

Treasurer's report 2022 to 2023

Account summary 1st Sept 2022 to 31st August 2023

The accounts for 2022 to 2023 will be audited in December 2023 and presented to the committee in January 2024. This is due to a new auditor for our accounts being sought.

Opening Balance	Credits	Debits	£18,205.08
Sept 22 – Aug 23	£27,058.63		
Sept 22 – Aug 23		£22,773.50	
Total left in bank			£22,490.21
Committed spend for 23/24			
Reserves		3,500.00	
Resources English		1,500.00	
Music subscription		150.00	
Panto		1,300.00	
£100 resources to each class		1,300.00	
Year 6 leavers gift and bbq		350.00	
PTA membership		150.00	
Year 6 Water Fountain		315.00	
Raffle licence		20.00	
Audit fees		60.00	
Expenses RB		250.50	
Total left to spend in 23/24			£13,594.71

2022 - 2023 Fundraisers and Purchases

Fundraiser	Profit
Lottery	£1,013.90
Amazon Smile	£108.30
Bags to School	£368.00
Halloween Disco	£866.56
Pumpkin colouring	£33.00
Christmas Artwork	£576.85
Christmas Fayre	£2621.89
Christmas Disco	£711.21
Skittleman	£321.66
Adult Bingo	£810.24
Junior Bingo	£241.38
Rainbow Run	£685.27
Summer Fayre	£3260.11
Summer Discos	£674.10
Donut Sale	£173.17
Adventure Island Tickets tbc (but if all sold will raise £1000)	TBC
Total raised	£ 12,465.64

2022-2023 Total purchases	Cost
General resources Maths	£ 1,500.00
Water Fountain Year 6	£315.00
Panto in a day	£1,130.00
PE kit	£1,084
Piano	£600
Cloakroom Trolley – Apple bay	£849.98
School Art Gallery	£523.54
Standing Desk for Year 6	£99.91
Flipchart Easels x 4	£439.96
Pedestal and Tower Fans x 12	£377.32
Fire Pit and Cover	£70.81
Dutch Oven and Tripod Stand	£101.70
£100 resources to each class – Elm Bay	£91.50
£100 resources to each class – Maple Bay	£42.48
£100 resources to each class – Spruce & Cedar	£61.44
Storage boxes for the shed	£573.45
Year 6 BBQ and photo booth	£250.00
First aid training for fons	£72.00
First aid kits for fons	£53.00
Year 6 Camera	£224.99
Book case for apple bay	£29.99
Author Visit	TBC
RE workshop	£384.00
Books Year 3	£186.73
Total spend	£ 9,061.80

We've now had a full year of on-line banking and it has made a huge difference to the running of FONS, the workload and the management of finances – all for the better.

Card readers, set up by Laura last year, have been used on quite a few occasions this year continuing to cut down on the counting of cash man hours and making a clearer paper trail for payments. Some payments are still coming in as a lump bundle which makes distinguishing what they are for difficult. We have tried to work out a way to split them, but it is not possible on the system that we use. Therefore, going forward, I suggest that the FONS committee have a discussion around how to record card reader payments in the future. More card readers could be purchased so that stalls or events are not sharing them; or a simple written recording when selling things could be the cheaper and quicker option. Then we will be able to be more specific over what items/stalls etc have made what profit – if this is what is wanted.

Profits this year have been really good considering we have not had the match funding we have had in previous years. New events have been successful financially and some old events (e.g. the adult bingo and skittleman) have been way more successful than in the past. This has been due to better promotion and also raising prices.

Adventure Island tickets have not yet made a profit, but we are very near breaking even. We purchased 200 tickets in the sales last October and we have sold 118 of those, which brings us to needing only £276 to break even. Once all of the other 82 tickets have been sold, we will have made £1,476 profit. We are confident that by the summer these tickets will have been sold as the most popular selling period is between Easter and the summer holidays.

Costs and expenses have risen this year for a number of reasons: we purchased double the amount of Adventure Island tickets than last year but as result will make more profit; new events this year (e.g. the colour run, donut sales) have meant more upfront costs in order to raise more funds; we have had more upfront costs to provide more prizes for events where we ran out last year.

Committed spend figures have been increased to cover the potential rising costs of the providers. To add to these commitments, I would like to suggest that the new committee also think about holding back some money in the budget to make a few purchases that will enable FONS to run more smoothly. These would be my suggestions:

£500 shed repair to make it rodent proof, approx. cost, but a bit of an unknown.

£800 to purchase a new BBQ – recommend we have our own to save the hassle or borrowing off of others and after a couple of events it will have paid for itself.

£200 to cover gas for above, BBQ tools, clipboards, highlighters etc so that we don't have to keep borrowing from the school.

This would leave FONS with around £12,095 still in the bank to give to the school. As agreed before the summer holidays we agreed that we would like to approve £5k for half of the IT suite with a view to funding up to £10k if the budget allowed after the summer. I would suggest that we have enough to do this with a little buffer as well.

Rachel Butterworth, Treasurer

FONS Accounts 2022-2023

FONS Accounts 2022-2023					
9/1/2022 Opening Balance as on statement from 01/09/21					18,205.08
Date	Debit/Credit Item	Debit / Credit			Total
9/6/2022	Direct Credit	Your School Lottery	117.20		117.20
9/6/2022	Direct Credit	Baggs 2 School	120.00		120.00
9/13/2022	Online Payment	Complete First Aid for LL		30.00	30.00
9/13/2022	Online Payment	Complete First Aid for SMK		30.00	30.00
9/23/2022	Online Payment	Parties in a Day - Disposal		30.00	30.00
9/27/2022	Online Payment	Ad Appraisal Ltd - New PE Kit		536.74	536.74
10/4/2022	Direct Credit	Your School Lottery		84.00	84.00
10/7/2022	Cheque 100701	Chalmersford Council Lottery Licence		20.00	20.00
10/10/2022	Online Payment	Jessica Edmon-Roller - Piano purchase		600.00	600.00
10/10/2022	Direct Credit	Stripe Payment - see report	352.51		352.51
10/11/2022	Direct Credit	Your School Lottery		15.00	15.00
10/17/2022	Direct Credit	Stripe Payment - see report		278.98	278.98
10/24/2022	Online Payment	Djoni Entertainment - Autumn Disco		250.00	250.00
10/24/2022	Direct Credit	Stripe Payment - see report	463.15		463.15
10/25/2022	Direct Credit	Your School Lottery		14.70	14.70
10/31/2022	Online Payment	Expenses LL - First Aid Wipes		5.98	5.98
10/31/2022	Online Payment	Expenses LL - Xmas Bazaar wrapping		6.99	6.99
10/31/2022	Online Payment	Expenses LL - First Aid Gloves		7.99	7.99
10/31/2022	Online Payment	Expenses LL - Sweet cones Xmas		10.19	10.19
10/31/2022	Online Payment	Expenses LL - Paper Bags Xmas		14.76	14.76
10/31/2022	Online Payment	Expenses LL - Sweets for Cones Xmas		18.27	18.27
10/31/2022	Online Payment	Expenses LL - Sweets for Cones Xmas		18.45	18.45
10/31/2022	Online Payment	Expenses LL - First Aid Medical Kit		25.89	25.89
10/31/2022	Online Payment	Expenses LL - First Aid Items		28.28	28.28
10/31/2022	Online Payment	Expenses LL - Raffle Tickets Xmas		33.54	33.54
10/31/2022	Online Payment	Expenses LL - Chocolate Prizes Xmas		49.68	49.68
10/31/2022	Online Payment	Expenses LL - Funs /Plastic Cups		52.20	52.20
10/31/2022	Online Payment	Expenses LL - Tokens Xmas		53.54	53.54
10/31/2022	Online Payment	Expenses LL - Audio Autumn Disco		54.80	54.80
10/31/2022	Online Payment	Expenses LL - Lucky Dip CupPrize		327.58	327.58
10/31/2022	Online Payment	Newlands Invoice No. 2552		384.00	384.00
10/31/2022	Online Payment	Ad Appraisal Ltd - New PE Kit		548.92	548.92
10/31/2022	Online Payment	Newlands Invoice No. 2553		1,500.00	1,500.00
11/7/2022	Direct Credit	Dorcas Cardless - Xmas Stall		15.00	15.00
11/7/2022	Direct Credit	Awayday at Home - Xmas Stall		15.00	15.00
11/8/2022	Direct Credit	Jos FM Fragrances - Xmas Stall		15.00	15.00
11/8/2022	Direct Credit	Stop into The Xmas - Xmas Stall		15.00	15.00
11/8/2022	Direct Credit	Your School Lottery		101.20	101.20
11/10/2022	Direct Credit	Stacey's Ballroom - Xmas Stall		15.00	15.00
11/14/2022	Direct Credit	5 Curm-Heath Bay Artwork		4.00	4.00
11/14/2022	Direct Credit	Amazing Creations - Xmas Stall		15.00	15.00
11/14/2022	Direct Credit	Stripe Payment - see report		1,087.02	1,087.02
11/15/2022	Direct Credit	5 Shewatt - Xmas Artwork		21.00	21.00
11/15/2022	Direct Credit	Amazon Europe - Smile		30.36	30.36
11/21/2022	Direct Credit	Stripe Payment - see report		1,748.84	1,748.84
11/28/2022	Direct Credit	Stripe Payment - see report		282.19	282.19
11/29/2022	Direct Credit	Squares Up - see report		4.91	4.91
11/29/2022	Direct Credit	Baggs 2 School		128.00	128.00
12/1/2022	Direct Credit	Squares Up - see report		14.73	14.73
12/1/2022	Cheque 100702	Frost Xmas Bazaar		710.00	710.00
12/1/2022	Cheque 100703	Cash Raffle Prize		100.00	100.00
12/5/2022	Online Payment	Expenses LL - Xmas, weight of LB001		336.97	336.97
12/5/2022	Online Payment	Expenses LL - Xmas Bazaar Tesco's		123.78	123.78
12/5/2022	Online Payment	Parties in a Day - Final Payment		400.00	400.00
12/5/2022	Online Payment	at My Own Work - Xmas Art		1,995.01	1,995.01
12/5/2022	Direct Credit	Squares Up - see report	291.72		291.72
12/5/2022	Direct Credit	Stripe Payment - see report	541.45		541.45
12/6/2022	Online Payment	Djoni Entertainment - Xmas Disco		300.00	300.00
12/6/2022	Direct Credit	Liane - Xmas Stall		15.00	15.00
12/6/2024	Direct Credit	Liane - Raffle and tokens purchase		23.00	23.00
12/6/2022	Direct Credit	Your School Lottery		84.80	84.80
12/12/2022	Direct Credit	Stripe Payment - see report		410.82	410.82
12/19/2022	Direct Credit	Stripe Payment - see report		284.37	284.37
1/3/2023	Direct Credit	Facebook membership renewal		140.00	140.00
1/5/2023	Direct Credit	Your School Lottery		97.40	97.40
1/23/2023	Online Payment	Stockville Ltd - Adventure Island Tickets		2400.00	2400.00
1/23/2023	Direct Credit	Stripe Payment - see report	268.89		268.89
1/30/2023	Direct Credit	Stripe Payment - see report	227.30		227.30
1/31/2023	Direct Credit	Amazon Europe - Smile		24.31	24.31
2/6/2023	Direct Credit	Stripe Payment - see report	66.24		66.24
2/9/2023	Direct Credit	Your School Lottery		92.80	92.80
3/13/2023	Direct Credit	Stripe Payment - see report		141.24	141.24
3/20/2023	Online Payment	Expenses LL - Morrisons Settlement		5.98	5.98
3/20/2023	Online Payment	Expenses LL - Audio Settlement		14.65	14.65
3/20/2023	Online Payment	Expenses LL - Audio Xmas Disco		34.88	34.88
3/20/2023	Online Payment	Settlement		195.00	195.00
3/20/2023	Direct Credit	Stripe Payment - see report	282.41		282.41
3/27/2023	Direct Credit	Stripe Payment - see report	200.54		200.54
3/6/2023	Direct Credit	Stripe Payment - see report	9.36		9.36
3/7/2023	Direct Credit	Your School Lottery		75.20	75.20
3/13/2023	Direct Credit	Stripe Payment - see report	96.51		96.51
3/17/2023	Direct Credit	Junior Bingo - Staff Staff Bagpans		4.50	4.50
3/17/2023	Direct Credit	Junior Bingo - Willow Crossley		4.50	4.50
3/20/2023	Direct Credit	Stripe Payment - see report	115.13		115.13
3/27/2023	Direct Credit	Stripe Payment - see report	86.14		86.14
3/30/2023	Direct Credit	Liane - Adventure Island Tickets		36.00	36.00
4/3/2023	Direct Credit	Stripe Payment - see report	53.02		53.02
4/4/2023	Direct Credit	Your School Lottery		78.00	78.00
4/12/2023	Direct Credit	Stripe Payment - see report	175.81		175.81
4/17/2023	Direct Credit	Stripe Payment - see report	128.57		128.57
4/24/2023	Online Payment	Expenses KG - Ad Lib Lonic Kids Bingo		10.43	10.43
4/24/2023	Online Payment	Expenses KG - Taffons Xmas Bazaar		14.38	14.38
4/24/2023	Online Payment	Expenses HM - Easter Eggs Junior Bingo		18.97	18.97
4/24/2023	Online Payment	Newlands Invoice - 3064		305.00	305.00
4/24/2023	Online Payment	Expenses LL - Colour Run Powder		1,140.00	1,140.00
4/24/2023	Direct Credit	Michelle Potting - Colour run		4.00	4.00
4/24/2023	Direct Credit	N Blackburn - Colour Run		7.00	7.00
4/24/2024	Direct Credit	Stripe Payment - see report	1,224.36		1,224.36
4/24/2024	Direct Credit	Amazon Europe - Smile		13.13	13.13
5/2/2023	Direct Credit	Squares Up - see report	92.82		92.82
5/2/2023	Direct Credit	Stripe Payment - see report	122.40		122.40
5/3/2023	Direct Credit	Your School Lottery		81.60	81.60
5/4/2023	Direct Credit	N Bume - Colour Run		21.00	21.00
5/5/2023	Online Payment	Expenses LL - Colour Run Ref LL002		272.34	272.34
5/5/2023	Online Payment	Expenses SMK - Colour Run Ref SMK 003		21.64	21.64
5/5/2023	Online Payment	Expenses LL - Colour Run Prizes Cudfops		624.70	624.70
5/5/2023	Online Payment	Newlands Invoice - 3065		2,788.21	2,788.21
5/9/2023	Direct Credit	Baggs 2 School		120.00	120.00
5/15/2023	Direct Credit	Stripe Payment - see report	80.23		80.23
5/19/2023	Direct Credit	Amazon Europe - Smile		40.50	40.50
5/22/2023	Direct Credit	Stripe Payment - see report	114.83		114.83
5/30/2023	Direct Credit	Stripe Payment - see report	85.35		85.35
6/1/2023	Direct Credit	Colley Crafts - Staff payment Summer		15.00	15.00
6/1/2023	Direct Credit	Liane - Adventure Island Tickets		36.00	36.00
6/5/2023	Direct Credit	Stripe Payment - see report	243.75		243.75
6/6/2023	Online Payment	Expenses KG - Krissy Crime Diagnostics		225.00	225.00
6/6/2023	Direct Credit	Your School Lottery		98.00	98.00
6/12/2023	Direct Credit	Squares Up - see report	47.15		47.15
6/12/2023	Direct Credit	Stripe Payment - see report	326.00		326.00
6/19/2023	Direct Credit	Stripe Payment - see report	193.67		193.67
6/20/2023	Online Payment	Expenses LL - Shed Storage Boxes		573.45	573.45
6/20/2023	Direct Credit	David Cason - Sponsorship (don invoice)		50.00	50.00
6/23/2023	Online Payment	Expenses SMK - Summer Fayre		53.99	53.99
6/26/2023	Direct Credit	Winks and Winklers - Staff Fayre		15.00	15.00
6/26/2023	Direct Credit	Stacey's Ballroom - Staff Fayre		15.00	15.00
6/26/2023	Direct Credit	Stripe Payment - see report	72.25		72.25
6/27/2023	Direct Credit	5 Smith Mini Figure - Staff Fayre		15.00	15.00
6/28/2023	Cheque 100704	Frost Summer Fayre		1,120.00	1,120.00
6/28/2023	Cheque 100705	Summer Fayre Raffle Prize		100.00	100.00
6/28/2023	Cheque 100706	Bouncy Castle payment Fayre		375.00	375.00
6/28/2023	Cheque 100707	Golf Green Fayre money Fayre		30.00	30.00
6/29/2023	Direct Credit	Squares Up - see report	9.82		9.82
6/28/2023	Direct Credit	Pretty in Pink - Staff Fayre		15.00	15.00
6/28/2023	Direct Credit	Bouncy Bar Games - Staff Fayre		15.00	15.00
6/29/2023	Online Payment	Expenses LL - Summer Fayre LL 004		733.72	733.72
6/29/2023	Direct Credit	Squares Up - see report	4.91		4.91
6/29/2023	Direct Credit	R Butternorth - Raffle and tokens		25.00	25.00
6/30/2023	Online Payment	Expenses SMK - Pennis Fayre		324.00	324.00
6/30/2023	Direct Credit	Noble Race Race - see - sponsorship tour invoice	300.00		300.00
7/3/2023	Online Payment	Expenses KG - Summer Fayre		79.16	79.16
7/3/2023	Online Payment	Expenses LL - Bookers Summer Fayre		111.48	111.48
7/3/2023	Online Payment	Expenses LL - Taffos Summer Fayre		181.52	181.52
7/3/2023	Online Payment	Mrs M A Smith Butchers - BBQ Meat Fayre		277.50	277.50
7/3/2023	Direct Credit	Liane Drinks purchase (left over stock)		15.00	15.00
7/3/2023	Direct Credit	Squares Up - see report	78.59		78.59
7/3/2023	Direct Credit	Joyce Solutions - sponsor Fayre		500.00	500.00
7/3/2023	Direct Credit	Stripe Payment - see report	792.43		792.43
7/3/2023	Direct Credit	Squares Up - see report	1,087.84		1,087.84
7/4/2023	Direct Credit	5 Thomas - drinks purchase (left over stock)		20.00	20.00
7/4/2023	Direct Credit	Your School Lottery		74.00	74.00
7/10/2023	Direct Credit	Stripe Payment - see report	196.61		196.61
7/13/2023	Direct Credit	in Galloway - Tommy & Pina Disco		4.50	4.50
7/13/2023	Direct Credit	Chapman Kids & 3 - Disco		13.50	13.50
7/17/2023	Online Payment	Expenses KG - Taffos Fayre		9.51	9.51
7/17/2023	Online Payment	Expenses LL - Audio Summer Discos		52.90	52.90
7/17/2023	Online Payment	Expenses BB - Summer Fayre		115.65	115.65
7/17/2023	Online Payment	Expenses LL - Summer Fayre		144.53	144.53
7/17/2023	Online Payment	Djoni Entertainment - Di Summer Discos		300.00	300.00
7/17/2023	Direct Credit	N Bume - School Disco's 3		15.00	15.00
7/17/2023	Direct Credit	Stripe Payment - see report	777.38		777.38
7/18/2023	Online Payment	V Shien, charity stall, tokens for Cash		131.50	131.50
7/19/2023	Online Payment	Expenses BB - BBQ Food Summer Fayre		21.44	21.44
7/19/2023	Online Payment	Expenses JH - Gas BBQ Summer Fayre		42.00	42.00
7/24/2023	Direct Credit	Stripe Payment - see report		291.78	291.78
7/26/2023	Online Payment	Newlands/Attain NS 3471		450.40	450.40
7/26/2023	Direct Credit	KG purchase drinks - left over stock		30.00	30.00
7/26/2023	Direct Credit	KG purchase drinks - left over stock		57.00	57.00
7/31/2023	Direct Credit	Stripe Payment - see report	154.20		154.20
8/7/2023	Direct Credit	Stripe Payment - see report	68.60		68.60
8/8/2023	Direct Credit	Your School Lottery		94.00	94.00
8/14/2023	Direct Credit	Stripe Payment - see report	34.20		34.20
8/21/2023	Direct Credit	Stripe Payment - see report	51.40		51.40
8/29/2023	Direct Credit	Stripe Payment - see report	102.80		102.80
8/30/2023	Direct Credit	NS purchase drinks - left over stock		11.00	11.00
8/30/2023	Deposit 200435	Pumpkin patch		33.00	33.00
8/30/2023	Deposit 200439	Halloween Disco		76.50	76.50
8/30/2023	Deposit 200438	Summer Disco		299.00	299.00
8/30/2023	Deposit 200434	ET Trial Dec '22		239.45	239.45
8/30/2023	Deposit 200440	Adult Bingo		425.50	425.50
8/30/2023	Deposit 200441	Colour Run		661.97	661.97
8/30/2023	Deposit 200436	Christmas Bazaar '22		2618.99	2618.99
8/30/2023	Deposit 200437	Summer Fayre '23		555.65	555.65
8/31/2023	Direct Credit	LL drinks purchase - left over stock		10.00	10.00
8/31/2023	Direct Credit	R Butternorth - Extra non uniform		12.00	12.00
8/31/2023	Direct Credit	R Butternorth - Non uniform Xmas		18.00	18.00
8/31/2023	Direct Credit	R Butternorth - Miscellaneous Found		20.00	20.00
8/31/2023	Direct Credit	R Butternorth - Sophie Drink payment		20.00	20.00
8/31/2023	Direct Credit	R Butternorth - Staff Fees Fayre		30.00	30.00
8/31/2023	Direct Credit	R Butternorth - Playground sales Xmas		76.03	76.03
8/31/2023	Direct Credit	R Butternorth - Krissy Crime Sales		87.00	87.00
8/31/2023	Direct Credit	KG drink purchase - left over stock		11.00	11.00
Total column addition					27,778.50
Total in bank					22,490.21
					22,490.21

4th June 2024

F.A.O: The Treasurer
Friends of Newlands Spring Primary School
Newlands Spring Primary School Academy Trust
Dickens Place
CHELMSFORD
Essex, CM1 4UU

Dear Sirs/Madam,

In accordance with instructions given to me, I have carried out an audit of the accounts (01.09.20 to 31.08.24) for the above organization. I have made a check against the Bank statements, invoices and receipts. I find the accounts and statement of accounts to be prepared on a consistent basis in accordance with generally accepted accounting principles.

Yours faithfully

A handwritten signature in black ink, appearing to read 'K Porter'.

Mrs Kay Porter, MAAT
2 Lake Mead
Heybridge
MALDON
Essex, CM9 4UJ.