

Charity Registration No. 285337

Company Registration No. 01648903 (England and Wales)

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs A Heath Mr P G Baker Mr D J P Fish Mrs S D Phillips Rev P R Seaman Mrs L Lynn Ms L P Watkins Rev A G Birks Ms A Daguerre Dr T J Fooks (Appointed 30 September 2021)
Secretary	Mr M T Auton-Lloyd
Charity number	285337
Company number	01648903
Principal address	Garton House 22 Stanford Avenue Brighton BN1 6AA
Registered office	Garton House 22 Stanford Avenue Brighton BN1 6AA
Independent examiner	Carpenter Box Amelia House Crescent Road Worthing West Sussex BN11 1RL
Bankers	Barclays Bank PLC PO Box 2915 Brighton East Sussex BN1 1SJ
Solicitors	Dean Wilson LLP Ridgeland House 165 Dyke Road Brighton East Sussex BN3 1TL
Associated Charities	The Chichester Diocesan Association for Family Support Work (East Grinstead Deanery) Ridgeland House 165 Dyke Road Brighton BN3 1TL

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

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CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the association's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The Memorandum of Association sets out our objectives for the public benefit:-

- (1) to support families, individuals and groups within the community who are in need by reason of financial hardship, ill health, disability or stress ('Family Support Work').
- (2) to promote the relief and care of children in need.
- (3) to advance Christianity by Family Support Work and the welfare of the community.

The principal activity of the association is to support families across the Chichester Diocese who are struggling. This is carried out by a team of professionally qualified Family Support Practitioners (FSP) (Social Workers, Health Visitors, Early Help Workers and Teachers) who offer intensive support to the family, either as a whole or as individuals.

The aim of the support is to enable the family to overcome the challenges they face so that they become stronger both as individuals and as a family unit, helping them to become less chaotic. As the family and the individuals start to contribute to their local community in a positive and proactive way, the benefit of our services starts to impact on the public purse by reducing the need for support from Statutory Agencies.

Alongside the work of the FSPs, we offer activities including after school clubs, targeted drop-ins, holiday activities and fun days. These offer families opportunities to find support, develop new friendships with likeminded people and the potential to create informal support networks amongst the families.

The association runs its own dedicated food bank, which gives practical support to families to help improve, diet, finances and cookery skills within the family.

The Trustees receive reports at each board meeting, which illustrate the positive impact the activities have on both the families and the wider public. The Trustees also review the public benefit of the work of the association in line with the Charity Commission guidance. The impact of the association's work with the families has direct, but not always obvious, benefits to the wider public. In the first instance, as we see parents return to work there is a reduction in benefit payments to the family; a child who has additional educational needs may become less disruptive in school because of support received. The FSPs have worked with families and reduced the need to take children into care, so again the associated costs of either short or long term care for the children have been avoided giving a saving to the public purse. In 2021/22 our long-term presence enabled the association to support the families as we returned to a more normal life, especially giving reassurance to those who struggled with anxiety around Covid infection. The increase in the number of families that we work with is a strong indicator that the association is delivering a more focused service in line with our main objective of supporting families in need across the Diocese.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the association should undertake.

Achievements and performance

The demand for services grew throughout 2021/22 with more families seeking support, many because of the lockdowns. The far greater demand across statutory services has resulted in our Practitioners dealing with cases that are much more complex and are very often in the level three category on the spectrum of needs. The complexity of the cases does affect the quantity of work that we can undertake but wherever possible we refuse to turn away a family and if we do, we try to signpost to other agencies.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

We were very pleased to be able to appoint four new Practitioners covering Midhurst and Petworth, Storrington and Rye Deaneries, and Bexhill and Sidley. The increased number of Practitioners was possible because of legacies and the surplus funds generated in 2020/21, maintain the commitment of the trustees to reduce the level of funds held in a managed way to enable the increased impact.

Specific challenges faced by the families we worked with during the year are broken down by percentage as follows, with the 2020/21 figures in brackets.

- 83% (88%) of the families had mental health issues
- 73% (43%) of the families had at least one child with special educational needs
- 25% (27%) were lone parent families
- 32% (43%) received help and support around employment and benefit issues
- 25% (21%) of families were going through family breakdown or divorce
- 41% (43%) of families were in financial difficulty (debt or difficulty paying bills)
- 16% (21%) of parents were ill or disabled
- 28% (31%) of families had experienced domestic abuse in the last year

Over the year, the association encountered 1,302 (1,210) children. The breakdown of ages was:

- 19% (17%) of children were aged 0-5
- 52% (43%) of children were aged 6-11
- 20% (25%) of children were aged 12-15
- 9% (15%) of children were aged 16-18

The Practitioner team continued their core work of 1-1 meetings with families throughout the year. The following figures relate to the number of meetings and calls made across the year. The contact with individual families varied depending on the level of need that they had

- 2,762 face to face meetings with families
- 3,160 support telephone calls made to families
- 283 supported meetings attended (meetings with other agencies and the families)

During the year, the total caseload was 434 with an average of 240 open at any one time.

The makeup of the families varies from area to area. For instance, our Worthing Practitioner works with a large number of Afghan, Syrian and Ukrainian families whilst the worker in Crawley has a number of Muslim families on her case load. The families may be lone parent but we also have a number of kinship carer families and a large number of blended families on the caseload. Our definition of a family is an individual over the age of 18 has care for an individual under the age of 18. The combination of this, along with the practice that we work with anyone regardless of faith enables us to support those who need our help freely. Our service is there for everyone.

The referrals that we receive come from a wide range of sources including schools and their SEN Coordinators, social prescribers, GPs, Health Visitors, Social Service teams in both East and West Sussex and the City of Brighton and Hove, other community groups and Churches along with self-referral from families.

The constantly changing situation around Covid resulted in fewer activity days in 2021/22 than we would normally wish to see. We reduced the outdoor events in the summer, as it was unwise to transport large numbers of children around Sussex. Instead, the Practitioners and Playwork Coordinator ran other more localised activities including picnics in local parks, treasure hunts around the local town and in Partnership with UK Harvest a Ready Steady Cook day – run online.

As the year progressed, we focused on restarting the local support groups and after school clubs alongside the daytime drop-ins. The programme of activities was set up so that they could be moved outdoors in the case of an increase in local Covid cases or indoors for those who wanted them. The only casualty at the end of the year was the Christmas Party programme, which we cancelled to safeguard against the increased infections caused by the Omicron variant.

The volunteer food bank team continues to support our families with regular deliveries of food during the course of the year. In 2021/22, we delivered in the region of 3,957 (2020/21 - 3,400) food boxes. At Christmas this year we delivered 90 free-range turkeys all donated by Bridger's Farm Hurstpierpoint. The team also sent out 179 Christmas hampers and over 900 children received direct support in December, in addition to the support directly to the families.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

As always, the association was fortunate to be supported by the Chichester Diocesan Mothers Union and especially with the use of their caravans. 13 families stayed in the caravan between them for 87 nights. This support for our families is invaluable as without the caravans none of them would get holidays. We were also pleased to be back at Dalesdown at Dial Post in West Sussex for two weekends. Families from across Sussex came to stay and the High Sheriff of West Sussex visited on the second weekend.

The Eastbourne Family Contact Centre ('EFCC') is up and running fully, offering contact on the first and third Saturday mornings every month. The Centre supported 14 families during the year. The Coordinator has completed the training to enable EFCC to take supervised cases and we look to expand the work in the coming months.

The association made an increased number of grants to families across the year. There was an increase in the number of fuel support payments made. Thanks to the support from various grant making bodies we were able to help with the purchase of winter coats, school uniforms, white goods and many other essentials to enable families to cope.

The investment part of Garton House continues to pay a good return with all four flats occupied for the whole of the year. This generates an income of around £48,000 over the year with a net return of £33,000. The other benefit is that we still can maintain our office and food bank in the building which is a cost saving of approximately £75,000 pa in rent.

Our principal partner is the Diocese of Chichester and work was undertaken during the year to ensure that this link is strengthened. During the year, the association engaged with many of the Churches in the Diocese through the network of Deanery Committees that we have.

We continue to seek new partners to work with. During the course of 2021/22 the association has entered into agreements with three groups of schools to strengthen the links between us. This model of working we hope will enable the association to create a stronger partnership with the school and a greater understanding of the issues specific to the local areas the schools serve.

The association started to look at replacing the lost administration support in the central office and in July 2021, we appointed two new part time administrators, one for the practitioner team and one for fundraising. The association also engages Croner as a HR support service to cover some of the administration for HR.

At the final Board meeting of the year the Trustees agreed that the association was a viable going concern that had the potential for growth and the capacity to increase its impact across the Diocese of Chichester.

Historic activities

The Trustees are aware of the association's historic work in the field of adoption. When we receive information requests, we support the families of these children as best we can. The only help we can give is how to access the correct services for the relevant records as the association was required to deposit all records relating to this work with the East Sussex County Council adoption team in 1985 when we ceased the work.

Financial review

The figures for 2021/22 show that the association is in good health with a strong mix of restricted and free funds. The asset base is primarily Garton House that provides the association with both income and low cost offices and food bank premises.

In reviewing the finances the Trustees have looked at the period of the pandemic as a whole and recognise that the large support grants that we received in the 2020/21 enabled the association to pass through 2021/22 without drawing on our resources. This enabled the association to look forward with confidence as we drew up the plans for the coming year. As the year ended the events in Ukraine raised concerns about our predicted income for 2022/23 however, the Trustees are confident that the funds in hand will cover any possible short fall.

Over the last five years, there has been a deliberate policy of building restricted funds to enable expansion of the work. As we look to the next two years, we recognise that these funds reduce as we increase the work. This is a deliberate policy decision to enable the growth of the organisation.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The investment income and rental income from the investment portion of Garton House remains at the same level and the valuation of the liquid investments has increased by approximately £20,000, putting them back to the pre-pandemic level. The income helps to fund the core costs of the association. The liquidity of the CCLA and M&G investments enables the association to manage cash flow.

The shop income has grown from the last full trading year of 2018/19. This is expected to continue in the coming year, as people turn to good quality charity shops as the spending power of their incomes reduces.

The Fundraising Team have focused on securing multiple year funding for projects and this work has been beneficial as we end the year with pledges of £140,000 of income for the coming year.

Whilst the association manages its expenditure well, it is very difficult to make any short-term savings with over 75% of spending being salaries. The trustees recognise this challenge but as the central activity to our work is the provision of FSPs, there is little that can be done to reduce the salary bill.

Reserves policy

The association aims to hold six months running costs as its reserve fund, which currently is £412,553.

Total reserves were £1,866,342 (2021: £1,981,946) split as £326,753 restricted (2021: £347,889) and £1,539,589 unrestricted (2021: £1,634,057).

Of the unrestricted funds, £1,270,268 (2021: £1,272,358) can only be realised by disposing of functional fixed assets, which are essential to providing the charities objectives.

The amount of free reserves the charity holds after taking account for restricted, designated and functional fixed assets are £264,006 (2021: £236,378).

Risk management

The main risk to the association, as with all voluntary funded organisations is, the loss of income. To mitigate this, the Board continues to seek new income streams and develop new strong partnerships with other organisations to support our work. The CEO continues to monitor the income and spending along with the Treasurer. A Financial Sub Committee of the Board adds an additional layer of scrutiny to the financial operations of the Association. Careful monitoring of the process is maintained to ensure compliance.

Working with families has in itself a range of risks. The safeguarding policies of the Association were subject to an external examination in April 2019 and minor amendments were made. The Safeguarding Committee review the policies on a regular basis and make recommendations to the Board.

Reputational Risk. As with any service such as the association's, there is always a risk of reputational damage. We maintain a strong ethos of training for staff working directly with families to ensure that they are working in line with current legislation and the relevant professional standards body's best practice guidance.

Future plans

Following the launch of our vision document in 2018, the association has achieved the primary aim of a Practitioner for 15 of the Deaneries in the Diocese. At the end of the year, 2021/22 there was a recruitment process on going which will enable the association to cover 19 of the 21 Deaneries. Plans were in place to recruit Practitioners for Dallington, Battle and Bexhill, Rotherfield, Horsham, Hurst and Cuckfield. On the completion of this recruitment process the association will then look to strengthen the support functions for the work that we undertake. This will be done firstly by focussing on securing additional funding for our service. Followed by the strengthening of administration to ensure that we support the Practitioners in the field. We also want to increase our monitoring and evaluation processes so that we can better demonstrate our impact. We will also look to use the data and information we gather from our work to call for changes to the current structures in society that fail the families we work with.

Structure, governance and management

The association is a company limited by guarantee, registered in England and governed by its Memorandum and Articles of Association. The Memorandum and Articles of Associations were amended on the 16th of July 2015. These came into effect at the 2015 AGM on the 3rd of October 2015.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs A Heath

Mr P G Baker

Mr D J P Fish

Ms P A Fowler

(Resigned 30 September 2021)

Mrs S D Phillips

Rev P R Seaman

Mrs L Lynn

Ms L P Watkins

Rev A G Birks

Ms A Daguerre

Dr T J Fooks

(Appointed 30 September 2021)

The directors of the charitable company are also the trustees of the charity and are designated "the Board of Trustees". The chairman is nominated by the Right Reverend the Lord Bishop of Chichester, the Chichester Diocesan Fund and Board of Finance (Incorporated) nominates one trustee and a further eight are elected by the Board of Trustees and ratified by the members of the Association present at the AGM.

The Board of Trustees delegates the day-to-day management of the charity to the CEO, Mr M T Auton-Lloyd.

Recruitment of trustees

The Chairman of the Association holds a skill register for the Board of Trustees and when vacancies arise potential candidates are recruited to fill the gaps in the skill base. Trustee vacancies are publically advertised both locally and nationally when they arise, as well as the use of local and national networks and are interviewed prior to being nominated. The board recognises that in the coming year their skill base needs increasing in the areas of fundraising and charity law.

Trustee induction

The induction of new Trustees starts with the attendance at a board meeting prior to their appointment to the board. Once appointed the new Trustee is given the Charity Commissions guidance (CC3a) and individual meetings are arranged with the CEO and other key staff to give briefing to the trustee on the overall work of the Association and any areas of direct interest or responsibility as required. Following on from these meetings, any specific training or further briefings that are identified are organised.

Volunteers

The association has three key sets of volunteers. Firstly, 170 people volunteer as members of the Deanery Support Committees. We also have 67 volunteers who work solely on supporting families through direct work supporting the Practitioners and Playwork Team. We also have nine volunteers who support the association by working in the shop.

Setting pay

Salaries for key senior staff are set in line with equivalent roles within the Social Services Department of East Sussex County Council. Currently salaries are reviewed by a Board Sub Committee for HR who make recommendations to the board.

Investment policy

The Trustees are aware of their long-term responsibilities to maximise income for the benefit of the Association's work with families, whilst protecting the value of the capital for the long-term future of the charity, and without taking undue risks. The Trustees operate an ethical investment policy, which in line with the Diocese of Chichester considers the guidance of the Church of England's Ethical Investment Advisory Group (EIAG), unless there are exceptional reasons for not so doing.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The ethical investment policies recommended by the EIAG are the basis for a distinctly Christian approach to investment. Therefore, the trustees, in line with the guidance, have agreed that funds should not be invested in companies whose major activity or focus (defined as more than 10% of their group revenue) is in the alcohol, gambling, animal testing, tobacco, pornography, human embryonic cloning, high interest rate lending, military supplies, and the sale of non-military fire-arms industries. The trustees have delegated the day to day management of their investment policy to a Finance Sub Committee that receives a broad range of investment advice from their appointed investment managers.

The trustees' report was approved by the Board of Trustees.



Mrs A Heath

Trustee

Dated: 1/9/22



Mr P G Baker

Trustee

Dated: 1/9/22

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

I report to the trustees on my examination of the financial statements of Chichester Diocesan Association for Family Support Work (the association) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the association (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the association are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the association's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the association's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the association as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Robin Evans

Amelia House
Crescent Road
Worthing
West Sussex
BN11 1RL

Dated:

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income from:							
Donations and legacies	3	267,448	179,901	447,349	616,547	179,319	795,866
Charitable activities	4	-	108,391	108,391	-	103,882	103,882
Other trading activities	5	70,591	-	70,591	38,656	-	38,656
Investments	6	62,307	-	62,307	60,062	-	60,062
Other income	7	-	-	-	130	-	130
Total income		400,346	288,292	688,638	715,395	283,201	998,596
Expenditure on:							
<u>Raising funds</u>							
Fundraising and publicity	8	92,039	-	92,039	115,346	-	115,346
Trading costs	8	64,546	-	64,546	58,202	-	58,202
		156,585	-	156,585	173,548	-	173,548
<u>Charitable activities</u>							
Deanery workers	9	148,078	458,224	606,302	214,260	373,664	587,924
Playwork	9	43,168	16,201	59,369	56,769	21,028	77,797
Garton House	9	2,849	-	2,849	5,697	-	5,697
Total charitable expenditure		194,095	474,425	668,520	276,726	394,692	671,418
Total resources expended		350,680	474,425	825,105	450,274	394,692	844,966
Net gains/(losses) on investments	13	20,863	-	20,863	60,372	-	60,372
Net incoming/ (outgoing) resources before transfers		70,529	(186,133)	(115,604)	325,493	(111,491)	214,002
Gross transfers between funds		(164,997)	164,997	-	(165,353)	165,353	-
Net movement in funds		(94,468)	(21,136)	(115,604)	160,140	53,862	214,002
Fund balances at 1 April 2021		1,634,057	347,889	1,981,946	1,473,917	294,027	1,767,944
Fund balances at 31 March 2022		1,539,589	326,753	1,866,342	1,634,057	347,889	1,981,946

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

BALANCE SHEET

AS AT 31 MARCH 2022

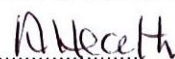
	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	14		300,268		302,358
Investment properties	15		970,000		970,000
Investments	16		380,535		359,672
			<u>1,650,803</u>		<u>1,632,030</u>
Current assets					
Debtors	18	20,862		10,927	
Cash at bank and in hand		224,349		364,903	
		<u>245,211</u>		<u>375,830</u>	
Creditors: amounts falling due within one year	19	(29,672)		(25,914)	
Net current assets			215,539		349,916
Total assets less current liabilities			<u>1,866,342</u>		<u>1,981,946</u>
Income funds					
Restricted funds	20		326,753		347,889
<u>Unrestricted funds</u>					
Designated funds	21	1,275,583		1,397,679	
General unrestricted funds		264,006		236,378	
			<u>1,539,589</u>		<u>1,634,057</u>
			<u>1,866,342</u>		<u>1,981,946</u>

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022. These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.


The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

The financial statements were approved by the Trustees on 1/9/22



Mrs A Heath
Trustee



Mr P G Baker
Trustee

Company Registration No. 01648903

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	25		(196,250)		100,672
Investing activities					
Purchase of tangible fixed assets		(6,611)		(13,021)	
Investment income received		62,307		60,062	
Net cash generated from investing activities			55,696		47,041
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(140,554)		147,713
Cash and cash equivalents at beginning of year			364,903		217,190
Cash and cash equivalents at end of year			224,349		364,903

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Chichester Diocesan Association for Family Support Work is a private company limited by guarantee incorporated in England and Wales. The registered office is Garton House, 22 Stanford Avenue, Brighton, BN1 6AA.

1.1 Accounting convention

The financial statements have been prepared in accordance with the association's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The association is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the association. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

The financial statements have been prepared on a going concern basis. The trustees have considered relevant information, including the annual budget and the impact of subsequent events in making their assessment. In response to the COVID-19 pandemic, the trustees have performed a robust review of the associations operation and have taken action where necessary.

Based on these assessments and having regard to the resources available to the entity, the trustees have concluded that there is no material uncertainty in relation to the appropriateness of continuing to adopt the going concern basis in preparing the annual report and accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the association is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Cash donations are recognised on receipt. Other donations are recognised once the association has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid are recognised at the time of the donation. Donated goods are recognised when the item is sold.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the association has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Interest on funds held on deposit is recognised when receivable and the amount can be measured reliably.

1.5 Expenditure

Expenditure relating to charitable activities is included in the Statement of Financial Activities on an accruals basis.

Support costs include amounts incurred in respect of the running of the charity as an organisation, including general management, administration and the finance function. The bases on which support costs have been allocated are set out in note 10.

Governance costs include staff costs incurred to support governance and legal and professional fees. The bases on which support costs have been allocated are set out in note 10.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Freehold properties are subsequently carried at a revalued amount, being the fair value at the date of valuation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Revaluations are made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting period. The carrying value of freehold properties that would have been recognised had the assets been carried under the cost model would be £nil (2021- £nil).

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold properties are not depreciated in the financial statements as it is the association's policy to maintain these assets in a continual state of sound repair. The useful economical life of Garton House is so long and the residual value so high that any depreciation would not be material. An annual impairment review is undertaken, and where this indicates that there is a permanent diminution in the value, provision will be made to reduce the value in the books of account.

Freehold land and buildings	Not depreciated
Fixtures and fittings	25% diminishing balance basis
Office equipment & computers	33.33% straight line basis
Motor vehicles	25% straight line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Investment properties

Investment property, which is property held to earn rentals and/or for capital appreciation, is initially recognised at cost, which includes the purchase cost and any directly attributable expenditure. Subsequently it is measured at fair value at the reporting end date. The surplus or deficit on revaluation is recognised in profit or loss.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.8 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.9 Impairment of fixed assets

At each reporting end date, the association reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.11 Financial instruments

The association has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the association's balance sheet when the association becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the association's contractual obligations expire or are discharged or cancelled.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the association is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

Church Workers Pension Fund (CWPF)

The charity participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2022: £20,890, 2021: £22,556).

A valuation of the scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2016. For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Chichester Diocesan Association for Family Support Work could become responsible for paying a share of that employer's pension liabilities.

Aviva Stakeholder Pension Fund

The Aviva Stakeholder Scheme was in place prior to April 2014. At that date existing members were given the option of remaining or transferring to the CWPF scheme and two members remained. Aviva is a defined contribution scheme. Chichester Diocesan Association for Family Support Work contributes 7% and employees can contribute between 3% and 7% of salaries. The pensions costs charged to the SoFA in the year are contributions payable (2022: £6,118, 2021: £3,218).

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

2 Critical accounting estimates and judgements

In the application of the association's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	186,705	33,908	220,613	239,725	24,115	263,840
Legacies receivable	6,511	-	6,511	17,383	-	17,383
Grant receivable	74,232	53,461	127,693	359,439	59,069	418,508
Deanery contributions	-	92,532	92,532	-	96,135	96,135
	<u>267,448</u>	<u>179,901</u>	<u>447,349</u>	<u>616,547</u>	<u>179,319</u>	<u>795,866</u>

4 Charitable activities

	Deanery workers 2022 £	Grants for families 2022 £	Total 2022 £	Deanery workers 2021 £	Grants for families 2021 £	Total 2021 £
Income within charitable activities	91,391	17,000	108,391	67,346	36,536	103,882

5 Other trading activities

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Eastbourne charity shop	60,096	22,107
Fundraising	10,495	16,549
Other trading activities	<u>70,591</u>	<u>38,656</u>

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

6 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Rental income	44,714	44,178
Income from listed investments	17,593	15,884
	<u>62,307</u>	<u>60,062</u>

7 Other income

	Total	Unrestricted funds
	2022	2021
	£	£
Other income	-	130
	<u>-</u>	<u>130</u>

8 Raising funds

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
<u>Fundraising and publicity</u>		
Other fundraising costs	7,500	12,455
Staff costs	83,843	102,295
Support costs	696	596
	<u>92,039</u>	<u>115,346</u>
<u>Fundraising and publicity</u>		
Eastbourne charity shop	63,155	57,010
Support costs	1,391	1,192
	<u>64,546</u>	<u>58,202</u>
Trading costs	<u>156,585</u>	<u>173,548</u>

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

9 Charitable activities

	Deanery workers 2022 £	Playwork 2022 £	Garton House 2022 £	Total 2022 £	Deanery workers 2021 £	Playwork 2021 £	Garton House 2021 £	Total 2021 £
Staff costs	352,269	15,317	-	367,586	277,280	19,635	-	296,915
Travel expenses	10,521	740	-	11,261	4,439	146	-	4,585
Activity costs & equipment	24,403	-	-	24,403	30,892	144	-	31,036
Children's holidays	4,564	-	-	4,564	1,540	-	-	1,540
Office costs & sundry expenses	8,702	144	-	8,846	5,888	1,103	-	6,991
Maintenance & running costs	-	-	90	90	-	-	3,400	3,400
Staff training	514	-	-	514	-	-	-	-
Other costs	(1,687)	-	-	(1,687)	18,750	-	-	18,750
	399,286	16,201	90	415,577	338,789	21,028	3,400	363,217
Share of support costs (see note 10)	198,365	43,168	-	241,533	236,065	56,769	-	292,834
Share of governance costs (see note 10)	8,651	-	2,759	11,410	13,070	-	2,297	15,367
	606,302	59,369	2,849	668,520	587,924	77,797	5,697	671,418
Analysis by fund								
Unrestricted funds	148,078	43,168	2,849	194,095	214,260	56,769	5,697	276,726
Restricted funds	458,224	16,201	-	474,425	373,664	21,028	-	394,692
	606,302	59,369	2,849	668,520	587,924	77,797	5,697	671,418

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

10 Support costs	Support Governance costs £	Governance costs £	2022 Support costs £	Governance costs £	2021 £	Basis of allocation
Staff costs	155,464	-	155,464	-	234,478	Time spent on activity
Depreciation	8,701	-	8,701	-	7,344	
Admin office costs	79,455	-	79,455	-	52,800	
Accounts and independent examiner fees	-	5,336	5,336	-	3,962	Governance
Legal and professional	-	6,074	6,074	-	11,392	Governance
Other governance costs	-	-	-	-	13	Governance
	243,620	11,410	255,030	15,367	309,989	
Analysed between						
Fundraising	696	-	696	-	596	
Trading	1,391	-	1,391	-	1,192	
Charitable activities	241,533	11,410	252,943	15,367	308,201	
	243,620	11,410	255,030	15,367	309,989	

Included within governance costs is £1,160 (2021: £1,350) of fees payable to the charity's independent examiner. Also included in governance costs is £2,150 (2021: £2,000) relating to the preparation of the financial statements.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the association during the year.

12 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Employees	24	27
Employment costs	2022 £	2021 £
Wages and salaries	535,133	557,694
Social security costs	42,865	48,514
Other pension costs	28,895	27,480
	606,893	633,688

There were no employees whose annual remuneration was £60,000 or more.

13 Net gains/(losses) on investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Revaluation of investments	20,863	60,372

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

14 Tangible fixed assets

	Freehold land and buildings	Fixtures and fittings	Office equipment & computers	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2021	280,000	26,995	50,666	18,007	375,668
Additions	-	-	6,611	-	6,611
At 31 March 2022	280,000	26,995	57,277	18,007	382,279
Depreciation and impairment					
At 1 April 2021	-	23,567	37,363	12,380	73,310
Depreciation charged in the year	-	1,143	3,056	4,502	8,701
At 31 March 2022	-	24,710	40,419	16,882	82,011
Carrying amount					
At 31 March 2022	280,000	2,285	16,858	1,125	300,268
At 31 March 2021	280,000	3,428	13,303	5,627	302,358

15 Investment property

	2022 £
Fair value	
At 1 April 2021 and 31 March 2022	970,000

Investment property comprises residential units within the association's freehold property, with the element of the property used for the association's offices included within tangible fixed assets. The fair value of the investment property has been arrived at on the basis of a valuation carried out at the year end by the trustees. The trustees have based their valuation on a valuation carried out by a professional surveyor in 2019.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

16 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 April 2021	359,672
Valuation changes	20,863
	<u>380,535</u>
At 31 March 2022	380,535
Carrying amount	
At 31 March 2022	380,535
	<u><u>359,672</u></u>
At 31 March 2021	<u><u>359,672</u></u>

17 Financial instruments	2022 £	2021 £
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	380,535	359,672
	<u><u>380,535</u></u>	<u><u>359,672</u></u>

18 Debtors	2022 £	2021 £
Amounts falling due within one year:		
Other debtors	5,000	5,000
Prepayments and accrued income	15,862	5,927
	<u>20,862</u>	<u>10,927</u>
	<u><u>20,862</u></u>	<u><u>10,927</u></u>

19 Creditors: amounts falling due within one year	2022 £	2021 £
Other taxation and social security	140	-
Other creditors	9,868	4,763
Accruals and deferred income	19,664	21,151
	<u>29,672</u>	<u>25,914</u>
	<u><u>29,672</u></u>	<u><u>25,914</u></u>

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020 £	Movement in funds			Balance at 1 April 2021 £	Movement in funds			Balance at 31 March 2022 £
		Incoming resources £	Resources expended £	Revaluations, gains and losses £		Incoming resources £	Resources expended £	Revaluations, gains and losses £	
Children's Holiday Funds	825	-	(1,540)	-	-	6,980	(4,564)	-	2,416
Jill Marchant Legacy	126,674	-	-	-	126,674	-	-	(4,683)	121,991
Arthur Whyman Legacy	50,988	-	-	-	40,900	-	-	(12,580)	28,320
Cross Roads Hostel	33,764	3,123	(19,583)	-	17,304	5,995	(23,563)	264	-
Deanery Workers:									
Arundel / Rustington	-	5,122	(19,850)	-	-	7,603	(23,314)	15,711	-
Battle & Bexhill	674	1,358	-	-	2,032	1,133	(15,861)	12,696	-
Bognor	-	19,267	(20,497)	-	-	26,480	(26,174)	-	306
Crawley	-	20,082	(38,031)	-	-	14,157	(42,705)	28,548	-
Cuckfield	-	24,126	(39,211)	-	-	23,136	(24,380)	1,244	-
Dallington	15,333	10,503	-	-	25,836	23,703	-	-	49,539
East Grinstead	-	1,337	(23,189)	-	-	9,014	(24,964)	15,950	-
Eastbourne	1,168	13,750	(25,006)	-	-	14,632	(27,212)	12,580	-
Hastings & Rye	-	49,406	(42,642)	-	23,914	26,240	(61,308)	27,488	16,334
Horsham	18,636	5,117	-	-	23,753	6,866	-	-	30,619
Hove	3,392	1,868	-	-	5,260	1,970	-	-	7,230
Hurst	18,190	6,564	-	-	24,754	7,756	-	-	32,510
Lewes & Seaford	-	3,672	(33,720)	-	-	17,863	(37,424)	19,561	-

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

20	Restricted funds										(Continued)
	Midhurst	1,655	925	-	-	2,580	5,565	(11,173)	4,683	-	1,655
	Petworth	7,465	6,265	-	-	13,730	7,400	(10,995)	-	-	10,135
	Rotherfield & Uckfield	-	25,444	(39,698)	14,254	-	39,255	(31,530)	-	-	7,725
	Storrington	7,433	18,672	(11,621)	-	14,484	11,426	(28,668)	2,758	-	-
	Westbourne	1,700	650	-	-	2,350	550	-	-	-	2,900
	Worthing	-	6,336	(24,445)	18,109	-	4,301	(29,362)	25,061	-	-
	Children & Young People										
	Coordinator	-	6,619	(20,852)	14,233	-	-	(7,120)	7,120	-	-
	Volunteer Leader	760	774	(266)	-	1,268	2,520	(759)	-	-	3,029
	Welfare	5,370	52,221	(34,541)	-	23,050	23,747	(43,349)	8,596	-	12,044
		294,027	283,201	(394,692)	165,353	347,889	288,292	(474,425)	164,997	-	326,753

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

20 Restricted funds	(Continued)
The Children's Holiday Fund provides holidays for children who otherwise would not have one due to lack of resources.	
The Jill Marchant Legacy was a legacy from the late Jill Marchant and is restricted to the salary of workers for the Midhurst and Petworth Deaneries.	
The Arthur Whyman Legacy: A legacy from the late Arthur Whyman for the work in Eastbourne Deanery.	
The Cross Roads Hostel Fund: The capital from The Cross Roads Hostel Trust, which merged into the association in February 2020. This is restricted to work in Brighton Deanery.	
The Deanery Workers Funds represent income given specifically to meet the running costs of family support in the deanery specified.	
The Children & Young People Coordinator fund is for a project run on behalf of the Brighton Deanery.	
The Volunteer Leader Fund is used to employ a volunteer coordinator for the association.	
The Food Bank fund are funds used specifically to replenish food in the food bank.	

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

21 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2020 £	Transfers £	Balance at 1 April 2021 £	Transfers £	Balance at 31 March 2022 £
Mary McPherson Fund	70,721	(30,048)	40,673	(19,561)	21,112
Deanery Workers	4,471	-	4,471	-	4,471
Knowles Tooth Designated Fund	102,535	-	102,535	(102,535)	-
Garton House Property Fund	1,250,000	-	1,250,000	-	1,250,000
	<u>1,427,727</u>	<u>(30,048)</u>	<u>1,397,679</u>	<u>(122,096)</u>	<u>1,275,583</u>

The Mary McPherson fund has reduced by £19,561 (2021: £30,048) during the year. This represents the cost of the work in the Lewes and Seaford Deanery. This designated fund will continue to support the work in this area.

Deanery Workers Fund: This represents donations given to support workers in all of the association's deaneries.

Knowles Tooth Designated Fund: This fund was set up following the disposal of Knowles Tooth, and is intended to assist in the development of the association in the coming years. The Trustees have elected to transfer the balance of the fund to general unrestricted funds during the year.

Garton House Property Fund: This fund was set up to show the value of the freehold property, Garton House, 22 Stanford Avenue, Brighton BN1 6AA. This property is a historical asset which houses the offices and food bank for the association and also has four residential units that are let on AST with the income as benefit to the charitable activities of the association.

22 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Tangible assets	300,268	-	300,268	302,358	-	302,358
Investment properties	970,000	-	970,000	970,000	-	970,000
Investments	380,535	-	380,535	359,672	-	359,672
Current assets/(liabilities)	(111,214)	326,753	215,539	63,711	286,205	349,916
	<u>1,539,589</u>	<u>326,753</u>	<u>1,866,342</u>	<u>1,695,741</u>	<u>286,205</u>	<u>1,981,946</u>

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

23 Operating lease commitments

At the reporting end date the association had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	24,043	22,922
Between two and five years	72,515	90,000
	<u>96,558</u>	<u>112,922</u>

During the year £24,079 (2021: £23,312) of lease payments were recognised as an expenses.

24 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2022 £	2021 £
Aggregate compensation	<u>161,692</u>	<u>151,815</u>

The trustees deem key management personnel to be:

Mr M Auton-Lloyd	- CEO
Ms Elaine Waight	- Director of services
Ms Nikki Kerr	- Director of fundraising and marketing

Mrs L Lynn is a representative on the board of trustees from the Chichester DBF. The DBF made a grant to the charity for £36,000 in the year (2021: £36,000).

Mr M Auton-Lloyd is Lay Chair of the Brighton Deanery Synod. The Brighton Deanery Synod made payments totalling £5,949 (2021: £16,575) in the year to employ a Children and Young People Coordinator.

Mr M Auton-Lloyd is also a trustee of the Bell Hostel Trust, which made a grant to the charity for £5,000 (2021: £5,000) in the year, and of the Parochial Church Council of the Ecclesiastical Parish of St Nicholas of Myra, Brighton, which made a grant to the charity of £900 (2021: £nil).

Aggregate donations received from the trustees amounted to £1,375 in the year (2021: £1,108).

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

25	Cash generated from operations	2022 £	2021 £
	(Deficit)/surplus for the year	(115,604)	214,002
	Adjustments for:		
	Investment income recognised in statement of financial activities	(62,307)	(60,062)
	Fair value gains and losses on investments	(20,863)	(60,372)
	Depreciation and impairment of tangible fixed assets	8,701	7,345
	Movements in working capital:		
	(Increase)/decrease in debtors	(9,935)	1,982
	Increase/(decrease) in creditors	3,758	(2,223)
	Cash (absorbed by)/generated from operations	(196,250)	100,672
26	Analysis of changes in net funds		

The association had no debt during the current or comparative period.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

27 Grants receivable

	Restricted funds 2022 £		Restricted funds 2022 £
ACTS 435	500	Morrisons Foundation	4,480
Asda Foundation	800	Peacehaven Town Council	1,100
Arnold Clark	1,000	Pebble Trust	3,000
Bell Hostel Trust	5,000	Peter Harrison Foundation	4,000
Budding Foundation	5,668	Rye Fund	1,000
CAFCASS	2,500	Rye Town Council	500
Charlotte Marshall Charitable Trust	411	Rotary Club Of Cuckfield & Lindfield	500
Chichester Mothers Union	4,147	Rotary Club of East Grinstead Meridian	200
Childhelp Hassocks	1,556	Rotary Club of Heathfield	1,750
Clarion Futures	1,250	Rotary club of Peacehaven, Newhaven and Telscombe	200
East Grinstead Common Good Trust	4,000	Rotary Club of Storrington and Pulborough	950
East Grinstead Memorial Estate	1,000	St Bernards Charity	1,000
Ernest Kleinwort Charitable Trust	4,000	Sussex Crisis Fund	9,460
Friarsgate Trust	1,000	Sussex Community Foundation	7,500
Garfield Weston Foundation	2,500	Tallulah Lewis Foundation Ltd	2,500
Gatwick Airport Community trust	2,000	Tesco Bags Of Help Scheme	4,000
Happy Days Charity	2,500	The 29th May 1961 Charity	3,000
Homity trust	1,000	Three Oaks Trust	714
Horsham District Council	500	Three Oaks Trust	10,000
Ian Askew Charitable Trust	500	Trusthouse	15,000
Isabel Blackman Foundation	5,000	Uckfield Town Council	2,000
Jempsons Foundation	250	Wealdon District Council	2,000
John Jackson	1,500		
Laing Family Trust	5,000		
Little Cheyne Court Windfarm Community Trust	5,000		
National Lottery	10,194		
Newhaven Town Council	800		
Magdalen and Lasher Charity	1,000		
Masonic Charitable Foundation	10,000		

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

27 Grants receivable	(Continued)
	Unrestricted funds 2022 £
Bassil Shippam & Alsford Trust	500
Barkshire Charitable Trust	1,000
Borrows Charitable Trust	1,000
Chalk Cliff Trust	5,000
Co-op Local Community Fund	3,072
Diocesan Board of Finance	36,000
Francis and Eric Ford Charity Trust	1,000
J C Robinson Trust no 3	500
Masonic Charitable Foundation	400
Roy Hudson	1,000
Sussex Community Foundation	10,000

The association records with gratitude grants received from the grantors appearing above.

Some of these grants were paid for more than one financial year so the total shown here is not equal to the grants figure shown in the Statement of Financial Activities.

