

SEVENOAKS PLAYERS

Registered Charity No: 285591

Accounts for year ended 31st December 2022

Report of the Trustees

Objectives

The principal objects of the Society are to foster and promote the education of the public in dramatic and operatic arts by the production of public stage plays and operatic performances.

The Trustees

For the purpose of the Charities Act, the members of the Management Committee are, de facto, the Trustees of the registered charity. Those serving during the year were:

James Bruce	Chairman (appointed 10 March 2022)
Kathy Gelbart	Vice Chairman
Mike Lewis	Secretary
Sarah Brennan	Treasurer (formally Sarah Ward)
Tracy Weaver	Membership Secretary
Callum McFarland	Producer of Drama and Musicals
Claire Tilley	Publicity and Media Secretary (appointed 10 March 2022)
Peter Dare	Set and Building Manager
Kayleigh Weaver	Social Events Manager
Anna Wood	Committee Member (appointed 10 March 2022)
Emily Draper	Committee Member (appointed 10 March 2022)
Heidi Akester	Co-opted 13 November 2022

Activities during the year

During the year the Society presented performances of their first pantomime 'Alice in Wonderland', a drama production 'An Appointment With Death', and their first big production back at the Stag Theatre 'HMS Pinafore'.

The committee decided not to submit any festival entries in 2022.

Due to the great success of their first pantomime, the society has started work on a pantomime version of 'Sleeping Beauty' to be performed in February 2023.

We would like give a special thanks to Nick Bower, for his support as Stage Manager for every production in 2022, and to Lorna Veale, Clare Brown, Derryn Morton, and Jane Morris for organising the fantastic Centenary Gala with our Social Events Manager.

Financial Results

The financial results for the year, with notes thereon, are set out in the attached Treasurer's Report and Accounts, which have been independently examined in accordance with the Charities Act 1993.

Use of Accumulated Fund

The Management Committee has determined that funds of at least £25,000 should be retained by the Society in the Accumulated Fund, as an appropriate amount for the scale and objectives of the Society's activities in connection with future productions.

Funds above these levels may be used for a selected aspect of a production; to improve the quality of productions by paying for training of members and to support other theatrical enterprises when this is of benefit to the Society.

James Bruce
Chairman

Treasurer's Report

There was an overall deficit of £2560 in the year mainly comprising of an overall production surplus of £691 including the £750 underwriting from the Sevenoaks Arts Council. This was furthered by membership subscriptions (£1,304). The majority of the deficit was generated by social events in the year (£1,297). The committee agreed to contribute to the costs of the Centenary Gala celebrating our 100th year via the social fund. There was an overall surplus of £872 in the year of 2021.

Net Assets of £36,346 at 31st December 2022 are represented by £34,552 in the Accumulated Fund and £1,794 in the Social Fund.

The Accumulated Fund has been generated from the activities of the Society. The Social Fund is generated from the surpluses from social and fund raising activities and is used to support the Society.

Sevenoaks Arts Council continue to provide underwriting support for our productions.

We are very grateful for their ongoing support, including the underwriting of £750 received this year towards HMS Pinafore.

Membership subscriptions are down by 3% compared to last year however several new members have committed to joining the society for our 2023 program.

Interest rates continue to be low.

The claim submitted for Gift Aid for the year was £800. This is much higher than 2021 as we have now resumed our normal operations since the COVID-19 pandemic.

Last year's estimate was £325 - £432.89 was received. £107.9 surplus taken into 2022 accounts.

Capital expenditure of £885.09 was incurred and written off for sound equipment as detailed in *Note 7*.

There was a total of £35,498.30 held in cash in the bank and in hand at the end of 2022 (£37,373.29 in 2021).

Sarah Brennan
Honorary Treasurer

25 February 2023

Income & Expenditure**For the 12 months ended 31st December 2022****31 December 2022**
£**31 December 2021**
£**Income**

Production surplus/(deficit) for year	<i>Note 2</i>	691	1,418
Members Subscriptions		1,304	1,342
Interest receivable		33	2
Donations received		33	45
Surplus from Social Events		(1,297)	(73)
Gift Aid tax recovery	<i>Note 10</i>	<u>908</u>	<u>390</u>
		981	1,706
		<u>1,672</u>	<u>3,124</u>

Expenses

AGM expenses		121	31
Insurance		651	673
Post, Phones and Stationery		28	0
Publicity & Marketing incl. Website		29	44
Society Subscriptions		280	117
Donations made	<i>Note 4</i>	263	0
Write off of capital expenditure		885	192
Storage / Workshop hire		1,440	1,214
Other Costs / (income)	<i>Note 5</i>	<u>535</u>	<u>(19)</u>
		<u>4,232</u>	<u>2,252</u>

Overall Surplus/(Deficit)

<u>(2,560)</u>	<u>872</u>
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Transferred to

Accumulated Fund	(1,264)	944
Social Fund	<u>(1,297)</u>	<u>(73)</u>
	<u>(2,560)</u>	<u>872</u>

Balance Sheet

		31 Dec 2022		31 Dec 2021
	£	£	£	£
ASSETS				
Cash (see Note 3)				
Current Accounts	20,390		22,265	
Reserve Account	15,000		15,000	
Cash	<u>109</u>		<u>109</u>	
		35,498		37,373
Debtors and Prepayments				
Interest receivable	0		0	
Current Debtors	<i>Note 9</i> 0		0	
Accrual for Gift Aid	800		325	
Prepayments for future productions	<i>Note 12</i> <u>2,541</u>		<u>1,208</u>	
		3,341		1,533
Tools and Equipment				
Original Cost	<i>Note 7</i> 5,531		4,646	
less: Written off	<u>(5,531)</u>		<u>(4,646)</u>	
		0		0
		<u>38,839</u>		<u>38,907</u>
LIABILITIES				
Creditors				
Current creditors	<i>Note 6</i> <u>2,493</u>		<u>0</u>	
		2,493		0
		<u>36,346</u>		<u>38,907</u>
TOTAL NET ASSETS REPRESENTED BY:				
Accumulated Fund:				
Balance at start of year	35,816		34,871	
(Deficit) / Surplus for the year	(2,560)		872	
Transfers (to) / from other funds	<u>1,295</u>		<u>73</u>	
		34,552		35,816
Social Fund:				
Balance at start of year	3,091		3,164	
Surplus during year	<u>(1,297)</u>		<u>(73)</u>	
		1,794		3,091
		<u>36,346</u>		<u>38,907</u>
Sarah Brennan		0		
Honorary Treasurer				

25 February 2023

Notes to the Accounts and further information

1 Accounting basis

The Accounts are prepared on the accruals basis. Income and expenditure relating to future productions have been carried forward as creditors and prepayments.

2 Surplus/deficit on productions

This represents the aggregate net figures of the income and expenses dealt within these accounts as shown on page 7.

3 Current and Reserve bank accounts are held at NatWest Bank, Sevenoaks.

4 Donations Made

A donation was made to Otford Village Memorial Hall as a contribution to their new lighting equipment which the Sevenoaks Players will use regularly.

5 Other Costs and Income are sundry items not falling into other classifications.

In 2022 the costs primarily reflect the independent examiner's fees and hall hire for the summer drama and dance workshops open to members of the society and the general public.

In 2021 the costs primarily reflect Zoom membership for online committee meetings in the first half of the

6 Current Creditors

These are costs incurred during the year which were not yet paid at year end.

Outstanding costs include the sound engineer/equipment and program costs for HMS Pinafore.

7 Tools & equipment held at 31st December 2022 and written off comprise of:

	Original cost
Archive files, held by Alex Dunmore kept in OVMH Lockup	£432.00
Piano and cover, held by St John's Church Hall	£381.00
Electric screwdriver and drill, held by Kevin Onley kept in workshop	£156.00
Crockery bought for Social Events, held by Lorna Veale	£49.50
Computer held by Keith Neville	£487.00
Stage stairs, held by Peter Dare kept in workshop	£438.00
Scaffolding, held by Peter Dare kept in workshop	£2,064.62
Jig Saw held by Kevin Onley kept in workshop	£100.00
Circular saw and power packs held by Kevin Onley kept in workshop	£346.00
Drum Stage Box (Snake) held by Alex Dunmore	£124.98
Cables and Adaptor Leads held by Alex Dunmore	£36.73
Card Payments Reader held by Sarah Brennan	£29.99
Sound Equipment held by Alex Dunmore kept in OVMH Lockup	£885.09
	<hr/> £5,530.91

8 There were no payments authorised by the Management Committee for or on behalf of members for goods or services supplied in the course of that member's trade or business.

9 Current Debtors and House Prepayments

These comprise:	2022	2021
None		

£0	£0
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10 The Gift Aid claim for 2022 was £800 compared with last year's amount of £432.89.

Last year's estimate was £325 for 2021. The £107.90 surplus has been reflected in 2022 income.

11 Sevenoaks Arts Council continue to provide underwriting support for our productions.

£750 was received in 2023 relating to the loss made on HMS Pinafore in 2022.

12 Performance prepayments consist of amounts paid in the current year which relate to shows to be performed in the following year, comprising performance license fees, rehearsal room hire, script hire, venue deposits, costumes, props, and festival entry fees, offset by attributable show fees received. Prepayments were attributable to the following shows:

Sleeping Beauty: £329

Sweet Charity: £2,251.52

Profit & Loss for productions through the year

	Alice In Wonderland Pantomime	An Appointment With Death	HMS Pinafore	
INCOME				
Ticket sales	4,643	5,399	9,659	19,701
Show fees	390	266	2,218	2,874
Other receipts	1,648	1,394	0	3,041
<u>TOTAL INCOME</u>	<u>6,681</u>	<u>7,058</u>	<u>11,877</u>	25,616
EXPENDITURE				
Theatre hire & charges	(520)	(1,835)	(2,115)	(4,470)
Lighting & sound	0	0	(3,855)	(3,855)
Orchestra & MD	0	0	(5,065)	(5,065)
Royalties & copies	(270)	(774)	(577)	(1,621)
Printing & publicity	0	(605)	(871)	(1,476)
Set, furniture & props	(806)	(196)	(1,227)	(2,230)
Costumes, hair & makeup	(1,126)	(160)	(2,024)	(3,309)
Auditions & rehearsals	(687)	(935)	(1,902)	(3,524)
Professional fees	0	0	0	0
Other expenses	(514)	(408)	(243)	(1,165)
<u>TOTAL EXPENDITURE</u>	<u>(3,924)</u>	<u>(4,912)</u>	<u>(17,879)</u>	(26,714)
Programmes surplus/ (deficit)	0	0	1,039	1,039
Less: Donations Paid	0	0	0	0
Add: Donations Received	Note 11	0	750	750
TOTAL SURPLUS	2,757	2,146	(4,212)	691
Surplus from full productions in the year ended 31st December 2022				691

Festival entries

Income	0	
Royalties	0	
Other exp.	0	
	<u>0</u>	0

Costs relating to 2021 shows

0
<u>691</u>

Independent Examiner's Report on the Accounts

Report to the Trustees and Members of Sevenoaks Players:

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the Accounts and they consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the 'Act') does not apply.

It is my responsibility to state, on a basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from the Trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the Accounts.

Examiner's statement

I have been able to complete my review of the Accounts of Sevenoaks Players for the year ending 31st December 2022 and the balance sheet for the organisation at that date.

Nothing in my examination or the explanations of unusual items has come to my attention that would give me reasonable cause to believe that in any material respect the requirements:

- (a) to keep accounting records in accordance with section 41 of the Act and
- (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met to which attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Nana Barfi
Independent Examiner
21 Loughborough Drive
Broughton
Milton Keynes
MK10 7DZ

22 March 2023

	Musicals			Dramas	
2006	Yeoman of the Guard	£5,360		Importance of being Earnest	£1,185
2007	Me & My Girl	£2,017		Rebecca	-£1,828
2008	Oliver	-£1,117		Murdered to Death	-£769
2009	Princess Ida	-£3,587		The Woman in White	£1,343
2010	Anything Goes	-£6,061		Hayfever / Bumms on Seats	£546
2011	The King & I	-£4,373		Hound of the Baskervilles	£1,050
2012	Pirates of Penzance	£1,151		Calendar Girls	£10,952
2013	Chess	-£339		Rumours	-£2,507
2014	South Pacific	£2,288		An Inspector Calls	£12,620
2015	Sweeney Todd	-£3,343		Great Gatsby	-£7,562
2016	Sister Act	-£3,663		Railway Children	£217
2017	Hairspray	£2,422		39 Steps	£2,236
2018	Whistle Down the Wind	-£9,501		The Graduate	-£2,488
2019	Jesus Christ Superstar	£5,001		Pygmalion	£2,757
2020	Oklahoma (cancelled due to COVID 19)	-£2,264		N/A	£0
2021	Musical Mixup/When The Lights Go On Again	£31		Back on the Boards	-£657
2022	Alice in Wonderland Pantomime/HMS Pinafore	-£1,455		An Appointment With Death	£2,146
	Total income / expenditure	-£17,433			£19,242
	Average	-£1,025			£1,132