

SEVENOAKS PLAYERS

Registered Charity No: 285591

Accounts for year ended 31st December 2023

Report of the Trustees

Objectives

The principal objects of the Society are to foster and promote the education of the public in dramatic and operatic arts by the production of public stage plays and operatic performances.

The Trustees

For the purpose of the Charities Act, the members of the Management Committee are, de facto, the Trustees of the registered charity. Those serving during the year were:

Alex Dunmore	Chairman (appointed 2 March 2023)
Kathy Gelbart	Vice Chairman
Mike Lewis	Secretary
Sarah Brennan	Treasurer
Tracy Weaver	Membership Secretary
Callum McFarland	Producer of Drama and Musicals
James Bruce	Publicity Secretary (appointed 2 March 2023; resigned 1 September 2023)
Emily Draper	Social Media Manager (appointed 2 March 2023)
Heidi Akester	Social Events Manager (appointed 2 March 2023)

Activities during the year

During the year the Society presented performances of their second pantomime 'Sleeping Beauty', 'Sweet Charity' at the Stag Theatre, a 4-person musical 'Ordinary Days', and another pantomime 'Cinderella'.

The committee decided not to submit any festival entries in 2023.

The society is currently working its production of 'Chess' to take place at the Stag Theatre in May 2024.

Financial Results

The financial results for the year, with notes thereon, are set out in the attached Treasurer's Report and Accounts, which have been independently examined in accordance with the Charities Act 1993.

Use of Accumulated Fund

The Management Committee has determined that funds of at least £25,000 should be retained by the Society in the Accumulated Fund, as an appropriate amount for the scale and objectives of the Society's activities in connection with future productions.

Funds above these levels may be used for a selected aspect of a production; to improve the quality of productions by paying for training of members and to support other theatrical enterprises when this is of benefit to the Society.

Alexander Dunmore
Chairman

Treasurer's Report

There was an overall deficit of £3,197 in the year mainly comprising of an overall production deficit of £3,239 including the £750 underwriting from the Sevenoaks Arts Council. This was offset by membership subscriptions (£1,304). The majority of the deficit was generated by social events in the year (£1,297). The committee agreed to contribute to the costs of the Centenary Gala celebrating our 100th year via the social fund. There was an overall deficit of £2,560 in the year of 2022.

Net Assets of £33,149 at 31st December 2023 are represented by £31,355 in the Accumulated Fund and £1,794 in the Social Fund.

The Accumulated Fund has been generated from the activities of the Society. The Social Fund is generated from the surpluses from social and fund raising activities and is used to support the Society.

Sevenoaks Arts Council continue to provide underwriting support for our productions.

We are very grateful for their ongoing support, including the underwriting of £750 received this year towards Sweet Charity.

Membership subscriptions are up by 6% compared to last year. Several new members joined the society in 2023.

Interest rates continue to be low.

The claim to be submitted for Gift Aid for the year was estimated at £1000. This is higher than 2022 due to increased membership. Last year's estimate was £800 - £812.31 was received. £12.31 surplus taken into 2023 accounts.

Capital expenditure of £358.83 was incurred and written off as detailed in *Note 7*.

There was a total of £32,477.04 held in cash in the bank and in hand at the end of 2023 (£35,498.30 in 2022).

Sarah Brennan
Honorary Treasurer

17 March 2023

Balance Sheet

		31 Dec 2023		31 Dec 2022
	£	£	£	£
ASSETS				
Cash (see Note 3)				
Current Accounts	17,368		20,390	
Reserve Account	15,000		15,000	
Cash	109		109	
		32,477		35,498
Debtors and Prepayments				
Interest receivable	0		0	
Current Debtors	Note 9 260		0	
Accrual for Gift Aid	1,000		800	
Prepayments for future productions	Note 12 1,185		2,541	
		2,445		3,341
Tools and Equipment				
Balance at start of year	Note 7 5,890		5,531	
less: Written off	(5,890)		(5,531)	
		0		0
		34,922		38,839
LIABILITIES				
Current Liabilities				
Current creditors	Note 6 1,773		2,493	
		1,773		2,493
		33,149		36,346
TOTAL NET ASSETS REPRESENTED BY:				
Accumulated Fund:				
Balance at start of year	34,552		35,816	
(Deficit) / Surplus for the year	(3,197)		(2,560)	
Transfers (to) / from other funds	(1,218)		1,295	
		30,137		34,552
Social Fund:				
Balance at start of year	1,794		3,091	
Surplus during year	1,218		(1,297)	
		3,012		1,794
		33,149		36,346
Sarah Brennan				
Honorary Treasurer		0		0

17 March 2024

Notes to the Accounts and further information

1 Accounting basis

The Accounts are prepared on the accruals basis. Income and expenditure relating to future productions have been carried forward as creditors and prepayments.

2 Surplus/deficit on productions

This represents the aggregate net figures of the income and expenses dealt within these accounts as shown on page 7.

3 Current and Reserve bank accounts are held at NatWest Bank, Sevenoaks.

4 Donations Made

A donation was made to Otford Village Memorial Hall as a contribution to their new chairs which the Sevenoaks Players will use regularly.

5 Other Costs and Income are sundry items not falling into other classifications.

In 2023 the costs primarily reflect the independent examiner's fees and hall hire for the summer drama and dance workshops open to members of the society and the general public. In 2022 the costs primarily reflected the same.

6 Current Creditors

These are costs incurred during the year which were not yet paid at year end. Outstanding costs primarily relate to OVMH and other Cinderella costs invoiced at the end of the year.

7 Tools & equipment held at 31st December 2023 and written off comprise of:

	Original cost
Archive files, held by Alex Dunmore kept in OVMH Lockup	£432.00
Piano and cover, held by St John's Church Hall	£381.00
Electric screwdriver and drill, held by Kevin Onley kept in workshop	£156.00
Crockery bought for Social Events, held by Lorna Veale	£49.50
Computer held by Keith Neville	£487.00
Stage stairs, held by Peter Dare kept in workshop	£438.00
Scaffolding, held by Peter Dare kept in workshop	£2,064.62
Jig Saw held by Kevin Onley kept in workshop	£100.00
Circular saw and power packs held by Kevin Onley kept in workshop	£346.00
Drum Stage Box (Snake) held by Alex Dunmore	£124.98
Cables and Adaptor Leads held by Alex Dunmore	£36.73
Card Payments Machine held by Sarah Brennan	£29.99
Sound Equipment held by Alex Dunmore kept in OVMH Lockup	£885.09
Additional archive boxes, held by Alex Dunmore kept in OVMH Lockup	£198.84
Rehearsal speaker, held by Tracy Weaver kept in OVMH Lockup	£159.99
	<hr/>
	£5,889.74

8 There were no payments authorised by the Management Committee for or on behalf of members for goods or services supplied in the course of that member's trade or business.

9 Current Debtors and House Prepayments

These comprise:	2023	2022
OVMH - stage light bought on their behalf - paid 02.01.24	£190.00	
DG Autos - Cinderella program ad - paid 22.01.24	£70.00	
	<hr/>	<hr/>
	£260	£0

10 The Gift Aid claim for 2023 was £1000 compared with last year's amount of £812.31.

Last year's estimate was £800 for 2022. The £12.31 surplus has been reflected in 2023 income.

11 Sevenoaks Arts Council continue to provide underwriting support for our productions.

£750 was received in 2023 relating to the loss made on Sweet Charity.

12 Performance prepayments consist of amounts paid in the current year which relate to shows to be performed in the following year, comprising performance license fees, rehearsal room hire, script hire, venue deposits, costumes, props, and festival entry fees, offset by attributable show fees received. Prepayments were attributable to the following shows:

Cinderella: £277.84

Chess: £787.56

Income & Expenditure**For the 12 months ended 31st December 2023****31 December 2023**

£

31 December 2022

£

Income

Production surplus/(deficit) for year	<i>Note 2</i>	(3,239)	691
Members Subscriptions		1,382	1,304
Interest receivable		180	33
Donations received		128	33
Surplus from Social Events		1,218	(1,297)
Gift Aid tax recovery	<i>Note 10</i>	<u>1,012</u>	<u>908</u>
		3,921	981
		<u>682</u>	<u>1,672</u>

Expenses

AGM expenses		198	121
Insurance		654	651
Post, Phones and Stationery		0	28
Publicity & Marketing incl. Website		61	29
Society Subscriptions		325	280
Donations made	<i>Note 4</i>	100	263
Write off of capital expenditure		359	885
Storage / Workshop hire		1,440	1,440
Other Costs / (income)	<i>Note 5</i>	742	535
		<u>3,879</u>	<u>4,232</u>

Overall Surplus/(Deficit)(3,197) (2,560)**Transferred to**

Accumulated Fund	(4,415)	(1,264)
Social Fund	<u>1,218</u>	<u>(1,297)</u>
	<u>(3,197)</u>	<u>(2,560)</u>

Profit & Loss for productions through the year

	Sleeping Beauty	Sweet Charity	Ordinary Days	Cinderella	
INCOME					
Ticket sales	4,693	17,992	1,862	3841	28,389
Show fees	275	2,537	88	177	3,076
Other receipts	1,530	0	706	1510	3,747
<u>TOTAL INCOME</u>	<u>6,498</u>	<u>20,529</u>	<u>2,657</u>	<u>5,528</u>	35,212
EXPENDITURE					
Theatre hire & charges	(520)	(8,360)	(1,200)	(652)	(10,732)
Lighting & sound	0	(2,514)	(20)	(50)	(2,584)
Orchestra & MD	0	(6,480)	(1,444)	0	(7,924)
Royalties & copies	(300)	(4,155)	(1,646)	(330)	(6,431)
Printing & publicity	(328)	(884)	(532)	(552)	(2,297)
Set, furniture & props	(114)	(1,093)	(113)	(302)	(1,622)
Costumes, hair & makeup	(659)	(1,371)	(23)	(582)	(2,635)
Auditions & rehearsals	(483)	(1,952)	(836)	(1,046)	(4,317)
Professional fees	0	0	0	0	0
Other expenses	(640)	(389)	(180)	(585)	(1,794)
<u>TOTAL EXPENDITURE</u>	<u>(3,045)</u>	<u>(27,199)</u>	<u>(5,993)</u>	<u>(4,099)</u>	(40,336)
Programmes surplus/ (deficit)	140	1,070	0	315	1,525
Less: Donations Paid	0	0	0	0	0
Add: Donations Received	Note 11	750	0	0	750
TOTAL SURPLUS	3,593	(4,850)	(3,337)	1,744	(2,849)

Surplus from full productions in the year ended 31st December 2023 **(2,849)**

Festival entries

Income	0	
Royalties	0	
Other exp.	0	
	<u>0</u>	0

Costs relating to 2022 shows

Show Fee	60	
Orchestra	(450)	
	<u>(390)</u>	(390)
		<u>(3,239)</u>

Independent Examiner's Report on the Accounts

Report to the Trustees and Members of Sevenoaks Players:

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the Accounts and they consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the 'Act') does not apply.

It is my responsibility to state, on a basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from the Trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the Accounts.

Examiner's statement

I have been able to complete my review of the Accounts of Sevenoaks Players for the year ending 31st December 2023 and the balance sheet for the organisation at that date. Nothing in my examination or the explanations of unusual items has come to my attention that would give me reasonable cause to believe that in any material respect the requirements:

- (a) to keep accounting records in accordance with section 41 of the Act and
- (b) to prepare accounts which accord with the accounting records and
comply with the accounting requirements of the Act

have not been met to which attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Nana Barfi
Independent Examiner
21 Loughborough Drive
Broughton
Milton Keynes
MK10 7DZ

10 April 2024

Musicals		
2006	Yeoman of the Guard	£5,360
2007	Me & My Girl	£2,017
2008	Oliver	-£1,117
2009	Princess Ida	-£3,587
2010	Anything Goes	-£6,061
2011	The King & I	-£4,373
2012	Pirates of Penzance	£1,151
2013	Chess	-£339
2014	South Pacific	£2,288
2015	Sweeney Todd	-£3,343
2016	Sister Act	-£3,663
2017	Hairspray	£2,422
2018	Whistle Down the Wind	-£9,501
2019	Jesus Christ Superstar	£5,001
2020	Oklahoma (cancelled due to COVID 19)	-£2,264
2021	Musical Mixup/When The Lights Go On Again	£31
2022	Alice in Wonderland Pantomime/HMS Pinafore	-£1,455
2023	Sleeping Beauty/Sweet Charity/Ordinary Days/Cinderella	-£2,849
	Total income / expenditure	-£20,282
	Average	-£1,127

Dramas		
	Importance of being Earnest	£1,185
	Rebecca	-£1,828
	Murdered to Death	-£769
	The Woman in White	£1,343
	Hayfever / Bumms on Seats	£546
	Hound of the Baskervilles	£1,050
	Calendar Girls	£10,952
	Rumours	-£2,507
	An Inspector Calls	£12,620
	Great Gatsby	-£7,562
	Railway Children	£217
	39 Steps	£2,236
	The Graduate	-£2,488
	Pygmalion	£2,757
	N/A	£0
	Back on the Boards	-£657
	An Appointment With Death	£2,146
	N/A	£0
	Total income / expenditure	£19,242
	Average	£1,069