

11TH FOLKESTONE (ST JOHN'S) SCOUT GROUP

England & Wales · Charity number 285558

Details

Other names 11TH FOLKESTONE (ST JOHNS) SCOUT GROUP

Status Registered

Legal form Other

Registered 1982-10-19

Register [View on the Charity Commission register](#)

Contact

Address C/o The Scouting Centre
Shepway Close
Folkestone
Kent
CT19 5SJ

Phone 01303246324

Email enquiries@11thfolkestonescouts.org.uk

Website www.11thfolkestonescouts.org.uk

Activities

Objects: THE INSTRUCTION OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

Activities: The group helps to provide outdoor challenge, adventure and skills for life to young people in and around the Folkestone area.

Classification

- **How:** Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£52,196	£39,790	-	-
2024-03-31	£50,883	£50,827	-	-
2022-12-31	£94,940	£128,389	-	-
2021-12-31	£54,398	£24,645	-	-
2020-12-31	£43,256	£37,523	-	-

Trustees

Name	Role	Appointed
MR STEVE FAIRFAX	Chair	
Alistair Sutton		2017-12-01
Amanda Sutton		2013-02-20
Anthony Hogben JP		2025-02-06
CRAIG IAIN WARD		
Joshua Crockford		2024-09-29

11TH FOLKESTONE (ST JOHN'S) SCOUT GROUP

England & Wales - Charity number 285558

Accounts

2024

2025

ANNUAL REPORT

**1st April 2024 to
31st March 2025**

**11th Folkestone (St. John's) Scout Group
Reg. Charity No. 285558 Scout Reg. No. 10010299**





Scouts

11th Folkestone

Annual General Meeting

for the financial year:

1st April 2024 to 31st March 2025

AGENDA

1. Introduction and welcome

2. Apologies for absence

3. Governance

- a. Approve the minutes of the Annual General Meeting held on **29th September 2024**
- b. Adopt the model constitution from Policy, Organisation and Rules (POR)
- c. Note the Group's financial year
- d. Approve appointed and community members of the Group Scout Council
- e. Agree the number of members that may be appointed to the Trustee Board
- f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)

4. Review of the year

- a. The Group Lead Volunteer's review of the year
- b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts

5. Making appointments

- a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
- b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
- c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
- d. Appoint the Independent Examiner

6. Closing remarks



MINUTES

11TH

2024/5

1. **Introduction and welcome**

Welcome and introductions from the deputy chair, Amanda Sutton. Amanda explained who the group council are and how almost anyone with a connection to the group can join in with the process, vote and make a difference. All documents are available on the website, limited paper copies available tonight.
2. **Apologies for absence**

Jacqui Ward
3. **Governance topics**
 - a. Minutes of the Annual General Meeting held on 29th September 2024
APPROVED
 - b. The model constitution from Policy, Organisation and Rules (POR) **WAS APPROVED**
 - c. The groups financial year was set at 1st April to 31st March
 - d. N/A
 - e. The number of members that may be appointed to the Trustee Board **WAS AGREED AS 5**
 - f. The quorum for future meetings of the Group Scout Council **WAS SET AT 10 MEMBERS**
4. **Review of the previous year**
 - a. The Group Lead Volunteer's review of Scouts during the past 12 months **WAS ACCDEPTED** (written reports from all sections and photo videos shared)
 - b. The District Lead Volunteer's remarks: Tony Hoben, DLV, thanked all the volunteers and the entire Group for the work undertaken. 11th Folkestone remained a strong Group. Tony explained this was his last year as he will be stepping down after 10 year's service shortly and thanked the Group for its support over the years. The new District Lead Volunteer, Steve Jones was introduced.
 - c. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts **ACCEPTED**
5. **Making appointments**
 - a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board: **STEVE FAIRFAX APPOINTED FOR 3 A YEAR TERM**

- b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board: **NO RECOMMENDATION WAS MADE BUT FROM THE FLOOR JOSHUA CROCKFORD VOLUNTEERED AND WAS APPOINTED FOR A 1 YEAR TERM**
- c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board: **ALISTAR SUTTON AND AMANDA SUTTON WERE APPOINTED FOR A 1 YEAR TERM**
- d. Appoint Group President and/or Vice Presidents: **NO APPOINTMENTS MADE**
- e. Appoint the Independent Examiner: **AMANDA CAMPBELL BOOK-KEEPING SERVICES WERE REAPPOINTED**

6. Closing remarks

Long service awards were awarded to: Emma Cooper, Tara Dunleavey, Gregor Lewis and Rob Penter for 5 years service each. 10 year long service awards were presented to Ben Marshall, Amanda Sutton and Pete Woodsford. Congratulations and thanks to them all. Beckie Ingelbrecht was congratulated for winning the Kent Scouts County Media Award for her excellent work on the Group's social media and branding. Well done Beckie!

Charity Details:

Charity Registration Number: 285558

Registered Address:

The Shepway Close Centre
Shepway Close
Folkestone, Kent, CT19 5SJ

Bankers: Barclays Bank PLC



TRUSTEES

2024/25



Steve Fairfax
Chair



Craig Ward
Group Lead
Volunteer



Alistair Sutton
Trustee



Amanda Sutton
Trustee



Josh
Trustee



Tony Hogben
Treasurer
Co-opted
06/02/2025

STRUCTURE, GOVERNANCE & MANAGEMENT

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 5 months of joining the Board. This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal
- Respect - We have self-respect and respect for others
- Care - We support others and take care of the world in which we live
- Belief - We explore our faiths, beliefs and attitudes
- Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Public Benefit Statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Financial review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short.

The Group Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £4000.

The Group held designated reserves of approximately £4000 against this at year end. Additional undesignated funds were held at the year end to support future plans for the development of the Scout Group and replacement of capital equipment in the next financial year.

Investment Policy

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

The Group does not hold sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using mainstream banks and approved financial institutions

Amanda Campbell Bookkeeping Services



Bookkeeping and Payroll Services

11th Folkestone Scouts
The Scouting Centre
Shepway Close
Folkestone
Kent
CT19 5SJ

Independent examiner's report to the trustees of 11th Folkestone (St Johns) Scout Group.

I report on the accounts of the Trust for the year ended 31 March 2025. The charity's trustees are responsible for the preparation of the accounts. The charity's trustees have requested an independent examination of the accounts.

It is my responsibility to:

Examine the accounts under section 145 of the 2011 Act

To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act

To state whether particular matters have come to my attention.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.

have not been met.

Amanda Campbell FICB PM Dip

9 Charles Crescent, Folkestone, Kent CT19 4NF

02 September 2025

Proprietor: Mrs Amanda Campbell MICB PM Dip
9 Charles Crescent, Folkestone Kent CT19 4NF

Tele: 01303 647674

Email: amanda@acbookkeepingsvcs.co.uk
www.acbookkeepingsvcs.co.uk

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and supervised under the Money Laundering Regulations 2007



Registered Practice
13055

11TH FOLKESTONE (ST JOHN'S) SCOUT GROUP

England & Wales - Charity number 285558

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2024



ANNUAL REPORT



**1st January 2023
to 31st March 2024**

**11th Folkestone (St. John's) Scout Group
Reg. Charity No. 285558 Scout Reg. No. 10010299**



Scouts

11th Folkestone

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for the financial year:

1st January 2023 to 31st March 2024

AGENDA

1. Introduction and welcome

2. Apologies for absence

3. Governance

- a. Approve the minutes of the Annual General Meeting held on **25th July 2023**
- b. Adopt the model constitution from Policy, Organisation and Rules (POR)
- c. Note the Group's financial year
- d. Approve appointed and community members of the Group Scout Council
- e. Agree the number of members that may be appointed to the Trustee Board
- f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)

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- c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
- d. Appoint the Independent Examiner

6. Closing remarks



MINUTES

2023

1.	<p>Welcome and introductions from the deputy chair, Amanda Sutton. Amanda explained who the group council are and how almost anyone with a connection to the group can join in with the process, vote and make a difference. All documents are available on the website, limited paper copies available tonight.</p> <ul style="list-style-type: none"> Group trustees for previous year District Commissioner: Tony Hogben 	
2.	Apologies for absence	Pete Woodsford David Sutton Abby Sutton
3.	Acceptance of the minutes from the previous meeting.	Proposed: Steve Fairfax Seconded: Craig Ward
4.	Receive & adopt the annual report	Proposed: Steve Fairfax Seconded: Ted Hogben
5.	Receive & adopt the financial report	Proposed: Maite Last Seconded: Steve Fairfax
6.	Approve the resolution of the Trustee Board concerning membership subscriptions from September 2023 – to increase membership subscriptions to £15 per month, excluding August. An annual fee of £165	Proposed: Steve Fairfax Seconded: Craig Ward
<p>All the above resolutions were passed unanimously (3 - 6)</p> <p>Following from the last resolution, Craig introduced the Pentecost fund and explained why it is there.</p> <p>Presentations to retiring trustees - Sarah Marshall – 9 yrs service. Maite Last – 12 yrs service.</p>		
<p>7. Receive and adopt the 2023 Constitution for the Group. Proposed: Steve Fairfax, seconded: Karen Ingelbrecht</p>		
<p>8. Approve the resolution of the 2.2.4 Conduct of meetings section of the Group Governance document (concerning quorums of official meetings – p.4) – Agreed Scout Council quorum: 10 (ten) members plus the Group Scout Leader or their nominee.</p> <ul style="list-style-type: none"> - Agreed Trustee Board and sub-committee quorum: half plus one of the membership of the Trustee Board or Sub-Committee (total membership, not those in attendance) - Proposed: Steve Fairfax, Seconded: Karen Ingelbrecht <p>At this point all trustees retired from their posts. GSL assumed the chair.</p>		
<p>9. Approval of the GSL's nomination for Trustee board chair. Steve Fairfax -nominated by GSL – approved. Chair reappointed resumes chair of AGM</p>		

10i	Election of Group Officers:(Treasurer) No nominations	Proposed:
10ii.	Election of Group Officers: Karen Ingelbrecht (Secretary)	Seconded: Proposed: Craig Ward
10iii	Election of Group Trustees: Amanda Sutton – Deputy Chair Pete Woodsford	Seconded: Alistair Sutton Proposed: Craig Ward Seconded: Alistair Sutton
	Deputy Chair took back chairing of the meeting	
10iv	Election of Group trustees: Section Leaders who have opted in: Rebecca Ingelbrecht (Squirrels) Ian Marshall (Cubs) Kate Ward (Scouts) Ex-officio trustees were confirmed.	
10v	Election of group trustee: Ted Hogben – nominated by Craig Ward GSL	
11.	Appointment of Independent Examiner (scrutineer): Amanda Campbell Bookkeeping Services, Folkestone	Proposed: Amanda Sutton Seconded: Alistair Sutton
	All of the above were confirmed unanimously. Business section of the evening concluded.	
12.	Presentation of Awards. Group Scout Leader lead the presentation of awards. Before each Section presented the yearly awards a video compilation of each of the sections activities for the year was shown.	
12i.	District Commissioner words: DC led applause for Group Leadership. Out of the 9 groups in the district this was the 7th AGM attended and he commented on the great turnout. He thanked the group for another good year. Length of Service awards to be presented – Karen Goldsack – 5yrs Ian Marshall – 10 yrs David Sutton – 10 yrs Training award- wood badge Kate Ward – Assistant County Commissioner for Squirrel Scouts New Formation – GSL to become Group Lead Volunteer, DC to become District Lead Volunteer. He Congratulated the Group on once again growing numbers and announced that we were the biggest growing group in the District for both 2022 and 2023. To support growth for next year the county was not going to charge county fee for new members. Group Chair congratulated all on their achievements and thanked all for attending. AGM Closed	

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TRUSTEES

2023/24



Steve Fairfax
Chair



Craig Ward
Group Scout
Leader



Alistair Sutton
Deputy Group
Scout Leader



Amanda Sutton
Deputy Chair



Karen Ingelbrecht
Secretary



Pete Woodsford
Trustee



Beckie Ingelbrecht
Squirrel Leader



Ian Marshall
Cub Leader



Kate Ward
Scout Leader

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Financial review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short.

The Group Trustee Board considers that the group should hold a sum equivalent to 12 months basic running costs, circa £4000.

The Group held reserves of **£4057.40** against this at year end in the 'reserves' account, with approximately **£2000** in the current account, held as unrestricted funds. This is above the level required for operating expenses. However this can be explained as general funds held for the running of the Group and building up a balance ready for membership fees/other annual costs to ensure our cashflow can be maintained. All other balances of accounts are held as designated funds for particular projects or budgeted activities/events/programmes in the following financial year.

Investment Policy

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The Group does not hold sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using mainstream banks and approved financial institutions.



**See our annual
review films**

CHAIR'S REPORT



Welcome to another AGM and celebration of Scouting in Folkestone. As always, when reflecting on the past year I am impressed with what has been achieved by the Group and am grateful to all the volunteers for their hard work and dedication.

This report marks the final time I will be reporting on the work of the Trustee Board (previously called the Group Executive Committee) in its current form. From this AGM onwards, the role of the Trustee Board changes considerably. Exciting times ahead!

Firstly, a thank you to all out trustees, past and present, for all their work in supporting, developing and growing our Group. When I took over as chair of the Executive Committee 19 years ago this month, the Group's governance was lacking and this was showing in the quality of Scouting being offered. Over those years, many trustees have come and gone and helped 'right the ship' to get us to where we are today. Thank you to them and of course, thank you to the current outgoing trustees who have worked tirelessly to make this new 'transformation' programme a success for our Group and lay the foundations for the new Trustee Board to be able to fulfil its new purpose.

Other than preparing for the new Scout rules, the trustees have been focused on maintenance for the past year. We have had certain spaces in the centre repainted and refreshed, worked on securing a new cleaning service to maintain standards of hygiene, completed some maintenance tasks on the minibuses and worked with leaders to ensure they had the funds they needed to continue to offer excellent Scouting. The Trustee Board has also made plans for some major maintenance work to the older part of the decking to be completed in the coming financial year (as that section of decking is now approaching 14 years of age!).

I'm looking forward to the future and the changes the Scout Association have made to how we volunteer and work in our Groups and I hope to report on great things this time next year!

Steve Fairfax

Group Chair



A YEAR IN REVIEW

For Period: 01/01/2023 to 31/03/2024 (to align with a new FY)

Registered Charity No. 285558

	Unrestricted funds	Restricted funds	Last year 2022
	to nearest £	to nearest £	to nearest £
Receipts			
Bank Interest	168	-	8
Donation	116	-	280
Events - Beavers	360	-	120
Events - Cubs	1,863	-	2,027
Events - Explorers	-	-	45
Events - Scouts	-	-	155
Events - Squirrels	392	-	352
Events - Squirrels	-	-	30
Fundraising	18	-	5
General	67	-	1,127
Gift Aid	2,236	-	2,350
Grants	500	-	58,407
Membership Fees	23,691	-	14,448
Minibus	300	-	1,250
Residential Experiences	6,944	-	-
Shepway Close Centre Income	12,710	-	12,296
Solar Panel FIT	1,519	-	2,042
Receipts	50,883	-	94,940

This set of accounts covers the period **1st January 2023 to 31st March 2024** (15 months) as the Trustee Board decided to align our financial year with the more traditional financial year and to allow the AGM to take place in September rather than July as had been for the past 10 years.

Key points to note:

- This period takes in two sets of annual membership fee payments
- Two sets of insurances were paid for the minibuses and centre within this period
- Membership fees income and the costs of collection (GoCardless fees) cover the full 15 month period so comparison between 2022 and the period of these accounts is not clear

Payments			
Activity Equipment	(1,279)	-	(60,659)
Admin	(1,759)	-	(2,096)
Annual Membership Fee	(14,228)	-	(5,534)
Badges	(380)	-	-
Clothing	-	-	(271)
Events - Beavers	(390)	-	(150)
Events - Cubs	(1,984)	-	(2,289)
Events - Explorers	(95)	-	(45)
Events - Scouts	(140)	-	(70)
Events - Squirrels	(189)	-	(72)
GoCardless Fees	(886)	-	(562)
Insurance	(7,908)	-	(3,549)
Loan Payment	(9,062)	-	(8,596)
Meetings - Beavers	(74)	-	(48)
Meetings - Beavers (4WC)	(233)	-	-
Meetings - Cubs	(677)	-	(60)
Meetings - Explorers	(43)	-	(339)
Meetings - Scouts	(319)	-	(81)
Meetings - Squirrels	(243)	-	(217)
Minibus	(1,569)	-	(1,720)
Residential Experiences	(6,566)	-	-
Training	(40)	-	(106)
Utilities	(617)	-	(1,642)
Venue Maintenance	(2,146)	-	(40,282)
Payments:	(50,827)	-	(128,388)

Current Assets	Unrestricted	Restricted	Total
Barclays Current Account	2,004.82	-	2,004.82
Barclays Restricted/Designated	12,337.71	-	12,337.71
Barclays Penticost Fund	1,019.44	-	1,019.44
Barclays Reserves	4,057.40	-	4,057.40
EQUALS PREPAID CARDS	1,278.69	-	1,278.69
Petty Cash	50.00	-	50.00
Total Current Assets:			20,748.06

Current Liabilities	2022	2023/24
Co-Operative Foundation Community Loan	-	0.00
Folkestone & Hythe District Loan	-	0.00
Total Current Liabilities:		0.00

Statement of assets and liabilities at the end of year (recording purposes only)		
	2022	2023/24
Shepway Close Centre	728000	728,000
Motor vehicles	60000	60,000
Scouting equipment, furniture, etc... (estimated insurz	85000	85,000
Badge Stock	194	243

Summary		
Account balance brought forward	20,692	54,140
Total income	50,883	94,940
Total expenditure	(50,827)	(128,388)
Net income	56	(33,448)
Account balance carried forward	20,748	20,692

873,243

Amanda Campbell Bookkeeping Services



Bookkeeping and Payroll Services

11th Folkestone Scouts
The Scouting Centre
Shepway Close
Folkestone
Kent
CT19 5SJ

Independent examiner's report to the trustees of 11th Folkestone (St Johns) Scout Group.

I report on the accounts of the Trust for the year ended 31 March 2024. The charity's trustees are responsible for the preparation of the accounts. The charity's trustees have requested an independent examination of the accounts.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to my attention.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act
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have not been met.

Amanda Campbell FICB PM Dip

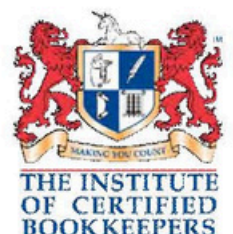
9 Charles Crescent, Folkestone, Kent CT19 4NF

06 September 2024

Proprietor: Mrs Amanda Campbell FICB PM.Dip
9 Charles Crescent, Folkestone Kent CT19 4NF

Tele: 01303 647674
Email: amanda@acbookkeepingsvcs.co.uk
www.acbookkeepingsvcs.co.uk

Licensed and regulated by the Institute of Certified Bookkeepers (ICB),
and supervised under the Money Laundering Regulations 2007



Registered Practice
13055



SECTION REVIEWS

Scouts
11th Folkestone



This year, rather than me waffling on, I thought I'd leave it up to our fantastic programme team to share all the amazing activities and opportunities to develop **skills for life** that have been going on over the past year - hold on tight... there have been loads!

Craig
Group lead volunteer

Squirrels

Wow! What a fantastic year it's been for our Squirrels section! Our 4 and 5-year-olds have had an incredible time exploring, learning, and having fun, and they've achieved so much over the past year.

We've had the chance to dive into so many exciting topics. The Squirrels have celebrated festivals from different countries, which gave them a glimpse into various cultures and traditions. We've also explored new and creative ways to make art, sparking their imaginations while building on important skills for life.

This year, we took part in two amazing county events. First, we attended the annual Magic Christmas Trail at Lower Grange Farm, which was full of festive wonder and excitement. Then, we had a fantastic day out at the Squirrels Takeover of Rare Breeds Farm, where our little ones got up close with animals and enjoyed a fun-filled day exploring the countryside.

At Squirrels, we love getting down with nature! Our Squirrels went on a few exciting forest trips and worked towards earning their nature-themed badges. From building bug hotels to even saving a hedgehog, they've truly been superheroes when it comes to caring for our natural environment.

A huge well done to all our Squirrels for their enthusiasm and hard work this year! We wish the very best of luck to those who are moving up to Beavers—you're going to be amazing!

Here's to another year of fun, friendship, and adventure!

BEAVERS (Wednesday)

We started our year with 30 beavers. Unfortunately, this still left a great many Young People on our waiting list. This is quite a large number of very diverse young people and we are grateful that some parents have stepped up to offer support as and when required. During the term there were discussions about starting an additional Beaver colony and after a month of taster sessions the new colony came to fruition and took away the majority of the waiting list. So we now have Beavers meeting on a Monday night as well as our colony on a Wednesday night. Both sections take from the Squirrels coming up to Beavers and both sections take from the waiting list when space allows.

BEAVERS ...continued

We started our year with 'Save our Seas' – the problem with plastic! In order to raise awareness of the dangers of plastic pollution in our oceans. We carried on the term with a nautical theme including Pirates when we also had the opportunity to learn about knots and lashings. We moved onto elements of the Navigators badge and maps and map reading. In the run up to Christmas we took part in Remembrance Day, sections of our Cook's badge, a Community project and Christmas craft and fun including decorating a gingerbread reindeer. It was great to see the Beavers attending the Remembrance Day service and all behaved impeccably and were a credit to the group

The first half of the Spring Term was focused on communication with an emphasis on following instructions! We also learned about the phonetic alphabet and used it to crack codes and send messages. We had great fun meeting Jasper as part of our Animal Friends badge. Jasper was very well behaved, friendly and very patient with the children and several children who were a little afraid of dogs conquered their fears and were able to sit quietly by Jasper for a while. The Beavers had a fun time fulfilling the requirements of the Experiments badge which included making moving pictures with sharpie pens in water, milk art and the ever popular skittles rainbows. They finished the session by making armpit fudge which gave them a good upper body workout as well as lots of laughter at the noises they were making! We also did a session on Festivals which occur at this time of year. The second half of the term started with 'Water, water everywhere' and we looked at the importance of water and linked this with Water Aid. This was followed by sessions about space which included discovering what happens on the International Space station and looking at a broadcast from Tim Peake (Scout Ambassador) about his work on the ISS and some of the fun things you can do when there is no gravity! We also covered our Health and Fitness badge and had fun making healthy shakes using milk and fresh fruit. There was also a joint hike which all the Beavers enjoyed.

At the end of May, we joined with the Monday Beaver group and 1st Cheriton Beavers to have an overnight camp under canvas. For some of the young people this was the first time for camping. The weather held for most of the time so lots of camp craft activities were covered as well as archery and camp fire songs which the Beavers loved. Some Beavers also attended the District event at Samphire Hoe entitled Coastal Chaos.

The summer term saw our numbers go down slightly as some YP had changes to days/times for their other interests/clubs and sadly left us. However, we got very involved with Child Safety week and began some of the elements of a brand new Scouting badge called Planet Champions, which the Beavers have really enjoyed. They designed and made undersea dioramas which they completed with great patience and a real understanding of the dangers to our ocean wildlife and habitats. We also had a mini Olympics night and then finished the year with an opportunity to try the snow rings and foot golf at the Sports Centre!

We have had three Young People who have achieved their Chief Scout Bronze Awards this year and they should be rightly proud of those achievements. Between them they have gained seventy badges in order to achieve the highest Beaver award. All our badges require multi elements which have to be covered, practised and understood before they are awarded. Not every week is a badge work week as we like to have fun and games too whilst working on our team spirit, interpersonal and communication skills!

A final thank you to those people in the Beaver volunteer team for giving up your time so freely in order to support our Beavers and ensure that our programme is diverse, fun and ensures that we are giving our young people those all-important 'skills for life'. A big thank-you too to all those parents who also volunteer to help out, as required, as some things would not be possible without those better ratios of adults to children.

BEAVERS

(Monday)

The Beaver colony currently has 18 Beaver Scouts, with 7 new starting this September and 3 just moved up to the Cub section.

We started this new colony from scratch in January of this year and I am proud to say, that over the past 9 months, our Beaver Scouts have been working so hard and been busy with their badge work. There has been a total of 125 badges issued, So well done Beavers for all your hard work!

We have had various hikes out, a joint camp with 1st Cheriton beavers, joined in the Kent Scouts event Coastal Chaos to Samphire Hoe event and adventurous activities at the Folkestone sports centre and most of all had loads of fun!

We already have loads planned for the next year, including a trip to Hever castle, Christmas panto, a winter walk at Brockhill park and loads more!

To the wonderful leaders, Trevor, Alice and Abby, and to the amazing parents who have supported our beaver scout meetings and events, we couldn't have made this new colony work without all your hard work and support, a massive thank you to you all.

The logo for the Cub Scouts section, featuring the word "cubs" in a bold, green, lowercase sans-serif font.

What a year, it's been for Cubs!!

We've had another exciting year of activities and fun, whilst working towards various badges. We've been hiking, we've built shelters in the woods, challenged ourselves and learnt some new skills, including how to sew on a badge so parents don't have to. We even had a visit to the Fire station, thanks to one of our parents who is a Firefighter and volunteered to take the Cubs through their Fire Safety badge!

For a lot of our Cubs there have been several firsts over the last year.... First time at camp by going to Cuboree last September and making new friends with Cubs from across Kent (as well as having fun!) First time doing a climbing activity at Clip n Climb as our Christmas treat First time sleeping in a tent at Cub camp in May! For some, Cuboree and Cub Camp were the first time they had been away from mum and dad and all their home comforts.

Cubs is also about learning things and earning badges, with the aim of achieving the Chief Scout Silver Award. This last year alone, we have awarded 350 badges across the three badge areas (Challenge, Staged and Activity) and 9 Cubs have achieved their Chief Scout Silver Award. Well done to all the Cubs!!

Finally, some of the activities the Cub Leadership Team plan couldn't go ahead without the support of parents. Your support for the leaders, willingness to come out on a hike and other activities, really is appreciated. Thank You!

SCOUTS

The past year has been an exciting and action-packed one for our Scouts, filled with adventure, creativity, and new skills. Our Scouts have taken part in a variety of activities, giving them the chance to learn, explore, and have fun in a wide range of settings.

One of the highlights of the year was our Skills Camp, where the Scouts learned essential camping skills. They mastered how to put up tents and got hands-on experience cooking meals over an open fire. Shelter building was another valuable skill they developed, as they worked together to construct safe and sturdy shelters in the wild.

We were fortunate to have a visit from local beekeepers, where the Scouts learned all about the importance of bees and the threats posed by the invasive Asian hornet. This was a fascinating and educational experience that brought awareness to environmental issues.

Leadership and teamwork were also a strong focus this year. We are thrilled to have new patrol leaders and assistant patrol leaders (APLs) who have shown great leadership and teamwork, guiding their patrols through various challenges and activities with enthusiasm and dedication.

The Scouts had the opportunity to try their hand at archery, improving their skills and precision. They also enjoyed a day at Chaos Cards, where they played Warhammer and other tabletop games, engaging their strategic thinking and having a lot of fun in the process.

A visit to a local supermarket gave the Scouts the chance to learn about menu planning and budgeting. This was a valuable life skill, as they worked through how to plan nutritious meals while staying within a budget, preparing them for future campouts and beyond.

The year has also been filled with fun outings and creative projects. The Scouts visited the beach, where they enjoyed outdoor activities, and they also explored the Battle of Britain Memorial, learning about a significant chapter in history. Back at our base, the Scouts got creative with T-shirt painting and decorating plant pots, showcasing their artistic talents.

One of the more unusual but enjoyable evenings involved making tea and sampling a variety of biscuits before voting on their favourites. It was a light-hearted and record-breaking evening that the Scouts thoroughly enjoyed. They also tried their hand at making their own rocky road treats, which were a delicious success.

In addition, we had a special visit from a bagpiper, introducing the Scouts to the unique and stirring sound of traditional Scottish music.

On the skills front, the Scouts learned the phonetic alphabet, experimented with writing in invisible ink, and created their own secret codes, testing their creativity and problem-solving abilities. In the spirit of giving, they also wrapped over 300 Christmas gifts, which were later distributed to younger members at a Christmas county event—a great way to end the year.

Looking ahead, we are all very excited about the upcoming year, especially as we prepare for the Kent International Jamboree. It promises to be another incredible year full of adventure, learning, and fun!

Here's to another great year in Scouting

11TH FOLKESTONE (ST JOHN'S) SCOUT GROUP

England & Wales - Charity number 285558

Accounts

Structure, governance and management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Group is a trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of three independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and members' representation and meets every 4 months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training along with regular refreshers in Safety and Safeguarding.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them.

The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group, through the membership fees payable annually, contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken and approved by the Group Scout Leader on behalf of the District Commissioner before all activities.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario the complete closure of the Group.

Risk and Internal Control of Finances

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include clear budget setting, two signatories for all payments, a robust finance policy with spending authorisation schedule and well considered and scoped comprehensive insurance policies to ensure that insurable risks are covered.

Reduced income. The Group is primarily reliant upon income from membership subscriptions. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently. The Committee's primary plan for meet any short fall is through the hiring of the Shepway Close Centre as one of our biggest assets.

Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity – We act with integrity; we are honest, trustworthy and loyal.

Respect – We have self-respect and respect for others.

Care – We support others and take care of the world in which we live.

Belief – We explore our faiths, beliefs and attitudes.

Co-operation – We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise

Financial Review

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, designating £2400 to this purpose. This was reviewed in full in October 2022 and annually thereafter. The 2021 accounting period set the designated reserves fund at £4000. This was to include the reserves fund as set above with an additional 2 months' worth of loan repayment cover in addition to a sum for unexpected repair of the Group minibuses.

At the end of the 2022 financial year, the Group held £11,692 cash with unallocated reserves of £5022 held in the Group's current account against this at year end.

This is above the level required for operating expenses. However this can be explained by:

- cash held for operating costs due early in the next financial year
- the Committee's continued rolling programme of maintenance of the Shepway Close Centre
- to fully fund the Group's ambitious 2018-2023 growth and development plan.

Investment Policy

The Group's Income and Expenditure is relatively small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements. The annual budget setting process takes this into consideration.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Group Chair's Statement

The Trustee Board have been fully committed in supporting the Group leadership team develop the Skills for Life growth and development plan laying out the roadmap for the future of our Group and Scouting locally and supporting the volunteer section teams in trying to bring down our waiting lists. The problem seems to be a difficult one to solve – the more we improve our programmes, resources and centre, the more people want to join us! We've supported the attempt to open a new section for Beavers, however this was not successful due to no adult being willing to volunteer to help run it. We will try again, but this year's attempt has sadly not led to the positive outcome we were aiming for.

The Trustees have also considered the budget moving forward and with the continues cost of living crisis, we can no longer keep subs at the current level. Craig and I have set this out in the letter send to all parents last month and we hope you will understand and agree with us. We will not compromise the quality of our programme, having worked so hard to get it to where it us. In our cost cutting efforts, we have removed some of the external services we were buying into, such as cleaning, and are now doing this in house using our existing volunteers who once again have stepped up to the plate to take this on. Thank you to them and of course,

any one wishing to volunteer is very welcome. Without action, our predictions were a deficit of of £10,000 in our finances by 2025 and obviously, we cannot manage this or put the group at risk. As written in the letter, we do not want finances to be a barrier to Scouting, so encourage anyone with financial difficulties casued by this increase to speak to us so we can help – we have the Penticost fund to call upon!

As always, I'd like to thank my fellow trustees for their continued support and enthusiasm in the stewardship of the Group and of course, our thanks to Craig, Alistair and the leadership team for their hard work and dedication in giving our young people the opportunity to learn skills for life.

Annual General Meeting 2022

Minutes Pro forma

1.	Welcome and introductions from the deputy chair. Group trustees for previous year. District Commissioner: Tony Hogben	
2.	Apologies for absence	Note any: Maite Last – Treasurer Abbey Sutton – Trustee Steve Fairfax – Group Chair
3.	Acceptance of the minutes from the previous meeting.	Proposed: Steve Fairfax Seconded: Craig Ward
4.	Receive & adopt the annual report	Proposed: Steve Fairfax Seconded: Craig Ward
5.	Receive & adopt the financial report	Proposed: Maite Last Seconded: Steve Fairfax
Group Deputy Chair and all trustees retire from post at this point. GSL assumes chair.		
6.	Approval of the GSLs nomination for Group Chair: Steve Fairfax	Nominated: Group Scout Leader Approved (show of voting slips)
Group Chair reappointed and resumes chair of AGM.		
7i.	Election of Group Officers: Maite Last (Treasurer)	Proposed: Steve Fairfax Seconded: Craig Ward
7ii.	Election of Group Officers: Karen Ingelbrecht (Secretary)	Proposed: Craig Ward Seconded: Amanda Sutton
8i.		Proposed: Craig Ward

Election of Group Trustees: Amanda
Sutton Abbey Sutton Sarah Marshall Pete
Woodsford

Seconded: Alistair Sutton

8ii. Group Scout Leader's nominations to the Trustee Board: Seconded by Ian Marshall Edward Hogben

8iii. Section Leaders who have opted in: Rebecca Ingelbrecht Ian Marshall Kate Ward

9. Appointment of Independent Examiner
(scrutineer): Amanda Campbell
Bookkeeping Services, Folkestone

Proposed: Amanda Sutton

Seconded: Alistair Sutton

10. Presentation of Awards. Group Scout Leader lead the presentation of awards.

10i. District Commissioner words: DC spoke of the excellent work of the Group, thanked all volunteer and parents and presented awards. Group Chair thanked everyone for attending and appealed for more leaders in all section as we have waiting lists. More leaders mean more children can participate.

11. Close of business.

For Period: 01/01/2022 to 31/12/2022

Registered Charity No. 285558

	Unrestricted funds	Restricted funds	Last year 2021
	to nearest £	to nearest £	to nearest £
Receipts			
Bank Interest	8	-	3
Donation	280	-	239
Fundraising	5	-	-
Events	2,729	-	24
Residential Experiences	-	-	-
General	1,127	-	38
Gift Aid	2,350	-	814
Grants	-	58,407	17,609
Membership Fees	14,448	-	8,059
Minibus	1,250	-	-
Shepway Close Centre Income	12,296	-	10,077
Solar Panel FiT	2,042	-	195
	Receipts	36,533	58,407
	Total receipts:	94,940	37,058
Payments			
Activity Equipment	(2,252)	(58,407)	(1,085)
Administration	(2,096)	-	(2,113)
Annual Membership Fee	(5,534)	-	(3,268)
Badges	-	-	(293)
Clothing	(271)	-	(1,542)
Events	(2,626)	-	(40)
GoCardless Fees	(562)	-	(236)
Insurance	(3,549)	-	(1,094)
Loan Payment	(8,596)	-	(8,820)
Programme Delivery	(746)	-	(939)
Residential Experiences	-	-	-
Donations	-	-	-
Minibus	(1,720)	-	-
Training	(106)	-	(155)
Utilities	(1,642)	-	(765)
Maintenance	(4,405)	(35,877)	(4,295)
	Payments:	(34,104)	(94,284)
	Total payments:	(128,389)	(24,645)

Notes:

Includes any refunds. 2022 AMS refund and water refund included here.

Purchase of 2x minibus & equipment for the decking/garden project

Much bigger Group - reflected in subs income.

Subs returned to full price and GoCardless charges increased (+20p per transaction)
Included minibus (x2) insurance

New resources included in 'Admin' due to central nature of purchasing.
No return to residential experiences yet.

Overestimation for water after the turf was laid. Refund of £1000 in 'General' income
Decking/garden project completed

For Period: 01/01/2022 to 31/12/2022

Group Year End Balance Sheet

Current Assets		Unrestricted	Restricted	Total
1200	Current Account	5,022.99		5,022.99
1201	Reserve Account	4,004.16		4,004.16
1203	Barclays Penticost Fund	1,006.07		1,006.07
1204	Barclays Restricted/Designated	1,000.56		1,000.56
1230	Petty Cash	50.00		50.00
1232	Equals Corporate Card	608.29		608.29
Total Current Assets:				11,692.07

Current Liabilities			
1254	Co-Operative Foundation Community Loan		(5,184.42)
1255	Folkestone & Hythe District Loan		(3,877.93)
Total Current Liabilities:			(9,062.35)

Statement of assets and liabilities at the end of year (recording purposes only)

	2021	2022
Shepway Close Centre	728,000	728,000
Motor vehicles	-	60,000
Scouting equipment, furniture, etc... (estimated in:	85,000	85,000
Badge Stock	290	194
		873,194

Signature

Print Name

Date

Group Treasurer

Group Chair

Amanda Campbell Bookkeeping Services



Bookkeeping and Payroll Services

11th Folkestone Scouts
The Scouting Centre
Shepway Close
Folkestone
Kent
CT19 5SJ

Independent examiner's report to the trustees of 11th Folkestone (St Johns) Scout Group.

I report on the accounts of the Trust for the year ended 31 December 2022. The charity's trustees are responsible for the preparation of the accounts. The charity's trustees have requested an independent examination of the accounts.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to my attention.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.

have not been met.

Amanda Campbell FICB PM Dip

9 Charles Crescent, Folkestone, Kent CT19 4NF

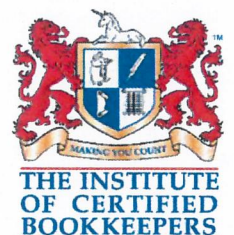
17 July 2023

Proprietor: Mrs Amanda Campbell MICB PM.Dip
9 Charles Crescent, Folkestone Kent CT19 4NF

Tele: 01303 647674

Email: amanda@acbookkeepingsvcs.co.uk
www.acbookkeepingsvcs.co.uk

Licensed and regulated by the Institute of Certified Bookkeepers (ICB),
and supervised under the Money Laundering Regulations 2007



Registered Practice
13055

11TH FOLKESTONE (ST JOHN'S) SCOUT GROUP

England & Wales - Charity number 285558

Accounts



Scouts
11th Folkestone



11th Folkestone Scout Group

Registered Charity No. 285558

Annual Report for the financial year:
1st January 2021 to 31st December 2021

The 2021 annual report was presented to the Group Council electronically via our website at www.11thfolkestonescouts.org.uk/2022-annual-report

This document contains the legally required financial information, trustees report and general overview of the charity's activities and accomplishments.

Please visit the webpage for the full story.

Annual General Meeting – online via ZOOM

Minutes Pro forma – 21st June 2021

1.	<p>Welcome and introductions from the chair</p> <ul style="list-style-type: none"> Group trustees for previous year District Commissioner: Tony Hogben 	
2.	Apologies for absence	Note any: None given
3.	Acceptance of the minutes from the previous meeting.	Proposed: Steve Fairfax
		Seconded: Craig Ward 16 votes cast, all for. Unanimously passed.
4.	Receive & adopt the annual report	Proposed: Steve Fairfax
		Seconded: Craig Ward 16 votes cast, all for. Unanimously passed.
5.	Receive & adopt the financial report	Proposed: Steve Fairfax
		Seconded: Craig Ward 16 votes cast, all for. Unanimously passed.
Group Chair and all trustees retire from post at this point. GSL assumes chair.		
6.	Approval of the GSLs nomination for Group Chair: Steve Fairfax	Nominated: Group Scout Leader
		Approved (show of voting slips): 16 votes cast, all for. Unanimously passed.
Group Chair reappointed and resumes chair of AGM.		
7i.	Election of Group Officers: Maite Last (Treasurer)	Proposed: Steve Fairfax
		Seconded: Craig Ward 16 votes cast, all for. Unanimously passed.
7ii.	Election of Group Officers: VACANT (Secretary)	Proposed: No candidate proposed.
		Seconded:
8i.	Election of Group Trustees: Karen Ingelbrecht Amanda Sutton Sarah Marshall Peter Woodsford Abbey Sutton	Proposed: Steve Fairfax
		Seconded: Craig Ward 16 votes cast, all for. Unanimously passed.
8ii.	Election of Group Trustees: Read out names of those Section Leaders who have opted in: Ian Marshall Catherine Ward	
9.	Appointment of Independent Examiner (scrutineer):	Proposed: Steve Fairfax

	Amanda Campbell Bookkeeping Services, Folkestone	Seconded: Maite Last 16 votes cast, all for. Unanimously passed.
10.	The District Commissioner thanked all members of the Group and reported a large number of adult awards had been received for presentation to leaders in the Group. This would be done so at the earliest opportunity once face to face Scouting resumed fully.	
11.	Close of business. Chair of Group Council congratulated all on their achievements and thanks all for attendance.	

Group Executive Committee 2021/22

Registered Charity No. 285558 | 11th June 2019 – 12TH May 2020

Ex-Officio Members:

Chair	- Steven Fairfax	Centre Manager	- Edward Hogben (to 12 th Oct 2021)
Secretary	- Vacant		
Treasurer	- Maïte Last	Scout Leader	- Catherine Ward
Group Scout Leader	- Craig Ward	Cub Scout Leader	- Ian Marshall
Deputy Group Scout Leader	- Alistair Sutton		

Members:

Group Council Elected	- Sarah Marshall	Group Council Elected	- Abbey Sutton
Group Council Elected	- Karen Ingelbrecht	Group Council Elected	- Pete Woodsford
Group Council Elected	- Amanda Sutton (Deputy Chair)	Group Council Co-opted	- Edward Hogben (from 12 th Oct 2021)

Bankers: - Barclays Bank

Registered Address:
The Scouting Centre, Shepway Close, Folkestone
CT19 5SJ

Structure, governance and management

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This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment and is responsible for:

- The maintenance of Group property;
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The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group, through the membership fees payable annually, contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken and approved by the Group Scout Leader on behalf of the District Commissioner before all activities.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario the complete closure of the Group.

Risk and Internal Control of Finances

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include clear budget setting, two signatories for all payments, a robust finance policy with spending authorisation schedule and well considered and scoped comprehensive insurance policies to ensure that insurable risks are covered.

Reduced income. The Group is primarily reliant upon income from membership subscriptions. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently. The Committee's primary plan for meet any short fall is through the hiring of the Shepway Close Centre as one of our biggest assets.

Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors

- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise

Financial Review

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, designating £2400 to this purpose. This was reviewed in full in May 2019 and annually thereafter. The 2021 accounting period set the designated reserves fund at £4000. This was to include the reserves fund as set above with an additional 2 months' worth of loan repayment cover.

At the end of the 2021 financial year, the Group held £52,101.64 cash with unallocated reserves of £11,599.96 held in the Group's current account against this at year end.

This is above the level required for operating expenses. However this can be explained by:

- the Committee's continued works on the redevelopment of the Shepway Close Centre Project to complete the project.
- Significant grant funding for restricted projects for 2022
- to fully fund the Group's ambitious 2018-2023 growth and development plan.

Investment Policy

The Group's Income and Expenditure is relatively small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally

this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements. The annual budget setting process takes this into consideration.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Group Chair's Statement

We've had a relatively quiet year, with the main focus of the trustees work centring around getting everyone back together safely. This has involved work on risk assessments, supporting our volunteers meet the requirements for returning to face to face Scouting and ensuring procedures and resources were in place to keep everyone safe.

You'll know that the centre has been equipped with all the hand sanitiser, cleaning materials and safety measures necessary to keep us running safely and I'm very proud of our achievements in keeping things ticking over with the various enforced closures, etc.

Trustees have also worked very hard in securing grant funding and various funding streams to keep the charity operating without placing the full financial burden of that on our members and was a passionate advocate of reducing monthly subs. I am so grateful to our members for continuing to make the reduced subs payments while we weren't offering a full face to face programme. I know we were one of only a handful of groups locally to reduce subs.

The Executive Committee have been fully committed in supporting the Group leadership team develop the Skills for Life growth and development plan to lay out the roadmap for the future of our Group and Scouting locally, despite the pandemic and supporting the change in direction necessitated by the ever changing world around us.

This exciting plan includes all our hopes and aspiration for our Group and one we believe will make Scouting even more fantastic.

The trustees largest and highest priority element of the plan is the continued renovations of the centre and access to high quality equipment and resources to enable our leaders to deliver great programmes to our young people – week in, week out. This year we have:

- focused on the safety aspects of the centre, reviewing risk assessments and investing in cleaning, cleaning materials and hygiene levels
- continued seeking grants to support our ambitious outside space renovations plan and adding more natural air flow and ventilation to the main hall
- had the second pod to the side of the hall built to allow chairs and tables to stored safely out of the way and provide a new workshop, safely locked away from small fingers!
- financed leaders' activity training.

Because of the way the timings of the financial year and the AGM work, I am really pleased to be able to report that although it is not funded from the financial year we are discussing, we have finally finished the outside space to a high standard and delivered the increased airflow to the main hall with the installation of the bi-fold doors and associated increased security equipment. While this is great, it does leave us a little more vulnerable in terms of cash flow than we are used to. Our budget is healthy-ish and although a little squeaky, we're OK at the moment, despite the continued increases in the cost of living. If and when this changes, I will call an extra-ordinary meeting if necessary. Hopefully, it will not and our continued financial stability through careful management will be assured. Your continued help in this, through paying subs on time, etc. is greatly appreciated.

As always, I'd like to thank my fellow trustees for their continued support and enthusiasm in the stewardship of the Group and of course, our thanks to Craig, Alistair and the leadership team for their hard work and dedication in giving our young people the opportunity to learn skills for life.

For Period: 01/01/2021 to 31/12/2021

Registered Charity No. 285558

	Unrestricted funds	Restricted funds	Last year 2020
	to nearest £	to nearest £	to nearest £
Receipts			
Annual Membership Fee - Refund	38	-	-
Bank Interest	3	-	10
Donation	239	-	5,531
Fundraising	-	-	347
Events	24	-	560
Residential Experiences	-	-	2,015
Gift Aid	814	-	2,306
Grants	17,609	17,340	16,608
Membership Fees	8,059	-	7,428
Shepway Close Centre Income	10,077	-	5,466
Solar Panel FiT	195	-	2,525
<i>General Sales (removed category for 2021)</i>	-	-	459

<i>Receipts</i>	37,058	17,340	43,255
<i>Total receipts:</i>	54,398		43,255

Payments			
Activity Equipment	1,085	-	-
Administration	2,113	-	2,369
Annual Membership Fee	3,268	-	5,040
Badges	293	-	509
Clothing	1,542	-	-
Events	40	-	172
GoCardless Fees	236	-	216
Insurance	1,094	-	1,048
Loan Payment	8,820	-	7,915
Programme Delivery	939	-	1,055
Residential Experiences	-	-	1,904
Donations	-	-	80
Training	155	-	-
Utilities	765	-	285
Maintenane	4,295	-	16,930

<i>Payments:</i>	24,645		37,523
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<i>Total payments:</i>	24,645		37,523
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Notes:

Change of system for 2021 - previously 'credited' back to the original expenditure.
Increased balance held in the restricted/designated fund ready for capital project.

Most activities/events funded from group budget
No residential experiences permitted under Red/Amber Scouting
Smaller claim from reduced subs income
Covid grants + project restricted grant applications

Return to face to face activities
Issue with reading of meter. Will appear in 2022 financial year
Removed as no longer necessary. Appears in other categories from 2021 onwards

Purchase of equipment for new activity - Axe Throwing and new archery nets for the hall
Includes subsidy for Covid-19 resources needed (posters, Zoom licences, etc.)
Increased membership, coupled with increase HQ membership fee charge
Used a lot of older stock
New branded activity wear for volunteers and section hi-vis jackets for all
Very few events due to Red/Amber/Yellow scouting rules

Final year of three year lock in

Packs/postage/etc for online
No residential experiences permitted under Red/Amber Scouting

Axe throwing course (linked to purchase of activity equipment)
Estimated readings during Covid. Corrected monthly going forward, with balance used to pay further bills
Basic maintenance and Covid supplies

For Period: 01/01/2021 to 31/12/2021

Group Year End Balance Sheet

Current Assets		Unrestricted	Restricted	Total
1200	Current Account	11,599.96		11,599.96
1201	Reserve Account	4,000.30		4,000.30
1203	Barclays Penticost Fund	1,005.09		1,005.09
1204	Barclays Restricted/Designated	17,507.39	17,340.00	34,847.39
1230	Petty Cash	50.00		50.00
1232	Equals Corporate Card	598.90		598.90
Total Current Assets:				<u>52,101.64</u>

Current Liabilities			
1254	Co-Operative Foundation Community Loan		(8,621.92)
1255	Folkestone & Hythe District Loan		(8,022.24)
Total Current Liabilities:			(16,644.16)

Statement of assets and liabilities at the end of year (recording purposes only)

	2020	2021
	728,000	728,000
Motor vehicles	-	-
Scouting equipment, furniture, etc... (estimated in:	85,000	85,000
Badge Stock	600	290
		<u>813,290</u>

Signature

Print Name

Date

Group Treasurer

Group Chair

Amanda Campbell Bookkeeping Services



Bookkeeping and Payroll Services

11th Folkestone Scouts
The Scouting Centre
Shepway Close
Folkestone
Kent
CT19 5SJ

Independent examiner's report to the trustees of 11th Folkestone (St Johns) Scout Group.

I report on the accounts of the Trust for the year ended 31 December 2021. The charity's trustees are responsible for the preparation of the accounts. The charity's trustees have requested an independent examination of the accounts.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to my attention.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.

have not been met.

Amanda Campbell FICB PM Dip

9 Charles Crescent, Folkestone, Kent CT19 4NF

15 June 2022

Proprietor: Mrs Amanda Campbell MICB PM.Dip
9 Charles Crescent, Folkestone Kent CT19 4NF

Tele: 01303 647674

Email: amanda@acbookkeepingsvcs.co.uk
www.acbookkeepingsvcs.co.uk

Licensed and regulated by the Institute of Certified Bookkeepers (ICB),
and supervised under the Money Laundering Regulations 2007



Registered Practice
13055

Group Scout Leader's Report

I'm sitting here on a lovely summer's day writing this report, having just re-read last year's report with a slight chuckle as I reflect on the frankly bizarre years 2020 and 2021 were. 2021 not quite as dramatic as 2020, but not quite 'normal' either. Periods of lockdown followed by complete easing of restrictions in what seems now like almost overnight – although at the time it didn't really feel like that (at least from a Scouting point of view).

In a strange sort of way, 2021 was a very good for 11th Folkestone Scouts. I think it demonstrated how generous our volunteers are with their time and resourcefulness, how fantastic and adaptable our young people are, how supportive our members' parents and carers are and gave us a chance to reinvigorate what we do. I know I certainly had long reflections about what I do in Scouting and how I can make small changes for the better for Scouting and for me and my family.

So, enough of the deep soul searching. What have we been up to? Well, what haven't we!! We've seen the full return to face to face Scouting for all sections. They've been out and about with the Cubs heading to clip 'n climb, Explores out hiking the beautiful routes around the District, the Beavers completing many challenges and the Scouts getting stuck in to traditional scouting skills. I'll leave each of the sections to share their full accounts of what they've done in their annual reports.

One of the absolute 2021 highlights for me has been the opening of the 'newest branch of the Scouting family tree' – Squirrel Scouts. A project that has been worked on by national HQ for some time and finally rolled out to every group that wanted to open a Squirrel Drey.

I'm really pleased and proud to say that not only have we opened a Drey, with a full compliment of 18 Squirrels from day 1, but we were the first in

Folkestone & Hythe District and in the first batch to open in Kent and the UK.

I want to pass on my special thanks to the team that leapt at the chance to open this sections and to the young people and their parents and carers for creating such a great experience. Again, I'll let Beckie tell you more about Squirrels in her first annual report.

Straying a little out of the 2021 financial year, I'm also extremely pleased that, with the unwavering support of the Group Executive Committee, we've been able to complete many of the long term plans we've had for the centre. Hopefully at our Awards Night this year, we'll be able to formally open the completed decking, making a safe and usable additional 60m² of space and finally securing and levelling the 100m² outside grass space for our young people to use. The trustees have doggedly gone after grants to support this project and despite the massive and maddening increase in wood prices have still managed to deliver a much-needed resource. We're also really excited to now have the bi-fold doors at the end of the hall, meaning this newly usable space is also extremely accessible, allowing supervision of activities in and out of the hall without having a brick wall stopping the free flow. It also means we quickly cool the hall in the summer simply by creating a cross breeze.

I'm even more excited by the year ahead, with the team planning a great programme for all sections, including a full return the nights away events. To kick it off, we're looking a Group camp for all sections to join in with in May 2023, including a day out for the Squirrels (they're not allowed to camp...yet!) so we can all join in the fun and learn new skills. Find out more on our virtual planner at 11th.org.uk/2023.

So, all that remains is for me to say my customary, but no less heart felt, thank you to our volunteers. Without them, Scouting simply couldn't happen. Thank you.

Craig Ward – Group Scout Leader

11TH FOLKESTONE (ST JOHN'S) SCOUT GROUP

England & Wales - Charity number 285558

Accounts

Annual Report & Statement of Accounts

For the financial year ending 31st December 2020

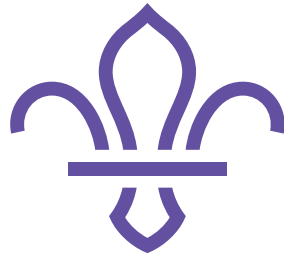


Scouts

11th Folkestone

2nd Virtual AGM-Monday 21st June 2021

Registered charity in England & Wales No. 285558



Scouts

11th Folkestone

Annual General Meeting

for the financial year 2020

Agenda

Key business

1. Welcome & Introductions from the Chair
2. Apologies for absence
3. Minutes of the previous meeting of the Group Council
4. Receive & approve the annual report for the 2020/21 year
Members of the Group Executive Committee are available to answer questions on the report.
5. Receive & approve the Financial Statement for the 2020 financial year
Members of the Group Executive Committee are available to answer questions on the financial statement

Appointments and elections

6. Approval of the Group Scout Leader's nomination Chair of the Executive Committee
7. Election of Group Officers
 - i. Group Treasurer
 - ii. Group Secretary
8. Election of members from the Group Scout Council to the Group Executive Committee
9. Appointment of Independent Examiner for 2021 accounts
10. Receive & approve any recommendations to changes in governance made by the Executive Committee
11. Closing remarks from the Group Scout Leader & District Commissioner
12. Close of business

Reporting on the 1st January 2019 to 31st December 2019 financial year

Meeting held on 12th May 2020 via Microsoft Teams from 11th Folkestone Scout Centre, Shepway Close

1. Welcome and introductions from the chair

The Chair welcomed everyone to the virtual meeting, including members, leaders and other Group volunteers as well as the trustees for the 2019/20 period.

In a change to normal proceedings, all members and attendees were emailed and asked to vote for each item before the meeting via an online form. All items were explained on the form and were already proposed and seconded. Anyone who wasn't able to vote beforehand were able to vote during the AGM.

The AGM 2019 was quorate.

2. Apologies for absence

Apologies were received and accepted from:
Abbey Sutton – Trustee

3. Acceptance of the minutes from the previous meeting.

Proposed: **Steve Fairfax**

Seconded: **Craig Ward**

The motion was carried by majority vote of the Council.

4. Receive & adopt the annual report

Proposed: **Steve Fairfax**

Seconded: **Craig Ward**

The motion was carried by majority vote of the Council.

5. Receive & adopt the financial report

Proposed: **Maïté Last**

Seconded: **Steve Fairfax**

The motion was carried by majority vote of the Council.

Group Chair and all trustees retired from post at this point. GSL assumed chair.

6. Approval of the GSLs nomination for Group Chair: **Steve Fairfax**

Nominated: **Craig Ward** (Group Scout Leader)

Approved (show of voting slips): **Majority of meeting voted in favour. No objections raised.**

The motion was carried by majority vote of the Council.

Group Chair reappointed and resumed chairing of AGM.

7i. Election of Group Officers: **Maïté Last** (Treasurer)

Proposed: **Steve Fairfax**

Seconded: **Craig Ward**

The motion was carried by majority vote of the Council.

7ii. Election of Group Officers: **Chloé Last** (Secretary)

Proposed: **Alistair Sutton**

Seconded: **Steve Fairfax**

The motion was carried by majority vote of the Council.

8i. Election of Group Trustees:

Amanda Sutton
Karen Ingelbrecht
Sarah Marshall
Abbey Sutton
Peter Woodsford

Proposed: **Craig Ward**

Seconded: **Alistair Sutton**

The motion was carried by majority vote of the Council.

8ii. Election of Group Executive Deputy Chair and Chair of the Group Council: **Amanda Sutton**

Proposed: **Craig Ward**

Seconded: **Alistair Sutton**

The motion was carried by majority vote of the Council.

8iii. Election of Group Trustees (ex-officio):

Section Leaders who have opted in: **Ian Marshall, Catherine Ward**

Group Executive Committee 2020/21

12TH May 2020 – 21ST June 2021

Ex-Officio Members:

Chair	- Steven Fairfax	Centre Manager (AGSL)	- Edward Hogben
Secretary	- Chloé Last		
Treasurer	- Maïte Last	Cub Scout Leader	- Ian Marshall
Group Scout Leader	- Craig Ward	Scout Leader	- Catherine Ward
Deputy Group Scout Leader	- Alistair Sutton		

Elected Members:

Group Council	- Sarah Marshall	Group Council	- Abbey Sutton
Group Council	- Karen Ingelbrecht	Group Council	- Pete Woodsford
Group Council	- Amanda Sutton (Deputy Chair)		

Bankers: - Barclays Bank

Registered Address:

The Scouting Centre, Shepway Close, Folkestone
CT19 5SJ

Group Leadership Team as of 5th June 2021, listed alphabetically by section

BEAVERS

Assistant Beaver Scout Leader	- Rob Penter
Scout Active Support	- Clare Taylor
Assistant Beaver Scout Leader	- Holly Taylor
Beaver Scout Leader	- Jacqui Ward

cubs

Active Support Member	- Russ Bell
Cub Scout Leader	- Ian Marshall
Assistant Cub Scout Leader	- Andy Sutton

SCOUTS

Assistant Scout Leader	- Beckie Ingelbrecht
Active Support Member	- Jenny Ingelbrecht
Assistant Scout Leader	- Gregor Lewis
Assistant Scout Leader	- David Sutton
Scout Leader	- Catherine Ward
Section Assistant	- Pete Woodsford

EXPLORERS

Explorer Scout Leader	- Tara Dunleavy
Explorer Scout Leader	- Ben Marshall
Active Support Member	- Andrew Sutton

Scouts 
11th Folkestone
Active Support

Active Support Coordinator	- Peter Ingelbrecht
Active Support Manager	- Jane Lambert
Active Support Member	- Chloe Last
Active Support Member	- Kaz Goldsack

Scouts 
11th Folkestone

Centre Manager (AGSL)	Ted Hogben
Deputy Group Scout Leader	Alistair Sutton
Group Scout Leader	Craig Ward

Structure, governance and management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Group is a trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of three independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and members' representation and meets every 4 months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training along with regular refreshers in Safety and Safeguarding.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;

- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them.

The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group, through the membership fees payable annually, contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken and approved by the Group Scout Leader on behalf of the District Commissioner before all activities.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario the complete closure of the Group.

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As Scouts we are guided by these values:

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Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise

Financial Review

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, designating £2000 to this purpose. This was reviewed in May 2019, affecting the 2019 accountant period. The 2019 accounting period set the designated reserves fund at £3600. This was to include the reserves fund as set above with an additional 2 months' worth of loan repayments.

At the end of the 2020 financial year, the Group held £24,263 cash with unallocated reserves of £4,467 held in the Group's current account against this at year end.

This is above the level required for operating expenses. However this can be explained by:

- the Committee's continued works on the redevelopment of the Shepway Close Centre Project to complete the project.
- the continued works required to the upstairs areas of the centre after the building work.
- ensuring sufficient operating funds to cover all eventualities of the coronavirus pandemic.
- to fully fund the Group's ambitious 2018-2023 growth and development plan.

Investment Policy

The Group's Income and Expenditure is relatively small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks

or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements. The annual budget setting process takes this into consideration as well as continuing to invest heavily in Scouting and the assets the Group has available to it.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Group Chair's Statement

What a strange year we have seen. While listening to the Prime Minister back in March 2020 I assumed that Scouting would to all intents and purposes have stopped and I'd have a quiet time. How wrong I was!

This year has been a challenge, but not in the negative way many people talk about. Yes, it is sad we've missed so much face to face Scouting, however I am amazed and in awe of our leaders, volunteers and members for making sure there was something on offer for our young people and that they took to virtual scouting so well.

The Executive Committee haven't been sitting idly by either and this has perhaps been one of the busiest in terms of decision making that we've ever had. Making sure the Group remained financially viable was out first and immediate concern as the centre closed and the usual income that it generated dried up. With our major redevelopment work being completed the year before and the loan we took out to cover the cost being the biggest immediate pressure, we were very aware of the need to make sure funds were available. That said, we were also

aware of the financial pressures on our members (parents!) as well with many people being put on furlough and possibly no longer having a job at all. I'm proud to say and firmly believe the committee acted decisively on all counts, adjusting subs for our members – and a huge thank you to the many parents that contacted us to say they were very happy to continue to pay full subs, we were touched by this gesture and fortunately it was not necessary – and taking steps to safeguard the centre by meeting loan repayments from other sources of income.

When we did the initial risk management plan for the building works and considered loss of income, at no point did we envisage the events of the past 12 months!

Still, after some great and quick grant applications, the committee had it covered.

We've continued to plan in detail for the return and have taken the opportunity afforded by the empty to get quite a few things done.

The Executive Committee continues to be fully committed in supporting the Group leadership team develop the Skills for Life growth and development plan to lay out the roadmap for the future of our Group and Scouting locally. This exciting plan includes all our hopes and aspiration for our Group and one we believe will make Scouting even more fantastic. The trustee's highest priority element of the plan is the continued renovations of the centre and access to high quality equipment and resources to enable our leaders to deliver great programmes to our young people – week in, week out. This year we have:

- Replaced the old inefficient gas boiler with a brand new, designed for purpose combi boiler.
- Replaced all the plastic 15mm heating piping with a professionally installed 22mm run of copper piping to all radiators, lagged it and boxed it all in.
- Replaced the mismatched domestic radiators with commercial high heat safety radiators.
- Re-painted the whole hall and installed hygienic plastic trim to the bottom third of the hall walls.

- Had the second 'Pod' built off the main hall for chair and table storage and a new workshop.
- Had the electrics at the centre professional tested to ensure it is completely safe and compliant with regulations as some of it is 30 years old.
- Purchased PPE/resources as necessary for our return to face to face Scouting.

I'm really pleased we've been able to push on with these important projects and hope we can make the last push in the next few years to get the outside space fully usable.

As always, I'd like to thank my fellow trustees for their continued support and enthusiasm in the stewardship of the Group and of course, our thanks to Craig, Alistair and the leadership team for their hard work and dedication in giving our young people the opportunity to learn skills for life.

11th Folkestone Awards Gala

For all members of the Group and their parents

Tuesday 7th September

Keep the date free and join us to celebrate all the amazing Scouting that's been going on over the past 18 months.

Receipts and Payments Accounts for 11th Folkestone (St. John's) Scout Group

For Period: 01/01/2020 to 31/12/2020

Registered Charity No. 285558		Unrestricted funds to nearest £	Restricted funds to nearest £	Last year 2019 to nearest £
Receipts				
	4000 General Sales	459	-	1,297
	4010 Membership Subscriptions	7,428	-	11,676
	4011 Residential Experiences Income	2,015	-	1,850
	4012 Minibus Income	-	-	500
	4013 Shepway Close Centre Income	5,466	-	14,102
	4015 Fundraising Income	347	-	301
	4017 Activities/Events Income	560	-	466
	4014 Donations	4,731	800	1,580
	4016 Grant Income	16,608	-	-
	4022 Solar Panel Feed In Tariff	2,525	-	1,606
	4900 Bank Interest Received	10	-	64
	4906 Gift Aid Claim	2,306	-	1,900
	Miscellaneous Income			
		Receipts	42,456	800
		<i>Total receipts:</i>	43,256	35,342
Payments				
	5000 General Purchases	-	-	(38)
	5001 Annual Membership Fee (AMS)	(5,040)	-	(4,576)
	5010 Group Development	(3)	-	-
	5011 Capital Equipment	(1,642)	-	(410)
	5012 Programme Expenses	(1,055)	-	(1,789)
	5013 Capital Projects	(14,021)	-	(62,435)
	5014 Activity/Event Expenditure	(172)	-	(523)
	5015 Residential Experiences Expenditure	(1,904)	-	(1,705)
	5017 Community Engagement	-	-	-
	5202 Badges & Sundries	(509)	-	(691)
	6200 Marketing and Sales Promotions	-	-	(340)
	7102 Water Rates	(285)	-	(499)
	7104 Premises Insurance	(1,048)	-	(1,103)
	7300 Fuel and Oil (MOTOR)	-	-	(151)
	7302 Licences	(532)	-	(224)
	7303 Vehicle Insurance	-	-	(46)
	7502 Telephone and Mobile Charges	(12)	-	-
	7506 Hosting Fees and IT	(98)	-	(621)
	7601 Audit & Accountancy Fees	(55)	-	(55)
	7603 Professional Fees	(450)	-	-
	7701 Office Machine Maintenance	(480)	-	(474)
	7800 Repairs and Renewals	(161)	-	(123)
	7801 Cleaning	-	-	(425)
	7803 Premises Expenses	(1,106)	-	(727)
	7907 GoCardless Processing Fee	(216)	-	(405)
	8200 Donations	(80)	-	(500)
	8201 Subscriptions	(71)	-	0
	8203 Training Costs	-	-	(190)
	8205 Refreshments/Volunteer Welfare	(19)	-	(96)
	8207 AGM & Trustee Expenses	-	-	(542)
	8208 Coronavirus costs/losses	(649)	-	0
	Loan Repayments	(7,915)	-	-
		Payments:	(37,523)	(78,689)
		<i>Total payments:</i>	(37,523)	(78,689)

Receipts and Payments Accounts for 11th Folkestone (St. John's) Scout Group

Notes:

4000 Printing/copying for County Training reduced
4010 Reduced subs charged from April 2020.
4011 Cuboree refunds from Kent County Scout Council. Include some income from late payments of new years eve sleepover 2019.
4012
4013 Centre closed from April
4015
4017
4019
4020 Includes Hospitality & Retail Grants, Tier 4 grants, Sport England funding & donation to the Penticost fund from an individual
4022
4900
4906 Early claim made to ensure sufficient cash available to support Group in April 2020. Will be reflected in lower income in 2021

5000
5001 Group was at it's largest size ever on 31st January!
5010
5011 Work continued on studio project
5012 Online zoom account purchased (before national 'free' one) and resources posted to all members + Christmas present for all
5013 Includes 6000,6001,6002
5014 Jan/Feb/Mar activities
5015 Cuboree refunds.
5017
5202
6200
7102 Impact of the new taps and refurbished plumbing
7104 Reduction negotiated by SF with and increase in cover
7300 Minibus sold
7302 PPL licence based on centre and subs income from previous year
7303 Minibus sold
7502
7506 OSM purchased by the District on our behalf
7601
7603 Structural engineer required for planning permission & building regs
7701 Photocopier repair
7800
7801 Cleaning done by volunteers/no use of the centre for 8 months
7803 Inc. cleaning products, sanitising stations, etc.
7907 Reduced due to reduction in Subs
8200 Donation for large screen TV for studio
8201
8203
8205
8207 No trophies/refreshments required!
8208 Fees lost for Cub international trip. Additional PPE/First Aid supplies/bubble bags
12 months repayment for F&D loan and 8 months for Co-op

Receipts and Payments Accounts for 11th Folkestone (St. John's) Scout Group

For Period: 01/01/2020 to 31/12/2020

Group Year End Balance Sheet

Current Assets		Unrestricted	Restricted	Total
1200	Current Account	4,467.42		4,467.42
1201	Reserve Account	6,053.38		6,053.38
1203	Barclays Penticost Fund	1,004.80		1,004.80
1204	Barclays Restricted/Designated	10,657.96	1,500.00	12,157.96
1230	Petty Cash	50.00		50.00
1232	Equals Corporate Card	529.71		529.71
Total Current Assets:				24,263.27

Current Liabilities			
1254	Co-Operative Foundation Community Loan		(11,121.92)
1255	Folkestone & Hythe District Loan		(12,951.02)
Total Current Liabilities:			(24,072.94)

Statement of assets and liabilities at the end of year (recording purposes only)

	2019	2020
Land & buildings (estimated insurance value - 4% increase based on area average)	700,000	728,000
Motor vehicles	-	-
Scouting equipment, furniture, etc... (estimated insurance value)	75,000	85,000
Badge Stock	650	600
		813,600

The above receipts and payments accounts and statement of assets and liabilities were approved by trustees at the Group Executive meeting held on 10th May 2021. Presented to the Group Council at the Annual General Meeting on 21st June 2021.

Signature	Print Name	Date
<u>Signed & dated on file</u> Group Treasurer	<u>Steve Fairfax (Chair)</u>	<u>10/05/2021</u>
<u>Signed & dated on file</u> Group Chair	<u>Maite Last (Treasurer)</u>	<u>10/05/2021</u>

Amanda Campbell Bookkeeping Services



Bookkeeping and Payroll Services

11th Folkestone Scouts
The Scouting Centre
Shepway Close
Folkestone
Kent
CT19 5SJ

Independent examiner's report to the trustees of 11th Folkestone (St Johns) Scout Group.

I report on the accounts of the Trust for the year ended 31 December 2020. The charity's trustees are responsible for the preparation of the accounts. The charity's trustees have requested an independent examination of the accounts.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to my attention.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.

have not been met.

Amanda Campbell MICB PM Dip

9 Charles Crescent, Folkestone, Kent CT19 4NF

14 June 2021

Proprietor: Mrs Amanda Campbell MICB PM.Dip
9 Charles Crescent, Folkestone Kent CT19 4NF

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Licensed and regulated by the Institute of Certified Bookkeepers (ICB),
and supervised under the Money Laundering Regulations 2007



Registered Practice
13055

Group Scout Leader's Report

2020 was quite obviously a year of firsts and a year to remember, but not necessarily for the reasons you might think. While events in the world were terrible, our little pocket of Scouting thrived as young people jumped into a new type of Scouting and taught many of our leaders a thing or two about the virtual world.

I was (and am!) incredibly proud of the way everyone in the Group adapted to virtual Scouting – the range of different activities that we all tried, the level of communication outside of the usual section evenings we saw and the huge increase in badges being achieved by young people during the lockdown period was phenomenal. It has also been a delight to get to know parents and families throughout the Group a little more than I usually would and must admit, I did look forward to penning my weekly email update and even more so to the responses I always got from different families. Your kind and generous words were a constant source of support and I thank everyone for that. It has been a pleasure and privilege to steer this Group through new waters, supported as always by the great team of volunteers we are lucky to have at 11th Folkestone.

Congratulations and thank you to all our young people, their families and our volunteers for persevering and excelling over our move to online. Well done everyone.

With the arrival of September we were able to get back to some form of face to face Scouting and even though it was still very different with bubbles and being outside all the time, everyone once again adapted well and got on with just making it a work. Thank you again to the leaders that waded through the copious paperwork, preparing return risk assessments, updating training with new ways of working and making sure everyone was as safe as possible. While a mammoth task, I'm sure leaders would agree it was worth every minute once we were back with the young people.

The ever changing situation didn't phase the team or young people when once again we headed into lockdown after the October break, with the team making an early decision to provide certainty with the decision not to try to go back to face to face for the few sessions we were allowed before the Christmas holidays, a decision that was hard to make, but I still firmly believe was right – especially with the benefit of hindsight and the continued lockdown after the festive holidays.

As a Group, we provided online sessions for all sections, supported transition as best we could and managed to keep almost all our members entertained and engaged with a very different kind of Scouting programme.

That said, we were all very happy and relieved to get back to a more normal programme of activities in and out (although still mostly out) of the centre after Easter. It's great being out and about with the young people and even better with the strong numbers that returned and massive intake of new members we've seen this last term. As of today, we're actually back up to pre-covid numbers in the Group and as I write this, another three joining requests have just popped up on my screen!

I am also pleased to report that several of the parents that helped and joined in with online activities enjoyed themselves so much, they have been spotted helping out now we're back to face to face and continue to enjoy themselves. Welcome to you all!

I'm keeping it very short and sweet this year, I'll end with a heartfelt thank you to each and every one of the fantastic team we have here at 11th Folkestone Scouts who give up their time so freely to support Scouting. It is fun most of the time (promise!) and seeing the young people and Group as a whole achieve so much is so rewarding. Thank you.

Craig Ward Group Scout Leader