

	<b>Trustees' Annual Report for the period</b>							
	<b>From</b>	Period start date			<b>To</b>	Period end date		
		01	09	2020		31	08	2021

Section A		Reference and administration details	
<b>Charity name</b>		St Nicolas Pre School	
<b>Other names charity is known by</b>			
<b>Registered charity number (if any)</b>		284755	
<b>Charity's principal address</b>		Boxhill Walk	
		Abingdon	
		<b>Postcode</b>	<b>OX14 1HB</b>

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Jackson	Chair		
2	Vinoy Ramachandran	Treasurer		
3	Courtney Ratty	Secretary		
4	Clare Soper	Waiting List		
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17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year
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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 1 <sup>st</sup> April 1982, Amended 19 <sup>th</sup> October 2000
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected at the AGM in October each year. The names for new Trustees are proposed, seconded and elected the next year.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

St Nicolas Preschool has been based in the grounds of St Nicolas Primary School for over thirty five years. Our objectives have always been to put the children first whilst offering a happy, safe environment for children to start their journey into primary education. With the strengths of our qualified, experienced staff. Parents and families we endeavour to offer a caring setting that promotes learning. Surveys are sent out yearly to ensure we continue to offer the best start for our children. We offer a nurturing, encouraging environment so all families and children can develop into confident learners. We use the guidance from the Early Years Foundation Stage documentation 2017 to provide the community with a thriving non-profit making setting. The community are welcomed to share and develop family life within our group. We work with outside agencies to offer all children the best start in life, welcoming children with English as an additional language and special educational needs, to help them reach their best potential. We take safeguarding very seriously and are involved in supporting families in Abingdon with additional needs.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

September 2020 the doors opened to a new cohort amidst a global pandemic. Preschool numbers were low compared to previous years. This was potentially a mix of the pandemic and a low birth year, which we later discovered when the Primary School opened for admissions in November 2020.

We are very much part of the community, and maintain close links with St Nicolas Primary school, and outside agencies such as speech and language therapists and SENco's so that we are all very much involved in our children's future.

Our Trustees have due regard to the guidance on public benefit issued by the Charity Commission when making decisions of the future changes.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Summary of the main achievements of the charity during the year

This was an unprecedented year. The staff had to work in very difficult circumstances to flex and adapt to the ever changing rules and guidance issued during the pandemic.

OSTED visited in June 2021 and awarded a GOOD report. The last report was Requires Improvement so this is a fantastic achievement by the staff. The report was very complementary and only minor recommendations were recorded.

Usual fundraising efforts were not possible this year so the committee reached out to parents to ask for donations of equipment or cash. This was received very well by parents and enabled a lot of resources to come into the preschool. This is something I would recommend continuing.

In the summer of 2021 the preschool underwent significant renovations to the outside area. The outside space was becoming unsafe for children and certain areas were no longer accessible due to the Health and Safety concerns. The preschool had some funds but were £4000 short. The Treasure and Chair consulted the committee and agreed that funds from the reserve account would be used and replaced over a 2 year period. We weighed up the risk and decided that the risk of closure was minimal where the risk of injury was high.

As referenced in previous reports the struggle to get an active committee continues and fewer parents or carers are volunteering their time. This is a trend being seen across most parent volunteer platforms.

We continue to embrace our partnership with the attached school, sharing and developing plans for the future, monitoring individual learning areas and working together to make the transition into school a rewarding and happy experience.

Integration days for the children going in to St Nicolas Primary School were not possible so the preschool staff worked with the reception team to allow the children to meet the staff over the fence.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

We have two accounts with reserve funds. One for redundancy costs and the other to "make good" the land for return should the Preschool close.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F**

**Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

Sarah Jackson

**Full name(s)**

Sarah Jackson

**Position (eg Secretary, Chair, etc)**

**Date**

23.06.2021

**FY2020-2021**

<b>Profit &amp; Loss</b>	<b>09/20</b>	<b>10/20</b>	<b>11/20</b>	<b>12/20</b>	<b>01/21</b>	<b>02/21</b>	<b>03/21</b>
Days in month	30	31	30	31	31	28	31
	<b>09/20</b>	<b>10/20</b>	<b>11/20</b>	<b>12/20</b>	<b>01/21</b>	<b>02/21</b>	<b>03/21</b>
Parents Paid Hours		-516	408	5	414	26	19
OCC AP	25,173		17,758	470	20,142	105	11,797
Comp Voucher Serv			972			828	
National Savings							18
Snack Fees			63				
Legacy Gift							
Tea Towels							
Fundraising							
<b>Incomes</b>	<b>25,173</b>	<b>-516</b>	<b>19,201</b>	<b>475</b>	<b>20,556</b>	<b>959</b>	<b>11,834</b>
Staff	7,410	7,394	7,613	7,091	7,339	7,080	7,302
PAYE and Pensions	225	207	230	177	202	171	191
<b>Direct Costs</b>	<b>7,635</b>	<b>7,601</b>	<b>7,843</b>	<b>7,268</b>	<b>7,541</b>	<b>7,251</b>	<b>7,493</b>
Tesco - Food Costs	263	162	237	170	210	123	257
Asda							270
Amazon Prime - Subs	8	8	8	8	8	8	8
Gift Cards for Grants				210		135	
Alexandra Website Derby						27	
BT - Phone	53	53	52	52	52	53	53
Amazon - Supplies	107	169	426	79	74	15	246.27
Tesco - Subs	7	7	7	7	7	7	7
Grundon - Waste	53	66	59	66	53	58	58

Gompels - Supplies		251	172	153	43	456	230
Thames Valley Copiers		118	54	<u>31</u>		75	14
Lawrence Rodgers	99		31		31	99	
Argos						94	
Wickes - Repairs						33	
Royal Mail/Post Office							2
TT Group Limited	26						48
Preschool Learning	310	258					
Red Cross				302			
Electricity							
The Works - Supplies				32			
Twinkl - Subs							
MGI Limited							
Go Daddy							
Matrix Int	129						
F Church Ltd							
JK Garden							
Oxfordshire Hire.gov				20			
Rob Adcock - Repairs							
Eyfs.info	121						
Class Fundraising							
Winzip	52						
St Nicolas Church Council - Rent							
OFSTED		50					
St Nicolas School		134					
Oxford Co Council							
Kim Marczak	60						
Findel Education				130			
Oxford Pat Testing					102		

<b>Operating costs</b>	<b>1,288</b>	<b>1,277</b>	<b>1,046</b>	<b>1,261</b>	<b>580</b>	<b>1,184</b>	<b>1,193</b>
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<b>Profit/Loss</b>	<b>16,251</b>	<b>-9,394</b>	<b>10,312</b>	<b>-8,054</b>	<b>12,435</b>	<b>-7,476</b>	<b>3,148</b>
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04/21	05/21	06/21	07/21	08/21	YTD
30	31	30	31	31	365

04/21	05/21	06/21	07/21	08/21	FY14
502				4	862
19,711	165	16,080	850	85	112,336
936					2,736
14	144				176
116	56				235
			211		211
			70		70
					0
					0

<b>21,278</b>	<b>365</b>	<b>16,080</b>	<b>1,131</b>	<b>89</b>	<b>116,625</b>
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7,326	7,532	7,533	7,867	9,435	90,922
198	211	228	244	481	2,767
					0

<b>7,524</b>	<b>7,744</b>	<b>7,761</b>	<b>8,111</b>	<b>9,917</b>	<b>93,689</b>
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98	194	220	127		2,063
	135		810		1,215
8	8	8	8	8	96
					345
					27
56	56	55	38	43	617
162.34	104.33	134.95	122.92	63.54	1,704
7	7	7	7	7	84
76	58		58	72	679

281		313	208	34	2,140
	86	33	68		480
	41	61	133		493
					94
		38			71
					2
					74
53	562				1,182
151					454
543					543
	9				41
	5	5	5	5	21
		307			307
		101			101
			119		248
			144		144
				390	390
				15	35
				14,519	14,519
				121	242
					0
					52
					0
					50
					134
					0
					60
					130
					102
					0
					0
<b>1,435</b>	<b>1,265</b>	<b>1,283</b>	<b>1,849</b>	<b>15,278</b>	<b>28,939</b>

12,319	-8,644	7,036	-8,830	-25,105	-6,002
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**FY2020-2021**

<b>Profit &amp; Loss</b>	<b>09/20</b>	<b>10/20</b>	<b>11/20</b>	<b>12/20</b>	<b>01/21</b>	<b>02/21</b>	<b>03/21</b>
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