

# THE CARDINAL NEWMAN ROMAN CATHOLIC VOLUNTARY AIDED SCHOOL (HOVE) FUND

England & Wales · Charity number 285247

## Details

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Other names	NEWMAN ROMAN CATHOLIC VOLUNTARY AIDED SCHOOL (HOVE) FUND
Status	Registered
Legal form	Other
Registered	1982-12-01
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	The Upper Drive Hove BN3 6ND
Phone	01273558551
Email	<a href="mailto:finance@cncs.co.uk">finance@cncs.co.uk</a>

## Activities

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**Objects:** TO MAINTAIN AND FURTHER THE EDUCATION OF ALL PUPILS OF THE CARDINAL NEWMAN R.C. V.A. (HOVE) SCHOOL.

**Activities:** Education

## Classification

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- **How:** Provides Buildings/facilities/open Space, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People

## Geography

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- **Area of benefit:** CARDINAL NEWMAN SCHOOL
- Brighton And Hove

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£12,442	£267	-	-
2024-03-31	£49,519	£52,446	-	-
2023-03-31	£23,800	£37,440	-	-
2022-03-31	£70,086	£75,100	-	-
2021-03-31	£35,588	£50,960	-	-

## Trustees

Name	Role	Appointed
Mel Fane	Chair	2022-07-13

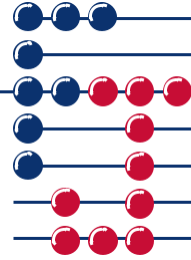
**THE CARDINAL NEWMAN ROMAN CATHOLIC VOLUNTARY AIDED SCHOOL (HOVE) FUND**

England & Wales - Charity number 285247

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# Accounts

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17<sup>th</sup> October 2024

The board of trustees of The Cardinal Newman Roman Catholic Voluntary Aided School (Hove) Fund

Dear Sirs,

The purpose of this schedule and the Standard Terms of Business is to set out the basis on which we are to act as accountant and advisors to the charity in respect to the independent examination you have requested us to carry out and to clarify our respective responsibilities in respect of that work. We are bound by the code of ethics of Institute of Chartered Accountants in England and Wales and accept instructions to act for you on the basis that we will act in accordance with those ethical guidelines.

**1 Your responsibilities as trustees**

- 1.1 Our independent examination will be conducted on the basis that you acknowledge and understand that you have responsibility:
- (a) to prepare an account and statement for each financial year which fairly presents the receipts & payments of the charity for the period and its assets & liabilities at the period end in accordance with the Charities Act 2011 ("ChA 2011") and regulations thereunder;
  - (b) in preparing the account and statement, to:
    - (i) select suitable accounting policies and then apply them consistently;
    - (ii) make judgments and accounting estimates that are reasonable and prudent; and
    - (iii) prepare the financial statements on the going concern basis, in particular, other than already disclosed, there are no significant doubts about the charity's ability to continue in operation for at least twelve months from the date when the financial statements are expected to be approved, unless it is inappropriate to presume that the activities of the charity will continue.
  - (c) for ensuring that the charity maintains sufficient accounting records which disclose with reasonable accuracy at any time the financial position of the charity. You are also responsible for such internal control as you determine is necessary to enable the preparation of accounts that are free from material misstatement whether due to fraud or error; and
  - (d) for safeguarding the assets of the charity and hence for taking reasonable steps to ensure the charity's activities are conducted honestly and for the prevention and detection of fraud and other irregularities.
- 1.2 In accordance with ChA 2011, s. 133, the charity's trustees may elect to prepare a receipts and payments account and a statement of assets and liabilities as its annual statement of accounts. You have elected to prepare such an account and statement.
- 1.3 You are responsible for ensuring that the charity complies with laws and regulations applicable to its activities, and for establishing arrangements designed to prevent any non-compliance with laws and regulations and to detect any that occur.
- 1.4 You are also responsible for determining whether, in respect of the year, the charity meets the conditions for exemption from an audit set out in ChA 2011, s. 144, namely that:
- (a) the charity's gross income in the current year is more than £25,000, but not more than £1,000,000;
  - (b) the gross assets of the charity are less than £3.26m; or where they exceed £3.26m, gross income is less than £250,000; and
  - (c) no notice has been received from the Charity Commission requiring an audit.
- 1.5 If, in respect of the year, the charity satisfies the above criteria, the availability of the exemption from an audit of the financial statements is conditional upon your causing an independent examiners' report to be prepared in respect of the financial statements in accordance with ChA 2011, s. 145. You are responsible for deciding whether that report shall be made and for appointing us as reporting accountants to make that report to the trustees of the charity.
- 1.6 If gross income falls to £25,000 or less for the year, then, provided the other criteria set out above are met, you will need neither an audit nor an independent examiner's report.
- 1.7 You are also responsible for determining whether, in respect of the year, the charity meets the conditions for preparing its financial statements on the receipts and payments basis, namely that the charity's gross income in the current year is no more than £250,000.

Friend-James Limited  
4th Floor, Park Gate  
161-163 Preston Road  
Brighton  
BN1 6AF  
Telephone: 01273 562563

Directors:  
R H Clow FCA  
J S Forster FCA  
W G Roberts FCA  
J D Warner FCA  
T A Warner FCCA

Authorised and regulated by the  
Financial Conduct Authority

Registered to carry out audit work in the UK  
by the Institute of Chartered Accountants in  
England and Wales

Fax: 01273 505567

Email: [enquiries@friend-james.co.uk](mailto:enquiries@friend-james.co.uk)

Friend-James Limited is a limited company  
registered in England and Wales  
Registration No. 03334577

1.8 You have undertaken to make available to us, as and when required, all of the charity's accounting records and related information, including minutes of trustees' meetings and of all appropriate management meetings, necessary to carry out our work. You will make full disclosure to us of all relevant information.

## **2 Our responsibilities as independent examiners**

2.1 We shall plan our work on the basis that an independent examiner's report is required for the year, unless you inform us in writing that either:

- (a) the charity requires an audit of the financial statements; or
- (b) the charity requires neither an audit nor an independent examiner's report.

2.2 Should you instruct us to carry out an audit, then the terms of that assignment will be dealt with in a new engagement letter. Should you inform us that the charity requires neither an audit nor an independent examiner's report then we shall have no responsibilities to the charity, except those specifically agreed upon between us in respect of other professional services.

2.3 As independent examiners, we have a statutory responsibility to report to the trustees of the charity whether, in our opinion, there is reasonable cause to believe that, in any material respect:

- (a) sufficient accounting records have not been kept, contrary to the requirements of ChA 2011, s. 130; or
- (b) the account and statement do not agree with those accounting records.

2.4 Should our work indicate that the charity is not entitled to exemption from audit then we will inform you. In such circumstances, we will not issue any report and will withdraw from the engagement to prepare an independent examiner's report, notifying you in writing of the reasons. In these circumstances, if appropriate, we will discuss with you the possibility of appointing us as auditors.

2.5 We have a professional responsibility not to allow our name to be associated with an account and statement that are, or may be, misleading. Therefore, although we are not required to search for such matters, should we become aware, for any reason, that the account and statement are, or may be, misleading, if the matter cannot be adequately dealt with by means of qualifying our opinion (or by other appropriate modifications of the report), we will not issue any report. In such circumstances, we will withdraw from the engagement, and will notify you in writing of the reasons.

2.6 Under ChA 2011, s. 156(2), we have a statutory duty to make a written report to the Charity Commission on such matters (which relates to the activities or affairs of the charity or of any connected institution or body) of which we become aware during the course of our examination and which we have reasonable cause to believe is likely to be of material significance for the purposes of the exercise by the Commission of its functions under ChA 2011, s. 156(3). In addition under s. 156(4) if we become aware of any matter which does not require to be reported under s. 156(2) but which we have reasonable cause to believe is likely to be relevant for the purposes of the exercise by the Charity Commission of any of its functions then we may make a report on the matter to the Commission. We may have to make this report without your knowledge and consent and we cannot undertake to you to fetter this discretion in any manner.

### ***Scope of independent examination***

2.7 Our work as independent examiners will be carried out in accordance with guidance for such engagements issued by the Charity Commission. It will consist of comparing the account and statement with the accounting records kept by the charity, and making such limited enquiries of the trustees and staff of the charity as we may consider necessary for the purpose of our report.

2.8 As part of our normal procedures, we may request you to provide written confirmation of any information or explanations provided by you orally during the course of our work.

2.9 Our work as independent examiners will not be an audit of financial statements in accordance with International Standards of Auditing (UK). Accordingly, we will not obtain any independent evidence relating to entries in the accounting records, or to the amounts or disclosures in the account and statement. Consequently our work as independent examiners will not provide any assurance that the accounting records or the account and statement are free from material misstatement whether caused by fraud, other irregularity or error.

2.10 Because we will not carry out an audit, nor otherwise confirm the sufficiency of the accounting records maintained by the charity, we will be unable to provide any assurance as to whether the account and statement that we prepare from those records present fairly the charity's receipts and payments and its assets and liabilities at the year end.

## **3 Other services - Accounting**

3.1 It was agreed that we should carry out the following accounting and other services:

- (a) write up the accounting records of the charity insofar as they are incomplete when presented to us;
- (b) complete the postings to the nominal ledger; and
- (c) prepare the accounts for approval by yourselves.

3.2 You have agreed that your staff will:

- (a) keep the records of receipts and payments;
- (b) reconcile the balances monthly with the bank statements.

## **4 Other services - Corporation Tax**

4.1 You are responsible for notifying H M Revenue & Customs of when the charity comes within the charge to corporation tax. You agree that you will notify us of this at the same time.

4.2 If the charity comes within the charge to corporation tax:

- We will prepare from the accounts and other information and explanations provided by you the charity's corporation tax return and computations, together with all supporting schedules and, where necessary, amended returns.
- We will send you the tax return and supporting schedules for you to approve and sign. We will then submit it, with the accounts and computations, to H M Revenue & Customs. You authorise us to file the return electronically.
- We will deal with all communications relating to the charity's tax return addressed to us by H M Revenue & Customs or passed to us by the charity. However, if H M Revenue & Customs choose your return for enquiry this work may need to be the subject of a separate assignment in which case we will seek further instructions from you.

4.3 We are able to offer fee protection insurance to cover the cost of our fees arising from HM Revenue & Customs investigations. If you would like further details of this service please let us know.

**5 Excluded Services**

5.1 You will continue to deal with other matters required by law, such as:

- Pay As You Earn including year-end returns and matters relating to your employees;
- forms P11D;
- VAT returns.

5.2 We will be pleased to advise on any of these tax matters if so requested.

**6 Agreement of terms**

6.1 The terms set out in this letter and our attached Standard Terms of Business shall take effect immediately upon your countersigning this letter and returning it to us. If we are instructed to start work before receiving a signed copy of this letter we will treat that as acceptance of all the terms of this engagement letter, unless we hear from you to the contrary within 30 days of you giving that instruction.

6.2 This letter will also apply to any matter dealt with in respect of prior periods during our appointment.

6.3 Once it has been agreed, this letter and the attached Standard Terms of Business will remain effective until they are replaced. We shall be grateful if you could confirm your agreement to these terms by signing the enclosed copy of this letter and returning it to us without delay.

6.4 We are committed to ensuring the protection of the privacy and security of any personal data which we process. Your attention is drawn to clause 13 of the attached Standard Terms of Business which details how we treat personal data received by us in the provision of our services during our engagement with you. By signing this letter, you confirm that you have read and understood clause 13 and any privacy notice referred to therein.

Yours faithfully,

**Friend - James**

**FRIEND-JAMES LIMITED**

We confirm that we have read and understood the contents of this letter and the attached Standard Terms of Business and agree that they accurately reflect the services that we have instructed you to provide.

Signed .....  .....

Dated .....4<sup>th</sup> November 2024.....

Trustee Name .....Mel Fane .....

**For and on behalf of The Cardinal Newman Roman Catholic Voluntary Aided School (Hove) Fund.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Cardinal Newman Roman Catholic  
Voluntary Aided School (Hove) Fund

No (if any)  
285247

CC16a

### Receipts and payments accounts

For the period from	Period start date 1st April 2023	To	Period end date 31st March 2024
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#### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Events	624	-	-	624	1,483
Charities Aid Fund donations	10,563	-	-	10,563	13,502
Gift Aid Claim	2,821	-	-	2,821	4,633
Other Donations	511	-	-	511	3,876
Transfers	35,000	-	-	35,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>49,519</b>	<b>-</b>	<b>-</b>	<b>49,519</b>	<b>23,494</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>49,519</b>	<b>-</b>	<b>-</b>	<b>49,519</b>	<b>23,494</b>
<b>A3 Payments</b>					
Transfers to School	52,446	-	-	52,446	37,140
	-	-	-	-	-
	-	-	-	-	-

	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>52,446</b>	<b>-</b>	<b>-</b>	<b>52,446</b>	<b>37,140</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>52,446</b>	<b>-</b>	<b>-</b>	<b>52,446</b>	<b>37,140</b>
<b>Net of receipts/(payments)</b>	<b>- 2,927</b>	<b>-</b>	<b>-</b>	<b>- 2,927</b>	<b>- 13,646</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>5,093</b>	<b>-</b>	<b>-</b>	<b>5,093</b>	<b>18,739</b>
<b>Cash funds this year end</b>	<b>2,166</b>	<b>-</b>	<b>-</b>	<b>2,166</b>	<b>5,093</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Balance	2,166	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>2,166</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		-	-
--	--	---	---

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
* <i>M. Fane</i>	MEL FANE	6/9/24



Section A Independent Examiner's Report

<b>Report to the trustees</b>	Charity Name The Cardinal Newman Roman Catholic Voluntary Aided School (Hove) Fund		
<b>On accounts for the year ended</b>	31 <sup>st</sup> March 2024	<b>Charity no (if any)</b>	285247
<b>Set out on pages</b>	1 & 2 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 17/10/2024

Name: John Warner

Relevant professional qualification(s) or body (if any): Institute of Chartered Accountants in England & Wales

Address: 4<sup>th</sup> Floor Park Gate, 161-163 Preston Road, Brighton, East Sussex. BN1 6AF

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**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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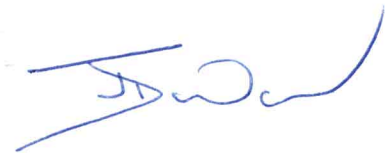
**CARDINAL NEWMAN CATHOLIC SCHOOL**  
**GOVERNORS' FUND, SCHOOL FUND,**  
**COVENANT FUND & GIFT AID FUND**

**INDEPENDENT EXAMINATION REPORT**

**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024**

We certify that the statement of balances shows a true and fair view of the Governors, School, Covenant, and Gift Aid funds of Cardinal Newman Catholic School for the year ended 31<sup>st</sup> March 2024 and agrees to the funds held on deposit in the bank accounts.

We certify that the accounts are in accordance with the books, vouchers and information and explanations supplied therewith.



**FRIEND-JAMES LIMITED**  
**CHARTERED ACCOUNTANTS**

4<sup>th</sup> Floor, Park Gate  
161-163 Preston Road  
BRIGHTON  
East Sussex  
BN1 6AF

Date...<sup>30</sup>th October 2024

## Cardinal Newman Catholic School

### Examination Certificate

As at 31st March 2024 we can confirm that the following balances have been correctly accounted for and are correctly lodged in the following bank accounts:-

		<u>Reconciled Balance</u>	<u>Bank Statement Balance</u>
Governors Fund	Royal Bank of Scotland 11439878	10,000.00	10,000.00
Governors Fund	Royal Bank of Scotland 10157208	100,419.47	100,419.47
School Fund	Royal Bank of Scotland 11439835	9,989.00	9,989.00
RCVA Fund	Royal Bank of Scotland 11439916	2,166.30	2,166.30
Covenant Account	HSBC 21127330	4,915.34	4,915.34
Gift Aid Account	HSBC 31392387	6,318.19	6,318.19



**FRIEND-JAMES LIMITED  
CHARTERED ACCOUNTANTS**

Date <sup>30</sup>.....th October 2024

**THE CARDINAL NEWMAN ROMAN CATHOLIC VOLUNTARY AIDED SCHOOL (HOVE) FUND**

England & Wales - Charity number 285247

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# Accounts

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# Trustees' Annual Report

for the period

From (start date)       to (end date)

## Section A Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mel Fane			School Governing Body
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Section A****Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

Terms of Reference

How the charity is constituted  
(eg trust, association, company)

Charity Incorporated organisation

Trustee selection methods  
(eg appointed by, elected by)

Appointed by the school's governors

Additional governance issues (optional

information You **may choose** toinclude additional  
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

To support the aims of the school to enhance the learning environment of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activity is raising funds through donations from the families of pupils who attend or attended Cardinal Newman Catholic School.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

Although there has been a decrease in the level of regular monthly parental donations, overall donations for the year have increased versus last year.

**Section E****Financial review**

Brief statement of the charity's policy on reserves

All monies raised are to be used as and when suitable projects enhancing pupil education arise and require funding. There is no minimum reserve level required to be kept.

Details of any funds materially in deficit

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s) Full name(s)



Position (eg Secretary, Chair, etc)

Mel Fane  
Resources Chair

Date

09/01/23

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Cardinal Newman Catholic School 285247

## Receipts and payments accounts


CC16a

For the period from	01/04/2021	To	31/03/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	67,756	-	-	67,756	35,588
Hire of Musical Equipment	100	-	-	100	-
Old Gym Equipment Sales	2,230	-	-	2,230	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>70,086</b>	<b>-</b>	<b>-</b>	<b>70,086</b>	<b>35,588</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>70,086</b>	<b>-</b>	<b>-</b>	<b>70,086</b>	<b>35,588</b>
<b>A3 Payments</b>					
CAF Administration Fees	419	-	-	419	766
Governor Contributions	32,451	-	-	32,451	-
Reimburse main school account					
Stewardship Hooper Trust & Equipment Purchase	42,230	-	-	42,230	-
Laptops disadvantaged Students		-	-	-	9,691
Roofing Works		-	-	-	11,811
Governor Capex Contributions		-	-	-	27,070
Christmas Charity Collections		-	-	-	1,622
		-	-	-	
		-	-	-	
<b>Sub total</b>	<b>75,100</b>	<b>-</b>	<b>-</b>	<b>75,100</b>	<b>50,960</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>75,100</b>	<b>-</b>	<b>-</b>	<b>75,100</b>	<b>50,960</b>
<b>Net of receipts/(payments)</b>	<b>- 5,014</b>	<b>-</b>	<b>-</b>	<b>- 5,014</b>	<b>- 15,372</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	23,752	-	-	23,752	39,124
<b>Cash funds this year end</b>	<b>18,738</b>	<b>-</b>	<b>-</b>	<b>18,738</b>	<b>23,752</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		18,738	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>18,738</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Mel Fane	08.12.22	



**Section A Independent Examiner's Report**

Report to the trustees/  
members of

Charity Name  
The Cardinal Newman Roman Catholic Voluntary Aided School (Hove) Fund

On accounts for the year  
ended

31<sup>st</sup> March 2022  
Charity no (if any) 285247

Set out on pages

One & Two

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12/1/2023

Name:

John Douglas Warner

Relevant professional  
qualification(s) or body  
(if any):

FCA Institute of Chartered Accountants England & Wales

Address:

Friend-James Limited  
4<sup>th</sup> Floor Park Gate, 161-163 Preston Road

**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

**THE CARDINAL NEWMAN ROMAN CATHOLIC VOLUNTARY AIDED SCHOOL (HOVE) FUND**

England & Wales - Charity number 285247

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# Accounts

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# Trustees' Annual Report

for the period

From (start date)       to (end date)

## Section A Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

Charity's principal address   
  
 Postcode

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bernadette Hopper			School governing Body
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Section A**

**Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

**Section B**

**Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

How the charity is constituted  
(eg trust, association, company)



Trustee selection methods  
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

To support the aims of the school to enhance the learning environment of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activity is raising funds through donations from the families of pupils who attend or attended Cardinal Newman Catholic School.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

There has been a small decrease in the level of parental donations in relation to the previous year, most likely in the face of the ongoing pandemic.

**Section E****Financial review**

Brief statement of the charity's policy on reserves

All monies raised are to be used as and when suitable projects enhancing pupil education arise and require funding. There is no minimum reserve level required to be kept.

Details of any funds materially in deficit

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Bernadette Hopper

Position (eg Secretary, Chair, etc)

Trustee

Date

14/12/21



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Cardinal Newman Roman Catholic Voluntary Aided School

285247

## Receipts and payments accounts

CC16a

For the period from	01/04/2020	To	31/03/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	35,588	-	-	35,588	25,452
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>35,588</b>	<b>-</b>	<b>-</b>	<b>35,588</b>	<b>25,452</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>35,588</b>	<b>-</b>	<b>-</b>	<b>35,588</b>	<b>25,452</b>
<b>A3 Payments</b>					
CAF Administration Fees	766	-	-	766	617
Laptops for Disadvantaged Students	9,691	-	-	9,691	-
Roofing Works	11,811	-	-	11,811	-
Governor Capex Contribution	27,070	-	-	27,070	-
Christmas Charity Collections	1,622	-	-	1,622	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>50,960</b>	<b>-</b>	<b>-</b>	<b>50,960</b>	<b>617</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>50,960</b>	<b>-</b>	<b>-</b>	<b>50,960</b>	<b>617</b>
<b>Net of receipts/(payments)</b>	<b>- 15,372</b>	<b>-</b>	<b>-</b>	<b>- 15,372</b>	<b>24,835</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	39,124	-	-	39,124	14,289
<b>Cash funds this year end</b>	<b>23,752</b>	<b>-</b>	<b>-</b>	<b>23,752</b>	<b>39,124</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	23,752	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>23,752</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK	OK	OK
<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>

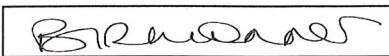
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Bernadette Hopper	20.09.21