

REGISTERED COMPANY NUMBER: 1627610 (England and Wales)

REGISTERED CHARITY NUMBER: 284701

**Report of the Trustees and
Financial Statements For The Year Ended
31 March 2021
for
Saint Catherine's Hospice Trust**

Ingham & Co.
Chartered Accountants
Statutory Auditor
George Stanley House
2 West Parade Road
Scarborough
North Yorkshire
YO12 5ED

Saint Catherine's Hospice Trust

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For The Year Ended 31 March 2021**

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Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the consolidated financial statements of the charity and its subsidiaries for the year ended 31 March 2021, which are also prepared to meet the requirements for a group director's report and accounts for Companies Act purposes. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Purpose and activities

The primary object of the Trust is to promote the relief of sickness, particularly for patients in need of specialist palliative and end of life care and those with a terminal illness, and the support of their families and carers. The Trust meets this objective through its promotion and provision, where appropriate, of holistic care for patients with a terminal illness who are in need of specialist palliative and end of life care.

The Hospice provides a consultant led specialist palliative and end of life care service to all those with a terminal illness regardless of diagnosis.

The Hospice serves a 1600 square mile area with both in-patient and day Hospice facilities in Scarborough and a range of community services.

Scarborough based:

- Purpose-built Hospice opened in 1985, moving to its current site in 2004 providing specialist care beds in single en-suite in-patient rooms. We also provide nurse led beds providing end of life care for patients in Scarborough hospital who had been identified as in the last seven days of life.
- Carer support bed for one week at a time.
- Wellbeing Centre facility providing drop in clinics and sessions once a week and two full days for 12 patients per day. Patients attending our Wellbeing Centre are able to be seen by the full multi-disciplinary team including consultants, physiotherapy, occupational therapy, spiritual support, social worker, hairdresser and creative therapy.
- Rehabilitation gym run by physiotherapists.
- Lymphoedema clinic offering assessment, bandaging, teaching and massage three times a week.
- Consultant outpatient clinics.
- Complementary Therapy clinics.
- Occupational Therapy Service.
- Drop-in sessions for Carers and a Carers Support Course.
- Bereavement Support Service for both children and adults serving those with a connection to Saint Catherine's.
- Out of hours PalCall telephone support service for patients, carers and other healthcare professions.
- Education centre providing a range of specialist courses for healthcare professionals.
- Motor Neurone Support Group and MS Support group meet once per month respectively.
- Nurse led beds as part of the Integrated Palliative Care Services.
- Spiritual Care.
- Palliative Care Counselling.

Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2021

OBJECTIVES AND ACTIVITIES

Purpose and activities

Community based:

- We continued to provide Wellbeing Centre provision at our main site for patients across our whole geographical area, offering transport to those in the Whitby and Ryedale areas as required. The Wellbeing Centre offers the opportunity to book clinics with our multi-disciplinary teams, attend specific educational events and receive a multi-disciplinary team assessment as required. The Wellbeing Centre did not operate in 2020-21 due to the COVID-19 pandemic where we continued to support our patients in the community. We are slowly re-opening clinics for our patients in 2021.
- Domiciliary based neurology support service provided by two specialist neurology nurses.
- Practice Development Nurse Support to Care Homes as part of the Integrated Palliative Care Services.
- Domiciliary based Community Specialist Palliative Care provided by our Clinical Nurse Specialists.
- Community consultant access through domiciliary visits or clinics.
- Consultant clinic to Bridlington patients.
- Consultant clinics at Scarborough Hospital.
- Domiciliary Occupational Therapy, physiotherapy and social work visits.
- Domiciliary Bereavement Support visits.
- Consultant support to other healthcare professionals.
- Hospice at Home Service in partnership with Marie Curie for Scarborough and Filey as part of the Integrated Palliative Care Services.

The main objectives for the year were to ensure our services continued to operate during the COVID-19 pandemic to support our patients, their families and carers, and to continue the development of our work with the clinical commissioning groups supporting the development of integrated healthcare and new ways of working, particularly in the community.

The Integrated Palliative Care Services have been operating since April 2015. The North Yorkshire (previously Scarborough and Ryedale) Commissioning Group agreed to continue to fund the Integrated Palliative Care Services until March 2022. The services remain an important part of local provision in 2020-2021. The Commissioners are reviewing their community service provision across North Yorkshire in 2021-22.

Public Benefit

The Board of Trustees are satisfied that they have complied with the duty in section 17(5) of the Charities Act 2011 to have regard to the Charity Commission guidance on public benefit in the provision of its activities. A review of the significant activities undertaken by the charity during the year to further its charitable purposes for the public benefit is detailed below.

Volunteers

The Hospice relies heavily on the support of volunteers and currently has around 500 volunteers across all our services, in our shops, helping out with fundraising and in our business support services. The Board are incredibly grateful to all those who volunteer time for their commitment to the Hospice and would like to express their gratitude and thanks to all our volunteers. Volunteers remain a vital resource for Saint Catherine's as we seek to return our operations, fundraising and shops to different ways of working in 2021-2022 as a result of COVID-19.

Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2021

STRATEGIC REPORT

Achievements and performance

Charitable activities

The Hospice's Strategic Intent 2018-2021 remains the focus for the development and implementation of this throughout the Hospice services and departments. The Strategic Intent 2021-24 has been reviewed and updated and will be agreed in August 2021. The six intentions focus on: Clinical Excellence, Empowered People, Innovation and Improvement, Systems and Processes, Financial Sustainability and Reputation. The Hospices' set of values and behaviours are how we will deliver our Strategic Intent and these are based around: People Centred, Teamwork, Integrity and Quality & Excellence. This Strategic Intent supported and informed the Hospice's response to the COVID-19 pandemic adapting to the changing situation in an agile and flexible way. Technology was, and continues to be, a significant part of the changes to services and support for our patients, families and carers. During the COVID-19 pandemic we developed new ways to provide support to patients, carers and families through the use of digital technology.

The Hospice continues to review the delivery and development of all its services in light of the changes in the local health and social economies, seeking to respond to local plans and objectives. During 2020–2021 our services were affected by the COVID-19 pandemic with our Wellbeing Centre not operating and many patients wanting to remain at home. We did not offer carer support beds in 2020-21 and to help support patients and families, we increased our use of digital technology and video consultations. Therefore, our figures have been adjusted to reflect these changes in the way we supported patients in the community. Over all our services we have cared for and supported over 2,500 people. We had 230 admissions to the In-Patient Unit with 28 being admissions from Scarborough Hospital to a Nurse Led Bed. Our Palliative Care Counselling Team made 851 contacts to support clients, and the Hospice at Home team made 6,377 visits to patients in their own homes. The Care Homes Team provide education and support to staff providing end of life care in care homes, and during the past 12 months they have been redeployed to support other services. They have still been involved with over 70 homes and delivered 1,499 contacts to support care home patients and used the Pro-active Planning Tool to support an average of 431 care home patients a month. Our Community Palliative Care Clinical Nurse Specialists, including our neurology team, received 526 referrals which resulted in 6,884 contacts. Our Therapies Team in total had 1,553 contacts with patients, and our Social Work team support resulted in 1,109 contacts over the year. Additionally, we received 479 calls to our out of hours telephone support line in the year.

Feedback on our charitable activities:

The Hospice was last inspected by the Care Quality Commission in May 2019, who are the body who regulate and inspect our services. The Hospice was awarded an overall rating of 'Outstanding'. The five key lines of enquiry the CQC inspection followed were:

- Is the service safe? - we were rated as 'Good'
- Is the service effective? - we were rated as 'Good'
- Is the service caring? - we were rated as 'Outstanding'
- Is the service responsive? - we were rated as 'Outstanding'
- Is the service well-led? - we were rated as 'Good'

The Hospice continues to play a role in the wider healthcare agenda through Palliative Care Locality Groups in North Yorkshire (previously Scarborough and Ryedale) and East Riding of Yorkshire, Clinical Commissioning Group areas. The Executive Team continues to engage with all the local Commissioners and with the wider healthcare developments. We are working in collaboration with other hospices across the newly formed Humber, Coast and Vale Integrated Care System. Members of the Executive Team also engage with other regional and national bodies.

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STRATEGIC REPORT

Achievements and performance

Feedback on our charitable activities - continued

The Hospice has continued to deliver high quality care and service to our patients, families and clients. The Hospice publishes its Quality Account annually and some feedback from patients, carers and professionals in 2020-21 was:

Patients and clients have said:

'Outstanding care for my mother. Excellent support of family. Thank you so much for what you did to help mum have a peaceful and comfortable death'

'Just a note to say thank you all for your fantastic care and attention of During the final days it was wonderful to know that I could contact you at any time (which I did), and that made caring for... at home much more bearable, you were so kind and caring, that helped me cope.'

Carers have said:

'The one thing that Doctors never saw on their charts and reports, was the smile you put on John's face everyday.'

'Thank you so much for all the care and compassion you showed whilst looking after mum. She always spoke highly of Saint Catherine's and it's clear to see why she held you in such high regard. We would also like to thank you for the time and effort you took in supporting us and ensuring our own personal needs were looked after too. We are so grateful that mum's final weeks were spent in your excellent care.'

Professionals have said:

'Thank you for everything over the last 6 months! I have really enjoyed my time at Saint Catherine's and have learnt a lot' - an Inpatient Unit training Doctor.

A Student Nurse expressed she was, 'thankful for the experience and grateful for all the support. Felt like a member of the team.'

Income generation

The Trustees evaluate the effectiveness of all income generation activities with reference to planned income and the overall Income Generation and Marketing strategy through both the Finance and Income Generation Committee and the Board meetings. The Income and Business Director and Chief Executive provide reports to the respective Committee and Board to report financial income. Monthly Management Accounts report actual results against budget and are provided to Trustees quarterly.

The Hospice recognises the crucial importance of all its Income Generation activities. With the challenges faced in 2020-21 as a result of the COVID-19 pandemic the Hospice quickly adapted its approach to income generation in a range of ways, making use of digital technology. The Hospice continued to work with local Clinical Commissioning Groups to gain contract and grant funding contributions towards the cost of all the clinical services. The Hospice continues to review the performance of all of its income generation activities and areas where efficiencies can be made in delivering our care and support services. The Hospice is always incredibly grateful to all its supporters and donors and recognises the challenges faced by many charities in the continuing economic climate.

Impact of COVID-19:

The COVID-19 pandemic has resulted in changes to the services the Hospice is able to deliver. Where possible we undertook more support and consultations through the use of digital technology and this was very effective for all our community services and support. The Hospice obtained sufficient supplies of Personal Protective Equipment (PPE) through the generous donations of the local communities, by purchasing in bulk where necessary and through the NHS supply line. This has enabled the In-Patient Unit, our Hospice at Home and our Community Nurse Specialists to continue to care and support for patients at the Hospice and in the community.

Through the high standards of PPE adopted by following Government guidance and our own local risk assessments the Hospice has been able to protect patients and staff from any cross infection, with no incidents of COVID-19 occurring from patients to staff or visa-versa, or indeed staff to staff.

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STRATEGIC REPORT

Achievements and performance

Impact of COVID-19 continued:

The Trustees would like to express their sincere thanks and gratitude to all members of staff who have displayed incredible dedication to continue to provide care and support to our patients, carers and families throughout the COVID-19 pandemic. Their continued dedication and hard work over the last year enabled the Hospice to care for and support people in the Hospice and the community.

At the start of 2020-21 the Hospice faced significant financial concerns due to the impact of the COVID-19 pandemic both in-year and the anticipated longer term impact. The Hospice undertook financial modelling for a number of scenarios taking into account a range of factors, including the potential length of the pandemic and future economic predictions for the next 5 years. As a result, the Board of Trustees took the very difficult decision to proactively reduce expenditure. This sadly resulted in 11 redundancies, including a number of people who took voluntary redundancy. We also had a number of resignations and did not recruit to these roles. This reduced the overall expenditure to around £5.2m in 2020-21.

The Hospice is also grateful to the Government for additional grant funding through 2020-21 for the purpose of making available bed capacity and providing community support for people with complex needs. This money enabled the Hospice to continue to deliver its services throughout the pandemic. The Hospice received additional Government grant funding in April, May and June 2020 and further funding from November 2020 to March 2021. The Hospice also received some retail support grants and was able to make use of the furlough scheme for some staff in 2020. The hospice also continued to receive excellent support from the local Clinical Commissioning Groups. This money enabled the Hospice to continue to deliver services without the need to realise any investments.

With the Government lockdowns and restrictions during 2020-21 our Hospice shops operated for only a short period in 2020-21 and this is reflected in the significantly reduced income of £238,307, 78% down on our pre-pandemic level. We were incredibly grateful to our supporters and donors who continued to support the hospice in 2020-21 at similar levels to pre-pandemic levels. Our legacies again met expectations and the Trustees are incredibly grateful to all those who consider leaving a gift in their wills to the Hospice. A number of other income streams were also reduced due to the impact of COVID-19 although our lottery maintained similar levels to the previous year.

Fundraising and compliance

The Hospice is registered with the Fundraising Regulator and continues to review the legal requirements and best practice guidance for all income generation activities, to ensure all practices and ethics meet the required standards and vulnerable persons and other members of the public are protected. The Trustees receive regular updates on any matters of concern at the Income and Finance Committee.

The Hospice delivers its own fundraising activities directly and also has volunteers and supporters who fundraise on our behalf. Our fundraising team provide guidance and support to assist staff, volunteers and supporters in their fundraising activities.

The Hospice is adhering to all Government guidance and regulations in relation to COVID-19 and adapted fundraising initiatives and activities accordingly in 2020-21. These changes will be reviewed in 2021-22.

There were 3 formal complaints received during the year in respect of any of our fundraising activities. These were all resolved and responses provided enabling all complaints to be closed.

The Hospice does not undertake any cold-call canvassing for the Lottery and no other cold-call approach is undertaken in any income generation activity. The Hospice does not use any professional fund-raisers in respect of any income generation activity.

Saint Catherine's Hospice Lottery Limited utilises the services of an external lottery manager to manage and promote our weekly lottery draw. The lottery manager, Sterling Lotteries, is licenced and regulated by the Gambling Commission as a Non-Remote and Remote External Lottery Provider.

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STRATEGIC REPORT

Achievements and performance

Fundraising and compliance - continued

During 2020-2021 the Hospice continuously improved its information governance and security and continued to achieve the required standards for the Data Security and Protection toolkit ("DSP"), as required by the NHS and the CQC. The Hospice maintains an attitude of continuous improvement in regard to its information governance and security and to ensure it maintains the required level of the DSP.

Investment performance

The Charity has an agreed investment policy with its investment managers based on the requirements from the portfolio; to provide a high level of income and a capital buffer in case of a shortfall in funding-income; to accommodate the level of risk the Trustees are prepared to accept; to take account of the timescale over which the investments are expected to be held. Based on the consideration of these factors the investment benchmark agreed for the portfolio with the investment managers is: 20% of the return of the FTA British Government All Stocks Index, 65% of the FTSE All Share index, 5% of the FTSE World Ex-UK Index, 4% of the Investment Property Database Index and 6% of the "Bank of England Base Rate +2% return (for infrastructure investment). This allocation is classified as "Medium" risk and imposes separate agreed limitations as to the minimum and maximum amounts of each asset class that can be held.

The Trustees understand that over the long term this agreed format will allow the capital value of the portfolio to be at least retained in real terms and will generate a good level of income to support the hospice. The Trustees also understand that investments do not move in a linear fashion and there will be individual years, and periods perhaps in excess of a year, when the portfolio value may fall. However they also understand that, based on historical returns, equity investment is necessary if the value of both the capital value of the fund and income is to maintain its purchasing power when compared with inflation.

Saint Catherine's year to 31st March 2021 saw the Hospice's portfolio regain substantial value as a result of the stabilisation of the global economy – and thereby share prices – following the coronavirus global pandemic. The portfolio was valued at £2.026m at 1st April 2020 and had increased to £3.161m at 31st March 2021. This included the addition of a property asset the Hospice realised in January 2021 to support the Hospice's operations and service developments, and the proceeds of £517k were added to the portfolio. The Hospice has been able to add further funds to the portfolio as a result of legacies received during 2020-21. The recovery over the last 12 months has been aided by Government spending globally and the stability of the global economy. 2021 saw a robust start from stock markets globally, buoyed by the firm belief that the global economy – boosted by increasing vaccination rates – will see a strong bounce during 2021. This is further supported by the IMF increasing its estimate for global growth for this 2021-22.

2021 has so far produced modest but acceptable returns for balanced portfolio investors, although gains for headline equity indices fail to capture the rotation that has occurred within markets. Thanks to the widespread vaccinations and growing expectations for pent-up demand to be unleashed upon a broader re-opening of economies, companies that were more negatively affected by Covid have returned to favour. Another factor at play has been the steady rise in Government bond yields, again as the post-Covid recovery is priced in. The global economy is set to recover strongly in 2021. Economists are persistently raising their growth projections, which currently stand at 5.6%. There will be some deceleration in 2022, but growth is still forecast to be 4.1%.

Dividends have recovered during 2020-21 and overall the Hospice received £74,342 income from its investment portfolio. This is considerably greater than expected at the start of the pandemic back in 2020.

The portfolio continues to be managed for long term growth in both its capital value and the level of income it can generate and 2021 saw a good rise in income. For 2021 the portfolio's total return (capital growth with income added) was +22.9% compared to the benchmark's +17.9%; the three year cumulative return shows +21.8% compared to the benchmark's +12.1%.

Appreciation

The Board again expresses its appreciation of all who work so generously for Saint Catherine's, senior management, professional staff and volunteers. Their united efforts make possible the delivery of care to our patients at the highest level of quality and the continuing outreach of knowledge and expertise in palliative care to the wider constituency.

Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2021

STRATEGIC REPORT

Achievements and performance

Financial review

Financial position

The overall operating surplus for the restricted and unrestricted fund, as detailed in the financial statements described as "Net income" was £1,843,980 (2020 - a deficit of £630,541). A breakdown of the income and expenditure of the Charity and its subsidiaries is given in the Consolidated Statement of Financial Activities and associated notes.

At 31 March 2021 the Group had Net Current Assets of £2,803,392 (2020 - £1,147,905) and overall Net Assets of £10,084,259 (2020 - £8,240,279).

The Group's unrestricted funds totalled £9,969,856 and were represented by tangible fixed assets of £4,871,624, investments of £2,409,243 and unrestricted net current assets of £2,688,989.

The Group's restricted funds totalled £114,403 (2020 - £99,773) and were represented by net current assets.

Principal Funding Sources

The Charity's principal funding sources are shown in the Consolidated Statement of Financial Activities on page 16 of the financial statements. The main funding sources for the Hospice in 2020-21 continue to be legacies, voluntary donations, lottery and contract income from Clinical Commissioning Groups. The impact of COVID-19 and the significant difficult economic times of the past year on the Hospice significantly reduced income from shops and fundraising activities and sponsorship. The Government funding through grants and support schemes in 2020-21 formed a large part of the Hospice income for the year. The Trustees anticipate the impact of the COVID-19 pandemic will continue to affect income generation in the coming year and will continually monitor this situation through regular financial reporting and review. The Trustees undertake financial modelling to continue to review actions required. The Trustees oversaw a cost reduction exercise in 2020-21 to ensure the long-term financial sustainability of the Hospice. The delivery of the Board's Strategic Intent continues to include the focus on continuous improvement to ensure the efficient and effective use of all our resources for the benefit of our patients, families and carers.

Investment policy and objectives

The articles of association authorise the Trustees to make and hold investments using the general funds of the charity. The Board engages appropriate professional advice in the choice and movement of investments. With the approval of the Charity Commission, the Board continues to delegate responsibility for the investment portfolio management to Investec.

The Board reviewed the "Statement of Investment Principles" produced in accordance with the Trustee Act 2000, and agreed to maintain this as the organisation's statement.

The main investment policy objectives were aimed at maintaining capital value whilst meeting a target income figure as a minimum but also aim to build reserves if possible. The Hospice continues with its ethical policy of not investing in any tobacco related equities. The Trustees will maintain the current investment policy and have authorised the realisation of investments to support service delivery during 2020-2021 and the cost reduction actions.

Reserves policy

The reserves policy is monitored and reviewed annually by the Finance and Income Committee and the Board of Trustees.

The policy on reserves was reviewed and the Trustees agreed to stay with the formula of trying to build free reserve levels back to one year's running costs after taking into account guaranteed income, whilst at the same time looking to fund organisational development. The Trustees recognise the importance of using free reserves to help ensure continuity in the event of any large variation in income, any emergency financial demands, bridge any cash flow problems, pay for any future projects and to help generate income. The current level of free reserves allows the Trustees to cover these potential demands. The Hospice currently has free reserves of £5,098,232, which equates to 11 months running costs for 2021-22.

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STRATEGIC REPORT

Financial review

Going concern

The charitable company relies upon funding from voluntary donations, legacies and funding from clinical commissioning groups, which all contain a degree of uncertainty. Recognising the ongoing impact of the COVID-19 pandemic and the proactive action taken by the Trustees in 2020 along with the continued Commissioner and community support, and the current level of free reserves at the year end of 2020-21, the Trustees consider that the charitable company has sufficient resources to continue in existence for the foreseeable future.

Principal risks and uncertainties

The Trustees consider that the principal risks and uncertainties faced by the charitable company and its subsidiaries are as follows:

- the Hospice's reliance on the generosity of the local community in providing donations, fundraising support and income and legacies; and the ongoing long-term impact of COVID-19
- the recruitment and retention of nursing staff and medical professionals
- the maintenance of Government funding for hospices
- the speed of recovery for our shops income in 2021-22 from the impact of the COVID-19 pandemic
- the recruitment and retention of support staff following the COVID-19 pandemic and the impact of Brexit
- the ongoing impact of the PPE requirements for COVID-19 and other infectious diseases and the financial cost

Plans for future periods

The Board Strategic Intent for 2018-2021 will be reviewed in August 2021 for the next period 2021-2024, and our main objectives will remain as:

1. Maintain Saint Catherine's Care Quality Commission rating as 'Outstanding' by safely delivering to patients, carers and families an appropriate range and quality of integrated core services, which are structured to provide easily accessible, responsive, and scalable holistic person centred care.
2. Deliver Saint Catherine's care and support through an integrated employee and volunteer workforce of empowered people. Attract and retain people by offering attractive salary and benefits, which includes developing and investing in people through ongoing training and education. Offer a variety of high quality and flexibility opportunities for volunteers which demonstrates the unique value and potential for our volunteer roles.
3. Maintain Saint Catherine's Specialist Palliative and End of Life Care focus, which is underpinned by a culture of learning and continuous improvement, together with a strong research capability. Use the outcomes of applicable research and external best practice to support continuous improvement, innovation and development of the core services provided to patients, carers and families.
4. Utilise and develop information technology and electronic records and systems throughout Saint Catherine's to ensure regulatory compliance at all times, ensure good quality and robust data management, and maximise the efficient and effective use of all resources.
5. Maintain a sustainable level of total expenditure for Saint Catherine's, which is at least 2% less than our total income, through a culture of continuous improvement and with effective and efficient use of resources across all departments.
6. Ensure Saint Catherine's maintains a visible profile and a highly respected reputation in all the local communities for whom we deliver care and support.

We continue to work towards demonstrating the impact of the work we do and evaluating the Integrated Palliative Care Services.

The Board of Trustees in conjunction with members of the Board Committees and the Executive Team will ensure the delivery of the Board Strategic Intent 2018-2021. Fundamentally, the Board continuously improves services to ensure the Hospice is 'fit for the future' and remains on a solid and secure financial foundation and this will remain the priority in 2021-2022.

**Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Trust is a company without share capital, governed by its memorandum and articles of association, incorporated on 7 April 1982.

Recruitment and appointment of new trustees

The appointment and election of Trustees are governed by the articles of association. Under those articles one third of the Trustees are subject to retirement at each annual general meeting and are eligible for re-election. At the Board on 23rd November 2020 the current Chairman, Simon Ward stepped down from the role and Margaret Middlebrook was elected as the new Chairman, with John Stevenson as Deputy Chairman.

This year Simon Ward, Malcolm Chell and Sue Standard-Sheader were re-elected to the Board. Two new members were appointed as Trustees and they are Suzanne Burnett and Debbie Westmoreland. New Trustees are eligible for election by recommendation of the existing Trustees or by written notice from a member. Each Trustee serves on at least one sub committee and the Chairman is an ex officio member of all sub committees.

Organisational structure

The organisational structure of the Trust is made up of an Executive Committee, known as the Board of Trustees, of up to fifteen Trustees who are recruited from the wider body of members of the Trust which currently number 34. Board Members are nominated by at least two other members of the Board and will be invited to sit on one or more of the Hospice's Board Committees. All Board members are elected for a period of three years after which time they can put their name forward for re-election at the AGM if they so wish. The total number of years that a Trustee can normally serve is nine years.

Saint Catherine's Hospice Trust has two wholly owned trading subsidiaries, Scarborough Hospice Sales Limited and Saint Catherine's Hospice Lottery Limited, both incorporated in England and Wales. The directors of the subsidiaries are also Trustees of the charity.

Decision making

The Board of Trustees, which is attended by the Board members and the Chief Executive, Clinical Services Director, Medical Director and Business and Income Director, meets four times a year and receives reports from the three Committees. The Board governance structure maintains three Committees being the Finance and Income Generation Committee, Governance and Compliance Committee and the People and Resources Committee. Each Committee meets four times a year and are attended by at least two Board members, co-opted members and relevant senior management. The Governance and Compliance Committee is responsible for all hospice governance and audit matters including clinical governance, information governance, and health & safety governance, which they report to Board. The Finance and Income Committee is responsible for financial and investment aspects of governance, the annual financial audit, along with income generation performance, which they report to the Board. The People and Resources Committee is responsible for all legal and governance matters relating to our people and the material resources of the Hospice.

Impact of COVID-19:

In 2020-21 as a result of the COVID-19 pandemic the Board has continued to meet regularly through digital technology. The Board delegated significant decision-making required during and related to the COVID-19 pandemic to the Chair and Deputy Chair of Trustees and the Chief Executive. The Board will continue to meet via digital technology to assist Trustees attending for 2 out of 4 meetings a year. Board Committees will continue to meet via the use of digital technology.

Induction and training of new trustees

A Role Description and Person Specification for the role of Trustee has been drawn up and all Trustees are required to sign up to a Trustee code of conduct, an eligibility statement declaring they are a fit and proper person to undertake the role of a trustee and a separate confidentiality statement. Additionally, Trustees are DBS checked and checks are made at Companies House to ensure Trustees are not disqualified as being Directors. New Trustees will be invited to spend a day at the Hospice to see all the facilities and meet staff and will be provided with guidance on the roles and responsibilities of Hospice Trustees using guidance produced nationally by HospiceUK and the Charity Commission. In addition to Committees and Board meetings the Trustees take part in an annual away day with senior staff and are invited to attend other information events such as the volunteers forum. The Board suspended regular Announced Visits as part of their response during the COVID-19 pandemic. These will be restarted in 2021-22.

Saint Catherine's Hospice Trust
Report of the Trustees
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Senior management remuneration

The remuneration of the senior management team is reviewed as required by the Board of Trustees in line with staff pay reviews.

Relationships

The Hospice continues to encourage its senior personnel to participate in the activities of the various professional organisations available to them. Each of the multi-disciplinary functions meets with its peers in other Hospices across Yorkshire and the Humber, which includes CEO Forums and the Executive Clinical Leads in Hospice and Palliative Care Forum.

The work of the Palliative and End of Life Care Clinical Network, HospiceUK and the Forum of Hospice Chairpersons at both regional and national level, is supported.

Regular contact and liaison is maintained both with the purchasers and fellow providers of health care in the region covered by the Hospice, and we remain committed to a policy of cooperation.

Related parties

None of the Trustees receive remuneration or any other benefit from the charity.

The Trustees are required to submit annual related party forms to the charity detailing their family connections and external business interests.

The charity's wholly owned subsidiaries, Scarborough Hospice Sales Limited and Saint Catherine's Hospice Lottery Limited trade on behalf of the charity. The results of the individual subsidiaries are detailed in note 13 to the financial statements. The financial statements consolidate the results of the charitable company and both subsidiaries.

Risk management

The Trustees acknowledge their responsibility in identifying major risks to which the Hospice may be exposed and have a formal process of risk management. An updated Risk Management Policy has been approved and a mechanism for regular annual review detailed. The Board Risk Register is reviewed every six months in May and November each year.

The major risks to which the charity is exposed, as identified by the Trustees, have been reviewed through the day to day Executive Team activities, and systems have been established to mitigate those risks. The risk identification process for non financial risk is undertaken initially by the Chief Executive in conjunction with the professional managers of the Executive Team. As areas of risk are identified, they are reviewed initially by the Executive Team, and may then be referred to either a Trustee Committee for consideration, or directly to a Board Meeting. A decision on appropriate action or implementation of a system will then be made by Trustees.

In respect of financial risk, the trustees identify major risk through consideration at the Finance and Income Committee and this is then fed in to the Board which is attended by trustees who include some who are either professionally qualified in finance or experienced in handling financial matters as part of their professions. Security of IT services has been confirmed by the successful completion of NHS Data and Security Prevention Toolkit.

The Board and senior management regularly review the organisations safeguarding, health, safety and risk management policies, procedures, systems and processes.

Impact of COVID-19:

The Board and Executive Team have continuously monitored the risks associated with the COVID-19 pandemic in 2020-21 and into 2021-22. The Board and Executive Team have undertaken risk assessments throughout the pandemic in relation to the health, safety and welfare of all staff, patients, carers and families. The requirement for the use of PPE follows Government guidance and the Hospices own local risk assessment. Risk assessments are in place for the operation of services, for the operation of all retail premises, for staff returning to work and for all those identified as being in vulnerable categories. The Board and Executive Team, as has been stated already, have undertaken financial modelling and continue to proactively review the long-term sustainability of the Hospice.

**Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

1627610 (England and Wales)

Registered Charity number

284701

Registered office

Throxenby Lane
Scarborough
North Yorkshire
YO12 5RE

Trustees

M Middlebrook (Chair)

J Stevenson (Deputy Chair)

S Burnett

M Chell

L Holbrook - appointed 2 November 2020

D Lumb - appointed 2 November 2020

S Standard-Sheader

S P Ward

D Westmoreland

Company Secretary

M G Wilkerson

Executive Team

M G Wilkerson (Chief Executive)

T Calcraft

M Muir

S Callin

Auditors

Ingham & Co.

Chartered Accountants

Statutory Auditor

George Stanley House

2 West Parade Road

Scarborough

North Yorkshire

YO12 5ED

Bankers

HSBC Bank PLC

33 St Nicholas Street

Scarborough

YO11 2HN

Solicitors

Thorpe & Co.

3 Bagdale

Whitby

YO21 1QL

Saint Catherine's Hospice Trust
Report of the Trustees
for the year ended 31 March 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Investment advisers

Investec
2 Gresham Street
London
EC2V 7QN

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Saint Catherine's Hospice Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Ingham & Co., will be proposed for re-appointment at the forthcoming Annual General Meeting.

The Report of the trustees, which incorporates a strategic report, was approved by order of the board of trustees, as the company directors, on 23 August 2021 and signed on the board's behalf by:



M Middlebrook
Chairman of Trustees

**Report of the Independent Auditors
to the Members of Saint Catherine's Hospice Trust**

Opinion

We have audited the financial statements of Saint Catherine's Hospice Trust (the 'charitable parent company') and its subsidiaries (the 'group') for the year ended 31 March 2021 which comprise the consolidated Statement of Financial Activities, the consolidated and charitable parent company Balance Sheets, the consolidated Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable parent company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable group and charitable parent company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable group's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees (incorporating the strategic report and the report of the directors) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**Report of the Independent Auditors
to the Members of Saint Catherine's Hospice Trust**

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable parent company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and charitable parent company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charitable parent company through discussions with trustees and other management, and from our commercial knowledge and experience of the charitable sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable parent company, including the Companies Act 2006, the Charities Act 2011, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation and Care Quality Commission regulations.
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management, inspecting legal correspondence and inspecting Minutes of Trustee meetings and Leadership Group meetings; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

**Report of the Independent Auditors
to the Members of Saint Catherine's Hospice Trust**

We assessed the susceptibility of the charitable parent company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with the Care Quality Commission, H M Revenue and Customs and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable parent company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable parent company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable parent company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Paul Webster BA FCA CTA (Senior Statutory Auditor)
for and on behalf of Ingham & Co.
Chartered Accountants
Statutory Auditor
George Stanley House
2 West Parade Road
Scarborough
North Yorkshire
YO12 5ED

Date: 23 August 2021

Saint Catherine's Hospice Trust

Consolidated Statement of Financial Activities
(incorporating a consolidated Income and Expenditure Account)
for the year ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies					
Legacies		1,032,177	10,000	1,042,177	981,638
Donations		434,246	22,861	457,107	381,852
General trusts and foundations		110,064	28,540	138,604	98,739
Fundraising donations and sponsorship		120,590	-	120,590	208,614
Grants received	4	436,603	-	436,603	-
Charitable activities					
Funding from Clinical Commissioning Groups		1,499,604	576,898	2,076,502	2,157,051
Education course income		13,128	-	13,128	19,770
Grants received	4	-	1,159,694	1,159,694	-
Other trading activities					
Fundraising events		88,194	-	88,194	156,736
Charity shops		238,307	-	238,307	1,083,593
Room hire		3,880	-	3,880	4,160
Support services		23,523	-	23,523	50,079
Scarborough Hospice Sales Limited		32,142	-	32,142	47,967
Saint Catherine's Hospice Lottery Limited		373,530	-	373,530	353,923
Investments	5	74,342	-	74,342	105,902
Other income					
Gain on disposal of fixed assets		433,698	-	433,698	-
Total Income		<u>4,914,028</u>	<u>1,797,993</u>	<u>6,712,021</u>	<u>5,650,024</u>
Expenditure on:					
Raising funds					
Donations and legacies	6	262,880	-	262,880	307,641
Other trading activities	6	807,057	-	807,057	1,034,181
Scarborough Hospice Sales Limited	6	22,083	-	22,083	29,178
Saint Catherine's Hospice Lottery Limited	6	192,984	-	192,984	200,553
Investment management costs	6	19,164	-	19,164	20,078
Charitable activities	6	<u>2,166,247</u>	<u>1,783,363</u>	<u>3,949,610</u>	<u>4,434,342</u>
Total Expenditure		<u>3,470,415</u>	<u>1,783,363</u>	<u>5,253,778</u>	<u>6,025,973</u>
Net income/(expenditure) before other recognised gains		<u>1,443,613</u>	<u>14,630</u>	<u>1,458,243</u>	<u>(375,949)</u>
Net (losses)/gains on investments		<u>385,737</u>	<u>-</u>	<u>385,737</u>	<u>(254,592)</u>
Net Income/(Expenditure)		<u>1,829,350</u>	<u>14,630</u>	<u>1,843,980</u>	<u>(630,541)</u>
Total funds brought forward		<u>8,140,506</u>	<u>99,773</u>	<u>8,240,279</u>	<u>8,870,820</u>
Total funds carried forward		<u><u>9,969,856</u></u>	<u><u>114,403</u></u>	<u><u>10,084,259</u></u>	<u><u>8,240,279</u></u>

Continuing operations

All income and expenditure has arisen from continuing activities.

The Consolidated Statement of Financial Activities includes all gains and losses recognised in the year.

A detailed Consolidated Statement of Financial Activities for the comparative year ended 31 March 2020 is disclosed in note 10 to the financial statements.

Saint Catherine's Hospice Trust

Balance Sheets as at 31 March 2021

		Group		Charity	
	Note	2021 £	2020 £	2021 £	2020 £
Fixed assets					
Tangible fixed assets	12	4,871,624	5,142,719	4,870,248	5,141,041
Investments	13	2,409,243	1,949,655	2,409,250	1,949,662
		<u>7,280,867</u>	<u>7,092,374</u>	<u>7,279,498</u>	<u>7,090,703</u>
Current assets					
Stocks		23,257	29,808	17,825	24,174
Debtors	15	911,083	1,172,398	1,017,010	1,226,162
Cash at bank and in hand		2,258,246	871,291	2,085,560	742,126
		<u>3,192,586</u>	<u>2,073,497</u>	<u>3,120,395</u>	<u>1,992,462</u>
Creditors: amounts falling due within one year	16	(389,194)	(925,592)	(317,651)	(844,903)
Net current assets		<u>2,803,392</u>	<u>1,147,905</u>	<u>2,802,744</u>	<u>1,147,559</u>
Total net assets		<u><u>10,084,259</u></u>	<u><u>8,240,279</u></u>	<u><u>10,082,242</u></u>	<u><u>8,238,262</u></u>
The funds of the charity:					
Unrestricted funds	17	9,969,856	8,140,506	9,967,839	8,138,489
Restricted income funds	17	114,403	99,773	114,403	99,773
Total charity funds		<u><u>10,084,259</u></u>	<u><u>8,240,279</u></u>	<u><u>10,082,242</u></u>	<u><u>8,238,262</u></u>

The financial statements were approved by the Board of Trustees on 23 August 2021 and were signed on its behalf by:



M Middlebrook



J Stevenson

Saint Catherine's Hospice Trust

Consolidated Statement of cash flows for the year ended 31 March 2021

	Note	2021	2020
		£	£
Cash flows from operating activities:			
Net cash provided by/(used in) operating activities	(a)	882,897	(128,720)
Cash flows from investing activities:			
Dividends, interest and rents from investments		74,342	105,902
Purchase of property, plant and equipment		(14,389)	(62,971)
Proceeds from the sale of investments		313,066	579,375
Proceeds from the sale of tangible fixed assets		517,956	-
Purchase of investments		(386,917)	(224,916)
		<u>504,058</u>	<u>397,390</u>
Change in cash and cash equivalents in the reporting period		1,386,955	268,670
Cash and cash equivalents at the beginning of the reporting period		<u>871,291</u>	<u>602,621</u>
Cash and cash equivalents at the end of the reporting period	(b)	<u>2,258,246</u>	<u>871,291</u>

Notes to the consolidated statement of cash flows

(a) Reconciliation of net income/(expenditure) to net cash flow from operating activities	2021	2020
	£	£
Net income/(expenditure) for the reporting period	1,843,980	(630,541)
Adjustments for:		
Depreciation charges	201,226	249,871
(Gains)/losses on investments	(385,737)	254,592
(Gains)/losses on disposal of fixed assets	(433,698)	-
Interest received	(431)	(2,061)
Dividends received	(67,043)	(97,166)
Rents from investment	(6,868)	(6,675)
(Increase)/decrease in stocks	6,551	(8,146)
(Increase)/decrease in debtors	261,315	(393,233)
Increase/(decrease) in creditors	(536,398)	504,639
Net cash provided by/(used in) operating activities	<u>882,897</u>	<u>(128,720)</u>
(b) Analysis of cash and cash equivalents	2021	2020
	£	£
Cash at bank and in hand	<u>2,258,246</u>	<u>871,291</u>
	<u>2,258,246</u>	<u>871,291</u>

Notes to the financial statements for the year ended 31 March 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The Hospice Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policies.

The presentation currency of the financial statements is the Pound Sterling (£).

Income

All income is recognised in the Statement of Financial Activities once the charitable company has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. All income is stated excluding discounts, rebates, value added tax and other sales taxes.

For legacies, the charitable company is considered to be entitled to the funds, when it is aware of the existence of a valid Will and the death of the benefactor. A legacy is considered probable when there has been a grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are in control or met by the charitable company. A legacy is measurable when it can be measured or estimated with sufficient reliability.

Gifts in kind are recognised at the estimated market value of the gift when it is received, with the exception of donated goods for resale, which are not recognised until they have been sold.

Income from events and fundraising are recognised when the event takes place.

Income from the Health Authority, Government and other grants, whether a capital or revenue grant, are recognised when the charitable company has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income is deferred where it is received in advance to be expended in the following period or it relates to a future fundraising event.

Interest and dividend income is included when receivable and the amount can be measured reliably.

Resources expended

All expenditure is included within the Statement of Financial Activities on an accruals basis inclusive of any VAT that cannot be recovered. Expenditure has been allocated to a particular activity where costs relate directly to that activity. Where it is necessary to allocate costs between activities, the trustees use their best judgement and estimates to fairly allocate the costs.

Expenditure on raising funds comprises fund-raising costs incurred in seeking voluntary contributions, shop expenses and investment management advice.

Expenditure on charitable activities comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Notes to the financial statements for the year ended 31 March 2021

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Fixed assets are stated at cost. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful economic life:

Freehold buildings	- 2% Straight line (previously 2.5% Straight line)
Fixtures, fittings and equipment	- 20% Straight line (previously 25% Straight line)
Motor vehicles	- 20% Straight line (previously 25% Straight line)

No depreciation is charged on freehold land. During the year the charity reviewed and updated the annual rates of depreciation used, to more fairly reflect the useful life of its assets, as detailed above. The charity also increased the capitalisation threshold for tangible fixed assets from £600 to £1,500.

Investments

Investments (other than investments in subsidiaries) are a form of basic financial instrument and are stated at market value at the balance sheet date. All gains and losses are reflected through the Statement of Financial Activities. Investments in subsidiaries are included at cost and the Trustees review the carrying value annually for indications of impairment.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items. Donated items for resale are not included in the financial statements until they are sold.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objective at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Pension cost and other post-retirement benefits

The charitable company operates two defined contribution schemes. The charitable company also makes contributions to the NHS Pension Scheme which is an unfunded defined benefit scheme. The charitable company is unable to identify its share of the underlying assets and liabilities of the NHS scheme and therefore the scheme is accounted for as if it was a defined contribution scheme. Contributions payable to all schemes are charged to the Statement of Financial Activities in the period to which they relate.

Subsidiaries

The charitable company has two wholly owned subsidiaries, Scarborough Hospice Sales Limited and Saint Catherine's Hospice Lottery Limited, both of which are incorporated in England. Both companies are obliged under their constitutions to apply their profits towards the promotion and carrying out of the objects of the charitable company. A summary of the trading results of both subsidiaries is contained in the notes to the financial statements. These financial statements consolidate the results of the charitable company and both subsidiaries.

Notes to the financial statements for the year ended 31 March 2021

1. ACCOUNTING POLICIES - continued

Taxation

The charitable company is exempt from tax on its charitable activities.

Group financial statements

The financial statements consolidate the results of charity and its wholly owned subsidiaries on a line by line basis. A separate Statement of Financial Activities, including the income and expenditure account, for the charity itself is not presented because the charity has taken advantage of the exemptions offered by section 408 of the Companies Act 2006. The summary financial performance of the charity alone is disclosed in note 13 of the financial statements.

Volunteers

No amounts are included in the financial statements for services donated by volunteers.

Operating leases

Operating lease rentals are included in the Statement of Financial Activities in the period to which they relate.

Financial instruments

The charitable company only enters into basic financial instruments that result in the recognition of financial assets and liabilities such as trade debtors, other debtors and creditors. Debt instruments that are payable or receivable within one year, are measured at the undiscounted amount of cash or other consideration expected to be paid or received.

Going concern

The charitable company meets its daily working capital requirements from its bank accounts, which at 31 March 2021 were in excess of £2,080,000. The charitable company relies upon funding from voluntary donations, legacies and funding from clinical commissioning groups, which all contain a degree of uncertainty. However, the charitable company has a favourable fundraising history and given the level of free reserves at the year end, the Trustees consider that the charitable company has sufficient resources to continue in existence for the foreseeable future. Consequently the financial statements have been prepared on a going concern basis.

Judgements and key sources of estimation uncertainty

In preparing the financial statements, management is required to make estimates and assumptions which affect reported income, expenses, assets, liabilities and disclosure of contingent assets and liabilities. Use of available information and application of judgement are inherent in the formation of estimates, together with past experience and expectations of future events that are believed to be reasonable under the circumstances. Actual results in the future could differ from such estimates.

Critical judgements in applying the company's policies

The trustees do not consider that there are any significant judgements which have had to be made in preparing these financial statements.

Critical accounting estimates and assumptions

The annual depreciation charge for tangible fixed assets is sensitive to changes in the estimated useful lives and residual values of the assets. The assumptions used regarding useful economic lives and residual values are assessed annually. They are amended when necessary to reflect current estimates based on market conditions and physical conditions of the assets.

Legacies are recognised as income when probate has been granted, the charitable company has established that it is entitled to the funds and the charity has sufficient information with which to estimate reliably the amount receivable.

Notes to the financial statements for the year ended 31 March 2021

2. **LEGAL STATUS OF THE CHARITY**

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

3. NET INCOME			2021	2020
			£	£
Net income is stated after charging/(crediting):				
Operating lease rentals - Land, buildings and equipment			151,342	154,660
Depreciation of tangible fixed assets			201,226	249,871
Profit/(loss) on disposal of fixed assets			433,698	-
			<u>1,596,297</u>	<u>-</u>
4. GRANT INCOME			2021	2020
			£	£
COVID-19 grants:				
National Health Service England emergency hospice grant funding			1,159,694	-
Coronavirus job retention scheme			184,429	-
Coronavirus sick pay scheme			7,862	-
Coronavirus retail grants			243,933	-
Other grants			379	-
			<u>1,596,297</u>	<u>-</u>
Allocated to:				
Donations and legacies			436,603	-
Charitable activities			1,159,694	-
			<u>1,596,297</u>	<u>-</u>
5. INCOME FROM INVESTMENTS			2021	2020
			£	£
Bank interest			431	2,061
Dividends			67,043	97,166
Rental income			6,868	6,675
			<u>74,342</u>	<u>105,902</u>
6. ANALYSIS OF EXPENDITURE	Direct costs	Support costs (note 7)	2021	2020
	£	£	£	£
Costs of raising funds				
Donations and legacies	205,775	57,105	262,880	307,641
Other trading activities	704,150	102,907	807,057	1,034,181
Scarborough Hospice Sales Limited	22,083	-	22,083	29,178
Saint Catherine's Hospice Lottery Limited	192,984	-	192,984	200,553
Investment management costs	15,001	4,163	19,164	20,078
Charitable activities				
Inpatient unit	1,753,813	486,692	2,240,505	2,294,145
Clinics & therapy	286,101	79,394	365,495	439,556
Community Care	929,383	135,823	1,065,206	1,337,077
Bereavement support services	173,788	48,227	222,015	274,224
Education	44,140	12,249	56,389	89,340
	<u>4,327,218</u>	<u>926,560</u>	<u>5,253,778</u>	<u>6,025,973</u>

Notes to the financial statements for the year ended 31 March 2021

7. ANALYSIS OF SUPPORT COSTS	2021 £	2019 £
Salaries	419,678	462,708
Premises	100,159	104,071
Consumables	72,239	66,924
Maintenance	68,425	60,019
Professional fees	67,144	90,834
Depreciation	166,994	204,682
Training	11,076	20,290
Governance	15,913	30,667
Transport	4,753	11,300
Sundry expenses	179	1,994
Total support costs	<u>926,560</u>	<u>1,053,489</u>

All support costs and governance costs are apportioned between the various activities in accordance with the levels of the direct costs. This method of apportionment represents a reasonable approximation of the usage of support costs and governance cost by each activity.

Allocated to:

Expenditure on raising funds (note 6):

Costs of generating donations and legacies	57,105	67,449
Other trading activities	102,907	131,961
Investments	4,163	4,402

Expenditure on charitable activities (note 6):

Inpatient unit	486,692	502,985
Clinics & therapy	79,394	96,371
Community care	135,823	170,611
Bereavement support services	48,227	60,123
Education	12,249	19,587
	<u>926,560</u>	<u>1,053,489</u>

8. PENSION COSTS

The trust operates two defined contribution pension schemes, the assets of which are held separately from those of the trust in independently administered funds. In addition, the trust also makes contributions to the NHS Pension Scheme, which is an unfunded defined benefit scheme. As the trust is unable to identify its share of the underlying assets and liabilities of the NHS Pension Scheme, this is also accounted for as a defined contribution scheme. Each member of the scheme pays a common contribution rate as set by the Government. The pension costs charge for the year represents contributions payable by the trust to the schemes.

Notes to the financial statements for the year ended 31 March 2021

8. PENSION COSTS - continued	2021 £	2020 £
Defined contribution schemes	85,596	90,310
NHS Pension Scheme	137,267	172,585
	<u>222,863</u>	<u>262,895</u>

Pension contributions amounting to £12,235 (2020 - £13,899) were payable to defined contribution schemes and £Nil (2020 - £23,195) were payable to the NHS Pension Scheme at the year end. These amounts are included in creditors.

9. STAFF COSTS AND NUMBERS	2021 £	2020 £
Wages and salaries	3,484,719	3,910,616
Social Security costs	296,998	325,621
Pension costs	224,957	262,816
	<u>4,006,674</u>	<u>4,499,053</u>

The trustees do not receive any emoluments and are not reimbursed for any expenses incurred. The key management personnel of the trust and the group is the Executive Team, which comprises the Chief Executive, the Income and Business Services Director, the Medical Director and the Clinical Services Director. The total employee benefits of the key management personnel was £350,592 (2020 - £352,300).

The total amount of termination payments recognised as expenditure in the Consolidated Statement of Financial Activities for the year was £87,199 (2020 - £21,202). These relate to redundancy payments, payments in lieu of notice and ex-gratia payments.

The number of employees whose total employee benefits, excluding pension contributions, were over £60,000, were as follows:

	2021 No.	2020 No.
£60,000 to £70,000	2	3
£70,000 to £80,000	2	2
£80,000 to £90,000	2	-
£90,000 to £100,000	-	1
	<u>-</u>	<u>1</u>

The average monthly head count of employees, analysed by function, was:

Patient care	94	107
Ancillary staff	34	46
Shop staff	27	29
Administrative staff	24	22
	<u>179</u>	<u>204</u>

Notes to the financial statements for the year ended 31 March 2021

10. CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
PRIOR YEAR COMPARATIVES FOR THE YEAR ENDED 31 MARCH 2020

	Unrestricted funds £	Restricted funds £	Total funds 2020 £
Income and endowments from:			
Donations and legacies			
Legacies	976,638	5,000	981,638
Donations	345,955	35,897	381,852
General trusts and foundations	46,056	52,683	98,739
Fundraising donations and sponsorship	208,614	-	208,614
Charitable activities			
Funding from Clinical Commissioning Groups	1,580,153	576,898	2,157,051
Education course income	19,770	-	19,770
Other trading activities			
Fundraising events	156,736	-	156,736
Charity shops	1,083,593	-	1,083,593
Room hire	4,160	-	4,160
Support services	50,079	-	50,079
Scarborough Hospice Sales Limited	47,967	-	47,967
Saint Catherine's Hospice Lottery Limited	353,923	-	353,923
Investments	105,902	-	105,902
Total Income	<u>4,979,546</u>	<u>670,478</u>	<u>5,650,024</u>
Expenditure on:			
Raising funds			
Donations and legacies	307,641	-	307,641
Other trading activities	1,034,181	-	1,034,181
Scarborough Hospice Sales Limited	29,178	-	29,178
Saint Catherine's Hospice Lottery Limited	200,553	-	200,553
Investment manager's costs	20,078	-	20,078
Charitable activities	3,788,323	646,019	4,434,342
Other expenditure			
Loss on disposal of fixed assets	-	-	-
Total Expenditure	<u>5,379,954</u>	<u>646,019</u>	<u>6,025,973</u>
Net income/(expenditure) before other recognised gains	(400,408)	24,459	(375,949)
Net gains on investments	<u>(254,592)</u>	<u>-</u>	<u>(254,592)</u>
Net Expenditure	(655,000)	24,459	(630,541)
Total funds brought forward	8,795,506	75,314	8,870,820
Total funds carried forward	<u><u>8,140,506</u></u>	<u><u>99,773</u></u>	<u><u>8,240,279</u></u>

Notes to the financial statements for the year ended 31 March 2021

11. OPERATING LEASES

Minimum lease payments under non-cancellable operating leases fall due as follows:

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
On land and buildings:				
Within one year	145,173	135,104	145,173	135,104
Within two to five years	232,881	356,046	232,881	356,046
Over five years	60,000	88,604	60,000	88,604
	<u>438,054</u>	<u>579,754</u>	<u>438,054</u>	<u>579,754</u>
On other assets:				
Within one year	6,250	6,252	6,250	6,252
Within two to five years	-	6,250	-	6,250
	<u>6,250</u>	<u>12,502</u>	<u>6,250</u>	<u>12,502</u>

12. TANGIBLE FIXED ASSETS - GROUP

	Freehold land & buildings	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£
Cost				
As at 1 April 2020	7,983,066	706,016	89,873	8,778,955
Additions	-	14,389	-	14,389
Disposals	(203,973)	(64,483)	-	(268,456)
As at 31 March 2021	<u>7,779,093</u>	<u>655,922</u>	<u>89,873</u>	<u>8,524,888</u>
Depreciation				
As at 1 April 2020	2,970,610	578,060	87,566	3,636,236
Charge for the year	148,318	51,786	1,122	201,226
Eliminated on disposal	(119,715)	(64,483)	-	(184,198)
As at 31 March 2021	<u>2,999,213</u>	<u>565,363</u>	<u>88,688</u>	<u>3,653,264</u>
Net book value				
As at 31 March 2021	<u>4,779,880</u>	<u>90,559</u>	<u>1,185</u>	<u>4,871,624</u>
As at 1 April 2020	<u>5,012,456</u>	<u>127,956</u>	<u>2,307</u>	<u>5,142,719</u>

Notes to the financial statements for the year ended 31 March 2021

12. TANGIBLE FIXED ASSETS - CHARITY	Freehold land & buildings	Fixtures, fittings & equipment	Motor vehicles	Total
Cost	£	£	£	£
As at 1 April 2020	7,983,066	703,519	89,873	8,776,458
Additions	-	14,389	-	14,389
Disposals	(203,973)	(64,483)	-	(268,456)
	<hr/>	<hr/>	<hr/>	<hr/>
As at 31 March 2021	<u>7,779,093</u>	<u>653,425</u>	<u>89,873</u>	<u>8,522,391</u>
Depreciation				
As at 1 April 2020	2,970,610	577,241	87,566	3,635,417
Charge for the year	148,318	51,484	1,122	200,924
Eliminated on disposal	(119,715)	(64,483)	-	(184,198)
	<hr/>	<hr/>	<hr/>	<hr/>
As at 31 March 2021	<u>2,999,213</u>	<u>564,242</u>	<u>88,688</u>	<u>3,652,143</u>
Net book value				
As at 31 March 2021	<u>4,779,880</u>	<u>89,183</u>	<u>1,185</u>	<u>4,870,248</u>
As at 1 April 2020	<u>5,012,456</u>	<u>126,278</u>	<u>2,307</u>	<u>5,141,041</u>

During 2021, the charity updated the annual rates of depreciation provided, to more fairly reflect the useful economic life of its assets, as stated in note 1. The effect of the change in rate of depreciation was to reduce the depreciation charged in the charity and group accounts for the year ended 31 March 2021 by £43,412.

13. FIXED ASSET INVESTMENTS - GROUP AND CHARITY	2021 £	2020 £
Listed investments		
Valuation at 1 April 2020	1,949,655	2,558,706
Additions	386,917	224,916
Disposals	(297,879)	(573,048)
Revaluation surplus/(deficit)	370,550	(260,919)
	<hr/>	<hr/>
Valuation at 31 March 2021	<u>2,409,243</u>	<u>1,949,655</u>
Total group investments	2,409,243	1,949,655
Equity investments in subsidiaries		
At 31 March 2020 and 31 March 2021	7	7
	<hr/>	<hr/>
Total charity investments	<u>2,409,250</u>	<u>1,949,662</u>
Original cost of investments stated at valuation	<u>1,779,522</u>	<u>1,690,484</u>

Notes to the financial statements for the year ended 31 March 2021

13. FIXED ASSET INVESTMENTS - GROUP AND CHARITY - continued

The investment in subsidiary undertakings comprises 100% of the issued share of Scarborough Hospice Sales Limited and Saint Catherine's Hospice Lottery Limited. Summaries of the results of the subsidiaries are as follows:

	2021 £	2020 £
Scarborough Hospice Sales Limited (Company number: 02053320)		
Turnover	32,142	47,967
Cost of sales	(11,619)	(18,877)
Gross profit	20,523	29,090
Operating expenses	(10,464)	(10,301)
Profit on ordinary activities	10,059	18,789
Interest payable and similar expenses	-	(1,000)
Amount gift aided to the charity	(10,059)	(17,789)
Retained in subsidiary	-	-
Assets	34,718	31,391
Liabilities	(33,712)	(30,385)
Net assets	1,006	1,006
Represented by:		
Capital	6	6
Reserves	1,000	1,000
	1,006	1,006
Saint Catherine's Hospice Lottery Limited (Company Number: 03580724)		
Turnover	373,530	353,923
Cost of sales	(130,710)	(131,810)
Gross profit	242,820	222,113
Operating expenses	(62,274)	(68,743)
Profit on ordinary activities	180,546	153,370
Amount gift aided to the charity	(180,546)	(153,370)
Retained in subsidiary	-	-
Assets	147,306	107,197
Liabilities	(146,295)	(106,186)
Net assets	1,011	1,011
Represented by:		
Capital	1	1
Reserves	1,010	1,010
	1,011	1,011

The registered office of both subsidiaries is Saint Catherine's Hospice, Throxenby Lane, Scarborough, North Yorkshire, YO12 5RE.

Notes to the financial statements for the year ended 31 March 2021

14. FINANCIAL PERFORMANCE OF THE CHARITY

The summary financial performance of the charity alone is as follows:

	2021 £	2020 £
Total Income	6,496,954	5,420,293
Total Expenditure	(5,038,711)	(5,796,242)
Net gains on investments	385,737	(254,592)
Net income/(expenditure)	1,843,980	(630,541)
Total funds brought forward	8,238,262	8,868,803
	<u>10,082,242</u>	<u>8,238,262</u>
Represented by:		
Restricted funds	114,403	99,773
Unrestricted funds	9,967,839	8,138,489
	<u>10,082,242</u>	<u>8,238,262</u>

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Charity	
	2021 £	2020 £	2021 £	2020 £
Trade debtors	20,339	556,127	17,811	554,019
Amounts owed by group undertakings	-	-	108,455	55,872
Other debtors	24,433	28,877	24,433	28,877
Prepayments	57,190	72,955	57,190	72,955
Accrued income	809,121	514,439	809,121	514,439
	<u>911,083</u>	<u>1,172,398</u>	<u>1,017,010</u>	<u>1,226,162</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Charity	
	2021 £	2020 £	2021 £	2020 £
Trade creditors	52,833	54,774	49,727	48,514
Taxation and social security	75,753	90,555	73,583	87,959
Other creditors	17,939	12,746	15,439	12,746
Accruals	148,603	187,823	142,539	181,869
Deferred income	94,066	579,694	36,363	513,815
	<u>389,194</u>	<u>925,592</u>	<u>317,651</u>	<u>844,903</u>
Deferred income				
Balance brought forward	579,694	88,900	513,815	23,182
Amount released to the SOFA	(579,694)	(88,900)	(513,815)	(23,182)
Amount deferred in the year	94,066	579,694	36,363	513,815
	<u>94,066</u>	<u>579,694</u>	<u>36,363</u>	<u>513,815</u>

Notes to the financial statements for the year ended 31 March 2021

17. STATEMENT OF FUNDS

	At 1 April 2020 £	Movement in resources			At 31 March 2021 £
		Income £	Expenditure £	Investment Gains/(Losses) £	
Group unrestricted funds					
General fund	8,140,506	4,914,028	(3,470,415)	385,737	9,969,856
Charity unrestricted funds					
General fund	8,138,489	4,698,961	(3,255,348)	385,737	9,967,839
Group and Charity restricted funds					
Drugs and pharmacy					
services grant	-	14,456	(14,456)	-	-
Contract income	-	576,898	(576,898)	-	-
Legacies income	62,255	10,000	-	-	72,255
Trusts and foundation					
income	35,281	28,540	(23,822)	-	39,999
Donations income	2,237	8,405	(8,493)	-	2,149
Grant income	-	1,159,694	(1,159,694)	-	-
	99,773	1,797,993	(1,783,363)	-	114,403
Group total funds	8,240,279	6,712,021	(5,253,778)	385,737	10,084,259
Charity total funds	8,238,262	6,496,954	(5,038,711)	385,737	10,082,242

Unrestricted funds

The general fund represents the free reserves of the charity that are not designated or restricted for a particular purpose

Restricted funds

The restricted funds represent monies received for specific purposes, as follows:

The drugs and pharmacy services grant represents the cost of drugs and pharmacy services supplied by the local Clinical Commissioning Group for use in the Inpatient Unit.

The restricted contract income includes £135,157 received to be spent on the End of Life Beds project, £139,761 to be spent on the Care Home Link Nurses Project Funding, £269,008 to be spent on the Hospice at Home project and £32,972 to be spent on Lymphoedema services.

The restricted legacy income of £10,000 is to be spent on the provision of services in Whitby.

The restricted trusts and foundation income includes £3,540 to be spent on medical equipment for the Inpatient Unit, £5,000 to be spent on IT equipment and £20,000 towards the running costs of the Hospice at Home service.

The restricted donation income includes £2,995 to be spent soundproofing the education room and new education equipment, £410 towards Covid-19 PPE equipment for the Inpatient Unit and £5,000 towards the running costs of the Hospice at Home service.

The restricted grant income of £1,159,694 was National Health Service England awarded funding to the hospice to make available bed capacity and community support from April 2020 to July 2020 to provide support to people with complex needs in the context of the COVID-19 situation and to provide bed capacity and community support from November 2020 to March 2021 for the same purpose.

Included in restricted funds held at 31 March 2021 is £73,915 to be spent on the purchase of capital equipment, £10,000 to be spent on the provision of services in Whitby, £10,000 to be spent assisting dementia patients in the Inpatient Unit and sundry other funds totalling £20,488.

Notes to the financial statements for the year ended 31 March 2021

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

As at 31 March 2021				
Group	Tangible fixed assets £	Investments £	Net current assets £	Total £
Restricted funds	-	-	114,403	114,403
Unrestricted funds	4,871,624	2,409,243	2,688,989	9,969,856
	<u>4,871,624</u>	<u>2,409,243</u>	<u>2,803,392</u>	<u>10,084,259</u>
Charity	£	£	£	£
Restricted funds	-	-	114,403	114,403
Unrestricted funds	4,870,248	2,409,250	2,688,341	9,967,839
	<u>4,870,248</u>	<u>2,409,250</u>	<u>2,802,744</u>	<u>10,082,242</u>
As at 31 March 2020				
Group	Tangible fixed assets £	Investments £	Net current assets £	Total £
Restricted funds	-	-	99,773	99,773
Unrestricted funds	5,142,719	1,949,655	1,048,132	8,140,506
	<u>5,142,719</u>	<u>1,949,655</u>	<u>1,147,905</u>	<u>8,240,279</u>
Charity	£	£	£	£
Restricted funds	-	-	99,773	99,773
Unrestricted funds	5,141,041	1,949,662	1,047,786	8,138,489
	<u>5,141,041</u>	<u>1,949,662</u>	<u>1,147,559</u>	<u>8,238,262</u>

19. RELATED PARTY TRANSACTIONS

The total amount of donations received without conditions from the Trustees and the Executive Team was £9,371 (2020 - £6,074).

Notes to the financial statements for the year ended 31 March 2021

20. AUDITORS' REMUNERATION

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
Audit fees	12,025	11,790	7,745	7,485
Accountancy, taxation and other services	5,050	4,900	3,345	3,250
	<u>17,075</u>	<u>16,690</u>	<u>11,090</u>	<u>10,735</u>

21. FINANCIAL ASSETS AND LIABILITIES

	Group	
	2021	2020
	£	£
Carrying value of financial assets		
Financial assets measured at fair value	2,409,243	1,949,655
Financial assets measured at amortised cost	<u>44,772</u>	<u>585,004</u>
Carrying value of financial liabilities		
Financial liabilities measured at amortised cost	<u>146,525</u>	<u>158,075</u>

Financial assets measured at fair value comprise investments held at market value.

Financial assets measured at amortised cost comprise trade debtors and other debtors.

Financial liabilities measured at amortised cost comprise trade creditors and other creditors.

22. CONTINGENT ASSETS

At 31 March 2021, the charity had been notified of eight legacies (2020 - two) with an estimated value in the region of £280,000 (2020 - £62,000) which have not been recognised in the financial statements as they failed to meet one or more of the income recognition criteria.

The charity has also been notified of six further legacies, the value of which is uncertain due to insufficient information being available. At the date of approval of the financial statements, no further information has been received and consequently these legacies have not been recognised in the financial statements.