

RUSHDEN HISTORICAL TRANSPORT SOCIETY

TRUSTEE'S REPORT

YEAR ENDING Sept 2020

Charity no 285535

RUSHDEN HISTORICAL TRANSPORT SOCIETY

Report of Trustees ending 30th September 2020

The trustees are pleased to present their annual report along with the financial statement of the charity for the year

TRUSTEES: President: Richard Lewis

Chairman – John Sugars

Vice-chairman: Colin Robinson

Treasurer: n/a

Secretary: John Holdom-Eyles

MEMBERSHIP SECRETARY: Dave Stuttle

Other Trustees: David Floyd

Our Purpose

To advance the education of the public in the history of transport and to provide a museum for the public exhibition of vehicles and other artefacts of relevant historical interest.

The strategies used to achieve the Charity's AIMS:

- 1.) Provision of Station Museum
- 2.) Running of Heritage railway
- 3.) Regular themed running and community events held at the Station.
- 4.) Development of the Goods Shed as a Community Hub
- 5.) Preservation and display of heritage commercial vehicles and railway rolling stock.

6.) Use of facilities to community groups and the use of Educational and Cultural visits.

2020 has been one of the most challenging of years for the Society because of the Covid pandemic halfway through the financial year.

The Heritage Railway operated by the Society was still not operational at start of the financial year and this initially impacted on the Society's income. But it was the lockdown in March 2020 which decimated income for the rest of the financial year, from the period of March 16th until August 28th no events were run by the Society and there was no income from private hires of the facilities. But a good start to the financial year and the use of Government schemes meant the overall position of the Charity was an improvement on the previous year.

During the summer of 2020 the period of lockdown gave the opportunity to complete several refurbishment projects. We thank both East Northamptonshire Council and Rushden Town Council for Community grants that allowed the Society to replace the Goods Shed roof and refurbish the Goods Shed floor respectively.

With the help of Covid grants from the Government and the use of the Furlough scheme the financial situation stabilised and preparations were made for a restart in activities in the Autumn of 2020.

Public Benefit Statement

The trustees of Rushden Historical Transport Society offer services and facilities to the community that we believe take due regard of public benefit as stated in section 4 of the Charities Act 2006.

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Rushden Historical Transport Society
Report and Accounts
30 September 2020

Rushden Historical Transport Society

Report and accounts

Contents

The Trustees present their annual report and accounts for the year ended 30 September 2020.

The Board of Trustees are satisfied with the performance of the charity during the year and the position at 30 September 2020 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

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Registered office and constitution of the charity

Rushden Historical Transport Society

20 October 1982

The Station, Station Approach,

Rushden, Northants, NN10 0AW

Charity Registration Number

0900 3023150

Purpose and Activities of the Charity

advance the education of the public in the history of transport and to provide a museum for the public display of vehicles and other artefacts of relevant historical interest.

Structure, Governance and Management

Use of the Governing Document and constitution of the charity

The Charity is an unincorporated association governed by a constitution. Eligibility for membership of the charity, and membership of the board of trustees is governed by the constitution. There are no restrictions in the governing document on the operation of the charity or on its investment powers, other than those imposed by general charity law.

Relationship of a wider network

The Charity has no responsibility for, nor is it answerable to, any other organisation.

Major risks to which the charity is exposed and reviews and systems to mitigate risks

The charity is open to the usual financial risks of any organisation, and the charity has introduced controls to mitigate these risks. In addition, the accounts are regularly explained to members of the charity and are available for member's inspection at any time.

Annual Review

Reserves

The trustees have resolved to establish reserves to provide for future activities, and to provide funding for expected losses in the future.

Rushden Historical Transport Society

The report of the trustees for the year ended 30 September 2020

Introduction

The trustees present their annual report and accounts for the year ended 30 September 2020.

The board of trustees are satisfied with the performance of the charity during the year and the position at 30 September 2020 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

Name, registered office and constitution of the charity

The full name of the charity is Rushden Historical Transport Society.

The legal registration details are :-

Date of formation 20 October 1982

The Principal Office is The Station, Station Approach,
Rushden, Northants, NN10 0AW

Charity Registration Number 285535

The telephone number is 0300 3023150

Objectives and Activities of the Charity

to advance the education of the public in the history of transport and to provide a museum for the public exhibition of vehicles and other artefacts of relevant historical interest.

Structure, Governance and Management

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The charity is open to the usual financial risks of any organisation, and the charity has introduced controls to mitigate these risks. In addition, the accounts are regularly explained to members of the charity and are available for member's inspection at any time.

Financial Review

Provisions on reserves

The trustees have resolved to establish reserves to provide for future activities, and to provide funding for unexpected losses in the future.

The policy on reserves is that the existing assets are retained to produce income which is wholly utilised to support existing activities. There is no intention in the long term to either increase or decrease the capital significantly. This policy is justified in that it is necessary to preserve income at the present levels in order to maintain the activities of the charity.

Availability and adequacy of assets of each of the funds

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

Transactions and Financial position

The financial statements are set out on pages 9 to 16. As stated in the introduction to this report, the trustees consider the financial performance by the charity during the year to have been satisfactory.

The Statement of Financial Activities show net incoming resources for the year of a revenue nature of £45,995 (2019: incoming resources £20,380).

The total reserves at the year end stand at £710,150 (2019: £664,155).

A majority of the expenditure is spent on management and administration.

The members of the Board of Trustees of the Charity during the year ended 30 September 2020 were:

J E Sugars
C R Robinson
D Floyd
R Lewis
D Stuttle
J Holdom Eyles

The members of the Board of Trustees of the Charity at the date the report and accounts were approved were:

J E Sugars
C R Robinson
D Floyd
R Lewis
D Stuttle
J Holdom Eyles

Bankers

Lloyds TSB

Independent Examiner

Jonathan Essam
Chartered Accountant
23 Cottingham Way
Thrapston
Northants
NN14 4PL

Statement of Trustees' Responsibilities

Charity Law requires the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

This report was approved by the board of trustees on 19 July 2021

J E Sugars
Chairman

Rushden Historical Transport Society
Independent Examiner's Report to the trustees of the charity

**Report of the Independent Examiner to the trustees on the
accounts of the Charity for the year ended 30 September 2020**

I report on the financial statements of the Charity for the year ended 30 September 2020 which are set out on pages 6 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

	Unrestricted Funds	Total Funds	Last Year Total Funds
Notes	2020	2020	2019
	£	£	£
Jonathan Essam Chartered Accountant			
Voluntary income	77,659	77,659	24,417
Assets		208,294	240,796
Liabilities		290	805
Total	240,753	240,753	245,159
23 Cottingham Way Thrapston Northants NN14 4PL			
Cost of purchases	80,272	80,272	108,694
Cost of operating activities	158,986	158,986	137,074
	1,495	1,495	-
Total	240,753	240,753	245,768
Net incoming resources before transfers between funds	45,595	45,595	20,350
Net movement in funds	45,595	45,595	20,350
Reconciliation of funds			
Total funds brought forward	694,155	694,155	645,775
Total Funds carried forward	719,150	719,150	664,125

All activities derive from continuing operations

The notes on pages 8 to 11 form an integral part of these accounts

Rushden Historical Transport Society
Statement of Financial Activities
for the year ended 30 September 2020

	Notes	Unrestricted Funds	Total Funds	Last Year Total Funds
		2020 £	2020 £	2019 £
Incoming resources				
Incoming resources from generated funds				
Voluntary Income		77,669	77,669	24,417
Activities for generating funds		208,234	208,234	240,786
Investment Income		880	880	935
Total incoming resources		286,783	286,783	266,138
Costs of generating funds				
Costs of generating voluntary income		80,272	80,272	108,684
Costs of charitable activities		158,666	158,666	137,074
Governance costs		1,850	1,850	-
Total resources expended		240,788	240,788	245,758
Net incoming resources before transfers between funds		45,995	45,995	20,380
Net movement in funds		45,995	45,995	20,380
Reconciliation of funds				
Total funds brought forward		664,155	664,155	643,775
Total Funds carried forward		710,150	710,150	664,155

All activities derive from continuing operations

The notes on pages 8 to 11 form an integral part of these accounts.

J E Sugars
 Chairman

Approved by the trustees on 10 July 2021

Rushden Historical Transport Society
Balance Sheet
as at 30 September 2020

	Notes	2020 £	2019 £
The assets and liabilities of the charity :			
Fixed assets			
Tangible assets	7	657,364	518,835
Investments			
Investments	8	2	2
Total fixed assets		<u>657,366</u>	<u>518,837</u>
Current assets			
Stock		14,500	13,430
Debtors and prepayments	9	5,562	6,726
Cash at bank and in hand		<u>125,839</u>	<u>228,893</u>
Total current assets		<u>145,901</u>	<u>249,049</u>
Creditors:-			
amounts due within one year	10	(93,117)	(103,731)
Net current assets		<u>52,784</u>	<u>145,318</u>
Total assets less current liabilities		<u>710,150</u>	<u>664,155</u>
Net assets		<u>710,150</u>	<u>664,155</u>
The funds of the charity :			
Unrestricted income funds			
Unrestricted revenue accumulated funds		<u>710,150</u>	<u>664,155</u>
Total unrestricted funds		<u>710,150</u>	<u>664,155</u>
Total charity funds		<u>710,150</u>	<u>664,155</u>

J E Sugars

Chairman

Approved by the trustees on 19 July 2021

Rushden Historical Transport Society
Notes to the Accounts
for the year ended 30 September 2020

1 Accounting policies

Basis of preparation of the accounts

The financial statements have been prepared in accordance with the provisions of the Charities Acts, and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

The particular accounting policies adopted are set out below.

Accounting convention

The financial statements are prepared, on a going concern basis, under the historical cost convention.

Incoming Resources

Incoming resources are accounted for on a receivable basis

Investment Income

Bank interest is included in the income and expenditure account on a receivable basis.

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles.

Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred.

In particular the policy for including items within costs of generating funds, charitable activities and governance costs is:

Costs of generating funds

These are the costs of fundraising activities.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountant's fees and costs linked to the strategic management of the charity.

Allocation of costs within types of resources expended

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource.

Rushden Historical Transport Society
Notes to the Accounts
for the year ended 30 September 2020

Fixed assets and depreciation

All assets are stated at cost price.

No depreciation is provided on fixed assets, as it is considered by the committee that their current value exceeds the book value in the accounts.

Taxation

As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only.

2 Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

3 Surplus for the financial year

	2020	2019
	£	£

This is stated after crediting :-

Revenue Turnover from ordinary activities

285,903	265,203
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and after charging:-

Independent Examiner's Fees

1,850	-
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4 Statement that no expenses were paid to trustees or connected persons

No expenses were paid to trustees or persons connected with them.

5 Investment Income

	2020	2019
	£	£

Other bank deposit interest received

880	935
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Rushden Historical Transport Society
Notes to the Accounts
for the year ended 30 September 2020

6 Staff Costs and Emoluments

Gross salaries (inc NI and pensions)

	2020	2019
	£	£
	49,748	57,231
	<u>49,748</u>	<u>57,231</u>

Numbers of full time employees or full time equivalents

	2020	2019
	<u>9</u>	<u>9</u>

Engaged on charitable activities

There were no fees or other remuneration paid to the trustees
 There were no employees with emoluments in excess of £60,000 per annum

7 Tangible functional fixed assets

Asset cost, valuation or revalued amount

At 1 October 2019

Additions

At 30 September 2020

Accumulated depreciation and impairment provisions

At 1 October 2019

At 30 September 2020

Net book value

At 30 September 2020

At 30 September 2019

Freehold property	Plant and equipment	Total
£	£	£

338,467	180,368	518,835
129,000	19,529	138,529
<u>467,467</u>	<u>189,897</u>	<u>657,364</u>

Goods SHED AS Roofing

PAVING

8 Fixed Asset Investments

Valuation

Value at 1 October 2019

Value at 30 September 2020

Property Investments	Listed Investments	Unlisted Investments	2020 Total
£	£	£	£
-	-	2	2
<u>-</u>	<u>-</u>	<u>2</u>	<u>2</u>

Rushden Historical Transport Society
Notes to the Accounts
for the year ended 30 September 2020

Unlisted Investments comprise :-

	Cost	Market Value	Cost	Market Value
	2020	2020	2019	2019
Rushden Higham & Wellingborough Railway Ltd Subsidiary undertaking	2	2	2	2
Total	2	2	2	2

Government and public bodies

9 Debtors	2020	2019
	£	£
Trade debtors	4,206	6,726
Other Debtors	1,356	-
	5,562	6,726

Non government and non public bodies

10 Creditors: amounts falling due within one year	2020	2019
	£	£
Trade creditors and accrued expenses	93,117	103,731
	93,117	103,731

Total Grants, Legacies & Donations Received

Other voluntary income

Members' Subscriptions	7,800	7,800	8,200
Total other voluntary income	7,800	7,800	8,200
Total Voluntary Income	77,800	77,800	84,117

Activities for generating funds

Fundraising activities	200,234	200,234	240,700
Total of activities for generating funds	200,234	200,234	240,700

Investment Income

Other bank deposit interest received	500	500	900
Total Investment Income	500	500	900

Total Incoming Resources

Rushden Historical Transport Society
Schedule to the Statement of Financial Activities
for the year ended 30 September 2020

	Unrestricted Funds 2020 £	Total Funds 2020 £	Prior Period Total Funds 2019 £
Incoming Resources			
Voluntary Income			
Grants, legacies and donations			
Government and public bodies			
Incoming resources of a revenue nature			
HMRC: Job Retention Scheme Grant	12,139	12,139	-
East Northants District Council	57,470	57,470	-
Total	69,609	69,609	-
Non government and non public bodies			
Incoming resources of a revenue nature - grants, donations and legacies			
Sundry donations	160	160	15,048
Total	160	160	15,048
Total Grants, Legacies & Donations Received	69,769	69,769	15,048
Other voluntary income			
Members' Subscriptions	7,900	7,900	9,369
Total other voluntary income	7,900	7,900	9,369
Total Voluntary Income	77,669	77,669	24,417
Activities for generating funds			
Fundraising activities	208,234	208,234	240,786
Total of activities for generating funds	208,234	208,234	240,786
Investment Income			
Other bank deposit interest received	880	880	935
Total Investment Income	880	880	935
Total Incoming Resources	286,783	286,783	266,138
Total Support costs	189,045	189,045	187,874
Total Expended on Charitable Activities	189,045	189,045	187,874

Rushden Historical Transport Society
Schedule to the Statement of Financial Activities
for the year ended 30 September 2020

	Unrestricted Funds 2020 £	Total Funds 2020 £	Prior Period Total Funds 2019 £
Costs of generating funds			
Costs of generating voluntary income			
Cost of fundraising activities	80,272 <u>80,272</u>	80,272 <u>80,272</u>	108,684 <u>108,684</u>
Management and administration costs in support of charitable activities			
Direct support costs			
Gross wages and salaries - charitable activities	49,748 <u>49,748</u>	49,748 <u>49,748</u>	57,231 <u>57,231</u>
Employee costs: <i>INSURANCE</i>			
Motor expenses	3,270 <u>3,270</u>	3,270 <u>3,270</u>	4,322 <u>4,322</u>
Premises Costs			
Rent payable	629	629	675
Rates, water and service charges	5,112	5,112	6,694
Insurance	13,334	13,334	10,049
Light and heat	10,266	10,266	10,807
Laundry and cleaning	2,298	2,298	4,821
Premises repairs and renewals	45,745 <u>77,384</u>	45,745 <u>77,384</u>	20,097 <u>53,143</u>
General administrative expenses:			
Telephone and internet	1,958	1,958	1,297
Printing, postage, stationery and advertising	4,723	4,723	3,667
Hire of equipment	5,725	5,725	-
Bank charges and interest	3,214	3,214	3,692
Sundry expenses	354 <u>15,974</u>	354 <u>15,974</u>	3,111 <u>11,767</u>
Professional fees in support of charitable activities			
Legal and professional fees	12,290 <u>12,290</u>	12,290 <u>12,290</u>	10,611 <u>10,611</u>
Total Support costs	<u>158,666</u>	<u>158,666</u>	<u>137,074</u>
Total Expended on Charitable Activities	<u>158,666</u>	<u>158,666</u>	<u>137,074</u>

Rushden Historical Transport Society
Schedule to the Statement of Financial Activities
for the year ended 30 September 2020

Unrestricted Funds	Total Funds	Prior Period Total Funds
2020	2020	2019
£	£	£

***Governance costs that are not direct management functions inherent in generating funds, service delivery and programme or project work
(Including management and administration costs)***

Specific governance costs

Independent Examiner's Fees	1,850	1,850	-
Total governance costs	1,850	1,850	-

Rushden Historical Transport Society

The report of the trustees for the year ended 30 September 2020

Introduction

The trustees present their annual report and accounts for the year ended 30 September 2020.

The board of trustees are satisfied with the performance of the charity during the year and the position at 30 September 2020 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

Name, registered office and constitution of the charity

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Charity Registration Number 285535

The telephone number is 0300 3023150

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to advance the education of the public in the history of transport and to provide a museum for the public exhibition of vehicles and other artefacts of relevant historical interest.

Structure, Governance and Management

Structure of the Governing Document and constitution of the charity

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Availability and adequacy of assets of each of the funds

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Transactions and Financial position

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D Stuttle
J Holdom Eyles

The members of the Board of Trustees of the Charity at the date the report and accounts were approved were:

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Jonathan Essam
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Rushden Historical Transport Society
Independent Examiner's Report to the trustees of the charity

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accounts of the Charity for the year ended 30 September 2020**

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It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

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Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
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