

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date Period end date

Charity name

Charity No
(if any)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aims of The Friends of Cottered Church are to help maintain, beautify and keep in good order the fabric, internal fittings and furnishings of the Church of St John the Baptist, Cottered.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Due to the ongoing restrictions caused by Covid-19, during 2021 the Friends confined fundraising activities to an appeal for donations to enable toilet and kitchenette facilities to be installed in Cottered Church.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During 2021 the Friends raised £30,000 towards the installation in Cottered Church of toilet facilities with disabled access and a kitchenette. This has allowed the Church building to be used for events other than religious services, and as the building is open during the day the toilet is available to be used by members of the public.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	At the end of 2021 the Friends of Cottered Church had a cash balance of £18,753.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Any cash held at the end of a financial year is carried over to be available for projects in the following year.
Amount of reserves held	Para 1.22	£18,753.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution dated 30th May 1978, amended 21st April 1982.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity is a small unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees are the Chairman, Secretary and Treasurer of the charity. They are elected/re-elected at the charity's AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Friends of Cotted Church
Other name the charity uses	N/A
Registered charity number	284785
Charity's principal address	Cheynes Cottage Cotted Buntingford Herts SG9 9PZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Hugh Cassia	Chairman		N/A
2	Ingrid Julie Weekes	Secretary		N/A
3	Kathryn Cassels	Treasurer		N/A
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6				
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10				
11				
12				
13				
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15				
16				
17				
18				
19				
20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Ingrid Weekes	K Cassels
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Full name(s)	INGRID JULIE WEEKES	KATHRYN CASSLS
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Position (eg Secretary, Chair, etc)	SECRETARY	TREASURER
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Date	28 OCTOBER 2022
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FRIENDS OF COTTERED CHURCH

INCOME AND EXPENDITURE ACCOUNT AND BALANCE SHEET FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

Income and Expenditure Account for 2021

2020

Income

	£	£	£	£
Covenants		3.00		3.00
Interest received		242.17		402.36
Donations		0.00		0.00
Events (Net Income)				
Toilet Project	24,379.66		587.50	
Gift Aid Claim (Toilet Project)	5,748.75		0.00	
"Glimpses of Cottered"	69.34		42.00	
Christmas Cake Auction	27.00	30,224.75	0.00	629.50
		30,469.92		1,034.86
 <u>Expenditure</u>				
Toilet Project		47,155.33		0.00
		47,155.33		0.00
		-16,685.41		1,034.86

Funds raised to:	31 December 2020	159,641.46	
	31 December 2021	30,469.92	190,111.38
Repair work to:	31 December 2020	142,682.69	
	31 December 2021	47,155.33	189,838.02
English Heritage Grants to:	31 December 2020	18,480.00	
	31 December 2021	NIL	18,480.00
		18,753.36	

Balance Sheet as at 31 December 2021ASSETS

	£
Saffron Building Society	4,607.82
NS&I	5,064.68
Bank Community A/C	9,080.86
	18,753.36

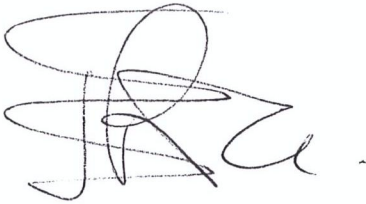
LIABILITIES

	£
Fund	18,753.86
	18,753.86

I have compared the accounts of The Friends of Cottered Church for the year ended 31 December 2021 with the records produced to me and find that they are in accordance herewith.

Signed

Date



17 Feb 2022.

Erika J M Price

10 River Place
St Ives
Cambridgeshire
PE27 5DE

FRIENDS OF COTTERED CHURCH

FUND RAISING 2017-2021

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
	£	£	£	£	£
Covenants	3.00	3.00	3.00	3.00	3.00
Donations		2,327.92			
Interest Received	334.28	457.85	516.42	402.36	242.17
Film Evenings	397.88	523.21	572.25		
Village Festival	193.00	171.00	162.20		
Christmas Get-together	413.16	461.35	560.50		
Sale of Notelets	17.00		10.00		
Quiz Nights	872.58	886.96	1,002.05		
Toilet Project				587.50	24,379.66
Gift Aid Claim (Toilet Project)					5,748.75
Christmas Cake Auction					27.00
"Glimpses of Cottered"	51.00		90.00	42.00	69.34
TOTAL	2,281.90	4,831.29	2,916.42	1,034.86	30,469.92
Expenditure	744.98	5,166.00	400.00	0.00	47,155.33
NET INCOME	1,536.92	-334.71	2,516.42	1,034.86	-16,685.41

FRIENDS OF COTTERED CHURCH

INCOME AND EXPENDITURE ACCOUNT AND BALANCE SHEET FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021

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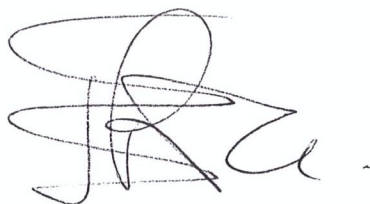
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Expenditure	744.98	5,166.00	400.00	0.00	47,155.33
NET INCOME	1,536.92	-334.71	2,516.42	1,034.86	-16,685.41