

Charity Registration No. 285337

Company Registration No. 01648903 (England and Wales)

**CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mrs A Heath Mr P G Baker Mrs S D Phillips Rev P R Seaman Mrs L Lynn Rev A G Birks Ms A Daguerre Dr T J Fooks Mrs C F Lucas Dr J Baah	(Appointed 1 October 2022) (Appointed 18 January 2023)
<b>Secretary</b>	Mr M T Auton-Lloyd	
<b>Charity number</b>	285337	
<b>Company number</b>	01648903	
<b>Principal address</b>	Garton House 22 Stanford Avenue Brighton BN1 6AA	
<b>Registered office</b>	Garton House 22 Stanford Avenue Brighton BN1 6AA	
<b>Independent examiner</b>	Carpenter Box Amelia House Crescent Road Worthing West Sussex BN11 1RL	
<b>Bankers</b>	Barclays Bank PLC PO Box 2915 Brighton East Sussex BN1 1SJ	
<b>Solicitors</b>	Dean Wilson LLP Ridgeland House 165 Dyke Road Brighton East Sussex BN3 1TL	
<b>Associated Charities</b>	The Chichester Diocesan Association for Family Support Work (East Grinstead Deanery) Ridgeland House 165 Dyke Road Brighton BN3 1TL	

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

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# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2023

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The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the association's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

#### Objectives and activities

The Memorandum of Association sets out our objectives for the public benefit:-

- (1) to support families, individuals and groups within the community who are in need by reason of financial hardship, ill health, disability or stress ('Family Support Work').
- (2) to promote the relief and care of children in need.
- (3) to advance Christianity by Family Support Work and the welfare of the community.

The principal activity of the association is to support families across the Chichester Diocese who are struggling. This is carried out by a team of professionally qualified Family Support Practitioners ("FSPs") (Social Workers, Health Visitors, Early Help Workers and Teachers) who offer intensive support to the family, either as a whole or as individuals.

The aim of the support is to enable the family to overcome the challenges they face so that they become stronger both as individuals and as a family unit, helping them to become less chaotic. As the family and the individuals start to contribute to their local community in a positive and proactive way, the benefit of our services starts to impact on the public purse by reducing the need for support from Statutory Agencies.

Alongside the work of the FSPs, we offer activities including after school clubs, targeted drop-ins, holiday activities and fun days. These offer families opportunities to find support, develop new friendships with likeminded people and the potential to create informal support networks amongst the families.

The association runs its own dedicated food bank, which gives practical support to families to help improve, diet, finances and cookery skills within the family.

The trustees receive reports at each board meeting, which illustrate the positive impact the activities have on both the families and the wider public. The trustees also review the public benefit of the work of the association in line with the Charity Commission guidance. The impact of the association's work with the families has direct, but not always obvious, benefits to the wider public. In the first instance, as we see parents return to work there is a reduction in benefit payments to the family; a child who has additional educational needs may become less disruptive in school because of support received. The FSPs have worked with families and reduced the need to take children into care, so again the associated costs of either short or long term care for the children have been avoided giving a saving to the public purse.

Our long-term support, which can be for an unlimited time, is aimed at supporting families with complex needs to be active in their local community and enable them to contribute to the best of their ability.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the association should undertake.

#### Achievements and performance

The year started with the appointment of seven new Family Support Practitioners (two full time and five part time) increasing the team to 20 FSPs covering 90% of Sussex. This is the highest level of coverage the association has ever achieved. With the new team members starting in May 2022, we have seen the number of families supported in the year increased from 401 to 606, an increase of 51%.

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

In the 606 families receiving intensive 1-1 family support, there were 1,905 children (2022: 1,302) and the age breakdown was:

353	0-5s (18.5%, 2022: 19%)
876	6-11s (46%, 2022: 52%)
505	12-15s (26.5%, 2022: 20%)
171	16-18s (9%, 2022: 9%)

An additional 1,880 individuals (adults and children combined) attended the drop-ins, after-school clubs, family days and other activities that the association runs to support families in Sussex.

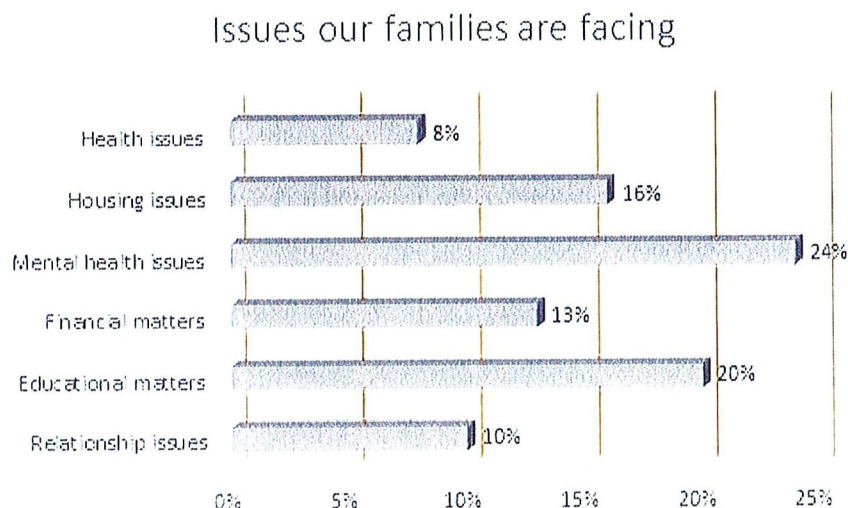
At the end of the year, we had over 25 families on waiting lists to access the 1-1 support services that we offer.

The makeup of the families varies from area to area. For instance, our Worthing Practitioner works with many Afghan, Syrian and Ukrainian families whilst the worker in Crawley has a number of Muslim families on her case load. The families may be lone parent, but we also have a number of kinship carer families and a large number of blended families on the caseload. There has also been a notable increase in couples seeking our support post Covid. Our definition of a family is an individual over the age of 18 who has care for an individual under the age of 18. The combination of this, along with the practice that we work with anyone regardless of faith, enables us to support those who need our help freely. Our service is there for everyone.

The referrals that we receive come from a wide range of sources including schools and their SEN Coordinators, social prescribers, GPs, Health Visitors, Social Service teams in both East and West Sussex and the City of Brighton and Hove, other community groups and churches along with self-referral from families.

#### Issues facing families

To identify the broad headings of issues facing our families we have recorded the amount of time each FSP spends working on specific issues. The breakdown is as follows:



24% of our working time with families focuses on mental health issues. Anxiety and depression are both amongst the most common issues that families report they are facing. This area of concern has increased considerably since 2020/21 and is compounded by the current cost of living crisis. The pressure that is being brought to bear on families who once were just about managing ("JAM"s) is tremendous, with many of the JAMs now facing the extreme choices of eating or heating their homes.

20% of our working time with families is spent on educational matters. One of the major concerns is the long wait for assessments and additional support from specialist services, with some children now waiting for up to 36

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

months for assessment. The knock-on effect of this is the reduction of education a child receives. This is often the case when behavioural problems result in temporary or permanent exclusions from schools because the education provider does not have the resources to manage the child's needs. There is a need for greater support to be made available to schools to be able to fully support these children.

16% of our working time with families on housing issues. Work in this area is varied, with some families needing support because of poor states of repair of the property they live in. Others need support because of rent arrears and other financial concerns. Many of the challenges come from inadequate housing stock available to families at affordable rents in Sussex.

13% of our working time with families on financial matters. Although a shorter length of time is spent working on financial matters it is still one of the areas that has the hardest impact. We work with families to reduce debt, improve fuel usage to reduce costs and we use our own food bank to support families as they work to improve their financial situation. For many of our families, the simple fact is that even when working, the cost of living in Sussex is far higher than the minimum wage that many of our parents earn. The impact of financial struggles will often lead to other issues such as depression or anxiety in mental health terms, falling into arrears with rental or mortgage payments and putting the family home at risk. In rural communities the impact of low wages is further antagonised by the need to run a car to access supermarkets, schools, and work.

Whilst we have neatly identified areas of work, our experience shows that for many of the families that we are working with they are impacted by multiple issues. This complexity creates a greater demand on our services and in some cases our success isn't necessarily that the families make a rapid change to their lives but that they keep their heads above water and remain together as a family.

In monitoring our families' progress, we use the Family Outcome star. This is a tool that measures the professional's opinion and the family's opinion together to create a picture of how the family is at first coping and then working to improve their life. To create an accurate picture of what is happening within the families, the process is carried out every three to four months and measures ten broad areas of family life. The direct impact of our work measured by the star system shows the following results for the year:

45% positive increase in families coping with physical health

47% positive increase in parents meeting the well being of their children

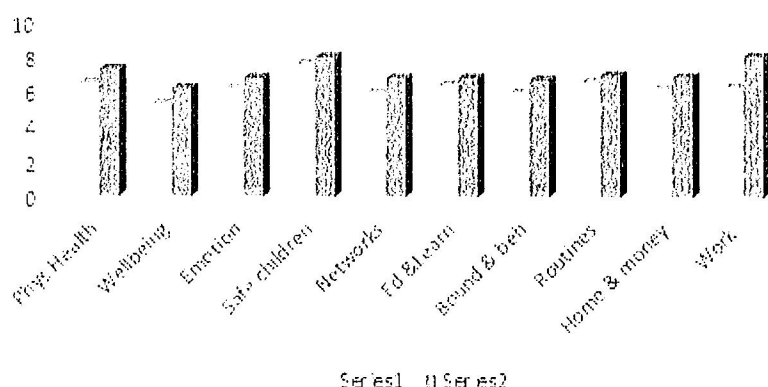
47% positive increase in setting boundaries and supporting children's behaviour

56% positive increase in overall well being of parents

48% positive increase in families providing economic stability within the home and their financial situation

45% increase in families improving their social network

Outcome stars changes from 01/04/22 to  
31/03/23



# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

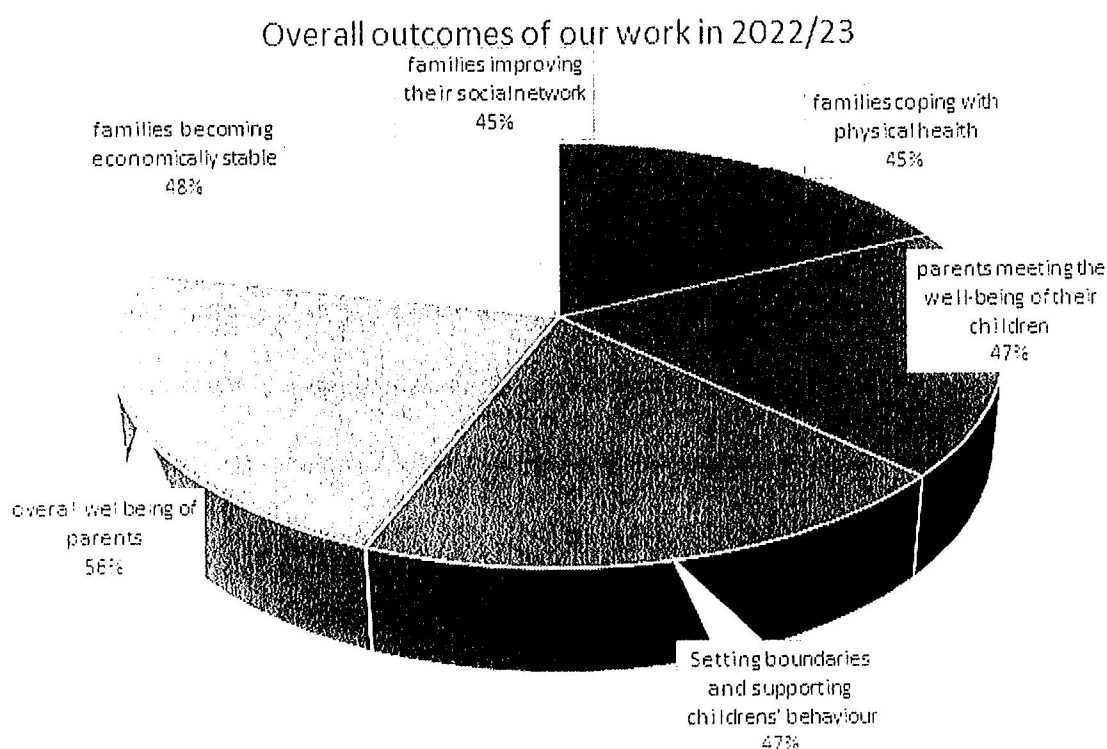
## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

Series one in the table is the average score out of ten for each area at the start of the year and then series two is the average score for the families at the end of the year. With growth in every area, it highlights the success of the work and the willingness of families to engage in the work that we do.

The benefit of the association's services being voluntary allows a different relationship to form between the family and the professional. The openness that this brings enables the FSP to support and encourage a family, but this only works whilst the association can maintain its open-ended time approach. Working at the speed of the family, enabling rather than compelling them to make changes in their lives, does give lasting results but we recognise that it is a luxury to be able to work in this way. It is a way of working that will make lasting changes.

We also recognise that whilst families will make improvements in their lives as they work with us, there are some families who can only make small steps at any one time. We also know from experience that what most families would see as a minor blip in life can be a major issue for some of the more vulnerable families that we work with. So the Family Star process shows how for some the small blip becomes a major setback and regression to negative behaviours for a period of time. Again, this is why for many of our cases our long-term support is necessary. The security of knowing that help and support are at hand enables them to recover from the minor blip in life more quickly. Without the long term support, they can quickly spiral downward after such an event.



We are very fortunate that we can offer our own practical help and during the year from our donated food and welfare funds we have been able to deliver over 3,200 (2022: 3,957) food parcels directly to the family home. In addition in partnership with Fairshare, UK Harvest, various supermarkets and churches we also organise the distribution of smaller food bags, this year in the region of 5,500 bags.

At Christmas we delivered over 200 Christmas hampers and 80 fresh turkeys. All our FSPs were able to select gifts for children and adults alike for Christmas and every child whose family receives a food bank delivery receives a birthday present from the association. We endeavour to give a book for world book day to all our children and like wise every Mum gets a Mothering Sunday gift via the food bank.

With fuel costs we have been able, with the support of some of our funders, to replace outdated and expensive to run heating and cooking equipment with new more economical alternatives as well as making payments on behalf of the some of the families who were in greatest need.

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2023*

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As always the association was fortunate to be supported by the Chichester Diocesan Mothers Union and especially with the use of their caravans. Families stayed in the caravan between them for 119 nights. This support for our families is invaluable as without the caravans none of them would get holidays. We were also pleased to be at Dalesdown at Dial Post in West Sussex for two residential weekends during the year.

The Eastbourne Family Contact Centre is up and running fully, offering contact on the first and third Saturday mornings every month. The Centre supported 17 families during the year

Our activity days continue with routine events during the year in the form of drop-ins and after-school activities. With all of these we have a policy on no unaccompanied children. The purpose of this is to encourage positive relationships within the family, with siblings and adults spending time together outside the home. We had over 90 families at our two major activity days held at Warnham Park and Ashburnham in the summer. As well as the usual activities we were able to run archery sessions at these events which the families were all willing to try. The opportunity to experience something new is a major principle of what we try to achieve with our events.

At the final Board meeting of the year the trustees agreed that the Association was a viable going concern that had the potential for growth and the capacity to increase its impact across the Diocese of Chichester.

### **Rising need**

Looking forward the biggest challenge that the association faces is meeting the demands now being made on our services. For the first time in our recent history all of our FSPs had a waiting list for families needing to access the services.

The knock-on effect from the difficulties families are now facing in trying to access many services, especially Child and Adolescent Mental Health Services ("CAMHS"), means that many cases we hold that would have been short term pieces of work are now long term cases as we endeavour to hold the family together during challenging times.

### **Staff training**

The association recognises the need to provide regular training to our staff especially the FSPs. During the year the practitioners have undertaken training in the following areas: First Aid at work Level 3, effective supervision for practitioners and volunteers, suicide prevention, parenting, Connective Parenting, mental health, special educational needs.

Safeguarding updates included understanding child neglect and Digital Resilience training- safeguarding children and parents in a digital world.

For personal development the following course were made available Bullet Journaling workload management and presentational skills.

The whole staff team took part in diversity and inclusion training.

### **Fundraising**

The fundraising team is made up of three people. The primary focus of the team is to develop sustainable income streams in the forms of grants and individual donations.

This is supported by the network of local Deanery and area committees and support groups who contribute to the fundraising by running local events and encouraging support from local groups, most notably the churches in Sussex.

The team is looking to increase online engagement and increase our social media presence in the next financial year.

During the year, we have had no complaints raised against the association regarding fundraising activities.

### **Historic activities**

The trustees are aware of the association's historic work in the field of adoption. When we receive information requests, we support the families of these children as best we can. The only help we can give is how to access the correct services for the relevant records as the association was required to deposit all records relating to this work with the East Sussex County Council adoption team in 1985 when we ceased the work.

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### Financial review

The finances of the association remain in a healthy position and we can confirm that the charity is both liquid and solvent and considered a going concern with cash reserves of £170,094 (2022: £224,349) meeting the reserves policy.

The deficit of £81,633 (2022: £115,604) was smaller than the agreed budget, and was planned to use some of the liquid reserves previously held.

The ongoing volatility of the financial markets resulted in a reduction in value of our Charifund holding but this is expected to return to its 2021/22 value over the year.

We have planned for a small deficit budget again in 2023/24 as we have restricted funds of £317,939 (2022: £326,753) available to support our current projects.

The reserves include the freehold of Garton House which we intend to revalue during the next year.

#### Reserves policy

The association aims to hold six months' running costs as its reserve fund, which is currently £499,478 (2022: £412,553).

Total reserves were £1,784,709 (2022: £1,866,342), split as £317,939 restricted funds (2022: £326,753) and £1,466,770 unrestricted funds (2022: £1,539,589).

Of the unrestricted funds, £1,265,515 (2022: £1,270,568) can only be realised by disposing of functional fixed assets, which are essential to providing the association's objectives.

The amount of free reserves the charity holds after taking account for restricted and designated funds and functional fixed assets are £191,187 (2022: £264,006).

#### Other policies

The policies of the association are reviewed every two years except for the Safeguarding Policy, which is reviewed internally on an annual basis and is inspected by an external individual or organisation every two years. Training in all key areas is carried out on recruitment of a staff member or volunteer and at suitable intervals thereafter.

#### Risk management

The main risk to the association, as with all voluntary funded organisations is, the loss of income. To mitigate this, the Board continues to seek new income streams and develop new strong partnerships with other organisations to support our work. The CEO continues to monitor the income and spending along with the Treasurer. A Financial Sub Committee of the Board adds an additional layer of scrutiny to the financial operations of the Association. Careful monitoring of the process is maintained to ensure compliance.

Working with families has in itself a range of risks. The safeguarding policies of the Association were subject to an external examination and minor amendments were made. The Safeguarding Committee review the policies on a regular basis and make recommendations to the Board.

Reputational Risk. As with any service such as that of the association, there is always a risk of reputational damage. We maintain a strong ethos of training for staff working directly with families to ensure that they are working in line with current legislation and the relevant professional standards body's best practice guidance.

Over-subscription to our services is a further reputational risk. The association has always been recognised as a reliable service, however the new need for waiting lists could hamper this. The Director of Services is monitoring this closely, and we will look in the coming year how we can increase capacity without diluting the professional service.

#### Future plans

The future plans of the association are under discussion currently. The association is working on a new five-year vision that will enable us to increase capacity. The plans will be drawn with input from the families (current and past), staff, volunteers, and trustees as well as listening to partners about what they see as the needs families have that are not met by current statutory and voluntary sector provision.

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2023**

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### **Structure, governance and management**

The association is a company limited by guarantee, registered in England and governed by its Memorandum and Articles of Association. The Memorandum and Articles of Associations were amended on the 16th of July 2015. These came into effect at the 2015 AGM on the 3rd of October 2015.

Company number 1648903

Charity number 285337

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs A Heath

Mr P G Baker

Mr D J P Fish

(Resigned 1 October 2022)

Mrs S D Phillips

Rev P R Seaman

Mrs L Lynn

Ms L P Watkins

(Resigned 1 October 2022)

Rev A G Birks

Ms A Daguerre

Dr T J Fooks

Mrs C F Lucas

(Appointed 1 October 2022)

Dr J Baah

(Appointed 18 January 2023)

The directors of the charitable company are also the trustees of the charity and are designated "the Board of Trustees". The chairman is nominated by the Right Reverend the Lord Bishop of Chichester, the Chichester Diocesan Fund and Board of Finance (Incorporated) nominates one trustee and a further eight are elected by the Board of Trustees and ratified by the members of the Association present at the AGM.

The Board of Trustees delegates the day-to-day management of the charity to the CEO, Mr M T Auton-Lloyd.

### **Recruitment of trustees**

The chairman of the association holds a skill register for the Board of Trustees and when vacancies arise potential candidates are recruited to fill the gaps in the skill base. Trustee vacancies are publically advertised both locally and nationally when they arise, as well as the use of local and national networks and are interviewed prior to being nominated. The board recognises that in the coming year their skill base needs increasing in the areas of fundraising and charity law.

### **Trustee induction**

The induction of new trustees starts with the attendance at a board meeting prior to their appointment to the board. Once appointed the new trustee is given the Charity Commission's guidance (CC3a) and individual meetings are arranged with the CEO and other key staff to give briefing to the trustee on the overall work of the association and any areas of direct interest or responsibility as required. Following on from these meetings, any specific training or further briefings that are identified are organised.

### **Volunteers**

The association has three key sets of volunteers. Firstly, 176 people volunteer as members of the Deanery Support Committees. We also have 67 volunteers who work solely on supporting families through direct work supporting the Practitioners and Playwork Team. In the Family Contact Centre in Eastbourne, we currently have 11 volunteers. We also have nine volunteers who support the association by working in the shop. In order to grow the volunteer team and ensure they are well supported, the association will look to recruit volunteer coordinators for both East and West Sussex in the next financial year.

### **Setting pay**

Salaries for key senior staff are set in line with equivalent roles within the Social Services Department of East Sussex County Council. Currently salaries are reviewed by a Board Sub Committee for HR who make recommendations to the board.

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2023**

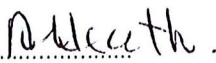
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### Investment policy

The trustees are aware of their long-term responsibilities to maximise income for the benefit of the association's work with families, whilst protecting the value of the capital for the long-term future of the association, and without taking undue risks. The trustees operate an ethical investment policy, which in line with the Diocese of Chichester considers the guidance of the Church of England's Ethical Investment Advisory Group (EIAG), unless there are exceptional reasons for not so doing.

The ethical investment policies recommended by the EIAG are the basis for a distinctly Christian approach to investment. Therefore, the trustees, in line with the guidance, have agreed that funds should not be invested in companies whose major activity or focus (defined as more than 10% of their group revenue) is in the alcohol, gambling, animal testing, tobacco, pornography, human embryonic cloning, high interest rate lending, military supplies, and the sale of non-military fire-arms industries. The trustees have delegated the day to day management of their investment policy to a Finance Sub Committee that receives a broad range of investment advice from their appointed investment managers.

The trustees' report was approved by the Board of Trustees.



**Mrs A Heath**

Trustee

Dated: 29/6/23



**Mr P G Baker**

Trustee

Dated: 29/6/23

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

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I report to the trustees on my examination of the financial statements of Chichester Diocesan Association for Family Support Work (the association) for the year ended 31 March 2023.

#### Responsibilities and basis of report

As the trustees of the association (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the association are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the association's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

Since the association's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the association as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Robin Evans

Amelia House  
Crescent Road  
Worthing  
West Sussex  
BN11 1RL

Dated: 3/7/2023

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
<b>Income from:</b>							
Donations and legacies	3	324,100	322,773	646,873	267,448	179,901	447,349
Charitable activities	4	-	144,721	144,721	-	108,391	108,391
Other trading activities	5	80,764	-	80,764	70,591	-	70,591
Investments	6	69,404	-	69,404	62,307	-	62,307
<b>Total income</b>		<b>474,268</b>	<b>467,494</b>	<b>941,762</b>	<b>400,346</b>	<b>288,292</b>	<b>688,638</b>
<b>Expenditure on:</b>							
<u>Raising funds</u>							
Fundraising and publicity	7	98,394	-	98,394	92,039	-	92,039
Trading costs	7	69,061	-	69,061	64,546	-	64,546
		<b>167,455</b>	<b>-</b>	<b>167,455</b>	<b>156,585</b>	<b>-</b>	<b>156,585</b>
<u>Charitable activities</u>							
Deanery workers	8	152,854	646,791	799,645	148,078	458,224	606,302
Playwork	8	-	18,856	18,856	43,168	16,201	59,369
Garton House	8	14,000	-	14,000	2,849	-	2,849
<b>Total charitable expenditure</b>		<b>166,854</b>	<b>665,647</b>	<b>832,501</b>	<b>194,095</b>	<b>474,425</b>	<b>668,520</b>
<b>Total resources expended</b>		<b>334,309</b>	<b>665,647</b>	<b>999,956</b>	<b>350,680</b>	<b>474,425</b>	<b>825,105</b>
Net gains/(losses) on investments	12	(23,439)	-	(23,439)	20,863	-	20,863
<b>Net incoming/(outgoing) resources before transfers</b>		<b>116,520</b>	<b>(198,153)</b>	<b>(81,633)</b>	<b>70,529</b>	<b>(186,133)</b>	<b>(115,604)</b>
Gross transfers between funds		(189,339)	189,339	-	(164,997)	164,997	-
<b>Net movement in funds</b>		<b>(72,819)</b>	<b>(8,814)</b>	<b>(81,633)</b>	<b>(94,468)</b>	<b>(21,136)</b>	<b>(115,604)</b>
Fund balances at 1 April 2022		1,539,589	326,753	1,866,342	1,634,057	347,889	1,981,946
<b>Fund balances at 31 March 2023</b>		<b>1,466,770</b>	<b>317,939</b>	<b>1,784,709</b>	<b>1,539,589</b>	<b>326,753</b>	<b>1,866,342</b>

The statement of financial activities includes all gains and losses recognised in the year.

# **CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK**

## **STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT**

***FOR THE YEAR ENDED 31 MARCH 2023***

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All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## BALANCE SHEET

AS AT 31 MARCH 2023

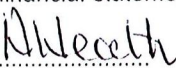
	Notes	2023 £	£	2022 £	£
<b>Fixed assets</b>					
Tangible assets	13	295,515		300,268	
Investment properties	14	970,000		970,000	
Investments	15	365,690		380,535	
		1,631,205		1,650,803	
<b>Current assets</b>					
Debtors	17	5,649		20,862	
Cash at bank and in hand		170,094		224,349	
		175,743		245,211	
<b>Creditors: amounts falling due within one year</b>	18	(22,239)		(29,672)	
Net current assets		153,504		215,539	
<b>Total assets less current liabilities</b>		1,784,709		1,866,342	
<b>Income funds</b>					
Restricted funds	19	317,939		326,753	
<u>Unrestricted funds</u>					
Designated funds	20	1,275,583		1,275,583	
General unrestricted funds		191,187		264,006	
		1,466,770		1,539,589	
		1,784,709		1,866,342	

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

The financial statements were approved by the Trustees on 29/6/2023

  
Mrs A Heath  
Trustee

  
Mr P G Baker  
Trustee

Company Registration No. 01648903

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
<b>Cash flows from operating activities</b>					
Cash absorbed by operations	24		(115,065)		(196,250)
<b>Investing activities</b>					
Purchase of tangible fixed assets		-		(6,611)	
Purchase of investments		(8,594)		-	
Investment income received		69,404		62,307	
<b>Net cash generated from investing activities</b>			60,810		55,696
<b>Net cash used in financing activities</b>			-		-
<b>Net decrease in cash and cash equivalents</b>			(54,255)		(140,554)
Cash and cash equivalents at beginning of year			224,349		364,903
<b>Cash and cash equivalents at end of year</b>			170,094		224,349

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

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### 1 Accounting policies

#### Charity information

Chichester Diocesan Association for Family Support Work is a private company limited by guarantee incorporated in England and Wales. The registered office is Garton House, 22 Stanford Avenue, Brighton, BN1 6AA.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the association's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The association is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the association. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

The financial statements have been prepared on a going concern basis. The trustees have considered relevant information, including the annual budget and the impact of subsequent events in making their assessment.

Based on these assessments and having regard to the resources available to the entity, the trustees have concluded that there is no material uncertainty in relation to the appropriateness of continuing to adopt the going concern basis in preparing the annual report and accounts.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.4 Income

Income is recognised when the association is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Cash donations are recognised on receipt. Other donations are recognised once the association has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid are recognised at the time of the donation. Donated goods are recognised when the item is sold.

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the association has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Interest on funds held on deposit is recognised when receivable and the amount can be measured reliably.

#### 1.5 Expenditure

Expenditure relating to charitable activities is included in the Statement of Financial Activities on an accruals basis.

Support costs include amounts incurred in respect of the running of the charity as an organisation, including general management, administration and the finance function. The bases on which support costs have been allocated are set out in note 9.

Governance costs include staff costs incurred to support governance and legal and professional fees. The bases on which support costs have been allocated are set out in note 9.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Freehold properties are subsequently carried at a revalued amount, being the fair value at the date of valuation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Revaluations are made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting period. The carrying value of freehold properties that would have been recognised had the assets been carried under the cost model would be £nil (2022 - £nil).

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold properties are not depreciated in the financial statements as it is the association's policy to maintain these assets in a continual state of sound repair. The useful economical life of Garton House is so long and the residual value so high that any depreciation would not be material. An annual impairment review is undertaken, and where this indicates that there is a permanent diminution in the value, provision will be made to reduce the value in the books of account.

Freehold land and buildings	Not depreciated
Fixtures and fittings	25% diminishing balance basis
Office equipment & computers	33.33% straight line basis
Motor vehicles	25% straight line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

#### 1.7 Investment properties

Investment property, which is property held to earn rentals and/or for capital appreciation, is initially recognised at cost, which includes the purchase cost and any directly attributable expenditure. Subsequently it is measured at fair value at the reporting end date. The surplus or deficit on revaluation is recognised in profit or loss.

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

#### 1 Accounting policies

(Continued)

##### 1.8 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

##### 1.9 Impairment of fixed assets

At each reporting end date, the association reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

##### 1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.11 Financial instruments

The association has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the association's balance sheet when the association becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the association's contractual obligations expire or are discharged or cancelled.

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 1 Accounting policies

(Continued)

#### 1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the association is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.13 Retirement benefits

##### **Church Workers Pension Fund (CWPF)**

The charity participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

##### **Pension Builder Scheme**

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2023: £29,850, 2022: £20,890).

A valuation of the scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2016. For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Chichester Diocesan Association for Family Support Work could become responsible for paying a share of that employer's pension liabilities.

##### **Aviva Stakeholder Pension Fund**

The Aviva Stakeholder Scheme was in place prior to April 2014. At that date existing members were given the option of remaining or transferring to the CWPF scheme and two members remained. Aviva is a defined contribution scheme. Chichester Diocesan Association for Family Support Work contributes 7% and employees can contribute between 3% and 7% of salaries. The pensions costs charged to the SoFA in the year are contributions payable (2023: £536, 2022: £6,118).

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 2 Critical accounting estimates and judgements

In the application of the association's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Donations and gifts	229,701	55,809	285,510	186,705	33,908	220,613
Legacies receivable	19,446	30,000	49,446	6,511	-	6,511
Grant receivable	74,953	111,842	186,795	74,232	53,461	127,693
Deanery contributions	-	125,122	125,122	-	92,532	92,532
	<u>324,100</u>	<u>322,773</u>	<u>646,873</u>	<u>267,448</u>	<u>179,901</u>	<u>447,349</u>

### 4 Charitable activities

	Deanery workers	Grants for families	Total	Deanery workers	Grants for families	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Income within charitable activities	113,494	31,227	144,721	91,391	17,000	108,391

### 5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Eastbourne charity shop	67,271	60,096
Fundraising	13,493	10,495
Other trading activities	<u>80,764</u>	<u>70,591</u>

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 6 Investments

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Rental income	48,294	44,714
Income from listed investments	21,110	17,593
	<u>69,404</u>	<u>62,307</u>

### 7 Raising funds

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
<u>Fundraising and publicity</u>		
Other fundraising costs	8,881	7,500
Staff costs	88,606	83,843
Support costs	907	696
	<u>98,394</u>	<u>92,039</u>
<u>Fundraising and publicity</u>		
Trading costs		
Eastbourne charity shop	67,248	63,155
Support costs	1,813	1,391
	<u>69,061</u>	<u>64,546</u>
	<u>167,455</u>	<u>156,585</u>

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 8 Charitable activities

	Deanery workers 2023 £	Playwork 2023 £	Garton House 2023 £	Total 2023 £	Deanery workers 2022 £	Playwork 2022 £	Garton House 2022 £	Total 2022 £
Staff costs	544,709	18,270	-	562,979	352,269	15,317	-	367,586
Travel expenses	23,260	453	-	23,713	10,521	740	-	11,261
Activity costs & equipment	29,419	-	-	29,419	24,403	-	-	24,403
Children's holidays	6,545	-	-	6,545	4,564	-	-	4,564
Office costs & sundry expenses	12,320	133	-	12,453	8,702	144	-	8,846
Maintenance & running costs	-	-	9,497	9,497	-	-	90	90
Staff training	1,975	-	-	1,975	514	-	-	514
Other costs	3,640	-	-	3,640	(1,687)	-	-	(1,687)
	621,868	18,856	9,497	650,221	399,286	16,201	90	415,577
Share of support costs (see note 9)	166,500	-	-	166,500	198,365	43,168	-	241,533
Share of governance costs (see note 9)	11,277	-	4,503	15,780	8,651	-	2,759	11,410
	799,645	18,856	14,000	832,501	606,302	59,369	2,849	668,520
<b>Analysis by fund</b>								
Unrestricted funds	152,854	-	14,000	166,854	148,078	43,168	2,849	194,095
Restricted funds	646,791	18,856	-	665,647	458,224	16,201	-	474,425
	799,645	18,856	14,000	832,501	606,302	59,369	2,849	668,520

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

9 Support costs	Support Governance costs £	Support Governance costs £	2023 £	Support Governance costs £	2022 £	Basis of allocation
Staff costs	95,435	-	95,435	155,464	155,464	Time spent on activity
Depreciation	4,753	-	4,753	8,701	8,701	
Admin office costs	69,032	-	69,032	79,455	79,455	
Accounts and independent examiner fees	-	10,604	10,604	-	5,336	Governance
Legal and professional	-	5,176	5,176	-	6,074	Governance
	169,220	15,780	185,000	243,620	255,030	
Analysed between						
Fundraising	907	-	907	696	696	
Trading	1,813	-	1,813	1,391	1,391	
Charitable activities	166,500	15,780	182,280	241,533	252,943	
	169,220	15,780	185,000	243,620	255,030	

Included within governance costs is £1,250 (2022: £1,160) of fees payable to the charity's independent examiner. Also included in governance costs is £2,310 (2022: £2,150) relating to the preparation of the financial statements.

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the association during the year.

### 11 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Employees	29	24
	<u>          </u>	<u>          </u>
<b>Employment costs</b>	<b>2023 £</b>	<b>2022 £</b>
Wages and salaries	695,289	535,133
Social security costs	57,326	42,865
Other pension costs	29,850	28,895
	<u>782,465</u>	<u>606,893</u>

There were no employees whose annual remuneration was £60,000 or more.

### 12 Net gains/(losses) on investments

	Unrestricted funds	Unrestricted funds
	2023 £	2022 £
Revaluation of investments	(23,439)	20,863
	<u>          </u>	<u>          </u>

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 13 Tangible fixed assets

	Freehold land and buildings	Fixtures and fittings	Office equipment & computers	Motor vehicles	Total
	£	£	£	£	£
<b>Cost</b>					
At 1 April 2022	280,000	26,995	57,277	18,007	382,279
At 31 March 2023	280,000	26,995	57,277	18,007	382,279
<b>Depreciation and impairment</b>					
At 1 April 2022	-	24,710	40,419	16,882	82,011
Depreciation charged in the year	-	571	3,057	1,125	4,753
At 31 March 2023	-	25,281	43,476	18,007	86,764
<b>Carrying amount</b>					
At 31 March 2023	280,000	1,714	13,801	-	295,515
At 31 March 2022	280,000	2,285	16,858	1,125	300,268

### 14 Investment property

	<b>2023</b>
	<b>£</b>
<b>Fair value</b>	
At 1 April 2022 and 31 March 2023	970,000

Investment property comprises residential units within the association's freehold property, with the element of the property used for the association's offices included within tangible fixed assets. The fair value of the investment property has been arrived at on the basis of a valuation carried out at the year end by the trustees. The trustees have based their valuation on a valuation carried out by a professional surveyor in 2019.

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 15 Fixed asset investments

	Listed investments £
<b>Cost or valuation</b>	
At 1 April 2022	380,535
Additions	8,594
Valuation changes	(23,439)
At 31 March 2023	365,690
<b>Carrying amount</b>	
At 31 March 2023	365,690
At 31 March 2022	380,535

16 Financial instruments	2023 £	2022 £
<b>Carrying amount of financial assets</b>		
Instruments measured at fair value through profit or loss	365,690	380,535

17 Debtors	2023 £	2022 £
<b>Amounts falling due within one year:</b>		
Other debtors	5,000	5,000
Prepayments and accrued income	649	15,862
	5,649	20,862

18 Creditors: amounts falling due within one year	2023 £	2022 £
Other taxation and social security	140	140
Other creditors	6,720	9,868
Accruals and deferred income	15,379	19,664
	22,239	29,672

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2021	Movement in funds			Balance at 1 April 2022	Movement in funds			Revaluations, gains and losses	Transfers	Revaluations, gains and losses	Balance at 31 March 2023
	£	Incoming resources	Resources expended	£	£	Incoming resources	Resources expended	£				£
Children's Holiday Funds	-	6,980	(4,564)	-	2,416	2,000	(6,884)	-	-	2,468	-	-
Jill Marchant Legacy	126,674	-	-	(4,683)	121,991	-	-	-	-	-	-	121,991
Arthur Whyman Legacy	40,900	-	-	(12,580)	28,320	-	-	-	-	(3,861)	-	24,459
Cross Roads Hostel	17,304	5,995	(23,563)	264	-	4,137	(27,864)	-	-	23,727	-	-
<b>Deanery Workers:</b>												
Arundel / Rustington	-	7,603	(23,314)	15,711	-	7,914	(27,392)	-	-	19,478	-	-
Battle & Bexhill	2,032	1,133	(15,861)	12,696	-	8,444	(19,301)	-	-	10,857	-	-
Bognor	-	26,480	(26,174)	-	306	30,544	(28,084)	-	-	-	-	2,766
Crawley	-	14,157	(42,705)	28,548	-	19,113	(51,230)	-	-	32,117	-	-
Cuckfield	-	23,136	(24,380)	1,244	-	49,301	(25,936)	-	-	-	-	23,365
Dallington	25,836	23,703	-	-	49,539	12,807	(32,714)	-	-	-	-	29,632
East Grinstead	-	9,014	(24,964)	15,950	-	22,266	(27,429)	-	-	5,163	-	-
Eastbourne	-	14,632	(27,212)	12,580	-	25,236	(29,097)	-	-	3,861	-	-
Hastings & Rye	23,914	26,240	(61,308)	27,488	16,334	43,863	(70,086)	-	-	9,889	-	-
Horsham	23,753	6,866	-	-	30,619	63,857	(39,646)	-	-	-	-	54,830
Hove	5,260	1,970	-	-	7,230	1,047	-	-	-	-	-	8,277
Hurst	24,754	7,756	-	-	32,510	20,923	(20,294)	-	-	-	-	33,139
Lewes & Seaford	-	17,863	(37,424)	19,561	-	48,558	(45,196)	-	-	-	-	3,362

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

19	Restricted funds	(Continued)									
	Midhurst	2,580	5,565	(11,173)	4,683	-	1,655	16,695	(16,898)	-	-
	Petworth	13,730	7,400	(10,995)	-	-	10,135	5,336	(18,018)	2,547	1,452
	Rotherfield & Uckfield	-	39,255	(31,530)	-	-	7,725	16,916	(62,346)	37,705	-
	Storrington	14,484	11,426	(28,668)	2,758	-	-	18,320	(40,698)	22,378	-
	Westbourne	2,350	550	-	-	-	2,900	930	-	-	3,830
	Worthing	-	4,301	(29,362)	25,061	-	-	14,291	(33,583)	19,292	-
	Children & Young People	-	-	(7,120)	7,120	-	-	4,424	(8,142)	3,718	-
	Coordinator	1,268	2,520	(759)	-	-	3,029	-	-	-	3,029
	Volunteer Leader	23,050	23,747	(43,349)	8,596	-	12,044	30,572	(34,809)	-	7,807
	Welfare	347,889	288,292	(474,425)	164,997	-	326,753	467,494	(665,647)	189,339	317,939

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 19 Restricted funds

(Continued)

The Children's Holiday Fund provides holidays for children who otherwise would not have one due to lack of resources.

The Jill Marchent Legacy was a legacy from the late Jill Marchant and is restricted to the salary of workers for the Midhurst and Petworth Deaneries.

The Arthur Whyman Legacy: A legacy from the late Arthur Whyman for the work in Eastbourne Deanery.

The Cross Roads Hostel Fund: The capital from The Cross Roads Hostel Trust, which merged into the association in February 2020. This is restricted to work in Brighton Deanery.

The Deanery Workers Funds represent income given specifically to meet the running costs of family support in the deanery specified.

The Children & Young People Coordinator fund is for a project run on behalf of the Brighton Deanery.

The Volunteer Leader Fund is used to employ a volunteer coordinator for the association.

The Food Bank fund are funds used specifically to replenish food in the food bank.

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 20 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2021 £	Transfers £	Balance at 1 April 2022 £	Movement in funds Incoming resources £	Balance at 31 March 2023 £
Mary McPherson Fund	40,673	(19,561)	21,112	-	21,112
Deanery Workers	4,471	-	4,471	-	4,471
Knowles Tooth Designated Fund	102,535	(102,535)	-	-	-
Garton House Property Fund	1,250,000	-	1,250,000	-	1,250,000
	<u>1,397,679</u>	<u>(122,096)</u>	<u>1,275,583</u>	<u>-</u>	<u>1,275,583</u>

The Mary McPherson fund has reduced by £nil (2022: £19,561) during the year. This represents the cost of the work in the Lewes and Seaford Deanery. This designated fund will continue to support the work in this area.

Deanery Workers Fund: This represents donations given to support workers in all of the association's deaneries.

Knowles Tooth Designated Fund: This fund was set up following the disposal of Knowles Tooth, and was intended to assist in the development of the association in the coming years. The Trustees elected to transfer the balance of the fund to general unrestricted funds during the prior year.

Garton House Property Fund: This fund was set up to show the value of the freehold property, Garton House, 22 Stanford Avenue, Brighton BN1 6AA. This property is a historical asset which houses the offices and food bank for the association and also has four residential units that are let on AST with the income as benefit to the charitable activities of the association.

### 21 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:						
Tangible assets	295,515	-	295,515	300,268	-	300,268
Investment properties	970,000	-	970,000	970,000	-	970,000
Investments	365,690	-	365,690	380,535	-	380,535
Current assets/(liabilities)	153,504	-	153,504	(111,214)	326,753	215,539
	<u>1,784,709</u>	<u>-</u>	<u>1,784,709</u>	<u>1,539,589</u>	<u>326,753</u>	<u>1,866,342</u>

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 22 Operating lease commitments

At the reporting end date the association had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023 £	2022 £
Within one year	24,043	24,043
Between two and five years	48,472	72,515
	<u>72,515</u>	<u>96,558</u>

During the year £24,043 (2022: £24,079) of lease payments were recognised as an expenses.

### 23 Related party transactions

#### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2023 £	2022 £
Aggregate compensation	<u>180,626</u>	<u>161,692</u>

The trustees deem key management personnel to be:

Mr M Auton-Lloyd	- CEO
Ms Elaine Waight	- Director of services
Ms Nikki Kerr	- Director of fundraising and marketing

Mrs L Lynn is a representative on the board of trustees from the Chichester DBF. The DBF made a grant to the charity in the year of £36,000 (2022: £36,000).

Mr M Auton-Lloyd is Lay Chair of the Brighton Deanery Synod. The Brighton Deanery Synod made payments to the charity in the year totalling £nil (2022: £5,949).

Mr M Auton-Lloyd is also a trustee of the Bell Hostel Trust, which made a grant to the charity in the year of £5,000 (2022: £5,000), and of the Parochial Church Council of the Ecclesiastical Parish of St Nicholas of Myra, Brighton, which made a grant to the charity of £nil (2022: £900).

Aggregate donations received from the trustees amounted to £350 in the year (2022: £1,375).

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

24	Cash generated from operations	2023 £	2022 £
	Deficit for the year	(81,633)	(115,604)
	Adjustments for:		
	Investment income recognised in statement of financial activities	(69,404)	(62,307)
	Fair value gains and losses on investments	23,439	(20,863)
	Depreciation and impairment of tangible fixed assets	4,753	8,701
	Movements in working capital:		
	Decrease/(increase) in debtors	15,213	(9,935)
	(Decrease)/increase in creditors	(7,433)	3,758
	<b>Cash absorbed by operations</b>	<b>(115,065)</b>	<b>(196,250)</b>

## 25 Analysis of changes in net funds

The association had no debt during the current or comparative period.

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

26	Grants receivable	Restricted funds 2023 £	Restricted funds 2023 £	
	ACTS 435	405	Hays Travel Foundaton	3,200
	Anchor Foundation	5,000	Haywards Heath Town Council	500
	Asda Foundation	2,080	Homity Trust	1,000
	Arnold Clark	1,000	House Centre Project	1,897
	Artwork	170	Ian Askew Charitable Trust	500
	Barkshire Charitable Trust	1,000	Isabel Blackman Foundation	5,000
	Battle Town Council	500	J C Robinson Trust No 3	500
	Bell Hostel Trust	5,000	John Jackson Charitable Trust	1,200
	Betty Martin Charity	315	Ladbrokes Coral Trust	1,000
	Big Lottery Fund Awards for All	10,000	Little Cheyne Court Windfarm Community Trust	5,000
	Bognor Regis Town Council	1,300	Littlehampton District Lions Club	870
	Boltini Trust	10,000	Littlehampton Grant Aid	1,200
	Budding Foundation	4,964	Littlestone Charitable Trust	175
	CAFCASS	2,500	Magdalen & Lasher Charity	1,500
	Charlotte Marshall Charitable Trust	453	Making a Difference Locally	500
	Chichester Mothers' Union	5,000	Masonic Charitable Foundation	10,000
	Childhelp Hassocks	1,007	Meads Fund	10,000
	Church Urban Fund	1,589	Mrs A Lacy Tate Trust	500
	Co-op Local Community Fund	2,614	Newhaven Town Council	1,000
	Crawley Borough Council	500	Peacehaven Town Council	907
	Cuckfield Parish Council	200	Pebble Trust	3,000
	East Grinstead Common Good Trust	2,000	Petworth Town Council Grant	564
	East Grinstead Memorial Estate	2,500	Reaching Communities National Lottery	41,088
	East Grinstead Town Council	500	Rotary Club of Crawley	230
	Ernest Kleinwort Charitable Trust	2,500	Rotary Club of Cuckfield, Lindfield and Haywards Heath	250
	Evans Trust	500	Rotary Club of East Grinstead Meridian	175
	Focus Foundation	2,512	Rotary Club of Heathfield	1,500
	Fonthill Foundation	3,000	Rotary Club of Peacehaven, Newhaven and Telscombe	300
	Anonymous	7,000	Rotary Club of Storrington and Pulborough	1,000
	Happy Days Charity	4,090	Rotherfield Parish Council	300

# CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 26 Grants receivable

	Restricted funds 2023 £	(Continued)
Rustington Parish Council	431	Storrington and Sullington Parish Council
Rye Fund	2,000	Sussex Community Foundation
Rye Masonic Charity	350	Tallulah Lews Foundation Ltd
Rye Town Council	500	Tesco Bags of Help Scheme
Schroder Charitable Trust	4,000	The 29th May 1961 Charity
Shanly Foundation	2,000	The Cherry Family St George's Trust
Snudden Charitable Trust	2,000	The St Christophers Trust
Souter Charitable Trust	3,000	Three Oaks trust
Springwater Trust	400	Trusthouse Charitable Foundation
St Bernard's Charity	3,507	Yorkshire Building Society Charitable Foundation

### Unrestricted funds 2023 £

Boltini Trust	10,000
Borrows Charitable Trust	1,000
Diocesan Board of Finance	36,000
Julia and Hans Rausing Trust	4,075
The Joseph Rank Trust	15,000
Spencer Wills Trust	5,000
Sussex Community Foundation	10,000

The association records with gratitude grants received from the grantors appearing above.

Some of these grants were paid for more than one financial year so the total shown here is not equal to the grants figure shown in the Statement of Financial Activities.

