

Annual Report and Financial Statements
for the Year Ended 31 January 2023

Grace Publications Trust

Charity registration number: 285237

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

GRACE PUBLICATIONS TRUST

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GRACE PUBLICATIONS TRUST

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees	M D Smith (resigned 14 October 2022) J T McDonald (resigned 22 June 2022) A Shrimpton (resigned 14 October 2022) M Adams (resigned 14 October 2022) R Tibbs J Sayers (resigned 14 October 2022) A M King A Prelock N Graham B Jones (appointed 14 October 2022) A Gardner (appointed 14 October 2022)
Charity Registration Number	285237
Principal Office	c/o Grace Baptist Charities Ltd 62 Bride Street London N7 8AZ
Independent Examiner	G W Schulz ACMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham Chichester West Sussex PO18 8NF

GRACE PUBLICATIONS TRUST

TRUSTEES' REPORT

The Trustees present the annual report together with the financial statements of the charity for the year ended 31 January 2023.

Structure, governance and management

Nature of governing document

Grace Publications Trust is a registered charity, number 285237, and is constituted under a Trust deed.

Recruitment and appointment of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

Organisational structure

The charity has a management committee who are elected/re-elected annually at the AGM and an executive to direct the work of the charity.

The charity has formulated, agreed and implemented policies in relation to privacy (GDPR), reserves, investments and risk assessment.

Risk management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Objectives and activities

Objects and aims

The principal object of the charity is to promote the better knowledge and understanding of the doctrines of the the Christian faith as expressed in the London Confession of Faith 1689 and the Strict Baptist Affirmation of Faith 1966 and to do all such lawful things as are incidental or conducive to the attainment of these objects.

The charity aims to fulfill its main object by producing, acquiring, publishing and disseminating literature of all kinds and the making and distributing of mechanical, electrical and other recordings, films and visual aids.

Public benefit

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

GRACE PUBLICATIONS TRUST

TRUSTEES' REPORT (CONTINUED)

Achievements and performance

Through another year, we thank God for enabling the Trust to continue its work of publishing Christian literature.

During the year (February 2022 - January 2023) the new Production Manager continued to become more established in the use of Adobe Indesign and completed the new branding of five main tracks of books: Local Church, Christian Life, study, Gospel & Church History. In addition, she established a new publishing "on demand" facility with our printer and new streamlined eBook production facility for new titles. All old and new titles were registered with Nielsons Title Editor and a new administrator was employed 1 day/week to assist with marketing and general administration.

New publishing contracts were signed with four new authors (Lois Newcombe, Brad Franklin, Mez McConnell/20schemes and John Benton/Pastors Academy and work began on these four titles.

DayOne has continued to be our "fulfilment partner" by providing a warehousing and "pick and post" facility for all GPT website sales. DayOne also continued to handle all our trade accounts with UK bookshops and the distribution of Geneva Bible Notes (GBN).

During the year, the work to anglicise the Christian Standard Bible for LifeWay was completed and all files were sent to them for onward processing.

Four Trustees retired during the year to 31 January 2023. Martyn Smith, Mike Adams and Andrew Shrimpton Keble retired on 13 October 2022. Two new Trustees were appointed: Ben Jones (as chairman) and Abigail Gardner (as treasurer). In light of the new chairman, Jim Sayers stepped down in his role as a trustee and temporary chairman but continued to serve on the Executive.

We give thanks to the Lord for the faithful service of all committee and executive members, and for those who assist the Trust in editing and proof-reading manuscripts.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

GRACE PUBLICATIONS TRUST

TRUSTEES' REPORT (CONTINUED)

Statement of Responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the Trustees of the charity on 12 October 2023 and signed on its behalf by:

.....
A M King
Trustee

.....
A Gardner
Trustee

GRACE PUBLICATIONS TRUST
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF GRACE PUBLICATIONS TRUST

I report to the Trustees on my examination of the accounts of Grace Publications Trust for the year ended 31 January 2023.

Responsibilities and basis of report

As the charity Trustees of Grace Publications Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Grace Publications Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Grace Publications Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
G W Schulz ACMA
Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

12 October 2023

GRACE PUBLICATIONS TRUST

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JANUARY 2023

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Income and Endowments from:					
Donations and legacies	2	250	730	980	560
Charitable activities	3	54,818	-	54,818	40,652
Investment income	4	<u>1,093</u>	<u>-</u>	<u>1,093</u>	<u>12</u>
Total income		56,161	730	56,891	41,224
Expenditure on:					
Charitable activities	5	<u>69,432</u>	<u>-</u>	<u>69,432</u>	<u>40,053</u>
Net (expenditure)/income		<u>(13,271)</u>	<u>730</u>	<u>(12,541)</u>	<u>1,171</u>
Net movement in funds		(13,271)	730	(12,541)	1,171
Reconciliation of funds					
Total funds brought forward		<u>127,151</u>	<u>6,324</u>	<u>133,475</u>	<u>132,304</u>
Total funds carried forward	10	<u><u>113,880</u></u>	<u><u>7,054</u></u>	<u><u>120,934</u></u>	<u><u>133,475</u></u>

The notes on pages 8 to 14 form an integral part of these financial statements.

GRACE PUBLICATIONS TRUST

BALANCE SHEET AS AT 31 JANUARY 2023

	Note	2023 £	2022 £
Current assets			
Stocks		19,970	17,012
Debtors	8	10,431	15,993
Cash at bank and in hand		<u>97,662</u>	<u>104,997</u>
		128,063	138,002
Creditors: Amounts falling due within one year	9	<u>(7,129)</u>	<u>(4,527)</u>
Net assets		<u>120,934</u>	<u>133,475</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		7,054	6,324
Unrestricted income funds			
Unrestricted funds		<u>113,880</u>	<u>127,151</u>
Total funds	10	<u>120,934</u>	<u>133,475</u>

The financial statements on pages 6 to 14 were approved by the Trustees, and authorised for issue on 12 October 2023 and signed on their behalf by:

.....
A M King
Trustee

.....
A Gardner
Trustee

GRACE PUBLICATIONS TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2023

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Grace Publications Trust meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Gift aid

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

GRACE PUBLICATIONS TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023 (CONTINUED)

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Liabilities

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

GRACE PUBLICATIONS TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023 (CONTINUED)

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the Trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Donations and legacies;				
Donations	250	705	955	510
Gift aid reclaimed	-	25	25	50
	<u>250</u>	<u>730</u>	<u>980</u>	<u>560</u>

3 Income from charitable activities

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Sales - General	43,555	43,555	26,531
Subscriptions - Geneva Bible Notes	11,263	11,263	14,121
	<u>54,818</u>	<u>54,818</u>	<u>40,652</u>

GRACE PUBLICATIONS TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2023 (CONTINUED)

4 Investment income

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>1,093</u>	<u>1,093</u>	<u>12</u>

5 Expenditure on charitable activities

	Note	Unrestricted funds General £	Total 2023 £	Total 2022 £
Authors, editors & readers payments		10,558	10,558	1,844
Postage & distribution (GBN)		3,297	3,297	5,380
Marketing & advertising		732	732	3,982
Production & bought-in costs		24,640	24,640	20,346
Royalties		2,686	2,686	380
Storage		-	-	230
Postage, carriage & packing (books)		13,117	13,117	2,082
Printing & stationery		124	124	-
Insurance		325	325	-
Travel and subsistence		1,041	1,041	-
Bank interest & charges		768	768	347
Committee members expenses		607	607	1,722
Consultancy		5,507	5,507	2,400
Secondment		5,480	5,480	-
Independent examination		550	550	525
Grant funding of activities	6	<u>-</u>	<u>-</u>	<u>815</u>
		<u>69,432</u>	<u>69,432</u>	<u>40,053</u>

GRACE PUBLICATIONS TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023 (CONTINUED)

6 Grant-making

Analysis of grants

	Grants to institutions	
	2023	2022
	£	£
Grants	-	815

7 Trustees remuneration and expenses

No Trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

During the year, travel and other expenses totalling £1,374 were reimbursed or paid directly to 7 Trustees (2022 - £192 to 2 Trustees).

During the year, ex gratia payments totalling £1,250 were paid to 4 retiring Trustees (2022 - £1,000).

8 Debtors

	2023	2022
	£	£
Trade debtors	1,074	8,624
Prepayments	2,565	1,240
Accrued income	6,792	5,829
VAT recoverable	-	300
	<u>10,431</u>	<u>15,993</u>

9 Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	183	2,578
Other taxation and social security	63	-
Other creditors	4,019	-
Accruals	413	-
Deferred income	<u>2,451</u>	<u>1,949</u>
	<u>7,129</u>	<u>4,527</u>

GRACE PUBLICATIONS TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2023 (CONTINUED)

10 Funds

	Balance at 1 February 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 January 2023 £
Unrestricted funds					
<i>General</i>					
General Funds	125,760	56,161	(69,432)	1,391	113,880
<i>Designated</i>					
Writer's fund	<u>1,391</u>	<u>-</u>	<u>-</u>	<u>(1,391)</u>	<u>-</u>
Total unrestricted funds	127,151	56,161	(69,432)	-	113,880
Restricted funds					
Book fund	<u>6,324</u>	<u>730</u>	<u>-</u>	<u>-</u>	<u>7,054</u>
Total funds	<u>133,475</u>	<u>56,891</u>	<u>(69,432)</u>	<u>-</u>	<u>120,934</u>
	Balance at 1 February 2021 £	Incoming resources £	Resources expended £		Balance at 31 January 2022 £
Unrestricted funds					
<i>General</i>					
General Funds	122,741	40,664	(37,645)		125,760
<i>Designated</i>					
Writer's fund	<u>1,391</u>	<u>-</u>	<u>-</u>		<u>1,391</u>
Total unrestricted funds	124,132	40,664	(37,645)		127,151
Restricted funds					
Book fund	<u>8,172</u>	<u>560</u>	<u>(2,408)</u>		<u>6,324</u>
Total funds	<u>132,304</u>	<u>41,224</u>	<u>(40,053)</u>		<u>133,475</u>

GRACE PUBLICATIONS TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2023 (CONTINUED)

11 Analysis of net assets between funds

	Unrestricted funds		Restricted funds	Total funds at 31 January 2023
	General	Designated		
	£	£	£	£
Current assets	121,009	-	7,054	128,063
Current liabilities	<u>(7,129)</u>	<u>-</u>	<u>-</u>	<u>(7,129)</u>
Total net assets	<u>113,880</u>	<u>-</u>	<u>7,054</u>	<u>120,934</u>
				Total funds at 31 January 2022
	General	Designated	Restricted funds	
	£	£	£	£
Current assets	130,296	1,391	6,324	138,011
Current liabilities	<u>(4,527)</u>	<u>-</u>	<u>-</u>	<u>(4,527)</u>
Total net assets	<u>125,769</u>	<u>1,391</u>	<u>6,324</u>	<u>133,484</u>