

REGISTERED COMPANY NUMBER: 1627610 (England and Wales)
REGISTERED CHARITY NUMBER: 284701

**Report of the Trustees and
Financial Statements For The Year Ended
31 March 2023
for
Saint Catherine's Hospice Trust**

Ingham & Co.
Chartered Accountants
Statutory Auditor
George Stanley House
2 West Parade Road
Scarborough
North Yorkshire
YO12 5ED



Saint Catherine's Hospice Trust

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For The Year Ended 31 March 2023**

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Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the consolidated financial statements of the charity and its subsidiaries for the year ended 31 March 2023, which are also prepared to meet the requirements for a group director's report and accounts for Companies Act purposes. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Purpose and activities

The primary object of the Trust is to promote the relief of symptoms and enhance the wellbeing of patients and their carers with specialist palliative care and end of life needs. The Trust meets this objective through its promotion and provision, where appropriate, of holistic care for patients with a life limiting illness who are in need of specialist palliative and end of life care.

The Hospice provides consultant led specialist palliative and end of life care services to those patients with a life limiting illness, regardless of diagnosis, referred in to our care.

The Hospice serves a 1600 square mile area, with both in-patient provision in Scarborough and a range of outpatient and community services.

Scarborough based:

- Purpose-built Hospice opened in 1985, moving to its current site in 2004 providing specialist palliative care beds in single en-suite in-patient rooms.
- Our Wellbeing Centre allows patients to access the following services:
 - Assessment, re-enablement and optimising function and wellbeing, through access to a multi disciplinary team.
 - Specialist Lymphoedema clinic.
 - Specialist Palliative Care Consultant outpatient clinics.
 - Input into specialist Neurology Multi-Disciplinary Team clinics.
 - Complementary Therapy consultations and clinics.
 - Specialist Palliative Care Social Work services.
 - Occupational Therapy and Physiotherapy Services.
 - Carers Support.
 - Breathlessness management education programme.
 - Reiki for patients and carers.
 - Bereavement Support Service for both children and adults serving those with a connection to Saint Catherine's.
 - Pastoral Care.
 - Specialist Palliative Care Counselling.
- Out of hours PallCall telephone support service for patients, carers and other healthcare professionals.
- Education centre providing a range of specialist courses for healthcare professionals.
- Multi disciplinary student placement.
- Nurse led beds providing end of life care for patients from Scarborough hospital.

Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Purpose and activities

Community based:

- Wellbeing Centre provision at our main site for patients across our whole geographical area.
- Domiciliary based Community Specialist Palliative Care provided by our Clinical Nurse Specialists.
- Community consultant access through domiciliary visits or clinics.
- Consultant clinic to Bridlington patients.
- Consultant clinics at Scarborough Hospital.
- Domiciliary Occupational Therapy, physiotherapy and social work visits.
- Domiciliary Bereavement Support visits.
- Consultant support to other healthcare professionals.
- Fast Track Home Care Service providing packages of care in a patients home. Scarborough, Whitby, Filey.

The main objectives for the year were to re-engage with our partners and our communities, and re-start key services that had been impacted during the Covid-19 pandemic to support our patients, their families and carers, and to develop our work with new Integrated Care Board supporting the development of integrated healthcare and new ways of working, particularly in the community.

Public Benefit

The Board of Trustees are satisfied that they have complied with the duty in section 17(5) of the Charities Act 2011 to have regard to the Charity Commission guidance on public benefit in the provision of its activities. A review of the significant activities undertaken by the charity during the year to further its charitable purposes for the public benefit is detailed below.

Volunteers

The Hospice relies heavily on the support of volunteers and currently has around 350 volunteers across all our services, in our shops, helping out with fundraising and in our business support services. The Board are incredibly grateful to all those who volunteer time for their commitment to the Hospice and would like to express their gratitude and thanks to all our volunteers. Volunteers remain a vital resource for Saint Catherine's helping to support our fundraising and shops throughout 2022-2023.

STRATEGIC REPORT

Achievements and performance

Charitable activities

The Hospice's Strategic Intent 2021-2024 provides a clear focus for the ongoing development of Saint Catherine's. The six intentions focus on: Clinical Excellence, Empowered People, Innovation and Improvement, Systems and Processes, Financial Sustainability and Reputation. The Hospices' set of values and behaviours are how we will deliver our Strategic Intent and these are based on: People Centred, Teamwork, Integrity and Quality & Excellence. Our Strategic Intent continues to support our ongoing response to living with Covid-19. Technology continues to be, a significant part of the changes to services and support for our patients, families and carers.

**Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2023**

STRATEGIC REPORT

Achievements and performance

Charitable activities - continued

The Hospice continues to review the delivery and development of all its services in light of the changes in the local health and social economies, seeking to respond to local plans and objectives. In conjunction with needs analyses gathered by the ICB. During 2022-2023 we have been able to slowly develop new ways of delivering care and support through our Wellbeing Centre for patients and families. Our services received 1901 referrals to provide specialist care and support. We had 189 admissions to the In-Patient Unit with 21 being admissions from Scarborough Hospital to Nurse Led Beds. Our Palliative Care Counselling Team made 858 contacts to support clients, and the domiciliary fast track care teams 3618 visits to patients in their own homes and an additional 710 contacts. Our Community Palliative Care Clinical Nurse Specialists received 742 referrals which resulted in 6431 contacts. Our Therapies Team in total had 1456 contacts with patients, and our Social Workers provided 1098 contacts over the year.

We continued to work with the ICB to develop and continually improve our services during 2022-2023. The commissioners asked Saint Catherine's to deliver a Fast Track Domiciliary Care service delivering packages of care to patients across our whole Scarborough, Whitby and Filey area.

The Hospice continues to play a role in the wider healthcare system by engaging with commissioners and local healthcare forums across North Yorkshire and Humber. The Executive Team continues to engage with key local stakeholders. In addition one of the Executive Team holds the role of Clinical Lead, Palliative Care and End of Life for Cumbria and North East, Yorkshire and Humber for the strategic clinical network. The Hospice also forms part of a seven Hospice collaborative working across Humber and North Yorkshire Health and Care Partnership.

Feedback on our charitable activities:

The Hospice has continued to deliver high quality care and service to our patients, families and clients. The Hospice receives feedback from patients, carers and professionals and through 2022-2023 we were told:

Patients/carers/families have said:

"What a team – nurses, doctors, health carers, housekeepers, physios, chefs, students and ward clerks – all AMAZING!"

"Thank you so, so much for all the love and kindness you gave to our dad – and also to us. What a place St Catherine's is! Beautiful garden full of blooming flowers and blossom trees, and staff full of warmth and humanity."

"I just want to thank you all so much for the amazing care you all gave during his last few days. The hospice is a truly special place and I am so grateful he was there. Thank you also for looking after us over that time. I will never forget your kindness and understanding during such a distressing time but also the laughter and normality that helped to ease the pressure. You all have a special place in my heart, and I know he would want to thank you all as well."

"There are no words that can express how much your care for our family member has meant for myself and family. In the short time of meeting you all: Doctors, Nurses, Carers, Kitchen staff and Cleaners, the warmth, compassion and comfort that you have shown has been beyond what we could have imagined. Each and every one of you went out of your way to comfort and calm us. We will be eternally grateful and never forget the kindness."

"I would like to thank everyone at St Catherine's for the care, love and support shown to and myself during his two stays with you. He really appreciated everything you did for him as did I. You made what was a difficult time that little bit easier to bear, and for that I am very grateful."

Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2023

STRATEGIC REPORT

Achievements and performance

Feedback on our charitable activities - continued

Professionals have said:

"I want to say a big thank you to you all. The Nurses, Doctors, HCAs, Domestic and Support workers, food team, Physio OT, counselling team, Ward Clerk etc. It's been just 6 months now working with you. I have learned a lot working with you. The love, kindness and politeness within your team are great virtues. I have enjoyed working with you all, I will miss you all."

"To the wonderful team at Saint Catherine's. Nurses, HCAs, Doctors, Therapists, and everyone else. Massive thank you to everyone who helped me grow and making me feel so welcome during my time. Student Nurse"

Income generation

The Trustees evaluate the effectiveness of all income generation activities with reference to planned income and the overall Income Generation and Marketing strategy through Board meetings. The Fundraising and Marketing Director and Chief Executive provide reports to the Board to report financial income. Monthly Management Accounts report actual results against budget and are provided to Trustees quarterly.

The Hospice recognises the crucial importance of all its Income Generation activities. The Hospice has established a relationship during 2022 and now continues to work with Humber and North Yorkshire ICB, to continue contracted activity bringing in commissioned income. The Hospice continues to review the performance of all of its income generation activities, to ensure the services remain as effective and efficient as possible. The Hospice remains incredibly grateful to all its supporters and donors and recognises the challenges faced by our communities in the continuing economic climate.

Fundraising and compliance

The Hospice is registered with the Fundraising Regulator and continues to review the legal requirements and best practice guidance for all income generation activities, to ensure all practices and ethics meet the required standards and vulnerable persons and other members of the public are protected. The Trustees receive formal updates on any matters of concern in the form of regular CEO updates and papers to Board.

The Hospice delivers its own fundraising activities directly and also has volunteers and supporters who fundraise on our behalf. Our fundraising team provide guidance and support to assist staff, volunteers and supporters in their fundraising activities.

The Hospice does not undertake any cold-call canvassing for the Lottery and no other cold-call approach is undertaken in any income generation activity. The Hospice does not use any professional fund-raisers in respect of any income generation activity.

Saint Catherine's Hospice Lottery Limited utilises the services of an external lottery manager to manage and promote our weekly lottery draw. The lottery manager, Sterling Lotteries, is licenced and regulated by the Gambling Commission as a Non-Remote and Remote External Lottery Provider.

The Hospice continuously reviews its information governance and security and continues to achieve the required standards for the Data Security and Protection toolkit ("DSP") in 2022-2023, as required by the NHS and the CQC.

Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2023

STRATEGIC REPORT

Achievements and performance

Investment performance

The Charity has an agreed investment policy with its investment managers based on the requirements from the portfolio; to provide a high level of income and a capital buffer in case of a shortfall in funding-income; to accommodate the level of risk the Trustees are prepared to accept; to take account of the timescale over which the investments are expected to be held. Based on the consideration of these factors the investment benchmark agreed for the portfolio with the investment managers is: 36% FTSE All Share; 36% FTSE World Excl. UK; 13% FTA British Government Fixed All Stocks; 9% Bank of England Base Rate (+2%); 5% IPD Monthly; and 1% Bank of England Base Rate (-0.5%). This represents a strategic asset allocation of: a target of 72% (range 45-75%) in Equities with a 50/50 split between UK and Overseas ; target of 13% (range 10-35%) in Fixed Interest; target of 9% (2.5-20%) in Infrastructure; target of 5% (0-12.5%) in Property; and a target 1% (0-20%) in Cash. This allocation maintains the Hospice's 5-10 year horizon of medium to long-term investment with a Medium risk profile and Balanced investment objective.

The Trustees understand that over the long term this agreed format will allow the capital value of the portfolio to be at least retained in real terms and will generate a good level of income to support the hospice. The Trustees also understand that investments do not move in a linear fashion and there will be individual years, and periods perhaps in excess of a year, when the portfolio value may fall. However they also understand that, based on historical returns, equity investment is necessary if the value of both the capital value of the fund and income is to maintain its purchasing power when compared with inflation.

Saint Catherine's year to 31st March 2023 saw the Hospice's portfolio come under pressure as high inflation and sharply rising interest rates led to turbulent investment markets. At 1st April 2022 the portfolio was valued at £3.557m, increasing to £4.115m at 31st March 2023 as a result of further funds being transferred into our investments.

The portfolio continues to be managed for long term growth in both its capital value and the level of income it can generate. For 2023 the portfolio's total return was -4.8% compared to the benchmark's -1.7%; the three year cumulative return shows +23.7% compared to the benchmark's +27.5%. In 2022-23 the Hospice received £110,332 income from its investment portfolio.

The outlook remains cautious in the short-term with inflation proving to be stickier than anticipated and interest rates having to remain higher for longer to combat this. Markets believe we are nearing 'peak' interest rates but economic growth is already being squeezed by higher rates and the prospect of weaker corporate earnings leads markets to retain some caution in the short-term. Fixed Interest markets have started to offer more value recently with the upward move in bond yields; equities remain the best prospect for delivering long term capital appreciation and income growth but equity markets may remain volatile in the short-term as investors grapple with a tighter monetary environment.

Appreciation

The Board again expresses its appreciation of all who work so generously for Saint Catherine's, senior management, staff and volunteers. Their united efforts make possible the delivery of care to our patients at the highest level of quality and the continuing outreach of knowledge and expertise in specialist palliative care to the wider constituency.

Mike Wilkerson, the Chief Executive, left Saint Catherine's in January 2023 and the Board expressed their appreciation for his work. The Board were delighted to appoint Ray Baird as Chief Executive and he joined Saint Catherine's in March 2023, bringing with him huge experience in healthcare and the charity sector.

Financial position

The overall operating surplus for the restricted and unrestricted fund, as detailed in the financial statements described as "Net income" was £325,494 (2022 - £1.24m). A breakdown of the income and expenditure of the Charity and its subsidiaries is given in the Consolidated Statement of Financial Activities and associated notes.

Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2023

STRATEGIC REPORT

Achievements and performance

Financial position - continued

At 31 March 2023 the Group had Net Current Assets of £2,843,714 (2022 - £3,049,677) and overall Net Assets of £11,733,773 (2022 - £11,408,279).

The Group's unrestricted funds totalled £11,601,512 (2022 - £11,263,028) and were represented by tangible fixed assets of £4,597,808 (2022 - £4,721,402), investments of £4,195,364 (2022 - £3,637,200) and unrestricted net current assets of £2,808,340 (2022 - £2,904,426).

The Group's restricted funds totalled £132,261 (2022 - £145,251) and were represented by tangible fixed assets of £96,887 and net current assets of £35,374.

Principal funding sources

The Charity's principal funding sources are shown in the Consolidated Statement of Financial Activities on page 15 of the financial statements. The main funding sources for the Hospice in 2022-2023 continue to be legacies, voluntary donations, lottery and contract income from the ICS. Following the Covid pandemic, in 2022-2023 the retail shops recovered well, almost reaching pre-pandemic levels. With a creative approach to fundraising activities during 2022-2023 the Hospice also saw the income from fundraising activities and sponsorship recover well. The Trustees anticipate that income generation in the coming year will be affected by the continued economic pressures and global crises, and will continually monitor the situation through regular financial reporting and review. The Trustees undertake financial modelling to continue to review actions required. The delivery of the Board's Strategic Intent continues to include the focus on continuous improvement to ensure the efficient and effective use of all our resources for the benefit of our patients, families and carers.

Investment policy and objectives

The articles of association authorise the Trustees to make and hold investments using the general funds of the charity. The Board engages appropriate professional advice in the choice and movement of investments. With the approval of the Charity Commission, the Board continues to delegate responsibility for the investment portfolio management to Investec.

The Board reviewed the "Statement of Investment Principles" produced in accordance with the Trustee Act 2000, and agreed to maintain this as the organisation's statement.

The main investment policy objectives were aimed at maintaining capital value whilst meeting a target income figure as a minimum but also aim to build reserves if possible. The Hospice continues with its ethical policy of not investing in any tobacco related equities.

Reserves policy

The reserves policy is monitored and reviewed annually by the Board of Trustees.

The policy on reserves was reviewed and the Trustees agreed to stay with the formula of trying to build free reserve levels back to one year's running costs after taking into account guaranteed income, whilst at the same time looking to fund organisational development. The Trustees recognise the importance of using free reserves to help ensure continuity in the event of any large variation in income, any emergency financial demands, bridge any cash flow problems, pay for any future projects and to help generate income. The current level of free reserves allows the Trustees to cover these potential demands. The Hospice currently has free reserves of £6,039,077, which equates to 11 months running costs for 2023-24.

Going concern

The charitable company relies upon funding from voluntary donations, legacies and funding from the ICS, which all contain a degree of uncertainty, however the Trustees consider that the charitable company has sufficient resources to continue in existence for the foreseeable future.

Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2023

STRATEGIC REPORT

Principal risks and uncertainties

The Trustees consider that the principal risks and uncertainties faced by the charitable company and its subsidiaries are as follows:

- the Hospice's reliance on the generosity of the local community in providing donations, fundraising support and income and legacies.
- the current global economic crises and war in Ukraine.
- the recruitment and retention of nursing and medical professionals in the current healthcare environment, and organisational support staff and volunteers
- the maintenance of Government funding for hospices for the long-term, and the continued impact of the creation
- the ongoing recovery for our shops income in 2023-2024.

Plans for future periods

Our main objectives will remain as:

1. Maintain Saint Catherine's Care Quality Commission rating as 'Good' or 'Outstanding' by safely delivering to patients, carers, and families an appropriate range and quality of integrated core services, which are structured to provide easily accessible, responsive, and scalable holistic person-centred care.
2. Deliver Saint Catherine's care and support through an integrated employee and volunteer workforce of empowered people. Attract and retain people by offering attractive salary and benefits, which includes developing and investing in people through ongoing training and education. Offer a variety of high quality and flexibility opportunities for volunteers which demonstrates the unique value and potential for our volunteer role.
3. Maintain Saint Catherine's Specialist Palliative and End of Life Care focus, which is underpinned by a culture of learning and continuous improvement, together with a strong research capability. Use the outcomes of applicable research and external best practice to support continuous improvement, innovation and development of the core services provided to patients, carers, and families.
4. Utilise and develop information technology and electronic records and systems throughout Saint Catherine's to always ensure regulatory compliance, ensure good quality and robust data management, and maximise the efficient and effective use of all resources.
5. Maintain a sustainable level of total expenditure for Saint Catherine's, through a culture of continuous improvement and with effective and efficient use of resources across all departments. Including development of environmentally sustainable ways of working.
6. Ensure Saint Catherine's maintains a visible profile and a highly respected reputation in all the local, regional and national communities for whom we deliver care and support.

We continue to work towards demonstrating the impact of the work we do and evaluating the Integrated Palliative Care Services.

The Board of Trustees in conjunction with the Executive Team will ensure the delivery of the Board Strategic Intent 2021-2024. Fundamentally, the Board continuously improves services to ensure the Hospice is 'fit for the future' and remains on a solid and secure financial foundation and this will remain the priority in 2023-2024.

**Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Trust is a company without share capital, governed by its memorandum and articles of association, incorporated on 7 April 1982.

Recruitment and appointment of new trustees

The appointment and election of Trustees are governed by the articles of association. Under those articles one third of the Trustees are subject to retirement at each annual general meeting and are eligible for re-election.

This year Debbie Westmoreland was re-elected to the Board. Sue Standard- Sheader and Malcolm Chell retired as Trustees and Saint Catherine's thanked them both for their long service and dedication to the Hospice. Subsequently both Sue and Malcolm agreed to remain as Trustees and were reappointed. New Trustees are eligible for election by recommendation of the existing Trustees or by written notice from a member. Sharon Clipperton was appointed 27th February 2023.

Organisational structure

The organisational structure of the Trust is made up of an Executive Committee, known as the Board of Trustees, of up to fifteen Trustees who are recruited from the wider body of members of the Trust which currently number 31. All Board members are elected for a period of three years after which time they can put their name forward for re-election at the AGM if they so wish. The total number of years that a Trustee can normally serve is nine years.

Saint Catherine's Hospice Trust has two wholly owned trading subsidiaries, Scarborough Hospice Sales Limited and Saint Catherine's Hospice Lottery Limited, both incorporated in England and Wales. The directors of the subsidiaries are also Trustees of the charity.

Decision making

The Board of Trustees, which is attended by the Board members and the Chief Executive, Clinical Services Director, Medical Director, Finance Director, and Quality and Safety Lead, meet every two months.

Induction and training of new trustees

A Role Description and Person Specification for the role of Trustee has been drawn up and all Trustees are required to sign up to a Trustee code of conduct, an eligibility statement declaring they are a fit and proper person to undertake the role of a trustee and a separate confidentiality statement. Additionally, Trustees are DBS checked and checks are made at Companies House to ensure Trustees are not disqualified as being Directors. New Trustees will be invited to spend a day at the Hospice to see all the facilities and meet staff and will be provided with guidance on the roles and responsibilities of Hospice Trustees using guidance produced nationally by HospiceUK and the Charity Commission. In addition to the Board meetings the Trustees take part in an annual away day with senior staff and are invited to attend other information events such as the volunteers forum. The Board also undertake regular announced Visits.

Senior management remuneration

The remuneration of the senior management team is reviewed as required by the Board of Trustees in line with staff pay reviews.

Relationships

The Hospice continues to encourage its senior personnel to participate in the activities of the various professional organisations available to them. Each of the multi-disciplinary functions meets with its peers in other Hospices across Yorkshire and the Humber, which includes CEO Forums and Executive Clinical Leads in Hospice and Palliative Care Forum, Palliative and EOL North Yorkshire and York locality meeting, Regional Strategic Clinical Leads Meeting, National Regional Clinical Leads Meeting ICS Board meeting and Community Collaborative Board Meeting

The work of the Palliative and End of Life Care Clinical Network, HospiceUK and the Forum of Hospice Chairpersons at both regional and national level, is supported.

Saint Catherine's continues its membership of and engagement with a collaborative for the 7 hospices across the Humber and North Yorkshire Health and Care Partnership.

Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Clinical Director also holds the role of Clinical Lead for Strategic Clinical Network for Palliative End of Life for the North East and Yorkshire.

Regular contact and liaison is maintained both with the purchasers and fellow providers of health care in the region covered by the Hospice, and we remain committed to a policy of collaboration, cooperation, and partnership.

Related parties

None of the Trustees receive remuneration or any other benefit from the charity.

The Trustees are required to submit annual related party forms to the charity detailing their family connections and external business interests.

The charity's wholly owned subsidiaries, Scarborough Hospice Sales Limited and Saint Catherine's Hospice Lottery Limited trade on behalf of the charity. The results of the individual subsidiaries are detailed in note 13 to the financial statements. The financial statements consolidate the results of the charitable company and both subsidiaries.

Risk management

The Trustees acknowledge their responsibility in identifying major risks to which the Hospice may be exposed and have a formal process of risk management. The Board Risk Register is reviewed at each Board meeting.

The major risks to which the charity is exposed, as identified by the Trustees, have been reviewed through the day to day Executive Team activities, and systems have been established to mitigate those risks. The risk identification process for non financial risk is undertaken initially by the Chief Executive in conjunction with the professional managers of the Executive Team. As areas of risk are identified, they are reviewed initially by the Executive Team, and may then be referred to the Board through fortnightly updates from the CEO for consideration, or directly to a Board Meeting. A decision on appropriate action will then be made by Trustees.

In respect of financial risk, the trustees identify major risk through consideration at the Board which is attended by trustees who include some who are either professionally qualified in finance or experienced in handling financial matters as part of their professions. Data protection has been confirmed by the successful completion of NHS Data and Security Prevention Toolkit.

The Board and senior management regularly review the organisations safeguarding, health and safety, and risk management policies, procedures, systems and processes.

Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
1627610 (England and Wales)

Registered Charity number
284701

Registered office
Throxenby Lane
Scarborough
North Yorkshire
YO12 5RE

Trustees

M Middlebrook (Chair)	
J Stevenson (Deputy Chair)	
S Burnett	- resigned 24 May 2022
M Chell	
L Holbrook	
D Lumb	
S J Mudd	- appointed 23 May 2022
S Standard-Sheader	
D Westmoreland	- resigned 26 August 2023
S Clipperton	- appointed 27 February 2023

Company Secretary

R Baird	- appointed 06 March 2023
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Executive Team

R Baird (Chief Executive)	- appointed 06 March 2023
M Wilkerson (Chief Executive)	- resigned 17 February 2023
H Anderson	- appointed 28 November 2022, resigned 27 February 2023
M Muir	
S Callin	

Auditors

Ingham & Co.
Chartered Accountants
Statutory Auditor
George Stanley House
2 West Parade Road
Scarborough
North Yorkshire
YO12 5ED

Bankers

HSBC Bank PLC
33 St Nicholas Street
Scarborough
YO11 2HN

Solicitors

Thorpe & Co.
3 Bagdale
Whitby
YO21 1QL

Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Investment advisers

Investec
2 Gresham Street
London
EC2V 7QN

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Saint Catherine's Hospice Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Ingham & Co., will be proposed for re-appointment at the forthcoming Annual General Meeting.

The Report of the trustees, which incorporates a strategic report, was approved by order of the board of trustees, as the company directors, on 18 September 2023 and signed on the board's behalf by:



M Middlebrook
Chairman of Trustees

**Report of the Independent Auditors
to the Members of Saint Catherine's Hospice Trust**

Opinion

We have audited the financial statements of Saint Catherine's Hospice Trust (the 'charitable parent company') and its subsidiaries (the 'group') for the year ended 31 March 2023 which comprise the consolidated Statement of Financial Activities, the consolidated and charitable parent company Balance Sheets, the consolidated Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable parent company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the group and charitable parent company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group and parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees (incorporating the strategic report and the report of the directors) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**Report of the Independent Auditors
to the Members of Saint Catherine's Hospice Trust**

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable parent company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and charitable parent company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed auditor under the Companies Act 2006 and report in accordance with this Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charitable parent company and its subsidiaries through discussions with trustees and other management, and from our commercial knowledge and experience of the charitable sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable parent company and its subsidiaries, including the Companies Act 2006, the Charities Act 2011, taxation legislation, data protection, employment, environmental and health and safety legislation and Care Quality Commission regulations.
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management, inspecting legal correspondence and inspecting Minutes of Trustee meetings and Leadership Group meetings; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

**Report of the Independent Auditors
to the Members of Saint Catherine's Hospice Trust**

We assessed the susceptibility of the charitable parent company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with the Care Quality Commission, H M Revenue and Customs and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable parent company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable parent company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable parent company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Paul Webster BA FCA CTA (Senior Statutory Auditor)
for and on behalf of Ingham & Co.
Chartered Accountants
Statutory Auditor
George Stanley House
2 West Parade Road
Scarborough
North Yorkshire
YO12 5ED

Date: 18 September 2023

Saint Catherine's Hospice Trust

Consolidated Statement of Financial Activities
(incorporating a consolidated Income and Expenditure Account)
for the year ended 31 March 2023

	Note	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies					
Legacies		1,609,610	99,205	1,708,815	820,252
Donations		344,261	500	344,761	367,885
General trusts and foundations		81,602	29,283	110,885	135,496
Fundraising donations and sponsorship		217,920	-	217,920	211,102
Grants received	4	-	-	-	55,942
Charitable activities					
Funding from Clinical Commissioning Groups		1,565,331	422,631	1,987,962	2,127,195
Education course income		11,333	-	11,333	14,199
Grants received	4	-	-	-	716,395
Other trading activities					
Fundraising events		196,549	-	196,549	126,499
Charity shops and sales of other goods		1,141,952	-	1,141,952	960,264
Room hire		-	-	-	2,508
Support services		27,817	-	27,817	25,390
Lottery and prize draws		342,301	-	342,301	366,623
Investments	5	126,797	-	126,797	99,405
Other income					
Gains on disposal of fixed assets		427	-	427	1,223
Total Income		<u>5,665,900</u>	<u>551,619</u>	<u>6,217,519</u>	<u>6,030,378</u>
Expenditure on:					
Raising funds					
Donations and legacies	6	280,509	-	280,509	237,944
Other trading activities	6	1,097,732	-	1,097,732	917,730
Lottery and prize draws	6	208,768	-	208,768	204,046
Investment management costs	6	26,744	-	26,744	25,054
Charitable activities	6	3,430,435	564,609	3,995,044	3,499,963
Total Expenditure		<u>5,044,188</u>	<u>564,609</u>	<u>5,608,797</u>	<u>4,884,737</u>
Net income/(expenditure) before other recognised gains		621,712	(12,990)	608,722	1,145,641
Net (losses)/gains on investments		(283,228)	-	(283,228)	98,379
Net Income/(Expenditure)		338,484	(12,990)	325,494	1,244,020
Total funds brought forward		11,263,028	145,251	11,408,279	10,164,259
Total funds carried forward		<u>11,601,512</u>	<u>132,261</u>	<u>11,733,773</u>	<u>11,408,279</u>

Continuing operations

All income and expenditure has arisen from continuing activities.

The Consolidated Statement of Financial Activities includes all gains and losses recognised in the year. A detailed Consolidated Statement of Financial Activities for the comparative year ended 31 March 2022 is disclosed in note 10 to the financial statements.

Saint Catherine's Hospice Trust

Balance Sheets as at 31 March 2023

		Group		Charity	
		2023	2022	2023	2022
	Note	£	£	£	£
Fixed assets					
Tangible fixed assets	12	4,694,695	4,721,402	4,693,771	4,720,274
Investments	13	4,195,364	3,637,200	4,195,371	3,637,207
		<u>8,890,059</u>	<u>8,358,602</u>	<u>8,889,142</u>	<u>8,357,481</u>
Current assets					
Stocks		23,544	18,702	17,499	14,566
Debtors	15	1,369,518	1,571,507	1,455,133	1,703,203
Cash at bank and in hand		2,004,983	2,081,238	1,850,959	1,880,955
		<u>3,398,045</u>	<u>3,671,447</u>	<u>3,323,591</u>	<u>3,598,724</u>
Creditors: amounts falling due within one year	16	(554,331)	(621,770)	(480,977)	(549,943)
Net current assets		<u>2,843,714</u>	<u>3,049,677</u>	<u>2,842,614</u>	<u>3,048,781</u>
Total net assets		<u><u>11,733,773</u></u>	<u><u>11,408,279</u></u>	<u><u>11,731,756</u></u>	<u><u>11,406,262</u></u>
The funds of the charity:					
Unrestricted funds	17	11,601,512	11,263,028	11,599,495	11,261,011
Restricted income funds	17	132,261	145,251	132,261	145,251
Total charity funds		<u><u>11,733,773</u></u>	<u><u>11,408,279</u></u>	<u><u>11,731,756</u></u>	<u><u>11,406,262</u></u>

The financial statements were approved and authorised for issue by the Board of Trustees on 18 September 2023 and were signed on its behalf by:


M Middlebrook


J Stevenson

Saint Catherine's Hospice Trust

Consolidated Statement of cash flows for the year ended 31 March 2023

	Note	2023	2022
		£	£
Cash flows from operating activities:			
Net cash provided by/(used in) operating activities	(a)	795,806	804,843
Cash flows from investing activities:			
Dividends, interest and rents from investments		126,797	99,405
Purchase of property, plant and equipment		(157,893)	(32,900)
Proceeds from the sale of investments		599,205	1,156,481
Proceeds from the sale of tangible fixed assets		427	1,222
Purchase of investments		(1,440,597)	(2,206,059)
		<u>(872,061)</u>	<u>(981,851)</u>
Change in cash and cash equivalents in the reporting period		(76,255)	(177,008)
Cash and cash equivalents at the beginning of the reporting period		<u>2,081,238</u>	<u>2,258,246</u>
Cash and cash equivalents at the end of the reporting period	(b)	<u>2,004,983</u>	<u>2,081,238</u>

Notes to the consolidated statement of cash flows

(a)	Reconciliation of net income/(expenditure) to net cash flow from operating activities	2023	2022
		£	£
	Net income/(expenditure) for the reporting period	325,494	1,244,020
	Adjustments for:		
	Depreciation charges	184,600	183,123
	(Gains)/losses on investments	283,228	(98,379)
	(Gains)/losses on disposal of fixed assets	(427)	(1,223)
	Interest received	(5,100)	(46)
	Dividends received	(110,332)	(88,370)
	Rents from investment	(11,365)	(10,989)
	(Increase)/decrease in stocks	(4,842)	4,555
	(Increase)/decrease in debtors	201,989	(660,424)
	Increase/(decrease) in creditors	(67,439)	232,576
	Net cash provided by/(used in) operating activities	<u>795,806</u>	<u>804,843</u>
(b)	Analysis of cash and cash equivalents	2023	2022
		£	£
	Cash at bank and in hand	<u>2,004,983</u>	<u>2,081,238</u>
		<u>2,004,983</u>	<u>2,081,238</u>

Notes to the financial statements for the year ended 31 March 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. Saint Catherine's Hospice Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policies.

The presentation currency of the financial statements is the Pound Sterling (£).

Income

All income is recognised in the Statement of Financial Activities once the charitable company has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

For legacies, the charitable company is considered to be entitled to the funds, when it is aware of the existence of a valid Will and the death of the benefactor. A legacy is considered probable when there has been a grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are in control or met by the charitable company. A legacy is measurable when it can be measured or estimated with sufficient reliability.

Gifts in kind are recognised at the estimated market value of the gift when it is received, with the exception of donated goods for resale, which are not recognised until they have been sold.

Income from events and fundraising are recognised when the event takes place.

Income from the Health Authority, Government and other grants, whether a capital or revenue grant, are recognised when the charitable company has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income is deferred where it is received in advance to be expended in the following period or it relates to a future fundraising event.

Investment income is included when receivable and the amount can be measured reliably.

Resources expended

All expenditure is included within the Statement of Financial Activities on an accruals basis inclusive of any VAT that cannot be recovered. Expenditure has been allocated to a particular activity where costs relate directly to that activity. Where it is necessary to allocate costs between activities, the trustees use their best judgement and estimates to fairly allocate the costs.

Expenditure on raising funds comprises fund-raising costs incurred in seeking voluntary contributions, shop expenses and investment management advice.

Expenditure on charitable activities comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Saint Catherine's Hospice Trust

Notes to the financial statements for the year ended 31 March 2023

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Fixed assets are stated at cost. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful economic life:

Freehold buildings	- 2% Straight line
Fixtures, fittings and equipment	- 20% Straight line
Motor vehicles	- 20% Straight line

No depreciation is charged on freehold land. The charity capitalisation threshold for tangible fixed assets is £1,500.

Investments

All investments (other than investments in subsidiaries) are forms of basic financial instrument and are stated at market value at the balance sheet date. All gains and losses are reflected through the Statement of Financial Activities. Investments in subsidiaries are included at cost and the Trustees review the carrying value annually for indications of impairment.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items. Donated items for resale are not included in the financial statements until they are sold.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objective at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Pension cost and other post-retirement benefits

The charitable company operates two defined contribution schemes. The charitable company also makes contributions to the NHS Pension Scheme which is an unfunded defined benefit scheme. The charitable company is unable to identify its share of the underlying assets and liabilities of the NHS scheme and therefore the scheme is accounted for as if it was a defined contribution scheme. Contributions payable to all schemes are charged to the Statement of Financial Activities in the period to which they relate.

Subsidiaries

The charitable company has two wholly owned subsidiaries, Scarborough Hospice Sales Limited and Saint Catherine's Hospice Lottery Limited, both of which are incorporated in England. Both companies are obliged under their constitutions to apply their profits towards the promotion and carrying out of the objects of the charitable company. A summary of the trading results of both subsidiaries is contained in the notes to the financial statements. These financial statements consolidate the results of the charitable company and both subsidiaries.

Saint Catherine's Hospice Trust

Notes to the financial statements for the year ended 31 March 2023

1. ACCOUNTING POLICIES - continued

Taxation

The charitable company is exempt from tax on its charitable activities.

Group financial statements

The financial statements consolidate the results of charity and its wholly owned subsidiaries on a line by line basis. A separate Statement of Financial Activities, including the income and expenditure account, for the charity itself is not presented because the charity has taken advantage of the exemptions offered by section 408 of the Companies Act 2006. The summary financial performance of the charity alone is disclosed in note 14 of the financial statements.

Volunteers

No amounts are included in the financial statements for services donated by volunteers.

Operating leases

Operating lease rentals are included in the Statement of Financial Activities in the period to which they relate.

Financial instruments

The charitable company only enters into basic financial instruments that result in the recognition of financial assets and liabilities such as trade debtors, other debtors and creditors. Debt instruments that are payable or receivable within one year, are measured at the undiscounted amount of cash or other consideration expected to be paid or received.

Going concern

The charitable company meets its daily working capital requirements from its bank accounts, which at 31 March 2023 were in excess of £1,850,000. The charitable company relies upon funding from voluntary donations, legacies and funding from clinical commissioning groups, which all contain a degree of uncertainty. However, the charitable company has a favourable fundraising history and given the level of free reserves at the year end, the Trustees consider that the charitable company has sufficient resources to continue in existence for the foreseeable future. Consequently the financial statements have been prepared on a going concern basis.

Judgements and key sources of estimation uncertainty

In preparing the financial statements, management is required to make estimates and assumptions which affect reported income, expenses, assets, liabilities and disclosure of contingent assets and liabilities. Use of available information and application of judgement are inherent in the formation of estimates, together with past experience and expectations of future events that are believed to be reasonable under the circumstances. Actual results in the future could differ from such estimates.

Critical judgements in applying the company's policies

The trustees do not consider that there are any significant judgements which have had to be made in preparing these financial statements.

Critical accounting estimates and assumptions

The annual depreciation charge for tangible fixed assets is sensitive to changes in the estimated useful lives and residual values of the assets. The assumptions used regarding useful economic lives and residual values are assessed annually. They are amended when necessary to reflect current estimates based on market conditions and physical conditions of the assets.

Legacies are recognised as income when probate has been granted, the charitable company has established that it is entitled to the funds and the charity has sufficient information with which to estimate reliably the amount receivable.

Saint Catherine's Hospice Trust

Notes to the financial statements for the year ended 31 March 2023

2. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

3. NET INCOME	2023	2022
	£	£
Net income is stated after charging/(crediting):		
Operating lease rentals - Land, buildings and equipment	163,079	149,277
Depreciation of tangible fixed assets	184,600	183,123
Profit/(loss) on disposal of fixed assets	427	1,223
	<u>163,506</u>	<u>149,623</u>
4. GRANT INCOME	2023	2022
	£	£
COVID-19 grants:		
National Health Service England emergency hospice grant funding	-	716,395
Coronavirus job retention scheme	-	20,885
Coronavirus sick pay scheme	-	1,720
Coronavirus retail grants	-	33,337
Other grants	-	-
	<u>-</u>	<u>772,337</u>
Allocated to:		
Donations and legacies	-	55,942
Charitable activities	-	716,395
	<u>-</u>	<u>772,337</u>
5. INCOME FROM INVESTMENTS	2023	2022
	£	£
Bank interest	5,100	46
Dividends	110,332	88,370
Rental income	11,365	10,989
	<u>126,797</u>	<u>99,405</u>

Saint Catherine's Hospice Trust

Notes to the financial statements for the year ended 31 March 2023

6. ANALYSIS OF EXPENDITURE	Direct costs	Support costs (note 7)	2023	2022
	£	£	£	£
Costs of raising funds				
Donations and legacies	214,102	66,407	280,509	237,944
Other trading activities	937,119	160,613	1,097,732	917,730
Lottery and prize draws	208,768	-	208,768	204,046
Investment management costs	20,413	6,331	26,744	25,054
Charitable activities				
Inpatient unit	1,972,390	611,774	2,584,164	2,095,694
Clinics & therapy	221,633	68,744	290,377	241,486
Community Care	676,914	117,424	794,338	892,503
Bereavement support services	214,186	66,434	280,620	226,995
Education	34,763	10,782	45,545	43,285
	<u>4,500,288</u>	<u>1,108,509</u>	<u>5,608,797</u>	<u>4,884,737</u>

7. ANALYSIS OF SUPPORT COSTS	2023	2022
	£	£
Salaries	463,725	408,196
Premises	97,901	93,821
Consumables	129,936	83,399
Maintenance	74,203	57,940
Professional fees	110,264	65,241
Depreciation	165,761	167,754
Training	23,258	15,148
Governance	29,864	27,701
Transport	11,507	6,669
Sundry expenses	2,090	628
Total support costs	<u>1,108,509</u>	<u>926,497</u>

All support costs and governance costs are apportioned between the various activities in accordance with the levels of the direct costs. This method of apportionment represents a reasonable approximation of the usage of support costs and governance cost by each activity.

Allocated to:

Expenditure on raising funds (note 6):

Costs of generating donations and legacies	66,407	56,371
Other trading activities	160,613	123,114
Investments	6,331	5,934

Expenditure on charitable activities (note 6):

Inpatient unit	611,774	496,471
Clinics & therapy	68,744	57,208
Community care	117,424	123,370
Bereavement support services	66,434	53,775
Education	10,782	10,254
	<u>1,108,509</u>	<u>926,497</u>

Saint Catherine's Hospice Trust

Notes to the financial statements for the year ended 31 March 2023

8. PENSION COSTS

The trust operates two defined contribution pension schemes, the assets of which are held separately from those of the trust in independently administered funds. In addition, the trust also makes contributions to the NHS Pension Scheme, which is an unfunded defined benefit scheme. As the trust is unable to identify its share of the underlying assets and liabilities of the NHS Pension Scheme, this is also accounted for as a defined contribution scheme. Each member of the scheme pays a common contribution rate as set by the Government. The pension costs charge for the year represents contributions payable by the trust to the schemes.

	2023 £	2022 £
Defined contribution schemes	84,344	84,995
NHS Pension Scheme	137,791	113,435
	<u>222,135</u>	<u>198,430</u>

Pension contributions amounting to £12,899 (2022 - £12,343) were payable to defined contribution schemes and £22,338 (2022 - £17,333) were payable to the NHS Pension Scheme at the year end. These amounts are included in creditors.

9. STAFF COSTS AND NUMBERS

	2023 £	2022 £
Wages and salaries	3,480,339	3,134,128
Social Security costs	319,641	272,863
Pension costs	220,315	198,430
	<u>4,020,295</u>	<u>3,605,421</u>

The trustees do not receive any emoluments and are not reimbursed for any expenses incurred. The key management personnel of the trust and the group is the Executive Team, which comprises the Chief Executive, the Income and Business Services Director, the Finance and Corporate Services Director, the Medical Director and the Clinical Services Director. The total employee benefits of the key management personnel was £394,828 (2022 - £366,431).

The total amount of termination payments recognised as expenditure in the Consolidated Statement of Financial Activities for the year was £Nil (2022 - £Nil). These relate to redundancy payments, payments in lieu of notice and ex-gratia payments.

The number of employees whose total employee benefits, excluding pension contributions, were over £60,000, were as follows:

	2023 No.	2022 No.
£60,000 to £70,000	2	2
£70,000 to £80,000	1	2
£80,000 to £90,000	1	1
£90,000 to £100,000	2	1
	<u>6</u>	<u>6</u>

The average monthly head count of employees, analysed by function, was:

Patient care	83	82
Ancillary staff	26	28
Shop staff	28	25
Administrative staff	20	20
	<u>157</u>	<u>155</u>

Saint Catherine's Hospice Trust

Notes to the financial statements for the year ended 31 March 2023

10. CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
PRIOR YEAR COMPARATIVES FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted funds £	Restricted funds £	Total funds 2022 £
Income and endowments from:			
Donations and legacies			
Legacies	820,252	-	820,252
Donations	366,885	1,000	367,885
General trusts and foundations	87,966	47,530	135,496
Fundraising donations and sponsorship	211,102	-	211,102
Grants received	55,942	-	55,942
Charitable activities			
Funding from Clinical Commissioning Groups	1,557,206	569,989	2,127,195
Education course income	14,199	-	14,199
Grants received	-	716,395	716,395
Other trading activities			
Fundraising events	126,499	-	126,499
Charity shops and sales of other goods	960,264	-	960,264
Room hire	2,508	-	2,508
Support services	25,390	-	25,390
Lottery and prize draws	366,623	-	366,623
Investments	99,405	-	99,405
Gain on disposal of fixed assets	1,223	-	1,223
Total Income	<u>4,695,464</u>	<u>1,334,914</u>	<u>6,030,378</u>
Expenditure on:			
Raising funds			
Donations and legacies	237,944	-	237,944
Other trading activities	917,730	-	917,730
Lottery and prize draws	204,046	-	204,046
Investment manager's costs	25,054	-	25,054
Charitable activities	2,195,897	1,304,066	3,499,963
Total Expenditure	<u>3,580,671</u>	<u>1,304,066</u>	<u>4,884,737</u>
Net income/(expenditure) before other recognised gains	1,114,793	30,848	1,145,641
Net gains on investments	98,379	-	98,379
Net Expenditure	1,213,172	30,848	1,244,020
Total funds brought forward	10,049,856	114,403	10,164,259
Total funds carried forward	<u><u>11,263,028</u></u>	<u><u>145,251</u></u>	<u><u>11,408,279</u></u>

Saint Catherine's Hospice Trust

Notes to the financial statements for the year ended 31 March 2023

11. OPERATING LEASES

Minimum lease payments under non-cancellable operating leases fall due as follows:

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Within one year	86,625	95,238	86,625	95,238
Within two to five years	109,750	156,119	109,750	156,119
Over five years	28,000	44,000	28,000	44,000
	<u>224,375</u>	<u>295,357</u>	<u>224,375</u>	<u>295,357</u>

12. TANGIBLE FIXED ASSETS - GROUP

	Freehold land & buildings	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£
Cost				
As at 1 April 2022	7,783,955	672,466	84,109	8,540,530
Additions	75,760	82,133	-	157,893
Disposals	-	(15,189)	(680)	(15,869)
As at 31 March 2023	<u>7,859,715</u>	<u>739,410</u>	<u>83,429</u>	<u>8,682,554</u>
Depreciation				
As at 1 April 2022	3,144,132	591,512	83,484	3,819,128
Charge for the year	145,053	38,987	560	184,600
Eliminated on disposal	-	(15,189)	(680)	(15,869)
As at 31 March 2023	<u>3,289,185</u>	<u>615,310</u>	<u>83,364</u>	<u>3,987,859</u>
Net book value				
As at 31 March 2023	<u>4,570,530</u>	<u>124,100</u>	<u>65</u>	<u>4,694,695</u>
As at 1 April 2022	<u>4,639,823</u>	<u>80,954</u>	<u>625</u>	<u>4,721,402</u>

Saint Catherine's Hospice Trust

Notes to the financial statements for the year ended 31 March 2023

12. TANGIBLE FIXED ASSETS - CHARITY

	Freehold land & buildings	Fixtures, fittings & equipment	Motor vehicles	Total
Cost	£	£	£	£
As at 1 April 2022	7,783,955	669,969	84,109	8,538,033
Additions	75,760	82,133	-	157,893
Disposals	-	(15,189)	(680)	(15,869)
As at 31 March 2023	<u>7,859,715</u>	<u>736,913</u>	<u>83,429</u>	<u>8,680,057</u>
Depreciation				
As at 1 April 2022	3,144,132	590,143	83,484	3,817,759
Charge for the year	145,053	38,783	560	184,396
Eliminated on disposal	-	(15,189)	(680)	(15,869)
As at 31 March 2023	<u>3,289,185</u>	<u>613,737</u>	<u>83,364</u>	<u>3,986,286</u>
Net book value				
As at 31 March 2023	<u>4,570,530</u>	<u>123,176</u>	<u>65</u>	<u>4,693,771</u>
As at 1 April 2022	<u>4,639,823</u>	<u>79,826</u>	<u>625</u>	<u>4,720,274</u>

13. FIXED ASSET INVESTMENTS - GROUP AND CHARITY

	2023 £	2022 £
Listed investments		
Valuation at 1 April 2022	3,557,200	2,409,243
Additions	1,440,597	2,206,059
Disposals	(658,657)	(1,146,259)
Revaluation surplus/(deficit)	(223,776)	88,157
Valuation at 31 March 2023	<u>4,115,364</u>	<u>3,557,200</u>
Secured property asset		
Valuation at 1 April 2022 and 31 March 2023	<u>80,000</u>	<u>80,000</u>
Total group investments	<u>4,195,364</u>	<u>3,637,200</u>
Equity investments in subsidiaries		
At 31 March 2022 and 31 March 2023	<u>7</u>	<u>7</u>
Total charity investments	<u>4,195,371</u>	<u>3,637,207</u>
Original cost of investments stated at valuation	<u>3,621,262</u>	<u>2,839,322</u>

The secured property asset represents a 50% beneficial interest in a freehold property, which was donated to the charitable company in earlier years and is included in the financial statements at its estimated value, based on the open market value of the underlying property. The open market value of the underlying property has been estimated by the Trustees by reference to the similar properties in the immediate vicinity. The charitable company is unable to realise this investment without the agreement of the other beneficial owners. Changes in the estimated value of the secured property asset are included in the Statement of Financial Activities.

Saint Catherine's Hospice Trust

Notes to the financial statements for the year ended 31 March 2023

13. FIXED ASSET INVESTMENTS - GROUP AND CHARITY - continued

The investment in subsidiary undertakings comprises 100% of the issued share of Scarborough Hospice Sales Limited and Saint Catherine's Hospice Lottery Limited. Summaries of the results of the subsidiaries are as follows:

	2023 £	2022 £
Scarborough Hospice Sales Limited (Company number: 02053320)		
Turnover	40,693	45,715
Cost of sales	(17,962)	(16,684)
Gross profit	22,731	29,031
Operating expenses	(10,564)	(10,389)
Profit on ordinary activities	12,167	18,642
Interest payable and similar expenses	-	-
Amount gift aided to the charity	(12,167)	(18,642)
Retained in subsidiary	-	-
Assets	12,317	19,718
Liabilities	(11,311)	(18,712)
Net assets	1,006	1,006
Represented by:		
Capital	6	6
Reserves	1,000	1,000
	1,006	1,006
Saint Catherine's Hospice Lottery Limited (Company Number: 03580724)		
	2023 £	2022 £
Turnover	342,301	366,623
Cost of sales	(133,200)	(130,800)
Gross profit	209,101	235,823
Operating expenses	(75,568)	(73,246)
Profit on ordinary activities	133,533	162,577
Amount gift aided to the charity	(133,533)	(162,577)
Retained in subsidiary	-	-
Assets	148,677	185,832
Liabilities	(147,666)	(184,821)
Net assets	1,011	1,011
Represented by:		
Capital	1	1
Reserves	1,010	1,010
	1,011	1,011

Scarborough Hospice Sales Limited undertakes the sale of new goods, calendars and greetings cards. Saint Catherine's Hospice Lottery Limited undertakes the operation of the lottery and prize draws. The registered office of both subsidiaries is Saint Catherine's Hospice, Throxenby Lane, Scarborough, North Yorkshire, YO12 5RE.

Saint Catherine's Hospice Trust

Notes to the financial statements for the year ended 31 March 2023

14. FINANCIAL PERFORMANCE OF THE CHARITY

The summary financial performance of the charity alone is as follows:

	2023	2022
	£	£
Total Income	5,980,225	5,799,259
Total Expenditure	(5,371,503)	(4,653,618)
Net gains on investments	(283,228)	98,379
Net income/(expenditure)	325,494	1,244,020
Total funds brought forward	11,406,262	10,162,242
	<u>11,731,756</u>	<u>11,406,262</u>
Represented by:		
Restricted funds	132,261	145,251
Unrestricted funds	11,599,495	11,261,011
	<u>11,731,756</u>	<u>11,406,262</u>

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Trade debtors	4,574	15,653	4,574	15,653
Amounts owed by group undertakings	-	-	85,615	131,696
Other debtors	35,602	33,657	35,602	33,657
Prepayments	79,873	84,412	79,873	84,412
Accrued income	1,249,469	1,437,785	1,249,469	1,437,785
	<u>1,369,518</u>	<u>1,571,507</u>	<u>1,455,133</u>	<u>1,703,203</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Trade creditors	55,399	54,345	52,234	51,698
Taxation and social security	84,080	70,286	82,594	67,677
Other creditors	83,961	17,494	15,258	12,994
Accruals	155,114	187,374	155,114	125,302
Deferred income	175,777	292,271	175,777	292,272
	<u>554,331</u>	<u>621,770</u>	<u>480,977</u>	<u>549,943</u>
Deferred income				
Balance brought forward	292,271	292,271	579,694	579,694
Amount released to the SOFA	(292,271)	(292,271)	(579,694)	(579,694)
Amount deferred in the year	175,777	292,271	151,769	151,769
	<u>175,777</u>	<u>292,271</u>	<u>151,769</u>	<u>151,769</u>

Saint Catherine's Hospice Trust

Notes to the financial statements for the year ended 31 March 2023

17. STATEMENT OF FUNDS

	At 1 April 2022 £	Net movement in funds £	At 31 March 2023 £
Group unrestricted funds			
General fund	11,263,028	(661,516)	10,601,512
Community project fund	-	500,000	500,000
Sustainable energy fund	-	500,000	500,000
	<u>11,263,028</u>	<u>338,484</u>	<u>11,601,512</u>
Charity unrestricted funds			
General fund	11,261,011	(661,516)	10,599,495
Community project fund	-	500,000	500,000
Sustainable energy fund	-	500,000	500,000
	<u>11,261,011</u>	<u>338,484</u>	<u>11,599,495</u>
Group and Charity restricted funds			
Contract income	-	-	-
Legacies income	72,255	4,109	76,364
Trusts and foundation income	70,856	(16,894)	53,962
Donations income	2,140	(205)	1,935
	<u>145,251</u>	<u>(12,990)</u>	<u>132,261</u>
Group total funds	<u>11,408,279</u>	<u>325,494</u>	<u>11,733,773</u>
Charity total funds	<u>11,406,262</u>	<u>325,494</u>	<u>11,731,756</u>

The net movement in funds, included in the above are as follows:

	Income £	Expenditure £	Investment Gains/(Losses) £	Transfers £	Net movement in funds £
Group unrestricted funds					
General fund	5,665,900	(5,044,188)	(283,228)	(1,000,000)	(661,516)
Community project fund	-	-	-	500,000	500,000
Sustainable energy fund	-	-	-	500,000	500,000
	<u>5,665,900</u>	<u>(5,044,188)</u>	<u>(283,228)</u>	<u>-</u>	<u>338,484</u>
Charity unrestricted funds					
General fund	5,428,606	(4,806,894)	(283,228)	(1,000,000)	(661,516)
Community project fund	-	-	-	500,000	500,000
Sustainable energy fund	-	-	-	500,000	500,000
	<u>5,428,606</u>	<u>(4,806,894)</u>	<u>(283,228)</u>	<u>-</u>	<u>338,484</u>

Saint Catherine's Hospice Trust

Notes to the financial statements for the year ended 31 March 2023

17. STATEMENT OF FUNDS - continued

	Income £	Expenditure £	Investment Gains/(Losses) £	Transfers £	Net movement in funds £
Group and Charity restricted funds					
Contract income	422,631	(422,631)	-	-	-
Legacies income	99,205	(95,096)	-	-	4,109
Trusts and foundation income	29,283	(46,177)	-	-	(16,894)
Donations income	500	(705)	-	-	(205)
	<u>551,619</u>	<u>(564,609)</u>	<u>-</u>	<u>-</u>	<u>(12,990)</u>
Group total funds	<u>6,217,519</u>	<u>(5,608,797)</u>	<u>(283,228)</u>	<u>-</u>	<u>325,494</u>
Charity total funds	<u>5,980,225</u>	<u>(5,371,503)</u>	<u>(283,228)</u>	<u>-</u>	<u>325,494</u>

Unrestricted funds

The general fund represents the free reserves of the charity that are not designated or restricted for a particular purpose.

The Trustees have designated £500,000 of the charity's investment fund, as a community project fund, to be used to purchase two specialised vehicles to assist with the provision of peripatetic services across the region.

The Trustees have designated £500,000 of the charity's investment fund as a sustainable energy fund, to be used to replace the Hospice's existing space and water heating systems with a sustainable energy source, to reduce future utility costs.

Restricted funds

The restricted funds represent monies received for specific purposes, as follows:

The restricted contract income received in the year included £140,829 for the End of Life Beds project, £224,701 for the Fast Track Home Care project, £22,746 for palliative and end of life care and £34,355 for Lymphoedema services.

The restricted legacy income received in the year included £92,076 to be used on the provision of services in the Whitby area and £7,129 to be used to benefit a humanitarian project.

The restricted trusts and foundation income includes £5,000 to be used for core funding excluding fundraising, £3,000 to be used on the provision of services in the Bridlington area, £1,500 to be used to engage a complimentary therapist, £1,000 to be used on the provision of services in the Ryedale area, £9,658 to be spent on medical and other equipment and £9,125 towards the re-opening of the Wellbeing Centre.

The restricted donation income of £500 was received toward the cost of providing vouchers to staff at Christmas.

Included in restricted funds held at 31 March 2023 is £96,887 in respect of the future depreciation of capital equipment purchased using restricted funds together with £10,000 to be spent on the provision of services in Whitby, £7,129 to be spent on a humanitarian project, £10,000 to be spent assisting dementia patients in the Inpatient Unit, £3,710 to be spend on equipment, £3,100 to be spent on the Wellbeing Centre and sundry other funds totalling £1,435.

Saint Catherine's Hospice Trust

Notes to the financial statements for the year ended 31 March 2023

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

As at 31 March 2023		Tangible fixed assets	Investments	Net current assets	Total
Group		£	£	£	£
Restricted funds		96,887	-	35,374	132,261
Unrestricted funds		4,597,808	4,195,364	2,808,340	11,601,512
		<u>4,694,695</u>	<u>4,195,364</u>	<u>2,843,714</u>	<u>11,733,773</u>
Charity		£	£	£	£
Restricted funds		96,887	-	35,374	132,261
Unrestricted funds		4,596,884	4,195,371	2,807,240	11,599,495
		<u>4,693,771</u>	<u>4,195,371</u>	<u>2,842,614</u>	<u>11,731,756</u>
As at 31 March 2022		Tangible fixed assets	Investments	Net current assets	Total
Group		£	£	£	£
Restricted funds		97,584	-	47,667	145,251
Unrestricted funds		4,721,402	3,637,200	2,904,426	11,263,028
		<u>4,818,986</u>	<u>3,637,200</u>	<u>2,952,093</u>	<u>11,408,279</u>
Charity		£	£	£	£
Restricted funds		97,584	-	47,667	145,251
Unrestricted funds		4,720,274	3,637,207	2,903,530	11,261,011
		<u>4,817,858</u>	<u>3,637,207</u>	<u>2,951,197</u>	<u>11,406,262</u>

19. RELATED PARTY TRANSACTIONS

The total amount of donations received without conditions from the Trustees, the Executive Team and their families was £16,195 (2022 - £2,219).

During the year the charity purchased goods and services totalling £79,181 (£20,696) from Phoenix Software Limited, a company in which one of the Trustees is a director.

Saint Catherine's Hospice Trust

Notes to the financial statements for the year ended 31 March 2022

20. AUDITORS' REMUNERATION

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Audit fees	13,215	12,710	8,725	8,250
Accountancy	5,430	5,255	3,735	3,550
	<u>18,645</u>	<u>17,965</u>	<u>12,460</u>	<u>11,800</u>

21. FINANCIAL ASSETS AND LIABILITIES

	Group	
	2023	2022
	£	£
Carrying value of financial assets		
Financial assets measured at fair value	4,195,364	3,637,200
Financial assets measured at amortised cost	<u>40,176</u>	<u>49,310</u>
Carrying value of financial liabilities		
Financial liabilities measured at amortised cost	<u>223,440</u>	<u>142,125</u>

Financial assets measured at fair value comprise investments held at market value.

Financial assets measured at amortised cost comprise trade debtors and other debtors.

Financial liabilities measured at amortised cost comprise trade creditors and other creditors.

22. CONTINGENT ASSETS

At 31 March 2023, the charity had been notified of 2 legacies (2022 - 9) with an estimated value in the region of £56,766 (2022 - £338,250) which have not been recognised in the financial statements as they failed to meet one or more of the income recognition criteria.

The charity has also been notified of 16 (2022 - 10) further legacies, the value of which is uncertain due to insufficient information being available. At the date of approval of the financial statements, no further information has been received and consequently these legacies have not been recognised in the financial statements.