be immaterial.

The Trustees believe that the current value of exhibits substantially exceeds the amount shown as cost in these accounts.

The company has taken advantage of the exemption under FRS 102 not to prepare a cash flow statement, as the company qualifies as a small company.

Turnover represents museum admission fees.

Fixed asset investments in quoted shares are measured initially at cost and subsequently at fair value (market value) at the reporting date.

There are no material uncertainties about the charities ability to continue as a going concern.

# KENT BATTLE OF BRITAIN MUSEUM TRUST LIMITED

## NOTES TO THE ACCOUNTS (Continued)

### YEAR ENDED 31<sup>ST</sup> DECEMBER 2020

#### 3. PROFIT ON ORDINARY ACTIVITIES

	2020	2019
Profit on ordinary activities is stated after charging:-	£	£
Depreciation on Owned Assets	1,362	1,658

Directors' Emoluments:-

No Director of the Company received any remuneration during the period.

#### 4. TAXATION

The company is a registered charity. Consequently, it is exempt from corporation tax in respect of its trading income and interest received.

#### 5. TANGIBLE FIXED ASSETS

	Freehold Land & Buildings	Exhibits	Memorial	Plant & Equipment	Total
	£	£	£	£	£
<b>Cost</b>					
At 1 <sup>st</sup> January 2020	183,198	413,341	-	22,288	618,827
Additions	-	35,250	150,000	475	185,725
Disposals	-	-	-	-	-
At 31 <sup>st</sup> December 2020	183,198	448,591	150,000	22,763	804,552
<b>Depreciation</b>					
At 1 <sup>st</sup> January 2020	45,040	-	-	17,315	62,355
Charge for the year	-	-	-	1,362	1,362
Disposals	-	-	-	-	-
At 31 <sup>st</sup> December 2020	45,040	-	-	18,677	63,717
<b>Net Book Value</b>					
At 31 <sup>st</sup> December 2020	138,158	448,591	150,000	4,086	740,835
At 31 <sup>st</sup> December 2019	138,158	413,341	-	4,973	556,472

**KENT BATTLE OF BRITAIN MUSEUM TRUST LIMITED****NOTES TO THE ACCOUNTS (Continued)****YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

<b>6.</b>	<b>CURRENT ASSET INVESTMENTS</b>	<b>2020</b>	<b>2019</b>
	Listed Investments	45,570	73,858
		<hr/>	<hr/>
<b>7.</b>	<b>CREDITORS</b>		
	Amounts falling due within one year	<b>2020</b>	<b>2019</b>
		<b>£</b>	<b>£</b>
	Accruals and Creditors	1,150	1,000
		<hr/>	<hr/>
<b>8.</b>	<b>CREDITORS</b>		
	Amounts falling due after more than one year	<b>2020</b>	<b>2019</b>
		<b>£</b>	<b>£</b>
	Other creditors	75,000	-
		<hr/>	<hr/>

Creditors due after more than one year represents the balance due on the Battle of Britain memorial.

**9. SHARE CAPITAL**

The Company is limited by guarantee and therefore has no share capital.

**10. CAPITAL COMMITMENTS AND CONTINGENT LIABILITIES**

The Trustees consider that there were no liabilities under this heading at the Balance Sheet date requiring disclosure other than those created by normal trading operations.

**KENT BATTLE OF BRITAIN MUSEUM TRUST LIMITED**

**NOTES TO THE ACCOUNTS (Continued)**

**YEAR ENDED 31ST DECEMBER 2020**

**11. MOVEMENT IN RESERVES**

	<b>Retained Earnings £</b>	<b>Fair Value Reserve £</b>	<b>Unrestricted Funds £</b>
<b>Balance at 1 January 2019</b>	<b>926,700</b>	<b>(12,096)</b>	<b>914,604</b>
Profit	62,416	-	62,416
Transfer to fair value reserve	10,958	(10,958)	-
<b>Balance at 31 December 2019</b>	<b>1,000,074</b>	<b>(23,054)</b>	<b>977,020</b>
Profit	44,846	-	44,846
Transfer to fair value reserve	28,288	(28,288)	-
<b>Balance of 31 December 2020</b>	<b>1,073,208</b>	<b>(51,342)</b>	<b>1,021,866</b>

**12. TRANSACTIONS WITH TRUSTEES**

During the year, D Brocklehurst was reimbursed by the charity for expenses incurred on behalf of the Charity relating to payments for materials / exhibits, printing & stationery and travel costs. The total amount reimbursed was £22,291 (2019: £27,710).

**KENT BATTLE OF BRITAIN MUSEUM TRUST LIMITED**

**DETAILED PROFIT AND LOSS ACCOUNT**

**YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

Notes	2020		2019	
	£	£	£	£
<b>Turnover:</b> Admission fees		62,051		97,615
<b>Gain/loss on revaluation of assets</b>				
Gain/(Loss) on revaluation of investments		(28,288)		(10,958)
<b>ADMINISTRATIVE EXPENSES</b>				
Transport and Equipment hire	5,750		4,226	
Repairs and maintenance	14,904		10,216	
Electricity	2,461		2,621	
Rent and Rates	1,617		3,701	
Stationary, postage and telephone	2,197		2,695	
Advertising	3,816		9,607	
Insurance	5,042		4,818	
Accountancy and bookkeeping	2,743		2,073	
Bank charges	306		797	
Depreciation	1,362		1,658	
Sundry	457		159	
		40,655		42,571
		(6,892)		44,086
Other operating income:				
Donations	14,622		11,728	
Interest receivable	858		1,124	
Dividends	2,758		5,478	
Grants receivable	30,000		-	
Miscellaneous sales	3,500		-	
		51,738		18,330
<b>PROFIT FOR FINANCIAL YEAR</b>				
<b>TRANSFERRED TO RESERVES</b>		44,846		62,416