

Charity Registration No. 285337

Company Registration No. 01648903 (England and Wales)

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs A Heath Mr P G Baker Mr D J P Fish Ms P A Fowler Mrs S D Phillips Rev P R Seaman Mrs L Lynn Ms L P Watkins Rev A G Birks Ms A Daguerre	(Appointed 22 October 2020) (Appointed 25 February 2021)
Secretary	Mr M T Auton-Lloyd	
Charity number	285337	
Company number	01648903	
Principal address	Garton House 22 Stanford Avenue Brighton BN1 6AA	
Registered office	Garton House 22 Stanford Avenue Brighton BN1 6AA	
Independent examiner	Carpenter Box Amelia House Crescent Road Worthing West Sussex BN11 1RL	
Bankers	Barclays Bank PLC PO Box 2915 Brighton East Sussex BN1 1SJ	
Solicitors	Dean Wilson LLP Ridgeland House 165 Dyke Road Brighton East Sussex BN3 1TL	

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

LEGAL AND ADMINISTRATIVE INFORMATION

Associated Charities

The Chichester Diocesan Association for Family Support Work
(East Grinstead Deanery)
Ridgeland House
165 Dyke Road
Brighton
BN3 1TL

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

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CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the association's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The Memorandum of Association sets out our objectives for the public benefit:-

- (1) to support families, individuals and groups within the community who are in need by reason of financial hardship, ill health, disability or stress ('Family Support Work').
- (2) to promote the relief and care of children in need.
- (3) to advance Christianity by Family Support Work and the welfare of the community.

The principal activity of the association is to support families across the Chichester Diocese who are struggling. This is carried out by a team of professionally qualified Family Support Practitioners (Social Workers, Health Visitors and Teachers) who offer intensive support to the family, either as a whole or as individuals.

The aim of the support is to enable the family to overcome the challenges they face so that they become stronger both as individuals and as a family unit, helping them to become less chaotic. As the family and the individuals start to contribute to their local community in a positive and proactive way, the benefit of our services starts to impact on the public.

Alongside the Support Practitioners we offer various playwork activities and days. During 2020/21 much of the face-to-face work was suspended because of the restrictions in place and currently the team is only one person. Some of the activities were transferred on line, supported with the delivery to homes of materials to participate with the online session. Our Bognor Practitioner partnered with local and national businesses to deliver some of these online sessions. It is envisaged that as we move through 2021/22 we will rebuild this team to be a better fit with our core work. This will include the development of new partnerships with other organisations.

Our practical support carried on throughout the year with food deliveries directly to the families throughout the lockdowns. We continue to make grants to families towards winter fuel costs and have access to emergency funds for the provision of essential white goods.

The trustees receive reports at each board meeting, which illustrate the positive impact the activities have on both the families and the wider public. The trustees also review the public benefit of the work of Family Support work ('FSW') in line with the Charity Commission guidance. The impact FSW's work has with the families has direct, but not always obvious, benefits to the wider public. In the first instance, as we see parents return to work there is a reduction in benefit payments to the family; a child who has additional educational needs may become less disruptive in school because of support received. In 2020/21 the long-term support of our families meant that through the pandemic the Practitioners were in a position to recognise warning signs of stress and conflict within families and were able to support families to prevent a major breakdown. The Support Practitioners have worked with families and reduced the need to take children into care, so again the associated costs of either short or long term care for the children have been avoided giving a saving to the public purse. The increase in the number of families that we work with is a strong indicator that FSW is delivering a more focused service in line with our main objective of supporting families in need across the Diocese.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the association should undertake.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

For any organisation 2020/21 will always be a year where we think the greatest achievement is coming through the year intact. We have during the course of the year seen an amazing response to our request for support, from funders, supporters, donors, churches, and the general public.

In 2020/21 the Practitioners supported 382 families. The families are made up of 1,179 adults and 1,210 children. This number is not at the same level as the previous year in part because FSW has not increased the number of Practitioners in 2020/21, but also reflects that many of the organisations that refer to the association were not in a position to do so. We have seen an increase in the size of waiting lists in the final quarter of the year. The complexity of the families' needs we are supporting means that the families remain active cases for longer periods. The trustees wish to record their gratitude to the team for achieving such a big increase in their workload.

For the families that FSW worked with, the following is a breakdown by percentage of families that experienced specific challenge over the year.

- 88% of the families had mental health issues
- 43% of the families had at least one child with special educational needs
- 27% were lone parent families
- 43% received help and support around employment and benefit issues
- 21% of families were going through family breakdown or divorce
- 43% of families were in financial difficulty (debt or difficulty paying bills)
- 21% of parents were ill or disabled
- 31% of families had experienced domestic abuse in the last year

Over the year, FSW encountered 1,210 children. The breakdown of ages was:

- 17% of children were aged 0-5
- 43% of children were aged 6-11
- 25% of children were aged 12-15
- 15% of children were aged 16-18

The in person activities that FSW carry out were not possible in the last year. Many of the combination of complex rules for mixing multi-generational groups coupled with so many of the regular venues being closed made us focus on alternative provision rather than trying to second guess what would happen.

Practitioners opened up to using various social media outlets to provide activities for the families, with sessions being run on Zoom and Facebook Live. In addition, we increased the provisions of materials to support activities at home providing kits for activities that the families could engage with at home. We were also involved in sourcing additional IT equipment and helping with WiFi costs to enable children to continue with learning remotely.

The volunteer food bank team continues to support our families with regular deliveries of food during the course of the year. In 2020/21, we delivered in the region of 3,400 food boxes. At Christmas this year we delivered 84 free-range turkeys all donated by Bridgers Farm Hurstpierpoint. The team also sent out 186 Christmas hampers and over 800 children received direct support in December. In addition to the support directly to the families we supplied several schools with food so that they could support those who were in need but not on the FSW client list.

Residential holidays this year were much harder to organize for the families but the Chichester Diocesan Mothers' Union caravans offered breaks for individual families. The restrictions meant that we could not have the multi-family group holidays this year. Plans are in place for holidays in 2021/22.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

In the final quarter of the year FSW entered into a partnership with the Chichester Diocesan Mothers' Union to jointly manage the Eastbourne Family Contact Centre. This project is a service to offer supported visits between the non-residential parent and their children. A registered member of National Association for Children's Contact Centre (NACCC) this is a new venture for FSW however the Mothers' Union has been running this for over 14 years. Currently the Centre offers supported visits but in due course we hope to increase the capacity and be able to offer the supervised visit service.

For many of the families FSW supports, the low pay economy of Sussex was adversely hit with high numbers of working parents being furloughed resulting in lower incomes. This led to a much higher level of support with food and fuel costs for FSW. We are especially aware of how this has hit the mental wellbeing of some of the parents.

We continue to benefit from the work carried out at Garton House. Three of the flats were occupied for the whole of the year with one being empty for 6 weeks. The building provides FSW with low cost offices and food bank premises enabling the Association to benefit from holding the building as a long term functioning asset.

We maintained strong links with churches where possible during the last year but lockdowns and additional pressures on the clergy meant that we did not have the regular meetings and opportunities to speak as we would in a normal year. The work to maintain and strengthen the link between FSW and the Diocese of Chichester continues.

Our work developing new and strengthening existing partnerships with other organisations in Sussex was held back during the year but as the lockdown ended FSW started to revisit this work, recognising that both formal and informal partnerships are beneficial to our work and the families we support.

During the course of the year, as a cost saving exercise we closed two of our offices, Hastings and Uckfield. In both places we rented office space which as working patterns changed, were no longer needed. The Practitioners still continue to run their projects in these areas but now work remotely. Over the summer we reviewed the structure of the administration team at Garton House and reluctantly took the decision to restructure the team. The Finance function was outsourced to Carpenter Box and further administration cuts were made creating a new role of Garton House Administrator. The changes resulted in five members of the team being made redundant.

The organisation took advantage of the Coronavirus Job Retention Scheme for part of the administration team prior to the review but following the review recognised that it would be wrong to continue making claims when the posts were redundant. In addition, we received Government grants to support the closed Charity Shop in Eastbourne.

At the final board meeting of the year the trustees agreed that the association was a viable going concern that had the potential for growth and the capacity to increase its impact across the Diocese of Chichester. At this meeting the trustees put on record their thanks to Martin Auton Lloyd, CEO for the incredible job he has done in leading the organisation during these difficult times.

Financial review

The accounts show the snap shot of the associations financial health at a moment in time and following this year present a healthy picture. FSW has been successful in fundraising during the year and made full use of the Government Aid that has been available during the pandemic.

The trustees have committed to use this funding to increase the ability to support families during the recovery. This includes the recruitment of four new social workers. However there is a level of caution in the budgeting for the coming year when we expect to see a reduction of 25% of income due to increased competition from other charitable organisations.

The shop was closed for 7 months during the financial year because of the pandemic but again use was made of both the small business disruption grants and the Coronavirus Job Retention Scheme to allow FSW to continue with the shop. Trading during the months that the shop was open, was a lower level than the previous year but appears to be growing.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Fundraising at all levels saw strong growth throughout the year, although it is recognised that the nature of FSW's work was a constant in the news and people's minds. We do not expect to see increases in income in 2021/22 in any of the current income streams. Event income was reduced considerably during the year with only a handful of events taking place.

Investments

The M&G Chari fund investment regained some of the losses sustained at the end of the last financial year but are still below the purchase value of 2019.

Reserves policy

The association aims to hold six months running costs as its reserve fund, which currently is £422,658.

Total reserves were £1,981,947 (2020: £1,767,944) split as £347,889 (2020: £294,027) restricted and £1,634,058 (2020: £1,473,917) unrestricted. Of the unrestricted funds, £1,250,000 (2020: £1,250,000) can only be realised by disposing of functional fixed assets, which are essential to providing the charities objectives.

The amount of free reserves the charity holds after taking account for restricted, designated and functional fixed assets totalling £1,745,568 are £236,379.

Risk management

The main risk to FSW, as with all voluntary funded organisations is the loss of income. To mitigate this, the Trustees continue to seek new income streams and develop new strong partnerships with other organisations to support our work. The CEO continues to monitor the income and spending along with the Treasurer. A Financial Sub Committee of the Board adds an additional layer of scrutiny to the financial operations of the Association. Careful monitoring of the process is maintained to ensure compliance.

Working with families has in itself a range of risks. The safeguarding policies of the Association were subject to an external examination in April 2019 and minor amendments were made. The Safeguarding Committee review the policies on a regular basis and make recommendations to the Board.

Reputational Risk. As with any service such as FSW's there is always a risk of reputational damage, we maintain a strong ethos of training for the staff working directly with families to ensure that they are working in line with current legislation and the relevant professional standards body's best practice guidance.

Future plans

The Association's future plans are still on course to see FSW deliver its vision of Support Practitioners in all of the Deaneries in the Diocese. With funding received during 20/21 and restricted funds in hand, at the end of this period we were able to start the recruitment process for four new Family Support Practitioners to cover between them the following Deaneries: Rye, Midhurst, Petworth, Storrington and Battle & Bexhill. We are looking to increase the hours of other Practitioners in the coming months to enable them to increase their caseloads and cover additional areas. Subject to income it is envisaged that by the end of 2021/22 FSW will have a Practitioner available in 19 of the 21 Deaneries in the Diocese.

Structure, governance and management

The association is a company limited by guarantee, registered in England and governed by its Memorandum and Articles of Association. The Memorandum and Articles of Associations were amended on the 16th of July 2015. These came into effect at the 2015 AGM on the 3rd of October 2015.

Company number 1648903

Charity number 285337

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs A Heath

Mr P G Baker

Mr D J P Fish

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Ms P A Fowler
Mrs S D Phillips
Rev P R Seaman

Rev S J Doick

(Resigned 22 October 2020)

Mrs L Lynn

Ms L P Watkins

Rev A G Birks

(Appointed 22 October 2020)

Ms A Daguerre

(Appointed 25 February 2021)

The directors of the charitable company are also the trustees of the charity and are designated "the Board of Trustees". The Chairman is nominated by the Right Reverend the Bishop of Chichester, the Chichester Diocesan Fund and Board of Finance (Incorporated) nominates one Trustee and a further eight are elected by the board of Trustees and ratified by the members of the Association present at the AGM.

The Board of Trustees delegates the day-to-day management of the charity to the CEO.

Recruitment of trustees

The Chairman of the Association holds a skill register for the Board of Trustees and when vacancies arise potential candidates are recruited to fill the gaps in the skill base. Trustee vacancies are publically advertised both locally and nationally when they arise, as well as the use of local and national networks and are interviewed prior to being nominated. The board recognises that in the coming year their skill base needs increasing in the areas of fundraising and charity law.

Trustee induction

The induction of new Trustees starts with the attendance at a board meeting prior to their appointment to the board. Once appointed the new Trustee is given the Charity Commissions guidance (CC3a) and individual meetings are arranged with the CEO and other key staff to give briefing to the trustee on the overall work of the Association and any areas of direct interest or responsibility as required. Following on from these meetings, any specific training or further briefings that are identified are organised.

Volunteers

FSW has three key sets of volunteers firstly, 173 people volunteer as members of the Deanery Support Committees. We also have 86 volunteers who work solely on supporting families through work with the families supporting the Practitioners and Playwork Team. We also have 16 volunteers who support FSW by working in the shop.

Setting pay

Salaries for key senior staff are set in line with equivalent roles within the Social Services Department of East Sussex County Council. Currently salaries are reviewed by a Board Sub Committee for HR who make recommendations to the Board.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Investment policy

The Trustees of FSW are aware of their long-term responsibilities to maximise income for the benefit of the Association's work with families, whilst protecting the value of the capital for the long-term future of the charity, and without taking undue risks. The Trustees operate an ethical investment policy, which in line with the Diocese of Chichester considers the guidance of the Church of England's Ethical Investment Advisory Group (EIAG), unless there are exceptional reasons for not so doing.

The ethical investment policies recommended by the EIAG are the basis for a distinctly Christian approach to investment therefore the Trustees, in line with the guidance, have agreed that funds should not be invested in companies whose major activity or focus (defined as more than 10% of their group revenue) is in the alcohol, gambling, animal testing, tobacco, pornography, human embryonic cloning, high interest rate lending, military supplies, and the sale of non-military fire-arms industries. The Trustees have delegated the day to day management of their investment policy to a Finance Sub Committee that receives a broad range of investment advice from their appointed investment managers.

The trustees' report was approved by the Board of Trustees.



Mrs A Heath

Trustee

Dated: 26/8/21



Mr P G Baker

Trustee

Dated: 26/8/21

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

I report to the trustees on my examination of the financial statements of Chichester Diocesan Association for Family Support Work (the association) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the association (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the association are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the association's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

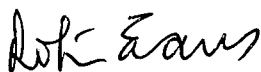
Independent examiner's statement

Since the association's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the association as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Robin Evans

Amelia House
Crescent Road
Worthing
West Sussex
BN11 1RL

Dated: 26/08/2021

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Income from:							
Donations and legacies	3	616,547	179,319	795,866	146,960	372,066	519,026
Charitable activities	4	-	103,882	103,882	8,572	114,725	123,297
Other trading activities	5	38,656	-	38,656	80,618	-	80,618
Investments	6	60,062	-	60,062	56,876	2,057	58,933
Other income	7	130	-	130	-	-	-
Total income		715,395	283,201	998,596	293,026	488,848	781,874
Expenditure on:							
<u>Raising funds</u>							
Fundraising and publicity	8	115,346	-	115,346	124,847	-	124,847
Trading costs	8	58,202	-	58,202	59,589	-	59,589
		173,548	-	173,548	184,436	-	184,436
<u>Charitable activities</u>							
Deanery workers	9	214,260	373,664	587,924	206,428	404,770	611,198
Playwork	9	56,769	21,028	77,797	78,727	18,209	96,936
Garton House	9	5,697	-	5,697	5,227	-	5,227
Total charitable expenditure		276,726	394,692	671,418	290,382	422,979	713,361
Total resources expended		450,274	394,692	844,966	474,818	422,979	897,797
Net gains/(losses) on investments	13	60,372	-	60,372	(88,907)	-	(88,907)
Net incoming/ (outgoing) resources before transfers		325,493	(111,491)	214,002	(270,699)	65,869	(204,830)
Gross transfers between funds		(165,353)	165,353	-	(161,958)	161,958	-
Net movement in funds		160,140	53,862	214,002	(432,657)	227,827	(204,830)
Fund balances at 1 April 2020		1,473,917	294,027	1,767,944	1,906,574	66,200	1,972,774
Fund balances at 31 March 2021		1,634,057	347,889	1,981,946	1,473,917	294,027	1,767,944

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

BALANCE SHEET

AS AT 31 MARCH 2021

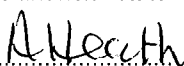
	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	14		302,358		296,682
Investment properties	15		970,000		970,000
Investments	16		359,672		299,300
			<u>1,632,030</u>		<u>1,565,982</u>
Current assets					
Debtors	18	10,927		12,909	
Cash at bank and in hand		364,903		217,190	
		<u>375,830</u>		<u>230,099</u>	
Creditors: amounts falling due within one year	19	(25,914)		(28,137)	
Net current assets			349,916		201,962
Total assets less current liabilities			<u>1,981,946</u>		<u>1,767,944</u>
Income funds					
Restricted funds	20		347,889		294,027
<u>Unrestricted funds</u>					
Designated funds	21	1,397,679		1,427,727	
General unrestricted funds		236,378		46,190	
		<u>1,634,057</u>		<u>1,473,917</u>	
			<u>1,981,946</u>		<u>1,767,944</u>

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021. These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

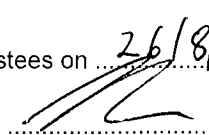
The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

The financial statements were approved by the Trustees on 26/8/21



Mrs A Heath
Trustee



Mr P G Baker
Trustee

Company Registration No. 01648903

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	25		100,671		(213,495)
Investing activities					
Purchase of tangible fixed assets		(13,021)		-	
Purchase of investments		-		(388,207)	
Investment income received		60,063		58,934	
Net cash generated from/(used in) investing activities			47,042		(329,273)
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			147,713		(542,768)
Cash and cash equivalents at beginning of year			217,190		759,958
Cash and cash equivalents at end of year			364,903		217,190

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Chichester Diocesan Association for Family Support Work is a private company limited by guarantee incorporated in England and Wales. The registered office is Garton House, 22 Stanford Avenue, Brighton, BN1 6AA.

1.1 Accounting convention

The financial statements have been prepared in accordance with the association's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The association is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the association. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

The financial statements have been prepared on a going concern basis. The trustees have considered relevant information, including the annual budget and the impact of subsequent events in making their assessment. In response to the COVID-19 pandemic, the trustees have performed a robust review of the associations operation and have taken action where necessary.

Based on these assessments and having regard to the resources available to the entity, the trustees have concluded that there is no material uncertainty in relation to the appropriateness of continuing to adopt the going concern basis in preparing the annual report and accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the association is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Cash donations are recognised on receipt. Other donations are recognised once the association has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid are recognised at the time of the donation. Donated goods are recognised when the item is sold.

Legacies are recognised on receipt or otherwise if the association has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Interest on funds held on deposit is recognised when receivable and the amount can be measured reliably.

1.5 Expenditure

Expenditure relating to charitable activities is included in the Statement of Financial Activities on an accruals basis.

Support costs include amounts incurred in respect of the running of the charity as an organisation, including general management, administration and the finance function. The bases on which support costs have been allocated are set out in note 10.

Governance costs include staff costs incurred to support governance and legal and professional fees. The bases on which support costs have been allocated are set out in note 10.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Freehold properties are subsequently carried at a revalued amount, being the fair value at the date of valuation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Revaluations are made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting period.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold properties are not depreciated in the financial statements as it is the association's policy to maintain these assets in a continual state of sound repair. The useful economical life of Garton House is so long and the residual value so high that any depreciation would not be material. An annual impairment review is undertaken, and where this indicates that there is a permanent diminution in the value, provision will be made to reduce the value in the books of account.

Freehold land and buildings	0% depreciation
Fixtures and fittings	25% reducing balance basis
Office equipment & computers	33.33% straight line basis
Motor vehicles	25% straight line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Investment properties

Investment property, which is property held to earn rentals and/or for capital appreciation, is initially recognised at cost, which includes the purchase cost and any directly attributable expenditure. Subsequently it is measured at fair value at the reporting end date. The surplus or deficit on revaluation is recognised in profit or loss.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.8 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.9 Impairment of fixed assets

At each reporting end date, the association reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.11 Financial instruments

The association has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the association's balance sheet when the association becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the association's contractual obligations expire or are discharged or cancelled.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the association is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

Church Workers Pension Fund (CWPF)

The charity participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2021: £5,936, 2020: £22,760).

A valuation of the scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2016. For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Chichester Diocesan Association for Family Support Work could become responsible for paying a share of that employer's pension liabilities.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.14 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the association's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Donations and gifts	239,725	24,115	263,840	106,044	62,893	168,937
Legacies receivable	17,383	-	17,383	796	177,662	178,458
Grant receivable	359,439	59,069	418,508	40,120	14,029	54,149
Deanery contributions	-	96,135	96,135	-	117,482	117,482
	<u>616,547</u>	<u>179,319</u>	<u>795,866</u>	<u>146,960</u>	<u>372,066</u>	<u>519,026</u>

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

4 Charitable activities

	Deanery workers 2021 £	Grants for families 2021 £	Total 2021 £	Deanery workers 2020 £	Play workers 2020 £	Grants for families 2020 £	Total 2020 £
Income within charitable activities	67,346	36,536	103,882	97,415	8,572	17,310	123,297
Analysis by fund							
Unrestricted funds	-	-	-	-	8,572	-	8,572
Restricted funds	67,346	36,536	103,882	97,415	-	17,310	114,725

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Eastbourne charity shop	22,107	58,870
Fundraising	16,549	21,748
Other trading activities	38,656	80,618

6 Investments

	Unrestricted funds	Unrestricted funds	Restricted funds	Total
	2021	2020	2020	2020
	£	£	£	£
Rental income	44,178	45,214	-	45,214
Income from listed investments	15,884	11,662	-	11,662
Interest receivable	-	-	2,057	2,057
	60,062	56,876	2,057	58,933

7 Other income

	Unrestricted funds	Total
	2021	2020
	£	£
Other income	130	-

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

8 Raising funds

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
<u>Fundraising and publicity</u>		
Other fundraising costs	12,455	29,339
Staff costs	102,295	95,508
Support costs	596	-
	<hr/>	<hr/>
Fundraising and publicity	115,346	124,847
	<hr/>	<hr/>
<u>Trading costs</u>		
Eastbourne charity shop	57,010	59,589
Support costs	1,192	-
	<hr/>	<hr/>
Trading costs	58,202	59,589
	<hr/>	<hr/>
	<u>173,548</u>	<u>184,436</u>

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

9 Charitable activities

	Deanery workers 2021 £	Playwork 2021 £	Garton House 2021 £	Total 2021 £	Deanery workers 2020 £	Playwork 2020 £	Garton House 2020 £	Total 2020 £
Staff costs	277,280	19,635	-	296,915	283,263	28,968	-	312,231
Travel expenses	4,439	146	-	4,585	20,989	3,133	-	24,122
Activity costs & equipment	30,892	144	-	31,036	31,630	764	-	32,394
Children's holidays	1,540	-	-	1,540	9,549	-	-	9,549
Office costs & sundry expenses	5,888	1,103	-	6,991	17,389	1,976	-	19,365
Maintenance & running costs	-	-	3,400	3,400	-	-	5,227	5,227
Other costs	18,750	-	-	18,750	-	-	-	-
	<u>338,789</u>	<u>21,028</u>	<u>3,400</u>	<u>363,217</u>	<u>362,820</u>	<u>34,841</u>	<u>5,227</u>	<u>402,888</u>
Share of support costs (see note 10)	236,065	56,769	-	292,834	245,394	61,349	-	306,743
Share of governance costs (see note 10)	13,070	-	2,297	15,367	2,984	746	-	3,730
	<u>587,924</u>	<u>77,797</u>	<u>5,697</u>	<u>671,418</u>	<u>611,198</u>	<u>96,936</u>	<u>5,227</u>	<u>713,361</u>
Analysis by fund								
Unrestricted funds	214,260	56,769	5,697	276,726	206,428	78,727	5,227	290,382
Restricted funds	373,664	21,028	-	394,692	404,770	18,209	-	422,979
	<u>587,924</u>	<u>77,797</u>	<u>5,697</u>	<u>671,418</u>	<u>611,198</u>	<u>96,936</u>	<u>5,227</u>	<u>713,361</u>

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

10 Support costs	Support Governance costs £	2021 £	Support Governance costs £	2020 £	Basis of allocation
Staff costs	234,478	234,478	228,312	228,312	Time spent on activity
Depreciation	7,344	7,344	11,396	11,396	
Admin office costs	52,800	52,800	67,035	67,035	
Accounts and independent examiner fees	-	3,962	-	1,350	Governance
Legal and professional	-	11,392	-	1,857	Governance
Other governance costs	-	13	-	523	Governance
	294,622	309,989	306,743	310,473	
Analysed between					
Fundraising	596	596	-	-	
Trading	1,192	1,192	-	-	
Charitable activities	292,834	308,201	306,743	310,473	
	294,622	309,989	306,743	310,473	

Included within governance costs is £1,350 (2020: £1,350) of fees payable to the charity's independent examiner. Also included in governance costs is £2,000 (2020: £nil) relating to the preparation of the financial statements.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the association during the year.

12 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Employees	27	26
Employment costs	2021 £	2020 £
Wages and salaries	557,694	562,727
Social security costs	48,514	47,205
Other pension costs	27,480	26,119
	633,688	636,051

There were no employees whose annual remuneration was £60,000 or more.

13 Net gains/(losses) on investments

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Revaluation of investments	60,372	(88,907)

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

14 Tangible fixed assets

	Freehold land and buildings	Fixtures and fittings	Office equipment & computers	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2020	280,000	26,995	37,645	18,007	362,647
Additions	-	-	13,021	-	13,021
At 31 March 2021	280,000	26,995	50,666	18,007	375,668
Depreciation and impairment					
At 1 April 2020	-	22,424	35,663	7,878	65,965
Depreciation charged in the year	-	1,143	1,700	4,502	7,345
At 31 March 2021	-	23,567	37,363	12,380	73,310
Carrying amount					
At 31 March 2021	280,000	3,428	13,303	5,627	302,358
At 31 March 2020	280,000	4,571	1,982	10,129	296,682

15 Investment property

	2021
	£
Fair value	
At 1 April 2020 and 31 March 2021	970,000

Investment property comprises residential units. The fair value of the investment property has been arrived at on the basis of a valuation carried out at the year end by the trustees. The trustees have based their valuation on a valuation carried out by a professional surveyor in 2019.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

16 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 April 2020	299,300
Valuation changes	60,372
	<u>359,672</u>
At 31 March 2021	359,672
Carrying amount	
At 31 March 2021	<u>359,672</u>
At 31 March 2020	<u>299,300</u>

17 Financial instruments	2021 £	2020 £
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	359,672	299,300
	<u>359,672</u>	<u>299,300</u>

18 Debtors	2021 £	2020 £
Amounts falling due within one year:		
Other debtors	5,000	5,000
Prepayments and accrued income	5,927	7,909
	<u>10,927</u>	<u>12,909</u>

19 Creditors: amounts falling due within one year	2021 £	2020 £
Other taxation and social security	-	13,297
Other creditors	4,763	249
Accruals and deferred income	21,151	14,591
	<u>25,914</u>	<u>28,137</u>

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2019	Movement in funds				Revaluations, gains and losses	Balance at 1 April 2020	Movement in funds				Revaluations, gains and losses	Balance at 31 March 2021
		Incoming resources	Resources expended	Transfers	£			Incoming resources	Resources expended	Transfers	£		
	£	£	£	£	£	£	£	£	£	£	£	£	£
Children's Holiday Funds	-	10,374	(9,549)	-	-	-	825	-	(1,540)	715	-	-	-
Jill Marchant Legacy	-	126,674	-	-	-	-	126,674	-	-	-	-	-	126,674
Arthur Whyman Legacy	-	50,988	-	-	-	-	50,988	-	-	(10,088)	-	-	40,900
Cross Roads Hostel	-	45,434	(19,882)	8,212	-	-	33,764	3,123	(19,583)	-	-	-	17,304
Deanery Workers:													
Arundel / Rustington	-	16,604	(23,160)	6,556	-	-	-	5,122	(19,850)	14,728	-	-	-
Battle & Bexhill	-	674	-	-	-	-	674	1,358	-	-	-	-	2,032
Bognor	-	20,843	(22,124)	1,281	-	-	-	19,267	(20,497)	1,230	-	-	-
Crawley	26,930	4,126	(43,010)	11,954	-	-	-	20,082	(38,031)	17,949	-	-	-
Cuckfield	-	25,883	(50,041)	24,158	-	-	-	24,126	(39,211)	15,085	-	-	-
Dallington	7,028	8,305	-	-	-	-	15,333	10,503	-	-	-	-	25,836
East Grinstead	-	9,677	(25,223)	15,546	-	-	-	1,337	(23,189)	21,852	-	-	-
Eastbourne	-	27,291	(26,123)	-	-	-	1,168	13,750	(25,006)	10,088	-	-	-
Hastings & Rye	-	33,882	(51,904)	18,022	-	-	-	49,406	(42,642)	17,150	-	-	23,914
Horsham	9,493	9,143	-	-	-	-	18,636	5,117	-	-	-	-	23,753
Hove	929	2,463	-	-	-	-	3,392	1,868	-	-	-	-	5,260
Hurst	9,321	8,869	-	-	-	-	18,190	6,564	-	-	-	-	24,754
Lewes & Seaford	-	14,032	(42,782)	28,750	-	-	-	3,672	(33,720)	30,048	-	-	-

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

20	Restricted funds									(Continued)
	Midhurst	805	850	-	-	-	1,655	925	-	-
	Petworth	154	7,311	-	-	-	7,465	6,265	-	2,580
	Rotherfield & Uckfield	-	17,698	(50,117)	32,419	-	-	25,444	(39,698)	-
	Storrington	-	27,830	(20,397)	-	-	7,433	18,672	(11,621)	14,484
	Westbourne	-	1,700	-	-	-	1,700	650	-	2,350
	Worthing	-	8,011	(26,534)	18,523	-	-	6,336	(24,445)	-
	Children & Young People									
	Coordinator	3,463	-	-	(3,463)	-	-	6,619	(20,852)	14,233
	Volunteer Leader	8,077	-	(7,317)	-	-	760	774	(266)	1,268
	Food Bank		10,185	(4,815)	-	-	5,370	15,685	(5,606)	15,449
	Family Grants	-	-	-	-	-	-	36,536	(28,935)	7,601
		66,200	488,847	(422,978)	161,958	-	294,027	283,201	(394,692)	347,889

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

20 Restricted funds

(Continued)

The Children's Holiday Fund provides holidays for children who otherwise would not have one due to lack of resources.

The Jill Marchant Legacy was a legacy from the late Jill Marchant and is restricted to the salary of workers for the Midhurst and Petworth Deaneries.

The Arthur Whymam Legacy: A legacy from the late Arthur Whymam for the work in Eastbourne Deanery.

The Cross Roads Hostel Fund: The capital from The Cross Roads Hostel Trust which merged into FSW in February 2020 this is restricted to work in Brighton Deanery.

The Deanery Workers Funds represent income given specifically to meet the running costs of family support in the deanery specified.

The Children & Young People Coordinator fund is for a project run on behalf of the Brighton Deanery.

The Volunteer Leader Fund is used to employ a volunteer coordinator for the association.

The Food Bank fund are funds used specifically to replenish food in the food bank.

The Family Grant funds are used to support families with activities, white goods, schools uniforms etc.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

21 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2019	Transfers	Revaluations, gains and losses	Balance at 1 April 2020	Transfers	Balance at 31 March 2021
	£	£	£	£	£	£
Mary McPherson Fund	99,471	(28,750)	-	70,721	(30,048)	40,673
Deanery Workers	34,218	(29,747)	-	4,471	-	4,471
Fundraising Development Fund	81,325	(81,325)	-	-	-	-
Knowles Tooth Designated Fund	400,000	(210,000)	(87,465)	102,535	-	102,535
Garton House Property Fund	1,250,000	-	-	1,250,000	-	1,250,000
	<u>1,865,014</u>	<u>(349,822)</u>	<u>(87,465)</u>	<u>1,427,727</u>	<u>(30,048)</u>	<u>1,397,679</u>

The Mary McPherson fund has reduced by £30,048 (2020: £28,750) during the year. This represents the cost of the work in the Lewes and Seaford Deanery. This designated fund will continue to support the work in this area.

Deanery Workers Fund: This represents donations given to support workers in all of our deaneries.

Fundraising Development Fund: This fund was set up to increase capacity for fundraising following the Action Planning review which led to the Vision Document.

Knowles Tooth Designated Fund: This fund was set up following the disposal of Knowles Tooth. This fund is intended to assist in the development of the Association in coming years.

Garton House Property Fund: This fund was set up to show the value of the freehold property, Garton House, 22 Stanford Avenue, Brighton BN1 6AA. This property is a historical asset which houses the offices and food bank for the Association and also has four residential units that are let on AST with the income as benefit to the Charitable Activities of the Association.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

22 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 March 2021 are represented by:						
Tangible assets	302,358	-	302,358	296,682	-	296,682
Investment properties	970,000	-	970,000	970,000	-	970,000
Investments	359,672	-	359,672	299,300	-	299,300
Current assets/ (liabilities)	63,711	286,205	349,916	(92,065)	294,027	201,962
	<u>1,695,741</u>	<u>286,205</u>	<u>1,981,946</u>	<u>1,473,917</u>	<u>294,027</u>	<u>1,767,944</u>

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

23 Operating lease commitments

At the reporting end date the association had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	22,922	23,312
Between two and five years	90,000	90,422
In over five years	-	22,500
	<u>112,922</u>	<u>136,234</u>

During the year £23,312 (2020: £21,542) of lease payments were recognised as an expenses.

24 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021 £	2020 £
Aggregate compensation	<u>151,815</u>	<u>151,246</u>

The trustees deem key management personnel to be:

Mr M Auton-Lloyd	- CEO
Ms Elaine Waight	- Director of services
Ms Nikki Kerr	- Director of fundraising and marketing

Mrs L Lynn is a representative on the board of trustees from the Chichester DBF. The DBF made a grant to the charity for £36,000 in the year (2020: £36,000).

Mr M Auton-Lloyd is Lay Chair of the Brighton Deanery Synod. The Brighton Deanery Synod made payments totalling £16,575 (2020: £34,695) in the year to employ a Children and Young People Coordinator.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

25	Cash generated from operations	2021 £	2020 £
	Surplus/(deficit) for the year	214,002	(204,830)
	Adjustments for:		
	Investment income recognised in statement of financial activities	(60,062)	(58,933)
	Fair value gains and losses on investments	(60,372)	88,907
	Depreciation and impairment of tangible fixed assets	7,344	11,396
	Movements in working capital:		
	Decrease in debtors	1,982	14,169
	(Decrease) in creditors	(2,223)	(64,204)
	Cash generated from/(absorbed by) operations	100,671	(213,495)
26	Analysis of changes in net funds		

The association had no debt during the current or comparative period.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

27 Grants receivable

Restricted funds		Unrestricted funds	
2021	£	2021	£
Allchurches Trust Limited	9,950	Barkshire Charitable Trust	1,000
Basil Shippam & Alsford Trust	250	Borrows Charitable Trust	1,000
Bell Hostel Trust	5,000	Budding Foundation	2,500
Big Lottery Fund Awards For All	9,744	CAF Coronavirus Emergency Fund	3,952
Bognor Regis Lions Club	500	CAF Resilience Fund	35,250
Budding Foundation	2,383	Chalk Cliff Trust	5,000
Childhelp Hassocks	610	Co-op Local Community Fund	1,853
Church Welfare Association	1,000	Diocesan Board of Finance	36,000
Clarion Futures	4,300	Garfield Weston Foundation	25,000
Diocesan Mission Fund	15,000	H A Holliday Charitable Settlement	17,000
D'oyly Carte Charitable Trust	4,000	John Lewis Partnership Community Team	2,000
East Grinstead Common Good Trust	4,000	Julia and Hans Rausing Trust	50,000
Ernest Kleinwort Charitable Trust	5,000	Laing Family Trusts	10,000
Fonthill Foundation	3,000	Martin Lewis Coronavirus Emergency Fund	5,000
Foreshore Trust	400	National Lottery Community Fund	60,000
Francis and Eric Ford Charity Trust	500	Sussex Community Foundation	8,000
Gatwick Airport Community Trust	1,000	Sussex Crisis Fund	15,000
Goodnews Evangelical Mission	5,000	Tesco Bags Of Help Scheme	1,500
Gwyneth Forrester Trust	15,000	The Cherry Family St George's Trust	1,000
H A Holliday Charitable Settlement	500	The Emily Mills Trust	200
Hon W K Gibson's Charity Trust	1,000	The Leathersellers' Company Charitable Fund	1,000
Ian Askew Charitable Trust	500		
Isabel Blackman Foundation	4,000		
John Jackson Charitable Trust	1,000		
Little Cheyne Court Windfarm Community Trust	5,000		
Magdalen & Lasher Charity	750		
Mid Sussex District Council	770		
Peacehaven Town Council	750		

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

27 Grants receivable	(Continued)
Pebble Trust	2,000
Rotary Club Of Cuckfield & Lindfield	1,000
Rye Fund	500
St Bernard's Charity	5,416
Tesco Bags Of Help Scheme	2,166
The 29th May 1961 Charity	3,000
The Ironmongers Company	4,000
Mr Tim Thomson	300
Three Oaks Trust	9,854
Trusthouse Charitable Foundation	15,000
Uckfield Town Council	1,500
Worshipful Company of Makers of Playing Cards	1,000

The association records with gratitude grants received from the grantors appearing above.

Some of these grants were paid for more than one financial year so the total shown here is not equal to the grants figure shown in the Statement of Financial Activities.

