

Chairman's report

In February new members were welcomed to the Committee.

People have continued to return to the Hall, with regular bookings, private parties and the hosting of charity events. The Witch & Wren has continued to open on Thursdays and Fridays although not to previous levels of attendance. The "Menus Around the World" Italian and Thai themed nights were a successful addition, thanks to Janet for the hours of slaving over stoves and the volunteers for making this happen.

The Platinum Jubilee events were a key event during the summer. Thanks to David for organising and all the committee and volunteers who made it a successful community event.

An update on other progress since February includes: The weekly events listing and signage at the reading room, organised by David, has improved communication to the Village. We are still looking at improvements to the Car Park and Website, although the patio development is on hold for the time being. Consideration is being given to Solar Panels however attention needs to be given to the roof first. An improved sound system has been installed, thanks to David K and Bil B for helping with this.

Jill left the booking secretary role and thanks go to her for all the hard work over the years proactively making sure that users of the hall have a trouble-free event that they can look back on with enjoyment. We welcome Cathy and Mason as the new booking secretaries and wish them well in the role going forward.

Governance has been improved with key Policies having been reviewed, thanks to Karen and Nicky for poring over many documents. We also now have tighter finances with greater transparency, thanks to Sue.

As always, thanks to Chrissie for ensuring that the Hall is spotlessly clean for all our users and to Paul for responding to calls for maintenance work at short notice. Thanks go to John and the wonderful bar staff. Thanks also to Michael and the Parish Council for their advice and support.

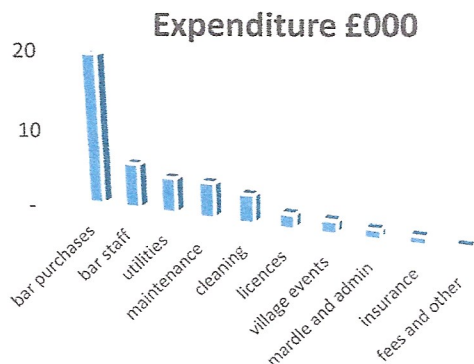
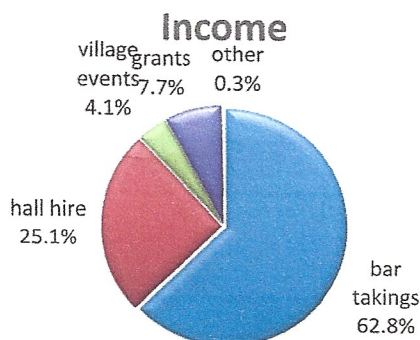
Wreningham Village Hall AGM 1/11/2022

Wreningham Village Hall
Income and Expenditure
For the year ended 30th September 2022
Cash Basis



Account	2022	2021
	£	£
Income		
Bank Interest	56	34
Bar Takings	24,504	7,067
General Donations	21	-
Lets	9,798	5,900
Mardle Adverts	45	35
Parish Council - general	300	-
Village Events	1,567	-
Waste Recycling In	-	-
Gross Profit	36,291	13,035
Expenditure		
Bank Charges	50	-
Admin/Advertising/Mardle	1,001	444
Bar - Purchases	19,462	5,921
Bar - Wages	5,842	1,428
Cleaning materials	662	132
Electricity	2,640	4,649
Insurance	1,000	976
iZettle Fees	235	73
Licences / Performing Rights	1,619	180
Maintenance	4,476	6,907
Office/General Administrative Expenses	219	38
Printing, Postage and Stationery	13	18
Jubilee Events	1,066	-
Village Events	575	-
Rates / Water rates	1,076	1,457
Telephone	800	564
Travel Expenses	39	-
TV Licence	159	159
Wages	2,913	1,948
Waste Recycling Out	161	96
Total Expenditure	44,008	24,991
Surplus over Expenditure	(7,717)	(11,955)
Grants and other income		
Covid 19 Grants	2,718	17,907
Total Other Income	2,718	17,907
Net Surplus / (Expenditure)	(4,999)	5,952

Susan Stapleton
 SUSAN STAPLETON



Wreningham Village Hall
Bank Balance
As at 30th September 2022

Opening Balances

Barclays Current Account	9,370	4,121
COIF Charity Deposit a/c	12,452	12,418
HSBC Current Account	15,928	14,794
Petty cash and cash on hand	1,212	1,675
	<u>38,961</u>	<u>33,009</u>

Net Income (Expenditure)	(4,999)	5,952
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Closing Balance	<u>33,962</u>	<u>38,961</u>
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Represented by

Barclays Current Account	20,477	9,370
COIF Charity Deposit a/c	12,502	12,452
HSBC Current Account	524	15,928
Petty cash and cash on hand	459	1,212
	<u>33,962</u>	<u>38,961</u>

Notes:

The village hall fabric is insured for the sum of £605,845

The village hall contents are insured for the sum of £88,803

The bar stock is valued at £6,111

The HSBC account will be closed once an outstanding payment from our previous electricity supplier of £4,620 has been received and monies transferred to the Barclays account.

Waste recycling has not been claimed and should be reviewed.

An annual ground rent of £1 is due on 1st January for each calendar year. A payment was made this year to cover payments upto end 2030. Therefore the next payment is due January 2031.

Handwritten signature and date: 11/11/22

barclays

a/cs balance end sept 20,477.36

add chqs not drawn c/fwd Katie Bilham 35.64

less: overpayment to Jill pay june payroll - 4.00

less: overpayment to URM - 1.00

less: duplicate inv 890347 (inv in err) - 241.51

less: duplicate payment to bunzel - 159.81

(wolf & val 840.37

add: payments waiting autho|exps)

less: l zettle deposit to bank -58.95 410.74

total 20,888.10

barclays balance 20,888.10

diff -

HSBC

accounts end sept 523.84

add chqs not drawn c/fwd
06/04/2020 100586 S Thomas 10

10.00

533.84

HSBC balance 533.84

diff -

COIF

accounts end sept 12,501.63

COIF balance 12,501.63

diff -

Summary accounts for the year ended 30 Sept 2022

	Oct - March	April	May	June	July	Aug	Sept	total Year to date £
Income								
bank interest		5		18	9		25	56
bar takings	11,464	1,790	2,980	2,011	1,714	1,879	2,666	24,503
general donations		21						21
Lets	4,453	1,010	1,002	356	141	1,362	1,442	9,766
Mardle adverts	15						30	45
Parish council (jubilee grant)				300				300
Village events	745	409	66	36	77	235		1,567
waste recycling								0
Total income	16,677	3,234	4,047	2,719	1,941	3,476	4,163	36,258
Expenditure								
bank charges	20	5	5				20	50
Admin/NAVH/Mardle	122	23	41	0		11	804	1,001
Bar purchases	9,884	1,567	1,189	1,580	2,528	794	1,920	19,463
Bar Wages	2,327	481	751	405	789	447	642	5,842
Cleaning materials	207	22		34	218	181	0	662
Electricity	1,125	281	281	238	238	238	238	2,640
Insurance	1,000							1,000
iZettle fees	108	18	24	25	20	18	22	235
Licences / performing rights	462			1,157				1,619
Maintenance	1,711	3	997	913	123	588	140	4,476
Office/ General admin expenses	210			9				219
Printing , postages & stationery		8			5			13
Jubilee			232	745	88			1,066
village events	99		197	0	150	129		575
Rates / Water rates	174	43	39	703	39	39	39	1,076
Telephone	497	49	55	49	50	49	51	800
TV licence	80	13	13	13	13	13	13	159
travel expenses				39				39
Wages	1,689	198	270	211	239	182	124	2,913
Waste recycling out	57		42	0		62		161
Total Expenditure	19,772	2,712	4,138	6,122	4,500	2,751	4,013	44,007
Surplus income over Expenditur	-3,095	522	-90	-3,402	-2,559	725	150	-7,750
Other income (grants)	2,718							2,718
Net income (expenditure)	-377	522	-90	-3,402	-2,559	725	150	-5,032
bar takings margin								
								33%

Note : bar stock held at 13 Oct 2022 £6,111 assumed to be an increase of £3,000 from opening balances

Mr N. S. Pink & Mrs S.T. Stapleford Pink

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Norfolk NR16 1AT
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Email: staplefordst@sky.com suestap@sky.com

28th October 2022

The Village Hall Committee
Wreningham Village Hall
Mill Lane
Wreningham

Dear Sirs

I have examined the accounts and supporting documents presented to me and can confirm that these are in accordance therewith. I have no concerns about the statements of the finances.

The accounts are prepared on a cash basis which is acceptable. I believe a simple note regarding the value of the bar stock would be helpful as this is a significant amount.

Whilst I am not an expert in this area, the insurance policy appears to be reasonable.

The finances have to date involved large amounts of cash transactions. I am aware that this is being actively reduced and hall users are encouraged to pay the fees by bank transfer. I fully support this move and would hope to see the amount of cash transactions fall substantially.

Following the move to Barclays, I would anticipate that the HSBC account be closed, particularly as there is a monthly fee. The small outstanding cheque can be written back.

My only area of concern is that the glass grant from NCC is not being claimed currently. This would give a small but useful income. There is a charge from the recycling company which is higher than it need be, as villagers are being encouraged to use the bottle bank, in the belief that there is an income. I understand that the committee is aware of this and are hoping to find a volunteer to administer this. It does not appear to be an onerous task, and I hope a volunteer is found.

A handwritten signature in dark ink, appearing to read 'Susan Stapleford Pink', with a stylized, cursive script.

Susan Stapleford Pink BSc FCMA